

Snow and Ice Control Standards

Organization Name: Municipality of the County of Richmond

Facilities/Area Covered: Municipal Building, Richmond Arena, Waste Management Facility Scale House, Municipality owned Sidewalks

Effective Date: 1 April 2026

Last Updated: 1 April 2026

1. Purpose

The purpose of these Snow and Ice Control Standards is to ensure that pedestrian facilities remain safe, usable, and accessible during winter conditions. This plan is developed in accordance with Section 27 of the *Built Environment Accessibility Standard Regulations* under the *Accessibility Act*.

2. Scope

These standards apply to all pedestrian facilities owned, operated, or maintained by Municipality of the County of Richmond.

3. Identification of Pedestrian Facilities

- **Facility A:** Municipal Building
- **Facility B:** Richmond Arena
- **Facility C:** Waste Management Facility Scale House

4. Snow and Ice Control Standards

Snow and ice control will be carried out in accordance with the following standards:

- Snow and ice will be removed within 24 hours of accumulation in a manner that maintains an accessible path of travel.
- Clearing methods will avoid creating windrows, ridges, or icy build-up that obstruct mobility devices.
- Curb ramps, tactile walking surface indicators, and drainage paths will be kept clear and functional.

- Traction materials will be applied where required and selected to minimize interference with tactile surfaces.

5. Accessibility Responsibility

The Public Works Director has authority to initiate corrective actions, engage contractors, and restrict certain uses if required to maintain safety and accessible pedestrian facilities.

6. Maintenance Protocols

Routine and Weather-Triggered Actions

Frequency/Condition	Action Required	Responsible Party
Daily monitoring (winter season)	Monitor weather conditions and pedestrian facilities for snow and ice accumulation.	Public Works
Snowfall event	Clear snow from pedestrian facilities.	Public Works
Freezing rain / icy conditions	Apply appropriate traction materials to pedestrian facilities.	Public Works
Post-event inspection	Verify routes are passable, curb ramps and tactile surfaces are clear.	Public Works

7. Reporting and Remediation

If snow or ice conditions create an accessibility barrier:

1. **Action:** Reasonable steps will be taken to address the issue as soon as practicable.
2. **Contact:** Report issues to Public Works, 902-226-2400.

8. Temporary Inaccessibility

If a pedestrian facility must be temporarily closed due to severe weather or safety concerns:

- Clear notice will be provided where practicable
- Alternative accessible routes will be identified where available

- The condition will be addressed as soon as reasonably practicable

9. Documentation and Training

Documentation

Municipality of the County of Richmond will maintain records related to snow and ice control activities, which may include:

- Complaints or accessibility-related reports
- Corrective actions taken

Staff and Contractor Training

Staff and contractors involved in snow and ice control will receive training appropriate to their role.

10. Public Availability

These standards are made publicly available as follows:

- **Website:** <https://www.richmondcounty.ca/>
- **Alternative Formats:** Contact Public Works, 902-226-2400 to request this plan in another format.

11. Plan Review and Approval

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Position: Public Works Technologist

Date: 1 April 2026