THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Request for Quotation: *Snow Removal 2025/2026*

The Municipality requests quotations, from Richmond County Contractors, for the provision of plowing and sanding / salting services at Municipally owned sites in Arichat. A list of the Municipal sites is as follows:

(a) Municipal Office Parking Lot, 2357 Hwy 206, Arichat *(Plowing and Sanding/Salting)*

Main parking lot including:

- sides of building,
- lower parking lot,
- both driveways from Hwy 206 entering and leaving upper parking lot.

To accompany each bid, each contractor shall provide:

1) List equipment available for plowing and sanding.

2) Agree to remove snow on a 24 hour basis.

3) List measures to protect existing Municipal buildings and features such as concrete curbs.

4) Agree to have areas cleared before the beginning of the Municipal working day (8:00 am).

5) Submit bids based on a per call out rate for plowing and sanding / salting. No hourly rates accepted. Pricing shall **not** include applicable taxes.

6) Successful bidders shall plow and sand Municipal sites starting when request for proposals is awarded until April 30, 2026.

7) Provide proof of liability insurance. The contractor shall maintain such insurance and pay such assessments as will protect him/her and the owner from claims under the Worker's Compensation Act and from any other claims for damages for personal injury, including death and from claims for property damage which may arise from his/her operations. The minimum limits of such insurance shall be not less than $2,000,000 with respect to each occurrence or accident. Insurance shall be maintained throughout the duration of the snow plowing and sanding work season.

8) Bidders are required to provide proof of good standing with the Worker's Compensation Board.

9) Bidders are required to provide proof of NSCSA Certification of Recognition, WCB Safety Certification or equivalent.

10) The properly completed and executed quotation provided at the end of these Documents shall be enclosed in a sealed envelope and delivered to the Municipality prior to the date and time of closing. Quotations received after date and time of closing will be rejected and returned unopened.

11) Notwithstanding any other provision, practice or custom in the construction industry or procedures and guidelines recommended for use on publicly funded projects, the Municipality in its sole discretion shall have the unfettered right to:

- Accept any quotation;
- Reject any quotation;
- Reject all quotations;
- Accept a quotation which is not the lowest;
- Reject a quotation even if it is the only quotation received by the Owner;
- Accept all or any part of the quotation;
- Award all or a portion of the work to any bidder.

12) The contact person for this Tender is the following:

Carla Martell
Public Works Administrator
Municipality of the County of Richmond
Direct: 902-226-0586
Email: cmartell@richmondcounty.ca

Quotes shall be submitted in a sealed envelope to the Municipal Office in Arichat before ***2:00 pm*** on ***Thursday, November 13, 2025***. They shall be addressed as follows:

"MOCR202515 - Snow Removal 2025/2026"
C/O Municipality of the County of Richmond
P.O. Box 120
2357 Highway #206
Arichat, N.S.
B0E 1A0
Attention: *Carla Martell*

FORM OF TENDER

Price is to exclude HST.

The undersigned bidder has carefully examined the Request for Quotation:

Location	Price per call out
Snow Plowing: Municipal Administration Building – 2357 Hwy 206, Arichat	$_____ / per call out
Sanding / Salting: Municipal Administration Building – 2357 Hwy 206, Arichat	$_____ / per call out

Company Name: _____

Mailing Address: _____

Phone: _____ **Fax:** _____

Contact Person: _____

Signature: _____ **Date:** _____