



## Regular Council Meeting

Tuesday, September 23, 2025

6:30 - 7:00 p.m., Items 1-2, Richmond Room

7:00 p.m., Items 4-18, Council Chambers

### AGENDA

1. **Call to Order**
2. **In Camera Session**
  - a) Personnel
3. **Opening Acknowledgement**
4. **O'Canada**
5. **Roll Call of Councillors**
6. **Recommendation(s) from In Camera Session**
7. **Items Added to the Agenda** (Approval of Agenda)
8. **Review of Minutes, Re:**
  - a) Regular Council, June 24, 2025
  - b) Special Meeting, July 22, 2025
  - c) Special Meeting, August 13, 2025
9. **Question Period:**
  - Restricted to items on the committee reports
  - Phone in: (902) 226-9885 (see question period details below)
10. **Committee Reports:**
  - a) Committee of the Whole
    - i. Taxi license/taxi driver's license application
    - ii. Recreation Nova Scotia Conference sponsorship
    - iii. Investigate funding opportunities for the repairs to the Richmond Arena
    - iv. Global Media and Information Literacy Week proclamation
    - v. Letter of support for the CDÉNEÉ Celebration Isle Madame
  - b) By-law/Policy Committee
    - i. Hands-Free Cell Phone Policy
    - ii. Dundee Hills Development Wastewater Management District By-Law, By-law #64
    - iii. Comfort Centre Policy updated appendices: Appendix B – List of MOCR Comfort Centres and Appendix B1 – Comfort Centres Map
    - iv. Low Income Tax Exemption Program Policy amendments
    - v. Household income threshold and the property tax exemption amounts for the Low Income Tax Exemption Program



- vi. Municipal Fees Policy
- vii. Removal of items from the By-Law/Policy Working List
- c) Planning Advisory/Heritage Committee
  - i. Standing agenda item
  - ii. Nova Scotia Department of Agriculture's municipal survey on agriculture in planning
- d) Recreation Advisory Committee
  - i. Communication and evacuation plan for the Richmond Arena for snow loads that exceed 24 pounds per square foot
- e) Audit Committee
  - i. Appointment of Auditors
  - ii. Financial statements for the year ending March 31, 2025 – Verbal
- f) Fire Protection Services Committee
  - i. Dry Hydrant Policy and priority list
- 11. First Reading, Re:**
  - a) Repeal of By-law 64 - Dundee Hills Development Wastewater Management District By-Law
- 12. New Business, Re:**
  - a) Growth and Renewal of Infrastructure Development (GRID) funding application
  - b) Richmond Water Utility Source Water Protection Advisory Committee
- 13. Correspondence**
  - a) Action Required:
    - i. Email from Celeste Gotell, Community Outreach Coordinator, Seniors Take Action Coalition of Richmond County, Re: National Seniors Day proclamation request
  - b) For Information Purposes
    - i. Government of Nova Scotia Fall 2025 agencies, boards, and commissions recruitment campaign
    - ii. Letter from Mayor Rod Gilroy, Municipality of Cumberland, to the Honorable Minister John Lohr, and to the Nova Scotia Federation of Municipalities regarding strong mayor powers
    - iii. MOCR letter of support for the application of the Seniors Take Action Coalition for their project Supporting Healthy Aging
    - iv. Senior Take Action Coalition 2024-2025 Annual Report
- 14. Unfinished Business**
  - a) Action Item 505: Letter from Rose Merrick, Chair of the River Bourgeois Community Services Society, regarding a request for MOCR to provide funding in the yearly budget for the power/base lights at the River Bourgeois Lighthouse



**15. Review of Action Items**

- a) Action Items List

**16. Items Added to the Agenda**

**17. Question Period**

- Restricted to the remainder of the agenda following the Committee Reports
- PHONE IN: ( 902) 226-9885 (see Question Period Details Below)

**18. Adjournment**

**Question Period Details**

**Phone In: (902) 226-9885**

Any member of the public may ask a question on any item listed in the agenda without giving notice. A maximum of ten (10) minutes is set aside for Question Period. Anyone wishing to ask a question, either in person or by phone, must identify who they are prior to asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

No person speaking during Question Period shall:

- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

**Livestreaming**

All Committee of the Whole and Regular Council Meetings will be live streamed on the Municipality of the County of Richmond YouTube Channel.

**The link for the meetings can be found at [Municipality of the County of Richmond - YouTube](#)**



## Regular Council Meeting

June 24, 2025

Location: Richmond Room & Council Chambers

Present: Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson

Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Chris Boudreau, Director of Public Works, Shelley David, Municipal Clerk

1. Call to Order

Warden Lois Landry called the meeting to order at 5:33 p.m.

2. In Camera

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the meeting move to an “In Camera” session at 5:33 p.m.

Motion carried.

- a) Personnel
- b) Contract Negotiations

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that the meeting revert to “Regular” session at 5:46 p.m. and break for recess from 6:00 p.m. to 7:00 p.m.

Motion carried.

Chris Boudreau, Director of Public Works, left the meeting at 5:46 p.m.

Shawn Samson arrived at the meeting at 5:58 p.m.

3. Recess

Council was in recess from 6:00 p.m. to 7:00 p.m. for a Public Hearing.

4. Opening Acknowledgement

The Warden reconvened the regular session at 7:00 p.m. and made the following opening acknowledgment:

We are proud to acknowledge that we are gathered today on Unama'ki, the Land of Fog, a part of Mi'kma'ki, the unceded traditional territory of the Mi'kmaq people since time immemorial. We honour and thank the Mi'kmaq for sharing their land and home with us.



5. O'Canada

The Warden asked everyone to stand, if able, for the singing of O'Canada.

6. Roll Call of Councillors

The CAO took the roll call of Councillors.

7. Recommendation from In Camera Session

Moved by Councillor Brian Marchand, seconded by Deputy Warden Brent Sampson, that Council appoint Robbin Cotton to the Destination Cape Breton Association Board, Gail Johnson to the Strait of Canso Superport Board, and Amanda Samson MacPherson to the Recreation Advisory Committee.

Motion carried.

Moved by Councillor Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council authorize staff to finalize agreements for the collection services and post-collection services with Circular Materials based on the Opt-In Service model under the Extended Producer Regulations, and FURTHER MOVE that Council authorizes the Chief Administrative Officer to execute the contracts with Circular Materials once finalized.

Motion carried.

8. Items Added to the Agenda (Approval of Agenda)

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that the agenda be approved.

Motion carried.

9. Review of Minutes – Re:

a) Special Meeting, May 22, 2025

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the minutes of the May 22, 2025, Special meeting be adopted.

Motion carried.

b) Regular Council Meeting, May 27, 2025

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that the minutes of the May 27, 2025, Regular Council meeting be adopted.

Motion carried.



c) Special Meeting, June 4, 2025

Moved by Councillor Amanda Mombourquette, seconded by Councillor Brian Marchand, that the minutes of the June 4, 2025, Special meeting be adopted as corrected, to include the PID 75045716.

Motion carried

d) Special Meeting, June 9, 2025

Moved by Councillor Brian Marchand, seconded by Deputy Warden Brent Sampson, that the minutes of June 9, 2025, Special meeting be adopted.

Motion carried.

e) Special Meeting, June 16, 2025

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that the minutes of June 16, 2025, Special meeting be adopted.

Motion carried.

10. Question Period

There were no questions.

11. Committee Reports

a) Committee of the Whole

- Temporary borrowing resolution for the Loch Lomond volunteer fire department

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Committee of the Whole and enter into a loan agreement with our lending institution in the amount of \$73,564.00 for the purpose of purchasing a 2021 Ford Super Duty F-350 SRW XLT.

Motion carried.

- Community Climate Capacity Cohort grant application 2025-2026

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Committee of the Whole and approve that staff apply to the program.

Motion carried.



- Deferral of grant applications until after budget approval  
Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Committee of the Whole and defer the grant applications from the River Bourgeois Mariner Society, Kitchen Rackets Organization/Celtic Colours Workshops, Janvrin's Island Community Centre, Kitchen Rackets Organization/Summer Jam Sessions, and the St. Peter's–Grand River–Loch Lomond Pastoral Charge, until after the 2025-2026 budget is approved.  
Motion carried
- Tax Exemption By-law (By-law 56)  
Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and refer By-law 56 to staff for investigation into the current status of the organizations listed, look at best practises, and potentially some incentives to help with the appeal or review of assessments.  
Motion carried.
- Advocacy for involuntary destruction  
Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Committee of the Whole and send a letter to the Nova Scotia Federation of Municipalities Board, similar to the one previously sent to the Province, with the addition of a request that involuntary destruction be considered as an advocacy issue.  
Motion carried.
- Credit freeze  
Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Committee of the Whole and write a letter to the Province, asking that they seriously consider a credit freeze, similar to the model currently in place in Quebec.  
Motion carried.

- Harbour Wars sponsorship request

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Committee of the Whole and receive the request.

Motion carried.

- Advocacy for public library funding

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Committee of the Whole and that the issue of adequate and sustainable funding for public libraries in Nova Scotia be brought forth to the Nova Scotia Federation of Municipalities Board for consideration as an advocacy priority.

Motion carried.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that the Committee of the Whole Report for the month of June 2025 be adopted.

Motion carried.

b) By-law/Policy Committee

- Capital Improvement and Development Policy

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the By-Law/Policy Committee and proceed with the amendments to the Capital Improvement and Development Policy as presented with the changes as discussed.

Motion carried.

- Guidelines for Designation and Use of Off-Leash Dog Areas

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the By-Law/Policy Committee and proceed with the adoption of the Guidelines for the Designation and Use of Off-Leash Dog Areas Policy as presented with the changes as discussed, contingent on the outcome of the review by the Solicitor.

Motion carried.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the By-law/Policy Committee Report for the month of June 2025 be adopted.

Motion carried.

c) Planning Advisory Committee

- Review of zoning across the county relative to the CMHC catalogue.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to review the CMHC Housing Design Catalogue, or similar catalogues as they present themselves, to determine any barriers our current Land Use By-laws present to residents or developers who may want to build these homes.

Motion carried.

- Follow-up to initial meetings with developers

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Planning Advisory/Heritage Committee and continue conversations with housing and property developers, and invite them to a forum to discuss barriers and solutions to housing and property development across the spectrum.

Motion carried.

- Review of permitting practices for standalone buildings (garage/utility/shed)

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to scan all the areas in Richmond County that don't permit standalone buildings (garage/utility/shed) and report back to the Committee.

Motion carried.

- Amendments to the Nova Scotia Building Code Regulations

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that Council accept the recommendation of the Planning Advisory/Heritage Committee and ask EDPC to share their written

comments regarding the new building code regulations to the Planning Advisory/Heritage Committee, if any.

Motion carried.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that the Planning Advisory/Heritage Committee Report for the month of June 2025 be adopted.

Motion carried.

12. Motion to Adopt

a) Capital Improvement and Development Policy as amended

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council adopt the amended Capital Improvement and Development Policy as presented.

Motion carried.

13. Second Reading Approval

a) Proposed amendments addressing the maximum setbacks for commercial wind turbines in response to new provincial setback requirements:

(i) Proposed amendments to Policy 5-52 of the MOCR Municipal Planning Strategy as presented.

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council give second reading approval for the proposed amendments to Policy 5-52 of the MOCR Municipal Planning Strategy as presented.

Motion carried.

(ii) Proposed amendments to section 6:35.9(a) and 6.35.9 (b) of the MOCR Land Use By-Law as presented.

Moved by Councillor Brian Marchand, seconded by Councillor Amanda Mombourquette, that Council give second reading approval for the proposed amendments to section 6:35.9(a) and 6.35.9 (b) of the MOCR Land Use By-Law as presented.

Motion carried.



- (iii) Proposed amendments to Part 9 and Part 15 of the West Richmond Planning Area Land Use By-Law as presented.

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council give second reading approval for the proposed amendments to Part 9 and Part 15 of the West Richmond Planning Area Land Use By-Law as presented.

Motion carried.

b) Accessory Dwelling Units

- (i) Proposed amendments to the Municipal Planning Strategy for the Isle Madame Plan Area, Chapter 3, Sub-Section 3(a), and Policy G-3.1(a) as presented.

Moved by Councillor Brian Marchand, seconded by Councillor Amanda Mombourquette, that Council give second reading approval for the proposed amendments to the Municipal Planning Strategy for the Isle Madame Plan Area, Chapter 3, Sub-Section 3(a), and Policy G-3.1(a) as presented.

Motion carried.

- (ii) Proposed amendment to the Land Use By-Law for the Isle Madame Plan Area, Section 33, as presented.

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that Council give second reading approval for the proposed amendment to the Land Use By-Law for the Isle Madame Plan Area, Section 33, as presented.

Motion carried.

c) Dog Control By-law

- (i) Proposed new By-law that will repeal and replace the previous Respecting Dogs By-law as presented.

Moved by Councillor Brian Marchand, seconded by Councillor Amanda Mombourquette, that Council amend the proposed Dog Control By-law by removing Section 2.16 (definition of an off-leash dog park), the last sentence in 2.19 (beginning with Notwithstanding), and reformat the numbering.

Motion carried.

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that Council approve the second reading approval for the Dog Control By-law, By-law #70, with the approved amendments.

Motion carried with four (4) in favour and one (1) opposed. (Nay – Councillor Brian Marchand)

14. New Business

- a) La Picasse Community Cultural Centre – Re: Tier 1 Community Grant Fund application in the amount of \$1,000

Moved by Councillor Shawn Samson, seconded by Councillor Amanda Mombourquette, that Council approve the La Picasse Community Cultural Centre grant application for the Tier 1 Community Grant Fund in the amount of \$1,000, to be allocated as follows: \$200 from the District 2 Fund, \$ 300 from the District 1 Fund, and \$500 from the Regional Fund.

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the main motion be amended to reduce the allocation from the Regional Fund to \$250.00.

Motion carried.

Moved by Councillor Shawn Samson, seconded by Councillor Amanda Mombourquette, that Council approve the La Picasse Community Cultural Centre grant application for the Tier 1 Community Grant Fund in the amount of \$750, to be allocated as follows: \$200 from the District 2 Fund, \$ 300 from the District 1 Fund, and \$250 from the Regional Fund.

Motion carried.

- b) Framboise Community Centre – Re: Tier 1 Community Grant Fund application in the amount of \$1,000

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council approve the Framboise Community Centre grant application for the Tier 1 Community Grant Fund in the amount of \$1,000, to be allocated as follows: \$500 from the District 5 Fund and \$500 from the Regional Fund.

Motion carried.



- c) Arichat Community Development Association – Re: Tier 1 Community Grant Fund application in the amount of \$1,000

Moved by Councillor Shawn Samson, seconded by Councillor Amanda Mombourquette, that Council approve the Arichat Community Development Association grant request for the Tier 1 Community Grant Fund in the amount of \$1,000, to be allocated as follows: \$500 from the District 2 Fund, \$500 from the District 1 Fund.

Motion carried.

15. Correspondence

- a) Action Required:

- (i) Letter from Bob MacEachern, Board Chair, Celtic Colours International Festival – Re: Request for support

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council receive the letter.

Motion carried.

- (ii) Rochelle Heudes, President, Acadien Festival of Petit de Grat – Re: Sponsorship request

Moved by Councillor Shawn Samson, seconded by Councillor Brian Marchand, that Council approve the Level Blue Star Sponsorship in the amount of \$500 to be allocated from the Sponsorship budget.

Motion carried

- b) For Information Purposes

- (i) Letter from Honourable Colton LeBlanc, Minister of Growth and Development – Re: Joint Management of Point Tupper Heavy Industrial Park and Inclusion in Atlantic Port Assessment
- (ii) MOCR letter of support to Dalhousie University – Re: Dalhousie University's Transformation 2026 application titled Minding (more than) the gaps: a transformative research initiative for offshore wind in support of Canada's energy transition
- (iii) Email from Tynette Deveaux, Regional Program Manager, Canadian Association of Physicians for the Environment – Re: Health risks of uranium exploration and mining

- (iv) MOCR Summer Programming – Re: Registration opens June 27, 2025
- (v) Letter from Warden Eleanor Roulston, East Hants – Re: Library Funding
- (vi) MOCR Press Release – Richmond County Approves 2025–2026 Budget with No Increase to Tax Rates and Continued Investment in Community Wellbeing
- (vii) Email from Dani Coffey, Director, Policy and Government Relations – Re: Concerns about CMHC
- (viii) MOCR Email to housing and property developers – Re: Request for information from Developers by NSFM and CMHC

16. Unfinished Business

- a) Nova Scotia’s Public Authorities Reciprocal Plan Agreement – Re: Defined Benefit (DB) Plans

Move by Councillor Amanda Mombourquette, seconded by Councillor Deputy Warden Brent Sampson, that Council authorize sending a letter back to the NSECSB approving to move forward.

Motion

- b) Riverdale Community Services Society – Re: Tier 2 Community Grant Fund application in the amount of \$7,250.39

Warden Lois Landry provided an update on the grant fund application. The Riverdale Community Services Society changed the amount of their request to \$ 4,671.72.

Moved by Councillor Brian Marchand, seconded by Councillor Amanda Mombourquette, that Council approve the Riverdale Community Services Society grant request for the Tier 2 Community Grant Fund in the amount of \$2,400, to be allocated as follows: \$1,000 from the District 3 Fund and \$1,400 from the Regional Fund.

Motion carried with four (4) in favour and one (1) opposed. (Nay – Deputy Warden Brent Sampson)



Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council refer the sponsorship procedure back to staff for review, further on to By-Law/Policy for discussion.

Motion carried.

17. Review of Action Items

a) Action Items List

For information only.

18. Items Added to the Agenda

n/a

19. Question Period

There were no questions.

20. Adjournment

There being no further business, the Chair adjourned the meeting at 8:13 p.m.

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Chairperson

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Municipal Clerk



## Special Meeting

July 22, 2025

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson

Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Shelley David, Municipal Clerk

1. Call to Order

Warden Lois Landry called the meeting to order at 6:02 p.m.

2. Roll Call of Councillors

The CAO took the roll call of Councillors.

Councillor Brian Marchand arrived at 6:08 p.m.

Councillor Amanda Mombourquette arrived at 6:08 p.m.

3. Items Added/Approval of the Agenda

Moved by Councillor Shawn Samson, seconded by Deputy Warden Brent Sampson, that the agenda be approved.

Motion carried.

4. Grant Applications

a) Acadiaville Community Centre Society – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,500

Moved by Councillor Shawn Samson, seconded by Councillor Brian Marchand, that Council approve the Acadiaville Community Centre Society grant application for the Tier 2 Community Grant Fund in the amount of \$7,500, to be allocated from as follows: \$500 from the District 1 Funds, \$1,000 from the District 2 Funds, and \$6,000 from the Regional Fund.

Motion carried.



- b) L'Ardoise Jolly Club – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$6,726

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that Council approve the L'Ardoise Jolly Club grant application for the Tier 2 Community Grant Fund in the amount of \$1,000, to be allocated from the District 5 Funds.

Motion carried.

- c) Grand River Presbyterian Church – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,500

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that Council approve the Grand River Presbyterian Church grant application for the Tier 2 Community Grant Fund in the amount of \$7,000, to be allocated as follows: \$3,000 from the District 5 Funds, and \$4,000 from the Regional Fund.

Motion carried.

Councillor Amanda Mombourquette declared a conflict of interest regarding the Village on the Canal Association grant request and left the meeting at 6:19 p.m.

- d) Village on the Canal Association – Re: Grant application for the Tier 3 Waterfront Development Grant Funds in the amount of \$20,000

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that Council approve the Village on the Canal Association grant application for the Tier 3 Waterfront Development Grant Fund in the amount of \$20,000, to be allocated from the Canada Community Building Fund (CCBF), subject to assessment by staff as to the project's eligibility.

Motion carried with three (3) in favour and one (1) opposed. (Nay: Councillor Brian Marchand)

Councillor Amanda Mombourquette returned to the meeting at 6:30 p.m.



5. Sponsorship Request

a) St. Peter's Pirate Association – Sponsorship Request

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that Council approve the St. Peter's Pirate Association sponsorship request in the amount of \$500, to be allocated from the Sponsorship budget.

Motion carried.

Deputy Warden Brent Sampson declared a conflict of interest regarding the request for a letter/affidavit from Cam Samson and left the meeting at 6:35 p.m.

6. Request for a letter/affidavit from Cam Samson, Dundee Hills Vacation Village

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council authorize the Warden to write a letter of support for Phases 1 to 3 of the Bareland Condominium as a grandfathered campground use, and further, to provide a letter of support in principle for an expansion to the condominium, Phases 4 to 7, subject to amendments to the bylaws.

Motion carried.

Deputy Warden Brent Sampson returned to the meeting at 6:46 p.m.

7. Richmond Arena Report – Follow Up

For information only.

8. Adjournment

There being no further business, the Chair adjourned the meeting at 7:00 p.m.

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Chairperson

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Municipal Clerk



## Special Meeting

August 13, 2025

Location: Virtual

Present: Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette

Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Danielle Martell, Community Development and Special Projects Officer

Regrets: Councillor Shawn Samson

1. Call to Order

Warden Lois Landry called the meeting to order at 6:02 p.m.

2. Roll Call of Councillors

The CAO took the roll call of Councillors.

3. Items Added/Approval of the Agenda

Moved by Councillor Brian Marchand, seconded by Deputy Warden Brent Sampson, that the agenda be approved.

Motion carried.

4. Village of St. Peter's – Temporary Borrowing Resolution for the Community Hub Renovations

Moved by Councillor Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council approve entering into the temporary borrowing resolution in the amount of \$69,000 for the community hub renovations.

Motion carried.

Be it therefore Resolved

That the Municipality of the County of Richmond does hereby approve the borrowing by the Village of St. Peter's, the aggregate principal amount of sixty-nine thousand dollars (\$69,000) for the purpose set out above;



That subject to the approval of the Minister of Municipal Affairs and Housing, the Municipality does unconditionally guarantee repayment of the principal and interest of the borrowing so made; and,

That upon the issue of the debentures, the Warden and Clerk of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

5. Adjournment

There being no further business, the Chair adjourned the meeting at 6:16 p.m.

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Chairperson

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Recorder

## **Committee of the Whole Report**

### **September 2025**

The Committee met on September 9, 2025.

#### **The Committee discussed the taxi license and taxi driver's license application.**

I move that Council accept the recommendation of the Committee of the Whole and approve the taxi license and taxi driver's license application for Willie's Taxi as discussed in camera.

#### **The Committee discussed the Recreation Nova Scotia Conference Sponsorship**

I move that Council accept the recommendation of the Committee of the Whole and accept the staff recommendation to sponsor the Recreation Nova Scotia Conference at the Silver Sponsor level of \$1,000.00, and be allocated from the Sponsorship Budget.

#### **The Committee discussed the Richmond Arena updates as presented in the Administration Operations Report**

I move that Council accept the recommendation of the Committee of the Whole and direct staff to investigate all possible funding opportunities for the repairs to the Richmond Arena.

#### **The Committee discussed the proclamation request from Josie Robinson, Community Engagement Officer at the Kingston Memorial Community Health Centre, regarding Global Media and Information Literacy Week.**

I move that Council accept the recommendation of the Committee of the Whole and proclaim October 24-31, 2025, as Global Media and Information Literacy Week.  
(Proclamation attached)

#### **The Committee discussed the letter of support request from Jacqueline Gerrior, Economic Development Officer at CDÉNÉ, regarding the Celebration Isle Madame.**

I move that Council accept the recommendation of the Committee of the Whole and authorize the Warden to provide a letter of support regarding the Celebration Isle Madame, following a conversation with CDÉNÉ to explore any opportunities to expand or include other Acadian communities in the broader Richmond County area.

**This concludes the Committee of the Whole Report for the month of September 2025, and I move its adoption.**

## **Global Media and Information Literacy Week**

**October 24-31, 2025**

**WHEREAS** all citizens of Richmond County deserve to feel safe and supported online, no matter their age, class, race, gender, or geography, and

**WHEREAS** community awareness can help individuals feel empowered in the age of information overwhelm and information pollution; and

**WHEREAS** artificial intelligence is now rapidly proliferating and interacting with human users online; and

**WHEREAS** accurate and timely information are crucial for a safe and equitable society; and

**WHEREAS** misinformation and disinformation negatively impact health outcomes by contributing to social isolation, division, and hate; and

**WHEREAS** curbing the spread of false information online helps keep citizens of Richmond County prepared during times of crisis; and

**WHEREAS** fostering online critical thinking and fact-checking skills is an act of care and protection of our communities; and

**WHEREAS** media and information literacy skills are crucial for maintaining democracy, and trust in Canadian institutions;

**THEREFORE**, be it resolved that I, Warden Lois Landry, on behalf of Richmond County Municipal Council, do hereby proclaim October 21-31, 2025, as “Global Media and Information Literacy Week” in Richmond County.

Dated at Arichat, Nova Scotia  
this \_\_\_ day of \_\_\_\_\_, 2025.

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**Warden Lois Landry**



## **By-Law/Policy Committee Report**

September 2025

The Committee met on September 9, 2025.

### **The Committee discussed the Hands-Free Cell Phone Policy.**

I move that Council accept the recommendation of the By-law/Policy Committee and repeal the Hands-Free Cell Phone Policy.

### **The Committee discussed the Dundee Hills Development Wastewater Management District By-law, By-law #64.**

I move that Council accept the recommendation of the By-law/Policy Committee and proceed with the repeal process of the Dundee Hills Development Wastewater Management District By-law, By-law #64.

### **The Committee discussed the updated appendices of the Comfort Centres Policy.**

I move that Council accept the recommendation of the By-law/Policy Committee and adopt the following updated appendices to the Comfort Centre Policy: Appendix B: List of MOCR Comfort Centres and Appendix B1: Comfort Centres Map.

### **The Committee discussed the amendments to the Low Income Exemption Program Policy.**

I move that Council accept the recommendation of the By-law/Policy Committee and adopt the amendments to the Low Income Tax Exemption Program Policy as presented, with the addition of a revision to the policy title by inserting the word "Property" before the word "Tax".



**The Committee discussed setting the household income threshold and property tax exemption amount for the Low Income Tax Exemption Program.**

I move that Council accept the recommendation of the By-law/Policy Committee and set the household income threshold at \$30,000 and the property tax exemption amount at \$200 for the Low Income Tax Exemption Program.

**The Committee discussed the Municipal Fees Policy.**

I move that Council accept the recommendation of the By-law/Policy Committee and adopt the Municipal Fees Policy as presented.

**The Committee discussed the By-law/Policy Section of the Working List.**

I move that Council accept the recommendation of the By-law/Policy Committee and remove Item 21 (Heritage By-law) and Item 22 (Heritage Property Designation Policy) from the Working List.

**The Committee discussed the Discussion Section of the Working List.**

I move that Council accept the recommendation of the By-law/Policy Committee and remove Item 5 (Roaming Farm Animals) and Item 6 (Animal By-law) from the Working List.

**This concludes the monthly report of the By-Law/Policy Committee for the month of September 2025, and I move its adoption.**

## **Planning Advisory/Heritage Committee Report**

September 2025

The Committee met on September 2, 2025.

**The committee discussed implementing a standing agenda item titled “Review of Action Items.”**

I move that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to implement a standing agenda item titled “Review of Action Items”.

**The Committee discussed the Nova Scotia Department of Agriculture’s municipal survey on agriculture in planning.**

I move that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct the Director of EDPC to participate in the Municipal Survey on Agriculture in Planning.

**This concludes the monthly report of the Planning Advisory/Heritage Committee for the month of September 2025, and I move its adoption.**



**Recreation Advisory  
Committee Report  
For the Month of September 2025**

**The Committee met on September 11<sup>th</sup>, 2025.**

**The Committee discussed the Richmond Arena Structural Assessment – Phase 2 report.**

I move that the Council accept the recommendation of the Recreation Advisory Committee and that staff be directed to prepare a communication and evacuation plan to address the potential to have to close the arena to the public if the snow load on the roof of the Richmond Arena reaches 24 pounds per square foot (psf).

**This concludes the Recreation Advisory Committee report for the month of September 2025, and I move its adoption.**



**Audit Committee Report  
September 15, 2025**

**The Committee discussed the appointment of auditors.**

I move that Council accept the recommendation of the Audit Committee and send out a request for proposal (RFP) for auditors.

**This concludes the Audit Committee report for September 15, 2025, and I move its adoption.**



## **Fire Protection Services Committee Report**

### **September 2025**

The Committee last met on September 17<sup>th</sup>, 2025.

#### **The Committee discussed the Dry Hydrant Policy and priority list.**

I move that Council accept the recommendation of the Fire Protection Services Committee and direct staff to investigate a Dry Hydrant installation in Cleveland (County Line Road/Riverside Road and Hwy 4 – Southeast side of bridge).

**This concludes the report for the Fire Protection Services Committee for September 2025, and I move its adoption.**



## MUNICIPALITY OF THE COUNTY OF RICHMOND

### BY-LAW NUMBER R-100

### REPEAL OF BY-LAW 64 - DUNDEE HILLS DEVELOPMENT WASTEWATER MANAGEMENT DISTRICT BY-LAW

#### 1. Short Title

1.1. This by-law shall be known as By-law R-100 and may be cited as the “Repeal of By-law 64 - Dundee Hills Development Wastewater Management District By-law”

#### 2. Repeal

2.1. The following by-law of the Municipality of the County of Richmond is hereby repealed:  
Dundee Hills Development Wastewater Management District By-Law, By-Law #64.

This is to certify that the foregoing By-law was passed at a duly called meeting of the Council of the Municipality of the County of Richmond held on the \_\_\_\_\_.

Given under the hands of the Warden and Clerk and the seal of the Municipality this \_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Lois Landry  
Warden

\_\_\_\_\_  
Shelley David  
Municipal Clerk



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## BRIEFING NOTE

### Municipality of the County of Richmond

GRID Funding Application  
September 16, 2025

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#### **PURPOSE**

The purpose of this briefing note is to seek a motion of Richmond Municipal Council authorizing staff to proceed with applications to the Province's Growth and Renewal for Infrastructure Development Program (GRID) for renewal of the Louisdale Water Distribution System.

#### **BACKGROUND**

The Province's GRID program supports investment in priority municipal infrastructure projects that address critical capacity issues, build more accessible and adaptable communities and enable the preservation and expansion of services to support housing. The program may provide funding for up to 50% of eligible project costs.

A maximum of 2 applications may be submitted, but only one can be approved per cycle. A motion of Council must accompany the submissions and identify project priority. Applications must be submitted by October 9 and the projects must be completed by March 31, 2027.

#### **PROPOSED PROJECT**

The Richmond Water Utility has more than 40 kms of water distribution mains with the majority approaching 50 years of age. While the majority of the system is in good condition, and experiences relatively few watermain breaks, a significant number of breaks have been occurring in Louisdale around Bennies Lane and Bennies Lane Extension as well as on Highway 320 in Lennox Passage.

We are proposing carrying out watermain replacements in the noted areas in 2026/27 with the initial focus being Bennies Lane Extension / Bennies Lane. Bennies Lane Extension is approximately 275 meters long and Bennies Lane 400 meters long for a total length of 675 meters. The total length of watermain replaced will be subject to budgetary limitations and tendered pricing.

## **FINANCIAL IMPLICATIONS**

The 2024 Water Rate Study included water distribution capital expenditures (watermain replacements) of \$250,000 in 2024/25 and \$250,000 in 2025/26. The work was to be funded 50% through the Utility's depreciation funds with the remaining 50% requiring external funding. The proposed capital work was delayed due to competing priorities but is recommended for the 2026/27 fiscal year.

We are recommending allocating \$500,000 to watermain replacements in the 2026/27 fiscal year with 50% from the Water Utility Depreciation Fund and the remaining 50% proposed from GRID funding, should the application be successful.

## **RECOMMENDATIONS**

We are seeking a resolution of Richmond Municipal Council supporting an application to the Province's GRID program for the Louisdale Water Distribution System Renewal Project at a total cost of \$500,000 with 50% proposed to be funded by the Utility Depreciation Fund and 50% through the GRID program.

<b>PREPARED BY:</b>	Chris Boudreau, P.Eng
<b>CONTACT PERSON:</b>	Chris Boudreau, P.Eng
<b>DATE:</b>	September 16, 2025

Attachments:

- Growth and Renewal for Infrastructure Development Program (GRID) – Application Guidelines 2025/26



# Growth and Renewal for Infrastructure Development Program (GRID)

## Application Guidelines 2025-26

### Introduction

The Growth and Renewal for Infrastructure Development Program (GRID) supports investment in priority municipal infrastructure projects that address critical capacity issues, build more accessible and adaptable communities and enable the preservation and expansion of services to support housing.

This program was established as part of the renewed Service Exchange Agreement between the Province and the Municipalities. This partnership led to the creation of GRID, an application-based program, which supports provincial priorities and provides municipalities with increased flexibility in leveraging funding.

### Funding

The program may provide funding for 50% of eligible project costs, though the actual cost-sharing percentage could vary based on project specifics or budget availability.

Applicants must demonstrate their ability to cover the remaining project costs through municipal and/or other funding sources.

Funding from GRID can be leveraged by municipalities as their portion of any cost-shared infrastructure program, provided that the other programs do not prohibit this. If recipients choose to use multiple funding sources for a project, they are responsible for understanding the specific requirements of each grant program. All grants supporting the project must be clearly outlined in the project proposal. If additional grants are obtained after GRID funding approval, recipients must inform DMA.

Funding priority will be given to shovel-ready projects that help communities address critical capacity issues, health and safety, expand services, build more accessible and adaptable communities, and projects that enable and/or preserve housing.

Preference will be given to projects where funding sources are secured or where the project can proceed regardless of securing other funding sources.

## **Eligible Recipients**

This program is available to Nova Scotia Municipalities and Villages.

## **Eligible Projects**

Eligible projects include:

### **1. Water, Wastewater and Stormwater**

Construction, expansion and/or renewal of:

- Facilities for the treatment and disposal of sanitary sewage
- Sanitary sewage collection systems
- Water intake, treatment, pumping and storage facilities
- Water transmission and distribution systems
- Construction, expansion and /or renewal of storm sewers
- Infrastructure which reduces/eliminates combined sewer overflows

### **2. Climate Change Adaptation**

- Capital Project Recommendations from Climate Hazard/Risk Assessments
- Coastal and Inland Flooding Adaptations

### **3. Accessibility**

- Capital projects required to comply with *Accessibility Act*
- Projects supported by accessibility plans
- Accessibility improvements to municipal infrastructure including sidewalks and active Transportation (excluding Fleet)

### **Eligible Costs**

Eligible costs include:

- Engineering services and project management
- Design as a stand alone project
- Construction inspection and administration
- Construction and equipment acquisition as per plans and specifications

### **Ineligible Costs**

Ineligible costs include:

- Interim financing costs
- Non-fixed assets which are not essential for the operation of the asset
- Operation and maintenance costs
- Land acquisition
- Leasing land, buildings and other facilities
- Real estate fees and related costs
- Overhead costs, including salaries and other employment benefits of any employees of the Recipient

### **Application and Submission**

Municipal applicants may submit a maximum of 2 applications, but only 1 can be approved per cycle. A council motion must accompany the submissions and identify project priority. Village applicants may submit a maximum of 1 application. A motion from both the Village Commission and Municipal Council must accompany the submission.

Only 1 project can be active under this program at a time. An applicant is not eligible for another project until their project is complete.

The application form can be downloaded from the program [website](#). You can also use a search engine (i.e. Google) to locate our website. Please use the following key words in your search, 'GRID Nova Scotia'.

Once the application is completed, it must be emailed including any attachments to the program email [GRID@novascotia.ca](mailto:GRID@novascotia.ca). Please make sure that you have confirmation from the Department of Municipal Affairs (DMA) that your completed application has been received.

The application submission must include:

- **Council Resolution:** a Municipal resolution of Council supporting the submission of the project for funding consideration under GRID. Village applications require confirmed support by the Municipality.
- **Cost Estimate:** A detailed cost estimate for the project is required. A template is provided by DMA. Preference will be given to projects with Class A estimates.
- **Location Shapefile:** a kml file of the project location.

## Review Process

Applications submitted to DMA will be reviewed to ensure requirements outlined in these guidelines have been met. Incomplete applications may result in your project not being reviewed for funding consideration.

The review and evaluation of applications is a competitive process. Although a project may be eligible, it is not guaranteed funding from this program.

If the project is approved, it is possible that the approval will not match the full level of funding requested in the application.

It should take 6 to 8 weeks for the DMA to review funding applications and let you know if your application is approved.

## Evaluation Criteria

Applications are screened for eligibility and then recommended for approval based on but not limited to:

- Whether project addresses a critical capacity issue (e.g. treatment plant over capacity)
- Whether project addresses an immediate environmental and/or health and safety issue
- How the design and implementation considers impacts of climate change.
- Does the project meet accessibility regulatory requirements (i.e. *Accessibility Act*) or align with municipal accessibility plans?
- If the project enables housing development (e.g. the upgrade or extension of water/wastewater services that support new housing or preserve existing ones) and the number of units.
- Project readiness (i.e. preference given to projects which have detailed design complete and are ready to begin construction phase)

## Payment

Successful applicants will receive an approval letter and Terms and Conditions (T&Cs) outlining the requirements of the approval. DMA will release 100% of the payment upon receiving the signed T&Cs.

## Project Amendments

After project approval, if the project scope changes or anticipated completion date extends beyond the project deadline outlined in the Terms and Conditions, an amendment is required. The amendment request (i.e. Progress Monitoring Report) must be submitted to and approved by DMA.

## Project Completion

The project must be complete, and all invoices must be dated no later than March 31, 2027. Only one (1) active project under this program is permitted at any time, and recipients are not eligible to apply for additional GRID funding, until their current active project is complete.

DMA has the right to require the return of any unspent funds or any funds that have been spent on items that were not part of the Agreement.

## Final Reporting

Recipients must submit to DMA a Project Closeout Report, Statement of Expenditures including invoices, and proof of payment (if requested) and confirmation of project outcomes achieved, as outlined in the application, to DMA for approval within 60 days of the project end date. DMA will provide the required reporting templates.

If feasible, please include a (pre and post completion) digital photo of your completed project with the Project Closeout Report. These photos may be used for media requests, reports, presentations, or communication purposes.

## Communications

Funding approvals must be kept confidential until DMA has coordinated a public program announcement.

The contribution by DMA must be recognized in any project promotion or communication.

A list of successful project applicants may be made public after the process is completed.

## For More Information

### Growth and Renewal for Infrastructure Development Program

Department of Municipal Affairs  
1505 Barrington Street, Floor 8 N  
PO Box 216, Halifax, NS  
B3J 2M4  
902-424-6642

[GRID@novascotia.ca](mailto:GRID@novascotia.ca)

# APPENDIX A-Outcome Indicators

## Water

### Outcome Indicator:

- Length of deteriorated water pipe replaced (m)
- Existing # of households with improved municipal water service
- Length of water service extended or upgraded (m)
- Increased # of properties with access to municipal water system
- Increased # of households that will have improved fire protection
- Increased # of households that will be equipped with residential water meters
- Increased capacity to supply, treat or store potable water (m<sup>3</sup>)

## Wastewater/Stormwater

### Outcome Indicator:

- Length of deteriorated wastewater pipe replaced (m)
- Length of wastewater service extended or upgraded (m)
- Increased # of properties with access to municipal wastewater system
- Increased capacity to collect and/or treat wastewater (m<sup>3</sup> per year)
- Length of combined sewer systems separated (m)
- Type of stormwater asset(s) receiving improvements. Specify # and/or length of asset(s).

## **Climate Change Adaptation**

### **Outcome Indicator:**

# of properties where climate change risk is reduced

## **Accessibility**

### **Outcome Indicator:**

# and type of assets (municipal buildings, playgrounds, beaches, etc.) that have received new accessibility features & improvements

Length and type of active transportation assets (sidewalks, trails, etc.) receiving accessibility improvements (km)



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## **BRIEFING NOTE**

### **Municipality of the County of Richmond**

Richmond Water Utility  
Source Water Protection Advisory Committee  
August 5, 2025

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#### **PURPOSE**

The purpose of this briefing note is to seek Council approval to re-establish the Source Water Protection Advisory Committee, approve the draft terms of reference, appoint a member of Council to the committee, and approve the advertising for two members of the public to join the committee.

#### **BACKGROUND**

The Municipality's Source Water Protection Plan was last revised in 2008. While there was a Source Water Protection Advisory Committee in the past it has been inactive for some time. The role of the Committee is to:

- Attempt to satisfy the water quality and quantity concerns of all stakeholder groups.
- Identify sources of contamination in the source water supply area.
- Identify management options available.
- Highlight the success of the protection plan.
- Develop information and education programs about source water protection for local residents, land owners and other users of the SWP area lands.

#### **REGULATORY REQUIREMENTS**

The Municipality's Water Treatment Facility Operating Approvals, issued by Nova Scotia Environment and Climate Change (NSECC), require that the Municipality implement a Source Water Protection Plan for the areas surrounding its source water supplies. The plan must be reviewed and updated on a yearly basis.

#### Attachments:

- Source Water Protection Advisory Committee – Terms of Reference
- Source Water Protection Plan (2008 revision)
- NSECC Guide to Form a Source Water Protection Advisory Committee:  
<https://www.novascotia.ca/nse/water/docs/WaterProtectionPlanStep1.pdf>



## **1. Mandate**

- 1.1** These Terms of Reference establish the Richmond Source Water Protection (SWP) Advisory Committee as an advisory group to the Richmond Water Utility/Municipality of Richmond County
- 1.2** The committee will review and make recommendations on all activities affecting the SWP area as requested by the Utility/Municipality, and communities within the watersheds.

## **2. Goals and Objectives**

- 2.1** To develop a source water protection plan and provide the Utility/Municipality and Council with advice on matters related to land-use issues, water quality, levels and flows within the source water protection area.
- 2.2** Provide advice to the Utility/Municipality that will attempt to satisfy the water quality and quantity concerns of all stakeholder groups.
- 2.3** Provide advice to the Utility/Municipality about the sources of contamination in the source water supply area.
- 2.4** Provide advice to the Utility/Municipality about management options available.
- 2.5** Provide advice to the Utility/Municipality about the success of the protection plan.

## **3. Membership**

- 3.1** Membership will consist of:
  - a) At least two members of the public
  - b) A technical representative of the Utility/Municipality
  - c) One member of Council
- 3.2** The Chair and vice-chair of the Committee are appointed annually by the membership at the meeting closest to April 1<sup>st</sup>. Members will serve on the Committee for at least one year, after which the Utility/Municipality may

choose an alternate for their respective position on a yearly basis at the meeting closest to April 1<sup>st</sup>.

- 3.3** The Chair will act as the Committee spokesperson.
- 3.4** Where possible, membership should be composed of representatives of all stakeholders in the source water protection area.
- 3.5** Local members from the agricultural and forestry sectors may be invited to participate in committee meetings from time to time.

#### **4. Roles and Responsibilities of Committee**

- 4.1** Attempt to satisfy the water quality and quantity concerns of all stakeholder groups.
- 4.2** Identify sources of contamination in the source water supply area.
- 4.3** Identify management options available.
- 4.4** Highlight the success of the protection plan.
- 4.5** Develop information and education programs about source water protection for local residents, land owners and other users of the SWP area lands.

#### **5. Committee Meetings**

- 5.1** The Committee may from time to time request individuals or groups to make representation to the committee on matters affecting the SWP area.
- 5.2** The Committee may call for the input of other landowners in the source water supply area from time to time.
- 5.3** The Committee will meet as necessary, but no less than three times a year.
- 5.4** The Committee will review and comment on water quality and quantity monitoring programs and other studies related to the SWP area. All water quality information available from member agencies shall be made available to the Committee.
- 5.5** The Committee will endeavour to conduct business by consensus, but should the Committee be unable to attain consensual agreement on an issue, then the Utility/Municipality may appoint a facilitator. Should this process fail, voting may be necessary. All motions require support from at least two-thirds majority of the members present. Three members will constitute a quorum.
- 5.6** The Utility/Municipality may amend the Terms of Reference.

## **6. Conflict of Interest**

- 6.1** Committee Members shall declare possible conflicts of interest before agenda items are presented and leave the meeting or part of the meeting during which the matter is under consideration.
- 6.2** A Committee member is in a conflict of interest when he or she exercises power, influence, duty or function that provides an opportunity to further his or her private interests or those of his or her relatives or friends or to improperly further another person's private interests.
- 6.3** No Committee member shall make a decision or participate in making a decision related to the exercise of power, influence, duty or function if the Committee member knows or reasonably should know that, in the making of the decision, he or she would be in a conflict of interest.
- 6.4** No Committee member shall use his or her position to seek to influence a decision of another person so as to further the committee member's private interests or those of the committee member's relatives or friends or to improperly further another person's private interests.
- 6.5** No Committee member shall allow himself or herself to be influenced in the exercise of duty or function by plans for, or offers of monetary value or employment.
- 6.6** No Committee member or member of his or her family shall accept any gift or other advantage that might reasonably be seen to have been given to influence the committee member in the exercise of duty or function.

## **7. Reporting**

- 7.1** The Committee must prepare an annual report of its activities to be distributed to all bodies represented on the Committee and to other interested parties.

## **8. Related Documentation**

- [EDPC Planning By-Laws](#)
- [Municipal By-Laws](#)
- [Municipal Policies](#)

**9. Version Log**

<b>Version Number</b>	<b>Amendment Description</b>	<b>Council Approval</b>	<b>Date</b>



# Municipality of the County of Richmond Water Utility

## Source Water Protection Plan

March 2008

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### **1.0 Introduction**

The Municipality of the County of Richmond Water Utility operates two distinct water supply and distribution systems - Louisdale/Evanston/Whiteside Water System and the Arichat/Petit De Grat Water System. These systems each serve approximately 500 households. The Louisdale/Evanston/Whiteside Water System employs a groundwater supply in Louisdale and the Arichat/Petit De Grat Water System makes use of a surface water supply which is Babin's Lake in Arichat.

The Richmond Water Utility is required to file a Source Water Protection Plan with the Nova Scotia Department of Environment and Labour as part of Approvals to Operate these two water systems. This document describes various aspects of the proposed Plan.

### **2.0 Source Water Protection Advisory Committee**

The Municipality of the County of Richmond Council has endorsed the formation of Water Supply Protection Advisory Committees for each of the two water systems. These committees are composed of members of Municipal Council and Staff, members from the serviced communities at large and other individuals as required. The mandate of these committees is to review and comment on various methods of water supply protection such as the following:

1. Development and review of appropriate Provincial Water Supply Designations;
2. Development and review of appropriate amendments to the Municipal Planning Strategy and associated Land Use By-Law for the water supply areas;
3. Development and review of appropriate amendments to the Contingency/Emergency Response Plans for the water supplies;
4. Review of concerns from landowners in the water supply areas;
5. Development and review of public education efforts related to water supply protection.

This committee meets on an ad-hoc basis.

### **3.0 Delineation of Boundaries of the Supply Area**

The extent of the boundaries for each of the two water systems have been delineated. These limits are shown on the attached Figures 1 and 2 for Louisdale and Arichat, respectively.



# Municipality of the County of Richmond Water Utility

## Source Water Protection Plan

March 2008

Figure 1 - Louisdale/Evanston/Whiteside Water Supply Area:

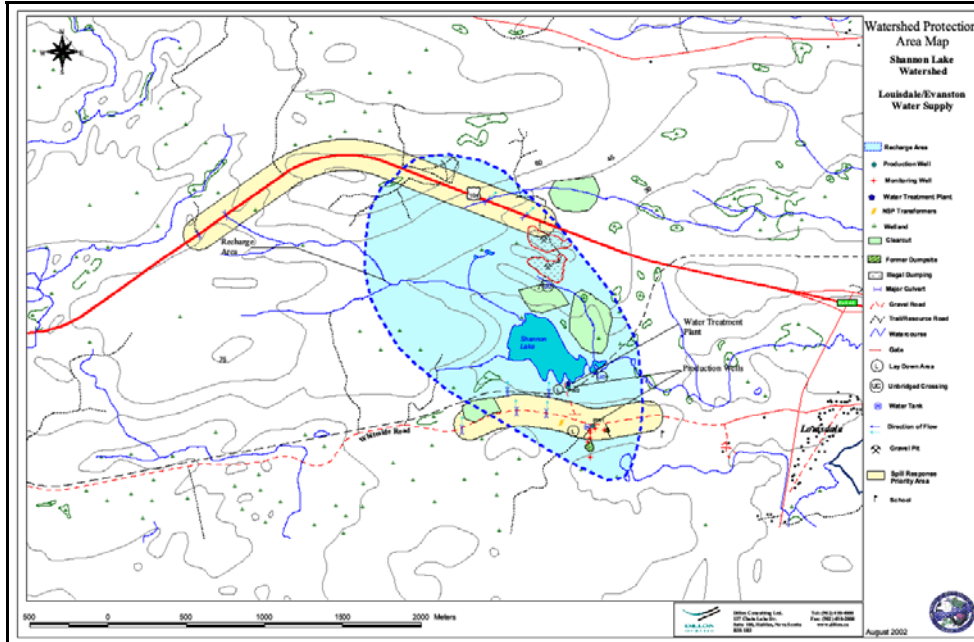
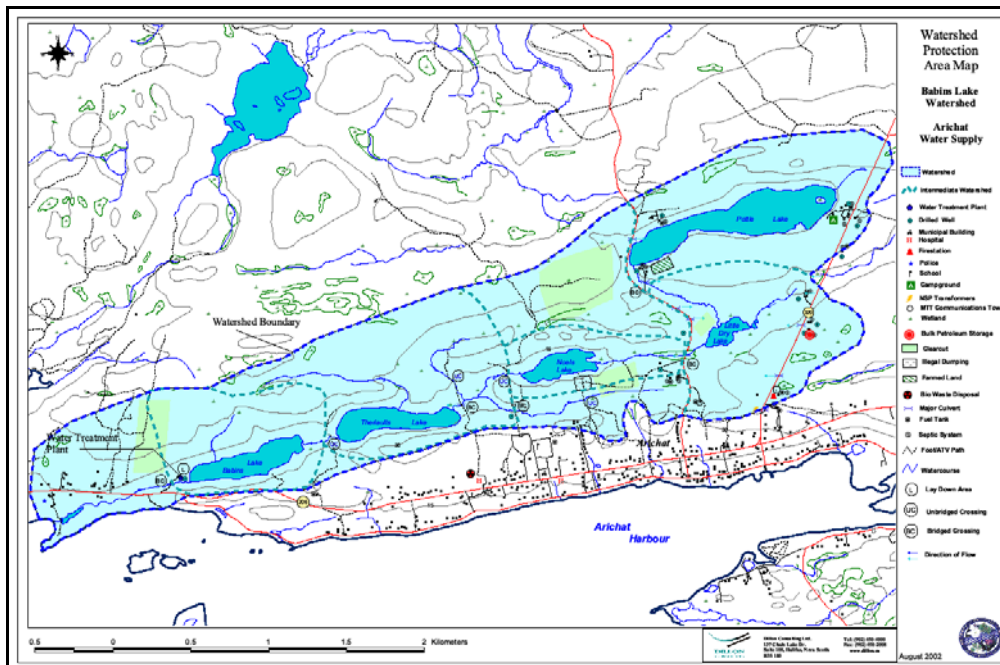


Figure 2 - Arichat/Petit de Grat Water Supply Area:





# Municipality of the County of Richmond Water Utility

## Source Water Protection Plan

March 2008

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### **4.0 Identification of Potential Threats to Water Supplies**

#### **4.1 Louisdale/Evanston/Whiteside Water Supply Land Use Activity**

Existing land uses within the Louisdale/Evanston/Whiteside Water Supply Area include

- clear cutting;
- passive recreation;
- gravel mining;
- all-terrain vehicle recreation; and
- transportation.

There are currently no year round residences located within the Watershed Protection Zone. A high school and skating arena are located directly east of the Watershed Protection Zone boundary on Whiteside Road. A large fuel storage tank is located above ground at the rear of the school.

Transportation corridors within the Watershed Protection Area include a portion of the 104 Highway between exits 45 and 46, and Whiteside Road. Nova Scotia Power Inc. cables also run along Whiteside Road. The Department of Transportation currently places no limits on the shipment of materials through the watershed area, along the 104 Highway and/or Whiteside Road. They do not carry out the spraying of pesticides along the transportation corridors within the Watershed Protection Zone. Salting of Whiteside Road extends only as far as the new high school, after which sanding is used to the limit of pavement in Whiteside.

According to the Department of Natural Resources (DNR), they currently do not spray pesticides within the Watershed Protection Zone. However, private industries/owners may do so without the consent of DNR. The most common type of forest spray used is the herbicide known as Vision.

#### **4.2 Arichat/Petit de Grat Water Supply Land Use Activity**

Current land uses within or near the Babins Lake watershed area include:

- clear cutting;
- bulk fuel storage;
- steel tank manufacturing;
- water treatment;
- all-terrain vehicle recreation
- single unit dwellings;
- campground;
- farming;
- passive recreation; and
- transportation.

Transportation corridors within the watershed area include a portion of Highway 320 between Arichat and D'Escousse, and a portion of Highway 206 between Arichat and West Arichat. The Department of Transportation and Public Works (NSTPW) currently places no limits on the shipment of materials through the watershed area, along the 320 or 206 Highways. They do not carry out the spraying of pesticides along the transportation corridors within the watershed area.

The Nova Scotia Department of Natural Resources (DNR) currently does not spray pesticides within the watershed area, however, private industries/owners may do so without the consent of DNR. The most



# Municipality of the County of Richmond Water Utility

## Source Water Protection Plan

March 2008

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common type of forest spray currently used is the herbicide known as Vision.

### **4.3 Potential sources of contamination**

There are a number of activities in these water supply areas that have the potential to generate contaminants. These include, but are not limited to:

- Abandoned Wells
- Dump Sites
- Production/Other Wells
- Water Supply and Treatment Plants /Incorrect Chemical Dosing
- Construction Activities
- Vandalism
- Above Ground or Under Ground Storage Tanks
- Tank Fabrication Activities
- Fertilizer/Pesticide/Manure Storage/Handling/Application
- Major Highways and/or Railroads
- Road Salt Use
- Septic Systems

### **4.4 Potential Emergency Events in the Water Supply Areas**

#### ***4.4.1 Hazardous Material Spill***

Spills of fuel oils or chemicals represent a serious threat to the water supplies. Spills can occur from the following sources:

- Spills from heavy equipment or bulk transport equipment passing through the water supply areas;
- Spills along the recreational pathways within the watershed area, especially in the vicinity of stream crossings;
- Chemical and/or fuel spills at the water treatment plant site;
- Furnace oil spills from private residences within the watershed area;
- Runoff from septic systems within the watershed area; and
- Runoff and/or spills from pesticide and fertilizer use within the watershed area.

The fate of spill material is directly related to the presence/absence of viable pathways to transport contaminants. Factors such as topography, soil and vegetative cover, proximity of streams and watercourses, and the presence of other conduits such as ditches, culverts and wells may not only affect the extent of impact but may cause acceleration of the process.

Where hazardous materials are involved, fires and/or explosions may also cause contaminants to become airborne and be deposited within the water supply area.

#### ***4.4.2 Illegal Dumping***

There are several areas within these water supply areas that are currently used as sites for illicit dumping of waste. This practice could lead to contamination of the ground and surface water supply within the watershed and should be discouraged by the municipality.



# Municipality of the County of Richmond Water Utility

## Source Water Protection Plan

March 2008

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### 4.4.3 *Natural Disasters*

There are a number of natural disasters which could threaten the watershed areas, as well as the water storage and distribution system. These include:

- **Hurricanes:** High winds and flooding can damage equipment and infrastructure, including power supply, communications and transportation systems. Washed out roads and/or downed power lines can prevent staff and resources from accessing parts of the water system, while flooding can cause sediment laden surface water to contaminate the water supply, especially where wellheads become submerged. The Lennox Passage Bridge is a key element of the local transportation system which may limit access to/from Isle Madame. Any damage to the bridge during a storm would be critical in an emergency response situation.
- **Lightning:** Lightning can damage power supply, communication and control systems.
- **Forest Fires:** Forest fires can damage water system infrastructure, and can also create a large demand on the supply system for fire fighting purposes.
- **Flooding:** Flooding at the production wells can create problems where sediment laden water contaminates the water supply. Flooding may also cause well casings and water system piping to bend and become damaged and may result in cross contamination.
- **Extreme Weather:** Extreme heat and cold, along with ice storms, can cause structural damage to storage and distribution elements of the water system, and may also interfere with communications and power supply.

## **5.0 Recommended Methods to Protect the Water Supplies**

### **5.1 Acquisition of Lands in the Waters Supply Areas**

#### ***5.1.1 Lands in the Louisdale/Evanston/Whiteside Water Supply Area***

The Municipal Planning Strategy (MPS) for the Louisdale/Evanston/Whiteside Water Supply Area indicates that the Municipality should endeavour to purchase lands within certain zones around the two existing production wells. Specifically, the MPS states the following:

*“POLICY 1.4: It shall be the policy of Council to have a policy to acquire all lands which are either partially or completely located within 100 day time of travel zone based on calculations completed by Dillon Consultants.”*

*“POLICY 1.5 It shall be the policy of Council to rezone any parcels acquired in accordance with Policy 1.4 to the Wellhead Protection (WHP) zone.”*

It is expected the Municipality will pursue purchase of these lands.

#### ***5.1.2 Lands in the Arichat/Petit de Grat Water Supply Area***

It is not expected that the Municipality will pursue purchase of lands within the entire Arichat/Petit de Grat Water Supply Area. This area is so large and there are so many properties in this area that purchase of these lands is simply not feasible.



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### **5.2 Land Use By-Laws in the Water Supply Areas**

Both municipal water supplies have Municipal Planning Strategy and associated Land-Use By-Laws in effect. The following gives some general requirements for each water supply.

#### ***5.2.1 Louisdale/Evanston/Whiteside Water Supply Land-Use By-Law***

The Shannon Lake Wellhead Protection Area Land-Use By-Law includes wellhead protection zones and watershed protection zones based on the contents of Dillon's Groundwater Protection Study (September, 2001).

Land uses permitted in the Wellhead Protection Zone (Zones 1 and 2) are limited to:

- developments related to water supply and waterworks and implementation of the groundwater management plan and protection strategy.

Land uses permitted in the Watershed Protection Zone (Zone 3 or Recharge Area) include:

- uses permitted in the wellhead protection zone;
- forestry uses (excluding buildings);
- existing seasonal dwellings;
- single unit dwellings; and
- passive recreational uses excluding buildings.

Oil storage tanks larger than 25 litres are not be permitted in the Watershed Protection Zone.

#### ***5.2.2 Arichat/Petit de Grat Water Supply Land-Use By-Law***

The Isle Madame Land Use By-Law states that structures cannot be located within 7.6 m of any watercourse except for structures relating to water treatment and distribution uses, fishery related uses, boat building and yacht club related uses. It also states that the minimum setback of an intensive livestock operation from a watercourse shall be 61.0 m.

All but one property around Babin's Lake has been zoned 0-3, or 'Water Supply Zone'. Permitted uses within the Water Supply Zone include:

- Agricultural Uses;
- Boardwalks or nature interpretation stands;
- Conservation projects;
- Walking or hiking trails;
- Dwellings, single detached;
- Dwellings, single detached with an apartment unit;
- Existing campground;
- Existing residential dwellings;
- Logging and silviculture uses;
- Mobile homes;
- Recreational Trails; and
- Water supply treatment and distribution uses.

Within this zone, structures may not be placed within 15 m of the edge of a lake or watercourse, with the exception of water treatment and distribution uses. Treed buffer zones of 7.6 m are required to be maintained



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around the edge of the lakes and watercourses which form the Babins Lake watershed system. Special requirements also apply to the keeping of farm animals and storage of pesticides within the watershed area.

There are a number of properties within the watershed area that are not controlled under the 0-3 designation. For example, the Water Supply Zone runs through the brook between Babins Lake and Theriaults Lake and this area has been zoned VO, or Village Recreation Open Space. Uses permitted on this land include:

- Boardwalks
- Canteens
- Hiking and Walking Trails
- Information Stands
- Marina Facilities
- Recreational uses
- Yacht Clubs

Further, there are other areas within the watershed boundaries that are zoned Village Low Density Residential (VR-1) and Village Mixed Use (VMU). Used permitted in these zones are as follows:

### VR-1:

- Agricultural uses
- Boarding house
- Churches and cemeteries
- Community centres and halls
- Cottages and cottage establishments
- Day care centres
- Dwellings, single detached
- Dwellings, single detached with apartment unit
- Dwellings, semi-detached and duplex
- Dwellings, townhouse or rowhouse
- Mobile homes
- Recreational uses
- Wharves and boathouses

### VMU:

- all uses permitted within the VR-1 Zone;
- Appliance sales and service establishments;
- Art galleries;
- Automobile repair shops;
- Automobile sales and services;
- Automobile service centres;
- Automobile repair shops;
- Bakeries;
- Banks and other financial institutions;
- Bed and breakfast establishments;
- Beverage rooms and lounges;
- Boat, trailer and snowmobile sales and rentals;
- Building supply and lumber outlets;
- Catering shops;
- Commercial Greenhouses ;



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- Custom workshops (including woodworking/carpentry shops)
- Convenience stores
- Drug Stores
- Entertainment centres
- Farmers markets
- Food and grocery stores
- Fitness centres
- Funeral homes
- Garden and nursery sales and supplies
- Hotels, motels, or tourist inns and associated uses
- Ice cream shops
- Libraries
- Liquor stores
- Marina facilities
- Museums
- Parking lots
- Personal service establishments
- Photographic studios
- Post offices
- Printing establishments
- Private clubs Professional or business offices
- Recycling depots
- Residential dwellings located in the same building as a commercial use
- Restaurants and take-out restaurants
- Retail stores
- Stand-alone automated banking/teller machines
- Taxi and bus stands
- Television or radio studios
- Tourist information centres and information kiosks
- Upholstery Shops Veterinary clinics
- Video rental shops Wholesale establishments
- Yacht clubs
- fish processing uses and light industrial fabrication and sales uses

The Municipal Planning Strategy for Isle Madame states the following regarding this inconsistency between the Water Supply (O-3) Zone and the actual boundary of the water supply area:

*“The current Water Supply (O-3) zone has been identified based on mapping of the watershed provided by the Department of Environment and an analysis of topographic mapping. Comments from the Department of Environment indicate that no analysis has been done to confirm the boundary of the watershed. If such an analysis is done in the future to provide definitive boundaries for the watershed, the Water Supply (O-3) zone should be adjusted to reflect the revised watershed boundaries.”*

*Policy 4.11: It shall be the intention of Council to adjust the Water Supply (O-3) Zone based on a thorough review of the boundary of the Babins Lake watershed if such a review is undertaken.”*

It is expected that this issue will be referred to the Municipality’s Planning Advisory Committee for review and appropriate action.



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### **5.3 Emergency Response Planning**

The Municipality has drafted detailed Emergency Response Plans to enable the Municipal Staff to prepare for and react to foreseeable emergency incidents that might threaten the water supply areas. These Plans are available for viewing and are updated on an annual basis. An Executive Summary for these plans is provided at the end of this document.

### **5.4 Provincial Water Supply Designation**

#### ***5.4.1 Louisdale/Evanston/Whiteside Water Supply Area Designation***

The Municipal Planning Strategy for the Louisdale/Evanston/Whiteside Water Supply Area indicates that the Municipality should work towards the designation of the area as a Public Water Supply Area under the Environment Act. The following related policies were adopted:

*POLICY 1.0: It shall be the policy of Council to encourage the Province through the use of Section 106 of the Environment Act to designate the lands located around the wellhead for the municipal water supply for the communities of Louisdale, Evanston and Whiteside area as a "Protected Water Supply Area" specifically lands which encompass the groundwater draw down area for Production Well #1 (PW1) and Production Well #2 (PW2) as delineated by Dillon Consultants and the watershed for Shannon Lake.*

*POLICY 1.1 It shall be the Policy of Council to encourage the Province when designating the lands located around the wellhead for the municipal water supply for the communities of Louisdale, Evanston and Whiteside area as a "Protected Water Supply Area" in accordance with Policy 1.0 that they give consideration to the wording proposed as Appendix "A" to this Municipal Planning Strategy.*

*POLICY 1.2 It shall be the policy of Council to designate the lands located around the wellhead for the municipal water supply for the communities of Louisdale, Evanston and Whiteside area as "Drinking Water Protection" as identified in the [Generalized Future Land Use Map \(GFLUM\), Map 3](#). These lands will encompass the groundwater draw down area for Production Well #1 (PW1) and Production Well #2 (PW2) as delineated by Dillon Consultants, the watershed for Shannon Lake as well as all properties either within or partially within the watershed and groundwater supply areas.*

#### ***5.4.2 Arichat/Petit de Grat Water Supply Area Designation***

There are currently no plans to work towards a Public Water Supply designation under the Environment Act for the Arichat/Petit de Grat Water Supply. However, the Water Supply Protection Advisory Committee will likely examine this option.

### **5.5 Education**

The Municipality recognizes that education is a key component of any Source Water Protection Plan. There are two key areas that education is currently carried out: A) Water Supply Boundary Signs, B) Letters to property owners in the water supply areas.

Municipal Staff has posted signs at the boundaries of the two water supply areas where these boundaries intersect with transportation corridors. These signs indicate the boundary of a water supply area and provide emergency contact information should a person witness an incident that may threaten the water supply. The



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layout of these signs is depicted in Figure 3 below.

*Figure 3 - Water Supply Sign:*



In addition to posted signs, Municipal Staff has sent letters to owners of properties in the water supply areas. These letters serve to remind property owners that they are within the water supply area and advise these owners to take precautions to protect the supply. Figure 4 below shows a typical letter.

### **6.0 Monitoring and Evaluation of the Plan**

This Source Water Protection Plan is to be updated on an annual basis. It is proposed that the Plan will be reviewed each year by Municipal Staff and the members of the Water Supply Protection Committee.



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### *Figure 4 - Typical Letter to Homeowner in Water Supply Area:*

November 4, 2003

Dear Sir or Madam:

Richmond County Public Works would like to remind you that your property is located in the Arichat / Petit de Grat Watershed Recharge Area. We have erected signs on the approximate boundaries of the watershed depicting emergency phone numbers and the watershed boundary map for that area.

We note that you are responsible to control and pay for cleanup of any spills and releases from your property in accordance with the Nova Scotia Environment Act. We request that you make sure your heating fuel storage tank is in good condition, so that any leaks or spills that may potentially contaminate the water supply can be prevented. If you have an on-site sewage disposal system, we ask that you ensure that it is properly operated and maintained. We also request that you take extra care if you possess any other means of fuel or chemical storage on your property.

Richmond County Public Works Department is dedicated to the preservation and protection of the Arichat / Petit de Grat Watershed, and we would appreciate your cooperation in helping us provide safe drinking water to the residents of Arichat and Petit de Grat. If you have any question please call the Municipal Office in Arichat at 226-2400.

**IF YOU ENCOUNTER A CHEMICAL OR FUEL SPILL, PLEASE CALL ONE OF THE FOLLOWING PHONE NUMBERS:**

**1-800-565-1633 OR 226-2400**

Sincerely,

Jason Mac Millan CET  
Engineering Technologist



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### Water Supply Emergency Response Plan Executive Summary

This Emergency Response Plan will serve as a tool and a resource in the event of an incident which threatens the water supply system and its recharge area. The intention of the plan is to make provision for a rapid, systematic and effective response to any emergency which threatens the recharge area. This emergency response plan contains information on available emergency response resources, both personnel and equipment, and also outlines a response procedure and responsibilities, including key emergency response personnel and associated contact information.

**Organizations** involved in an emergency response in the Louisdale/Evanston Watershed Protection Area may include the following, depending on the severity of the situation:

- The Municipality of the County of Richmond;
- The Louisdale/Arichat Volunteer Fire Department;
- The Nova Scotia Department of Environment and Labour;
- The Nova Scotia Department of Transportation and Public Works;
- The Nova Scotia Department of Natural Resources;
- The Cape Breton HazMat Team;
- Point Tupper Marine Services;
- The Canadian Coast Guard;
- Local Emergency Measures Organization (EMO);
- Local Contractors;
- Local Equipment and Service Providers; and/or
- RCMP/Ambulance.

The response effort will be lead by the **Municipality's Response Team** which will be comprised of:

#### 1. **Response Team Leader**

The responsibilities of the **Response Team Leader** will include but are not limited to:

- Notification
- Evaluation and Response Coordination
- Documentation
- Post Emergency Monitoring
- Updating

#### 2. **The Site Health and Safety Officer**

The responsibilities of the **Site Health and Safety Officer** will include but are not limited to:

- selecting and maintaining protective clothing and equipment;
- monitoring on-site hazards and conditions; and
- knowing emergency procedures, evacuation routes, and telephone numbers of the ambulance, local hospital, poison control centre, fire department and police department.

#### 3. **The Public Relations Contact**

The **Public Relations Contact** will be the only communication link between the Municipality and the public/media. Any public statements or announcements regarding the emergency response will be made by the **Public Relations Contact**, upon direction of the **Response Team Leader**.



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### Proposed Wording of Provincial Water Supply Area Designation for Louisdale/Evanston/Whiteside Water Supply:

#### PART I - DESIGNATED AREA

1. WITNESSETH that the Undersigned, the Minister of the Department of the Environment for the Province of Nova Scotia, pursuant to Section 106 of the *Environment Act*, hereby

(a) designates an area of land and the water therein, situate at or near the Shannon Lake, in the County of Richmond, Province of Nova Scotia, as a Protected Water Area for the water works constructed and operated by the Municipality of the County of Richmond's Public Works Department, the said area of land being more fully described in Schedule 'A' and more fully shown on a plan marked Schedule 'B', with schedules attached to and forming part of this Order; and

(b) approves the name of the said Protected Water Supply Area to be the "Shannon Lake Protected Water Supply Area.

#### PART II - REGULATIONS

AND FURTHER WITNESSETH that the Undersigned, pursuant to Section 106 of the *Environment Act*, does hereby order:

(a) that every person shall protect the quality of water in Shannon Lake and all streams, lakes and other watercourses in the Shannon Lake Protected Water Supply Area so that the water therein may continue to be used as a potable water supply by the Richmond County Public Works Department, its successors and assigns; and

(b) that the following terms and conditions shall apply within the Protected Water Supply Area pursuant to subsection (6) of Section 106 of the *Environment Act*.

#### CITATION

1 These regulations shall be cited as the "Shannon Lake Protected Water Supply Area Regulations".

#### DEFINITIONS

2. In this Order,

(a) "Act" means the *Environment Act*, and regulations made pursuant thereto;

(b) "administrator" means a person employed by the Department and appointed by the Minister under Section 16 of this Order;

(c) "biocide" means a substance capable of killing living organisms that is not registered as a pest control product and includes a toxic chemical;

(d) "County" means the Municipality of the County of Richmond, operator of the water works, its successors and assigns;



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- (e) “Committee” means the Shannon Lake Protected Water Supply Area Management Committee established to provide advice to the Minister and the County with respect to the management of the Shannon Lake Protected Water Supply Area with a membership made up of representatives of Nova Scotia Departments of the Environment and Labour and the County;
- (f) “Department” means the Department of Environment and Labour;
- (g) “grab sample” means a sample collected at a time and place which represents only the composition of the source at that particular time and place;
- (h) “Minister” means the Minister of the Department of the Environment;
- (i) “pest control product” means a pest control product defined in the *Pest Control Products (Nova Scotia) Act*, R.S.N.S. 1989, c.341, as amended from time to time;
- (j) “Protected Water Area” means the land and water areas designated as the Shannon Lake Protected Water Supply Area shown more fully described in Schedule ‘A’ and shown on the plan marked Schedule ‘B’.,
- (k) “vehicles” means any vehicle propelled or driven otherwise than by muscular power, whether or not the vehicle is registered pursuant to the *Motor Vehicle Act*;
- (l) “vessel” means a means of conveyance of a kind used on water and includes any accessory to the vessel;
- (m) “watercourse” means a watercourse as defined in the *Environment Act* or any statute which replaces the *Environment Act*.

### PUBLIC NOTIFICATION

- 3 (1) In consultation with the Department, the County shall post signs at appropriate locations to provide notice to the general public that Shannon Lake Protected Water Supply Area has been designated as a Protected Water Area.
- (2) The County shall replace any signs posted under subsection (1) which have been damaged or have been removed.
- (3) The County shall take appropriate measures to advertise and provide notice to the general public of these regulations.
- (4) No person shall remove or alter any sign, notice, or advertisement posted under these regulations.

### FIRE RESTRICTIONS

- 4 (1) No person shall light or be responsible for an open fire in the Protected Water Supply Area from April 1st to October 31st, inclusive, In any year.
- (2) No person Involved in a forestry operation or activity within the Protected Water Supply Area shall fail to comply with Chapter 179 of the R.S.N.S. 1989, the *Forests Act*, and regulations made pursuant thereto, including the *Forest Fire Protection Regulations*, as amended from time to time.



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### VEHICLE AND VESSEL RESTRICTIONS

- 5 (1) No person shall wash a vehicle in any watercourse or within sixty (60) metres of the shoreline or bank of any watercourse located within the Protected Water Area.
- (2) No person shall at any time operate a motorized vessel of any kind on, through, or over Shannon Lake or any watercourse in the Protected Water Supply Area unless authorized by the County.
- (3) No person shall at any time operate a vehicle, including an off-highway vehicle as defined in the *Off-Highway Vehicles Act*, R.S.N.S. 1989, c.323, or any type of recreational vehicle on, through, or over Shannon Lake, or any watercourse in the Protected Water Area.
- (4) Off-highway vehicles as defined in the *Off-Highway Vehicles Act*, R.S.N.S. 1989, c.323, or any type of recreational vehicles shall be restricted to the abandoned rail-way right-of-way subject to legislation typically applicable to the operation of such vehicles.
- (5) No person shall fill a gasoline tank or transfer any liquid fuel from tank to tank on or within sixty (60) metres of the shoreline or bank of Shannon Lake or any watercourse within the Protected Water Area.
- (6) Any machinery leaking gas, oil or other fluids shall not be operated until properly repaired.

### LAKE AND WATERCOURSE RESTRICTIONS

6 No person shall swim, bathe, wash, or cut ice at any time in any lake or any tributary to Shannon Lake, or any watercourse which is located within the Protected Water Area.

### FISHING RESTRICTIONS

- 7 (1) No person shall fish at any time from a vessel in any lake or watercourse in the Protected Water Supply Area.
- (2) No person shall fish from the shoreline or bank of any lake or watercourse within the Protected Water Supply Area.

### FORESTRY RESTRICTIONS

- 8 (1) No person shall construct a bridge, culvert or otherwise alter a watercourse within the Protected Water Supply Area unless a permit or approval is issued by the Minister or a person designated by the Minister which shall only be issued following consultation with the Committee.
- (2) No owner, operator or person responsible for a forest access road, bridge or culvert approved under subsection (1) shall
  - (a) fail to maintain or repair the same; or
  - (b) remove a bridge or culvert without the prior written approval of the Minister or a person designated by the Minister.
- (3) No owner, operator or person responsible for machinery with hydraulic systems working in the Protected Water Supply Area shall allow for the operation of such machinery except where vegetable



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oils are used in the hydraulic systems.

### PEST CONTROL PRODUCTS AND BIOCIDES RESTRICTIONS

9 No person shall spray or otherwise apply a pest control product or biocide, including but not limited to, an insecticide, herbicide, or fungicide, within the Protected Water Area.

### DISCHARGES PROHIBITED

10 No person shall deposit, release, discharge, drain, or emit or cause or permit the deposit, release, discharge, drainage or emission of oil, petroleum products, soap, detergent, a toxic chemical, pest control product waste, garbage, litter, solid or liquid waste, or any other matter or substance that causes or may cause an adverse effect to a watercourse or any other area within the Protected Water Supply Area.

### LANDFILL PROHIBITION

11 No person, including a municipality, shall establish a dump, landfill or waste disposal site within the Protected Water Supply Area.

### CORRIDOR RESTRICTION

12 No road, pipeline, railway, telephone line, power line or other linear development shall be constructed on, over or across the Protected Water Supply Area or an easement granted thereupon following proclamation of these regulations unless the same is approved in writing by the Minister or person designated by the Minister following consultation with the Committee.

### SOIL EROSION AND SEDIMENTATION CONTROL

13 (1) No person shall at any time undertake any activity that causes or might cause soil erosion resulting in sedimentation of a watercourse located within the Protected Water Area.

(2) Where sedimentation occurs, no operator or person responsible shall fail to undertake immediate action to install erosion and sediment control measures, and to notify the County immediately.

(3) No person shall at any time permit water which has a suspended solid concentration greater than 50 milligrams per litre (grab sample) to discharge from any area located within the Protected Water Area.

(4) No person shall commence any activity requiring grubbing and earth moving within the Protected Water Supply Area unless that person develops an erosion and sedimentation control plan which has been approved in writing by the Administrator following consultation with the Committee.

### ROAD CONSTRUCTION RESTRICTIONS

14 (1) No person shall undertake any road construction work in the Protected Water Supply Area unless the work is conducted between June 1 and September 30, inclusive, in any year.

(2) No person shall expose at any time more than 1,900 square metres of roadway sub-base in the Protected Water Area.



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### EDUCATIONAL EXEMPTIONS

15 Without restricting the generality of these regulations, and subject to any municipal, provincial, or federal approvals which may be required to conduct any type of operation or do any activity within the Protected Water Supply Area, the use of Shannon Lake or any watercourse in the Protected Water Supply Area by Richmond Academy students, local boys or girls clubs (e.g. Scouts, Guides, etc.) for educational purposes under the supervision of teachers.

### APPROVAL REQUIREMENTS

- 16 (1) No person shall fail to obtain any municipal, provincial, or federal approvals which may be required to conduct any type of operation or do any activity within the Protected Water Supply Area.
- (2) No activities shall be allowed within the Protected Water Supply Area that would or might impair water quality.

### APPOINTMENT OF ADMINISTRATOR

17 The Minister may appoint an employee in the Department as an Administrator to administer, on behalf of the Minister and the Department, the provisions of this Order.

## Shelley David

---

**From:** Celeste Gotell <seniorstakeaction.info@gmail.com>  
**Sent:** September 4, 2025 11:48 AM  
**To:** Shelley David; Lois Landry  
**Cc:** Dorothy Barnard  
**Subject:** Proclamation for Oct 1st  
**Attachments:** National Seniors Day Oct 1 Proclamation.docx

Good morning

Please see attached a Proclamation for Oct 1st National Seniors Day. Hoping you can acknowledge this, sending along so it can be added to the Council agenda

Many Thanks, Celeste

Celeste Gotell  
Community Outreach Coordinator  
Seniors Take Action Coalition of Richmond County  
[seniorstakeaction.info@gmail.com](mailto:seniorstakeaction.info@gmail.com)  
902-471-0317  
[Seniors Take Action Coalition | Facebook](#)



## **National Seniors' Day**

**October 1, 2025**

**WHEREAS** October 1st is Canada's National Seniors' Day and the UN International Day of Older Persons. It is a day to recognize the accomplishments and contributions of seniors. Seniors are a significant and diverse demographic, one in four Canadians, and

**WHEREAS**, approximately 46% of the population of Richmond County are 55 years and older; and

**WHEREAS**, the seniors of Richmond County have contributed immensely to the life and vibrancy of our community through their wisdom, experience, resilience, and countless hours of volunteer work; and

**WHEREAS**, older adults serve as vital community leaders, caregivers, and mentors, enriching our lives and fostering intergenerational connections; and

**WHEREAS**, the Seniors Take Action Coalition of Richmond County, along with their many partners - seniors clubs, the Dr. Kingston Community Health Centre, Richmond River Roots, Telile Community Television, and others - are committed to promoting an age-friendly Richmond County and healthy communities that support seniors' wellness; and

**WHEREAS**, it is our collective responsibility to ensure all seniors can live with dignity, independence, and security in a caring community;

**THEREFORE**, be it resolved that I, Warden Lois Landry, on behalf of Richmond County Municipal Council, do hereby proclaim October 1, 2025, as "National Seniors' Day" in Richmond County. and I urge all residents to recognize and honor the invaluable contributions of our senior residents.

Dated at Arichat, Nova Scotia  
this \_\_\_ day of \_\_\_\_\_, 2025.

---

**Warden Lois Landry**

# You can make a difference

**Vinciane Mabialah**  
Women in Engineering  
Scholarship Selection  
Committee



**Jameal (Jack) Wall**  
Labour Board



**Diana Brothers**  
Nova Scotia Human  
Rights Commission  
Advisory Council on  
the Status of Women



Nova Scotia is seeking people from diverse backgrounds and communities to serve on agencies, boards, and commissions (ABCs). Serving on an ABC offers you the chance to make an impact on issues that matter to you and to help unite communities through public service.

The application deadline for adjudicative board positions is **Tuesday, October 21, 2025**. Applications for non-adjudicative board positions are accepted year-round.

To learn more and apply:  
Visit: [NovaScotia.ca/abc](https://NovaScotia.ca/abc)  
Email: [ECOGAU@NovaScotia.ca](mailto:ECOGAU@NovaScotia.ca)  
Call: **1-866-206-6844** (toll free)

**Betty Thomas**  
Board of the  
Nova Scotia Regulator  
of Dental Hygiene,  
Dental Technology,  
and Denturism  
Board of Directors of  
the Nova Scotia  
College of Dispensing  
Opticians



*The Government of Nova Scotia is committed to promoting diversity and equity through its agencies, boards and commissions. Applicants are encouraged to self-identify if they are from an underrepresented and underserved community when applying. This includes applicants who identify as: Indigenous, African Nova Scotians, other racially visible people, persons with disabilities, 2SLGBTQIA+, and other groups.*

# You Can Make a Difference

## Join an agency, board or commission.

Applications are now open. The deadline for adjudicative applications is October 21, 2025. To learn more and apply, visit [novascotia.ca/abc](http://novascotia.ca/abc) or call 1-866-206-6844 (toll free).

(A) = Adjudicative Board

### **Addictions & Mental Health**

Involuntary Psychiatric Treatment Act, Review Board under the (A)

### **Advanced Education**

Acadia University Board of Governors  
Acadia University Foundation  
Art and Design Board of Governors, Nova Scotia College of  
Cape Breton University Board of Governors  
Cape Breton University Foundation  
Dalhousie College and University Board of Governors  
Dr. P. Anthony Johnstone Memorial Scholarship Committee  
Maritime Provinces Higher Education Commission  
Mount Saint Vincent University Board of Governors  
Saint Mary's University Board of Governors  
Sainte-Anne Board of Governors, Université  
Student Aid Appeal Committee (A)  
Women in Engineering Scholarship Selection Committee

### **Agriculture**

Agricultural Marshland Conservation Commission (A)  
Animal Welfare Appeal Board (A)  
Crop and Livestock Insurance Arbitration Board (A)  
Crop and Livestock Insurance Commission, Nova Scotia  
Farm Loan Board, Nova Scotia  
Farm Practices Board (A)  
Livestock Health Services Board  
Meat Inspection Board (A)  
Natural Products Marketing Council (A)  
Perennia Food and Agriculture Corporation Advisory Board

### **Communities, Culture, Tourism and Heritage**

Art Gallery of Nova Scotia Board of Governors  
Arts Nova Scotia  
Combat Sports Authority, Nova Scotia  
Gaelic College Foundation Board of Governors  
Heritage Property, Advisory Council on  
Library Boards:

- o Annapolis Valley Regional
- o Cape Breton Regional
- o Cumberland Regional
- o Eastern Counties Regional
- o Halifax Regional
- o South Shore Regional
- o Western Counties Regional

Museum Board of Governors, Nova Scotia  
Sherbrooke Restoration Commission

### **Education and Early Childhood Development**

Atlantic Provinces Special Education Authority,  
Board of Directors of the  
Council on African-Canadian Education  
Council on Mi'kmaq Education  
Tuition Appeal Board (A)

### **Energy**

Canada-Nova Scotia Offshore Energy Regulator (formerly  
the Canada-Nova Scotia Offshore Petroleum Board)

### **Environment and Climate Change**

Environment and Sustainable Prosperity, Round Table on

### **Finance and Treasury Board**

Credit Union Deposit Insurance Corporation, Nova Scotia  
Securities Commission, Nova Scotia (A)

### **Fisheries and Aquaculture**

Aquaculture Review Board, Nova Scotia (A)  
Fisheries and Aquaculture Loan Board, Nova Scotia

### **Growth and Development**

Building Advisory Committee, Nova Scotia (A)  
Peggy's Cove Commission

### **Health & Wellness**

Audiology and Speech-Language Pathology, Board of the  
Nova Scotia Regulator of  
Chiropractors, Board of the Nova Scotia College of  
Dental Hygiene, Dental Technology, and Denturism, Board  
of the Nova Scotia Regulator of  
Dentistry and Dental Assisting, Board of the  
Nova Scotia Regulator of  
Dietetics, Board of the Nova Scotia Regulator of  
Dispensing Opticians, Board of Directors of the  
Nova Scotia College of  
IWK Health Centre Board of Directors  
Midwifery Regulatory Council of Nova Scotia  
Nursing, Board of the Nova Scotia College of  
Occupational Therapists, Board of the  
Nova Scotia Regulator of  
Optometrists, Board of the Nova Scotia College of  
Physiotherapists, Board of the Nova Scotia Regulator of  
Prescription Monitoring Board, Nova Scotia  
Psychology, Nova Scotia Board of Examiners in  
Respiratory Therapists, Board of the Nova Scotia College of

### **Justice**

Accessibility Advisory Board  
Review Board under the *Criminal Code*, Nova Scotia (A)  
Human Rights Commission, Nova Scotia  
Judicial Council (A)  
Legal Aid Commission, Nova Scotia  
Licensed Professional Planners Association  
Police (RCMP) Advisory Boards (18 Public Representative  
member positions available across Nova Scotia)  
Police Commissioners, Municipal Boards (6 Public  
Representative member positions available across  
Nova Scotia)  
Police Review Board, Nova Scotia (A)

### **Labour, Skills and Immigration**

Apprenticeship Agency, Nova Scotia  
Arbitration Advisory Committee  
Elevators and Lifts Appeal Board (A)  
Labour Board (A)  
Minimum Wage Review Committee  
Technical Safety Advisory Board  
Workers' Compensation Board of Nova Scotia

### **Municipal Affairs**

Assessment Appeal Tribunal, Nova Scotia (A)

### **Natural Resources**

Professional Foresters Association of Nova Scotia,  
Council of Licensed  
Shubenacadie Canal Commission

### **Opportunities and Social Development**

Adoption Records Appeal Committee  
Assistance Appeal Boards (A)

- o Cumberland/Colchester
- o Pictou/Antigonish/Guysborough
- o Western Region

Social Workers Board of Examiners, Nova Scotia College of

### **Public Works**

Motor Vehicle Appeal Board (A)

### **Service Nova Scotia**

Embalmers and Funeral Directors, Board of Registration of  
Public Archives, Advisory Board of  
Real Estate Appraisers Association Board of Directors  
Real Estate Commission, Nova Scotia

### **Status of Women**

Status of Women, Advisory Council on the



*The above list is subject to change as vacancies are filled.*

The Government of Nova Scotia is committed to promoting diversity and equity through its agencies, boards and commissions. Applicants are encouraged to self-identify if they are from an underrepresented and underserved community when applying. This includes applicants who identify as: Indigenous, African Nova Scotians, other racially visible people, persons with disabilities, 2SLGBTQIA+, and other groups.

September 12, 2025

Honourable John Lohr  
Minister of Municipal Affairs

Via Email: [johnlohrmla@gmail.com](mailto:johnlohrmla@gmail.com), [dmamin@novascotia.ca](mailto:dmamin@novascotia.ca)

Honourable Minister Lohr,

**Re: Strong Mayor Powers**

We are writing to you today to express our collective concern regarding the potential enactment of so-called Strong Mayor Powers legislation in Nova Scotia.

There have been media reports that the province is considering legislative amendments on this issue and discussions regarding this possibility have been making the rounds in municipal circles all summer.

Having discussed this issue at recent meeting of Committee of the Whole, we are unanimous in our concerns for the potential negative impacts on the operations of our municipality and the on the potential erosion of the relevance of district councillors in decision making.

We wish to respectfully make our position on the issue clear in the hope that your government will take it into account as it continues to consider the issue.

Cumberland Municipal Council has zero interest in the implementation of strong mayor powers. As elected members we work as a team and respect the fact that the majority rules, and that obviously means that individually we, including the mayor, may not always get our own way. We also respect the role, responsibility, and authority of the CAO to make day to day decisions regarding the management of the operations and human resources of the municipality. He is accountable to the whole of Council, not just the mayor, for his decisions. It works well and we do not support changing that structure.

Thank you for the opportunity to comment on this important issue.

Sincerely,

Deputy Mayor Gould, District 1  
Councillor Fromm, District 2  
Councillor Houghtaling, District 3  
Councillor Redmond, District 4  
Councillor McCormick, District 5

Councillor Lockhart, District 6  
Councillor Lee, District 7  
Councillor Strong, District 8  
Mayor Rod Gilroy

A handwritten signature in black ink, appearing to read 'Rod Gilroy', with a long horizontal line extending to the right.

**Rod Gilroy**  
Mayor

CC: CAO  
All NS Municipalities

September 12, 2025

Mayor Pam Mood  
President,  
Nova Scotia Federation of Municipalities

Via Email: [mayor.mood@townofyarmouth.ca](mailto:mayor.mood@townofyarmouth.ca)

Your Worship,

Re: Strong Mayor Powers

We are writing to you today to express our collective concern regarding the potential enactment of so-called Strong Mayor Power legislation in Nova Scotia.

There have been media reports that the province is considering legislative amendments on this issue and discussions regarding this possibility have been making the rounds in municipal circles all summer.

Having discussed this issue at a recent meeting of Committee of the Whole, we are unanimous in our concerns for the potential negative impacts on the operations of our municipality and on the potential erosion of the relevance of district councillors in decision making.

Cumberland Municipal Council has zero interest in the implementation of strong mayor powers. As elected members we work as a team and respect the fact that the majority rules, and that obviously means that individually we, including the mayor, may not always get our own way. We also respect the role, responsibility, and authority of the CAO to make day to day decisions regarding the management of the operations and human resources of the municipality. He is accountable to the whole of Council, not just the mayor, for his decisions. It works well and we do not support changing that structure.

This issue is potentially the biggest municipal governance issue in Nova Scotia since the creation of HRM and CBRM. That said, we've not seen or heard of NSFM's position on this issue. We are writing to request and strongly encourage the NSFM to take a public position on this important issue.

We request that you advocate on behalf of your membership to the Province of Nova Scotia against the implementation of Strong Mayor Powers in Nova Scotia.

We look forward to hearing from you.

Sincerely,

Deputy Mayor Fred Gould, District 1  
Councillor Anthony Fromm, District 2  
Councillor Jennifer Houghtaling, District 3  
Councillor Kathy Redmond, District 4  
Councillor Angela McCormick, District 5

Councillor Scott Lockhart, District 6  
Councillor Carrie Lee, District 7  
Councillor Marchel Strong, District 8  
Mayor Rod Gilroy



Rod Gilroy  
Mayor

CC: CAO  
Juanita Spencer, CEO NSFM  
All NS Municipalities



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

## WARDEN

September 16, 2025

Employment and Social Development Canada  
New Horizons for Seniors Program  
PO Box 1800,  
Halifax Nova Scotia B3J 3V1  
via email at: [ATL-NHSP-PNHA-GD@servicecanada.gc.ca](mailto:ATL-NHSP-PNHA-GD@servicecanada.gc.ca)

### **RE: Letter of support for application – *Supporting Healthy Aging- Reducing the Digital Divide***

To whom it may concern:

Richmond County Council is pleased to support the application of the Seniors Take Action Coalition (STAC) for their project *Supporting Healthy Aging – Reducing the Digital Divide*. This initiative will help bring important information to seniors in our community who are not part of the digital era.

Richmond County is a small rural area in Cape Breton with approximately 9,000 residents, 46% of whom are age 55 or older. About 20% of our population is Acadian and French-speaking. Many of our seniors lack internet access or the digital skills to navigate online platforms. Instead, they rely on traditional channels such as radio, church bulletins, word of mouth, and Telile Community Television—where seniors make up the largest share of viewers.

STAC, a registered non-profit since 2023, has been active since 2016, bringing seniors together across the County and promoting age-friendly communities. Their recent creation of the Seniors' Centre Without Walls has provided programs and resources that reduce social isolation. Through newsletters, calendars, and an active online presence, STAC already reaches hundreds of older adults.

This project will expand on those efforts by working with Telile Community Television to ensure seniors—especially those with limited internet access, financial constraints, or low digital literacy—can continue to access programs, information, and community conversations. New initiatives will also highlight the contributions of older adults and make educational presentations more accessible to those who are socially isolated.

***Letter of Support: Supporting Healthy Aging***

***Page 2***

Council strongly supports this work and values STAC's role in building an inclusive, age-friendly community. While Richmond County Council is not able to provide financial support for this project, we fully endorse their application and look forward to continuing to partner with STAC in other meaningful ways.

Please do not hesitate to reach out if you require any additional information.

Sincerely,

A handwritten signature in blue ink that reads "Lois Landry". The signature is written in a cursive, flowing style.

Lois Landry, Warden  
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond  
Troy MacCulloch, CAO, Municipality of the County of Richmond



**Seniors Take Action Coalition**  
*... promoting age friendly communities*

# ANNUAL REPORT

## 2024-2025



Prepared by:

**Celeste Gotell**

April 1, 2024 to March 31, 2025

# VISION

Healthy communities supporting seniors' well-being by promoting age-friendly communities.

# MISSION

The Coalition assists, supports and advocates to facilitate addressing the issues and concerns of seniors.

As a not-for-profit organization, the Mandate of the Seniors Take Action Coalition, within Richmond County, is to:

Take a leadership role in promoting and creating age-friendly communities.

Advocate for issues impacting older adults.

Strengthen collaborative partnerships with seniors' clubs and other community organizations serving older adults.

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# Milestones of our History

**2015**

Seniors conference was organized in Fall 2015 with support of Celeste Gotell while working for Public Health within Nova Scotia Health.

**2016**

Worked in partnership with *Community Links* to form a coalition.

Launched Seniors Take Action Coalition Facebook page.

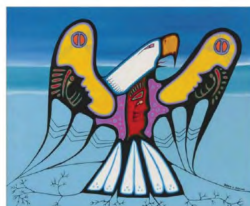
Hosted Municipal Candidate forum in partnership with Celeste Gotell in her role at Public Health.

**2017**

Carried out *Seniors Housing Survey*, presented findings to Municipal Council.

**2018–2019**

Began a collaborative partnership involving many community partners in Richmond County to develop the *Mind, Body, and Spirit Project*.



**2020**

Participated in Richmond County Age-Friendly Community Planning.

Social media campaign about seniors issues prior to municipal election.

**2021**

Received Community Health Board Wellness Funding to carry out *Community Connections Project*.

Launched *Better with Age* newsletter.

**2022**

Completed *Community Connections Project*.

Provided input to the Municipality of Richmond County's strategic planning refresh process.

Gathered 1,200 petition signatures on the 2022 proposed NS Power increase for our MLA to table in the Legislature.

**2023**

Registered with the NS Registry of Joint Stocks to become a non-profit.

Merged with *Richmond County Seniors Council* to strengthen support to seniors.

Partnered on the *Acting Collectively Project*.

Co-hosted *Imagine the Possibilities - Chapter One*.

**2024– 2025**

Launched our *Seniors Centre Without Walls* for Richmond County.

Co-hosted *Imagine the Possibilities - Chapter Two*.

Advocated for a Voluntary Vulnerable Sector Check for Richmond County.

Organized social media awareness campaigns for all three elections.

Launched a weekly calendar with *Telile Community Television*

Nominated for the *Dr. Strang Community Health Champion* award.

2024



**Seniors Take Action Coalition**  
... promoting age friendly communities

## 2024 YEAR AT A GLANCE

### STRENGTHENED PARTNERSHIPS WITH CLUBS

Seniors Take Action Coalition partnered with several clubs by rotating our monthly meetings and featuring presentations on a wide range of topics including housing, provincial grants for older adults, programs through Service Canada, and partnering opportunities with CB University.



### AGE-FRIENDLY GRANT PROVINCE OF NOVA SCOTIA LAUNCHED SENIORS CENTRE WITHOUT WALLS

Launched a Seniors Centre Without Walls, arranging presentations in local communities, virtual program and learning opportunities, and Virtual Coffee Clubs on Friday mornings. Still exploring other opportunities to host Virtual Watch Parties and planning a health and wellness fair .



### MONTHLY CALENDAR EXPANSION

Produced monthly calendars highlighting Club activities and other areas of interest for older adults to participate in Richmond County. Calendars are available via social media and in locations throughout Richmond County. Now available on Telile as a weekly program What's Happening.



### HOSTED IMAGINE THE POSSIBILITIES - CHAPTER TWO

May 2024, hosted Imagine and Possibilities - Chapter Two -125 participants gathered in Louisdale, learned more about the Happy Communities Project and attended a community showcase of service providers.



### BETTER WITH AGE NEWSLETTER

Celebrated four years of producing our quarterly newsletter to promote an age-friendly community, share information and celebrate older adults in Richmond County. Featured health care providers in the community.





# A Message From the Board Chair

Once again, the Seniors Take Action Coalition of Richmond County has had a busy year. Many of the accomplishments follow in this Annual Report. These accomplishments have been enabled by our registration with Joint Stocks of Nova Scotia as a non-profit organization (enabling us to receive grant funding) and support received from the Municipality of Richmond County.

We have been able to provide programming that supports Richmond County's progress to becoming an 'age-friendly' County. We have forged new connections and involved a greater circle of community members.

And we strive to involve even more community members for there is lots left to accomplish. As we face the future with its downs and ups, when we work together, we can achieve great things.

As always, I extend my thanks to Robert Goyetche (Vice Chair), members of the Board and Celeste Gotell, our Community Outreach Coordinator, all of whom make what we do possible.

Please join us when you are able!

*Dorothy Barnard*

Une fois de plus, la Seniors Take Action Coalition of Richmond County a connu une année bien remplie. Bon nombre de ses réalisations sont présentées dans le présent rapport annuel. Ces réalisations ont été rendues possibles grâce à notre inscription auprès de Joint Stocks of Nova Scotia en tant qu'organisme sans but lucratif (ce qui nous permet de recevoir des subventions) et au soutien reçu de la municipalité du comté de Richmond.

Nous avons pu mettre en place des programmes qui soutiennent les efforts du comté de Richmond pour devenir un comté adapté aux personnes âgées. Nous avons noué de nouveaux liens et impliqué un cercle plus large de membres de la communauté.

Et nous nous efforçons d'impliquer encore plus de membres de la communauté, car il reste beaucoup à accomplir. Alors que nous faisons face à un avenir semé d'embûches, nous pouvons accomplir de grandes choses en travaillant ensemble.

Comme toujours, je tiens à remercier Robert Goyetche (vice-président), les membres du conseil d'administration et Celeste Gotell, notre coordinatrice des relations avec la communauté, qui rendent notre travail possible.

Rejoignez-nous dès que vous le pouvez !

## BOARD OF DIRECTORS



- o Dorothy Barnard
- o Robert Goyetche
- o Janine Lacroix
- o Richard Cook
- o Howard MacIntyre
- o Marlene Leblanc
- o Jean Pottie
- o Claire Doyle





# A Message from the Community Outreach Coordinator

This past year has been an exciting time for the Coalition. With close to 50% of Richmond County's population 55 years and older, it is important that we have programs and services that are needed by older adults so they can "age well in place". We need to continue to promote an age-friendly community and bring forward issues of concern and interest to our elected government officials. Finally, we need to celebrate the contributions and achievements of all the older adults in Richmond County.

In the Spring of 2024, Seniors Take Action Coalition (STAC) was fortunate to receive a grant from the Department of Seniors and Long-Term Care, Age-Friendly Communities funding stream to create a Seniors Centre Without Walls. A pilot project like this allows a small organization like STAC to try out different types of programs and approaches by offering a variety of activities designed to support older adults. Later in this report, I will share highlights of the many activities we were able to provide.

A grant from the Municipality also supported the important work of STACs Board of Directors who met monthly to carry out the work of the Coalition, rotating between board members on Zoom and in-person meetings hosted in several different communities. These general meetings included representatives from the various clubs and other interested community members. At each meeting we arranged a presentation on a topic of interest. Many thanks to the various seniors clubs who offered to host these sessions and provide lunch.

This year we hosted Imagine the Possibilities - Chapter Two in Louisdale in partnership with the Louisdale Fleur-de-Lis Seniors Club.

At gatherings such as this, we are able to hear directly from seniors about their concerns and interests. Based on the feedback we heard about the mini community showcase we held with local service providers led to a bigger event in the future.

One of the key ingredients of an age-friendly community is communication and information. We are proud to be taking a lead role in ensuring older adults are well informed about what is happening in Richmond County and what services are available to them. In November 2023, we launched our new monthly calendar which is now a very popular resource.

**Invitation**

Seniors Centre Without Walls FOR RICHMOND COUNTY  
A PROJECT HOSTED BY  
Seniors Take Action Coalition

**Monthly Seniors Take Action Coalition Meeting**  
hosted by the  
St. Peter's  
Bonnie Brae Seniors Club

14 Toulouse Street  
St Peter's

Join us to hear from Stephen Anthony from the Strait Richmond Palliative Care Society. He will provide information on hosting Death Cafes and Comfort Teas in your community.

**Monday, Dec 2nd, 2024**  
From 10:00AM to 12 noon  
Followed by Lunch

Please RSVP by November 27 by email  
[seniorstakeaction.info@gmail.com](mailto:seniorstakeaction.info@gmail.com)



**Continued on next page...**

## A Message from the Community Outreach Coordinator continued

In November of 2024, we expanded the calendar to include a weekly version, called **What's Happening**, which airs daily on Telile Community Television. We published several issues of Better with Age and shared over 1,200 posts on our Facebook Group. In May, I was pleased to attend the Nova Scotia Federation of Seniors Annual General Meeting along with Debbie Samson on behalf of STAC located in Truro. Helen MacDonnell, retiring Executive Director from Community Links was the guest speaker, along with Trish McAuliffe, President of the National Pensioners Federation.

In September, we hosted the first Annual General Meeting for STAC after officially becoming a registered non-profit in July of 2023. The new Executive Director, Shirley Ann Burdock, of Aging Well Nova Scotia, formerly (Community Links) joined us.

In September, I also went through a huge personal loss when Claire Doyle passed away. Claire was not only an active and committed board member, she was also my Aunt, (who was like a big sister) and one of my best friends. Claire and I spent many hours over the years sharing ideas about ways we could improve the community and lives of older adults.

I would like to extend my sincere thanks to the Board of Directors for STAC, our friends and supporters at the Municipality, Telile Community Television, Dr. Kingston Community Health Centre, Richmond River Roots, our Seniors Clubs and many other community organizations, who are also willing to step up and get involved in doing their part to support older adults live their best lives!



Merci



Je tiens à remercier sincèrement le conseil d'administration de STAC, nos amis et nos sympathisants à la municipalité, Telile Community Television, le Dr Kingston Community Health Centre, Richmond River Roots, nos clubs pour personnes âgées et de nombreuses autres organisations communautaires, qui sont également prêts à s'impliquer et à faire leur part pour aider les personnes âgées à vivre leur vie au mieux !

Celeste M. Gotell

# Imagine the Possibilities - Chapter Two




**Seniors Take Action Coalition**  
promoting our elderly connections

**SAVE THE DATE**

Imagine the Possibilities  
Chapter Two  
Imaginez les possibilités  
Chapitre deux

Wednesday, May 29, 2024  
**Mercredi, 29 mai 2024**  
9:30 to 2:30pm  
Louisdale Parish Hall- **Salle paroissiale**

 Keynote Speaker  
**Conférencier principal**  
Barry Braun  
from the  
Happy Communities Project

For more information: **Pour en savoir plus**  
follow our FaceBook Page or email us at  
[seniorstakeaction.info@gmail.com](mailto:seniorstakeaction.info@gmail.com)



On Wednesday, May 29th, STAC welcomed over 120 participants and local service providers to Imagine the Possibilities - Chapter one in Louisdale. The day started with a light breakfast prepared by the St. Louis Parish CWL.

With Celeste Gotell as our facilitator, the day flowed seamlessly with lots of humour throughout the day. Warden Amanda Mombourquette joined us for opening remarks, followed by our Keynote presenter Barry Braun from the Happy Communities Project and the Good Neighbour App that helps people who live near each other feel more connected and cared for. He provided us with much food for thought about the importance of connected communities and invited Richmond County to become involved.

Anne Harriet Simmonds and her colleague Mary MacLennan joined us to share information about a program developed in Pictou County on promoting mental health resilience in rural communities. Following this presentation, participants had an opportunity to interact with 20 organizations that offer important services in Richmond County. Following the community showcase, participants were invited to join community service providers in a more intimate setting and learn more while breaking bread over lunch.

During lunch, we were pleased to welcome MLA Trevor Boudreau to share a few words about the Government's commitment to seniors and highlight initiatives underway. Michele MacPhee kicked off the afternoon with a short, calming meditation which helped relax our participants and to get them ready for the final presentation of the day on Volunteerism by Danielle Casagrande and her colleague Jessica from the "Cape Breton Partnership".

We are so grateful to our presenters, sponsors, many door prize contributors, community showcase providers, our volunteers and all the participants who helped make this day a success!

# Highlights: Seniors Centre Without Walls in Richmond County

When Seniors Take Action Coalition (STAC) received news in the spring of 2024, that we were approved for an age-friendly community grant to pilot our project, we really did not know what to expect. Since we do not have a physical building, we wanted to explore the idea of working in partnership and collaborating with others to offer our programs. We also wanted to look at different approaches for programs that addressed the unique needs of seniors in rural communities.

In our application we proposed several activities that we planned to offer to help to promote an age-friendly community and collaborate with local seniors' clubs and organizations to offer programming to older adults throughout Richmond County. This grant, provided by the Department of Seniors and Long-term Care, allows small non-profits like ours to try things out and learn from our experience.

Over this past year, some of the outreach activities that we accomplished because of this funding include:

- Produced 12 monthly calendars
- Published four issues of our quarterly newsletter **Better with Age**
- Produced 19 editions of our weekly calendar **What's Happening** - Telile Community Television
- Created social media campaigns for all three elections on seniors' issues
- Hosted **Imagine the Possibilities - Chapter Two** event in May 2024. Over 120 seniors and service providers attended.
- Planned seven education sessions which we co-hosted with seniors' clubs and other organization
- Co-hosted a Seniors Intergenerational Games Day with the Fleur-de-Lis Seniors Club
- Shared virtual opportunities for online training and resources
- Hosted seven Virtual Coffee Club Gatherings
- Published over 1,200 posts on our Facebook page



A PROJECT HOSTED BY



Seniors Centre Without Walls  
FOR RICHMOND COUNTY

A PROJECT HOSTED BY  
Seniors Take Action Coalition  
... promoting age friendly communities

**SAVE THE DATE**

**VIRTUAL COFFEE CLUB**

Why not join us for a virtual cup of coffee or tea.

We will be chatting with  
Lyn Stuart, Caregiver Support  
Coordinator - Cape Breton  
Region

**We are trying out a new day!**

Come hear about the services and programs offered though Caregivers Nova Scotia.

Monday, March 31st, 2025  
from 10:00 to 11:00 am on Zoom  
Email- [seniorstakeaction.info@gmail.com](mailto:seniorstakeaction.info@gmail.com)  
for the link or go to our FB page.

Seniors Centre Without Walls is possible due to the financial support of the Province of Nova Scotia's Age-Friendly Community Grant

Seniors Centre Without Walls  
FOR RICHMOND COUNTY

A PROJECT HOSTED BY  
Seniors Take Action Coalition  
... promoting age friendly communities

**Invitation**

Join us for  
"Ask Your Pharmacist"  
at the  
Bonnie Brae St. Peter's  
Seniors Club

**Come join us**

**Jill MacLean from MacDonnell Pharmacy will share information about their expanded scope of practice and talk about pharmacy related services specific to seniors.**

Bonnie Brae Club is located  
14 Toulouse St. in St Peters

**Wednesday, March 19th**  
**2:00PM**

Seniors Centre Without Walls is possible due to the financial support of the Province of Nova Scotia's Age-Friendly Community Grant

# Highlights continued



A PROJECT HOSTED BY

**Seniors Take Action Coalition**  
... promoting age friendly communities

**What's in this issue:**  
 Page 2: Update Seniors Take Action Coalition of Richmond County  
 Page 2-5: Age-Friendly Communities  
 Page 6-7-8: Who are the people in your Neighbourhood? Meet Tyrone David  
 Page 9: Improving Health Care for Richmond County  
 Page 10-12: Spotlight on: Anne Is More's Health Month  
 Page 13: Community Corner  
 Page 14: Useful Links and Grants Awaits  
 Page 15: Last Words: Meet Monica  
 Page 16: Seniors' Clubs in your community

**Welcome to Summer with Age.** This newsletter provided by the Seniors Take Action Coalition from more about seniors and their concerns, providing information and opportunities for seniors to contribute to this newsletter. We're so determined and dedicated to the best and contributions of older adults in Richmond County that we're increasing the awareness about, and emphasize the importance of age-friendly communities for people of all ages who live in Richmond County.

**Retournez à l'été avec l'âge.** Ce bulletin d'information est fourni par la Seniors Take Action Coalition afin d'offrir plus sur les personnes âgées et leurs préoccupations, à fournir des informations et des opportunités pour les personnes âgées de contribuer à ce bulletin. Nous sommes déterminés et dévoués à améliorer les contributions des personnes âgées dans le comté de Richmond. Il est si important d'augmenter la sensibilisation et de souligner l'importance de communautés amies aux personnes de tous les âges qui vivent dans ce comté.

**Join us for Our Second Annual Intergenerational Program**

**You Can Have Fun at Any Age**  
Games and Activities  
Seniors/Child Teams compete

**A Partnership with Fleur-de-Lis Seniors Club**

**DATE: WEDNESDAY, MARCH 12TH, 2025**

**WHERE: LOUISDALE PARISH HALL  
156 GRANDIQUE FERRY ROAD, LOUISDALE**

**TIME: 10AM TO 2:00PM**

**This program is for children ages 5 to 12 years old and they must be accompanied by a senior. Such as your Grandmother/Father, Family Friend, Aunt or Uncle... We will have pizza for lunch.**

**Seniors Centre Without Walls is possible due to the financial support of the Province of Nova Scotia's Age-Friendly Community Grant. Fleur-de-Lis Seniors Club is grateful to Aging Well Nova Scotia for the micro-grant to offer seniors games.**

Seniors Take Action Coalition presents:

## RETIREMENT IN ACTION!

Plus... opportunities in economic immigration

**Seniors:** Discover the benefits of staying at or returning to work after age 50.

**Employers:** Discover the benefits of hiring seniors.

**Tuesday, October 1st, 2024  
2-4pm  
Presentation and Refreshments**

Louisdale Lions Club Hall  
3128 Whiteside Rd, Louisdale

Come celebrate National Seniors Day with us and learn more about how to continue playing an important role in your community's economic development.

MARCH 2025			
<b>Monday - March 3</b> Seniors Centre Without Walls 10:00-11:30 AM 1000-1000	<b>Tuesday - March 4</b> Seniors Centre Without Walls 10:00-11:30 AM 1000-1000	<b>Wednesday - March 5</b> Seniors Centre Without Walls 10:00-11:30 AM 1000-1000	<b>Thursday - March 6</b> Seniors Centre Without Walls 10:00-11:30 AM 1000-1000
<b>Friday - March 7</b> Seniors Centre Without Walls 10:00-11:30 AM 1000-1000	<b>Saturday - March 8</b> Seniors Centre Without Walls 10:00-11:30 AM 1000-1000	<b>Sunday - March 9</b> Seniors Centre Without Walls 10:00-11:30 AM 1000-1000	<b>Monday - March 10</b> Seniors Centre Without Walls 10:00-11:30 AM 1000-1000



We are excited to be able to continue with our quarterly newsletter, **Better with Age**, our monthly calendar, our weekly calendar on Telile, **What's Happening**, our new Telile program called **Age-Friendly Community Conversations** featuring local organizations and people who provide programs and services. We will also continue to partner with local clubs and organizations to bring educational sessions to the community. We will ensure that seniors are aware of important information such as ER closures, up-coming activities, health information and local services through our active Facebook group which has now close to 900 members.

We are developing new partnerships with others, such as with Bereaved Families Nova Scotia to bring new initiatives to support older adults dealing with grief and loss. We will be offering Mental Health First Aid for Older Adults in the months ahead. We are also working on a Seniors Toolbox of Resources as well as a local resource directory to share with seniors' clubs.

There are many ways to stay informed about the work of Seniors Centre Without Walls, follow us on Facebook, watch us on Telile Community Television, and subscribe to our quarterly newsletter.

# Raising Important Issues

Materials were developed for social media campaigns for all three elections in 2024-2025 to draw attention to issues that impact older adults and bring forward questions they could ask the candidates.



**IMPORTANT**

Seniors Take Action Coalition  
... promoting age friendly communities

**Age Friendly Communities**

Seniors issues are important in this upcoming October 19, 2024 Municipal Election

Age friendly communities are respectful, inclusive, accessible to all.

Areas without sidewalks are very dangerous.

Well-marked crossings, with contrasting colors, auditory signals, and tactile indicators allow people to feel safe.

Streetlights allow for safer walking.

A bench not only allows access to a pause or rest, but can also provide opportunities to engage and socialize with others.

For more information, e-mail: [seniorstakeaction.info@gmail.com](mailto:seniorstakeaction.info@gmail.com)



YOUR VOTE COUNTS!

Seniors Take Action Coalition  
... promoting age friendly communities

**Seniors issues are important in the upcoming November 26, 2024 Provincial Election**

Questions to ask candidates that knock on your door or reach out leading up to the election...

Poverty and food insecurity rates in Atlantic Canada are among the highest in Canada. Many older adults in Richmond County are food insecure and live in poverty. If elected what will your Party do to change that and improve the lives of Nova Scotians?

For more information, e-mail: [seniorstakeaction.info@gmail.com](mailto:seniorstakeaction.info@gmail.com)

Letters were sent to the Nova Scotia Government on the cost of hearing aids, the dialysis unit at the Strait Richmond Hospital and concerns about health care challenges in Richmond County.



**Seniors issues are important in this upcoming Federal Election**

FEDERAL ELECTION  
APRIL 28  
Elections Canada

Your Voice Matters  
Questions to ask the Candidates

**Concerns about U.S. tariffs on Canadian Goods**

Many older adults are very concerned about what is happening in the United States and the tariffs. These tariffs could certainly compound those already existing affordability challenges. "In the spring of 2024, one in four Canadian seniors reported that rising prices were affecting their ability to meet and, to make ends meet."

Seniors Take Action Coalition  
... promoting age friendly communities

For more information, e-mail: [seniorstakeaction.info@gmail.com](mailto:seniorstakeaction.info@gmail.com)



Seniors Take Action Coalition  
... promoting age friendly communities

April 8, 2024

Honourable Michelle Thompson, Minister of Health and Wellness  
Health Minister@novascotia.ca  
MIA Towner, Executive Info@novascotia.ca  
Warden Amanda McEneaney@richmondcounty.ca  
Andrew Heigington, Nova Scotia's Eastern Zone Director of Integrated Rural Health  
andrew.heigington@novascotia.ca  
Karen Gillis, CEO of Health Services, Health@novascotia.ca  
Honourable Tim Houston, Premier - premier@novascotia.ca

On behalf of the Seniors Take Action Coalition of Richmond County, we are reaching out to share our concerns about the health care challenges we face in our region. However, we also want to take this opportunity to acknowledge the many successes that have occurred. These include the important work of the Cape Breton South Recruiting for Health to both recruit and retain health care providers, the Strait Richmond Hospital Foundation for its on-going efforts to enhance the services offered, and the excellent care provided by the Strait Richmond Hospital, the St. Anne Centre Urgent Treatment Centre, the Andrew Medical Centre, the Port Wentworth Healthcare teams and the Dr. Dingdon Community Health Centre in Lunenburg.

Richmond County has an aging population with 32% of its population 65 years old (2021 Census - Stats Canada). We are a rural area, with limited access to alternative options to traditional healthcare compared with more urban settings. It is for this reason that we want to ensure that adequate services are available in the area to enable the well-being of all our residents and make it possible for all to access the services they need in their communities. Not having access to an Emergency Department when needed is a great concern to older adults in our community.

We both appreciate and understand that there is a need to have a paradigm shift in how we view health care and the many options that can be available to older adults to access health care. The expanded scope of practice available, for example, at Pharmacy Clinics and access to virtual care, increases options. However, for many, change does not come easy and when most residents are part of an aging population, access to adequate coverage in an Emergency Department is crucial when primary health care professionals are not available.

January 14, 2025

Department of Health and Wellness  
Barrington Tower, 1894 Barrington Street  
P.O. Box 488, Halifax, NS, B3J 2R8  
Health Minister@novascotia.ca  
Subject: Dialysis Unit at Strait Richmond Hospital

Dear Honourable Michelle Thompson;

On behalf of the Seniors Take Action Coalition of Richmond County, we are writing to acknowledge the recent commitment of this Government to three new dialysis units for Nova Scotia, with one coming to Richmond County's Strait Richmond Hospital in Evanston. This is welcome news for the people of Richmond County.

Access to life-saving dialysis treatment closer to home is critical in rural communities such as Richmond County. While there are currently four dialysis stations at the Strait Richmond Hospital, we understand this is a temporary unit and the announced upgrade will provide two more stations, allowing 8-12 more people access to care.

It has been brought to our attention that there are some patients from Richmond County receiving dialysis treatment in Sydney that need to stay there during the week and are home only during the weekends. While away, they do not have the much needed family/community support available to them that they would have at home.

We know how difficult this is on patients and their families both emotionally and financially. Depending on where one lives in Richmond County, the trip to Sydney can be 1.5 hours each way. There are also patients that have challenges even arranging transportation and the community transit available is not an option and is cost prohibitive. For patients who are not feeling well, this can be physically exhausting and uncomfortable.

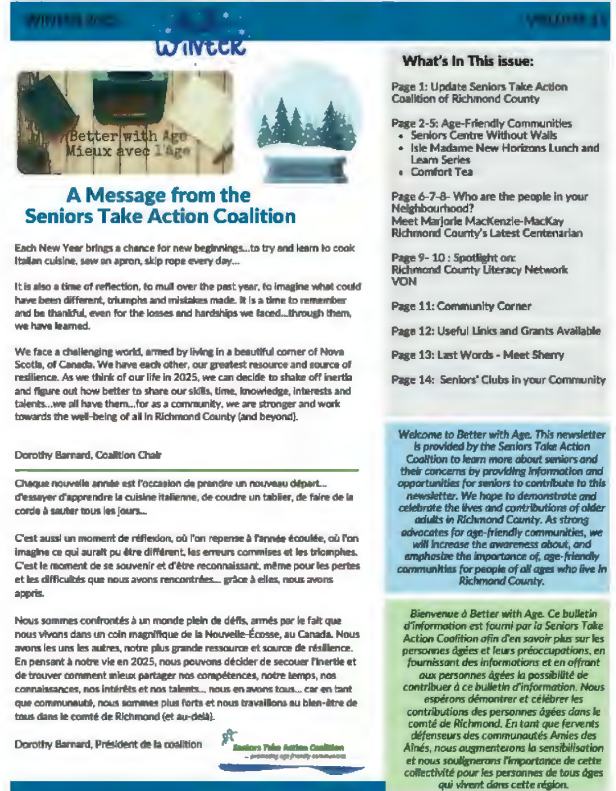


# Better With Age Newsletter

In 2024-2025, four issues were produced, highlighting and reached over 1,000 older adults throughout Richmond County.

We have over 200 regular subscribers, each issue is posted on multiple Facebook pages, printed copies are available in various locations throughout Richmond County.

Each issue can be accessed on the Richmond County website. Articles are also featured regularly on STAC Facebook after each issue is published. You can access all past issue on the Municipal website Click here: <https://www.richmondcounty.ca/seniors-resources-and-support.html#betterwithage>



♥ Are you looking for a way to give back?  
♥ Become more involved in our community?  
♥ Build your resume? Meet new people?

**STRAIT RICHMOND COMMUNITY HEALTH BOARD**  
Your skill, talent, and passion can help. Together we'll make positive change!

**Join us today!**

**PROVINCIAL health | Community Health Boards**  
Community Partnership and a Voice for a Healthier Future

**STRAIT RICHMOND Community**

# Humbled to have been Nominated for the Dr. Strang Community Health Champion

Each of the 35 Community Health Boards across the province nominates one organization every two years for the Dr. Strang Community Health Champion Award, recognizing those who have made a meaningful impact on community health and wellbeing. This spring, the Strait Richmond Community Health Board selected the Seniors Take Action Coalition of Richmond County as their nominee for the 2025 award recognizing our commitment to improving the health and well-being of older adults.

While our organization was not selected as the provincial recipient this year, we are honoured to have been nominated and so thankful to the Community Health Board for recognizing our work.



# How We Communicate

654 posts

Sep 1, 2024 - Mar 31, 2025

Posts Comments Reactions

## Seniors Take Action Coalition

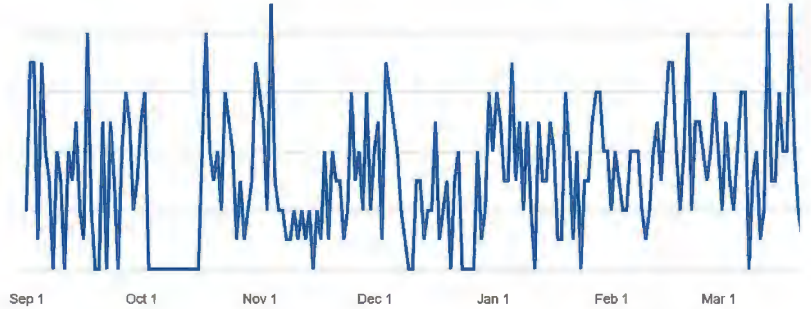
Public group · 886 members



Discussion Featured Events Media Files People

### Highlights include:

- o **886** Members
  - o 281 are from Louisdale, 155 from Arichat and 58 from St. Peter's
- o Over 64% of members are 55 years and older
- o 83% are women
- o Many posts were shared up to 40 times
- o Posts viewed most often include ER closures, the newsletter, grant opportunities
- o 1,200 posts over the past year



## Where to Access Information About Us

In addition to our active Facebook presence, we also provide content regularly for the Richmond County Seniors Resource section. You can find past newsletters, our monthly calendar, contacts for local seniors clubs, our annual report and other important information.



In addition our weekly calendar can be viewed daily at 9 a.m. and 5 p.m. on Telile Community Television.

A printed copy of the monthly calendar and our newsletter can be picked up at the Municipal Office and other locations such as the libraries, the MLA office and the Dr. Kingston Community Health Centre.



<https://www.richmondcounty.ca/seniors-resources-and-support.html>

# Seniors Take Action Coalition of Richmond

## Annual Financial Report 2024 - 25

*April 1, 2024 to March 31, 2025*

	CONSOLIDATED	List of Projects
<b>Revenue</b>		
Grants	35 893,00 \$	Imagine The Possibilities
Membership Fees	- \$	Community Links
Sponsorships	750,00 \$	Seniors Centre Without Walls
Fundraising	474,50 \$	Summer Job
Interest	5,49 \$	Municipal Grant
Project Management Income	<u>2 030,21 \$</u>	
<b>A. Total Revenue</b>	<b>39 153,20 \$</b>	
<b>Expenses</b>		
Salaries & Benefits	6 220,60 \$	
Coordinator Fees	15 456,00 \$	
Professional Fees	4 400,00 \$	
Traveling Expenses	2 544,44 \$	
Advertizing & Promotion	- \$	
Rental	150,00 \$	
Insurance	990,00 \$	
Office Supplies	1 044,84 \$	
Activities	2 447,58 \$	
Banking Fees	24,00 \$	
Membership Dues	50,00 \$	
Legal Fees (R.J.S.)	31,15 \$	
Contributions	75,00 \$	
Miscellaneous	199,87 \$	
Project Management Fees	<u>1 316,41 \$</u>	
<b>B. Total Expenses</b>	<b>34 949,89 \$</b>	
<b>C. Net Income (Loss) (A - B = C)</b>	<b>4 203,31 \$</b>	
<b>D. Income or loss, preceding year</b>	<b>8 533,41 \$</b>	
<b>E. Income or loss, year end (C + D = E)</b>	<u><b>12 736,72 \$</b></u>	

# Seniors Take Action Coalition of Richmond

## Balance Sheet

For Period Ending March 31, 2025

<b>ASSETS</b>	2024-25
<u>Short Term Assets</u>	
Bank (B)	6 336,72
Petty Cash (B)	0,00
Accounts Receivable (B)	6 400,00
Prepaid Expenses (B)	0,00
<u>Long Term Assets</u>	
Equipements (B)	0,00
Lands & Buildings (B)	0,00
Other Financial Assets (B)	0,00
<b>Total Assets</b>	<b>12 736,72</b>
<b>LIABILITIES</b>	
<u>Short Term Liabilities</u>	
Accounts Payable (B)	0,00
Taxes (dues) (B)	0,00
<u>Long Term Liabilities</u>	
Mortgage (B)	0,00
Others (B)	0,00
<b>Total Liabilities</b>	<b>0,00</b>
<b>Equity</b>	
Earnings / Deficit	4 203,31
General Reserve	8 533,41
<b>Total Equity</b>	<b>12 736,72</b>



## Our Final Farewell



This year we said our final farewell to Claire Doyle, who died on September 24, 2024.

Claire was an active member of the Seniors Action Coalition for many years and served on the Board of Directors. For several years she represented STAC on the Strait Richmond Housing Matters Coalition and was always willing to lend a hand to work on behalf of seniors in Richmond County.

We remember Claire not just for her extraordinary deeds but for her extraordinary heart.

Her legacy of compassion, generosity, and unwavering dedication to others will continue to inspire all of us to live with more kindness, more empathy, and a deeper commitment to making the world a better place.



Cette année, nous avons fait nos adieux à Claire Doyle, décédée le 24 septembre 2024.

Claire était active de la Seniors Action Coalition pendant de nombreuses années et a siégé au conseil d'administration. Pendant plusieurs années, elle représentait la STAC au sein de la Strait Richmond Housing Matters Coalition et était toujours prête à donner un coup de main pour défendre les intérêts des personnes âgées du comté de Richmond.

Nous nous souvenons de Claire non seulement pour ses actions extraordinaires, mais aussi pour son cœur extraordinaire.

Son héritage de compassion, de générosité et de dévouement sans faille envers les autres continuera à nous inspirer tous à vivre avec plus de gentillesse, plus d'empathie et un engagement plus profond à rendre le monde meilleur.



# Acknowledgements and Thanks

**Thank -YOU-**



We are so grateful for your financial support for our organization



**Thank -YOU-**



We are so grateful for the financial support of Dept of Seniors and Long-Term Care Age-Friendly Communities Grant for our organization



**Thank -YOU-**



We are so grateful for your financial support for our organization



*Thank You*

To Telile Community Television for its' on-going support in helping us to promote an age-friendly community.

**Congratulations to two of our board members who were recognized in 2024 as Volunteer of the Month in May and June for Richmond County.**



Claire Doyle





Robert Goyetche




## **BRIEFING NOTE**

### **Municipality of the County of Richmond**

Action Item 505 - River Bourgeois Lighthouse Lighting

September 17, 2025

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#### **Background:**

A letter was received from Rose Merrick, Chair of the River Bourgeois Community Services Society, requesting that the Municipality of the County of Richmond (MOCR) include funding in the yearly budget for the power and base lights at the River Bourgeois Lighthouse. Council referred the request to staff for further investigation.

#### **Staff Review:**

Following a thorough review, staff have determined that there are currently no mechanisms or existing policies within MOCR to support this funding request. The Municipality's Street Light Policy does not address or provide for funding of lighting at landmarks such as the River Bourgeois Lighthouse.

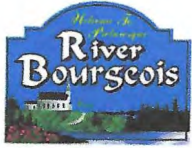
#### **Recommendations:**

It is recommended that Council consider the following options:

1. Deny the funding request based on staff findings, as no supporting policy or mechanism currently exists.
2. Refer the request to the By-law/Policy Committee for further consideration of developing a policy or amending the Street Light policy to potentially accommodate lighting at landmarks.
3. Other

#### **Attachment:**

Letter from Rose Merrick, Chair, River Bourgeois Community Services Society



## **River Bourgeois Community Services Society**

21 Recreation Road, PO Box 56

River Bourgeois, NS B0E 2X0

Phone: 535-2141 Email: mrrmmerrick@gmail.com

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March 14, 2025

Municipality of the County of Richmond

PO Box 120

Arichat, NS B0E 1A0

Attention: Warden & Councillors

Dear Warden & Councillors:

I am writing to request that the Municipality of the County of Richmond provide funding in their yearly budget for the power/base lights at the River Bourgeois Lighthouse accessed near 61 Levesconte Road, River Bourgeois.

- The River Bourgeois Lighthouse is an exact replica of the original lighthouse which began operations in 1903. The Coast Guard burned down the 27-foot (8.2 metres) tapered square, wood tower and replaced it with a steel skeleton tower with a light in 1992. In 2002, the community (through RBCSS) purchased the land from the Coast Guard, and fund-raised sufficient funds to build this replica using the original 1903 construction plans of the building. Many volunteers, fund-raiser events and donations enabled this well known and well recognized lighthouse to be rebuilt. The new lighthouse was officially opened August 24, 2003. Coast Guard had paid for the power since 1969 when they did away with the old kerosene lights. In July, 2024 solar power was installed, with a red, blinking light turning on automatically every night. The explanation provided for this change was that lighthouses were going solar because if there were large power outages, it would take too long to get the lighthouse lights restored. It was with this explanation the power was turned off/disconnected. Coast Guard maintains the light while RBCSS maintains the lighthouse. This lighthouse is listed as an operating “navigation aid” on the “list of lights” with the Government of Canada.
- When the power was cut, the three white LED ground spot lights no longer lit up the building itself (one to highlight each side of the


building facing the community). It is these lights and the building itself that we are requesting power be restored to which will again make the lighthouse more visible to the community and tourists. Power to the building will allow continued regular cleaning of the siding along with enabling easier maintenance.

- Within the last two years Nova Scotia Power had replaced all four existing poles and ran a new power cable to the lighthouse.
- Currently there is no meter base on site as billing had been to the Coast Guard at a fixed rate. (Fixed rate applications and street lights do not require a meter base). A local contractor has agreed to provide his time and the necessary material to install a meter base should it be necessary. Fixed rate is the preference.
- Gerald LeBlanc, our lighthouse keeper, has tried to have the power reconnected through Coast Guard and Nova Scotia Power programs with no success.
- An electrician has estimated the light bill to be (700 watts per night x 60 nights= 42000 watts or 42KW)  $42KW \times .19 = \$7.98$  per two months plus base charge. This would amount to approximately \$60.00 per 60 day billing period.

In closing, we the community and along with watercraft operators, are requesting that the power to the iconic River Bourgeois Lighthouse be re-established by the Municipality of Richmond.

If you have any questions or concerns, please contact me at 535-2141 or by Email at [mrrmmerrick@gmail.com](mailto:mrrmmerrick@gmail.com) . If you have any questions regarding the lighthouse itself, these questions would likely be best directed to Gerald LeBlanc, lighthouse keeper, at 902-631-4411.

Regards,



Rose Merrick  
Chair, RBCSS

C: Amanda Mombourquette, Councillor  
Gerald LeBlanc, Lighthouse Keeper

# ACTION LIST 2022-2025

Over 6 mos

Complete

In Progress

Pending

Ref. #	Action Item	Date	Responsible	Time Frame	Status
118	<b>Committee Terms of Reference</b> /Refer the Terms of Reference for council committees that have members of the public to the By-Law/Policy Committee for review. With a focus on member terms, code of conduct, and the onboarding of new members.	11-28-2022	CAO / Municipal Clerk	Immediate	In Progress
396	<b>Canada Post rural mail service interruptions</b> / that Council accept the recommendation from the Committee of the Whole to have staff invite a representative from Canada Post to a future meeting of Council for discussion on the rural mail service interruptions.	06-24-2024	CAO/Municipal Clerk	Immediate	Pending
400	<b>Climate Emergency Planning</b> / that Council refer to staff to commence a review and further update our climate action plan with the assistance of EDPC staff, through the lens of coastal protection and emergency management planning and FURTHER MOVE to have staff work with a Provincial Funding Navigator to investigate any funding opportunities that could be applied for such as the Green Municipal Fund (FCM) and the Community Capacity Grant (Province).	06-24-2024	CAO	Immediate	In Progress
447	<b>Deer Population</b> / to have staff contact the Department of Natural Resources and Renewables to inquire about what program(s) are in place to manage the deer population in Richmond County and report back to council.	12-16-2024	CAO	Immediate	In Progress
453	<b>Exploration of a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park</b> / that Council authorize staff and Council team to work with the Province and Invest NS on how a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park could work. <b>Update: 4-22-2025</b> that Council write a letter regarding joint management, and a follow-up letter insisting on the inclusion of Point Tupper Heavy Industrial Park lands in an Atlantic Canadian port assessment that are owned by the province of Nova Scotia and Invest Nova Scotia.	12-16-2024	CAO/Warden	Immediate	In Progress
483	<b>Construction and Demolition Debris Landfill Expansion</b> / that Council accept the recommendation of the Committee of the Whole and authorize staff to proceed with the expansion of the Construction and Demolition Debris Landfill, with construction subject to budget approval. & that Council accept the recommendation of the Committee of the Whole and proceed with the engineering work and studies on or after April 1, 2025, at an estimated cost of \$275,000 (exclusive of HST), with the funding to be allocated from CCBF funds.	03-25-2025	Director of Public Works	Immediate	In Progress
501	<b>Lot size restrictions and technology for on-site sewage for unserved areas</b> / that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate lot size restrictions and technology for on-site sewage to allow more flexibility in the creation of lots in unserved areas for the purposes of advocacy and to spur housing development.	03-25-2025	EDPC Staff	Immediate	In Progress
504	<b>Climate Risk Assessment and Prioritized Adaptation Plan Project</b> / that Council pursue Option One (1) in the staff memo, to approve and upload onto the FCM website a signed letter confirming our in-kind contributions to the project as outlined in the package, Council resolution letter, and to attend online education sessions and update information as required.	03-25-2025	ESC	Immediate	In Progress

505	<b>Letter from Rose Merrick, Chair of the River Bourgeois Community Services Society, regarding a request for MOCR to provide funding in the yearly budget for the power/base lights at the River Bourgeois Lighthouse/</b> that Council refer this issue to staff for further investigation	03-25-2025	Director of Public Works	Immediate	In Progress
511	<b>Planning new areas to have two-lane roadways with turning areas suitable for fire apparatus and provisions for water supply planning/</b> that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate specific private road standards for the subdivision bylaw that takes into account serviced/unserved areas, number of lots, and the process for making roads public, based on best practices across the province.	03-25-2025	EDPC Staff	Immediate	In Progress
522	<b>Receipt of donations policy development/</b> that Council accept the recommendation of the By-Law/Policy Committee and refer the policy for donations to staff for a report on the feasibility of moving forward with a draft policy.	4-22-2025	Director of Finance	Immediate	In Progress
529	<b>Committee Appointments /</b> that Council appoint Tara Paon and Shauna Cotton to the IDEA Committee and FURTHER MOVE that staff advertise the following ABCC vacancies: Recreation Advisory Committee, Bras d'Or Lake Biosphere Region Association (BLBRA) Board, Cape Breton Local Immigration Partnership (CBLIP) Council, Destination Cape Breton Association Board (DCBAB), and the Strait of Canso Superport Corporation – Strait Superport Board.	5-27-2025	Municipal Clerk	Immediate	Complete
530	<b>Recommendation from In Camera Session/</b> that Council accept the recommendation of the Committee of the Whole and authorize the Revenue Manager to sell property AAN 07963912 at the June 6, 2025, tax sale as discussed in camera.	5-27-2025	Revenue Manager	Immediate	Complete
531	<b>Quit Claim Deed/</b> that Council accept the recommendation of the Committee of the Whole and approve the quit claim deed as presented.	5-27-2025	Municipal Clerk	Immediate	Complete
532	<b>Tax Reduction Due to Fire /</b> that Council accept the recommendation of the Committee of the Whole and write off the taxes for property AAN 02920891 owned by Joyce MacMullen, which was completely destroyed by fire, in the amount of \$2,584.19, which represents taxes on the dwelling only from April 6, 2025, to March 31, 2026.	5-27-2025	Revenue Manager	Immediate	Complete
533	<b>Whiteside Church Preservation Society grant application for the Tier 2 Community Grant Fund in the amount of \$3,000 /</b> that Council accept the recommendation of the Committee of the Whole and refer the grant application from the Whiteside Church Preservation Society to after the budget is passed.	5-27-2025	Municipal Clerk	Immediate	Complete
534	<b>Deer Population /</b> that Council accept the recommendation of the Committee of the Whole and send a letter to the Minister of Natural Resources urging the Department to make changes to the 2025 fall hunt that recognizes the impact to residents of the exploding population of deer, particularly does, in Richmond County.	5-27-2025	Warden	Immediate	Complete
535	<b>Deer Population /</b> that Council accept the recommendation of the Committee of the Whole and send letters to the Department of Public Works and Nova Scotia Power to request that roadside clearing be scheduled early in areas of Richmond County where wildlife strikes have increased in frequency.	5-27-2025	Warden	Immediate	Complete
536	<b>Cell Service/</b> that Council accept the recommendation of the Committee of the Whole and send a letter to our new Member of Parliament, Jaime Battiste, outlining residents' concerns about limited and deteriorating cell service across Richmond County.	5-27-2025	Warden	Immediate	Complete
537	<b>Pondville Beach Update/</b> that Council accept the recommendation of the Committee of the Whole and direct staff to explore the Municipality's options for a Letter of Authority between the Municipality and the Province for Pondville Beach and report their findings back to Council, upon completion of the work in the Pondville Beach Provincial Park Management Statement.	5-27-2025	CAO	Immediate	In Progress
538	<b>Extended Producer Responsibility /</b> that Council accept the recommendation of the Committee of the Whole and direct staff to look into the change and what impact it might have on the municipality, and to communicate that to the Nova Scotia Federation of Municipalities (NSFM).	5-27-2025	CAO/Director of Public Works	Immediate	Complete
539	<b>Spike Fund/</b> that Council accept the recommendation of the Committee of the Whole and refer the Spike Fund Program to the By-Law/Policy Committee.	5-27-2025	Municipal Clerk	Immediate	Complete
540	<b>Draft Financial Statements/</b> that Council accept the recommendation of the Audit Committee and approve the financial statements of the Municipality for the year ended March 31, 2024.	5-27-2025	Council	Immediate	Complete
541	<b>Appointment of Auditors/</b> that Council accept the recommendation of the Audit Committee and appoint Doane Grant Thornton as the auditors for the March 31st, 2025, fiscal year end.	5-27-2025	Director of Finance	Immediate	Complete

542	<b>Maximum Setbacks for Commercial Wind Turbines</b> / that Council give first reading approval for the proposed amendments to Policy 5-52 of the MOCR Municipal Planning Strategy as presented., that Council give first reading approval for the proposed amendments to section 6:35.9(a) and 6.35.9 (b) of the MOCR Land Use By-Law as presented., and hat Council give first reading approval for the proposed amendments to Part 9 and Part 15 of the West Richmond Planning Area Land Use By-Law as presented.	5-27-2025	Municipal Clerk	Immediate	Complete
543	<b>Accessory Dwelling Units</b> / that Council give first reading approval for the proposed amendments to the Municipal Planning Strategy for the Isle Madame Plan Area, Chapter 3 Sub-Section 3(a) and Policy G-3.1(a) as presented., and that Council give first reading approval for the proposed amendment to the Land Use By-Law for the Isle Madame Plan Area, Section 33 as presented.	5-27-2025	Municipal Clerk	Immediate	Complete
544	<b>Dog Control By-Law</b> / that Council give first reading approval for the proposed new Dog Control By-law as presented.	5-27-2025	Municipal Clerk	Immediate	Complete
545	<b>Service Connections for accessory dwellings on lots that are able to be subdivided</b> / that Council direct staff to explore possible revisions to current utility regulations around the hookup of secondary units on the same property, including lots that can be subdivided and those that can not.	5-27-2025	CAO/Director of Public Works	Immediate	In Progress
546	<b>Recreation Nova Scotia Sponsorship request</b> / that Council refer the sponsorship request to budget deliberations.	5-27-2025	Municipal Clerk	Immediate	Complete
547	<b>Strait Area Chamber of Commerce</b> - House Steering Committee request for financial support / that Council refer the financial request to budget deliberations.	5-27-2025	Municipal Clerk	Immediate	Complete
548	<b>Recommendation from In Camera Session/</b> that Council defer the tax sale proceedings for the property discussed in camera for one year.	06-04-2025	Revenue Manager	Immediate	Complete
549	<b>Canada Day Funding/</b> that Council approve the Canada Day Funding applications as follows: <ul style="list-style-type: none"> <li>•Isle Madame New Horizons Seniors Club \$ 1,000.00</li> <li>•D'Escousse Civic Improvement Society\$ 2,900.00</li> <li>•Riverdale Community Services Society\$ 1,780.66</li> <li>•St. Louis Parish\$ 2,500.00</li> <li>•St. Peter's and Area Lions Club\$ 5,147.34</li> <li>•L'Ardoise Men's Club\$ 1,672.00</li> </ul>	6-09-2025	Director of Finance	Immediate	Complete
550	<b>Bursary Funding/</b> that the funding contributions for bursaries be approved and allocated as follows <ul style="list-style-type: none"> <li>•École Beau-Port.\$ 750.00</li> <li>•Potlotek Education Centre\$ 750.00</li> <li>•Richmond Education Centre/Academy\$ 1,500.00</li> </ul>	06-09-2025	Director of Finance	Immediate	Complete
551	<b>5-Year Capital Plan/</b> that Council approve the five-year Capital Investment Plan for the Municipality of the County of Richmond for the fiscal year ending March 31, 2026.	06-16-2025	Council	Immediate	Complete
552	<b>Area Rates</b> / that Council accept the recommendation of the Director of Finance and that the following area rates be approved: hat Council accept the recommendation of the Director of Finance and that the following area rates be approved: St. Peter's Fire Department 0.11 West Bay Road Fire Dept.0.15 L'Ardoise Fire Dept. 0.16 Grand River Fire Dept.0.15 Loch Lomond Fire Dept. 0.15 Louisdale Fire Dept.0.10 Framboise-Fourchu Fire Dept. 0.15 Isle Madame Fire Dept. 0.11 District Ten Fire Dept. 0.13 Former District #2 Community Rate 0.04 Former District #4 Community Rate 0.01 St. Peter's Village Commission – collect whatever rate they establish, conditional on them providing their rate to the Municipality by July 31 2025	06-16-2025	Council	Immediate	Complete

553	<p><b>Final budget for the year ended March 31, 2026/</b> that Municipal Council give approval to the municipal estimates of revenues and expenditures for the year ending March 31, 2026, in the amount of \$17,469,578;</p> <p>AND FURTHER MOVED THAT WHEREAS pursuant to the Municipal Act, the Municipal Council of the Municipality of Richmond estimates that sums amounting to \$11,022,689 are required for the lawful purpose of the said Municipality for the year ending March 31, 2026, after crediting the probable revenue from all sources other than rates for the said year and making due allowance for the abatement and losses which may occur in the collection of the taxes and for taxes for the said year which may not be collectible or collected;</p> <p>BE IT THEREFORE RESOLVED that Richmond Council hereby authorizes the levying and collection of a residential rate of 0.85¢ on each \$100 of the assessed value of residential property assessed on the assessment roll and a commercial rate of \$2.15; which rates said Council deems sufficient to raise the sums required to defray the expenditures of the said Municipality for this year, and any deficit from the preceding years;</p> <p>AND BE IT FURTHER RESOLVED that Richmond Council hereby imposes an additional percentage charge of 18 percent per annum on all rates and taxes remaining unpaid;</p> <p>AND BE IT FURTHER RESOLVED that Richmond Council hereby fixes the 30th day of September, 2025, as the day on which the Tax Collector or Treasurer may proceed to issue warrants for the collection of all rates and taxes then unpaid.</p>	06-16-2025	Council	Immediate	Complete
554	<p><b>Rural Communities Foundation of Nova Scotia – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$5,000</b> /that Council approve the Rural Communities Foundation of Nova Scotia's grant request for the Tier 2 Community Grant Fund in the amount of \$3,500.00, to be allocated from the Regional Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete
555	<p><b>Raising the Village Cooperative Limited – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$3,000/</b> It was the consensus of Council that staff contact Raising the Village Cooperative Limited to get more information.</p>	06-16-2025	Director of Finance	Immediate	Complete
556	<p><b>Whiteside Church Preservation Society – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$3,000/</b>that Council approve the Whiteside Church Preservation Society's grant request for the Tier 2 Community Grant Fund in the amount of \$3,000.00, to be allocated as follows: \$1,000.00 from the District 3 Fund and \$2,000.00 from the Regional Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete
557	<p><b>River Bourgeois Mariner Society – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$1,000/</b> that Council approve the River Bourgeois Mariner Society's grant request for the Tier 1 Community Grant Fund in the amount of \$750.00, to be allocated as follows: \$500.00 from the District 4 Fund and \$250.00 from the Regional Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete
558	<p><b>Kitchen Rackets Organization/Celtic Colours Workshops – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$800/</b> that Council approve the Kitchen Rackets Organization/Celtic Colours Workshops grant request for the Tier 2 Community Grant Fund in the amount of \$800.00, to be allocated as follows: \$400.00 from District 4 Fund and \$400.00 from the Regional Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete
559	<p><b>Janvrin's Island Community Centre – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$7,500/</b> that Council approve the Janvrin's Island Community Centre grant request for the Tier 2 Community Grant Fund in the amount of \$ 6640.50, to be allocated as follows: \$1,000.00 from the District 2 Fund and \$ 5640.50 from the Regional Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete
560	<p><b>Kitchen Rackets Organization/Summer Jam Sessions – Re: Tier 2 Community Grant Fund in the amount of \$800/</b> that Council approve the Kitchen Rackets Organization/Summer Jam Sessions grant request for the Tier 2 Community Grant Fund in the amount of \$200.00, to be allocated from the District 4 Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete
561	<p><b>St. Peter's–Grand River–Loch Lomond Pastoral Charge – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$5,980/</b> that Council approve the St. Peter's–Grand River–Loch Lomond Pastoral Charge grant request for the Tier 2 Community Grant Fund in the amount of \$5,980.00, to be allocated as follows: \$1,000.00 from the District 4 Fund and \$4,980.00 from the Regional Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete

562	<b>Richmond Artists Alliance Association – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$1,000/</b> that Council approve the Richmond Artists Alliance Association grant request for the Tier 1 Community Grant Fund in the amount of \$1,000.00 to be allocated as follows: \$500.00 from the District 1 Fund and \$500.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete
563	<b>Riverdale Community Services Society – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$608.31/</b> that Council approve the Riverdale Community Services Society grant request for the Tier 1 Community Grant Fund in the amount of \$500.00 to be allocated as follows: \$250.00 from the District 3 Fund and \$250.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete
564	<b>Riverdale Community Services Society – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$396.72/</b> that Council approve the Riverdale Community Services Society grant request for the Tier 1 Community Grant Fund in the amount of \$200.00, to be allocated from the District 3 Fund.	06-16-2025	Director of Finance	Immediate	Complete
565	<b>Oban Cemetery Society – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$1,000/</b> that Council approve the Oban Cemetery Society grant request for the Tier 1 Community Grant Fund in the amount of \$750.00, to be allocated as follows: \$500.00 from the District 4 Fund and \$250.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete
566	<b>La Société du Festival Acadien de Petit de Grat – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$1,000/</b> that Council approve the La Société du Festival Acadien de Petit de Grat grant request for the Tier 1 Community Grant Fund in the amount of \$1,000.00, to be allocated as follows: \$750.00 from the District 1 Fund and \$250.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete
567	<b>Isle Madame Historical Society – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$1,129/</b> that Council approve the Isle Madame Historical Society grant request for the Tier 2 Community Grant Fund in the amount of \$1129.00, to be allocated as follows: \$429.00 from the District 1 Fund, \$200 from the District 2 Fund, and \$500.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete
568	<b>Lakeside Community Association – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$7,500/</b> that Council approve the Lakeside Community Association grant request for the Tier 2 Community Grant Fund in the amount of \$7,500.00, to be allocated as follows: \$1000.00 from the District 4 Fund and \$6,500.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete
569	<b>Riverdale Community Services Society – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,250.39/</b> that Council defer the grant request from the Riverdale Community Services Society to the Regular Council meeting on June 24, 2025.	06-16-2025	Director of Finance	Immediate	Complete
570	<b>Citizen Appointees/</b> that Council appoint Robbin Cotton to the Destination Cape Breton Association Board, Gail Johnson to the Strait of Canso Superport Board, and Amanda Samson MacPherson to the Recreation Advisory Committee.	06-24-2025	Municipal Clerk	Immediate	Complete
571	<b>Collection services and post-collection services with Circular Materials/</b> that Richmond Municipal Council authorize staff to finalize agreements for the collection services and post-collection services with Circular Materials based on the Opt-In Service model under Extended Producer Responsibility Regulations and further that the Council authorizes the Chief Administrative Officer to execute the contracts with Circular Materials once finalized.	06-24-2025	CAO/Director of Public Works	Once finalized	In Progress
572	<b>Temporary borrowing resolution for the Loch Lomond volunteer fire department/</b> that Council accept the recommendation of the Committee of the Whole and enter into a loan agreement with our lending institution in the amount of \$73,564.00 for the purpose of purchasing a 2021 Ford Super Duty F-350 SRW XLT.	06-24-2025	Director of Finance	Immediate	Complete
573	<b>Community Climate Capacity Cohort grant application 2025-2026/</b> that Council accept the recommendation of the Committee of the Whole and approve that staff apply to the program.	06-24-2025	CAO	Immediate	Complete
574	<b>Deferral of grant applications until after budget approval/</b> that Council accept the recommendation of the Committee of the Whole and defer the grant applications from the River Bourgeois Mariner Society, Kitchen Rackets Organization/Celtic Colours Workshops, Janvrin's Island Community Centre, Kitchen Rackets Organization/Summer Jam Sessions, and the St. Peter's–Grand River–Loch Lomond Pastoral Charge, until after the 2025-2026 budget is approved.	06-24-2025	Municipal Clerk	Immediate	Complete
575	<b>Tax Exemption By-law (By-law 56)/</b> that Council accept the recommendation of the Committee of the Whole and refer By-law 56 to staff for investigation into the current status of the organizations listed, look at best practises, and potentially some incentives to help with the appeal or review of assessments.	06-24-2025	CAO	Immediate	In Progress

576	<b>Advocacy for involuntary destruction/</b> that Council accept the recommendation of the Committee of the Whole and send a letter to the Nova Scotia Federation of Municipalities Board, similar to the one previously sent to the Province, with the addition of a request that involuntary destruction be considered as an advocacy issue.	06-24-2025	Warden	Immediate	Complete
577	<b>Credit freeze/</b> that Council accept the recommendation of the Committee of the Whole and write a letter to the Province, asking that they seriously consider a credit freeze, similar to the model currently in place in Quebec.	06-24-2025	Warden		Complete
578	<b>Harbour Wars sponsorship request/</b> that Council accept the recommendation of the Committee of the Whole and receive the request.	06-24-2025	Council	Immediate	Complete
579	<b>Advocacy for public library funding/</b> that Council accept the recommendation of the Committee of the Whole and that the issue of adequate and sustainable funding for public libraries in Nova Scotia be brought forth to the Nova Scotia Federation of Municipalities Board for consideration as an advocacy priority.	06-24-2025	Warden	Immediate	Complete
580	<b>Capital Improvement and Development Policy/</b> that Council adopt the amended Capital Improvement and Development Policy as presented.	06-24-2025	Municipal Clerk	Immediate	Complete
581	<b>Guidelines for Designation and Use of Off-Leash Dog Areas/</b> that Council accept the recommendation of the By-Law/Policy Committee and proceed with the adoption of the Guidelines for the Designation and Use of Off-Leash Dog Areas Policy as presented with the changes as discussed, contingent on the outcome of the review by the Solicitor.	06-24-2025	Municipal Clerk	Immediate	Complete
582	<b>Review of zoning across the county relative to the CMHC catalogue/</b> that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to review the CMHC Housing Design Catalogue, or similar catalogues as they present themselves, to determine any barriers our current Land Use By-laws present to residents or developers who may want to build these homes.	06-24-2025	EDPC Staff	Immediate	In Progress
583	<b>Follow-up to initial meetings with developers/</b> that Council accept the recommendation of the Planning Advisory/Heritage Committee and continue conversations with housing and property developers, and invite them to a forum to discuss barriers and solutions to housing and property development across the spectrum.	06-24-2025	Warden	Immediate	Complete
584	<b>Review of permitting practices for standalone buildings (garage/utility/shed)/</b> that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to scan all the areas in Richmond County that don't permit standalone buildings (garage/utility/shed) and report back to the Committee.	06-24-2025	EDPC Staff	Immediate	In Progress
585	<b>Amendments to the Nova Scotia Building Code Regulations/</b> that Council accept the recommendation of the Planning Advisory/Heritage Committee and ask EDPC to share their written comments regarding the new building code regulations to the Planning Advisory/Heritage Committee, if any.	06-24-2025	EDPC Staff	Immediate	Complete
586	<b>Maximum Setbacks for Commercial Wind Turbines /</b> that Council give second reading approval for the proposed amendments to Policy 5-52 of the MOCR Municipal Planning Strategy as presented., that Council give first reading approval for the proposed amendments to section 6:35.9(a) and 6.35.9 (b) of the MOCR Land Use By-Law as presented., and hat Council give first reading approval for the proposed amendments to Part 9 and Part 15 of the West Richmond Planning Area Land Use By-Law as presented.	06-24-2025	Municipal Clerk	Immediate	Complete
587	<b>Accessory Dwelling Units /</b> that Council give second reading approval for the proposed amendments to the Municipal Planning Strategy for the Isle Madame Plan Area, Chapter 3 Sub-Section 3(a) and Policy G-3.1(a) as presented., and that Council give first reading approval for the proposed amendment to the Land Use By-Law for the Isle Madame Plan Area, Section 33 as presented.	06-24-2025	Municipal Clerk	Immediate	Complete
588	<b>Dog Control By-Law /</b> that Council amend the Dog Control By-law by removing Section 2.16, the last sentence in 2.19 (beginning with Notwithstanding) and reformat the numbering. - that Council approve the second reading approval for the Dog Control By-law, By-law #70 with the approved amendments	06-24-2025	Municipal Clerk	Immediate	Complete
589	<b>La Picasse Community Cultural Centre – Re: Tier 1 Community Grant Fund application in the amount of \$1,000/</b> that Council approve the La Picasse Community Cultural Centre grant application for the Tier 1 Community Grant Fund in the amount of \$750, to be allocated as follows: \$200 from the District 2 Fund, \$ 300 from the District 1 Fund, and \$250 from the Regional Fund.	06-24-2025	Director of Finance	Immediate	Complete

590	<b>Framboise Community Centre – Re: Tier 1 Community Grant Fund application in the amount of \$1,000/</b> that Council approve the Framboise Community Centre grant application for the Tier 1 Community Grant Fund in the amount of \$1,000, to be allocated as follows: \$500 from the District 5 Fund and \$500 from the Regional Fund.	06-24-2025	Director of Finance	Immediate	Complete
591	<b>Arichat Community Development Association – Re: Tier 1 Community Grant Fund application in the amount of \$1,000/</b> that Council approve the Arichat Community Development Association grant request for the Tier 1 Community Grant Fund in the amount of \$1,000, to be allocated as follows: \$500 from the District 2 Fund, \$500 from the District 1 Fund.	06-24-2025	Director of Finance	Immediate	Complete
592	<b>Letter from Bob MacEachern, Board Chair, Celtic Colours International Festival – Re: Request for support/</b> that Council receive the letter.	06-24-2025	Council	Immediate	Complete
593	<b>Rochelle Heudes, President, Acadien Festival of Petit de Grat – Re: Sponsorship request/</b> that Council approve the Level Blue Star Sponsorship in the amount of \$500 to be allocated from the Sponsorship budget.	06-24-2025	Director of Finance	Immediate	Complete
594	<b>Nova Scotia’s Public Authorities Reciprocal Plan Agreement – Re: Defined Benefit (DB) Plans/</b> that Council authorize sending a letter back to the NSECSB approving to move forward.	06-24-2025	Director of Finance	Immediate	Complete
595	<b>Riverdale Community Services Society – Re: Tier 2 Community Grant Fund application in the amount of \$7,250.39/</b> that Council approve the Riverdale Community Services Society grant request for the Tier 2 Community Grant Fund in the amount of \$2,400, to be allocated as follows: \$1,000 from the District 3 Fund and \$1,400 from the Regional Fund.	06-24-2025	Director of Finance	Immediate	Complete
596	<b>Sponsorship procedure /</b> that Council refer the sponsorship procedure back to staff for review, further on to By-Law/Policy for discussion.	06-24-2025	CAO	Immediate	In Progress
597	<b>Acadiaville Community Centre Society – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,500 /</b> that Council approve the Acadiaville Community Centre Society grant application for the Tier 2 Community Grant Fund in the amount of \$7,500, to be allocated from as follows: \$500 from the District 1 Funds, \$1,000 from the District 2 Funds, and \$6,000 from the Regional Fund.	07-22-2025	Director of Finance	Immediate	Complete
598	<b>L'Ardoise Jolly Club – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$6,726 /</b> that Council approve the L'Ardoise Jolly Club grant application for the Tier 2 Community Grant Fund in the amount of \$1,000, to be allocated from the District 5 Funds.	07-22-2025	Director of Finance	Immediate	Complete
599	<b>Grand River Presbyterian Church – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,500 /</b> that Council approve the Grand River Presbyterian Church grant application for the Tier 2 Community Grant Fund in the amount of \$7,000, to be allocated as follows: \$3,000 from the District 5 Funds, and \$4,000 from the Regional Fund.	07-22-2025	Director of Finance	Immediate	Complete
600	<b>Village on the Canal Association – Re: Grant application for the Tier 3 Waterfront Development Grant Funds in the amount of \$20,000 /</b> that Council approve the Village on the Canal Association grant application for the Tier 3 Waterfront Development Grant Fund in the amount of \$20,000, to be allocated from the Canada Community Building Fund (CCBF), subject to assessment by staff as to the project's eligibility.	07-22-2025	Director of Finance	Immediate	Complete
601	<b>St. Peter's Pirate Association – Sponsorship Request /</b> that Council approve the St. Peter's Pirate Association sponsorship request in the amount of \$500, to be allocated from the Sponsorship budget.	07-22-2025	Director of Finance	Immediate	Complete
602	<b>Request for a letter/affidavit from Cam Samson, Dundee Hills Vacation Village /</b> that Council authorize the Warden to write a letter of support for Phases 1 to 3 of the Bareland Condominium as a grandfathered campground use, and further, to provide a letter of support in principle for an expansion to the condominium, Phases 4 to 7, subject to amendments to the bylaws.	07-22-2025	Warden	Immediate	Complete