



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

OPEN TO: High School Students, Post-Secondary Students
POSITION: **Surfing Coordinator (1 position available)**
LOCATION: Point Michaud Beach
SALARY: \$13/hour - 35 hours per week – 10 weeks

RESPONSIBILITIES:

The Surfing Coordinator will report to the staff of Recreation Department and will be asked to:

- Responsible to coordinate equipment rentals to include ensuring all rental forms and waivers are properly filled out and payments are accurate.
- Answering phone calls, fielding questions, coordinating bookings
- Advertising/promotion for our summer surf programs/lessons
- Planning/coordination of our annual Surf Classic
- Other responsibilities as designated by the staff of the Recreation Department

REQUIREMENTS:

Must have been a High School Student or Post Secondary Student during 2017-2018 and must be returning in the fall of 2018.

- First Aid/CPR *
- WHMIS/OHS certificates *
- HighFive training *
- Fundamental Movement Skills training *
- Strong communication skills
- Experience working with children is an asset

* If an applicant does not have these certificates/training, the Recreation Department will provide the successful candidate with the training prior to the first lesson.

Please send your resume and cover letter to Laurier Samson at lmsamson@richmondcounty.ca or in person at the Municipal Office (2357 Highway 206, Arichat).

Deadline to apply is Monday, May 14 at 4:00 pm.