



## Special Meeting

Monday, June 16, 2025

6:00 p.m.

Council Chambers

### AGENDA

1. Call to Order
2. Roll Call of Councillors
3. Items Added/Approval of the Agenda
4. 2025-2026 Budget
  - a) 5-Year Capital Investment Plan
  - b) Area Rates
  - c) Final Budget for the year ending March 31, 2026
5. Grant Applications
  - a) Rural Communities Foundation of Nova Scotia – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$5,000
  - b) Raising the Village Cooperative Limited – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$3,000
  - c) Whiteside Church Preservation Society – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$3,000
  - d) River Bourgeois Mariner Society – Re: Grant application for the Tier 1 Community Grant Funds in the amount of \$1,000
  - e) Kitchen Rackets Organization/Celtic Colours Workshops – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$800
  - f) Janvrin's Island Community Centre – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,500
  - g) Kitchen Rackets Organization/Summer Jam Sessions – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$800
  - h) St. Peter's–Grand River–Loch Lomond Pastoral Charge – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$5,980
  - i) Richmond Artists Alliance Association – Re: Grant application for the Tier 1 Community Grant Funds in the amount of \$1,000
  - j) Riverdale Community Services Society – Re: Grant application for the Tier 1 Community Grant Funds in the amount of \$608.31



- k) Riverdale Community Services Society – Re: Grant application for the Tier 1 Community Grant Funds in the amount of \$396.72
- l) Oban Cemetery Society – Re: Grant application for the Tier 1 Community Grant Funds in the amount of \$1,000
- m) La Société du Festival Acadien de Petit de Grat – Re: Grant application for the Tier 1 Community Grant Funds in the amount of \$1,000
- n) Isle Madame Historical Society – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$1,129
- o) Lakeside Community Association – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,500
- p) Riverdale Community Services Society – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,250.39

6. Adjournment



**Agenda Item 4. 2025-2026 Budget**

Draft budget documents are not included in the meeting package. Once finalized and approved, the budget documents will be uploaded to the municipal website.



THE MUNICIPALITY  
OF THE COUNTY OF

LA MUNICIPALITÉ  
DU COMTÉ DE

**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY

DATE: March 24, 2025

RE: Type 4 – Regional/Health/General

Dear CAO,

Attached is a grant application from the Rural Communities Foundation of Nova Scotia for Regional/Health/General Grant Funds in the amount of \$5,000. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Interim Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan               | <input type="checkbox"/> Economic Development        |
| <input type="checkbox"/> Active Living / Recreation Plan  | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative          | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development      |
| <br>  |  |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> |  |

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2357 Highway 206  
P.O. Box 120  
Arichat, NS B0E 1A0

Telephone: (902) 226-3973  
Fax: (902) 226-0295



**Grant/Funding Application**

<b>Organization Legal Name</b> Rural Communities Foundation of Nova Scotia	<b>Contact Person</b> Hugh MacKay
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<b>Position in Organization</b> Fund Development	<b>Email</b> fund@rcfofns.com	<b>Telephone</b> [REDACTED]
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**Mailing Address**  
[REDACTED]

<b>Signature</b> <i>Hugh MacKay</i>	<b>Date</b> 24 March 2025
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Are you registered through the Registry of Joint Stocks?  Yes  No

\* Please note that all requests for funding (except Section C2) require your organization to be registered through the Registry of Joint Stocks

Please check the box corresponding to the grant for which you are requesting funding.

Type 1	Infrastructure	<input type="checkbox"/>
Only complete Section A (page 2)		
Type 2	Start-up Activity	<input checked="" type="checkbox"/>
Only complete Section B (page 3)		
Type 3	Recreation/Sponsorship	<input type="checkbox"/>
Only complete Section C1 for Physical Activity (page 4)		
Only complete Section C2 for Instructor/Facilitator Development (page 5)		
Only complete Section C3 for Sponsorships (page 6)		
Only complete Section C4 for Canada Day (page 7)		
Type 4	Regional/Health/General	<input checked="" type="checkbox"/>
Only complete Section D (page 8)		

**What you need to know before applying for funding**

- i) Please only fill one application per grant type (i.e. if you want to apply for both Start-up Activity and Canada Day grants, you must fill out 2 separate application forms.)
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

Please forward applications to:  
**Danielle Martell, Community Development & Special Projects Officer**  
 2357 Hwy 206, P.O. Box 120  
 Arichat, NS B0E 1A0  
 cdsppofficer@richmondcounty.ca  
 Telephone: 902-226-3982 Fax: 902-226-0295

**Grant Type**  
**4**



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**Section D - Regional/Health/General - Maximum of \$10,000**

**Maximum of one application per year, per organization**

- Application checklist:**
- Attach a photocopy of current Registry of Joint Stocks renewal and file number
  - Names and addresses of your organization's directors
  - Most recent Annual Financial statements (Balance Sheet and Income Statement)
  - Budget for current fiscal year

**Overview of Request:**

*Please describe the request in as much detail as possible.*

*If you need additional space please use the Additional Information Sheet attached to this application.*

The Rural Communities Foundation of Nova Scotia (RCFNS) is a federally registered charitable community foundation rooted in rural Nova Scotia. We develop funds and offer grants that help provide community-based solutions to local and regional challenges. Ultimately the RCFNS mandate is to support projects that enhance and sustain rural Nova Scotian communities.

The RCFNS administers the Dave Gunning Zero Hunger Fund (Zero Hunger Fund). The Zero Hunger Fund provides financial support for 'Free Stores' operated by schools throughout rural Nova Scotia. Free Stores provide nutritional food supplies to students that school staff have identified as facing food security challenges. Students are provided with supplies to take home and share with their families. Unlike free breakfast and lunch programs, these Free Stores do not receive any direct government funding but rely on donations by school staff for stocking the shelves. The Zero Hunger Fund eases the financial burden on staff for operating a Free Store. Free Stores are operated by approximately 80% of Nova Scotia schools.

In December 2024, the RCFNS distributed a total of \$100,000 in grants from the Zero Hunger Fund to 36 schools across the province, including a grant of \$3,500 to the École Beau-Port in Arichat. In 2025, we have increased our fundraising goal to \$200,000 in order to support a greater number of rural schools. The RCFNS is requesting a \$5,000.00 grant in support of the 2025 Dave Gunning Zero Hunger Fund.

**If approved, what will the funds be used for? Please note: Approved funds must be spent by March 31.**

100% of municipal contributions made to the Zero Hunger Fund are granted to schools within that same municipality. Applications for Zero Hunger Fund grants open after the beginning of the school year with applications due at the end of October. After evaluation, grants are distributed in December.

**Other Financial Assistance**

Have you applied for other financial assistance?  Yes  No

*If yes, please list all other funding sources, including amounts received.*

Funding Source 1:	<u>Corporate Donations</u>	\$	<u>\$ 32,000.00</u>
Funding Source 2:	<u>Public Donations</u>	\$	<u>\$ 10,250.00</u>
Funding Source 3:	<u>Municipal Community Grants</u>	\$	<u>\$ 0.00</u>



### Additional Information Sheet

The Rural Communities Foundation of Nova Scotia (RCFNS) is a federally registered charitable community foundation. Our federal Charitable Number is 863506655RR0001.

The RCFNS is administered by a volunteer board of directors. The officers of the board are as follows:

KJ Conyers-Steede, Board Chair, Windsor  
Jessica Fancy-Landry, Past Board Chair, Chester  
Elphas Gweru, Treasurer, Bedford  
Bailey Dunyo, Secretary, Dartmouth

In 2024, the RCFNS received a total of \$15,000 in community grants from Annapolis County, Antigonish County and the Municipality of Lunenburg. In 2025, we have applied for additional community grants from municipalities across the province. None of these applications have been approved as yet pending approval of 2025/26 municipal budgets.

The RCFNS is requesting a \$5,000.00 grant from the Municipality of the County of Richmond in support of the 2025 Dave Gunning Zero Hunger Fund.



Resources

[Online services](#)

[Forms and publications](#)

[A to Z index](#)

[Enquiries](#)

# RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA – Quick View

[Charity's detail page](#)

Registration no.: 863506655 RR 0001  
Status: Registered  
Effective date of status: 2002-04-01  
Type of qualified donee: Charity  
Designation: Public foundation ⓘ  
Website: [WWW.RURALCOMMUNITIESFDN.CA](http://WWW.RURALCOMMUNITIESFDN.CA) ↗

## Reporting period views

Quick View	Full View
<a href="#">2023-12-31</a>	<a href="#">2023-12-31</a>
<a href="#">2022-12-31</a>	<a href="#">2022-12-31</a>
<a href="#">2021-12-31</a>	<a href="#">2021-12-31</a>
<a href="#">2020-12-31</a>	<a href="#">2020-12-31</a>
<a href="#">2019-12-31</a>	<a href="#">2019-12-31</a>

Reporting period ending: 2023-12-31

Programs and activities:

**RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA**  
**Financial Statements**  
**December 31, 2023**

**RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA**  
**Index to Financial Statements**  
**Year Ended December 31, 2023**

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Statement of Financial Position	5
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## INDEPENDENT AUDITOR'S REPORT

To the Members of Rural Communities Foundation of Nova Scotia

### *Qualified Opinion*

We have audited the financial statements of Rural Communities Foundation of Nova Scotia (the organization), which comprise the statement of financial position as at December 31, 2023, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2023, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

### *Basis for Qualified Opinion*

In common with many charitable organizations, the organization derives revenue from donations, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to contributions, excess of revenues over expenses, current assets and net assets. Our audit opinion on the financial statements for the year ended December 31, 2022 was modified accordingly because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

(continues)



Independent Auditor's Report to the Members of Rural Communities Foundation of Nova Scotia  
(continued)

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Antigonish, Nova Scotia  
April 19, 2024

MacDonald & Murphy Inc  
Chartered Professional Accountants

**RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA**  
**Statement of Revenues and Expenditures**  
**Year Ended December 31, 2023**

	2023	2022
<b>Revenues</b>		
Gender Equality grant	\$ 200,000	\$
Admin fees	104,982	55,924
Donations and sponsorships	97,140	1,919
CSRF Recovery Fund	62,267	
Joan Feynman climate change fund	37,000	13,250
Ukrainian Nova Scotia resettlement program	6,380	19,000
Other grants	4,158	
Women in Trades fund	2,000	
Soaring Eagle program		3,000
Pictou County Benefit for Ukraine program		8,771
	<u>513,927</u>	<u>101,864</u>
<b>Expenses</b>		
Gender Equality grants	200,000	
CSRF Recovery Fund grants	62,267	
Joan Feynman climate change grants	37,000	13,250
Ukrainian Nova Scotia resettlement grants	6,380	19,000
Women in Trades grants	2,000	
Pictou County Benefit for Ukraine grants		8,771
Soaring Eagle grants		3,000
Literacy Nova Scotia service fee		12,000
Meetings and travel	20,964	3,666
Memberships	750	697
Office	4,821	5,433
Professional fees	10,300	10,650
Promotion and website	25,708	24,736
Salaries and wages	55,369	45,956
Consultants	15,500	
Training	350	120
	<u>441,409</u>	<u>147,279</u>
<b>Excess (deficiency) of revenues over expenses from operations</b>	<u>72,518</u>	<u>(45,415)</u>
<b>Other income</b>		
Loss on sale of marketable securities		(2,711)
Unrealized gain (loss) on marketable securities	31,142	(46,182)
Investment income	7,687	6,930
	<u>38,829</u>	<u>(41,963)</u>
<b>Excess (deficiency) of revenues over expenses</b>	<u>\$ 111,347</u>	<u>\$ (87,378)</u>

**RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA**  
**Statement of Changes in Net Assets**  
**Year Ended December 31, 2023**

	2022 Balance	Excess of revenues over expenses	Donations	Transfers	2023 Balance
General fund	\$ (55,047)	\$ 111,347	\$	\$ (38,829)	\$ 17,471
Internally restricted fund	50,000				50,000
Externally restricted endowment fund	811				811
Internally restricted endowment fund	355,469			38,829	394,298
	<u>\$ 351,233</u>	<u>\$ 111,347</u>	<u>\$</u>	<u>\$</u>	<u>\$ 462,580</u>

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA  
Statement of Financial Position  
December 31, 2023

	2023	2022
<b>ASSETS</b>		
<b>Current</b>		
Cash	\$ 170,852	\$ 1,107,251
Investments (Cost \$295,071) (Note 4)	312,702	347,748
Accounts receivable	4,960	2,344
	<u>488,514</u>	<u>1,457,343</u>
<b>Appropriated cash, Endowment Fund</b>		22,484
	<u>\$ 488,514</u>	<u>\$ 1,479,827</u>
<b>LIABILITIES</b>		
<b>Current</b>		
Accounts payable and accrued liabilities	\$ 1,842	\$ 1,964
Employee deductions payable	24,092	1,126,630
Deferred contributions (Note 5)	25,934	1,128,594
	<u>25,934</u>	<u>1,128,594</u>
<b>NET ASSETS</b>		
<b>General fund</b>	17,471	(55,047)
<b>Internally restricted fund</b>	50,000	50,000
<b>Externally restricted endowment fund</b>	811	811
<b>Internally restricted endowment fund</b>	394,298	355,469
	<u>462,580</u>	<u>351,233</u>
	<u>\$ 488,514</u>	<u>\$ 1,479,827</u>

ON BEHALF OF THE BOARD

\_\_\_\_\_ Director

\_\_\_\_\_ Director

**RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA**

**Statement of Cash Flows**

**Year Ended December 31, 2023**

	2023	2022
<b>Operating activities</b>		
Cash receipts from donors and funding agencies	\$ (591,227)	\$ 1,216,971
Cash paid to suppliers, grant recipients and employees	(441,530)	(177,660)
Investment income received	274	6,930
Endowment contributions		496
	<b>(1,032,483)</b>	<b>1,046,737</b>
<b>Investing activities</b>		
Purchase of investments	(41,556)	(20,883)
Cash appropriated for endowment fund	22,484	(22,484)
Transfers from investments	115,156	
	<b>96,084</b>	<b>(43,367)</b>
<b>Increase (decrease) in cash flow</b>	<b>(936,399)</b>	<b>1,003,370</b>
Cash - beginning of year	<b>1,107,251</b>	<b>103,881</b>
<b>Cash - end of year</b>	<b>\$ 170,852</b>	<b>\$ 1,107,251</b>

**1. Purpose of the organization**

The Rural Communities Foundation of Nova Scotia is a not-for-profit organization that builds on the strengths and assets of rural Nova Scotia by convening, stimulating generosity, establishing giving, growing an endowment, and granting funds to create diverse, equitable, inclusive, and sustainable communities. As a registered charity the organization is exempt from the payment of income tax under Subsection 149(1) of the Income Tax Act.

**2. Basis of presentation**

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

**3. Summary of significant accounting policies**

**Revenue recognition**

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFO) and, in management's opinion, with consideration of materiality and within the framework of the following accounting policies:

**Cash**

The organization considers cash on hand and balances with bank, net of overdrafts as cash and cash equivalents. Cash in high-yield savings accounts is considered to be cash.

**Donated goods and services**

Donated goods are recorded at their fair market value at the time of the sale of the donation, as they are not used in the normal course of operations. During the year marketable securities having a fair market value of \$41,556 were donated (2022 - \$66,837).

Donated services by volunteers are not recognized in the financial statements due to the difficulty in determining their fair value.

**Financial instruments**

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

**Fund accounting and revenue recognition**

The organization follows the deferral method of accounting for contributions.

Unrestricted contributions and donations are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue in the year in which the related expenses are recognized or the restrictions are otherwise met.

The internally restricted endowment fund was established by the Board with an initial internal transfer of unrestricted net assets of \$150,000. Memorial donations and a portion of net proceeds on the sale of donated goods are transferred from the general fund on a case-by-case basis. No transfer was made in the current year.

*(continues)*

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA

Notes to Financial Statements

Year Ended December 31, 2023

3. Summary of significant accounting policies (*continued*)

Administrative fees and honoraria are added to program funding agreements as part of the services provided by the Foundation with respect to the program requirements. These amounts are recognized as revenue when received.

Investment income is recognized as revenue when earned.

**Other investments**

Investments for which there are quoted prices in an active market are carried at fair value. Unrealized gains or losses are reported as part of net income. Investments for which there is not an active market are carried at amortized cost except when it is established that their value is impaired. Impairment losses, or reversal of previously recognized impairment losses, are reported as part of net income.

**Measurement uncertainty**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

4. Investments

	2023	2022
Cash	\$ 155	\$
Canadian Fixed Income	34,966	
Global Equity	106,593	
Canadian Diversified Income		125,204
Global Balance & Asset Allocation		69,919
Alternative Strategies		50,265
Canadian Equity Balanced		28,604
Global Fixed Income	170,988	12,905
Canadian Short Term Fixed Income		11,386
Apple Inc Shares		34,492
Home Depot Shares		14,973
Total	<u>312,702</u>	<u>347,748</u>
	-	-
	<u>\$ 312,702</u>	<u>\$ 347,748</u>

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA

Notes to Financial Statements

Year Ended December 31, 2023

5. Deferred Contributions

Deferred contributions consist of contributions received for specific purposes, for which the related expenses have not been incurred or the restrictions otherwise not met as of year end.

	2022	Contributions received	Recognized as revenue	2023
Soaring Eagle Fund	\$ 2,862	\$	\$	\$ 2,862
Livia Properties Women in Trades	2,000		2,000	
Zero Hunger Fund	4,413			4,413
Community Impact Conference Fund	4,158		4,158	
Other fund (NSAR)	5,312			5,312
Pictou County Benefit for Ukraine	3,147			3,147
Ukrainian NS Resettlement Fund	6,380		6,380	
Joan Feynman Climate Change Fund	45,358		37,000	8,358
Community Service Recovery Fund	963,000		963,000	
Honorarium on CSR Fund	90,000		90,000	
	<u>\$ 1,126,630</u>	<u>\$ -</u>	<u>\$ 1,102,538</u>	<u>\$ 24,092</u>

The amount received in prior year from Community Service Recovery Fund was returned to the funder.

6. Grants expenditures

	2023	2022
<u>Joan Feynman Climate Change Grants</u>		
Yarmouth County Historical Society	\$ 5,000	\$
Cumberland Geological Society	5,000	
Metroworks Employment Association	5,000	
Farm to Feast Cafe Association	5,000	
Dr. Kingston Memorial Community Health Centre	5,000	
Blomidon Naturalists Society	2,000	
Halifax Brewery Farmers Market	5,000	
Canadian Wildlife Federation	5,000	
Mersey Tobetic Reserve		5,000
Potlotek First Nation		5,000
Barrington Museum		3,250
	<u>37,000</u>	<u>13,250</u>
<u>Pictou County Benefit for Ukraine Grants</u>		
Chris Lewis	\$	\$ 2,000
First Kids		2,000
Rhonda Rafuse		2,468
Ruslana Zhurakhova		303
Yana Ihnatenko		2,000
	<u>-</u>	<u>8,771</u>
<u>Soaring Eagle Grants</u>		
Antigonish Culture Alive	\$	\$ 1,000
MacPhee Centre		1,000
Pictou County Roots for Youth Society		1,000

(continues)

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA

Notes to Financial Statements  
Year Ended December 31, 2023

6. Grants expenditures (continued)	2023	2022
<u>Soaring Eagle Grants</u>		3,000
<u>Ukrainian Nova Scotia Resettlement Fund</u>		
Sobey's gift cards	\$ 6,380	\$ 19,000
<u>Gender Equality Fund Grants</u>		
The Lotus Centre - Women's Research Centre	\$ 35,000	\$
Pictou County Roots for Youth Society	10,000	
Cape Breton Centre for Craft & Design	40,000	
South Shore Sexual Health	20,000	
Cape Breton Centre for Sexual Health	20,000	
Halifax Refugee Clinic Association	15,000	
SuperNOVA at Dalhousie University	15,000	
Kings Theatre Society	15,000	
Bluenose Coastal Action Foundation	15,000	
Potlotek First Nation	15,000	
	200,000	
<u>Community Services Recovery Fund</u>		
Upper Hammonds Plains Community Development Association	\$ 16,290	\$
Adult Learning Association of Cape Breton	45,977	
	62,267	
<u>Livia Properties Women in Trades</u>		
Livia Properties Women in Trades Grant	\$ 2,000	\$
Grand total	\$ 307,647	\$ 44,021

7. Financial instruments

The organization is exposed to various risks through its financial instruments. The following analysis provides information about the organization's risk exposure and concentration as of December 31, 2023.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The organization is mainly exposed to other price risk.

Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The organization is exposed to other price risk through its investment in mutual funds.

(continues)

**7. Financial instruments *(continued)***

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant other price risks arising from these financial instruments.

**8. Comparative figures**

Some of the comparative figures have been reclassified to conform to the current year's presentation.

# Rural Communities Foundation of Nova Scotia

## Dave Gunning Zero Hunger Fund

### 2025 Budget



#### REVENUE

		<u>Amount Requested</u>	<u>Amount Confirmed</u>
<b>Government Support</b>	Various Municipal Community Grants	\$50,000	0
<b>Corporate Donations</b>	Sponsored Concerts	\$25,000	\$12,000
	Direct Corporate Donations	\$50,000	\$18,500
<b>Public Donations</b>		\$75,000	
<b><u>TOTAL</u></b>		<b><u>\$200,000</u></b>	<b><u>\$30,500</u></b>

		<u>Dec-25</u>	<u>To Date</u>
<b><u>EXPENSE</u></b>	Grants to Rural NS Schools (December 2025)	<b><u>\$200,000</u></b>	0



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY

DATE: March 24, 2025

RE: Type 4 – Regional/Health/General

Dear CAO,

Attached is a grant application from the Raising the Villages Cooperative Ltd. for Regional/Health/General Grant Funds in the amount of \$3,000. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Interim Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan               | <input type="checkbox"/> Economic Development        |
| <input type="checkbox"/> Active Living / Recreation Plan  | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative          | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development      |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> |  |



**Grant/Funding Application**

<b>Organization Legal Name</b> Raising the Villages Cooperative Ltd	<b>Contact Person</b> Jim Mustard
<b>Position in Organization</b> Founder/Chair	<b>Telephone</b> (902) 295-0974
<b>Mailing Address</b>	
<b>Signature</b> <i>Jim Mustard</i>	<b>Date</b> March, 7th 2025

Are you registered through the Registry of Joint Stocks?  Yes  No

\* Please note that all requests for funding (except Section C2) require your organization to be registered through the Registry of Joint Stocks

Please check the box corresponding to the grant for which you are requesting funding.

<b>Type 1 Infrastructure</b>	<input type="checkbox"/>
Only complete Section A (page 2)	
<b>Type 2 Start-up Activity</b>	<input type="checkbox"/>
Only complete Section B (page 3)	
<b>Type 3 Recreation/Sponsorship</b>	<input checked="" type="checkbox"/>
Only complete Section C1 for Physical Activity (page 4)	
Only complete Section C2 for Instructor/Facilitator Development (page 5)	
Only complete Section C3 for Sponsorships (page 6)	
Only complete Section C4 for Canada Day (page 7)	
<b>Type 4 Regional/Health/General</b>	<input type="checkbox"/>
Only complete Section D (page 8)	

**What you need to know before applying for funding**

- i) Please only fill one application per grant type (i.e. If you want to apply for both Start-up Activity and Canada Day grants, you must fill out 2 separate application forms.)
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.


Please forward applications to:  
Danielle Martell, Community Development & Special Projects Officer  
2357 Hwy 206, P.O. Box 120  
Arichat, NS B0E 1A0  
cdspofficer@richmondcounty.ca  
Telephone: 902-226-3982 Fax: 902-226-0295

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Raising the Villages' Richmond County Type 4 grant application...

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From Raising the Villages <raisingthevillages@gmail.com>  
Date Fri 07-Mar-2025 12:42 PM  
To Danielle Martell <cDSPofficer@richmondcounty.ca>  
Cc Jim Mustard <jim\_mustard@hotmail.com>; Raising the Villages Mawiomi W'Jit Mijuwajijk <raisingthevillages@gmail.com>

 7 attachments (4 MB)

For Richmond County Co-operative reinstatement Jan 2025.pdf; RTV's Board of Directors 2025.docx; For Richmond County 2025-02 Financial Reports (RTV).pdf; For Richmond County RTV Budget.pdf; RTV's Richmond County 2024 2025 Type 4 grant application.pdf; Cont... Additional Information from RTV March 2025.docx; Income Policy Primer\_Final 2024-11-27.pdf;

Dear Danielle,

Please find attached to this email Raising the Villages' Type 4 grant application to the Municipality of the County of Richmond. Via our 2024/25 grant application, we are asking the Municipality of the County of Richmond for \$3,000. We thank you and your colleagues very much for your time assessing our application. Please don't hesitate to get in touch should you have any questions or if there is any further information that you require from us.

The documents you will find attached to this email are as follows:

- our current Registry of Joint Stocks renewal and file number
- a document listing our Board of Directors and Advisors
- our most recent Annual Financial statements (Balance Sheet and Income Statement)
- our budget for the current fiscal year
- our grant application form and an additional document called 'Cont... Additional Information from RTV March 2025'
- as mentioned in our grant application, the *Income Policy Primer*

Please note: as you will see within our application and via the link to the *Income Policy Primer* group email, we have continued to thank Richmond County throughout 2024/25 as a funding/community partner following on from the last grant awarded in 2023/24. We do this, as we have received Richmond County funding differently from our other funders - in that it is retrospective funding for work that has already been completed. As opposed to, thanking new funders after learning that funding has been awarded for future work. I hope that makes sense. 😊

Thanks again, Danielle. We look forward to hearing from you.

Wishing you a lovely week-end.

Yours Sincerely,  
Amanda Knight

Communications and Network Development Coordinator  
Raising the Villages - Mawiomi W'Jit Mijuwajijk\*  
\*translates to gathering for our children in Mi'kmaq



We are located in Mi'kma'ki, the unceded territory of the Mi'kmaq People. Through Raising the Villages - Mawiomi W'Jit Mijuwajijk we are weaving back together our lives, from our infants to our elders and from across all cultures, to deepen our respect and understanding for each other.

Weskewitaiek Mi'kma'ki, mna'q koqa'tasinuk maqmikew ta'n asutmi'tij Mi'kmaq. Weja'tekemk ta'n wenaqita'kl wtann - Mawiomi wjit mijua'jijk pemi-apaji toqitaiek, weja'tekemk knjijanaq misoqo kisiku'k aqq weja'tekemk ms~t ta'n telo'ltimk, wit me'ki mekite'lsultinow aqq weli-nstatultinow.

Tha sinn stèidhichte anns an àite seo, Mi'kma'ki, tìr nam Mìogmac nach deachaidh a géilleadh. Thro'n iomairt, A' Togail nam Bailtean - Mawiomi W'Jit Mijuwajijk, tha sinn a' fighe ar beathannan ri chèile às ùr, bho ar leanabanan gu ar eildearan agus thar gach chultar, gus am meas is an tuigse againn dh'a cheile a dhoimhneachadh.

Nous sommes situés à Mi'kma'ki, le territoire non-cédé du peuple Mi'kma'k. Grâce à Raising the Villages - Mawiomi W'Jit Mijuwajijk, nous tissons ensemble nos vies, de nos enfants à nos aînés et de toutes les cultures, pour approfondir notre respect et notre compréhension de l'autre.

Grant Type  
**4**



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**Section D - Regional/Health/General - Maximum of \$10,000**  
**Maximum of one application per year, per organization**

- Application checklist:**
- Attach a photocopy of current Registry of Joint Stocks renewal and file number
  - Names and addresses of your organization's directors
  - Most recent Annual Financial statements (Balance Sheet and Income Statement)
  - Budget for current fiscal year

**Overview of Request:**

*Please describe the request in as much detail as possible.*

*If you need additional space please use the Additional Information Sheet attached to this application.*

Please find an overview of Raising the Villages' work throughout this fiscal period below via our update 'Raising the Villages in 2024/25' where we offer an insight into our work through sharing the cooperative's six objectives and examples of how we have been working towards impacting on each one - alongside our network of much-valued community partners who are passionate, inspired, and innovative in their approaches to improving upon the social determinants of health. Thank you. Merci. Wela'liek. Tapadh leibh.

Please note: we have offered examples of how we are working towards our objectives in this document, but it is not an exhaustive list. Also, that our projects span and include partners from across Eastern NS and beyond.

OBJECTIVE 1- To continue building community partnerships with an opportunity to gather data and share knowledge as part of advocacy and education efforts.

EXAMPLE 1: Connecting the Dots Between Poverty and Health

Background - Raising the Villages supported the planning for and actively participated in (via participating on the panel) the 'Connecting the Dots' event held on the International Day for the Eradication of Poverty in 2023 that took place

CONT IN ADDITIONAL INFORMATION SECTION...

**If approved, what will the funds be used for? Please note: Approved funds must be spent by March 31.**

As with previous years, funds from Richmond County would support the cost of our contracted communications and network development. This work underpins all of our work/projects.

**Other Financial Assistance**

Have you applied for other financial assistance?  Yes  No

*If yes, please list all other funding sources, including amounts received.*

Funding Source 1:	<u>Mental Health Foundation of Nova Scotia</u>	\$	<u>\$ 20,000.00</u>
Funding Source 2:	<u>Engage Nova Scotia</u>	\$	<u>\$ 4,000.00</u>
Funding Source 3:	<u>NSLC</u>	\$	<u>\$ 9,826.00</u>



### Additional Information Sheet

Other Financial Assistance cont...

Funding Source 4: Municipality of Victoria County \$3,000

Funding Source 5: Town of Port Hawkesbury \$1,000

Funding Source 6: United Way Cape Breton \$3,200

Funding Source 7: Strait Richmond Community Health Board \$2,500

CONT...

in Port Hawkesbury. The event was organized in collaboration between Eastern Zone Community Health Boards, the Health Promotion team from the Nova Scotia Health Mental Health and Addictions Program, and Public Health. This event was a community conversation around the social determinants of health and how they influence health equity in Nova Scotia. Guest speakers, panelists, and community breakout sessions highlighted the work being done and what needs to be done in the future. Special attention was given to how community organizations and decision-makers/elected officials can collaborate to make change.

(2024/2025) Connecting the Dots Network -

Raising the Villages remains actively involved and committed to the conversation/advocacy piece that began in October 2023 and continues via the Connecting the Dots Network. Throughout the summer of 2024 a major focus of the group was around income advocacy and how income relates to individual and community health (mental and physical). In this spirit, the network collaborated on creating an Income Policy Primer that is an educational tool to inform municipalities across Eastern NS and beyond. Please find the Income Policy Primer attached to this email as a supporting document. On behalf of the network, we introduced the primer to our contact list of almost 700 contacts in December/24 and January/25 through sending two correspondences and we also added three posts to our Facebook pages within the same timeframe. In addition to adding Facebook posts to our pages, we also shared the primer to many other community group pages. Please find a link to the primer email here: <https://mailchi.mp/6d314838aca6/income-policy-primer-14061931>.

We have volunteered to assist with the planning and/or facilitation of a visioning day in order 'to bring the network together in person and leave with a clearer picture of our shared vision and forward planning'.

EXAMPLE 2: Mawita'mk gathering

Raising the Villages participated at a well-attended Wabenaki gathering last summer in Membertou to discuss the "Remedy" - NS Provincial legislation being enacted that will affect the inclusion of people with disabilities in their communities by unilaterally looking at closing centres like Mawita' mk. The total lack of consultation by the Province with Mi' kmaq communities and organizations was recognized by the Province and federal government representatives - which was to be addressed going forward.

EXAMPLE 3: #ASI2024

Raising the Villages was one of a handful of organizations from across Atlantic Canada invited to showcase our story including examples of our collaboration with the Atlantic Summer Institute for Healthy and Safe Communities (ASI) at their '2024 Annual Policy Forum: The Enduring Spirit of Collaboration: Celebrating 20 Years of ASI!' via their online platform.

PLEASE SEE ATTACHED DOCUMENT CONT... ADDITIONAL INFORMATION.

Continued... Additional Information from RTV March 2025.

Please note:

***Via our 2024/25 grant application, we are asking the Municipality of the County of Richmond for \$3,000.*** We thank you very much for your time assessing our application. Please don't hesitate to get in touch should you have any questions or if there is any further information that you require from us.

## **OBJECTIVE 2-**

To collaborate with community partners to facilitate gatherings to understand what's working and what's needed in order to build capacity for hubs. Where are the possible locations? What is the organizational capacity? What partnerships would be helpful?

### **EXAMPLE 1:** Community Engagement (Well-Being) Workshops

A- Raising the Villages is working towards holding workshops across Eastern NS in collaboration with community partners. We have partners already confirmed from Richmond County, including: Dr. Kingston Memorial Health Centre, Municipality of the County of Richmond, Strait Richmond Community Health Board, and Richmond River Roots Market Garden Society. We have enjoyed meetings with our Richmond County partners, with conversations so far largely focussed on defining what this workshop would look like in Richmond County and how to optimize community engagement/participation.

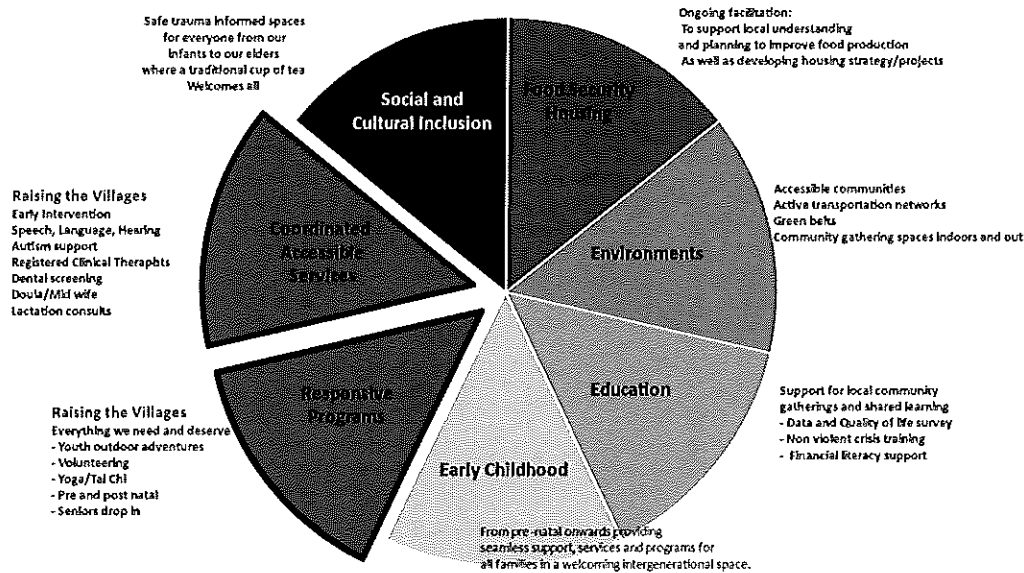
To streamline our work alongside our other projects, that includes bringing together community partners across Eastern NS in 2025 to form a Community Well-Being Coalition (please see more on the coalition under Objective 4), the focal point of these workshops will now have a slightly changed direction. To this effect, we will be contacting our partners in Richmond County in March, after the completion of Raising the Villages' recent board meeting that focussed on the cooperative's strategy related to our three main projects moving forward, to take steps towards organizing our next meeting. As it is a collaborative project, the group's next meeting will offer an opportunity to gain the group's feedback/insight on our proposed alignment with the coalition and more information will be sent to the group in advance for their consideration.

### **Focus of workshops**

To explore and learn how the Province's Community Wellness Framework can help support inclusive hubs/welcoming spaces to improve community well-being.

# Domains of Community Wellness + RTV

## Mental Health and Addictions Community Wellness Framework



### Workshop Objectives

1. Through a wellness lens, develop a shared understanding on changes in their community. (What's working? What's not?)
2. Explore how hubs/shared spaces can address the wellness of all ages by reducing social isolation and providing access to services/programs, starting from the pre-natal period onwards.
3. Align with Provincial initiatives like the Community Wellness Framework and look at strategies to expand available funding.

### Workshop Outcome

To strengthen a network of organizations dedicated to working together towards universal "Wellness" by creating integrated, inclusive, and coordinated welcoming spaces/hubs. The hubs model is a cost-effective way to coordinate and bring together what is, in most cases, already out there and to make it locally available, safe, welcoming, and responsive for all.

### EXAMPLE 2: Bay St Lawrence Community Centre (BSLCC)

We continue to collaborate with BSLCC supporting an expansion of services/community connections that have been highlighted as needed by the community. This welcoming space, is the original hub to join Raising the Villages' Welcoming Community Spaces/Hubs Pilot Project. BSLCC is a demonstrative model for rural communities of a universally accessible, coordinated, and welcoming hub. As such, the space at BSLCC

continues to have relevance to any other communities or partners we work with, because we see this welcoming hub model expanding into other communities across Eastern NS, including Richmond County, based on the blueprint that has been created in Bay St Lawrence. A blueprint, that works upstream positively impacting on the mental/physical health and wellness of infants, children, youth, individuals, and surrounding communities.

*Previous BSLCC collaboration: Intergenerational Community Kitchen Initiative*

These cooking sessions were a result of a collaboration between pilot project partner Nourish NS, Bay St Lawrence Community Centre, Bay St Lawrence Time Bank, and Raising the Villages; in order to offer a series of intergenerational cooking sessions where youth and seniors shared skills and connected over a tasty, healthy meal. Hugely successful, these sessions took place in fall 2023 and also spring 2024 for seniors aged 65+ and youth in grade 2+ to cook, eat, and connect!

Frances -

'Really enjoy the program. A wonderful chance to meet with friends, get to know the kids in the area, and to be able to teach them cooking and baking skills is so great. A wonderful group of kids.'

-spring program

Tosha (Lincoln's Mom) -

'Lincoln gets more involved helping in the kitchen. I like how the program is set up similar to a restaurant to give the children an idea of a working environment. Also, Lincoln is being socialized with a mixture of people from the community and some people that he normally wouldn't be interacting with which I think is great.'

-spring program

*Current BSLCC collaboration: Nova Scotia Health pilot to 'increase social connections in rural communities'*

A collaboration is underway between Bay St Lawrence Community Centre (BSLCC), Nova Scotia Health MHA Health Promotion team, and Raising the Villages, to implement a Nova Scotia Health pilot at Bay St Lawrence Community Centre (BSLCC) in order to 'increase social connections in rural communities' via a physical activity, cooking group, or other activity as identified by the community. We were approached with the idea by Nova Scotia Health and asked if we might put forward a community space to be the first in NS to pilot this project. They accepted our suggestion of BSLCC. A 'Questions for Residents' survey was established/circulated to help identify what community members need in/around Bay St Lawrence to be well.

Work towards a broader engagement session is underway - where community members, board members, and others, will be invited to join in and design a Community Wellness Plan for Bay St. Lawrence and surrounding communities.

Current BSLCC collaboration: Spring Health Fair

A collaboration is underway between Raising the Villages, Bay St Lawrence Community Centre (BSLCC), Hearing and Speech NS, and Nova Scotia Health MHA. There has been a lot of interest and enthusiasm from the Sydney and Sydney Mines HSNS teams (including audiologists, communication disorders technicians, and speech-language pathologists) to connect with the community of Bay St Lawrence (and surrounding areas) in order to offer screenings and/or education about the services they offer through BSLCC's welcoming space. In this spirit, a date has been set for a Spring Health Fair to take place on Wednesday, April, 30th between 1-4pm. We are in the midst of sending invitations to community programs/organizations whose focus is on health and wellness, to have a table at the fair and to partner with us to better connect their services to Bay St Lawrence and surrounding communities. We are delighted to report that we have many confirmed tables already and the momentum for this event is gaining traction daily.

**OBJECTIVE 3-**

To raise awareness and understanding that improving mental health is both an upstream investment in prevention and responding to the needs of people where they're at (welcoming hubs with integrated services, programs, and social connections).

EXAMPLE 1: Raising the Villages has participated in numerous conversations with community partners such as Public Health's Nurse-Family Partnership Program and Nova Scotia Health MHA Health Promotion, around building capacity to work upstream for mental health and wellness from the prenatal period onwards.

EXAMPLE 2: Please see *Community Engagement (Well-Being) Workshops* under OBJECTIVE 2.

EXAMPLE 3: Please see *Community Well-Being Coalition* under OBJECTIVE 4.

EXAMPLE 4: Please see *Raising the Villages' Policy Working Group* under OBJECTIVE 5.

**OBJECTIVE 4-**

To extend our role as an umbrella organization to provide the leadership needed for community facilitation.

EXAMPLE: Community Well-Being Coalition  
Raising the Villages will help convene a 'Community Well-Being Coalition' with

representatives from service/health providers, not for profits, and volunteer organizations from across Eastern NS. An aim of the coalition will be to meet with local municipalities bi-annually over a period of four years. This project will be an extension of Objective 5 below.

#### Community Well-Being Coalition

- Purpose:

To explore how we can work together to have a shared understanding of Wellness (as defined by the Province), the Social Determinants of Health, and Quality of Life Index across Eastern NS.

- Progress:

Conversations with the Atlantic Summer Institute for Healthy and Safe Communities (ASI), Engage Nova Scotia, Connecting the DOTs, and municipalities.

- Outcome:

To look at developing a Coalition that can represent and advocate for all aspects of Community Wellness with partners from across Eastern NS.

#### **OBJECTIVE 5-**

To form interagency/municipal working group to advocate for long-term core operational funding for hubs.

EXAMPLE: Raising the Villages' Policy Working Group  
Update: (Step 1) Policy Working Group...

Step 1 for the Policy Working Group with participants from across Eastern NS completed on September, 5th 2024 when Raising the Villages submitted the Policy Working Group's response to The Office of Addictions and Mental Health with feedback on the Community Wellness Framework and related new funding streams including the Community Wellness Grant. This feedback was sent to the attention of The Honourable Brian Comer and colleagues at The Office of Addictions and Mental Health and we copied into the email many other elected officials including MLAs from across the province.

Approved signatories for this letter providing feedback, are as follows:

Raising the Villages Cooperative Ltd.

Atlantic Summer Institute for Healthy and Safe Communities (ASI)

Community champions/volunteers

Eastern Zone Community Health Boards

YREACH Port Hawkesbury

Canadian Mental Health Association, NS Office  
And other organizations representing communities from across Eastern NS.

We are very pleased to share that Raising the Villages and collaborating partners of Step 1, received a positive and most encouraging correspondence on Tuesday, September, 17th from Francine Vezina. As the Senior Executive Director at The Office of Addictions and Mental Health, the Minister asked that she respond on his behalf.

“As this Framework is a new initiative for us, we are committed to continually improving based on the feedback and experiences of our partners, service providers, and service users. Your detailed thoughts, insights, and recommendations are important as we strive to enhance the Framework moving forward. This information will be included in our monitoring, evaluation, and next steps for the Framework. Our team is committed to implementing changes to improve the Framework as we learn through this process.”  
-Excerpt from Francine’s email.

The Policy Working Group is in the midst of a continued conversation with the OAMH, while also bringing the Province into the conversation, through Step 2 as described below.

The first (Step 2) Policy Working Group call took place in the fall of 2024 and after a lively and productive conversation the group agreed that A- the ‘Why?’ behind the Policy Working Group starts with the early years (the evidence is clear) spanning the whole of the life cycle, and B- that the ‘What?’ is welcoming inclusive, intergenerational community spaces/hubs to positively impact the social determinants of health for all – leaving no one behind.

The group met again the end of January to review a letter drafted by Raising the Villages (the foundation of the letter was based on the conversation and feedback from our last meeting) called ‘The Policy Working Group’s WHY? WHAT? WHO? HOW?’ that also outlined our goals for submitting this letter to the Province and OAMH. The letter is now in its last stage of editing based on January’s call and once it is a final draft – the group will be offered a final review before we send it to additional partners for increased signatories, and then submit the letter to the OAMH, Province, and other elected officials by RTV on the group’s behalf.

Please note: The Community Well-Being Coalition answers the Policy Working Group’s How?

Through this letter the Policy Working Group will continue to advocate for long-term core operational funding for intergenerational/inclusive/welcoming hubs and spaces. The aim of the group is to develop policy recommendations and share them via an advisory role with the Province and Office of Mental Health and Addictions around the

Community Wellbeing Framework funding.

## **OBJECTIVE 6-**

To develop infographic and data translation platforms to track changes and share with policy funders and communities.

### **EXAMPLE: Raising the Villages' Infographic Project**

We are working on this project alongside (and with support from) the following much-valued community partners: StFX University, Strait Regional Centre for Education, Cape Breton-Victoria Regional Centre for Education, Nova Scotia Early Childhood Development Intervention (Cape Breton), Change Lab Action Research Initiative, Engage Nova Scotia, and the Nurse-Family Partnership. The first annual infographic will help illustrate, through the sharing of localized data, how our infant, child, youth, and community, health (mental/physical) is doing. It will become an effective community education, planning, and advocacy tool that we will use to engage with communities, organizations, and the three levels of government.

The project's focus is on presenting data from the following regions: County of Antigonish, County of Guysborough, County of Richmond/Town of Port Hawkesbury, County of Inverness, County of Victoria, and Cape Breton Regional Municipality. It will highlight the importance of how the determinants of health greatly impact the mental/physical health and well-being of infants, children, youth, and communities across Eastern NS.

Please note: another integral part of this project is the continuation of our work to complete a new, engaging, and informative website that will amongst other things - provide a home for the Infographic Project and with a focus on Eastern NS.

The infographic will be 'A Snapshot of Well-Being in Eastern NS' and will have three parts.

### **PART 1**

The theme of PART 1 is around '*What is working well in Eastern NS? Welcoming hubs and spaces that are inclusive, intergenerational, and connected to services and responsive programming.*'

-In this part we will highlight the work of four or five community organizations.

### **PART 2**

-The theme of PART 2 is around '*Why are inclusive spaces like these needed in Eastern NS? Let's see how our communities are doing.*'

-The research/evidence shared here supports the need for welcoming community spaces that increase social connections and a sense of belonging for all, through the

sharing of regional data.

### PART 3

#### Call to action.

The last Infographic Project Zoom call with our partners at StFX took place in early February and the focus of the call was to review the drafted infographic. We identified further edits and how to gather the last bits of data to be added to the infographic. These last edits are taking place now through a collaborative effort.

In this spirit, we invited four community organizations who are involved with and have a focus on intergenerational work and related programming to have their work highlighted in PART 1 of the infographic. We enjoyed a Zoom call in February with representatives from Seniors Take Action in Richmond County, Bay St Lawrence Community Centre and BOLD Centre in Victoria County, and Town House Citizens Service League in CBRM, to share information with them on the project and to offer an early viewing of the infographic to the group. We will be asking them to share an answer to a question similar to 'What's working well in your welcoming community spaces to support the well-being and health for all from infants to elders'? It was an engaging and helpful conversation with next steps identified including a PART 3 with a 'call to action'.

Please note: Celeste Gotell has confirmed that she will participate and share information to be highlighted from Richmond County including around cooking/games programming with an intergenerational focus.

One piece of data yet to be added to the infographic is from Raising the Villages' families survey. We organized an anonymous survey to gather unique information from parents and guardians of infants in Eastern NS in order to understand their social connections and access to services and programs. Please find the link to the survey here: <https://buff.ly/4d4Wxsx>. The survey has 27 questions and we estimate that it takes about 15-20 minutes to complete. The survey ran for 6 weeks ending October 22nd 2024. We are in the process of re-opening the survey in order to increase participation and to reach new people with support from Public Health's Nurse-Family Partnership team. Working with their team, we have decided to create a bookmark with a QR code for the survey that can be handed out by their early years' nurses at locations such as St. Martha's Regional Hospital and Cape Breton Regional Hospital.

# RAISING THE VILLAGES CO-OPERATIVE LTD.

[Profile](#)   [Relationships](#)   [Events \(9\)](#)

Reg. Number

4205364

Reg. Name

RAISING THE VILLAGES CO-OPERATIVE LTD.

Type

Co-operative ( Non-profit )

Status

Active

Effective Date

06-Jan-2025

Registered on

09-Apr-2021

Next Annual Return

31-Aug-2025

## Addresses

Reg. Address

BOX 28, SOUTHWEST MARGAREE, SOUTHWEST MARGAREE, NOVA SCOTIA, B0E 3H0, CANADA

Mailing Address

BOX 28, SOUTHWEST MARGAREE, SOUTHWEST MARGAREE, NOVA SCOTIA, B0E 3H0, CANADA

# RAISING THE VILLAGES CO-OPERATIVE LTD.

Profile Relationships Events (9)

Name	Relationship	Effective From
JIM MUSTARD	Director	09-Apr-2021
DOROTHY BERNARD	Director	31-Oct-2022
JASMINE WASLOWSKI	Director	31-Oct-2022
TRACEY GOOGOO	Director	31-Oct-2022
CHRISTINE LYNCH	Director	14-Feb-2024

## RAISING THE VILLAGES CO-OPERATIVE LTD.

Profile Relationships Events (9)

Name	Relationship	Effective From
JOANNIE GRASSE VERRAULT	Director	06-Jan-2025

Name	Relationship	Effective From
NATALIE GRIFFIN	Director	06-Jan-2025

Name	Relationship	Effective From
JIM MUSTARD	Officer( President )	09-Apr-2021

Name	Relationship	Effective From
DOROTHY BERNARD	Officer( Vice-president )	31-Oct-2022

Name	Relationship	Effective From
CHRISTINE LYNCH	Officer( Treasurer, Treasurer )	14-Feb-2024

# Signature Page

## Co-operative Reinstatement

### Related Entity Details

Name (or Proposed Name): RAISING THE VILLAGES CO-OPERATIVE LTD.  
Number (if applicable): 4205364

Signature of the person(s) who is (are) certifying that the information provided is correct



JIM MUSTARD  
(Director)

January 6, 2025

Date

99B0D32D-D596-4F61-857F-ECCF5FE97A10

### **Raising the Villages' Board of Directors:**

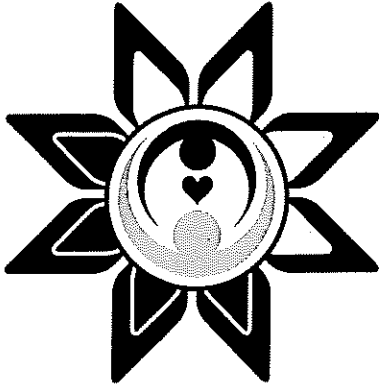
- Jim Mustard is Raising the Villages' founder, Board Chair, and Project Coordinator, and wears additional community orientated hats including as Chief Development Officer at Veterans for Healing and works in financial literacy.
- Dorothy Barnard is a retired paediatrician and community volunteer extraordinaire including in her position as the Board Chair of Richmond River Roots Market Garden Society
- Dr. Jasmine Waslowski is based in Inverness
- Dr. Kathryn Binnerley is based in Inverness
- Chrissi Lynch is retired from her role as the Co-ordinator of Student Services at Strait Regional Centre for Education.
- Natalie Griffin is an early childhood educator and entrepreneur.
- Joannie de Grasse Verreault is a Full Spectrum Doula with a specialization in perinatal care as a Naturopath.
- Norma Gould is the Director of Mental Health and Addictions at We'koqma'q Theresa Cremo Memorial Health Centre.

### **Advisors to Raising the Villages' Board:**

- Mildred Lynn McDonald is a passionate volunteer in the community of Judique and also for the Strait Richmond Community Health Board.
- William Murphy is an enthusiastic volunteer for all things community in Judique and beyond.
- Kristen MacDonald is an early childhood educator.

## Raising the Villages – 2024/2025 BUDGET

PLANNED EXPENDITURES	Amount
Contract coordination, communication and network development - \$32/hr x 20hrs/wk	33,280
Supplies, Printing, Materials, Internet, Phone- 250/mth	3,000
Info-graphic development and dissemination	3,000
Administrative (Website and QuickBooks)	3,100
Travel for community members /Childcare -6000 km .50/km + \$100/meeting childcare	1,500
Community Surveys - subscription to survey monkey	1,350
Community Facilitation- Policy Working Group - rentals, honorarium, food/refreshments. Pop-up events and regional	8,250
<b>TOTAL COST</b>	<b>53,480</b>
FUNDING	Amount
In-kind Savvy Lemon - confirmed	1,200
In-Kind St FX staffing - confirmed	4,000
In-kind – Board - confirmed	15,000
Strait Richmond CHB -confirmed	2,500
Engage NS - confirmed	3,500
East Coast Credit Union - confirmed	10,000
Municipal (Richmond 3,000- pending, Port Hawkesbury 1,000 confirmed , Victoria - 3,000 confirmed Inverness -3,000 pending )	10,000
United Way Cape Breton - confirmed	3,200
NSLC - confirmed	9,826
NS Mental Health Foundation - confirmed	20,000
In-Kind	20,200
<b>TOTAL FUNDING</b>	<b>58,026</b>



Raising The Villages Cooperative Ltd.

# Financial Reports

Period ended February 28, 2025

Accrual basis

The enclosed financial reports are intended for internal use and managerial purposes and are not a substitute for financial statements prepared by a certified public accountant (CPA). Management is responsible for the accuracy and completeness of the underlying information used to compile the reports.

Savvy Lemon   
fresh business solutions

4374674 NOVA SCOTIA LIMITED | SAVVY LEMON FRESH BUSINESS SOLUTIONS  
accounting@savvylemon.com | www.savvylemon.com | (902) 631-4889



# Raising the Villages Cooperative

## Balance Sheet

As of February 28, 2025

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
1010 Chequing	22,361.07
1015 ECCU Equity Shares	5.00
1016 ECCU Surplus Equity Share	0.23
<b>Total Cash and Cash Equivalent</b>	<b>\$22,366.30</b>
<b>Total Current Assets</b>	<b>\$22,366.30</b>
<b>Total Assets</b>	<b>\$22,366.30</b>
<b>Liabilities and Equity</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
Retained Earnings	4,872.19
Profit for the year	17,494.11
<b>Total Equity</b>	<b>\$22,366.30</b>
<b>Total Liabilities and Equity</b>	<b>\$22,366.30</b>



# Raising the Villages Cooperative

Profit & Loss

February 2025

	TOTAL
<b>INCOME</b>	
4005 Donations & Grants	10,000.00
<b>Total Income</b>	<b>\$10,000.00</b>
<b>GROSS PROFIT</b>	
	<b>\$10,000.00</b>
<b>EXPENSES</b>	
5400 Payroll Expenses	
5450 Subcontractors	2,384.00
<b>Total 5400 Payroll Expenses</b>	<b>2,384.00</b>
6255 Bank charges	20.00
6500 Legal & Professional fees	177.68
<b>Total Expenses</b>	<b>\$2,581.68</b>
<b>PROFIT</b>	<b>\$7,418.32</b>



# Raising the Villages Cooperative

Profit & Loss Year-to-date

April 2024 - February 2025

	TOTAL
<b>INCOME</b>	
4005 Donations & Grants	48,748.82
<b>Total Income</b>	<b>\$48,748.82</b>
<b>GROSS PROFIT</b>	
<b>\$48,748.82</b>	
<b>EXPENSES</b>	
5400 Payroll Expenses	
5450 Subcontractors	27,277.66
<b>Total 5400 Payroll Expenses</b>	<b>27,277.66</b>
6150 Office & Administrative	420.00
6210 Advertising/Marketing	163.03
6255 Bank charges	227.50
6275 Dues & Subscriptions	703.80
6500 Legal & Professional fees	2,462.72
<b>Total Expenses</b>	<b>\$31,254.71</b>
<b>PROFIT</b>	<b>\$17,494.11</b>

# Comparative Reports

Accrual basis



# Raising the Villages Cooperative

## Balance Sheet - Prior Year Comparison

As of February 28, 2025

	TOTAL		CHANGE
	AS OF FEB. 28, 2025	AS OF FEB. 29, 2024 (PY)	
<b>Assets</b>			
Current Assets			
Cash and Cash Equivalent			
1010 Chequing	22,361.07	437.96	21,923.11
1015 ECCU Equity Shares	5.00	5.00	0.00
1016 ECCU Surplus Equity Share	0.23	0.23	0.00
<b>Total Cash and Cash Equivalent</b>	<b>\$22,366.30</b>	<b>\$443.19</b>	<b>\$21,923.11</b>
<b>Total Current Assets</b>	<b>\$22,366.30</b>	<b>\$443.19</b>	<b>\$21,923.11</b>
<b>Total Assets</b>	<b>\$22,366.30</b>	<b>\$443.19</b>	<b>\$21,923.11</b>
<b>Liabilities and Equity</b>			
Liabilities			
Current Liabilities			
2120 Funds held in trust			
2125 Community Health Board Program	0.00	801.11	(801.11)
<b>Total 2120 Funds held in trust</b>	<b>0.00</b>	<b>801.11</b>	<b>(801.11)</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>	<b>\$801.11</b>	<b>\$ (801.11)</b>
<b>Total Liabilities</b>	<b>\$0.00</b>	<b>\$801.11</b>	<b>\$ (801.11)</b>
Equity			
Retained Earnings	4,872.19	8,793.57	(3,921.38)
Profit for the year	17,494.11	(9,151.49)	26,645.60
<b>Total Equity</b>	<b>\$22,366.30</b>	<b>\$ (357.92)</b>	<b>\$22,724.22</b>
<b>Total Liabilities and Equity</b>	<b>\$22,366.30</b>	<b>\$443.19</b>	<b>\$21,923.11</b>



# Raising the Villages Cooperative

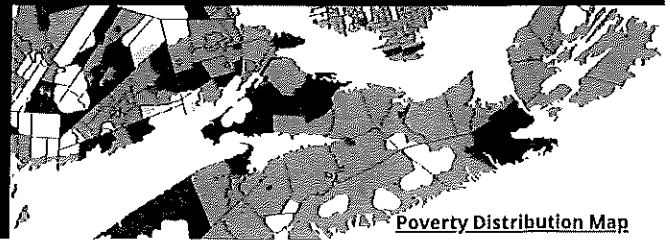
## Profit & Loss - Prior Year Comparison

April 2024 - February 2025

	TOTAL		
	APR. 2024 - FEB. 2025	APR. 2023 - FEB. 2024 (PY)	CHANGE
<b>INCOME</b>			
4005 Donations & Grants	48,748.82	17,500.00	31,248.82
<b>Total Income</b>	<b>\$48,748.82</b>	<b>\$17,500.00</b>	<b>\$31,248.82</b>
<b>COST OF GOODS SOLD</b>			
5000 Cost of Service (COS)			
5010 Workshops & Event Expenses		150.00	(150.00)
<b>Total 5000 Cost of Service (COS)</b>		<b>150.00</b>	<b>(150.00)</b>
<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>	<b>\$150.00</b>	<b>\$ (150.00)</b>
<b>GROSS PROFIT</b>	<b>\$48,748.82</b>	<b>\$17,350.00</b>	<b>\$31,398.82</b>
<b>EXPENSES</b>			
5400 Payroll Expenses			
5450 Subcontractors	27,277.66	25,074.50	2,203.16
<b>Total 5400 Payroll Expenses</b>	<b>27,277.66</b>	<b>25,074.50</b>	<b>2,203.16</b>
6150 Office & Administrative	420.00		420.00
6210 Advertising/Marketing	163.03	682.39	(519.36)
6255 Bank charges	227.50	241.00	(13.50)
6275 Dues & Subscriptions	703.80	503.70	200.10
6500 Legal & Professional fees	2,462.72		2,462.72
<b>Total Expenses</b>	<b>\$31,254.71</b>	<b>\$26,501.59</b>	<b>\$4,753.12</b>
<b>OTHER INCOME</b>			
4810 ECCU Share Dividends		0.10	(0.10)
<b>Total Other Income</b>	<b>\$0.00</b>	<b>\$0.10</b>	<b>\$ (0.10)</b>
<b>PROFIT</b>	<b>\$17,494.11</b>	<b>\$ (9,151.49)</b>	<b>\$26,645.60</b>

# Income Policy

"We are all better off when we are all better off" - Eric Liu

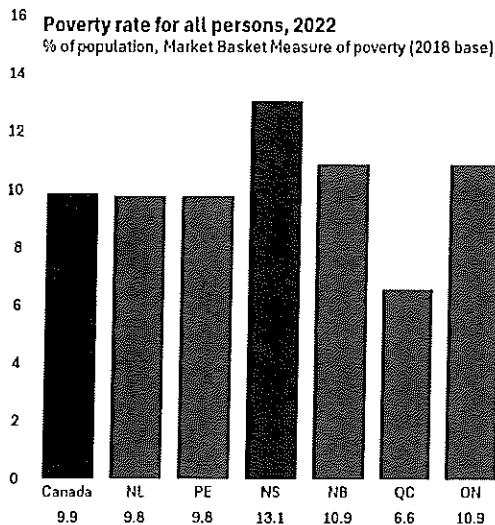


Prepared by:



This primer is a tool intended to start conversations about income policy and why it is an important for municipalities to advocate for adequate income in NS. We encourage you to have conversations by connecting with organizations in your community who are also advocating for income adequacy policies and to continue to expand your knowledge.

## Poverty in Nova Scotia



### In Nova Scotia...

- As of 2022, had the highest poverty rate among the ten provinces at 13.1%. <sup>1</sup>
- 1 in 5 children live in poverty. In 2021 there was a single year record breaking 11.4% increase. <sup>1</sup>
- We have the highest poverty rate in Canada for persons aged 18-64, at 13.8%. <sup>1</sup>
- We have the highest rate of poverty for persons aged 65 years and older at 10.4%. <sup>1</sup>
- We have the second highest poverty rate for racialized people at 20.6%. <sup>1</sup>

 To read the full Canadian Income Survey results 2022 go [here](#).

In 2023 a 'livable wage' in Cape Breton was estimated to be \$22.85 but minimum wage is currently only \$15.20. Across Atlantic Canada, close to 50% of individuals in the workforce earn less than a 'living wage'. <sup>2</sup>

## Income impacts health

Individuals grapple with insufficient income, leading to inadequate, insecure housing and homelessness, food insecurity, and debilitating levels of stress and worry. This adversely affects the health of both individuals and communities. Additionally, intersecting identities such as race, gender, and sexual orientation can amplify these negative impacts, disproportionately affecting some more than others. <sup>3</sup>

## Other Factors to Consider...



- Nearly half of household budgets are consumed by just two expenses: food and shelter. <sup>2</sup>
- 28.9% of Nova Scotians are **food insecure**. That's almost 1 out of every 3 people! <sup>2</sup>



- In 2022 more than 1 in 3 Nova Scotian children lived in food insecure households. <sup>4</sup>
- Nearly 50% of workers in Nova Scotia do not earn a living wage. <sup>5</sup>



- Costs of living continue to increase across Nova Scotia, up 8% in Cape Breton from 2021 - 2022. <sup>6</sup>

# An Adequate Income for EVERYONE

*"Overcoming poverty is not an act of charity. It is an act of justice"  
- Nelson Mandela*

Ensuring that all people have access to an adequate income is one of the most important determinants of health. Accessibility to and adequacy of income support programs would help protect and support health and well-being of individuals and families. It would mean regular, reliable funds sufficient to meet essential human needs. Recognizing adequate food and housing as human rights, adequate income policies and practices would ensure dignity without the judgment, shame, or stigma linked to current social assistance programs. All individuals are entitled to dignity and security.

## Myth Busting

- ✗ Increasing income support programs causes inflation.
  - ✓ There are no data that show that improved income support policies and practices will cause inflation. Rather, research shows that policies such as "Guaranteed Livable Income" would support families to cover the costs of basic needs, lessening the impact of inflation. You can read more [here](#)
- ✗ Improving income adequacy policy and programs is a disincentive to work.
  - ✓ According to Basic Income Alberta, research shows that in most cases hours worked remained the same or even increased. Some pilot programs even saw increases in education seeking. You can read more [here](#).
- ✗ People who live in poverty are 'lazy' and should 'just get a job'.
  - ✓ There are significant barriers to accessing income that are a result of a long history of policies and practices that have caused disparities and economic vulnerabilities for people or groups of people in accessing economic and social resources. These unfair disadvantages perpetuate generational barriers to education, employment and financial security for many people. <sup>7</sup>

## Municipalities and Income Policy

Municipalities can employ various strategies to support families and communities. By mitigating the effects of poverty, municipalities could decrease the number of people who struggle with affordability issues over time.

"By supporting residents to be able to afford the necessary services provided by municipalities, the fiscal strain on local governments is reduced. A basic income could help municipal services remain sustainable and affordable for everyone." - The Case for Basic Income Series

Municipal decision makers in the community can:

**Expand your knowledge** on various income adequacy policies and the benefits to your community so you can start or continue to advocate. Community health is directly linked to poverty and a livable income is a poverty solution. **Connect** with other like-minded organizations in your community to build a unified voice, **research** what other municipalities across the province and country are doing and check out the numerous resources linked in the document to **learn** more.

**Raise your voice.** The effects of poverty are felt strongly by municipalities, but municipal voices are powerful. The Case for Basic Income and Municipalities provides additional reasons that municipalities need to raise their voices and can be found [here](#).

Has your municipality signed a resolution in support of Basic Income? If not, visit the Basic Income Nova Scotia webpage [here](#). As of October 2023, **nine Nova Scotia municipalities have passed resolutions.**

# References

1. *Press Release: Nova Scotia saw alarming increase in poverty and food.* (2024). Canadian Centre for Policy Alternatives. <https://policyalternatives.ca/newsroom/news-releases/press-release-nova-scotia-saw-alarming-increase-poverty-and-food-insecurity>
2. 2024 Living Wages for Newfoundland and Labrador, Nova Scotia and Prince Edward Island, Christine Saulnier & Russell Williams, Canadian Centre for Policy Alternatives. <https://policyalternatives.ca/NSNLPEILivingWages2024>
3. Bixby, L. Intersectional inequalities: How socioeconomic well-being varies at the intersection of disability, gender, race-ethnicity, and age. *Research in Social Stratification and Mobility*. Volume 91. 2024, 100938. ISSN 0276-5624. <https://doi.org/10.1016/j.rssm.2024.100938>.
4. *2023 Report Card on Child and family poverty in Nova Scotia.* (2024.). Canadian Centre for Policy Alternatives. <https://policyalternatives.ca/publications/reports/2023-report-card-child-and-family-poverty-nova-scotia>
5. Canadian Center for Policy Alternatives (2022). Press Release: Nearly 50% of Nova Scotians Earn Less than a Living Wage - New Report.
6. Saulnier, C. (2022). Living Wages in Nova Scotia 2021 Working for a Living Not Living to Work. Canadian Center for Policy Alternatives.
7. Sandord, S. (2024). Think Piece: Wealth Inequality and Health and Health Equity. Wellesley Institute.



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY

DATE: May 06, 2025

RE: Community Grant - Tier 2 Application

Dear CAO,

Attached is a grant application from the Whiteside Church Preservation Society for Tier 2 Community Grant Funds in the amount of \$3000. The application appears to be complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Interim Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan               | <input type="checkbox"/> Economic Development        |
| <input type="checkbox"/> Active Living / Recreation Plan  | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative          | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development      |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> |  |

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2357 Highway 206  
P.O. Box 120  
Arichat, NS B0E 1A0

Telephone: (902) 226-3973  
Fax: (902) 226-0295



**Appendix C – Community Grant Tier 2 Application Form**

**Maximum Request: \$7,500.00**

Name of the Organization:		Whiteside Church Preservation Society	
Applicant Name and Title of Representative		Karen Walker	
Civic Address:	1St. Patrick's Church 621 Whiteside Road, Whiteside, Cape Breton, B0E1J0		
Contact Number:	[REDACTED]	Email:	[REDACTED]
Form of Organization:		<input checked="" type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		3285230 and registered charity number 831047196 RR0001	
<b><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. Please note that the Municipality will pay the approved grant funds to the host organization.</i></b>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested:		3,000.00	
Purpose of Funding Request: (Use additional pages if required.)			
<p>Thank you in advance for considering and approving our request for 3000.00, which is the difference in the error with the previous grant application approval of 5000.00.</p> <p>The restoration work on the church (detailed in the previously submitted package) will continue this spring until completion.</p> <p>All required information has been previously submitted.</p>			



**Appendix C – Community Grant Tier 2 Application Form**

**Maximum Request: \$7,500.00**

Project Budget			
Cost of the Project		Financing the Project	
Capital Cost		Stakeholder Equity:	
Land:	0	Stakeholder Loan:	0
Land Improvements:	0	Funding Agency	
Materials:	28,635.00	Provincial:	7,500.00
Labour Costs: <i>much volunteer</i> (T.B.D.) *		Federal:	0
Other Capital Costs:	6,000 <i>doors</i>	MOCR (County):	5,000
Other - Specify:	0	Other – Specify:	* 20,000 <i>donations</i>
Other – Specify:	0	Other – Specify:	0
Total:	34,635	Total:	32,500
Required Attachments			
<input checked="" type="checkbox"/> Registry of Joint Stocks file number (include list of directors), Charitable Organization number or proof of organizational status			
<input checked="" type="checkbox"/> Proof of ownership/lease/authorization to facility			
<input checked="" type="checkbox"/> Balance Sheet (sample attached)			
<input checked="" type="checkbox"/> Income Statement for the previous fiscal year (sample attached)			

*(fundraising on going) to meet goal.*

**Applicants must provide source of Funds for Stakeholder Equity and Stakeholder Loan.**

Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)

# WHITESIDE CHURCH PRESERVATION SOCIETY

[Profile](#) [Relationships](#) [Events \(10\)](#)

Reg. Number  
3285230

Reg. Name  
WHITESIDE CHURCH PRESERVATION SOCIETY

Type  
Society

Status  
Active

Effective Date  
25-Nov-2014

Registered on  
24-Oct-2014

Next Annual Return  
31-Oct-2025

## Addresses

Reg. Address  
1621 WHITESIDE RD, WHITESIDE, NOVA SCOTIA, B0E 1J0, CANADA

Mailing Address  
MODULE 3, P.O. BOX 7, WHITESIDE, NOVA SCOTIA, B0E 1J0, CANADA

[Documents \(16\)](#) [Reports \(4\)](#)

Type to filter

**Society Annual Renewal Statement (SR628547)**  
Registered on: 01-Oct-2024, Effective from: 01-Oct-2024

Standard \$12.45

Certified \$12.45

**Society Annual Renewal Statement (SR446590)**  
Registered on: 10-Oct-2023, Effective from: 05-Oct-2023







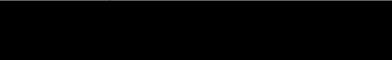
Standard \$12.45

Certified \$12.45

**Society Annual Renewal Statement (SR291904)**  
Registered on: 03-Nov-2022, Effective from: 02-Nov-2022

Standard \$12.45

### Names and Addresses of Organization's Director

Name	Position	Contact Address
Karen Walker	President	
Brenda White	Secretary	
Paul and Lorna Tyrell	Treasurer	
Marilyn Demers	Board Member	
Frank Meagher	Board Member	
Michelle Hayes	Board Member	
Elaine and Richard Cook	Board Members	




CERTIFICATE OF INCORPORATION  
Societies Act

Registry Number  
3285230

Name of Society  
WITHSIDE CHURCH PRESBYTERIAN SOCIETY

I hereby certify that the above-mentioned society was incorporated this  
date under the Societies Act.

  
Registrar of Joint Stock Companies

October 24, 2014  
Date of Incorporation

MUNICIPALITY OF RICHMOND COUNTY

NOTICE OF REGISTRATION OF THE WHITESIDE CHURCH IN RICHMOND COUNTY

MUNICIPAL REGISTRY OF HERITAGE PROPERTY

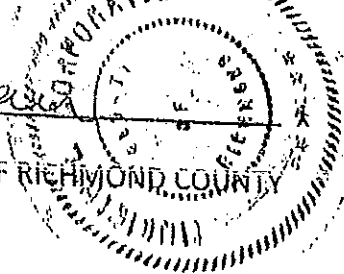
TO: WHITESIDE CHURCH PRESERVATION SOCIETY  
CATHOLIC EPISCOPAL CORPORATION OF ANTIGONISH

You are hereby notified that:

- a) You are hereby notified that properties (PID 75033100 & 75209700) at Whiteside, Richmond County have been registered in the Richmond County Municipal Registry of Heritage Property, by resolution of Council adopted at a meeting held the 27<sup>th</sup> day of May, 2019.
- b) The Municipal Heritage By-Law stipulates that the effect of registration in the Municipal Registry of Heritage Property is that no demolition or substantial alteration in the exterior appearance of the building may be undertaken without the approval of the Municipality of Richmond. An application for permission to substantially alter the exterior appearance, or demolish this property, shall be made in writing to the Municipality, and the Municipality may grant the application, with or without conditions, or may refuse it. Where an application is refused, the owner may make the alteration described in his application, or carry out the proposed demolition, at any time after one year from the date of the application, provided the alteration or demolition shall not be undertaken more than two years of the date of the application.

Dated this 28<sup>th</sup> day of May, 2019

*Grome Boudreau*  
 \_\_\_\_\_  
 CLERK OF THE MUNICIPALITY OF RICHMOND COUNTY



DOCUMENT E-SUBMITTED  
 LFO: Richmond County  
 DATE: June 4, 2019  
 DOC#: 114557060

### Three Quotes for Proposed Project with an explanation of award:

Quote of the work to be done is attached. Please note that we reached out to three experts in historic restoration and the quote provided is one from Sherbrook Restoration Commission who has extensive experience with Sherbrooke Village. We cannot simply entrust historic preservation to any business that repairs or replaces window/sashes/etc. We contacted Louisburg Historic Site, and they recommended we contact Sherbrook Restoration. I have provided the guidelines for historic preservation below and by choosing this contractor, we can be assured of quality work and preservation of church.

#### 1. General Standards (for preservation, rehabilitation and restoration)

1. Conserve the *heritage value* of a historic place. Do not remove, replace or substantially alter its intact or repairable *character-defining elements*. Do not move a part of a *historic place* if its current location is a *character-defining element*. **We are repairing the windows and sashes without altering the defining elements.**
2. Conserve changes to a *historic place* that, over time, have become *character-defining elements* in their own right. **The windows have allowed the congregation to overlook the water for over a century. They are a defining feature of the church.**
3. Conserve *heritage value* by adopting an approach calling for *minimal intervention*. **The work done, will be executed by someone who has vast experience in preservation and only the affected areas will be repaired.**
4. Recognize each *historic place* as a physical record of its time, place and use. Do not create a false sense of historical development by adding elements from other historic places or other properties, or by combining features of the same property that never coexisted. **No other elements from any other historic place will be added.**
6. Protect and, if necessary, stabilize a *historic place* until any subsequent *intervention* is undertaken. Protect and preserve archaeological resources in place. Where there is potential for disturbing archaeological resources, take mitigation measures to limit damage and loss of information. **No part of this restoration will impact the adjoining parish cemetery.**
7. Evaluate the existing condition of *character-defining elements* to determine the appropriate *intervention* needed. Use the gentlest means possible for any intervention. **We have carefully researched and selected a craftsman who can ensure the gentlest means of restoration.**

# Sherbrooke Restoration Commission

# Quote

DATE October 1,2024

42 Main Street, PO Box 295  
Sherbrooke, Nova Scotia B0J 3C0  
Phone: 902-522-2400 Ext:232 Fax: 902-522-2974

**Quotation For:**

Richard Cooke  
Member Preservation Society  
St. Patrick's Church  
Whiteside, Nova Scotia

*Prepared by:* Rodney MacDougall

QUANTITY	DESCRIPTION	UNIT PRICE	TAXABLE	AMOUNT
10 pairs	To Supply upper and lower window sashes.	\$ 1800.00/pair	x	\$ 18,000.00
2 pairs	To Supply upper and lower window sashes.	\$ 1200.00/peir	x	\$ 2,400.00
	Extra Trim work for inside and outside	\$ 2,000.00	x	\$ 2,000.00
	Woodworking Shop Supplies	\$ 1,000.00	x	\$ 1,000.00
	Glass	\$ 1,500.00	x	\$ 1,500.00
SUBTOTAL				\$ 24,900.00
TAX RATE				15.00%
SALES TAX				\$ 3,735.00
OTHER				\$ -
TOTAL				\$ 28,635.00

If you have any questions concerning this quotation, Rodney MacDougall ,902-318-5449, [rodney.macdougall@novascotia.ca](mailto:rodney.macdougall@novascotia.ca)

**THANK YOU FOR YOUR BUSINESS!**

# Whiteside Church Preservation Society

January-September 30, 2024

<i>Revenue</i>	
	\$2356.70
Memorial Donations	\$48.25
PayPal	\$36.79
GST Refund	\$463.00
Tickets sold on Veggie Bin	\$2904.74
<b>Total Revenue</b>	
<i>Expenses</i>	
	\$42.20
NSPC	\$66.00
Stapples Cards & Envelopes	\$510.00
Church Insurance	\$276.00
Antigonish Taxes	\$150.00
Fr. D. MacIsaac ( March 17/24 Mass)	\$150.00
Fr. D MacIsaac ( July 14/24 Mass)	\$50.00
Paul Tyrrell (Gift Card/Service Rendered)	\$100.00
Michelle Hayes ( Service Rendered)	\$50.00
Riverdale Community Center	\$50.00
Elizabeth McNamara	\$115.00
Expenses for Luncheon after July 14/24 Mass	\$142.50
Paint for windows to be painted inside & out	
<b>Total Expenses</b>	<b>\$1701.70</b>
Net Assets December 31/23	\$6442.58
Revenue	\$2904.74
	\$1701.70
<b>Expenses</b>	
Net Assets September 16/24	<b>\$7645.62</b>

**Whiteside Church Preservation Society**  
**Prepared Income Statement**  
**December 31, 2023**

	<u>2023</u>
<b>Revenue</b>	
<i>Memorial donations</i>	\$ 2,870
<b>Expenditures</b>	
<i>Business fees</i>	303
<i>Community programs</i>	591
<i>Donations</i>	50
<i>Office</i>	166
<i>Maintenance</i>	50
<i>Utilities</i>	116
	<u>1,276</u>
<b>Excess of revenues over expenditures for the year</b>	1,594
<b>Net assets, beginning of year</b>	<u>4,848</u>
<b>Net assets, end of year</b>	<u>\$ 6,442</u>

**Whiteside Church Preservation Society**  
**Prepared Balance Sheet**  
**December 31, 2023**

	<u>2023</u>
Bank	\$ 6,442
	<u>6,442</u>
Net assets	
Surplus	<u>6,442</u>
	<u>\$ 6,442</u>

*Laura M. Dymond*  
Treasurer

*Charlie Cook*  
Director

**Project Budget**

**Whiteside Church Preservation Society**

**Cost of the Project**

Capital Costs: 28,635.00

Other Costs: 0.00

**Total Costs: 28,635.00**

**Financing the Project/Other Revenue**

Organization's current available funds: 7,000.00

Fundraising Goal: min. of 6,635.00 (but will hope to exceed this)

Potential Provincial Grant: 10,000.00 (application in process)

Other: 0.00



Among requested from the Municipality: 5,000.00

**Total Financing: 28,635.00**

Whiteside Church Preservation Society ( St. Patrick's )  
 "Current fiscal year budget"  
 Estimate for 2025 for " Municipal Grant Application "

Revenue: Memorial & Mss donations		\$2000.00
GST refund		\$30.00
<b>Total Revenue</b>		<b>\$2030.00</b>
<b>Expenses:</b>		
Church Insurance		\$510.00
Fr.Duncan (March/25)		\$150.00
Fr.Duncan (July/25 )		\$150.00
Elizabeth&choir (July/25)		\$50.00
Antigonish Taxes		\$276.00
Nova Scotia Power		\$122.91
Joint Stock		\$ 31.15
Riverdale Community Service Society		\$50.00
Luncheon Expenses for July Mass		\$115.00
Royal Canadian Legion		\$ 60.00
Breton Petroleum		\$400.00
<b>Total Expenses</b>		<b>\$1915.06</b>
<b>Net Assets</b>	<b>December 31 , 2024</b>	<b>\$7473.76</b>
<b>Revenue</b>		<b>\$2030.00</b>
<b>Expenses</b>		<b>\$1915.06</b>
<b>Net Assets</b>	<b>December 31 , 2025</b>	<b>\$7588.70</b>



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY

DATE: June 02, 2025

RE: Tier 1 – Community Grant

Dear CAO,

Attached is a grant application from the River Bourgeois Mariner Society for the Luck of the Draw Run. They are requesting Tier 1 Community Grant Funds in the amount of \$1000. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan                         | <input type="checkbox"/> Economic Development        |
| <input checked="" type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative                    | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development           | <input type="checkbox"/> Waterfront Development      |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u>           |  |

## Appendix B - Community Grant Tier 1 Application Form

**Maximum Request: \$1,000**

Name of the Organization:		River Bourgeois Mariner Society	
Applicant Name and Title of Representative		Sherry Baccardax, Treasurer/Sec.	
Civic Address:	166 Northside Road, River Bourgeois, NS B0E 2X0		
Contact Number:	[REDACTED]	Email:	[REDACTED]
Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization	
		<input checked="" type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		RJS 3228955 or 800129157RR0001	
<p><b><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. Please note that the Municipality will pay the approved grant funds to the host organization.</i></b></p>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested: \$		\$1,000.00	
Purpose of Funding Request: (Use additional pages if required.)			
<p>Applying for \$1,000 to assist with the 16th Annual Boat "Luck of the Draw" Run to be held Saturday, August 30, 2025. This is our main fundraiser of the year. During this event poker hands are sold to boaters and people off the street who wish to support our community docks. Funds will be used towards event advertising, supplies, portable toilets (rented for the season) and dock installation/removal.</p>			
Required Attachments	<input checked="" type="checkbox"/> Registry of Joint Stocks file number (include a list of directors), Charitable Organization number or proof of organizational status		

**Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)**



Government  
of Canada

Gouvernement  
du Canada

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› [T3010 Registered Charity Information Return](#)

# T3010 Registered Charity Information Return

## Section B - Directors/Trustees and Like Officials

---

Name:

**River Bourgeois Mariner Society**

BN/Registration

number:

**800129157 RR 0001**

Fiscal period:

**January 01, 2024 to December 31, 2024**

Total number of directors/trustees and like officials: **13**

Registered charities that notice problems with their online information should go to [How to amend the return](#).

### Director/trustee and like official # 1

Full name: **David J. Sampson**

Term Start date: **2020-07-30**

Term End date:

Position: **Director**

At Arms Length with other Directors? **Yes**

**Director/trustee and like official # 2**

Full name: **Carl P. Grimes**

Term Start date: **2008-04-22**

Term End date:

Position: **Chairperson**

At Arms Length with other Directors? **Yes**

**Director/trustee and like official # 3**

Full name: **Sherry J Baccardax**

Term Start date: **2018-08-02**

Term End date:

Position: **Secretary/Treasurer**

At Arms Length with other Directors? **No**

**Director/trustee and like official # 4**

Full name: **Kenneth P Baccardax**

Term Start date: **2009-02-09**

Term End date:

Position: **Vice Chairperson**

At Arms Length with other Directors? **No**

**Director/trustee and like official # 5**

Full name: **Harold P. Landry**

Term Start date: **2008-04-22**

Term End date: **2024-08-22**

Position: **Director**

At Arms Length with other Directors? **No**

### **Director/trustee and like official # 6**

Full name: **Clifford D Landry**

Term Start date: **2014-01-01**

Term End date:

Position: **Director**

At Arms Length with other Directors? **Yes**

### **Director/trustee and like official # 7**

Full name: **Brian R Aitken**

Term Start date: **2014-01-01**

Term End date:

Position: **Director**

At Arms Length with other Directors? **Yes**

### **Director/trustee and like official # 8**

Full name: **Melvin A Touesnard**

Term Start date: **2008-04-22**

Term End date:

Position: **Director**

At Arms Length with other Directors? **No**

### **Director/trustee and like official # 9**

Full name: **Denise M Touesnard**

Term Start date: **2008-04-22**

Term End date: **2024-08-22**

Position: **Director**

At Arms Length with other Directors? **No**

**Director/trustee and like official # 10**

Full name: **George J Landry**

Term Start date: **2011-03-25**

Term End date:

Position: **Director**

At Arms Length with other Directors? **Yes**

**Director/trustee and like official # 11**

Full name: **Charles P Martell**

Term Start date: **2017-04-06**

Term End date:

Position: **Director**

At Arms Length with other Directors? **Yes**

**Director/trustee and like official # 12**

Full name: **Georgie A Landry**

Term Start date: **2017-04-06**

Term End date: **2024-08-22**

Position: **Director**

At Arms Length with other Directors? **No**

**Director/trustee and like official # 13**

Full name: **Matthew R Touesnard**

Term Start date: **2024-11-28**

Term End date:

Position: **Director**

At Arms Length with other Directors? **No**

[Return to previous page](#)

[New search](#)

## Related links

[Contact the Charities Directorate](#)

[How to amend the return](#)

**Screen ID:** CRA-HACC-T1235

**Version:** 2024-05-24

**River Bourgeois Mariner Society**  
**Balance Sheet As at 31/12/2024**

**ASSET**

**Current Assets**

ECCU Equity Shares 00007	5.00	
ECCU Surplus Equity Share 00...	0.30	
ECCU Chequing Account 6517...	938.40	
ECCU High Interest Saving Acc...	21,830.23	
Total Cash		22,773.93
Accounts Receivable	1,098.02	
Total Receivable		1,098.02
Prepaid Expenses		740.50
<b>Total Current Assets</b>		<b>24,612.45</b>

**Capital Assets**

Wharf & Docks	44,772.00	
Accum. Amort. -Wharf & Docks	-39,964.64	
Net - Wharf & Docks		4,807.36
Ramp & Parking Lot	10,510.00	
Accum. Amort. -Ramp & Parking	-9,381.50	
Net -Ramp & Parking		1,128.50
Building	9,242.70	
Accum. Amort. -Building	-3,097.85	
Net - Building		6,144.85
Land		4,500.00
<b>Total Capital Assets</b>		<b>16,580.71</b>

**TOTAL ASSET** 41,193.16

**LIABILITY**

**TOTAL LIABILITY** 0.00

**EQUITY**

<b>Owners Equity</b>		
Retained Earnings - Previous Year	47,415.39	
Current Earnings	-6,222.23	
<b>Total Owners Equity</b>	<u>41,193.16</u>	

**TOTAL EQUITY** 41,193.16

**LIABILITIES AND EQUITY** 41,193.16

**River Bourgeois Mariner Society**  
**Income Statement 01/01/2024 to 31/12/2024**

**REVENUE**

**Sales Revenue**

50/50 Ticket Sales		573.00
Other Tickets Sales		600.00
Poker Run/Luck of Draw Canteen		424.30
Poker Run Hand/Luck of Draw S...		3,840.00
Seasonal Docking Revenue	1,914.00	
Weekly & Overnight Revenue	581.25	
Total Docking Revenue		<u>2,495.25</u>
<b>Net Sales</b>		<u><b>7,932.55</b></u>

**Other Revenue**

Government Funding/Grants		13,000.00
Interest/Divident Revenue		280.34
Membership Revenue		230.00
Gift Card Donations	105.00	
Poker Run/Luck of Draw Donati...	3,275.00	
General Donations	10.00	
Memorial Donations	885.00	
Total Donations		<u>4,275.00</u>
<b>Total Other Revenue</b>		<u><b>17,785.34</b></u>

**TOTAL REVENUE** **25,717.89**

**EXPENSE**

**General & Administrative Expe...**

Business Fees & Licenses		31.15
Amortization Expense		1,740.01
Insurance		2,013.50
Office Supplies		519.10
Wharf & Dock Tools		17.83
Donation Expense to Other Chari...		50.00
Internet		494.77
Poker Run/Luck of Draw Expenses		117.61
PokerRun/Luck Draw Canteen E...		282.95
Rent		250.00
Repair & Maintenance		721.37
Wharf Building Improvements		380.00
Wharf & Dock Improvements		22,107.24
Wharf & Docks Installation/Remo...		1,121.08
Septic Services		1,015.88
Travel & Entertainment		106.96
Utilities (Power, etc)		424.73
Gifts, Appreciation Dinner, Etc.		545.94
<b>Total General &amp; Admin. Expen...</b>		<u><b>31,940.12</b></u>

**TOTAL EXPENSE** **31,940.12**

**NET INCOME** **-6,222.23**



THE MUNICIPALITY OF THE COUNTY OF  
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**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY

DATE: June 02, 2025

RE: Tier 2 – Community Grant

Dear CAO,

Attached is a grant application from the Kitchen Rackets Organization for Celtic Colours Workshops. They are requesting Tier 2 Community Grant Funds in the amount of \$800. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan                         | <input type="checkbox"/> Economic Development        |
| <input checked="" type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative                    | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development           | <input type="checkbox"/> Waterfront Development      |
| <br>  |  |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u>           |  |

---

2357 Highway 206  
P.O. Box 120  
Arichat, NS B0E 1A0

Telephone: (902) 226-3973  
Fax: (902) 226-0295

## Appendix C – Community Grant Tier 2 Application Form

**Maximum Request: \$7,500.00**

Name of the Organization:		KitchenRackets Organization	
Applicant Name and Title of Representative		Greg Silver, Corporate Secretary	
Civic Address:	10101 Grenville St., St. Peter's, NS B0E3B0		
Contact Number:	[REDACTED]	Email:	greg@kitchenrackets.org
Form of Organization:	<input checked="" type="checkbox"/> Not-for-Profit Organization		
	<input type="checkbox"/> Charitable Organization		
Registry of Joint Stocks file number or Charitable Organization number:		3316215	
<p><b><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. <u>Please note that the Municipality will pay the approved grant funds to the host organization.</u></i></b></p>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:	<input type="checkbox"/> Not-for-Profit Organization		
	<input type="checkbox"/> Charitable Organization		
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested:	\$800		
Purpose of Funding Request: (Use additional pages if required.)			
<p>Funding Request – Celtic Colours Workshops &amp; Jam Sessions by KitchenRackets</p> <p>KitchenRackets is requesting municipal funding support to assist with the operation and promotion of a special series of daytime music workshops and public jam sessions during the 2025 Celtic Colours International Festival. This programming is designed to attract off-island visitors to Richmond County, encouraging extended stays and increased local spending throughout the festival week.</p> <p>Our schedule includes five days of daytime events from Monday, October 13 to Friday, October 17, all hosted at the Bonnie Brae Seniors Club in St. Peter's:</p> <p>Malinea Jam Sessions will be held on Monday, Tuesday, and Friday—timed to complement official Celtic Colours evening concerts in nearby communities (d'Escousse, Lower River, and St. Peter's).</p> <p>Music Workshops will take place on Wednesday and Thursday, featuring four 1-hour sessions each day. These workshops will be led by experienced Cape Breton musicians who are also performing at Celtic Colours.</p> <p>We anticipate drawing over 100 participants to the jam sessions, and have capacity to welcome up to 80 students across the two days of workshops.</p> <p>This programming builds on our ongoing work to support traditional music and community engagement in Richmond County, and we respectfully request funding to help us deliver these events successfully.</p>			

## Appendix C – Community Grant Tier 2 Application Form

**Maximum Request: \$7,500.00**

Project Budget				Please see our separate attachment with project budget.			
Cost of the Project				Financing the Project			
Capital Cost				Stakeholder Equity:			
Land:				Stakeholder Loan:			
Land Improvements:				Funding Agency			
Materials:				Provincial:			
Labour Costs:				Federal:			
Other Capital Costs:				MOCR (County):			
Other - Specify:				Other – Specify:			
Other – Specify:				Other – Specify:			
Total:				Total:			
Required Attachments							
<input type="checkbox"/> Registry of Joint Stocks file number (include list of directors), Charitable Organization number or proof of organizational status							
<input type="checkbox"/> Proof of ownership/lease/authorization to facility <span style="color: red;">Venue is owned by Bonnie Brae Seniors Club, we are a tenant for this event.</span>							
<input type="checkbox"/> Balance Sheet (sample attached)							
<input type="checkbox"/> Income Statement for the previous fiscal year (sample attached)							

Applicants must provide source of Funds for Stakeholder Equity and Stakeholder Loan.

Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)

## KitchenRackets Jams and Workshops at Celtic Colours 2025

Description	Budgetted	Unit cost	# units
Lead Instructors, travelling	\$1,200.00	\$300.00	4
Ass't Instructors, local	\$400.00	\$200.00	2
Venue rental	\$375.00	\$75.00	5
FB Advertising	\$150.00		
Radio Advertising	\$200.00		
On site signage	\$120.00		
Posters	\$120.00		
Jam hosts	\$225.00	\$25.00	9
<b>Projected total expense</b>	<b>\$2,790.00</b>		

### Estimated revenue

Workshop tuitions	\$600.00	25	24
Donation jar at jams	\$390.00		
* F&E grant (DCBA)	\$1,000.00		
* Richmond County grant	\$800.00		
<b>Projected total revenue</b>	<b>\$2,790.00</b>		

<b>Projected Profit/Loss</b>	<b>\$0.00</b>
------------------------------	---------------

\*We are in the application process for both of these grants.  
No approvals have been received yet.

**KitchenRackets Organization  
Financial Statements**

**Year ending January 31.25**

---

**Revenue & Expenses**

Category	Expense	Revenue	Surplus
Admin	\$453.78	0	
Jams 24 - marketing	\$1,072.19	0	
Jams 24 - artists	\$1,181.95	0	
Jams 24 grants		\$2,000.00	
Jams 24 donations		\$375.49	
Jams 23 grants (received late)*		\$1,200.00	
<b>Total Revenue &amp; Expenses</b>	<b>\$2,707.92</b>	<b>\$3,575.49</b>	<b>\$867.57</b>

*\*Note: allowing for late receipt of 2023 grant in this year, the actual surplus is \$1,200 lower representing a loss of \$332.43 on the year's activities.*

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**Balance Sheet**

**Assets**

Credit Union Account balance	\$13,580.00
Credit Union Equity/Surplus Shares	5.30
<b>Total Assets</b>	<b>13,585.30</b>

**Liabilities**

None	0.00
------	------

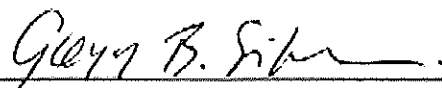
**Members' Equity**

Credit Union Account at startup of year	\$12,712.43
Credit Union Equity/Surplus Shares	\$5.30
Surplus for year	867.57
<b>Total Equity</b>	<b>13,585.30</b>

Signed:



Dawn Silver, Treasurer



Greg Silver, Corporate Secretary

April 30, 2025

Date

April 30, 2025

Date

# KITCHENRACKETS ORGANIZATION

[Profile](#) [Relationships](#) [Events \(8\)](#)

Reg. Number

3316215

Reg. Name

KITCHENRACKETS ORGANIZATION

Type

Society

Status

Active

Effective Date

06-Apr-2018

Registered on

06-Mar-2018

Next Annual Return

31-Mar-2026

## Addresses

Reg. Address

10101 GRENVILLE STREET, ST. PETER'S, NOVA SCOTIA, B0E 3B0, CANADA

Mailing Address

PO BOX 178, ST. PETER'S, NOVA SCOTIA, B0E 3B0, CANADA

**DIRECTORS**

INDICATE ANY CHANGES (NO P.O. BOX)

ANNIE MACDONNELL

[REDACTED]

CHARLES MACDONALD

[REDACTED]

DANIEL LEBLANC

[REDACTED]

DANIELLE SAMPSON

[REDACTED]

DAWN SILVER

[REDACTED]

EDWARD MADDEN

[REDACTED]

GREGORY SILVER

[REDACTED]

JASON SMITH

[REDACTED]

PAUL DAVIS

[REDACTED]

ROSS FERGUSON

[REDACTED]

SHANNA BURKE

[REDACTED]

VINCE BURKE

[REDACTED]

**OFFICERS**

INDICATE ANY CHANGES (NO P.O. BOX)

JASON SMITH

[REDACTED]  
Office Held: Vice-president

GREGORY SILVER

[REDACTED]  
Office Held: SECRETARY

DAWN SILVER

[REDACTED]  
Office Held: TREASURER

**ADDITIONAL DIRECTORS/OFFICERS**

Name and Civic Address:

Director  Officer

Office Held:

Name and Civic Address:

Director  Officer

Office Held:

Name and Civic Address:

Director  Officer

Office Held:

I hereby confirm that I am authorized to submit this filing and that the information is true to the best of my knowledge. I understand that it is an offence to knowingly provide false or incorrect information.

Director/Officer

GREGORY SILVER  
(Print Name)

  
(Signature)

11/3/2025  
(Day/Month/Year)



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY

DATE: June 02, 2025

RE: Tier 2 – Community Grant

Dear CAO,

Attached is a grant application from the Janvrin's Island Community Centre. They are requesting Tier 2 Community Grant Funds in the amount of \$7500.00. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan                         | <input type="checkbox"/> Economic Development          |
| <input checked="" type="checkbox"/> Active Living / Recreation Plan | <input checked="" type="checkbox"/> The Strategic Plan |
| <input type="checkbox"/> Age Friendly Initiative                    | <input type="checkbox"/> Trails Development Strategy   |
| <input checked="" type="checkbox"/> Community Development           | <input type="checkbox"/> Waterfront Development        |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u>           |  |

**Appendix C – Community Grant Tier 2 Application Form**  
**Maximum Request: \$7,500.00**

Name of the Organization:		Janvrin's Island Community Centre	
Applicant Name and Title of Representative		Gloria Hill, Treasurer	
Civic Address:	1442 Janvrin Harbour Road, West Arichat		
Contact Number:	[REDACTED]	Email:	[REDACTED]
Form of Organization:		<input checked="" type="checkbox"/> Not-for-Profit Organization	
Community Hall		<input type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		1274586	
<b><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. Please note that the Municipality will pay the approved grant funds to the host organization.</i></b>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested:		\$7500.00	
Purpose of Funding Request: (Use additional pages if required.)			
To replace shingle roof of Janvrin's Island Hall			

**Appendix C – Community Grant Tier 2 Application Form**  
**Maximum Request: \$7,500.00**

Project Budget			
Cost of the Project		Financing the Project	
Capital Cost		Stakeholder Equity:	5781.00
Land:		Stakeholder Loan:	
Land Improvements:		Funding Agency	
Materials:	6000.00	Provincial:	
Labour Costs:	5650.00	Federal:	
Other Capital Costs:		MOCR (County):	7500.00
Other - Specify: HST	1631.00	Other – Specify:	
Other – Specify:		Other – Specify:	
Total:	13281.00	Total:	13281.00
Required Attachments			
<input type="checkbox"/> Registry of Joint Stocks file number (include list of directors), Charitable Organization number or proof of organizational status			
<input type="checkbox"/> Proof of ownership/lease/authorization to facility			
<input type="checkbox"/> Balance Sheet (sample attached)			
<input type="checkbox"/> Income Statement for the previous fiscal year (sample attached)			

**Applicants must provide source of Funds for Stakeholder Equity and Stakeholder Loan.**

Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)

# JANVRINS ISLAND COMMUNITY CENTRE

[Profile](#) [Previous Names](#) [Relationships](#) [Events \(34\)](#)

Reg. Number

1274586

Reg. Name

JANVRINS ISLAND COMMUNITY CENTRE

Type

Society

Status

Active

Effective Date

01-May-2019

Registered on

08-Feb-1979

Next Annual Return

28-Feb-2026

## Addresses

Reg. Address

1796 JANVRIN HARBOUR RD, WEST ARICHAT, NOVA SCOTIA, B0E 3J0, CANADA

Mailing Address

1796 JANVRIN HARBOUR RD, WEST ARICHAT, NOVA SCOTIA, B0E 3J0, CANADA

## JANVRINS ISLAND COMMUNITY CENTRE

Profile Previous Names Relationships Events (34)

Name	Relationship	Effective From
<a href="#">WES MARTIN</a>	Director	30-Jan-2023
<a href="#">MADISON GIONET</a>	Director	30-Jan-2023
<a href="#">GLORIA HILL</a>	Director	30-Jan-2023
<a href="#">ASHLEY LAVANDIER</a>	Director	29-Jan-2024
<a href="#">GLORIA HILL</a>	Officer( Treasurer )	27-Apr-2017

## JANVRINS ISLAND COMMUNITY CENTRE

[Profile](#) [Previous Names](#) [Relationships](#) [Events \(34\)](#)

Name	Relationship	Effective From
<a href="#">WES MARTIN</a>	Officer( Vice-president )	30-Jan-2023
<a href="#">MADISON GIONET</a>	Officer( President )	30-Jan-2023
<a href="#">ASHLEY LAVANDIER</a>	Officer( Secretary )	29-Jan-2024
<a href="#">GLORIA HILL</a> [REDACTED]	Recognized Agent	27-Apr-2017



Janvrin's Island  
Community Center  
1442 Janvrin Harbour Road  
RR#1 West Arichat,  
Nova Scotia, B0E 3J0

President: Madison Gionet

Vice-President: Wes Martin

Secretary: Ashley Lavandier

Treasurer: Gloria Hill

*"Proud to work together to make  
our community stronger"*

May 19, 2025

Danielle Martell  
Community Development & Special Projects Officer  
Municipality of the County of Richmond  
2357 HWY 206, Arichat, NS B0E 1A0

Dear Danielle

Please consider this letter as proof of ownership. The Janvrin's Island Community Hall is managed by the executive duly elected at a public meeting held annually; this year it was held on February 2.

The executive has signing authority with the Credit Union, to sign on legal documents, etc.

Please let me know if you have any questions.

Regards, Gloria

Gloria Hill  
Treasurer  
Janvrin's Island Community Centre

Statement of Income and Expenditures for  
 Janvrin's Island Community Centre  
 For year ending Dec. 31, 2024

**REVENUE**

REVENUE	TOTAL
Canteen Revenue	-
Dart Revenue + canteen	-
Community Breakfast /Supper	660.00
Dance / Variety Show / Bingo	1,313.10
Fundraising - Ticket Sales	14,399.00
Hall Rental	200.00
Other (Telile Bingo)	-
Other (County / WADVCS)	900.00
Other (grant rev /plow contract)	54,296.38
interest earned, misc revenue	56,000.00
<b>TOTAL REVENUE</b>	<b>127,768.48</b>

**EXPENSES**

EXPENSES	
Canteen/Bar Expenses	-
Bingo/Fundraising Expenses	2,179.00
Furnace Oil - Sullivan's Fuels	1,396.50
Electricity - NS Power	1,675.07
lawn mowing/snow removal	770.00
Building Maintenance	937.57
Infrastructure/Blgd Supplies	55,082.49
Insurance	2,654.00
Govt. Regist. fees/licenses	-
Holiday party/events	945.84
Student Bursary	-
Canada Post Mail-Outs	24.51
Other (propane, web site, bank fee)	7.00
Grant Expense, Misc., transfer	52,046.55
<b>TOTAL EXPENSES</b>	<b>117,718.53</b>
<b>SURPLUS OR (DEFECIT)</b>	<b>10,049.95</b>

**Director:**

\_\_\_\_\_  
 Signature

Madison Gionet - President

**Director:**

\_\_\_\_\_  
 Signature

Gloria Hill - Treasurer

Statement of Income and Expenditures for  
Janvrin's Island Community Centre  
For year ending Dec. 31, 2024

**ASSETS**

**Current Assets**

Cash - Chequing	19,027.54
Cash - Savings	-
Accounts Receivable	-
Prepaid Expenses	-

**Capital/Fixed Assets**

Equipment	2,910.60
Land / Building	81,100.00

Other Assets

**TOTAL ASSETS** 103,038.14

**LIABILITIES**

**Current Liabilities**

Amounts Payable	-
Taxes Payable	-

**Long Term Debt**

**TOTAL LIABILITIES** -

**EQUITY**

Retained Earnings	92,988.19
Current Earnings	10,049.95

**TOTAL EQUITY** **103,038.14**

**TOTAL LIABILITIES & EQUITY** 103,038.14

**Director:**

\_\_\_\_\_  
**Signature**  
Madison Gionet - President

**Director:**

\_\_\_\_\_  
**Signature**  
Gloria Hill - Treasurer

## KMFM Solutions

Solutions for today's business

# QUOTE

Date, May 25, 2025

255 Slate Drive  
Hammonds Plains, NS, B4B 1Z2  
902-817-5614  
Kellykat.marchand@gmail.com  
GST/HST #71995 7417 RT001

Janvrin's Island Hall  
1442 Janvrin Harbour Road  
Richmond County  
Nova Scotia,  
B0E 3J0

Description	Amount
1) Replacement of asphalt shingles for section of roofs, 37 x 28, 26 x 14, 18 x 9.5, 9.5 x 8.5, tar where required around chimney, install new 6x6 PVC junction box for solar panels, and new flange sink. Materials	\$5650.00
<ul style="list-style-type: none"><li>• IKO Cambridge architectural shingle</li><li>• IKO Ice and Water shield on leading edge</li><li>• IKO Leading Edge Starter shingle</li><li>• IKO Stormtite membrane</li><li>• 3" white aluminum starter strip</li><li>• Cobra ridge vent</li><li>• IKO Hip and Ridge shingles</li><li>• Asphalt shingle tar</li><li>• New flange for sewer pipe</li><li>• New 6x6 PVC JB</li></ul>	
2) Garbage removal, trucking and disposal fee and Richmond County Solid Waste Management facility	\$350.00
3) All labour for removal and re installs of asphalt shingles and associated work.	\$5650.00
<b>Subtotal</b>	<b>\$11,650.00</b>
<b>HST</b>	<b>\$1631.00</b>

---

**Total**

**\$13,281.00**

Please be advised that the quote does not include any repair of rot materials or labour and materials to repair.

If successful contractor, payment schedule will be discussed at award of contract.

If successful contractor, we will require access to washroom facilities on site. We will keep these washrooms clean at all times.

I presently have \$2-5 million of CGL insurance and I can provide a copy upon request.

I presently have a certified H&S professional working on all my projects and utilize all H&S equipment.

No requirement to have NSWCB as I have less than 3 employees.

Thank you for the opportunity to quote the work

If you have any questions, please let me know.

Kelly Marchand

902-817-5614

If you have any questions concerning this invoice, contact Kelly Marchand at 902-817-5614.

**THANK YOU FOR YOUR BUSINESS!**

**HARBOURVIEW CONSTRUCTION LTD.**  
**206 PORT ROYAL ROAD,**  
**WEST ARICHAT, RICH. CO., NS**  
**B0E 3J0                      HST # 891880353**  
**cell 631-1964**

**MAY 6, 2025**

**QUOTE IS FOR THE JANVRINS ISLAND HALL**

Material and labour to remove the old asphalt shingles from the main hall roof and for the addition porch roof and also the small additional roof on the back of the building. Also, for the shed roof on the side of the main building.

- We will install ice and water shield on all edges
- Nova Seal storm tight over entire roof and new aluminum starter strip on all edges.
- We will install new 30-year Cambridge asphalt shingles, all glued and nailed
- We will replace the two roof vent pipe flanges and install a ridge vent on all peaks.
- We will install a 6x6 vinyl mount for the electrical wires from the solar panels to pass through.
- Also, we will seal around the brick chimney to ensure no water entry.
- We will pick up all debris and remove to the landfill.
- We give a 5-year warranty on labour against leaks or missing shingles should this occur from water or wind damage.

The solar panels will be removed and re-installed by others, not included in this quote.

We carry Workers Compensation and have liability insurance to protect the owner from any liability should a worker get injured while on site.

Materials	\$	7,061.40
Labour	\$	5,938.60
HST	\$	<u>1,820.00</u>
TOTAL	\$	14,820.00



1796 Janvrin Harbour Road  
 RR#1 West Arichat, NS, B0E 3J0  
 T 902.227-8220 T 902.227-8737  
[www.appleseedenergy.com](http://www.appleseedenergy.com)

# QUOTE

DATE: May 2, 2025  
 Quote # Q2948

**Completed for:**  
 Janvrin's Island Hall  
 1442 Janvrin Harbour Road  
 West Arichat, NS B0E 3J0

c/o Madison Gionet

**Terms: 50% to order and 50% upon completion**

QUANTITY		UNIT PRICE	AMOUNT
1	Replace Ashpalt Roof on Hall	13,900.00	13,900.00
	includes:		-
	30 year ashpalt shingles, glued and nailed		-
	Ice & Water Shield		-
	Starter Strip, roof vents,		-
	new 6x6 junction box for solar wiring		-
	Roof flanges for stink pipe and seal chimney		-
	remove all debris off site, clean site		-
	includes all labour plus material		-
	NOTE: solar panels removal not included in this quote		-
	Material: \$7890, Labour \$6010		-

SUBTOTAL	\$ 13,900.00
HST	\$ 1,946.00
<b>TOTAL</b>	<b>\$ 15,846.00</b>

**QUOTE IS GOOD FOR 30-DAYS**

Appleseed Energy Inc.  
 1796 Janvrin Harbour Road, RR#1  
 West Arichat, NS  
 B0E 3J0  
 contact: Brian Rose 227-8220 or brian@appleseedenergy.com

Business Number: 80950 8492 RT0001



**THANK YOU FOR YOUR BUSINESS!**





THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMITÉ DE  
**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY

DATE: June 02, 2025

RE: Tier 2 – Community Grant

Dear CAO,

Attached is a grant application from the Kitchen Rackets Organization for Summer Jam Sessions. They are requesting Tier 2 Community Grant Funds in the amount of \$800. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan                         | <input type="checkbox"/> Economic Development          |
| <input checked="" type="checkbox"/> Active Living / Recreation Plan | <input checked="" type="checkbox"/> The Strategic Plan |
| <input type="checkbox"/> Age Friendly Initiative                    | <input type="checkbox"/> Trails Development Strategy   |
| <input checked="" type="checkbox"/> Community Development           | <input type="checkbox"/> Waterfront Development        |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u>           |  |



### Appendix C – Community Grant Tier 2 Application Form

**Maximum Request: \$7,500.00**

Name of the Organization:		KitchenRackets Organization	
Applicant Name and Title of Representative		Greg Silver, Corporate Secretary	
Civic Address:	10101 Grenville St., St. Peter's, NS B0E3B0		
Contact Number:	[REDACTED]	Email:	greg@kitchenrackets.org
Form of Organization:		<input checked="" type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		3316215	
<b><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. <u>Please note that the Municipality will pay the approved grant funds to the host organization.</u></i></b>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested:		\$800.	
Purpose of Funding Request: (Use additional pages if required.)			
<p>Funding Request – KitchenRackets Traditional Music Jam Sessions at St. Peter's Lions Marina</p> <p>We are seeking municipal funding assistance to support the operation and promotion of a weekly series of open traditional music jam sessions, taking place Thursday evenings from July 10 to September 4 (a total of nine sessions) at the St. Peter's Lions Marina.</p> <p>Each session features up to four local musicians from Richmond County, hosting visiting musicians to sit in. The focus of the series is on live traditional music, including Celtic, country, old-time, bluegrass, and other regional folk genres. These family-friendly gatherings are open to the public—welcoming not only visiting players but also singers, dancers and listeners.</p> <p>With over 20 years of experience organizing similar events, we've seen firsthand how these sessions attract traditional music enthusiasts, encourage overnight visitation, and contribute to the local economy through increased tourism spending.</p> <p>The sessions are free to attend, with voluntary donations gratefully accepted. We have received valuable support in past years from Lions Marina, Hawk Radio, and Destination Cape Breton.</p> <p>In 2025, we are expanding our offerings to include new fall programming aligned with the Celtic Colours International Festival. As such, we are submitting separate applications and respectfully requesting additional support from Richmond County to help us deliver both event series successfully.</p>			

## Appendix C – Community Grant Tier 2 Application Form

**Maximum Request: \$7,500.00**

Project Budget		Please see our separate attachments with project budget.	
Cost of the Project		Financing the Project	
Capital Cost		Stakeholder Equity:	
Land:		Stakeholder Loan:	
Land Improvements:		Funding Agency	
Materials:		Provincial:	
Labour Costs:		Federal:	
Other Capital Costs:		MOCR (County):	
Other - Specify:		Other – Specify:	
Other – Specify:		Other – Specify:	
Total:		Total:	
Required Attachments			
<input checked="" type="checkbox"/> Registry of Joint Stocks file number (include list of directors), Charitable Organization number or proof of organizational status			
<input checked="" type="checkbox"/> Proof of ownership/lease/authorization to facility <span style="color: red;">Venue is owned by Lions Club, we are a tenant for these events.</span>			
<input checked="" type="checkbox"/> Balance Sheet (sample attached)			
<input checked="" type="checkbox"/> Income Statement for the previous fiscal year (sample attached)			

**Applicants must provide source of Funds for Stakeholder Equity and Stakeholder Loan.**

Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)

## KitchenRackets Summer Jams 2025

Expense Budget		Cost/Session	Full series
Venue rental summer series (9)		50.00	450.00
4 local host players @ \$30/session x 9 sessions		120.00	1,080.00
Radio spots			1,725.00
Web hosting/page & link updates			180.00
FB pushes/ads			250.00
Posters			120.00
Signage			120.00
Car mileage (errands, posters, setups)			100.00
		Net cost	4,025.00
Sponsorship in kind from Lions Marina			450.00
Sponsorship in kind from 101.5 The Hawk			1,150.00
		<b>Total cost</b>	<b>2,425.00</b>

Revenue Budget		Per session	Full series
Voluntary donation bucket		30	270.00
* DCBA F&E grant			1355
* Richmond County Tier 2 grant			800
		<b>Total revenue</b>	<b>2,425.00</b>
		<b>Profit/Loss</b>	<b>0.00</b>

\*We are in the application process for both of these grants.  
No approvals have been received yet.

# KitchenRackets Organization Financial Statements

Year ending January 31.25

## Revenue & Expenses

Category	Expense	Revenue	Surplus
Admin	\$453.78	0	
Jams 24 - marketing	\$1,072.19	0	
Jams 24 - artists	\$1,181.95	0	
Jams 24 grants		\$2,000.00	
Jams 24 donations		\$375.49	
Jams 23 grants (received late)*		\$1,200.00	
<b>Total Revenue &amp; Expenses</b>	<b>\$2,707.92</b>	<b>\$3,575.49</b>	<b>\$867.57</b>

\*Note: allowing for late receipt of 2023 grant in this year, the actual surplus is \$1,200 lower representing a loss of \$332.43 on the year's activities.

## Balance Sheet

### Assets

Credit Union Account balance	\$13,580.00
Credit Union Equity/Surplus Shares	5.30
<b>Total Assets</b>	<b>13,585.30</b>

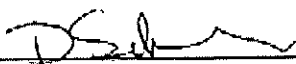
### Liabilities

None	0.00
------	------

### Members' Equity

Credit Union Account at startup of year	\$12,712.43
Credit Union Equity/Surplus Shares	\$5.30
Surplus for year	867.57
<b>Total Equity</b>	<b>13,585.30</b>

Signed:

  
Dawn Silver, Treasurer

  
Greg Silver, Corporate Secretary

April 30, 2025

Date

April 30, 2025

Date

# KITCHENRACKETS ORGANIZATION

[Profile](#) [Relationships](#) [Events \(8\)](#)

Reg. Number

**3316215**

Reg. Name

**KITCHENRACKETS ORGANIZATION**

Type

**Society**

Status

**Active**

Effective Date

**06-Apr-2018**

Registered on

**06-Mar-2018**

Next Annual Return

**31-Mar-2026**

## Addresses

Reg. Address

**10101 GRENVILLE STREET, ST. PETER'S, NOVA SCOTIA, B0E 3B0, CANADA**

Mailing Address

**PO BOX 178, ST. PETER'S, NOVA SCOTIA, B0E 3B0, CANADA**

**DIRECTORS**

INDICATE ANY CHANGES (NO P.O. BOX)

ANNIE MACDONNELL

[REDACTED]

CHARLES MACDONALD

[REDACTED]

DANIEL LEBLANC

[REDACTED]

DANIELLE SAMPSON

[REDACTED]

DAWN SILVER

[REDACTED]

EDWARD MADDEN

[REDACTED]

GREGORY SILVER

[REDACTED]

JASON SMITH

[REDACTED]

PAUL DAVIS

[REDACTED]

ROSS FERGUSON

[REDACTED]

SHANNA BURKE

[REDACTED]

VINCE BURKE

[REDACTED]

**OFFICERS**

INDICATE ANY CHANGES (NO P.O. BOX)

JASON SMITH

[Redacted Address]

Office Held: Vice-president

GREGORY SILVER

[Redacted Address]

Office Held: SECRETARY

DAWN SILVER

[Redacted Address]

Office Held: TREASURER

**ADDITIONAL DIRECTORS/OFFICERS**

Name and Civic Address:

Director  Officer

Office Held:

Name and Civic Address:

Director  Officer

Office Held:

Name and Civic Address:

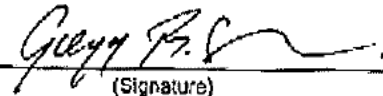
Director  Officer

Office Held:

I hereby confirm that I am authorized to submit this filing and that the information is true to the best of my knowledge. I understand that it is an offence to knowingly provide false or incorrect information.

Director/Officer

GREGORY SILVER  
(Print Name)

  
(Signature)

11/3/2025  
(Day/Month/Year)



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY

DATE: June 2, 2025

RE: Tier 2 – Community Grant

Dear CAO,

Attached is a grant application from the St. Peter's – Grand River – Loch Lomond Pastoral Charge. They are requesting Tier 2 Community Grant Funds in the amount of \$5,980.

Pierre La Rochelle provided this additional information via email however, it was not noted in the application.

“Please find attached the St. Peter's United Church (SPUC) request for Tier 2 funding of the accessible washrooms project discussed earlier this year. As per previous correspondence our application to NS ACCESS - ability was unsuccessful but support from other funding positive. The project has not yet started. We are actively pursuing other funding to make this project a reality before the fall as we are being contacted by many groups excited about the new facilities and improved performance venue.

You will note that we are asking for a total of \$7,500 in project funding from the county i.e. \$1,520 approved from the year end funds last year and now an additional \$5,980 from this fiscal year's new Tier 2 budget.”

The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask. Best Regards

KJ.

Kathleen Jeffrey  
Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Accessibility Plan              | <input type="checkbox"/> Economic Development          |
| <input checked="" type="checkbox"/> Active Living / Recreation Plan | <input checked="" type="checkbox"/> The Strategic Plan |
| <input type="checkbox"/> Age Friendly Initiative                    | <input type="checkbox"/> Trails Development Strategy   |
| <input checked="" type="checkbox"/> Community Development           | <input type="checkbox"/> Waterfront Development        |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u>           |  |

## Appendix C – Community Grant Tier 2 Application Form

**Maximum Request: \$7,500.00**

Name of the Organization:		St. Peter's-Grand River-Loch Lomond Pastoral Charge	
Applicant Name and Title of Representative		Pierre LaRoche/Property Committee	
Civic Address:	9917 Grenville Street, St. Peter's, NS		
Contact Number:	(902) 631-2822	Email:	general.spuc@gmail.com
Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization	
		<input checked="" type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		11919 8562 RR001	
<p><b><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. <u>Please note that the Municipality will pay the approved grant funds to the host organization.</u></i></b></p>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested:		\$5,980.00	
Purpose of Funding Request: (Use additional pages if required.)			
<p>This funding would top up the 2024-2025 grant of \$1,520 to \$7,500. The project has received some funding as per attached documentation but has not yet started. The project provides for reconfiguring the single existing washroom that serves both the hall and church, the parlour room and abandoned furnace room to accommodate a new accessible washroom, a second washroom, and unique to the village, a multiuse greenroom to separate performers from the audience.</p> <p>The current side door access ramp will be extended to provide a 1:12 incline per code. In a future project, a second ramp is planned for the main entrance. More details are included in the attachment.</p>			

**Appendix C – Community Grant Tier 2 Application Form**  
**Maximum Request: \$7,500.00**

Project Budget			
Cost of the Project		Financing the Project	
Capital Cost		Stakeholder Equity:	\$14,310.41
Land:	\$0.00	Stakeholder Loan:	\$0.00
Land Improvements:	\$0.00	Funding Agency	
Materials:	\$19,125.00	Provincial:	Oversubscribed
Labour Costs:	\$28,541.05	Federal:	None
Other Capital Costs:		MOCR (County):	\$7,500.00
Other - Specify:		Other – Specify:	UC \$12,500.00
Other – Specify:		Other – Specify:	TBD \$18,122.45
Total:	\$52,432.86	Total:	\$52,432.86
Required Attachments			
<input type="checkbox"/> Registry of Joint Stocks file number (include list of directors), Charitable Organization number or proof of organizational status			
<input type="checkbox"/> Proof of ownership/lease/authorization to facility			
<input type="checkbox"/> Balance Sheet (sample attached)			
<input type="checkbox"/> Income Statement for the previous fiscal year (sample attached)			

**Applicants must provide source of Funds for Stakeholder Equity and Stakeholder Loan.**

Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)

2025 Accessible Washrooms Only

Contractor	Description	Net	HST	Total	Source	BUDGET
<b>GENERAL CONSTRUCTION</b>						
Home Hardware	Renovation Materials	\$ 11,717.47	\$ 1,757.62	\$ 13,475.09	Quote	
Home Hardware	Demo and Build Labour	\$ 12,440.00	\$ 1,866.00	\$ 14,306.00	Quote	
Volunteers	InKind	\$ 2,560.00		\$ 2,560.00	Quote	
	<b>SUBTOTAL</b>	<b>\$ 26,717.47</b>	<b>\$ 3,623.62</b>	<b>\$ 30,341.09</b>		<b>\$ 30,341.09</b>
Home Hardware	Side Ramp Material	\$ 423.12	\$ 63.47	\$ 486.59	Quote	
	Side Ramp Labour	\$ 459.83	\$ 68.97	\$ 528.80	Quote	
	<b>SUBTOTAL</b>	<b>\$ 882.95</b>	<b>\$ 132.44</b>	<b>\$ 1,015.39</b>		<b>\$ 1,015.39</b>
<b>ELECTRICAL</b>						
K&A Electric	Electrical Labour	\$ 4,750.00	\$ 712.50	\$ 5,462.50	Quote	
Other	Electrical Materials	\$ 3,500.00	\$ 525.00	\$ 4,025.00	Estimate	
	<b>SUBTOTAL</b>	<b>\$ 8,250.00</b>	<b>\$ 1,237.50</b>	<b>\$ 9,487.50</b>		
V&L Electric Ltd.	Electrical Labour	\$ 2,960.00	\$ 444.00	\$ 3,404.00	Quote	
V&L Electric Ltd.	Electrical Materials	\$ 3,320.00	\$ 498.00	\$ 3,818.00	Quote	
	<b>SUBTOTAL</b>	<b>\$ 6,280.00</b>	<b>\$ 942.00</b>	<b>\$ 7,222.00</b>		<b>\$ 7,222.00</b>
Rockdale Electrical	Electrical Labour	\$ 4,650.00	\$ 697.50	\$ 5,347.50	Quote	
Other	Electrical Materials	\$ 3,500.00	\$ 525.00	\$ 4,025.00	Estimate	
	<b>SUBTOTAL</b>	<b>\$ 8,150.00</b>	<b>\$ 1,222.50</b>	<b>\$ 9,372.50</b>		

<b>PLUMBING</b>						
Landry Brothers Ltd.	Plumbing Roughin	\$ 5,515.00	\$ 827.25	\$ 6,342.25	Quote	
	Plumbing Fixtures	\$ 1,170.00	\$ 175.50	\$ 1,345.50	Quote	
	<b>SUBTOTAL</b>	<b>\$ 6,685.00</b>	<b>\$ 1,002.75</b>	<b>\$ 7,687.75</b>		<b>\$ 7,687.75</b>
Shamarcontracting	Plumbing Roughin and Install	\$ 6,542.00	\$ 981.30	\$ 7,523.30	Quote	
	<b>SUBTOTAL</b>	<b>\$ 6,542.00</b>	<b>\$ 981.30</b>	<b>\$ 7,523.30</b>		

<b>MISCELLANEOUS</b>						
Other	Project Mgmt INKIND (Inspection, Change Orders, Closeout) @ \$35/hr	\$ 1,400.00		\$ 1,400.00	Quote	
	<b>SUBTOTAL</b>	<b>\$ 1,400.00</b>	<b>\$ -</b>	<b>\$ 1,400.00</b>		<b>\$ 1,400.00</b>

<b>MATERIAL TOTAL</b>	<b>\$ 16,630.59</b>	<b>\$ 2,494.59</b>	<b>\$ 19,125.18</b>	Quote	
<b>LABOUR TOTAL</b>	<b>\$ 25,334.83</b>	<b>\$ 3,206.22</b>	<b>\$ 28,541.05</b>	Quote	
<b>PROJECT TOTAL</b>	<b>\$ 41,965.42</b>	<b>\$ 5,700.81</b>	<b>\$ 47,666.23</b>	Quote	<b>\$ 47,666.23</b>
<b>10% Contingency</b>	<b>\$ 4,196.54</b>	<b>\$ 570.08</b>	<b>\$ 4,766.62</b>		<b>\$ 4,766.62</b>
<b>PHASE 1 BUDGET</b>	<b>\$ 46,161.96</b>	<b>\$ 6,270.89</b>	<b>\$ 52,432.86</b>		<b>\$ 52,432.86</b>

	Total	Funding	
<b>SPUC Expected 50% HST Rebate</b>	<b>\$ 2,850.41</b>	5%	<b>\$ 14,310.41</b>
<b>SPUC Reserves Confirmed</b>	<b>\$ 7,500.00</b>	14%	<b>\$ 7,500.00</b>
<b>SPUC InKind Confirmed</b>	<b>\$ 3,960.00</b>	8%	<b>\$ 7,500.00</b>
<b>United Church Facility Hunter Fund Request Confirmed</b>	<b>\$ 5,000.00</b>	10%	<b>\$ 18,122.45</b>
<b>United Church Facility Innovation Fund Request Sent</b>	<b>\$ 7,500.00</b>	14%	<b>\$ 52,432.86</b>
<b>Richmond County 2024-2025 Type 1 Request Confirmed</b>	<b>\$ 1,520.00</b>	3%	
<b>Richmond County 2025-2026 Tier 2 Request Sent</b>	<b>\$ 5,980.00</b>	11%	
<b>PHASE 1 FUNDING TODATE</b>	<b>\$ 34,310.41</b>	65%	

ADDITIONAL GRANTS, CONGREGATIONAL FUNDRAISER, INKIND AND RESERVES OPTIONS BEING PURSUED TO COVER SHORTFALL FOR SUMMER 2025 START.

<b>PHASE 1 SHORTFALL</b>	<b>\$ 18,122.45</b>	35%
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Home Hardware	Front Ramp Material and Labo	\$ 3,917.49	\$ 587.62	\$ 4,505.11	FUTURE FUNDRAISER PLANNED
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January 8, 2024



0597803-4

TRUSTEES ST PETER'S UNITED  
CHURCH-BACCARDAX SHERRY (C/O)  
RR 1  
PO BOX 201  
ST PETERS NS B0E 3B0

Dear Property Owner,

This is your official 2024 Property Assessment Notice for the 2024/2025 municipal tax year.

Your 2024 *Assessed Value* is determined in accordance with the *Nova Scotia Assessment Act* using mass appraisal methods and quality standards. It reflects your property's market value as of January 1, 2023 and its physical state as of December 1, 2023.

The *Taxable Assessed Value* (and/or *Acres* in the case of exempt farm or partially exempt forest property), is what your municipality will use to determine your property taxes. **This Notice is not a tax bill.**

Sincerely,

A handwritten signature in black ink that reads "D Penny".

## 2024 PROPERTY ASSESSMENT NOTICE

**Assessment Account Number (AAN):**

04715098

**\*PIN Access Number:**

N4J2h5

*\*To safeguard your confidential information, please keep your PIN private.*

### PROPERTY DETAILS

**Address:**

9915 GRENVILLE ST  
ST. PETER'S  
LAND FELLOWSHIP HALL

**Dwelling Unit(s):** 000

**Municipality:**

MUNICIPALITY OF THE COUNTY OF RICHMOND

2024 PROPERTY ASSESSMENT				
Classification	Assessed Value	*Capped Assessment	Acres	Taxable Assessed Value
COMMERCIAL TAXABLE	\$121,900			\$121,900
<b>2024 TOTAL</b>	<b>\$121,900</b>			<b>\$121,900</b>

\*The provincial government's Capped Assessment Program (CAP) places a 'cap' on the amount the *Taxable Assessed Value* for eligible residential property can increase year over year. The *Taxable Assessed Value* reflects the *Assessed Value* or the *Capped Assessment*, whichever is lower. If your property's *Assessed Value* is less than the *Capped Assessment*, the *Capped Assessment* field appears blank.

### NOVA SCOTIA'S PROPERTY ASSESSMENT AND TAXATION SYSTEM





Property Valuation Services  
Corporation

January 8, 2024



0597804-1

UNITED CHURCH OF CANADA  
BACCARDAX SHERRY (C/O)  
RR 1  
PO BOX 201  
ST PETERS NS B0E 3B0

Dear Property Owner,

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The *Taxable Assessed Value* (and/or *Acres* in the case of exempt farm or partially exempt forest property), is what your municipality will use to determine your property taxes. **This Notice is not a tax bill.**

Sincerely,

2024 PROPERTY  
ASSESSMENT NOTICE

Assessment Account Number (AAN):

04717872

\*PIN Access Number:

U6b5r5

\*To safeguard your confidential information,  
please keep your PIN private.

PROPERTY DETAILS

Address:

NO 4 HWY  
ST PETERS  
LAND CHURCH

Dwelling Unit(s): 000

Municipality:

MUNICIPALITY OF THE COUNTY OF RICHMOND

2024 PROPERTY ASSESSMENT				
Classification	Assessed Value	*Capped Assessment	Acres	Taxable Assessed Value
COMMERCIAL EXEMPT	\$178,800			\$178,800
<b>2024 TOTAL</b>	<b>\$178,800</b>			<b>\$178,800</b>

\*The provincial government's Capped Assessment Program (CAP) places a 'cap' on the amount the *Taxable Assessed Value* for eligible residential property can increase year over year. The *Taxable Assessed Value* reflects the *Assessed Value* or the *Capped Assessment*, whichever is lower. If your property's *Assessed Value* is less than the *Capped Assessment*, the *Capped Assessment* field appears blank.

### NOVA SCOTIA'S PROPERTY ASSESSMENT AND TAXATION SYSTEM



## T3010 Registered Charity Information Return

### Section B - Directors/Trustees and Like Officials

Name: **ST PETER'S GRAND RIVER-LOCH LOMOND PASTORAL CHARGE**  
BN/Registration number: **119198562 RR 0001**  
Fiscal period: **January 01, 2023 to December 31, 2023**

Total number of directors/trustees and like officials: **10**

Registered charities that notice problems with their online information should go to [How to amend the return](#).

#### Director/trustee and like official # 1

Full name: **Edwina M Touesnard**  
Term Start date: **2021-01-30**  
Term End date:  
Position: **Treasurer**  
At Arms Length with other Directors? **Yes**

#### Director/trustee and like official # 2

Full name: **Sherry J Baccardax**  
Term Start date: **1996-03-30**  
Term End date:  
Position: **Treasurer**  
At Arms Length with other Directors? **Yes**

#### Director/trustee and like official # 3

Full name: **Valerie J Hiltz**  
Term Start date: **2016-05-12**  
Term End date:  
Position: **Corresponding Secretary**  
At Arms Length with other Directors? **Yes**

#### Director/trustee and like official # 4

Full name: **Parker D Stone**  
Term Start date: **2016-05-12**  
Term End date:  
Position: **Property Chairperson**  
At Arms Length with other Directors? **Yes**

#### Director/trustee and like official # 5

Full name: **Marc C Stone**  
Term Start date: **2019-06-20**  
Term End date:  
Position: **Board Chairperson & Trustee**  
At Arms Length with other Directors? **No**

#### Director/trustee and like official # 6

Full name: **Donna M Machin**  
Term Start date: **2019-06-20**  
Term End date:  
Position: **Manse Chairperson**  
At Arms Length with other Directors? **No**

#### Director/trustee and like official # 7

Full name: **Dale T Machin**  
Term Start date: **2014-02-28**  
Term End date:  
Position: **Co-Chair Trustees**  
At Arms Length with other Directors? **No**

#### Director/trustee and like official # 8

Full name: **Michele B Stone**  
Term Start date: **2021-03-03**  
Term End date:  
Position: **Secretary of Trustees**  
At Arms Length with other Directors? **No**

#### Director/trustee and like official # 9

Full name: **John G Cameron**  
Term Start date:  
Term End date:  
Position: **Trustee Co-Chair**  
At Arms Length with other Directors? **No**

#### Director/trustee and like official # 10

Full name: **Mary I Cameron**  
Term Start date:  
Term End date:  
Position: **Trustee**  
At Arms Length with other Directors? **No**

Showing 1 to 10 of 10 entries on this page

# St. Peter's-Grand River-Loch Lomond Pastoral Charge

## Balance Sheet as of 2024-12-31

Printed: February 10, 2025

<b>ASSETS</b>		
1000	St. Peter's United Church- Local (RBC)	18,550.74
1005	St. Peter's United Church - Local (ECCU)	6.59
1010	Memorial & Organ Funds (RBC)	785.31
1015	Memorial & Organ Funds (ECCU)	3,127.54
1020	Sunday School Account (RBC)	49.77
1030	Mission & Service (RBC)	11.09
1040	SP-GR-LL Pastoral Charge Account (RBC)	13,693.96
<b>1200</b>	<b>Accounts Receivable</b>	
1220	Accounts Receivable all others	4,133.99
	TOTAL Accounts Receivable	4,133.99
1260	Federal Sales Tax Recoverable	0.00
1270	Provincial Sales Tax Recoverable	0.00
1280	Sales Tax Rebates Due	4,582.56
<b>1300</b>	<b>Short Term Investments</b>	
1301	Non-redeemable 1 year GIC - RBC	50,000.00
1302	One Year Cashable GIC - RBC	25,000.00
	TOTAL Short Term Investments	75,000.00
<b>1400</b>	<b>Land and Buildings in Canada (Total)</b>	
1401	St. Peter's United Church-land & buildin	178,800.00
1402	St. Peter's Church Hall-land & building	121,900.00
1403	SP-GR-LL Pastoral Charge Manse	193,500.00
	TOTAL Land and Buildings in Canada (Total)	494,200.00
1500	Long Term Investments-RBC Shares	136,115.64
	<b>TOTAL ASSETS</b>	<b>750,257.19</b>
<b>LIABILITIES and FUNDS</b>		
2100	Accounts Payable	1,903.69
<b>3000</b>	<b>Unrestricted Funds</b>	
3010	Local (General) Fund	79,242.07
3020	Sunday School Fund	51.87
	TOTAL Unrestricted Funds	79,293.94
<b>3100</b>	<b>Restricted Funds</b>	
3110	Hall Fund	8,572.73
3115	Property Renovation & Upgrade Fund	26,187.90
3120	Memorial Fund	2,557.26
3125	Organ Repair & Replacement Fund	1,525.16
3130	Bulletins Fund	-467.88
3135	Prayer Shawl Fund	357.66
	TOTAL Restricted Funds	38,732.83
3200	UCC Mission & Service Fund	11.09
3300	Property/Long Term Investment Asset Fund	630,315.64
	<b>TOTAL LIABILITIES and FUNDS</b>	<b>750,257.19</b>

# St. Peter's-Grand River-Loch Lomond Pastoral Charge

## Income Statement

For the period 2024-01-01 to 2024-12-31

Printed: February 10, 2025

### REVENUE

<b>4000</b>	<b>Tax-Receipted Gifts</b>	
4010	Local (General) Fund Offerings Received	45,739.00
4020	Hall Fund Offerings Received	1,296.00
4030	Property Reno & Upgrade Fund Received	4,025.00
4040	Mission&Service Fund Offerings Received	3,865.00
4050	Memorial Fund Offerings Received	155.00
4060	Bulletins Offerings Received	400.00
4070	Prayer Shawl Offerings Received	45.00
	TOTAL Tax-Receipted Gifts	<u>55,525.00</u>
4200	Non-Receipted Gifts	2,942.19
<b>4310</b>	<b>Revenue from Province/Territory Gov't</b>	
4311	Rental - Province of Nova Scotia	2,993.99
4312	Grant-Community Facilities Improvement	50,000.00
	TOTAL Revenue from Province/Territory Gov't	<u>52,993.99</u>
<b>4320</b>	<b>Revenue from Municipality/Regional Gov't</b>	
4321	Rental - County of Richmond	9,110.00
4322	Grant - County of Richmond -Hall project	3,000.00
	TOTAL Revenue from Municipality/Regional Gov't	<u>12,110.00</u>
<b>4500</b>	<b>Interest Income</b>	
4501	Interest Local ECCU	0.12
4503	Interest Memorial ECCU	73.05
4504	Interest M&S RBC	0.03
4505	Interest Charge Acct RBC	0.19
	TOTAL Interest Income	<u>73.39</u>
4700	Rental - Misc. Hall	2,695.00
<b>4720</b>	<b>Non-Receipted Fundraising Revenue</b>	
4721	Free Will Offerings at Gatherings	2,090.75
4722	Prayer Shawl Fundraising	274.00
4723	Property Reno & Upgrade Fund-Not Receipt	4,500.00
4724	Faith Formation Event Revenue	88.05
4725	Concert Revenue	1,855.00
	TOTAL Non-Receipted Fundraising Revenue	<u>8,807.80</u>
<b>4800</b>	<b>Other Revenue</b>	
4810	Grants other than Gov't Source-Project	62,066.03
	TOTAL Other Revenue	<u>62,066.03</u>
<b>TOTAL REVENUE</b>		<b><u>197,213.40</u></b>

### EXPENSE

<b>5010</b>	<b>Travel and Vehicle Expenses</b>	
5011	Ministerial Travel - KM	1,797.91
5012	Sunday Supply Travel - KM & Meal	206.58
	TOTAL Travel and Vehicle Expenses	<u>2,004.49</u>
<b>5020</b>	<b>Interest and Bank Charges</b>	
5021	Local Bank Charges - RBC	134.75

Income Statement

For the period 2024-01-01 to 2024-12-31

Printed: February 10, 2025

**EXPENSE**

**5020 Interest and Bank Charges**

5022	PAR Fees - from RBC	60.50
5023	Memorial Bank Charges - RBC	9.00
5024	M&S Bank Charges - RBC	27.00
	TOTAL Interest and Bank Charges	<u>231.25</u>

**5030 Licenses, Memberships and Dues**

5031	United Church of Canada Assessment	2,232.00
	TOTAL Licenses, Memberships and Dues	<u>2,232.00</u>

**5100 Office Supplies and Expenses**

5110	Manse Telephone and Internet	1,342.52
5111	Minister's Cell Phone	978.11
5112	Software	245.09
5113	ADP Processing Fee	694.83
5114	Meeting Expenses	35.00
5120	Other Office Expenses	1,592.79
	TOTAL Office Supplies and Expenses	<u>4,888.34</u>

**5150 Occupancy Costs**

**5160 Furnace Oil**

5161	Furnace Oil Manse	2,551.63
5162	Furnace Oil Church	2,295.78
5163	Furnace Oil Hall	719.51
	TOTAL Furnace Oil	<u>5,566.92</u>

**5165 Power**

5166	Power Manse	1,777.60
5167	Power Hall	1,912.33
5168	Power Church	876.10
	TOTAL Power	<u>4,566.03</u>

**5170 Water & Sewer**

5171	Water & Sewer Manse	1,058.90
5172	Water & Sewer Hall	825.38
	TOTAL Water & Sewer	<u>1,884.28</u>

**5180 Maintenance & Repair**

5181	Maintenance Manse	3,887.46
5182	Maintenance Hall	5,286.54
5183	Maintenance Church	878.12
5184	Snow Removal Church	1,284.80
5185	Snow Removal - Hall	2,287.39
	TOTAL Maintenance & Repair	<u>13,624.31</u>

**5190 Property Taxes**

5191	Property Taxes Manse	2,886.72
	TOTAL Property Taxes	<u>2,886.72</u>

	TOTAL Occupancy Costs	28,528.26
5199	Property Reno & Upgrade Expense	57,934.36

Income Statement

For the period 2024-01-01 to 2024-12-31

Printed: February 10, 2025

**EXPENSE**

<b>5230</b>	<b>Education and Training</b>	
5231	Minister's Continuing Education	643.60
	TOTAL Education and Training	643.60
<b>5300</b>	<b>Payroll Expenses</b>	
5310	Minister's Salary	45,390.48
5320	CPP Employer Portion	2,499.36
5330	EI Employer Portion	1,347.84
5340	UCC Benefits Employer Portion	11,603.76
5350	Sunday Pulpit Supply	741.00
	TOTAL Payroll Expenses	61,582.44
<b>5420</b>	<b>Purchases and non-capitalized Assets</b>	
5421	Technology - Office	79.35
5422	Technology - Sanctuary-Memorial	2,430.53
	TOTAL Purchases and non-capitalized Assets	2,509.88
<b>5500</b>	<b>Charitable Gifts to Qualified Donees</b>	
5501	Parkinson Canada	250.00
5502	Legion Poppy Campaign	75.00
5503	Atlantic School of Theology	100.00
5504	UCC - Mission & Service	3,865.00
5505	Observer Publications Inc-Broadview	100.00
5506	St. Peter's & Area Food Bank Society	450.00
5507	Strait Richmond Palliative Care Society	200.00
5508	Leeside Society	300.00
	TOTAL Charitable Gifts to Qualified Donees	5,340.00
<b>5520</b>	<b>Insurance</b>	
5521	Insurance Manse	1,799.00
5522	Insurance Church & Hall	11,164.83
5523	Insurance Liability - Abuse	1,857.05
	TOTAL Insurance	14,820.88
<b>5600</b>	<b>Worship, Outreach &amp; Gatherings</b>	
5601	Worship Expenses	443.10
5602	Faith Formation Expenses	445.09
5603	Subscriptions	120.34
5604	Bulletin Supplies	902.98
5605	Offering Envelopes	273.54
5606	Supplies for Gatherings	525.59
5607	Prayer Shawl Supplies	1,064.27
5608	Visitation for Sick & Shut-ins	260.49
5609	Benevolent Gift Cards	100.00
5610	Sunday School Supplies	30.20
	TOTAL Worship, Outreach & Gatherings	4,165.60
5700	Gifts & Honoraria	777.26

**St. Peter's-Grand River-Loch Lomond Pastoral Charge**

**Income Statement**

**For the period 2024-01-01 to 2024-12-31**

Printed: February 10, 2025

**EXPENSE**

5799 Bank Reconciliation

-20.00

**TOTAL EXPENSE**

185,638.36

**NET INCOME**

11,575.04

**2025 BUDGET -DRAFT**  
**ST. PETER'S - GRAND RIVER - LOCH LOMOND PASTORAL CHARGE**  
**ST. PETER'S UNITED CHURCH**

**EXPENDITURES:**

**Ministerial:**

	<u>2024 Budget:</u>	<u>2025 Draft Budget</u>	<u>NOTES</u>
Salary	\$ 45,390.00	\$46,752.20	per UCC salary schedule & contract
UCC Benefits - Employer Portion	\$ 11,604.00	\$12,318.48	As per actual costs derived from actual first
CPP & EI - Employer Portion	\$ 3,833.00	\$3,957.12	pp x 24 pp/year
Travel	\$ 2,500.00	\$2,500.00	55/km - unchanged
Continuing Education	\$ 1,640.00	\$1,689.00	per UCC Reimbursements
Sunday Pulpit Supply - includes travel & meal	\$ 4,000.00	\$4,000.00	covers 8 Sundays
<b>TOTAL MINISTERIAL</b>	<b>\$ 68,967.00</b>	<b>\$ 71,216.80</b>	<b>53.38%</b>

**Worship, Outreach and Gatherings:**

Worship supplies (candles, palms etc)	\$ 500.00	\$500.00	Unchanged
Faith Formation	\$ 150.00	\$500.00	Actual spent in 2024
Subscriptions (Gathering, Broadview)	\$ 120.00	\$120.00	Unchanged
Technology for Sanctuary	\$ 250.00	\$250.00	split \$500 with Admin.
Bulletins	\$ 500.00	\$500.00	Unchanged
Offering envelopes	\$ 300.00	\$300.00	Covers 45 boxes
Supplies for Gatherings	\$ 500.00	\$500.00	Unchanged
<b>Outreach</b>			
Christmas Outreach	\$ 1,000.00	\$1,000.00	unchanged
Benevolent Gift Cards	\$ 100.00	\$100.00	unchanged
Legion Poppy Campaign	\$ 75.00	\$75.00	unchanged
Prayer Shawl	\$ 250.00	\$0.00	Removed from budget-Uses only funds that group gets through fundraising
Gifts & Visitation for Sick and Shut-in	\$ 400.00	\$400.00	unchanged
<b>TOTAL WORSHIP, OUTREACH &amp; GATHERINGS</b>	<b>\$ 4,145.00</b>	<b>\$ 4,245.00</b>	<b>3.18%</b>

**Administrative:**

**Office:**

ADP Salary Processing	\$ 720.00	\$720.00	unchanged
Software	\$ 250.00	\$250.00	unchanged
Technology	\$ 250.00	\$250.00	Split \$500 with Worship
Manse Telephone & Internet	\$ 1,500.00	\$1,500.00	unchanged
Local Bank and PAR charges	\$ 200.00	\$210.00	PAR up - a good thing!
M&S Bank Charges	\$ 30.00	\$30.00	unchanged
Memorial Bank Charges	\$ 30.00	\$15.00	Reduced to reflect actual
Cell Phone	\$ 1,000.00	\$1,000.00	As per contract
General Office Supplies	\$ 1,500.00	\$1,500.00	unchanged
<b>TOTAL OFFICE</b>	<b>\$ 5,480.00</b>	<b>\$ 5,475.00</b>	

**Assessment:**

United Church of Canada	\$ 2,232.00	\$3,435.00	Up based on 2023 revenues
<b>TOTAL ASSESSMENTS</b>	<b>\$ 2,232.00</b>	<b>\$ 3,435.00</b>	

**Meetings:**

Regional Council AGM	\$ 1,500.00	\$1,500.00	unchanged
Video Conferencing - Zoom	\$ 50.00	\$50.00	just in case
<b>TOTAL MEETINGS</b>	<b>\$ 1,550.00</b>	<b>\$ 1,550.00</b>	

**TOTAL ADMINISTRATIVE**      **\$ 9,262.00**      **\$ 10,460.00**      **7.84%**

**Operating Expenses:**

**Utilities:**

*Fuel & Furnace*

Manse	\$	5,000.00	\$3,000.00	reduced closer to actual
Hall	\$	1,500.00	\$0.00	Furnace Removed
Church	\$	3,500.00	\$3,000.00	reduced closer to actual

*Power*

Manse	\$	2,000.00	\$2,000.00	Unchanged
Hall	\$	2,000.00	\$2,500.00	Using heat pumps but hopefully won't need this - solar panels
Church	\$	1,000.00	\$1,000.00	Unchanged

*Water & Sewer*

Manse	\$	1,100.00	\$1,100.00	unchanged
Hall	\$	1,000.00	\$1,000.00	unchanged

<b>TOTAL UTILITIES</b>	\$	<b>17,100.00</b>	\$	<b>13,600.00</b>	
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**Insurance:**

Manse	\$	1,500.00	\$2,200.00	Greatly increased
Church & Hall	\$	10,300.00	\$12,000.00	Increased
Liability - Abuse Policy	\$	1,700.00	\$1,900.00	Increased

<b>TOTAL INSURANCE</b>	\$	<b>13,500.00</b>	\$	<b>16,100.00</b>	
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**Property Taxes:**

Manse	\$	2,900.00	\$3,300.00	Property assessment up
Church & Hall - Exempt	\$	-	\$0.00	

<b>TOTAL PROPERTY TAXES</b>	\$	<b>2,900.00</b>	\$	<b>3,300.00</b>	
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**Maintenance:**

Manse	\$	4,500.00	\$4,500.00	unchanged
Snow removal	\$	3,500.00	\$3,500.00	unchanged
Church & Hall	\$	4,500.00	\$5,000.00	Closer to actual spent

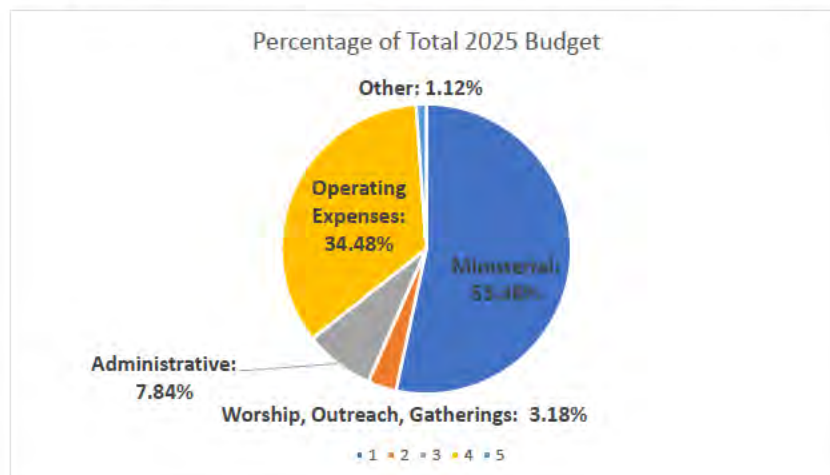
<b>TOTAL MAINTENANCE</b>	\$	<b>12,500.00</b>	\$	<b>13,000.00</b>	
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<b>TOTAL OPERATING EXPENSES</b>	\$	<b>46,000.00</b>	\$	<b>46,000.00</b>	<b>34.48%</b>
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**Other:**

Gifts and Honoraria	\$	1,500.00	\$1,500.00	unchanged	
<b>TOTAL OTHER</b>	\$	<b>1,500.00</b>	\$	<b>1,500.00</b>	<b>1.12%</b>

<b>TOTAL BUDGETED EXPENDITURES</b>		<b>2024</b>	<b>2025</b>	
	\$	<b>129,874.00</b>	<b>133,421.80</b>	<b>100%</b>



# St. Peter's United Church Hall

9917 Grenville Street, St. Peter's, NS

## Access-Ability Project 2025-2026

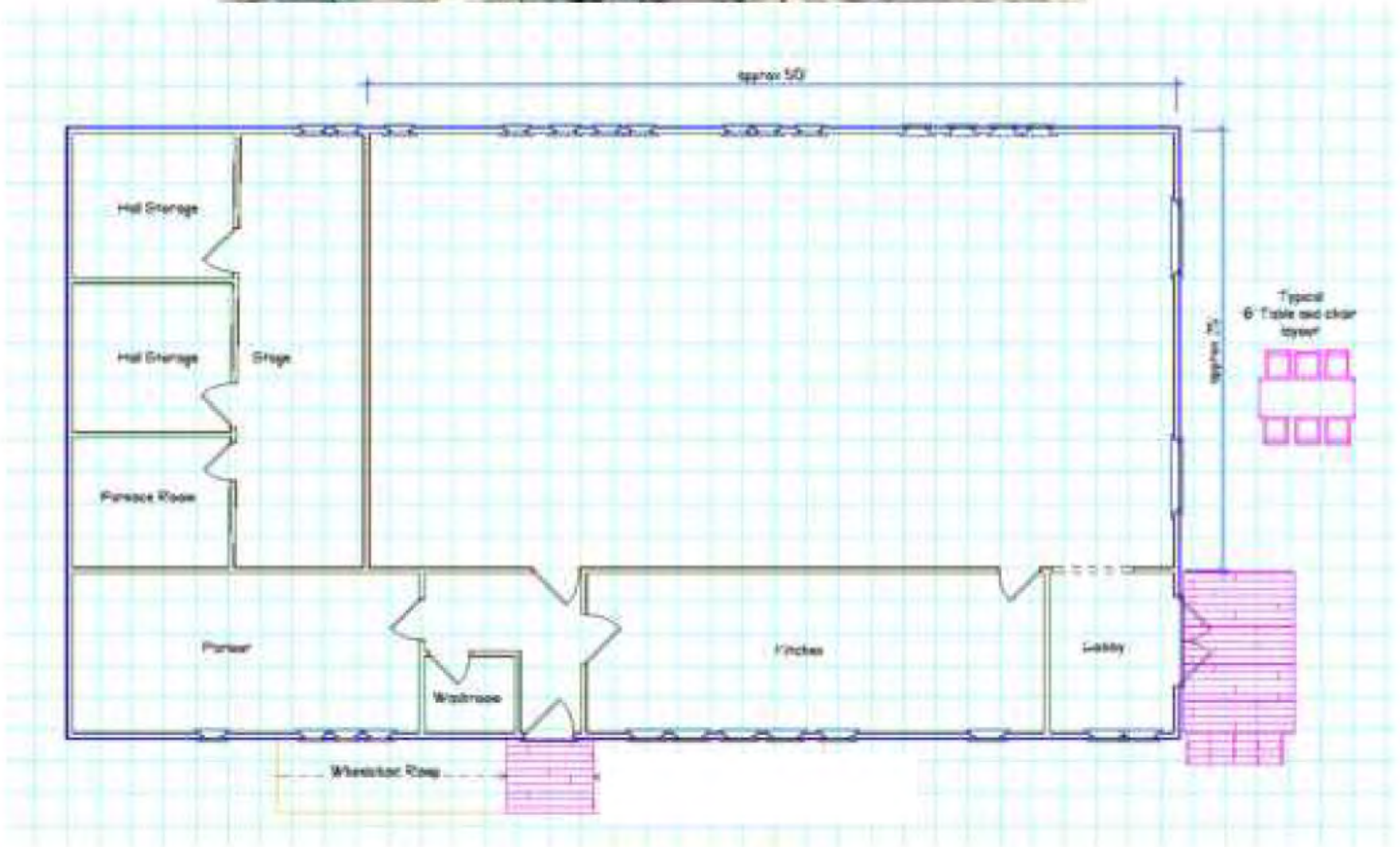
Work to be performed April 1, 2025 to March 31, 2026



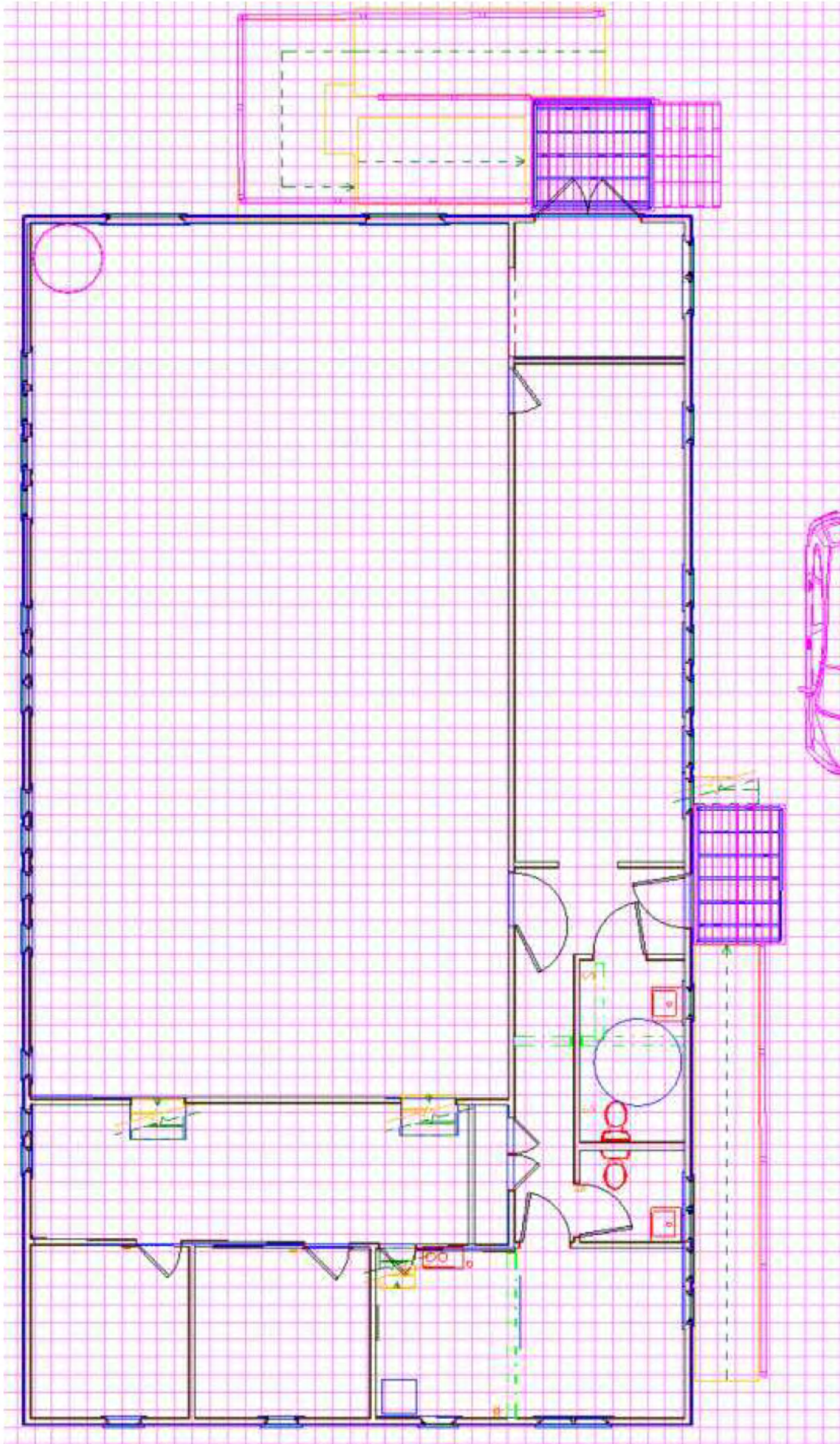
## Addendum 1 of 2: Scope of Work

This project provides for the reconfiguring of the existing single washroom, parlour room and abandoned furnace room to accommodate a new accessible washroom, a second washroom and, unique to the village, a greenroom off the stage. Includes creating interior barrier free access to the washrooms from a new wheelchair access ramp and automatic door opener at the front entrance; enlarge of the side vestibule entry and lengthen side ramp. Will enhance the user environment with signage and some additional baseboard heaters.

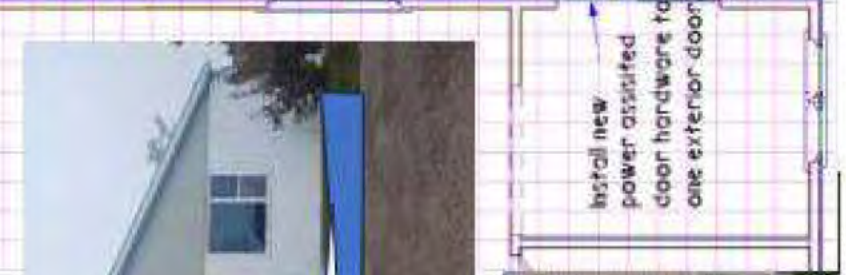
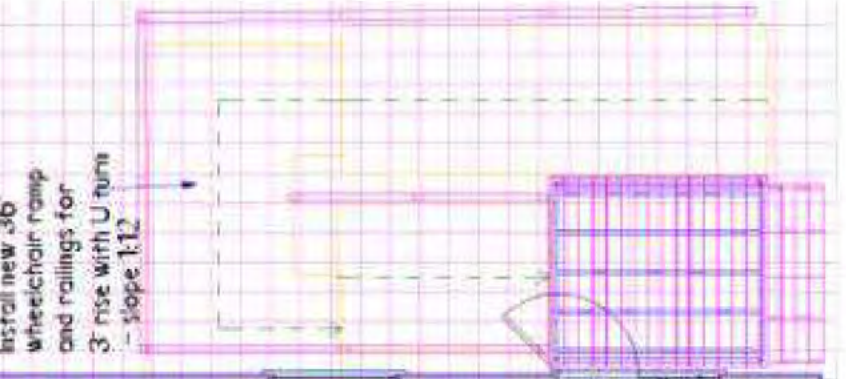
**Contact: Pierre LaRochelle**  
**(902) 631-2822**  
**pierreprfamily@gmail.com**



Existing St. Peter's United Church Hall Layout



Proposed St. Peter's United Church Hall Reconfiguration



## Accessible / Barrier Free Ramp Design

As required by the 2022 Nova Scotia Building Code Regulations (Accessibility Schedule "C") & the 2015 National Building Code of Canada

### Power Door Operator:

A power door operator is required on every Barrier Free entrance where:

- The entrance is for a Hotel, Group B - Care or Treatment occupancy (i.e. a Care Home),
- The building or suite is more than 500 m<sup>2</sup> (5,382 ft<sup>2</sup>) in building area and contains a Group A - Assembly (i.e. Restaurant), a Group D - Business & Personal Services (i.e. Office), or a Group E - Mercantile (i.e. Store) occupancy, or
- Where it takes more than 38N (8 ½ lbs) of force to operate and external, or 22N (5 lbs) of force to operate and internal or sliding Barrier Free door.

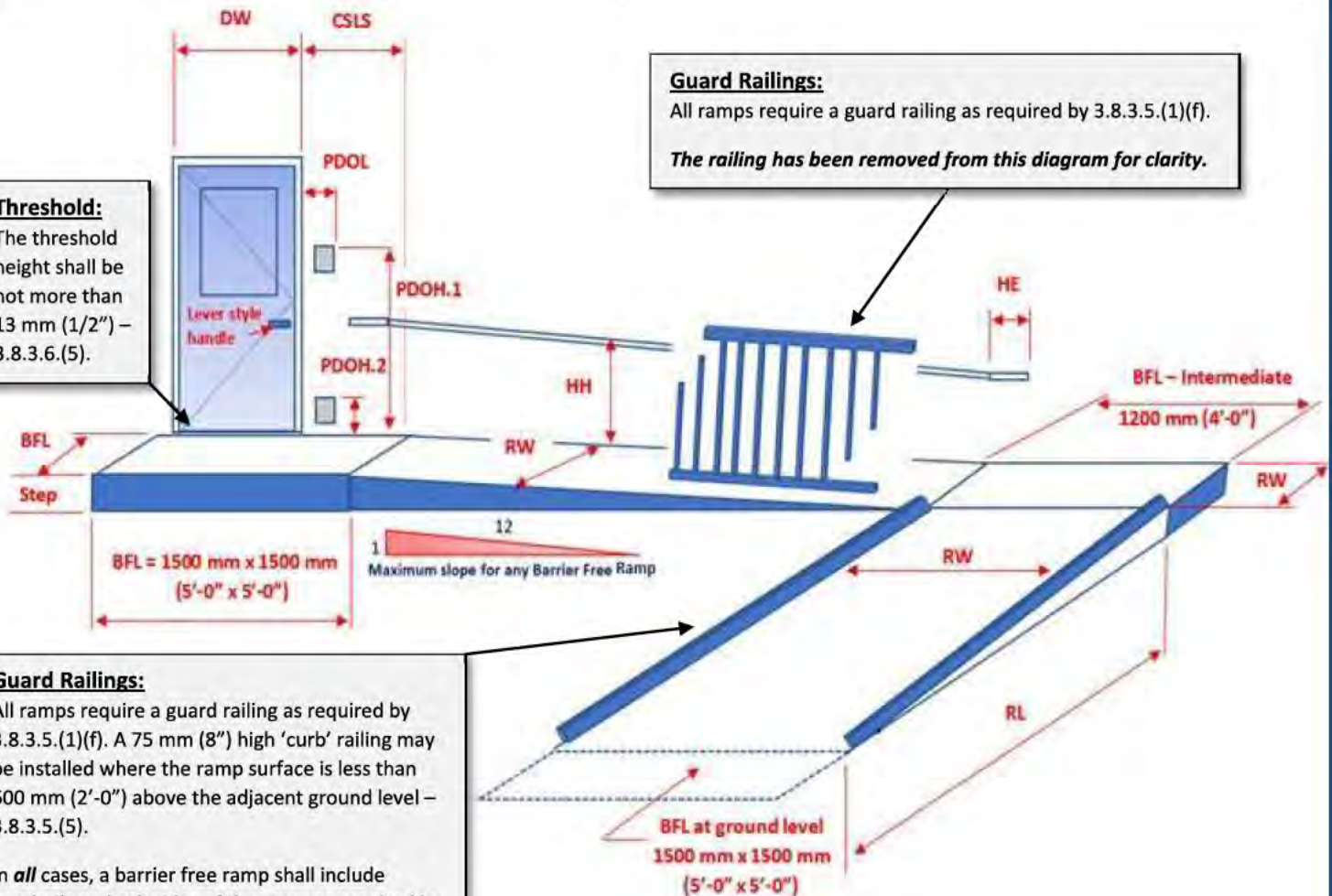
### Threshold:

The threshold height shall be not more than 13 mm (1/2") - 3.8.3.6.(5).

### Guard Railings:

All ramps require a guard railing as required by 3.8.3.5.(1)(f).

*The railing has been removed from this diagram for clarity.*



### Guard Railings:

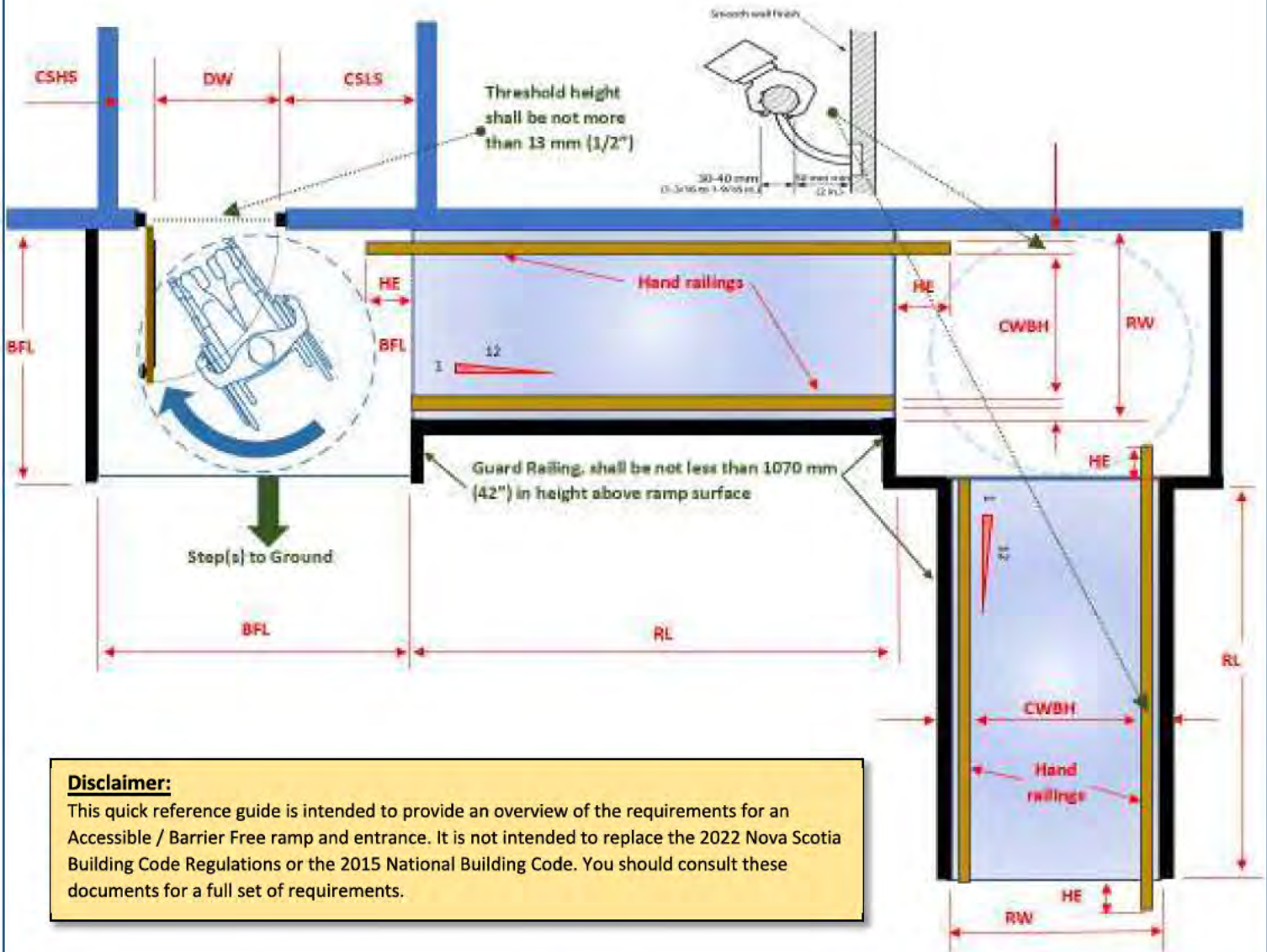
All ramps require a guard railing as required by 3.8.3.5.(1)(f). A 75 mm (8") high 'curb' railing may be installed where the ramp surface is less than 600 mm (2'-0") above the adjacent ground level - 3.8.3.5.(5).

In **all** cases, a barrier free ramp shall include handrails on both sides of the ramp as required by 3.8.3.5.(1)(e) and 3.4.6.5.(15)

Short Description	Description	Minimum	Maximum	Code Reference
<b>BFL</b>	Barrier Free Landing	1500 x 1500 mm (5' x 5')	No Limit	3.8.3.5.(1)(c).
<b>CSLS</b>	Clear Space Latch Side	300 mm (1'-0") door swings away or 600 mm (2'-0") door swings towards	No Limit	3.8.3.5.(1)(c).
<b>CWBH</b>	Clear Width Between Handrails	870 mm (2'-10.25" or 34 ¾")	No Limit	3.8.3.5.(1)(a). and 3.4.6.5.(2).
<b>DW</b>	Doorway width (clear space)	800 mm (2'-7 1/2" or 31 ½")	No Limit	3.8.3.6.(2).
<b>HH</b>	Handrail Height	865 mm (2'-10" or 34")	965 mm (3'-2" or 38")	3.8.3.5.(1)(e).
<b>HE</b>	Handrail Extensions	300 mm (1'-0")	No Limit	3.4.6.5.(12).
<b>PDOL</b>	Power Door Operator Location	300 mm (1'-0")	1500 mm (5' or 60")	3.8.3.6.(6)(a).
<b>PDOH.1</b>	Power Door Operator Height - 1	900 mm (3'-0" or 36")	1100 mm (3'-7" or 43")	3.8.2.7.(1). and 3.8.3.6.(6)
<b>PDOH.2</b>	Power Door Operator Height - 2	150 mm (6")	300 mm (1'-0" or 12")	3.8.2.7.(1). and 3.8.3.6.(6)
<b>RL</b>	Ramp Length between landings	Based on 1:12 max. ramp slope	9.0 meters (29'-6")	3.8.3.5.(1)(d).
	<b>h</b>	1070 mm	No Limit	3.8.3.5

## Acceptable Ramp & Entrance Design Options

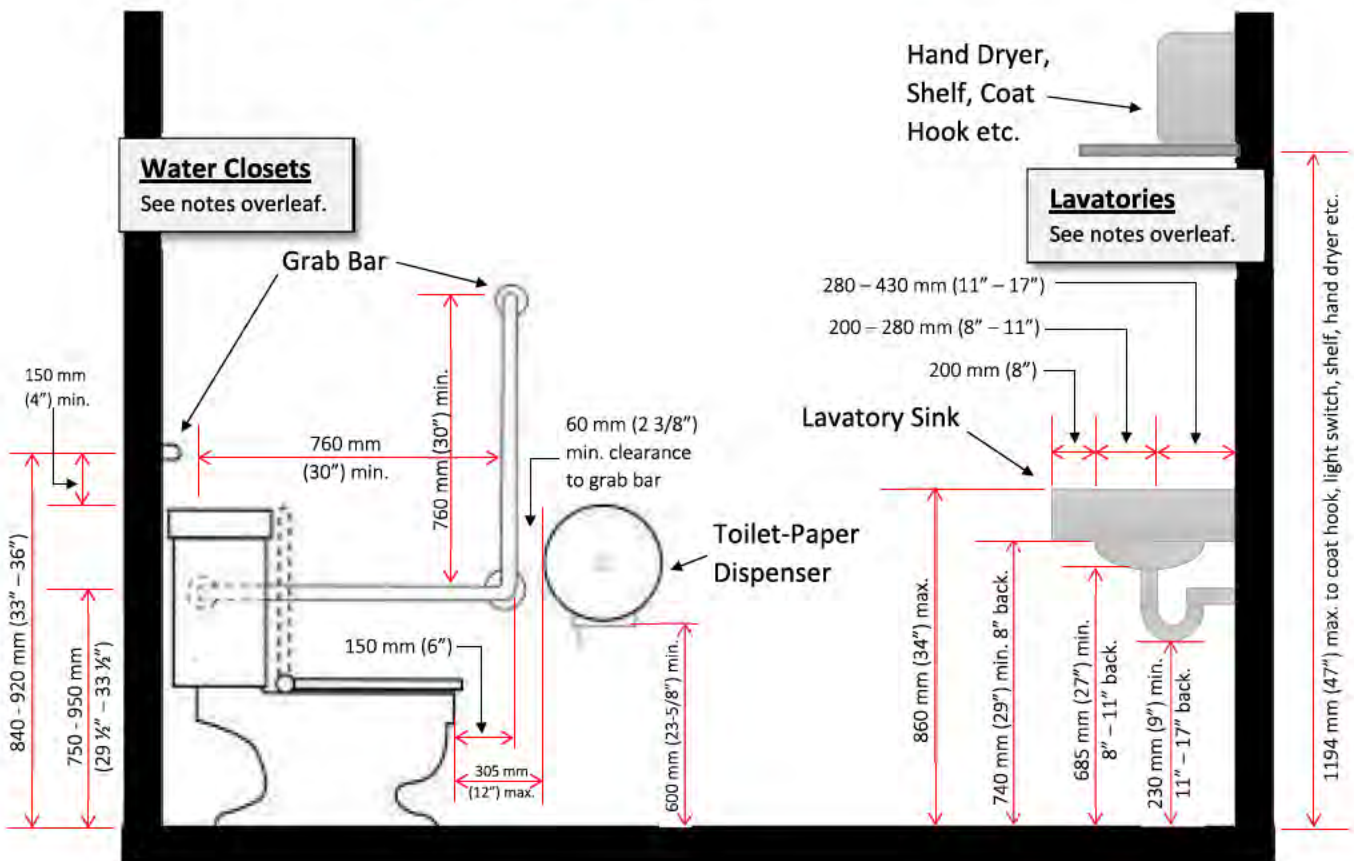
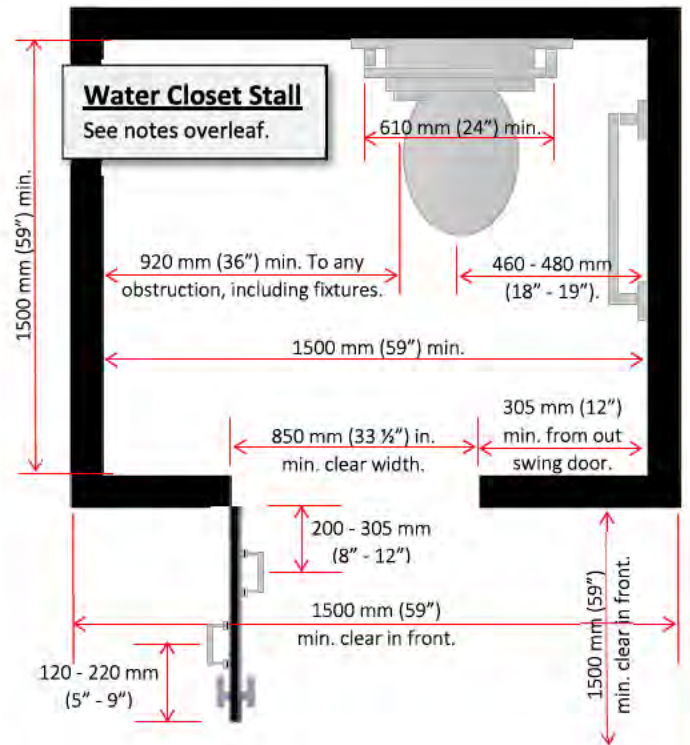
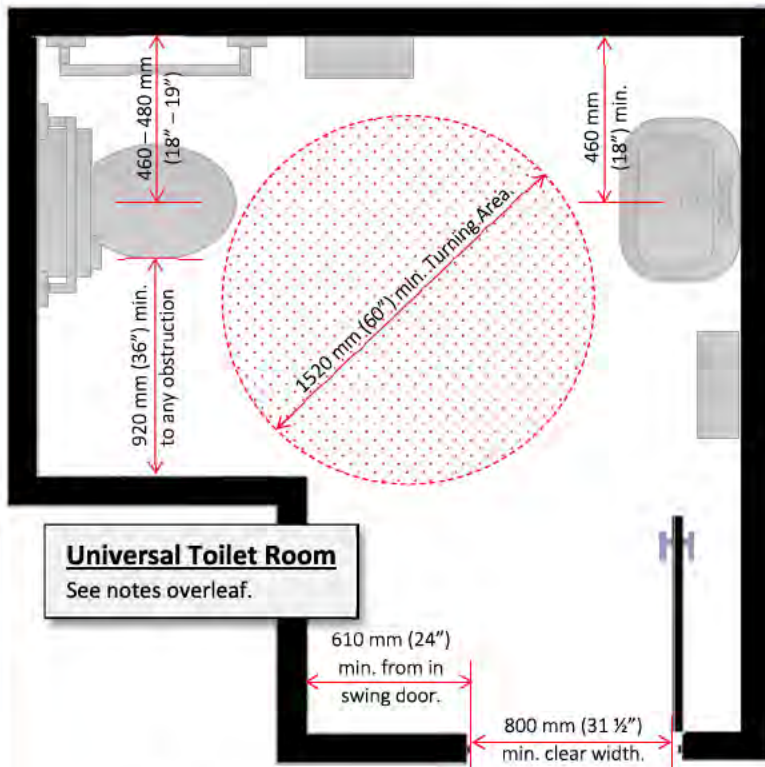
That meet the intent of Articles 3.8.2.1 to 3.8.2.6 of the 2022 Nova Scotia Building Code Regulations



Short Description	Description	Minimum	Maximum	Code Reference
<b>BFL</b>	Barrier Free Landing	1500 x 1500 mm (5' x 5')	No Limit	3.8.3.5.(1)(c).
<b>CSLS</b>	Clear Space Latch Side	300 mm (1'-0") door swings away or 600 mm (2'-0") door swings towards	No Limit	3.8.3.5.(1)(c).
<b>CWBH</b>	Clear Width Between Handrails	870 mm (2'-10.25" or 34 ¼")	No Limit	3.8.3.5.(1)(a). and 3.4.6.5.(2).
<b>DW</b>	Doorway width (clear space)	800 mm (2'-7 1/2" or 31 ½")	No Limit	3.8.3.6.(2).
<b>HH</b>	Handrail Height	865 mm (2'-10" or 34")	965 mm (3'-2" or 38")	3.8.3.5.(1)(e).
<b>HE</b>	Handrail Extensions	300 mm (1'-0")	No Limit	3.4.6.5.(12).
<b>PDOL</b>	Power Door Operator Location	300 mm (1'-0")	1500 mm (5' or 60")	3.8.3.6.(6)(a).
<b>PDOH.1</b>	Power Door Operator Height - 1	900 mm (3'-0" or 36")	1100 mm (3'-7" or 43")	3.8.2.7.(1). and 3.8.3.6.(6)
<b>PDOH.2</b>	Power Door Operator Height - 2	150 mm (6")	300 mm (1'-0" or 12")	3.8.2.7.(1). and 3.8.3.6.(6)
<b>RL</b>	Ramp Length between landings	Based on 1:12 max. ramp slope	9.0 meters (29'-6")	3.8.3.5.(1)(d).
<b>RW</b>	Total Ramp Width	1070 mm (42")	No Limit	3.8.3.5.(1)(e). and 3.4.6.5.(15).
(Inset image)	Handrail clearance to wall	50 mm (2") or 60 mm (2 ½")	Not applicable	3.4.6.5.(13).
(Inset image)	Diameter of handrail	30 mm (1 3/16")	43 mm (1 ¾")	3.4.6.5.(5).
(Inset image)	Guard railing (height)	1070 mm (42")	Not applicable	3.8.3.5.(1)(f). and 3.4.6.6.

## Barrier Free Washroom for Non-Residential Occupancies

As required by the 2022 Nova Scotia Building Code Regulations (Accessibility Schedule "C") & the 2015 National Building Code of Canada



# ACCESSIBLE / BARRIER FREE WASHROOMS

## For Non-Residential Occupancies

Listed below are the minimum acceptable Barrier Free design requirements for washrooms in Non-Residential occupancies. For full details please refer to Schedule "C" Accessibility of the 2022 Nova Scotia Building Code Regulations, specifically Section 3.8 Accessibility.

### WATER CLOSET STALL

- The interior dimensions of the stall shall be a minimum of 1500 mm (59") between walls.
- The door to the stall is to be self-closing and will be no more than 50 mm (2") ajar when at rest.
- The stall door shall swing outwards unless there is sufficient room within the stall to permit the door to close without interfering with a wheelchair.
- There will be a minimum clear width of 1500 mm (59") in front of the stall, and a minimum depth of 1500 mm (59") from the front of the stall to any other fixture, obstruction or wall.
- The stall will be equipped with an 'L' shaped grab-bar installed on the wall to the side of the water closet. The grab-bar shall have a minimum length & height of 760 mm (30") and shall be installed between 750-950 mm (29 ½" – 33 ½") above the floor.
- The stall shall also have a grab bar installed at a height of 840-920 mm (33" – 36") on the wall behind the water closet. The grab bar shall have a width of not less than 610 mm (24").

### UNIVERSAL TOILET ROOM

- The room shall have an unobstructed turning area a minimum of 1520 mm (60") in diameter.
- Coat hooks, light switches, shelves, soap dispensers, hand dryers etc. shall be installed no more than 1194 mm (47") above floor level.

### WATER CLOSETS

- Water closets will be equipped with an 'L' shaped grab-bar installed on the wall to the side of the water closet. The grab-bar shall have a minimum length & height of 760 mm (30") and shall be installed between 750-950 mm (29 ½" – 33 ½") above the floor.
- Water closets shall also have a grab bar installed at a height of 840-920 mm (33" – 36") on the wall behind the water closet. The grab bar shall have a width of not less than 610 mm (24").

### LAVATORIES

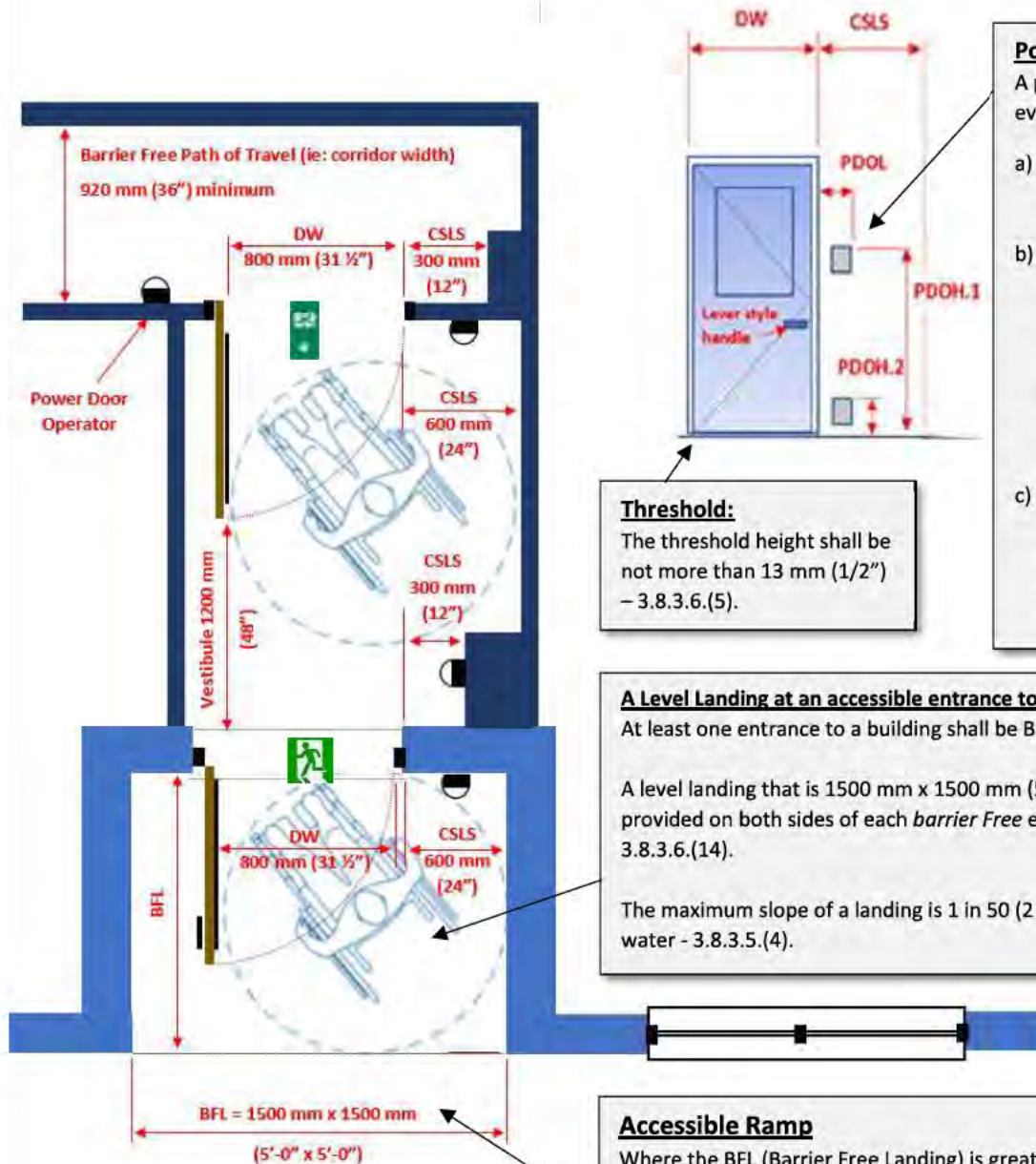
- All clearances underneath the lavatory sink shall be a minimum of 760 mm (30") wide.

### CONTACT US

**Applicants may contact HRM** to obtain the required Building Permit, or to speak to a Building Official for advice and clarification of any of the requirements outlined above, by visiting the Customer Service Center located at **5251 Duke St, 3rd Floor, Suite 300, Duke Tower, Halifax**, or by calling 311.

## Accessible / Barrier Free Entrance Design

As required by the 2022 Nova Scotia Building Code Regulations (Accessibility Schedule "C") & the 2015 National Building Code of Canada



### Power Door Operator:

A power door operator is required on every Barrier Free entrance where:

- The entrance is for a Hotel, Group B - Care or Treatment occupancy (i.e. a Care Home),
- The building or suite is more than 500 m<sup>2</sup> (5,382 ft<sup>2</sup>) in building area and contains a Group A - Assembly (i.e. Restaurant), a Group D - Business & Personal Services (i.e. Office), or a Group E - Mercantile (i.e. Store) occupancy, or
- Where it takes more than 38N (8 ½ lbs) of force to operate an exterior, or 22N (5 lbs) of force to operate an interior or sliding Barrier Free door.

### Threshold:

The threshold height shall be not more than 13 mm (1/2") - 3.8.3.6.(5).

### A Level Landing at an accessible entrance to a building:

At least one entrance to a building shall be Barrier Free - 3.8.2.2.(1). and (2).

A level landing that is 1500 mm x 1500 mm (5'-0" x 5'-0") in area shall be provided on both sides of each barrier Free entrance - 3.8.3.5.(1)(c). and 3.8.3.6.(14).

The maximum slope of a landing is 1 in 50 (2 %) where designed to drain rain-water - 3.8.3.5.(4).

### Accessible Ramp

Where the BFL (Barrier Free Landing) is greater than 13 mm ( 1/2" ) above the ground, sidewalk or exterior parking area, an "Accessible Ramp" or walkway is required leading up to the BFL (Barrier Free Landing).

Please refer to an additional handout for the required details pertaining to an "Accessible Ramp".

Short Description	Description	Minimum	Maximum	Code Reference
<b>BFL</b>	Barrier Free Landing	1500 x 1500 mm (5' x 5')	No Limit	3.8.3.5.(1)(c).
<b>CSLS</b>	Clear Space Latch Side	300 mm (1'-0") door swings away or 600 mm (2'-0") door swings towards	No Limit	3.8.3.5.(1)(c).
<b>DW</b>	Doorway width (clear space)	800 mm (2'- 7 1/2" or 31 ½")	No Limit	3.8.3.6.(2).
<b>PDOL</b>	Power Door Operator Location	300 mm (1'-0")	1500 mm (5' or 60")	3.8.3.6.(6)(a).
<b>PDOH.1</b>	Power Door Operator Height - 1	900 mm (3'-0" or 36")	1100 mm (3'-7" or 43")	3.8.2.7.(1). and 3.8.3.6.(6)
<b>PDOH.2</b>	Power Door Operator Height - 2	150 mm (6")	300 mm (1'-0" or 12")	3.8.2.7.(1). and 3.8.3.6.(6)

# St. Peter's United Church Hall

9917 Grenville Street, St. Peter's, NS

## Accessibility Project 2025-2026

Work to be performed April 1, 2025 to March 31, 2026



**ST. PETER'S  
UNITED CHURCH**



**Come in to the  
Presence of God**  
Sunday Service: 11 am  
PO Box 201, 9915 Grenville St.  
St. Peter's, NS  
BOE 3B0

## Addendum 2 of 2: Financial Details

Contact: Pierre LaRochelle  
(902) 631-2822  
pierreprfamily@gmail.com

Hall Accessibility Scope of Work	NOTES
<i>Rental Port-a-potty must remain accessible throughout the project. Construction worksite restricted to work area, stage and exterior of building. Dust barriers to be installed around work areas and along front of stage if used as a work area.</i>	
PARLOUR/FURNACE ROOM RENO	NOTES
<b>Labour</b>	
Demolish wall separating existing furnace room and parlour.	
Remove thru ceiling projections	
Remove abandoned 4" stack.	
Create panel door access over recessed power connections on wall	
Install new hung window to match other stage room windows	
Install new accessible enclosure around air exchanger	
Repair parlour in-wall cupboard as required.	
Install any subfloor repairs in furnace room, one trapdoor framing, underlayment throughout furnace, parlour, new washrooms and hallway as phased work progresses. Note: Slope floors or ramps at changes in level more than 13 mm. (Typical underlayment and vinyl =< 13mm)	
Drywall, patch and repair walls and ceiling	
Install new steps from stage.	
Install vinyl flooring throughout project area	
Install new flush trapdoor	
Install new baseboard and trims	
<b>Electrical</b>	
Remove abandoned router and phone cables.	
Reroute existing router to wall hung on north wall.	
Remove one, relocate other ceiling light with motion detector	
Install new duplex receptacle.	
Install baseboard heater and WiFi Thermostat	
HVAC - Labour - none	
<b>Materials</b>	
New ceiling level air exchange enclosure and access panel.	
New access panel frame and door around recessed electrical boxes.	
Relocation of ceiling light	
New ceiling tiles	
Subfloor repairs in furnace room	
Underlayment	
New vinyl floor covering	
New floor flush trapdoor	
Ceiling light with motion detector switching, Duplex receptacle.	
Baseboard heater and WiFi Thermostat	
New drywall for northwall repairs.	
ENLARGE EXISTING WASHROOM TO MAKE ACCESSIBLE	
<b>Labour</b>	
Remove existing north and east walls	
New subfloor and covering	
Enlarge and build new walls, drywalled both sides	
<b>Exisiting Washroom Electrical</b>	
Install wiring, light/exhaust fan motion detector, new overhead light, exhaust fan, WiFi baseboard heater, duplex receptacle.	
Relocate existing baseboard heater.	
<b>Exisiting Washroom Plumbing - Remove and reinstall for new flooring profile (new underlayment and vinyl flooring).</b>	
<b>Exisiting Washroom HVAC - see electrical</b>	
<b>Material</b>	
New walls framing, acoustical insulation, drywall, baseboard, trim, paint.	
wiring, light/exhaust fan motion detector switch, new overhead light, exhaust fan, WiFi receptacle, thermostat for exisitig baseboard heater.	
New 36" door	

<b>SECOND WASHROOM</b>	
<b>Labour</b>	
	Install framing, acoustical insulation, drywall, baseboard, door and trim, painting, wall mounted change table.
<b>Electrical Labour</b>	
	Install wiring, light/exhaust fan motion detector switch, new overhead light, exhaust fan, WiFi baseboard heater.
	Install GFI receptacle
<b>Plumbing Labour</b>	
	Waterlines, drains, venting, toilet, sink
<b>HVAC: See electrical</b>	
<b>Materials</b>	
	New framing, acoustical insulation, drywall, baseboard, trim, paint.
	Change table, 36" door
	wiring, light/exhaust fan MOTION DETECTOR switch, new overhead light, exhaust fan, WiFi baseboard heater.
	New duplex receptacle.
	New subfloor and covering
<b>HALL DOOR</b>	
<b>Labour</b>	
	Enlarge door opening and install new 36" door in interior wood wall
<b>Material</b>	
	36" interior door
<b>SIDEDOOR RAMP</b>	
<b>Labour</b>	
	Extend existing ram to 1:12 slope
<b>Material</b>	
	Additional 12' ramp materials with railing
<b>MISCELLANEOUS Coincident Work</b>	
<b>Labour/Materials</b>	
	Electrical - Install WiFi thermostat and heaters in Office and Storage rooms.
	Electrical - Install WiFi thermostat and heater in south end of kitchen.
	Electrical - Install WiFi thermostat for exisiting wall heater on north end of kitchen.
<b>Miscellaneous</b>	
	Washroom signage
	Assisted Listening - WiFi or Bluetooth
<b>SIDE ENTRANCE WIDEN DOOR Currently adequate</b>	
<b>Labour</b>	
	Enlarge exterior door opening and install new 36" exterior door with window
<b>Material</b>	
	36" exterior door
<b>FRONT EXTERIOR ENTRANCE and RAMP</b>	
<b>Labour</b>	
	Install new ramp with 5' x 5' landing
	Electrical: Install new automatic door kit and interior/exterior buttons on exterior door.
<b>Material</b>	
	Ramp, landing and railing materials
	New automatic door kit for right leaf of exterior door.

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C/O SHERRY BACCARDAX  
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PH. (902) 535-3182

\*\* CHARGE QUOTE \*\*

Date	Loc	Quotation No.
06/05/24	02	BM0581-00

Time	Customer P.O.	Sales D
13:13	RENO	PDS

Loaded by:	Checked by:	Delivered by:

Stockkeeping			Item Number	Description	Quantities	Price	U/M	Amount	T	L	
Ordered	Shipped	U/M									
2	*****	EA	3221076	*VANITY, RELAX WHT 30X19 W LMNT	2	549.990EA		1099.98	T	2	
2	*****	EA	3274932	TOILET, ELG 6L RAVNA3 WHT 16.5"	2	309.990EA	%	619.98	T	2	
4	*****	EA	3216754	*GRAB BAR, SAFETY STR WHT 1X24"	4	49.990EA		199.96	T	2	
4	*****	EA	PH36RH	P/H 6 PANEL 36" RH 4-5/8"	4	188.970EA	%	755.88	T	2	
25	*****	EA	2493KD	SPRUCE, KD 2X4X93 PREMIUM	25	4.970EA		124.25	T	2	
50	*****	SHT	SR1248	GYPROC, 1/2X4X8	50	17.970SHT		898.50	T	2	
3	*****	BX	1625904	GYPROC, PREMIX 17L WHT	3	38.970BX	%	116.91	T	2	
2	*****	EA	1625771	COMPOUND, SHEETROC 90 * 11KG	2	39.970EA	%	79.94	T	2	
10	*****	EA	2628053	BEAD, MTL 1-1/4"X1-1/4"X 8' 90DEG	10	4.290EA		42.90	T	2	
1	*****	EA	M	*TAPE SCREWS	1	100.000EA	%	100.00	T	2	
1	*****	CTNS	N238	NAILS, STRIP 2-3/8 2500 34DEG BRIGHT DH PAPER	1	52.990CTN		52.99	T	2	
1	*****	CTNS	N314	NAILS, STRIP 3-1/4 2000 34DEG BRIGHT DH PAPER	1	59.990CTN		59.99	T	2	
15	*****	SHT	SR12412	GYPROC, 1/2X4X12	15	27.970SHT		419.55	T	2	
40	*****	BDSL	SW52H	*PLANK, VINYL STONEWEAR 5.2MM HACEME (19.7) 6X48	40	57.360BDSL		2294.40	T	2	
2	*****	EA	M	*ELECTRIC HEATER THERMOSTA	2	125.000EA	%	250.00	T	2	
3	*****	EA	ST3STEP	PT, STRINGER 3-STEP	3	15.940EA		47.82	T	2	
12	*****	FT	STP10	SPRUCE, STAIR TREAD 1-1/8"X 11-1/4" (12'FT)	12	4.250FT		51.00	T	2	
4	*****	FT	C5600	SPR, HANDRAIL SPRUCE CL 1-1/4"X 2-1/4" (RANDOM)	4	6.490FT		25.96	T	2	
3	*****	EA	M	*BRACKETS	3	4.990EA	%	14.97	T	2	
1	*****	EA	VLHS3635	H/SLIDER 36"X 35" JBM PRO SERIES	1	349.970EA		349.97	T	2	
300	*****	FT	MFP89001	MDF, CASING COL #8900 5/BX2-3/4X14FT	300	1.490FT		447.00	T	2	
3	*****	EA	2653613	*MLD, COVE BASE DRY BLK 4" X100'	3	109.990EA		329.97	T	2	
1	*****	EA	PH36RH	P/H 6 PANEL 36" RH 4-5/8"	1	188.970EA	%	188.97	T	2	
							<b>Sub Total</b>				
							GST/HST	Pg 1, Cont..			
							PST				
							<b>TOTAL</b> →				

HST No. 82918 8812RT0001

Quotation valid for 30 days

**QUOTATION**

1345SP-00 BM0581-00 1

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 & HALL UNITED CHURCH  
C/O SHERRY BACCARDAX  
RIVER BOURGEO NS B0E 2X0

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PH. (902) 535-3182

**\*\* CHARGE QUOTE \*\***

Date	Loc	Quotation No.
06/05/24	02	BM0581-00

Time	Customer P.O.	Sales ID
13:13	RENO	PDS

Loaded by:	Checked by:	Delivered by:

Stockkeeping			Item Number	Description	Quantities	Price	U/M	Amount	T a x c	
Ordered	Shipped	U/M								
2	*****	EA	1850624	*PRIMER/SEALER, LTX INT WH T 18.5L	2	129.990EA		259.98	T 2	
2	*****		EF4	ECOLOGY FEE	2	1.000		2.00	T	
2	*****	EA	1858910	*PNT/PRMR, LTX INT EGG HH WHT 18.2L	2	299.990EA		599.98	T 2	
1	*****	EA		*HOME INSTALLS LABOR	1	15000.000EA		15000.00	T 2	
25	*****	EA	2693KD	SPRUCE, KD 2X6X93 PREMIUM	25	8.370EA		209.25	T 2	
20	*****	SHT	14MER	PLY, MERANTI 5.2MM 4X8	20	24.470SHT		489.40	T 2	
2	*****	EA	TMOULD	*T MOULDINGS	2	37.990EA		75.98	T 2	
1	*****	EA	D36IRBV4	*S/DOOR, 36, IS, RH, DB, 4-5/8 VC JAMB, BM, VENT(2236) HANDICAP SILLS PANIC HWD CLOSURE PREP	1	9.990EA		9.99	T 2	
1	*****	EA	M	*CLOSURE HANDICAP PUSH	1	1500.000EA		1500.00	T 2	
								<b>Sub Total</b>	26717.47	
								GST/HST	4007.62	P
								PST	.00	
								<b>TOTAL</b>	30725.09	

P & K HARDWARE LTD  
ST. PETER'S HHBC  
902-535-2204

82918 8812 RT0001

HST No. 82918 8812RT0001

Quotation valid for 30 days

**QUOTATION**

1345SP-00 BM0583-00 1

**SOLD TO**  
& HALL UNITED CHURCH  
C/O SHERRY BACCARDAX  
RIVER BOURGEO NS B0E 2X0

**SHIP TO**  
PH. (902) 535-3182

Date	Loc	Quotation No.
06/05/24	02	BM0583-00
Time	Customer P.O.	Sales ID
13:11	RAMP	PDS
Loaded by:	Checked by:	Delivered by:

**\*\* CHARGE QUOTE \*\***

Stockkeeping			Item Number	Description	Quantities	Price	U/M	Amount	T L A B C
Ordered	Shipped	U/M							
2	*****	EA	4408PT	PT, PAD 4X4X8 ACQ	2	18.970EA		37.94	T 2
10	*****	EA	DEKBLO	DEK BLOCK 4X4	10	9.970EA		99.70	T 2
10	*****	EA	PB1616	BLOCK, PATIO NAT 16X16	10	6.970EA		69.70	T 2
36	*****	EA	5616PT	PT, PAD 5/4X6X16 ACQ	36	18.970EA		682.92	T 2
38	*****	FT	RPT3	*RAIL PACKAGE #3	38		FT	.00	T 2
5	*****	EA	4408PT	PT, PAD 4X4X8 ACQ	5	18.970EA		94.85	T 2
5	*****	EA	2408PT	PT, PAD 2X4X8 ACQ	5	8.490EA		42.45	T 2
5	*****	EA	2608PT	PT, PAD 2X6X8 ACQ	5	13.490EA		67.45	T 2
114	*****	EA	22BPT	PT, BALLUSTER 42" SLIM	114	3.790EA		432.06	T 2
20	*****	FT	RPT3	*RAIL PACKAGE #3	20		FT	.00	T 2
3	*****	EA	4408PT	PT, PAD 4X4X8 ACQ	3	18.970EA		56.91	T 2
3	*****	EA	2408PT	PT, PAD 2X4X8 ACQ	3	8.490EA		25.47	T 2
3	*****	EA	2608PT	PT, PAD 2X6X8 ACQ	3	13.490EA		40.47	T 2
60	*****	EA	22BPT	PT, BALLUSTER 42" SLIM	60	3.790EA		227.40	T 2
	*****			RAMP 8 FOOT BACK STEP					
3	*****	EA	2837135	PT, PAD 2X8X8 ACQ	3	20.370EA		61.11	T 2
8	*****	EA	5612PT	PT, PAD 5/4X6X12 ACQ	8	14.770EA		118.16	T 2
1	*****	EA	4408PT	PT, PAD 4X4X8 ACQ	1	18.970EA		18.97	T 2
4	*****	EA	DEKBLO	DEK BLOCK 4X4	4	9.970EA		39.88	T 2
6	*****	EA	PB1616	BLOCK, PATIO NAT 16X16	6	6.970EA		41.82	T 2
4	*****	EA	2408PT	PT, PAD 2X4X8 ACQ	4	8.490EA		33.96	T 2
2	*****	EA	4408PT	PT, PAD 4X4X8 ACQ	2	18.970EA		37.94	T 2
24	*****	EA	22BPT	PT, BALLUSTER 42" SLIM	24	2.970EA		71.28	T 2
1	*****	EA	LABOR	*HOME INSTALLS LABOR	1	2500.000EA		2500.00	T 2

P & K HARDWARE LTD  
ST. PETER'S HHBC 82918 8812 RT0001  
902-535-2204

<b>Sub Total</b>	4800.44
GST/HST	720.07 P
PST	.00
<b>TOTAL</b> →	5520.51

HST No. 82918 8812RT0001

Quotation valid for 30 days

**QUOTATION**

# Chimney Removal Quote

## R.M. Landry & Son Ltd.

554 HWY 247 L'ARDOISE  
 PO BOX 223  
 ST. PETERS NS B0E 3B0  
 Ph. (902) 535-3346 Fax (902) 535-3662  
 jason@rmlandry.com  
 rmlandry.com

## Quote

Q000010699



Date January 20, 2025  
 Expires February 3, 2025  
 Customer 1111

**Bill To:** CASH SALE  
 RR2 ST PETERS

**Ship To:** CASH SALE  
 RR2 ST PETERS

PO Number	FOB	Salesperson	Quote Date	Quote Number	
St peters umbel chu	Your dock		January 20, 2025	Q000010699	
Ship Via		Payment Terms		Reference	
Best way					
Part Number	Description	Ordered	Tax	Unit Price	Extended Price
50 BOOMTRUCK	BOOM TRUCK Chimney removal	1	PH	458.00	458.00
				<b>Net Amount</b>	458.00
				<b>H.S.T</b>	68.70
				<b>Total</b>	<b>526.70</b>

## Electrical Quote 1

Re: Latest Scope Of Work  



↩️ Vincent Kendall <Vincent.Kendall@hotmail.com>  
to me →

Thu, Nov 14, 2024, 8:13 PM

Hi Pierre

The price is materials and labour and here is more or less the materials and labour cost for a completed job.

Wiring permit	145.00
Materials	3175.00
Labour	2960.00
Subtotal	6280.00
HST	942.00
Total	7222.00

Thanks  
Vincent

## Electrical Quote 2



↩️ K & A Electric Ltd. <k&aelectric@telikom.com>  
to me →

Sun, Nov 17, 2024, 3:40 PM    

Price to install new electrical in new washrooms with motion sensor's on lights and new heaters according to plans and run power to new handicap door openers would be : \$4750.00 plus HST

Pernell Carter  
Sent from my iPhone

- > On Nov 13, 2024, at 7:56 PM, Piame LaRoche at Home <piameptfamily@gmail.com> wrote:
- >
- >
- > Please find attached the **latest** scope of work after two site visits and review. Some minor updates highlighted in yellow.
- >
- > Electrical quotes to be submitted by end of day Monday, November 18, 2024.
- >
- > Includes new automatic door hardware with a wide swing to accommodate 32" opening.
- >
- > <image.png>
- >
- >
- > Pierre
- >

## Electrical Quote 3

### **QUOTE** 14/11/24

BN:843982422



St.Peters United church

Re: Accessibility Project 2025

- Remove/relocate electrical during Demo
- Wire rooms as discussed per Excel document
- Power feed and control wiring **only** for automatic door. Door opener provided and installed by other.
- Motion sensor switches and Wifi thermostats installed as per Excel document
- Labor to complete the job

**\*All materials will be listed and supplied by Parker as discussed\***

**Price before taxes \$4,650.00**

Thank you

Earl Mombourquette  
(902) 631-0837

## Plumbing Quote 1



**QUOTE**

**Landry Brothers Ltd**

QUOTE # 01203  
DATE: JANUARY 7, 2024

138 Hwy 320, Louisdale, NS, B0E 1V0  
(p) 902-345-2720 (f) 902-345-2366  
info@landrybrothers.ca

QUOTE IS VALID FOR 14 DAYS FROM THE DATE  
ISSUED

TO Pierre La Rochelle  
St Peters United

	DESCRIPTION	UNIT PRICE	LINE TOTAL
	This quote includes material and labor for the following items: <ul style="list-style-type: none"> <li>• Removal of existing toilet and sink</li> <li>• Rough in and finish work for 2 new 1/2 bathrooms</li> <li>• Tie venting into existing 3" vent line</li> <li>• Run 1/2" and 3/4" hot and cold pex waterlines in crawl space and interior walls of bathroom</li> <li>• Replace leaking drainage lines in crawl space</li> <li>• 1 outside hose bib</li> </ul>	\$ 5,515.00	\$ 5,515.00
	Note: The following items are <b>NOT</b> included: <ul style="list-style-type: none"> <li>• Fixtures (will attached fixture allowance)</li> <li>• Grab bars not included or installation of grab bars</li> </ul>		
		<b>SUBTOTAL</b>	\$ 5,515.00
		<b>SALES TAX</b>	\$ 827.25
		<b>TOTAL</b>	\$ 6,342.25

Quotation prepared by:

To accept this quotation, sign here and return: \_\_\_\_\_

**THANK YOU FOR YOUR CONSIDERATION**



**Landry Brothers Ltd**

138 Hwy 320, Louisdale, NS, B0E 1V0  
 (p) 902-345-2720 (f) 902-345-2366  
 info@landrybrothers.ca

QUOTE # 01204  
 DATE: JANUARY 7, 2024

QUOTE IS VALID FOR 14 DAYS FROM THE DATE  
 ISSUED

TO Pierre La Rochelle  
 St Peters United

	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Fixture Allowance : 1- Ravenna 3 elongated high rise toilet 1- Ravenna 3 round front toilet 2- Proflo wall mount bathroom sink 2- 2 handle bathroom faucet	\$ 1,170.00	\$ 1,170.00
		SUBTOTAL	\$ 1,170.00
		SALES TAX	\$ 175.50
		TOTAL	\$ 1,345.50

Quotation prepared by:

To accept this quotation, sign here and return: \_\_\_\_\_

THANK YOU FOR YOUR CONSIDERATION

**Plumbing Quote 2**

Re: United Church Accessibility Renovations Inbox



← Marie Prout <shamarcontracting@gmail.com>  
 to me →

Tue, Nov 19, 2024, 6:01PM



You're looking at around \$7200 for everything you want done.

# FUNDING REQUESTS



**Application**

2025-26 Community ACCESS-Ability Program

## Application Deadline: February 14, 2025 by 11:59pm

**Applicants are strongly encouraged to contact the Program Officer to discuss their project before applying.** Please refer to the grant guidelines to ensure you are eligible for this grant, based on primary function of your facility and total accessibility costs.

## Section 1 – Applicant Information

Section 1 is for information only and does not impact scoring.

Name of Applying Organization (if applicable, as it appears in [NS Registry of Joint Stocks](#)):  
St. Peter's-Grand River-Loch Lomond Pastoral Charge

[NS Registry of Joint Stocks](#) or [Federal Charity](#) number: 11919 8562 RR001

### Mailing Address of Organization

Street Number 9,915 Street Name Grenville Street  
PO Box (if applicable) 201 City/Town St. Peter's  
County Richmond Postal Code B0E 3B0

### Civic Address of Facility (if different from mailing address)

Street Number 9917 Street Name Grenville Street  
PO Box (if applicable) \_\_\_\_\_ City/Town St. Peter's  
County Richmond Postal Code B0E 3B0

### Contact Information of Chairperson / Chief / Senior Management

Name of Chairperson/Chief/Sr. Management Lead Dale Machin - Trustee Chair  
Telephone (Primary) [REDACTED] Telephone (Alt) \_\_\_\_\_  
E-Mail dale@capebretonrealty.com

### Contact Information of Project Lead

Name of Project Lead Pierre LaRoche  
Telephone (Primary) [REDACTED] Telephone (Alt) \_\_\_\_\_  
E-Mail [REDACTED]

### Organization E-Mail (if not listed above):

general.spuc@gmail.com

*We strongly encourage organizations to establish an organization email so if there are organizational changes, the organization has a central email for record keeping and correspondence.*

**Type of Organization – select one**

Our organization is one of the following:

- A not-for-profit Society registered with [Nova Scotia Registry of Joint Stocks](#), or
- A **Charity** or **not-for-profit Federal Corporation** with the Government of Canada, or
- Mi'kmaw Band Council, Prescribed Public Service Bodies (i.e. Municipality or Village) or
- Regional Centre for Education, post secondary institution or Conseil scolaire acadien provincial
- Other: \_\_\_\_\_

**Primary Focus of Facility**

What is the primary focus of your facility (check one)?

- |   |  |
|---|--|
| <input type="checkbox"/> Arts / Cultural Activities | <input checked="" type="checkbox"/> Community Based Activities |
| <input type="checkbox"/> Food /Wellness             | <input type="checkbox"/> Heritage                              |
| <input type="checkbox"/> Religious                  | <input type="checkbox"/> Service Organization                  |
| <input type="checkbox"/> Sport and Recreation       | <input type="checkbox"/> Library                               |
| <input type="checkbox"/> School/Education           | <input type="checkbox"/> Health Centre                         |
| <input type="checkbox"/> Other _____                |  |

**Equity, Diversity, Inclusion, and Accessibility (EDIA)**

Some useful resources for this section are:

- Nova Scotia Access by Design 2030: [novascotia.ca/accessibility](https://novascotia.ca/accessibility)
- Nova Scotia's Equity and Anti-Racism Strategy: [equity-and-anti-racism-strategy.pdf](#) ([novascotia.ca](https://novascotia.ca))

Communities, Culture, Tourism and Heritage (CCTH) is committed to ensuring our programs and services are equitable, accessible, and inclusive. Understanding the demographics of our clients and people we serve will help us determine whether our programs, funding allocations, and processes are inclusive of Nova Scotia's diverse communities.

*Continued on the following page...*

Please identify who your organization serves. Check all that apply. If you serve everyone, please select "General population".

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> General population                  | <input type="checkbox"/> African Nova Scotian              |
| <input type="checkbox"/> Persons of African Descent                     | <input type="checkbox"/> Mi'kmaq / Indigenous              |
| <input type="checkbox"/> Racialized Groups / Communities                | <input type="checkbox"/> Immigrants / Newcomers / Refugees |
| <input type="checkbox"/> People with disabilities                       | <input type="checkbox"/> Low income                        |
| <input type="checkbox"/> Youth (under 19 years)                         | <input type="checkbox"/> Seniors (65+ years)               |
| <input type="checkbox"/> Acadian / Francophone                          | <input type="checkbox"/> 2SLGBTQIA+                        |
| <input type="checkbox"/> Gender Diverse                                 | <input type="checkbox"/> Men / Boys                        |
| <input type="checkbox"/> Women / Girls                                  | <input type="checkbox"/> Gaelic / Gaels                    |
| <input type="checkbox"/> If not identified above, please specify: _____ |  |

As part of CCTH's commitment to EDIA, we are interested to know if your organization's leadership is reflective of the communities you serve. See CCTH's EDIA commitment statement in our grant guidelines.

Does your organization's leadership (Board, staff, leadership, volunteers etc.) reflect the communities you serve (language, gender, lived experience or cultural identities, etc.).

- Yes    
  Somewhat    
  No    
  Unsure    
  N/A

### Facility Inventory

Please answer the following questions about your facility:

- |  |   |  |                              |
|--|---|--|------------------------------|
| 1. Does your facility currently offer free Wi-Fi?  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            | <input type="checkbox"/> N/A |
| 2. Does your facility provide barrier-free access (i.e. ramp, or lift to enter the facility)?*         | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 3. Does your facility have at least one accessible washroom?*  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 4. Are all or some of your hallway and door frames wide enough to allow a wheelchair to pass through?* | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 5. Does your facility have a commercial kitchen?   | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 6. Does your facility have an emergency backup generator?  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 7. Does your facility have an Automatic External Defibrillator (AED)?                                  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |

\* See [NS Building Code](#) or [National Standard CSA-B651](#) for guidance.

## Section 2 – Project Overview

Starting in Section 2, unless otherwise stated, your answers are scored and/or considered in eligibility assessment.

2.1 Project Title: SPUC Accessible Washroom(s) and Ramp Installation

2.2 Provide a short description of the proposed project (1-2 sentences):

This project will enlarge an existing washroom and doorways, convert a parlour area and old furnace room to a universal washroom and parlour; and add new exterior ramp.

Project Start Date: 06/01/2025 Estimated Project End Date: 10/31/2025

(no earlier than April 1, 2025 or file open date)

<b>Total Cost – Accessible components*</b>	<b>\$ 52,107.55</b>	<b>Amount Requested</b>	<b>\$ 34,738.36</b>
--	---------------------	-------------------------	---------------------

\* This total will auto-populate from the financial table in Section 5. Based on grant criteria, **Amount Requested** should not exceed 66% of **Total Cost - Accessible Components**. Total request can not be greater than \$50,000.

## Section 3 – Organization and Facility Overview

Please respond in the blank spaces provided, where applicable. If more space is needed, please add attachment.

### 3.1 Property Ownership or Lease\*

Our organization:

- Owns the property where the work will take place.  
Please **attach a copy of the deed**. If a deed is unavailable, please attach a copy of the most recent Property Tax Assessment.

**or**

- Maintains a long-term lease of at least 5 years with the owner of property where the work will take place. Please **attach a copy of the lease**. If a lease is unavailable, please attach a recent **letter from the property owner**, confirming the term of lease and approval of the proposed project work.

\* Ownership may be verified at any time during the review process. If the property is leased, the owner may be contacted.

### 3.2 Organization Overview

Answer the following question in 3-4 sentences/bullets:

- a. Tell us about your organization, including the year it was established, and how your organization is governed.
- b. Tell us about your primary mandate or purpose.

The church was created in 1888 and celebrated its 136th anniversary October 15, 2024. The St. Peter's United Church, located in Richmond County, serves the area of St. Peter's, Grand River and Loch Lomond and is known as the St. Peter's-Grand River-Loch Lomond Pastoral Charge. The church, church hall and manse in St. Peter's are the sole United Church properties remaining in the served area that has amalgamated in the last decades.

The church belongs to the United Church of Canada which has a General Council, a General Council Executive and 16 Regional Councils. We belong to the Bermuda-Nova Scotia Regional Council. We are an inclusive organization. In 2019, the United Church accepted the Calls to the Church by the Caretakers of our Indigenous Circle to remove structural barriers so that the Indigenous Church can determine its place and structure within the United Church of Canada.. This was a document that envisioned a self-determining Indigenous Church founded on Indigenous knowledges and teachings. The remit is an expression of the spirit of the vision as an evolving church. The Unified Board of the St. Peter's - Grand River-Loch Lomond Pastoral Charge voted in the affirmative at its June,2023, meeting. The Bermuda-Nova Scotia Regional Council also voted" yes" to the remit.

Locally, in our Community of Faith, we have a Board of Trustees co-chaired by Dale Machin and Glendon Cameron, fourteen Unified Board Elders with a Unified Board Executive co-chaired by Pastor Keith Wiseman and Marc Stone, and various subcommittees including Property Maintenance and Oversight.

In 2023 our Unified Board developed and began living the Visioning Goals and initiatives that came about through discussions with members of our community of faith. Highlights of some of these regular and new initiatives relate to deep spirituality, bold discipleship and compassionate service. We continue to provide outreach through regular visitation, support through Mission and Service and donations to the St. Peter's Food Bank and other outside initiatives. We have included the wider community as well as our indigenous neighbors. We actively encourage and support use of our facilities.

### 3.3 Facility Overview

3.3.1 Tell us about your **facility** in 3-4 sentences/bullets:

- a. Please describe the overall facility and the primary function(s) of the facility you are seeking funding for.
  - Include details such as the main users or tenants of your building, what are the main programs or services offered, who is the primary demographic served, who are your common partners in program delivery or access to the facility?
- b. Name any accessibility components and/or distinct features your facility has.

There are currently only three halls in the village available for public use. A larger Lion's hall, kitchen and stage, a smaller seniors hall and kitchen and our medium sized hall, kitchen and stage. A fourth venue, the Firehall space, stopped rentals two years ago. Our church hall rentals have increased steadily over the same time period. The church itself has been the venue for musical related events. The central location of our property on the main road through the village adds to its visibility and use.

The majority of the hall usage is due to events or programs organized by individuals and groups other than our own committees. The primary use by others is for recreational programs directed at adults including dancing, yoga and chair yoga. Artisan markets, private celebrations, public meetings, and public concerts also use the venue. When the church is used for a main event, the hall is often used for post event activities, typically including food services. All these activities are open to the general public and enjoyed by all ages.

We have only one small washroom in our hall to service both the church attendees and any hall users during the week. The washroom is undersized by any standard, accessible via a steep ramp and narrow exterior and interior doorways. Lack of accessibility from outside and within is concerning as the age of our number and age of our participants increases. Now is the time to get in line with the accessibility 2030 guidelines.

## Section 4 – Project Details

### 4.1 Project Need and Planning

4.1.1 Tell us about the proposed project by answering the following questions:

- a. Provide a brief summary of the work to be completed and an overview of the implementation timeline. If there are multiple components to this project, which items are the priority?
- b. How was the need identified? If applicable, in what ways are climate change, and/or resiliency to extreme weather events, informing the need for this project and/or your decisions and design?
- c. Renovations, and new builds, are to be built to an accessibility standard (see [CSA-B651](#) or [NS Building Code](#)). How will you ensure this standard is met?
- d. **Attach photos of the barrier.**

The work is detailed in the attachment entitled:

Please see Addendum 1: Scope of Work for a detailed outline

In summary the scope is:

1. Demolish the single existing washroom.
2. Repair floors.
3. Frame new walls
4. Roughins and gyprock for reconfiguring the space with the parlour and recently abandoned furnace room to create two washrooms, one totally to Universal standard. the remaining space will be repaired and finished to create both a parlour and greenroom with access to the existing, currently, isolated stage.
5. Install all fixtures.  
Install new flooring and all finishes.
6. Install a new wheelchair ramp at the front entrance complete with door opener
7. Create a barrier free pathway from the interior of the hall to the two washrooms.
8. Lengthen the side ramp to the hall side door to meet building code. Leave landing under sized as for vehicle throughfare.

The above work has been estimated at taking about three - five weeks depending upon the availability of trades and in-kind resources.

## 4.2 Community Outcomes and Benefit

4.2.1 If your project is successful, tells us about the expected benefits:

- a. What will be the *primary* outcome (change or impact) of this project or investment?
- b. Who will benefit *most* from this project? Who else will benefit?

The primary outcome of this project is that an environment of universal accessibility will be created by providing a proper access ramp and landing to the hall, access through the hall to an enlarged washroom, new universal washroom and a reconfigured parlour.

The added accessibility will make the facility more attractive to community groups in general and those specifically concerned with access for all ages independent of mobility issues.

---

## 4.3 Community Engagement and Inclusion

- 4.3.1
- a. Explain in detail how this project or your organization fosters community engagement and inclusivity.
  - b. Demonstrate how this project or your organization strives to include the broader community, and how you work to include groups that are traditionally **underrepresented**<sup>1</sup> and/or **underserved**<sup>2</sup> in your area.

Accessibility to venues and washroom facilities is a concern that spans all demographics. We strive to offer our hall to all independent of race, ethnicity, gender, sexual orientation, disability, socioeconomic status, or other characteristics.

---

<sup>1</sup> **Underrepresented:** An underrepresented community refers to a group of people who are not adequately represented or have limited presence or visibility in certain domains or contexts, such as social, political, economic, educational, or cultural spheres. These communities typically experience marginalization, discrimination, or exclusion due to various factors, including race, ethnicity, gender, sexual orientation, disability, socioeconomic status, or other characteristics.

<sup>2</sup> **Underserved:** The term "underserved" implies that the community is not receiving or has not received an adequate level of support or attention from institutions, organizations, or government agencies. This lack of access can manifest in various areas, including health care, education, employment, housing, transportation, social services, and access to sport, physical activity and recreation.

## 4.4 Project Viability & Sustainability

### 4.4.1 Tell us about your organizational capacity:

- a. What are some other projects your organization have accomplished that demonstrate your capacity to complete the project you are seeking funds for? Provide details like year, approx. project cost and final result.
- b. Project team: Who will provide leadership, oversight, and management of this project? Please provide name(s), title(s) and project role and relevant skills or experience.

During 2023 and 2024 the Property and Maintenance Committee identified the need and received trustee and congregational support to plan and implement modifications to the church and hall to reduce energy consumption. This \$163.6K project involved finding and raising funding through to project management, construction supervision and acceptance of the completed work.

The \$123K work to the hall included 28 small window replacements, basement crawl space insulation, electrical service upgrade, electrical heaters, solar panels, furnace & oil tank removal, new eavestrough, 2 heat pumps, energy efficient light bulbs & fixtures, dehumidifier, weeping tile.

The \$40.6K work in the church included replacement of 12 windows, electrical service upgrade, 2 heat pumps, additional duplex receptacles, new ceiling fan and energy efficient light bulbs.

The project leader of the project is Pierre R. LaRochelle, ex P.Eng. Ontario and P. Eng. Nova Scotia, and a member of the Property Maintenance and Oversight Committee. Pierre worked on Phase I and has worked as the project manager and onsite representative for numerous engineering companies and contractors constructing private and public facilities in Canada and overseas. Google: "LinkedIn Pierre R LaRochelle"

## Section 5 – Project Budget And Funding

**Complete the tables below with all eligible project costs to determine total project cost.**  
Please see grant guidelines for full guidance on project budget inclusions and what is eligible or ineligible.

### Total Cost of Accessible Components

- List the entire cost of the accessible project you are seeking funding for
- As feasible, separate costs by vendor/supplier based on quotes.

<b>Selected Vendor/Supplier &amp; in-kind</b>	<b>Description</b> (components, details or math for in-kind)	<b>Amount</b>	<b>Quote/Estimates Attached?</b> (if No see section 5.1)
Home Hardware	Demolition, Repair and Construction Labour & Materials	\$ 26,717.47	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Home Hardware	New and modified exterior ramps Labour and Materials	\$ 4,800.44	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
R.M. Landry & Sons	Chimney Removal, Labour	\$ 498.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
V&L Electric Ltd	Electrical Labour & Materials	\$ 6,380.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Landry Brothers Ltd	Plumbing Labour and Roughin Materials	\$ 5,515.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Pierre LaRochelle	Project Management	\$ 1,400.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Contingency	15%	\$ 6,796.64	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Total Est. Project Cost</b>		<b>\$ 52,107.55</b>	

**Project Funding Sources** – List all funding sources, including section for donated and in-kind contributions. If **ALL** components and costs of your project are direct investments in accessibility, please just complete the accessible components finance table below.

Funding Source	Description	Amount	Funding status (required)	
			Confirmed	Pending
Applicant cash contribution (reserves, revenues, loans, donations)	SPUC Reserves	\$ 2,911.18	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Federal Government Funds	NA		<input type="checkbox"/>	<input type="checkbox"/>
Municipal Government Funds	Richmond County Improvement Fund	\$ 5,000.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other Provincial Government Funds	NA		<input type="checkbox"/>	<input type="checkbox"/>
Other	Hunter Church Building Fund	\$ 5,000.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

**In-Kind/Volunteer contributions** – If applicable, please provide math and details on in-kind contribution, ie. # of hrs x hourly rate, or discounts on materials/equipment. Attach a separate document as needed.

In-kind Labour	PM, Finishes, Chimney removal	\$ 3,960.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
In-kind Materials	NA		<input type="checkbox"/>	<input type="checkbox"/>
In-kind Equipment	Boom Truck	\$ 498.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
In-kind Other			<input type="checkbox"/>	<input type="checkbox"/>

<b>Total Project Funding</b>	<b>\$ 17,369.18</b>
------------------------------	---------------------

**Amount requested should be total cost-accessible components less total funding sources. Request can be no more than 66% of total cost-accessible components and the request can be no more than \$50,000.**

**Amount requested from grant:** \_\_\_\_\_ **\$ 34,738.36**

**Complete below sections as needed.**

**5.1 If Applicable to Your Submission:**

Applicants are required to demonstrate competitive pricing and attach all quotes. If relevant, **please include any pertinent details and/or rationale about your project budget, quotes, vendor selection or contingency.**

For example:

- If 3 quotes are not possible, provide rationale and/or details on all attempts to secure quotes from suppliers.
- **OR** fully outline, or attach, the procurement process you plan to undertake for this project.
- Add attachments as appropriate.

St. Peter's is a small village on Cape Breton Island. The material supplier is the only local supplier and patron. We were able to contact three electricians and two plumbers. A third may be found willing to bid but historically have been difficult to find.

---

**5.2 Optional:**

Please include anything else you would like to share with us about your project. This section is not scored.

This project follows the church's Phase I initiative to make the hall energy efficient, environmentally healthy and reduce operating costs. Phase 1 is now completed and replaced reliance on oil heat with heat pumps, solar panels and electrical base board heating. A crawl space dehumidifier and an air exchange system was also put in place servicing the space. This allows us to minimize charges to others in our outreach to support the needs of a varied cross section of the community, not only our congregational needs.

## Section 6 – Checklist

Applications are considered complete when the following required and applicable items are included in your application package at the time of submission. Please check the boxes below.

**Incomplete applications may be considered ineligible.**

### Required Items

- All 2025-26 information sections are complete, and all questions are answered.
- A copy of proof of **property ownership/leasing** is attached, as mentioned on Page 4 of this Application Form.
- Images of the facility are included, showing area(s) where project work will take place. Pictures may be taken from a distance if area is not safely accessible
- Detailed Estimates** and Justification of Bid Selected: a minimum of 3 bids recommended on contracted work. If 3 bids can't be obtained, please explain why in Section 5.1. Provide justification of bid selected if it is not the lowest one received.
- If the project has significant in-kind labour or donated materials, please include a separate detailed breakdown of in-kind contributions. See **labour rates** in guidelines.
- Proof of skilled labour: Provide a copy of the contractor's professional ID card, if using skilled labour as an in-kind contribution in the project.
- The Application Form has been signed and dated by signing authority(ies), on Page 14.
- Applicant has disclosed if they have, or intend to secure, funding from another source(s) for this project.

### If Applicable Items

- Any relevant supporting documents are attached (e.g. feasibility studies, photos, letters of support, accessibility audits, needs assessments, organizational plans or project phase overview)
- Copies of permits and reports, where required or applicable. This may include needs assessment, lifecycle plans, building/inspection/occupancy permits.
- Confirmation of confirmed revenues/grants/in-kind contributions.

**Applicants should receive an email confirming that their application was received. If you do not receive this email, please contact [AccessAbilityGrants@novascotia.ca](mailto:AccessAbilityGrants@novascotia.ca) or (902) 233-8379 within 2 weeks of submission.**

## Section 7 – Consent and Declaration

### Consent (please check boxes below to consent)

- I consent to the sharing of my information with other government departments, organizations or contractors that the Department of Communities, Culture, Tourism and Heritage (including African Nova Scotian, Acadian and Gaelic Affairs) or Arts Nova Scotia has a data sharing agreement with.
- I consent to the Department of Communities, Culture, Tourism and Heritage (including African Nova Scotian, Acadian and Gaelic Affairs) or Arts Nova Scotia adding my name, mailing address and e-mail to a distribution list to receive updates on programs, services, news and events.

### Declaration

#### As a representative of an organization:

- I have carefully read the application guidelines and eligibility criteria for this program, and
  - I confirm that the organization I represent meets the eligibility criteria to the best of my understanding.
  - I am aware that all overdue final reports, where applicable, for previously funded applications must be submitted and approved before any additional requests or applications for funding can be considered.
  - I understand that my current application may not be eligible if any of my final reports have not been submitted and approved.
  - I will act as the representative of the organization and will keep all participants informed of the application content and any funding decision.
- I accept all the declaration statements above that are applicable to me as a representative of an organization. I understand that not accepting these statements as true may affect eligibility for this funding application.

---

Signature of Signing Authority (Position/Title & Print Name)

Date

## Section 8 – Contact and Submission

**Please send your completed application to us by email, fax or date stamped in the mail on or before the deadline.**

**Program Officer:** Paul Tingley

**Submit**

**E-mail:** [AccessAbilityGrants@novascotia.ca](mailto:AccessAbilityGrants@novascotia.ca)

**Phone:** (902) 233-8379

**Fax:** (902) 424-0710

**Mail: Communities, Culture, Tourism and Heritage**

Communities Nova Scotia

PO Box 456 STN Central

1741 Brunswick Street

Halifax, NS

B3J 2R5

**THE HUNTER CHURCH BUILDING FUND  
APPLICATION FORM 100**

<b>DATE RECEIVED:</b>	
<b>DATE PROCESSED:</b>	
<b>GRANT APPROVED:</b>	
<b>DATE NOTIFIED:</b>	
<b>DATE COMPLETED:</b>	

**Please Complete Two (2) Copies:      Keep one for congregation's file.  
Forward original (email or by post) to the Bermuda-Nova  
Scotia Regional Council.**

**Note:** The Bermuda-Nova Scotia Regional Council Property Committee (PC) must approve this application before it is forwarded to the Hunter Fund Trustees. The deadlines for submission to the Property Committee are: by **mid-March, September 30 or November 30**, in advance of the Hunter Fund Trustees meetings in May (Regular Grants Review), October (Regular Grants Review) and December (Special Grants Review).

**PLEASE READ ATTACHED FORM 100A RE: PROCEDURES AND GUIDELINES**

**1. CONGREGATIONAL INFORMATION:**

Name of Congregation:	<b>St. Peter's United Church</b>	Place:	<b>St. Peter's, NS</b>
Pastoral Charge:	<b>St. Peter's - Grand River - Loch Lomond</b>	County:	<b>Richmond</b>
Number of Households under pastoral care:	115	Number of resident members:	68
Number of identifiable contributors:	69		
Date of last Hunter Grant:	Cert of Comp June 2023	Amount of last Grant	\$6,000
Amount paid (last calendar year) for salary & operation of this congregation:			\$127,704
Income expected from investments, endowments, etc., for current year:			\$3,550
Amount of liabilities (other than operational budget) for current year:			\$0

**2. DESCRIPTION OF PROJECT:** (text box will expand as you type, or attach additional sheet if needed)

This project provides for the reconfiguring of the existing single washroom, parlour room and abandoned furnace room to accommodate a new accessible washroom, a second washroom and, unique to the village, a greenroom off the stage. Includes creating interior barrier free access to the washrooms from a new wheelchair access ramp and automatic door opener at the front entrance; enlarge of the side vestibule entry and lengthen side ramp. Will enhance the user environment with signage and some additional baseboard heaters.

Please see attachments for additional design and cost details.



THE MUNICIPALITY  
OF THE COUNTY OF

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DU COMTÉ DE

**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY, DOF

DATE: June 12, 2025

RE: Tier 1 – Community Grant

Dear CAO,

Attached is a grant application from Richmond Artists Alliance Association. They are requesting Tier 1 Community Grant Funds in the amount of \$1000. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan               | <input type="checkbox"/> Economic Development        |
| <input type="checkbox"/> Active Living / Recreation Plan  | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative          | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development      |
| <br>  |  |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> |  |

---

2357 Highway 206  
P.O. Box 120  
Arichat, NS B0E 1A0

Telephone: (902) 226-3973  
Fax: (902) 226-0295

**Appendix B - Community Grant Tier 1 Application Form**

**Maximum Request: \$1,000**

Name of the Organization:		Richmond Artists Alliance Association	
Applicant Name and Title of Representative		Elaine Mandrona ,Vice President	
Civic Address:	[REDACTED]		
Contact Number:	[REDACTED]	Email:	[REDACTED]
Form of Organization: <b>Association</b>		<input checked="" type="checkbox"/> Not-for-Profit Organization <input type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		4698267	
<p><b><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. <u>Please note that the Municipality will pay the approved grant funds to the host organization.</u></i></b></p>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization <input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested: \$		\$1000	
Purpose of Funding Request: (Use additional pages if required.)			
<p>We have reserved two tables for Lennox Passage Harbourfest 2025 to promote visual art in the area, showcase our member's art work, and attract membership. We require display materials: stands and racks, plinths, easels, etc. And we also promotional materials: business cards, signage and brochures in order to create a professional looking display.</p>			
Required Attachments	<input checked="" type="checkbox"/> Registry of Joint Stocks file number (include a list of directors), Charitable Organization number or proof of organizational status		

Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)

	Electronically signed by:
	Office of the Registrar of Joint Stock Companies
	Date: 03 April 2025 08:39 ADT
	Location: Nova Scotia, Canada
	Contact: rjsc@novascotia.ca

# Entity Snapshot

## Entity details

Information as of	03 April 2025
Registry ID	4698267
Business/Organization Name	RICHMOND ARTISTS ALLIANCE ASSOCIATION
Incorporation Date	07 March 2025
Annual Return due Date	31 March 2026
Type	Society
Status	Active
Registered Office	183 ALDERNEY POINT ROAD, PETIT DE GRAT, NOVA SCOTIA, B0E 2L0, CANADA
Mailing Address	PO BOX 351, PETIT DE GRAT, NOVA SCOTIA, B0E 2L0, CANADA

## Directors and Officers

Name	Position
ACHILLE M NADON	Director
ANDREA QUERCHFELD	Director
COLLEEN DEWOLFE	Director
DENISE DUMAS	Director
ELAINE K MANDRONA	Director

## Recognized Agent

Name	Position	Civic Address	Mailing Address
ELAINE K MANDRONA	Recognized Agent	183 ALDERNEY PT. ROAD PETIT DE GRAT NOVA SCOTIA B0E 2L0 CANADA	PO BOX 351 PETIT DE GRAT NOVA SCOTIA B0E 2L0 CANADA



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DU COMTÉ DE

**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY, DOF

DATE: June 12, 2025

RE: Tier 1 – Community Grant

Dear CAO,

Attached is a grant application from Riverdale Community Services Society. They are requesting Tier 1 Community Grant Funds in the amount of \$608.31. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan               | <input type="checkbox"/> Economic Development        |
| <input type="checkbox"/> Active Living / Recreation Plan  | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative          | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development      |
| <br>  |  |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> |  |

---

2357 Highway 206  
P.O. Box 120  
Arichat, NS B0E 1A0

Telephone: (902) 226-3973  
Fax: (902) 226-0295

## Appendix B - Community Grant Tier 1 Application Form

**Maximum Request: \$1,000**

Name of the Organization:		Riverdale Community Services Society	
Applicant Name and Title of Representative		Danielle MacRae - Vice President	
Civic Address:		[REDACTED]	
Contact Number:	[REDACTED]	Email:	[REDACTED]
Form of Organization:		<input checked="" type="checkbox"/> Not-for-Profit Organization <input type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		1466630	
<p><b><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. Please note that the Municipality will pay the approved grant funds to the host organization.</i></b></p>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization <input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested: \$		608.31	
Purpose of Funding Request: (Use additional pages if required.)			
see attached			
Required Attachments	<input checked="" type="checkbox"/> Registry of Joint Stocks file number (include a list of directors), Charitable Organization number or proof of organizational status		

Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)

We would like to expand our community gardens. We would need lumber and screws to build more garden boxes. We would need to purchase soil to fill the garden boxes.

#10 3/2" screws 70.99 plus tax Total -\$80.93

2x10x8 boards- 19.99 each plus tax. We would need 9 boards. Total \$205.10

Black earth is \$2.99/bag plus tax. We would need 50 bags. Total \$171.93

ProMix is 11.99/bag. We would need 11 bags. Total \$150.35

The total for this project would be \$608.31

*Filed with  
financials  
May 9/25*

Submitted: 07 May 2025  
Reference: SR741819

## Notice of Directors and Officers

### Entity Details

Number	1466630
Name	RIVERDALE COMMUNITY SERVICES SOCIETY
Type	Society
Status	Active

### Directors and Officers Detail Updates

Name	ANNETTE MILLIGAN
Role	Director
Civic Address	[REDACTED]

### Directors and Officers Added

Name	KEN REYNOLDS
Role	Director, Officer
Title	President
Civic Address	[REDACTED]

Name	DANIELLE MACRAE
Role	Director, Officer
Title	Vice-president
Civic Address	[REDACTED]

Name	SUSAN MARCH
Role	Director, Officer
Title	Secretary
Civic Address	[REDACTED]

Name CLAYTON MACRAE

Role Director

Civic Address [REDACTED]

Name AMY FOUGERE

Role Director

Civic Address [REDACTED]

Name RICHARD BETZ

Role Director

Civic Address [REDACTED]

---

### Directors and Officers Removed

---

Name KRYSTAL MACDONNELL

Role Director

Civic Address [REDACTED]

Name ANNETTE MILLIGAN

Role Officer

Title Secretary

Civic Address [REDACTED]

Name DONALD WHITTY

Role Director

Civic Address [REDACTED]

Name DONALD WHITTY

Role Officer

Title Vice-president

Civic Address [REDACTED]

Name AUDREY LINDEN

Role Director

Civic Address

Name KRYSTAL MACDONNELL

Role Officer

Title President

Civic Address

Name JOSEPH V MCNAMARA

Role Director

Civic Address

---

**Directors and Officers (following changes)**

---

Name ANNETTE MILLIGAN

Role Director

Civic Address

Name KEN REYNOLDS

Role Director, Officer, President

Civic Address

Name DANIELLE MACRAE

Role Director, Officer, Vice-president

Civic Address

Name SUSAN MARCH

Role Director, Officer, Secretary

Civic Address

Name CLAYTON MACRAE  
Role Director  
Civic Address [REDACTED]

Name AMY FOUGERE  
Role Director  
Civic Address [REDACTED]

Name RICHARD BETZ  
Role Director  
Civic Address [REDACTED]

Name LISA MORGAN  
Role Director, Officer, Treasurer  
Civic Address [REDACTED]

Name SHELTON BENOIT  
Role Director  
Civic Address [REDACTED]

Name BRENT MILLIGAN  
Role Director  
Civic Address [REDACTED]

Name PAUL UPTON  
Role Director  
Civic Address [REDACTED]

Name SABRINA UPTON  
Role Director  
Civic Address [REDACTED]



Registry of Joint Stock Companies

Submitted: 07 May 2025

Reference: SR741819

Name DENISE REYNOLDS

Role Director

Civic Address



Name ELLEN STROBEL

Role Director

Civic Address



Name PETER BURKE

Role Director

Civic Address



---

### Confirmation

I hereby confirm that I am authorized to submit this filing and that the information is true to the best of my knowledge. I understand that it is an offence to knowingly provide false or incorrect information.

Submitter Lisa Morgan

**Approved Submission SR741819: RIVERDALE COMMUNITY SERVICES SOCIETY - Society Change of Directors and Officers**  
1 message

rjsc.noreply@novascotia.ca <rjsc.noreply@novascotia.ca>  
Reply-To: rjsc.noreply@novascotia.ca  
To: lisaimdc@gmail.com



Registry of Joint Stock Companies  
PO Box 1529  
Halifax, NS, B3J 2Y4

Lisa Morgan  
1533 Whiteside Road, RR #1, Cleveland, Richmond County, NOVA SCOTIA, B0E 1J0, CANADA

Dear Lisa Morgan,

The following submission has been approved.

Entity Name:	RIVERDALE COMMUNITY SERVICES SOCIETY
Submission Reference No:	SR741819
Submission Type:	Society Change of Directors and Officers
Received Date:	07-May-2026
Status:	Approved
Status Date:	07-May-2025

The next renewal date for the above noted entity is 31-Oct-2025 .

If you have any questions, please contact the Registry.

Sincerely,

Registry of Joint Stock Companies



THE MUNICIPALITY  
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LA MUNICIPALITÉ  
DU COMITÉ DE

**RICHMOND**

*Department of Finance*

---

**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY, DOF

DATE: June 12, 2025

RE: Tier 1 – Community Grant

Dear CAO,

Attached is a grant application from Riverdale Community Services Society. They are requesting Tier 1 Community Grant Funds in the amount of \$396.72 in addition to their previous request of \$608.31, for a total of \$1005.03 in Tier 1 funding. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan               | <input type="checkbox"/> Economic Development        |
| <input type="checkbox"/> Active Living / Recreation Plan  | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative          | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development      |
| <br>  |  |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> |  |

---

2357 Highway 206  
P.O. Box 120  
Arichat, NS B0E 1A0

Telephone: (902) 226-3973  
Fax: (902) 226-0295

**Appendix B - Community Grant Tier 1 Application Form**

**Maximum Request: \$1,000**

Name of the Organization:		Riverdale Community Services Society	
Applicant Name and Title of Representative		Danielle MacRae - Vice President	
Civic Address:	[REDACTED]		
Contact Number:	[REDACTED]	Email:	[REDACTED]
Form of Organization:	<input checked="" type="checkbox"/> Not-for-Profit Organization		
	<input type="checkbox"/> Charitable Organization		
Registry of Joint Stocks file number or Charitable Organization number:		1466630	
<p><b><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. <u>Please note that the Municipality will pay the approved grant funds to the host organization.</u></i></b></p>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:	<input type="checkbox"/> Not-for-Profit Organization		
	<input type="checkbox"/> Charitable Organization		
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested: \$	396.72		
Purpose of Funding Request: (Use additional pages if required.)			
<p>We would like to purchase a BBQ for the hall. The BBQ would be used for community events such as CanadaDay, washer toss tournaments, pub nights, and dances.</p>			
Required Attachments	<input checked="" type="checkbox"/> Registry of Joint Stocks file number (include a list of directors), Charitable Organization number or proof of organizational status		

Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)

*Filed with  
financials  
May 9/25*

Submitted: 07 May 2025  
Reference: SR741819

## Notice of Directors and Officers

### Entity Details

Number	1466630
Name	RIVERDALE COMMUNITY SERVICES SOCIETY
Type	Society
Status	Active

### Directors and Officers Detail Updates

Name	ANNETTE MILLIGAN
Role	Director
Civic Address	[REDACTED]

### Directors and Officers Added

Name	KEN REYNOLDS
Role	Director, Officer
Title	President
Civic Address	[REDACTED]

Name	DANIELLE MACRAE
Role	Director, Officer
Title	Vice-president
Civic Address	[REDACTED]

Name	SUSAN MARCH
Role	Director, Officer
Title	Secretary
Civic Address	[REDACTED]

Name CLAYTON MACRAE

Role Director

Civic Address [REDACTED]

Name AMY FOUGERE

Role Director

Civic Address [REDACTED]

Name RICHARD BETZ

Role Director

Civic Address [REDACTED]

---

**Directors and Officers Removed**

---

Name KRYSTAL MACDONNELL

Role Director

Civic Address [REDACTED]

Name ANNETTE MILLIGAN

Role Officer

Title Secretary

Civic Address [REDACTED]

Name DONALD WHITTY

Role Director

Civic Address [REDACTED]

Name DONALD WHITTY

Role Officer

Title Vice-president

Civic Address [REDACTED]

Name AUDREY LINDEN

Role Director

Civic Address

[REDACTED]

Name KRYSTAL MACDONNELL

Role Officer

Title President

Civic Address

[REDACTED]

Name JOSEPH V MCNAMARA

Role Director

Civic Address

[REDACTED]

---

**Directors and Officers (following changes)**

---

Name ANNETTE MILLIGAN

Role Director

Civic Address

[REDACTED]

Name KEN REYNOLDS

Role Director, Officer, President

Civic Address

[REDACTED]

Name DANIELLE MACRAE

Role Director, Officer, Vice-president

Civic Address

[REDACTED]

Name SUSAN MARCH

Role Director, Officer, Secretary

Civic Address

[REDACTED]

Name CLAYTON MACRAE

Role Director

Civic Address

Name AMY FOUGERE

Role Director

Civic Address

Name RICHARD BETZ

Role Director

Civic Address

Name LISA MORGAN

Role Director, Officer, Treasurer

Civic Address

Name SHELTON BENOIT

Role Director

Civic Address

Name BRENT MILLIGAN

Role Director

Civic Address

Name PAUL UPTON

Role Director

Civic Address

Name SABRINA UPTON

Role Director

Civic Address

Name DENISE REYNOLDS

Role Director

Civic Address



Name ELLEN STROBEL

Role Director

Civic Address



Name PETER BURKE

Role Director

Civic Address



---

**Confirmation**

I hereby confirm that I am authorized to submit this filing and that the information is true to the best of my knowledge. I understand that it is an offence to knowingly provide false or incorrect information.

Submitter Lisa Morgan

**Approved Submission SR741819: RIVERDALE COMMUNITY SERVICES SOCIETY - Society Change of Directors and Officers**  
1 message

rjasc.noreply@novascotia.ca <rjasc.noreply@novascotia.ca>  
Reply-To: rjasc.noreply@novascotia.ca  
To: lisaimdc@gmail.com



Registry of Joint Stock Companies  
PO Box 1529  
Halifax, NS, B3J 2Y4

Lisa Morgan  
1533 Whiteside Road, RR #1, Cleveland, Richmond County, NOVA SCOTIA, B0E 1J0, CANADA

Dear Lisa Morgan,

The following submission has been approved.

Entity Name:	RIVERDALE COMMUNITY SERVICES SOCIETY
Submission Reference No:	SR741819
Submission Type:	Society Change of Directors and Officers
Received Date:	07-May-2025
Status:	Approved
Status Date:	07-May-2025

The next renewal date for the above noted entity is 31-Oct-2025 .

If you have any questions, please contact the Registry.

Sincerely,

Registry of Joint Stock Companies



THE MUNICIPALITY  
OF THE COUNTY OF

LA MUNICIPALITÉ  
DU COMTÉ DE

**RICHMOND**

*Department of Finance*

---

**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY, DOF

DATE: June 12, 2025

RE: Tier 1 – Community Grant

Dear CAO,

Attached is a grant application from Oban Cemetery Society. They are requesting Tier 1 Community Grant Funds in the amount of \$1000. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan               | <input type="checkbox"/> Economic Development        |
| <input type="checkbox"/> Active Living / Recreation Plan  | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative          | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development      |

Other: Canada Day Funding

---

2357 Highway 206  
P.O. Box 120  
Arichat, NS B0E 1A0

Telephone: (902) 226-3973  
Fax: (902) 226-0295



**Appendix B - Community Grant Tier 1 Application Form**

**Maximum Request: \$1,000**

Name of the Organization:		OBAN CEMETERY SOCIETY	
Applicant Name and Title of Representative		John Mac Donald -President	
Civic Address:	1421 Morrison Rd. Oban		
Contact Number:	[REDACTED]	Email:	[REDACTED]
Form of Organization: cemetery-society		<input checked="" type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		782227367NS0001	
<i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. Please note that the Municipality will pay the approved grant funds to the host organization.</i>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested: \$		\$1000	
Purpose of Funding Request: (Use additional pages if required.)			
<p>WE ARE WANTING TO PURCHASE TOPSOIL TO FILL IN SOME OF THE SUNKEN GRAVES, GRASS SEED, FERTILIZER, GRAVEL FOR THE DRIVEWAY AND LABOR COSTS IF FUNDS ALLOW. SIGNAGE FOR THE CEMETERY WOULD ALSO BE GREAT. KIND REGARDS JOHN MACDONALD</p>			
Required Attachments	<input checked="" type="checkbox"/> Registry of Joint Stocks file number (include a list of directors), Charitable Organization number or proof of organizational status		

Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)

# OBAN CEMETERY SOCIETY

[Profile](#) [Relationships](#) [Events \(1\)](#)

Reg. Number

4686595

Reg. Name

OBAN CEMETERY SOCIETY

Type

Society

Status

Active

Effective Date

15-Jan-2025

Registered on

15-Jan-2025

Next Annual Return

31-Jan-2026

## Addresses

Reg. Address

1421 MORRISON ROAD, OBAN, NOVA SCOTIA, B0E 3B0, CANADA

Mailing Address

1421 MORRISON ROAD, OBAN, NOVA SCOTIA, B0E 3B0, CANADA

## OBAN CEMETERY SOCIETY

Profile [Relationships](#) Events (1)

Name	Relationship	Effective From
<a href="#">JOHN D. MACDONALD</a>	Director	15-Jan-2025

<a href="#">JEAN E. NEILY</a>	Director	15-Jan-2025
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<a href="#">JOSEPH A. MACDONALD</a>	Director	15-Jan-2025
-------------------------------------	----------	-------------

<a href="#">CHERYL MACDONALD</a>	Director	15-Jan-2025
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<a href="#">WELDON MACPHAIL</a>	Director	15-Jan-2025
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Items per page 5 1 - 5 of 9 &lt; &gt;

## OBAN CEMETERY SOCIETY

Profile Relationships Events (1)

Name	Relationship	Effective From
<a href="#">JOHN D. MACDONALD</a>	Officer( President )	15-Jan-2025

Name	Relationship	Effective From
<a href="#">JEAN E. NEILY</a>	Officer( Vice-president )	15-Jan-2025

Name	Relationship	Effective From
<a href="#">JOSEPH A. MACDONALD</a>	Officer( Secretary, Treasurer )	15-Jan-2025

Name	Relationship	Effective From
<a href="#">JOHN D. MACDONALD</a> [REDACTED]	Recognized Agent	15-Jan-2025

Items per page 5

6 - 9 of 9

&lt; &gt;



THE MUNICIPALITY  
OF THE COUNTY OF

LA MUNICIPALITÉ  
DU COMTÉ DE

**RICHMOND**

*Department of Finance*

---

**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY, DOF

DATE: June 12, 2025

RE: Tier 1 – Community Grant

Dear CAO,

Attached is a grant application from La Société Du Festival Acadien de Petit De Grat. They are requesting Tier 1 Community Grant Funds in the amount of \$1000. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan                         | <input type="checkbox"/> Economic Development        |
| <input checked="" type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative                    | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development           | <input type="checkbox"/> Waterfront Development      |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u>           |  |

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2357 Highway 206  
P.O. Box 120  
Arichat, NS B0E 1A0

Telephone: (902) 226-3973  
Fax: (902) 226-0295



**Appendix B - Community Grant Tier 1 Application Form**

**Maximum Request: \$1,000**

Name of the Organization:		La Société du Festival Acadien de Petit de Grat.	
Applicant Name and Title of Representative			
Civic Address:	3435 RTE 206 PO Box 298 Petit de Grat B0E 2L0		
Contact Number:	902 226 0149	Email:	direction@lapicasse.ca
Form of Organization: Non-Profit.		<input checked="" type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		1251401	
<i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. Please note that the Municipality will pay the approved grant funds to the host organization.</i>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:		1251401	
Sum Requested: \$		1000	
Purpose of Funding Request: (Use additional pages if required.)			
Childrens parade/bhg / outdoor activities -			
Required Attachments	<input checked="" type="checkbox"/> Registry of Joint Stocks file number (include a list of directors), Charitable Organization number or proof of organizational status		

Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)

**Festival Acadien de Petit de Grat**  
3435 RTE 206  
Box 298 Petit de Grat

BOE 2L0  
[direction@lapicasse.ca](mailto:direction@lapicasse.ca)  
902 226 0149

**May 29, 2025**

**To Whom It May Concern,**

We are writing to request financial support for the children's parade, barbecue, and outdoor festivities taking place during this year's **Petit-de-Grat Acadian Festival on August 8th, 2025.**

This event is a cherished tradition in our community, offering a fun and safe space for children and families to come together and celebrate our Acadian culture. We are planning a vibrant afternoon filled with activities, including: A children's tintamarre, bouncy castles, games and outdoor play, a free community BBQ as well as themed decorations and prizes. I've included last year's budget below. To bring this day to life, we are seeking funding from the municipality to help cover costs for this activity (Appendix B grant attached)

<b>vendredi</b>					
<b>Tintamarre /</b>	Revenu			Dépenses	
<b>BBQ et activités</b>	Mun. de Richmond 1000	\$1,000.00		bouncy castles	\$1,322.50
	autres	\$0.00		hotdogs,buns,ju s	\$268.92
	autres	\$0.00		jeux/decor	\$135.41
	autres	\$0.00		popcorn/cc	\$36.73
	autres	\$0.00		ketchup/moutard	\$16.98
	autres	\$0.00		prix - Cindy	\$0.00
<b>Totale</b>		\$1,000.00			\$1,780.54

We would be grateful for your support in helping us continue this valued tradition.

Warm regards,  
Monique Marchand  
Director / Committee Member

## Petit-de-Grat Acadian Festival

[Profile](#) [Previous Names](#) [Relationships](#) [Events \(32\)](#)

Reg. Number  
**1251401**

Reg. Name  
**SOCIÉTÉ DU FESTIVAL ACADIEN DE PETIT DE GRAT**

Type  
**Society**

Status  
**Active**

Effective Date  
**25-Oct-2024**

Registered on  
**07-Jul-1980**

Next Annual Return  
**31-Jul-2025**

Name	Relationship	Effective From
<a href="#">ROCHELLE HEUDES</a>	<b>Officer( PRESIDENTE )</b>	<b>02-May-2022</b>

<a href="#">MONIQUE MARCHAND</a>	<b>Director</b>	<b>23-May-2019</b>
----------------------------------	-----------------	--------------------

<a href="#">SHELLEY FERDAIS</a>	<b>Officer( Treasurer )</b>	<b>11-Jun-2024</b>
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THE MUNICIPALITY  
OF THE COUNTY OF

LA MUNICIPALITÉ  
DU COMTÉ DE

**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY

DATE: June 12, 2025

RE: Tier 2 – Community Grant

Dear CAO,

Attached is a grant application from the Isle Madame Historical Society. They are requesting Tier 2 Community Grant Funds in the amount of \$1129.00. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan               | <input type="checkbox"/> Economic Development        |
| <input type="checkbox"/> Active Living / Recreation Plan  | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative          | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development      |
| <br>  |  |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> |  |

---

2357 Highway 206  
P.O. Box 120  
Arichat, NS B0E 1A0

Telephone: (902) 226-3973  
Fax: (902) 226-0295



## Appendix C – Community Grant Tier 2 Application Form

**Maximum Request: \$7,500.00**

Name of the Organization:		Isle Madame Historical Society	
Applicant Name and Title of Representative		Susan Marchand-Terrio (Ex. Director)	
Civic Address:	708 Veterans Memorial Drive, Arichat		
Contact Number:	902 226 9364	Email:	islemadamehistoricalsociety@ gmail.com
Form of Organization:		<input checked="" type="checkbox"/> Not-for-Profit Organization	
		<input checked="" type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		J.S.-1401960 / C.O - 890072994RR0001	
<p><b><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. <u>Please note that the Municipality will pay the approved grant funds to the host organization.</u></i></b></p>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested:	\$1129.00		
Purpose of Funding Request: (Use additional pages if required.)			
See attached document.			

**Appendix C – Community Grant Tier 2 Application Form**  
**Maximum Request: \$7,500.00**

Project Budget			
Cost of the Project		Financing the Project	
Capital Cost		Stakeholder Equity:	\$2311.00
Land:		Stakeholder Loan:	
Land Improvements:		Funding Agency	
Materials:	\$7000.00	Provincial:	\$18,543.00
Labour Costs:	\$10,700.00	Federal:	
Other Capital Costs:	\$1612.00 (50%HST)	MOCR (County):	\$1129.00
Other - Specify:	\$3200.00 (Equip. Rental)	Other – Specify:	\$1129. St. Joseph's C.U unconfirmed.
Other – Specify:	\$600.00 (travel & landfill)	Other – Specify:	
Total:	\$23,112.00	Total:	\$23,112.00
Required Attachments			
<input checked="" type="checkbox"/> Registry of Joint Stocks file number (include list of directors), Charitable Organization number or proof of organizational status			
<input checked="" type="checkbox"/> Proof of ownership/lease/authorization to facility			
<input checked="" type="checkbox"/> Balance Sheet (sample attached)			
<input checked="" type="checkbox"/> Income Statement for the previous fiscal year (sample attached)			

**Applicants must provide source of Funds for Stakeholder Equity and Stakeholder Loan.**

Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)

## **Purpose of Funding Request:**

The request for funding is to replace the north-facing side of the roof on the Lorenzo Building, which houses our office, archives, used bookstore, and gift shop. The Lorenzo Building is approximately 28 years old. This was a retro fit on a pre-existing garage. The building was expanded and a second story was added. Since the initial project 28 years ago, we have replaced the south-side roof due to wind damage, the siding, windows and doors due to age and deterioration. This year it is abundantly clear that the north facing roof must be replaced.

We have repaired small sections of the roof over the years but clearly a new roof is needed. Shingles have blown off and the roof sheeting is exposed to the elements. This puts our artifact and archival collection storage at risk. The roof will leak without intervention, if left it will contribute to insect and mold infestations putting our collection at risk. It will lead to the loss of the integrity of the building, which in turn will prevent us from allowing on-going community use.

This project will remove the wooden shingled roof on the north side replacing it with 30 year asphalt shingles, ice and water shield, storm tight eave guard, metal starter strip and ridge vent.

Maintaining our site, making it accessible and safe for our community and visitors, is a priority and long-term plan for our board. Whenever we have renovated a space, it has been driven by the need to ensure that we are being stewards of our collection and vigilant in maintaining a safe and welcoming space for our community and visitors to the museum.

We are grateful for the support we have received from Community, Culture, Tourism and Heritage for they have provided some of the funding to help with maintenance of our facility on numerous projects. We have also been supported by our St. Joseph's Credit Union, the Municipality of the County of Richmond, and our volunteers and members who have donated hours of their time to helping us with keeping our site maintained. For many years when the majority of the buildings on this site were new maintenance was relatively easy. However, as the site has aged and priorities and regulations have changed, we have tried our best to keep up and improve what we do take care of this site and the collection that has been entrusted into our care.

This project is necessary to maintain the physical integrity of the Lorenzo Building. It will ensure continued access for community events and activities. The Historical Society will continue to offer programming for seniors, families, youth, residents and tourists. The site will continue to be available to the community for weddings, concerts, reunions and site rentals, for meetings and grad, wedding & family photos. Events that take place here promote our culture and heritage, showcase local artists and artisans and promote our local community.

Harbourview Construction Ltd.  
206 Port Royal Road  
West Arichat, N.S. B0E 3J0  
(902) 631-1964 (Cell)  
(HST #891880353)

## QUOTE

**HISTORICAL BUILDING ARICHAT, RICH. CO. N.S.  
MATERIAL AND LABOUR TO REMOVE THE  
WOODEN SHINGLES FROM THE ROAD SIDE OF  
THE BUILDING, ONLY AND TO INSTALL NEW 30 YR  
ASPHALT SHINGLES WITH ICE AND WATER SHEILD,  
STORM TIGHT EAVE GUARD, METAL STARTER  
STRIP, AND RIDGE VENT.**

**MATERIAL = \$ 7,000.00  
TRAVEL COST= \$ 400.00  
LANDFILL = \$ 200.00  
EQUIPMENT RENTAL \$ 3,200.00  
LABOUR COST \$ 10,700.00  
TOTAL=====**

**\$ 21,500.00  
HST 3,225.00  
=====**

**\$ 24,725.00**

**QUOTE**

***Isle Madame Historical Society building located at 708 Veteran's Memorial Drive***

***Labour and Materials to remove the wooden shingles from the road-side of the building and to install new thirty year asphalt shingles with ice and water shield, storm tight eave guard, metal starter strip and ridge vent.***

***MATERIALS - \$7,800.00***

***EQUIPMENT RENTALS - \$3,500.00***

***CLEANUP AND LANDFILL COST - \$1,000.00***

***LABOUR COST - \$13,150.00***

***TOTAL COST: \$25,450 + HST \$3,563 = \$29,013***

***Signature***

***[Handwritten Signature]***  
***Leotry & Leotry Ltd***

QUOTE

*Isle Madame Historical Society building located at 708 Veteran's Memorial Drive*

*Labour and Materials to remove the wooden shingles from the road-side of the building and to install new thirty year asphalt shingles with ice and water shield, storm tight eave guard, metal starter strip and ridge vent.*

**MATERIALS - \$7,400.00**

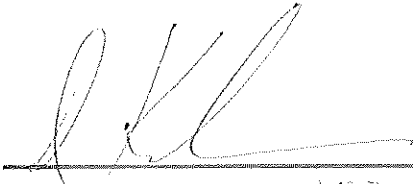
**EQUIPMENT RENTALS - \$3,400.00**

**CLEANUP AND LANDFILL COST - \$1,200.00**

**LABOUR COST - \$15,150.00**

**TOTAL COST: \$27,150 + HST \$3,801 = \$30,951**

Signature

  
325 8772 N.S. LTD

THIS DEED made this 27th day of January, A.D.,  
1999,

BETWEEN:

IRVING OIL COMPANY, LIMITED and IRVING OIL LIMITED,  
bodies corporate, each with a Head Office at Saint  
John, in the County of Saint John, Province of New  
Brunswick (hereinafter collectively called the  
"Grantor")

OF THE FIRST PART

AND

THE ISLE MADAME HISTORICAL SOCIETY, a society  
incorporated under the Societies Act of Nova  
Scotia, of P.O. Box 223, Arichat, in the County of  
Richmond, and Province of Nova Scotia, (hereinafter  
called the "Grantee")

OF THE SECOND PART

WHEREAS in appreciation of the many years of  
support received from the citizens of Arichat, Irving Oil Limited is  
pleased to donate the lands and premises described in Schedule "A"  
hereto for use and enjoyment by the citizens of Arichat; and

WHEREAS Irving Oil Company, Limited holds title to  
lands and premises which are registered in its name and which are  
contained within the legal descriptions more particularly set forth in  
Schedules "A" and "D" hereto as bare trustee for and on behalf of Irving  
Oil Limited, the beneficial owner of such lands and premises;

WITNESSETH that in consideration of the sum of One  
Dollar (\$1.00) and other good and valuable consideration, the Grantor  
hereby conveys to the Grantee the lands described in Schedule "A" hereto  
annexed subject to the restrictions contained in Schedule "B".

THE GRANTEE covenants with the Grantor that it will  
insert in any subsequent conveyance of the property described in  
Schedule "A" the same restrictive covenants as are set forth in this  
Deed and described in Schedule "B" annexed hereto, including this  
clause, with the intent that all subsequent purchasers of the land or  
any part thereof should be bound by the restrictive covenants herein  
contained.

hereby certify that:

Deed Transfer tax has been paid  
 Deed Transfer tax is due and payable  
on the described property transfer.  
Signed this 6th day of APRIL, 1999 AD

*M. Longobardi per M. Longobardi*

RICHMOND COUNTY REGISTRY OF DEEDS			
I certify that this document was registered as shown here.			
Document #	Book	Pages	
346	205	368-393	
Mary Longobardi Registrar		04	06 1999
		MM DD	Year
		2:21 PM	
		Time	

THE GRANTEE further covenants with the Grantor that it will observe and be fully bound by the additional covenants and conditions as are set forth in this Deed and outlined in Schedule "C" attached hereto and forming an integral part hereof.

IN THIS DEED the singular includes the plural and the masculine gender includes the feminine and neuter genders with the intent that this deed shall be read with all appropriate changes of number and gender.

IN WITNESS WHEREOF the Grantor has subscribed these presents by the hands of their proper officers in that behalf duly authorized and the Grantee has duly executed these presents the day and year first written.

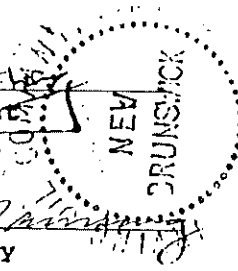
SIGNED, SEALED AND DELIVERED)

in the presence of )

*Kevin Harris*

IRVING OIL COMPANY, LIMITED

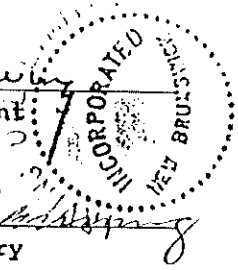
*A. J. [Signature]*  
President  
*J. C. M. [Signature]*  
Secretary



IRVING OIL LIMITED

*Kevin Harris*

*A. J. [Signature]*  
President  
*J. C. M. [Signature]*  
Secretary



THE ISLE MADAME HISTORICAL SOCIETY

*Dorothy Samson*

*Jean M. Bonin*  
President  
*Leanne [Signature]*  
Secretary



# THE ISLE MADAME HISTORICAL SOCIETY

Profile Relationships Events (26)

Reg. Number  
1401960

Reg. Name  
THE ISLE MADAME HISTORICAL SOCIETY

Type  
Society

Status	Effective Date
Active	20-Apr-2006

Registered on  
18-Mar-1982

Next Annual Return  
31-Mar-2024

Documents (48) Reports (4)

Type to filter

**Society**  
**Annual**  
**Renewal**  
**Statement**  
**(SR447261)**  
 Registered  
 on: 20-Nov-  
 2023,  
 Effective  
 from: 15-  
 Nov-2023

\$12.45

Standard

\$12.45

Certified

**Financial**  
**Statement -**  
**Society**

Isle Madame Historical Society  
Board of Directors

Anne Leavitt (Board Chair)



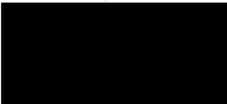
Renee Samson (Vice Chair)



Joan Glannon (Treasurer)



Brittany Benoit (Secretary)



Susan Marchand-Terrio (Executive Director)



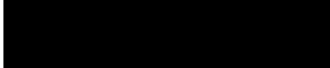
Odilon Boudreau



Marg Herdman



Nancy Samson



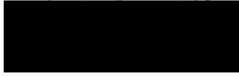
Laurier Samson



Ian MacKinnon



Melodi Bedard

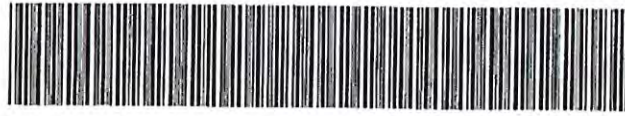


Date of this notice

June 22, 2015

THE ISLE MADAME HISTORICAL  
SOCIETY  
SUSAN MARCHAND-TERRIO PRESIDEN  
PO BOX 223  
ARICHAT NS B0E 1A0

**FAXED**  
June 22/15



20 89007 2994 RR 0001 2015-03-31 1006493 C

This notice is to advise that the Form T3010, Registered Charity Information Return, recently filed on behalf of the charity for its fiscal period ending March 31 2015, did not include a copy of the charity's own financial statements. To comply with the filing requirements, you must send in a copy of these financial statements within 30 days from the date of this notice. Failure to comply with this requirement could result in a range of actions up to and including revocation of the charity's registered status.

Mail the financial statements to:

Charities Directorate  
Canada Revenue Agency  
Ottawa ON K1A 0L5



[Home](#) > [Canada Revenue Agency](#) > [Charities and Giving](#) > [Search](#)

> [T3010 Registered Charity Information Return](#)

# THE ISLE MADAME HISTORICAL SOCIETY — Quick View

[Charity's detail page](#)

Registration no.:

**890072994 RR 0001**

Status:

**Registered**

Effective date of status:

**1996-04-01**

Type of qualified donee:

**Charity**

Designation:

**Charitable organization** ⓘ

Website:

[WWW.IMHS.CA](http://WWW.IMHS.CA) ↗

## Reporting period views

### Quick View

**2024-03-31**

[2023-03-31](#)

[2022-03-31](#)

[2021-03-31](#)

[2020-03-31](#)

### Full View

2024-03-31

2023-03-31

2022-03-31

2021-03-31

2020-03-31

## Reporting period ending: 2024-03-31

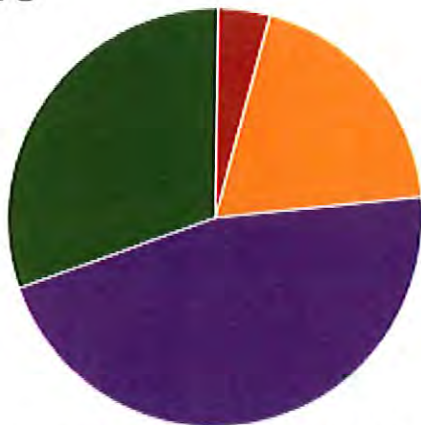
### Programs and activities:

Ongoing programs:

GENEALOGY RESEARCH - INDIVIDUALS SEARCHING THEIR ROOTS - FAMILY HERITAGE - ALSO CRAFT SHOP - LOCAL HAND CRAFTED ITEMS. MUSEUM ARTIFACTS AND TOURS

New programs:

### Revenue



- Received donations \$2,240.00 (4.04%)
- Non-receipted donations \$10,683.00 (19.27%)
- Gifts from other registered charities \$0.00 (0.00%)
- Government funding \$25,555.00 (46.11%)
- All other revenue \$16,948.00 (30.58%)

Total revenue: \$55,426.00

### Expenses





- Charitable programs \$0.00 (0.00%)
- Management and administration \$0.00 (0.00%)
- Fundraising \$0.00 (0.00%)
- Gifts to other registered charities and qualified donees \$0.00 (0.00%)
- Grants made to non qualified donees (grantees) \$0.00 (0.00%)
- Other \$62,797.00 (100.00%)

Total expenses: \$62,797.00

## Compensation

Total compensation for all positions

Full-time employees  
Part-time employees

Professional and consulting fees

Compensated full-time positions:

## Additional information



BALANCE SHEET FOR:

Isle Madame Historical Society

(Name of organization)

For the fiscal period ending

2025 / 03 / 31

(yyyy/mm/dd)

**Assets:**

*Current Assets*

Cash and deposits \$32,750.00

Accounts receivable \$546.00

Prepaid expenses

*Capital/Fixed Assets*

Equipment Capital / Fixed Ass. \$570.00

Land and buildings

Other capital/fixed Assets

**A. Total Assets** \$33,866.00

**Liabilities**

*Current liabilities*

Accounts payable 0

Taxes Payable

Long Term Debt

Mortgage

Other

**B. Total Liabilities** 0

**Equity**

Retained earnings/deficit \$33,866.00

General reserve

**C. Total Equity**

**Total Liabilities and Equity**

(A must equal B + C)

\$33,866.00



STATEMENT OF INCOME AND EXPENDITURES FOR:

Isle Madame Historical Society

(Name of society)

For the fiscal period ending

2025 / 03 / 31

(yyyy/mm/dd)

**Income:**

Membership fees	1560.00
Fund raising	11,746.00
Other revenue	56,515.00 (all Grant Funding & Projects & Donations)
Other revenue	1670.00 (programming)
<b>A. Total Income</b>	<b>71,491.00</b>

**Expenditures**

Administration	3737.00 (Telephone, Office, Utilities)
Education and Training	included in Administration (120.00)
Insurance	4,509.00
Professional fees	1137.00 (Dues and advertising)
Salaries	19,116.00
Other expenditures	25,525.00 ( Sp. Projects, Repairs & Maintenance)
Other expenditures	7496.00 (Prog. & Fundraising Costs & Museum Expenses))
<b>B. Total Expenditures</b>	<b>61,493.00</b>

<b>C. Net Surplus or (Deficit) (A-B=C)</b>	<b>9998.00</b>
<b>D. Surplus or (Deficit), beginning of year</b>	<b>(7371.00)</b>
<b>E. Surplus or (Deficit), end of year (C + D = E)</b>	<b>2627.00</b>

**Isle Madame Historical Society**  
**Financial Statements**  
**March 31, 2025**

## **CONTENTS**

Balance Sheet	1
Statement of Income and Accumulated Surplus	2
Notes to the Financial Statements	3-4

**Isle Madame Historical Society**  
**Balance Sheet**  
**As at March 31, 2025**

	2025	2024
<b>ASSETS</b>		
<b>Current</b>		
Bank	\$ 32,750	\$ 40,594
Accounts Receivable	546	204
	33,296	40,798
<b>Non-current</b>		
Incorporation costs, at cost	150	150
Tangible capital assets (Notes 2&3)	420	420
	\$ 33,866	\$ 41,368
<b>LIABILITIES</b>		
<b>Current</b>		
Deferred revenue (Note 4)	\$ -	\$ 17,500
<b>ACCUMULATED SURPLUS</b>		
<b>Accumulated Surplus</b>	33,866	\$ 23,868
	\$ 33,866	\$ 41,368

**On behalf of the board**

\_\_\_\_\_ Director

\_\_\_\_\_ Director

**Isle Madame Historical Society**  
**Statement of Income and Accumulated Surplus**  
**For the year ended March 31, 2025**

	2025	2024
<b>Revenue</b>		
Federal and Provincial Summer Student Grants	\$ 7,747	\$ 9,055
Municipality of Richmond - Forge	2,500	2,500
Municipality of Richmond - renovation grant	-	4,500
Museum Grant - Province of NS	7,500	-
Accessibility grant	1,579	
C-maps grant	9,698	
Facilities improvement grant		9,500
Celebrating Musical Roots grants and revenue	22,375	
Donations	1,515	6,609
Donations - archives	-	6,557
Facility rentals	950	
Fundraising (Note 5)	11,746	10,683
Interest	55	60
Membership fees	1,560	1,530
Programming (Note 7)	4,266	4,432
	71,491	55,426
<b>Expenditures</b>		
Access grant project	2,403	
Advertising and promotion	541	473
Amortization of tangible assets	-	62
Celebrating Musical Roots	18,195	
Dues and fees	596	792
Facilities improvement project	-	9,500
Fundraising (Note 6)	4,487	4,699
Insurance	4,509	4,319
Museum expenses	386	807
Occupancy costs	1,683	
Office	824	1,493
Programming (Note 8)	2,596	2,214
Repairs and maintenance	4,927	16,738
Telephone	1,230	1,023
Wages and benefits	19,116	20,677
	61,493	62,797
<b>Excess of revenue over expenditures</b>	\$ 9,998	\$ (7,371)
<b>Accumulated Surplus, beginning of year</b>	\$ 23,868	\$ 31,239
Excess of revenue over expenditures	9,998	(7,371)
<b>Accumulated Surplus, end of year</b>	\$ 33,866	\$ 23,868

**Isle Madame Historical Society**  
**Notes to the Financial Statements**  
**For the year ended March 31, 2025**

**1. Description of the Non-Profit Society**

The Society was incorporated under the Nova Scotia Companies Act on March 18, 1982 and is devoted to collecting and presenting the rich history of Isle Madame.

**2. Summary of Significant Accounting Policies**

Tangible capital assets

Tangible capital assets are stated at cost less accumulated amortization.

Amortization is provided for using the declining balance at the following rates:

Furniture and fixtures	20%
Computer equipment	30%

Antiques are stated at cost and are not amortized

<b>3. Capital Assets</b>	2025			2024
	Cost	Accum. Amort.	Net book Value	Net book Value
Furniture and fixtures	\$ 2,093	\$ 2,093	-	\$ 36
Computer equipment	29,518	29,518	-	26
Antiques	420	-	420	420
	<b>\$ 32,031</b>	<b>\$ 31,611</b>	<b>420</b>	<b>\$ 482</b>

**4. Deferred Revenue**

	2025	2024
Province of Nova Scotia:		
Museum grant		\$7,500
Musical Roots grant		\$10,000
	<b>\$0</b>	<b>\$17,500</b>

**Isle Madame Historical Society**  
**Notes to the Financial Statements**  
**For the year ended March 31, 2025**

<b>5. Fundraising Revenue</b>	<u>2025</u>	<u>2024</u>
Auction	\$ 3,004	\$ -
Bernice Boudreau book launch	208	480
Book revenue	556	613
Calendars	60	2,786
Charles Robin's Diary	125	225
Other fundraising	530	850
Genealogy	60	35
Museum tea	1,265	1,175
Shanties and events	5,938	4,519
	<u>\$ 11,746</u>	<u>\$ 10,683</u>
<b>6. Fundraising Expenses</b>		
Bernice Boudreau book launch	\$ 78	\$ 294
Book sales expenses	80	
Calendars	-	1,161
Charles Robin's Diary	-	-
Other fundraising	-	-
Museum tea	88	162
Shanties and hut expenses	4,241	3,082
	<u>\$ 4,487</u>	<u>\$ 4,699</u>
<b>7. Programming Revenue</b>		
Camp	\$ 410	\$ 325
Courses	2,049	2,302
Learning Series	607	330
Living History	1,200	1,475
	<u>\$ 4,266</u>	<u>\$ 4,432</u>
<b>8. Programming Expenses</b>		
Camp	\$ 120	\$ 49
Courses	994	840
Learning Series	198	
Living History	1,284	1,325
	<u>\$ 2,596</u>	<u>\$ 2,214</u>

**Isle Madame Historical Society**  
**Balance Sheet**  
**As at March 31, 2025**

	2025	2024
<b>ASSETS</b>		
<b>Current</b>		
Bank	\$ 32,750	\$ 40,594
Accounts Receivable	546	204
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<b>Non-current</b>		
Incorporation costs, at cost	150	150
Tangible capital assets (Notes 2&3)	420	420
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<b>LIABILITIES</b>		
<b>Current</b>		
Deferred revenue (Note 4)	\$ -	\$ 17,500
<b>ACCUMULATED SURPLUS</b>		
Accumulated Surplus	33,866	\$ 23,868
	\$ 33,866	\$ 41,368

On behalf of the board

*Alice Levesque, Chair* Director

*Fran Manner, Treasurer* Director



THE MUNICIPALITY  
OF THE COUNTY OF

LA MUNICIPALITÉ  
DU COMITÉ DE

**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY

DATE: June 12, 2025

RE: Tier 2 – Community Grant

Dear CAO,

Attached is a grant application from the Lakeside Community Association. They are requesting Tier 2 Community Grant Funds in the amount of \$7500.00. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan               | <input type="checkbox"/> Economic Development        |
| <input type="checkbox"/> Active Living / Recreation Plan  | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative          | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development      |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> |  |

---

2357 Highway 206  
P.O. Box 120  
Arichat, NS B0E 1A0

Telephone: (902) 226-3973  
Fax: (902) 226-0295



### Appendix C – Community Grant Tier 2 Application Form

**Maximum Request: \$7,500.00**

Name of the Organization:		Lakeside Community Association	
Applicant Name and Title of Representative		Martha Allen-President	
Civic Address:	8598 West Bay Hwy		
Contact Number:	[REDACTED]	Email:	lakeside.comm.assoc@gmail.com
Form of Organization:		<input checked="" type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		1510684	
<b><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. <u>Please note that the Municipality will pay the approved grant funds to the host organization.</u></i></b>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested:	\$7,500.00		
Purpose of Funding Request: (Use additional pages if required.)			
<p>Our building is the hub of the community, first as a 3-room school and now as a multipurpose community hall. Throughout the year, Sampsonville and the surrounding areas rely on the hall for public and private events. More importantly, we are a designated EMO Comfort Centre. Through various grants over the years, we have been able to make repairs to the building that were needed. Most recently, there was a steel roof, ceiling drywall replacement, windows, an accessibility ramp and a door. In recent years, we have realized that the basement leaks during heavy rain. We have successfully applied for and were granted a Provincial facility improvement grant to replace the weeping system and repair the foundation. This grant, unfortunately, does not cover the entire cost of the project. We are requesting the maximum amount for this Municipal grant to assist us with the financial responsibility associated with the project. As an association, made up of volunteers, we tirelessly fundraise to cover our operating costs. The repair project is necessary to protect this vital asset in our community and in doing so will guarantee its safe use for many years to come. The needed funds to contribute to the foundation repairs will jeopardize the financial stability of the Association. The Community Grant Tier 2 will ease some of the financial burden associated with a project of this size.</p>			

**Appendix C – Community Grant Tier 2 Application Form**  
**Maximum Request: \$7,500.00**

Project Budget			
Cost of the Project		Financing the Project	
Capital Cost		Stakeholder Equity:	
Land:		Stakeholder Loan:	
Land Improvements:		Funding Agency	
Materials:	see attached quote	Provincial:	\$33,421.00
Labour Costs:	see attached quote	Federal:	
Other Capital Costs:		MOCR (County):	\$7,500.00
Other - Specify:		Other – Specify:	\$3,641.50 (LCA funds)
Other – Specify:		Other – Specify:	
Total:	\$44,562.50	Total:	\$44,562.50
Required Attachments			
<input type="checkbox"/> Registry of Joint Stocks file number (include list of directors), Charitable Organization number or proof of organizational status			
<input type="checkbox"/> Proof of ownership/lease/authorization to facility			
<input type="checkbox"/> Balance Sheet (sample attached)			
<input type="checkbox"/> Income Statement for the previous fiscal year (sample attached)			

**Applicants must provide source of Funds for Stakeholder Equity and Stakeholder Loan.**

Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)

REG ID: 1510684

Lakeside Community Association  
Financial Statement 2024

Opening Balance January 1, 2024: 10,071.41

**Debits**

General Supplies:	118.48
Bar & Canteen:	1,860.25
Insurance:	2,947.31
Office Supplies:	290.31
Power:	1,119.53
Summer Student Wages & Related Costs:	4,201.02
Gifts of Appreciation:	250.00
Registry of Joint Stock:	31.15
Water Utility:	438.67
Events/Fundraising:	1,946.05
Maintenance:	3,588.13
Heat Pumps/Ramp/Meta Door Grant:	68,793.25
AED:	2,442.54
Floats for Fundraisers:	2,350.00
Bank Charges:	19.00
New Lawn Mower:	2,500.00
<b>Total Debits:</b>	<b>92,895.69</b>

**Credits**

Fundraisers:	12,463.80
Hall Rentals:	155.00
Returned & Sold Items:	673.45
Maintenance & EMO (Heat Pump/Ramp/Metal Door) Grants:	71,235.79
Summer Student Grant:	4,529.00
Bar & Canteen:	2,703.45
Garden Grant:	2,000.00
IMO Donation:	140.00
Floats:	2,350.00
Donations:	285.20

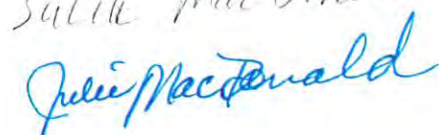
**Total Credits: 96,535.69**

**Closing Balance December 31 2024: 13,711.41**

President :

MARTHA ALLEN  


Vice President:

JULIE MacDONALD  




Service Nova Scotia

Registry of Joint Stock Companies

Financial Reports  
Societies Act  
Page 1 of 2

STATEMENT OF INCOME AND EXPENDITURES FOR

LAKESIDE COMMUNITY ASSOCIATION

(society name)

for the fiscal period ending

2024/12/31

(yyyy/mm/dd)

20

**Income**

- Membership fees
- Fund raising
- Other revenue
- Other revenue

12,463.80  
77,764.79  
6,307.10  
96,535.69

**A. Total Income**

**Expenditures**

- Administration
- Education and training
- Insurance
- Professional fees
- Salaries
- Other expenditures
- Other expenditures

2,659.31  
2,947.31  
4,801.02  
6,648.47  
76,439.58  
92,895.69

**B. Total Expenditures**

**C. Net Surplus or (Deficit) (A - B = C)**

3,640.00

**D. Surplus or (Deficit), beginning of year**

-4,856.18

**E. Surplus or (Deficit), end of year (C + D = E)**

-1,216.18

Auditor or

Director:

Laureen A. Burke  
(signature)

Director:

Julie MacDonald  
(signature)

LAUREEN A. BURKE  
(name)

Julie MacDonald  
(name)



Service Nova Scotia

Registry of Joint Stock Companies

Financial Reports

Societies Act

Page 2 of 2

## BALANCE SHEET FOR

LAKESIDE COMMUNITY ASSOCIATION  
(society name)

for the fiscal period ending 2025/12/31  
(yyyy/mm/dd)

20

**Assets**

## Current Assets

Cash and deposits -1,216.18

Accounts receivable \_\_\_\_\_

Prepaid expenses \_\_\_\_\_

## Capital/Fixed Assets

Equipment 50,000.00Land and buildings 300,000.00Other capital/fixed Assets 8,000.00**A. Total Assets**356,783.82**Liabilities**

## Current liabilities

Amounts payable \_\_\_\_\_

Taxes payable \_\_\_\_\_

## Long Term Debt

Mortgage \_\_\_\_\_

Other \_\_\_\_\_

**B. Total Liabilities**

0

**Equity**

Retained earnings/deficit \_\_\_\_\_

General reserve \_\_\_\_\_

**C. Total Equity**356,783.82**Total Liabilities and Equity (A must equal B + C)**

0

356,783.82

Auditor or

Director:

Laureen A. Burke  
(signature)

Director:

Julie MacDonald  
(signature)

LAUREEN A. BURKE  
(name)

Julie MacDonald  
(name)

**From:** Lakeside Community Association <lakeside.comm.assoc@gmail.com>  
**To:** Danielle Martell <cdspofficer@richmondcounty.ca>  
**Subject:** Re: Municipal Grant Funding Request - Lakeside Community Association

Hi Danielle,

There is only the quote for the company who is doing the work. The Provincial grant has already been approved/granted for that company and quote. Work will begin soon.

I hope this answers your question. If you need further clarification, please reach out.

Have a great day,

Martha

Sent from my iPhone

**Rod LeBlanc and Son Inc**

59B James Rd  
Sampsonville NS B0E 3B0  
rod.leblancandson@gmail.com

**Estimate**

ADDRESS  
Lakeside Community Hall  
8598 W Bay Rd.  
St. Peters NS B0E-3B0

ESTIMATE 1004  
DATE 12/02/2025

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Foundation Waterproofing	<p>EXCAVATE DOWN TO BOTTOM OF FOOTING AROUND ENTIRE BUILDING PERIMETER (250 LF) IN ORDER TO PROPERLY WATERPROOF THE EXISTING BUILDING FOUNDATION. THIS WILL INCLUDE;</p> <p>-250 LF OF EXCAVATION AND BACKFILL AROUND THE ENTIRE PERIMETER.</p> <p>-REPLACE EXISTING WEEPING TILE WITH 4 INCH PERFORATED DRAIN TILE, WASHED ROCK DRAINAGE BED AND FILTER CLOTH IN ORDER TO ENSURE PROPER DRAINAGE IS ACHIEVED.</p> <p>-PRESSURE WASH EXISTING FOUNDATION WALL ONCE EXPOSED, REPAIR ANY VISIBLE CRACKS WITH HYDRAULIC CEMENT, APPLY AQUABLOCK FOUNDATION PRIMER FOLLOWED BY BLUESKIN WATERPROOFING MEMBRANE</p> <p>-INSTALL SUPERSEAL PROTECTIVE DIMPLE MEMBRANE ALONG WITH TRIM STRIPS TO REDUCE HYDRAULIC PRESSURE ON FOUNDATION WALL ON TOP OF BLUESKIN PRIOR TO BACKFILL.</p> <p>WEEPING TILE IS TO BE RUN OUT THE SIDE OF BANK IN ORDER TO ALLOW FOR GRAVITY DRAINAGE AND PRICING IS INCLUSIVE OF INSTALLATION OF TWO RUN OFF DRAIN LINES.</p> <p>ALL EXCESS MATERIAL IS TO BE</p>	250	155.00	38,750.00

HAULED OFF AND REMOVED FROM SITE, BACKFILL MATERIAL IS TO BE LEFT INTENTIONALLY HIGH AGAINST FOUNDATION AS MECHANICAL COMPACTION IS NOT POSSIBLE AND SETTLING OF BACKFILL MATERIAL IS TO BE EXPECTED IT SHOULD BE EXPECTED THAT A MINIMUM OF 10 FEET OF CLEAR ACCESS AROUND ENTIRE PERIMETER OF BUILDING WILL BE REQUIRED IN ORDER TO PROPERLY EXCAVATE AND INSTALL WEeping TILE. SHOULD THIS NOT BE POSSIBLE CERTAIN STRUCTURES MAY NEED TO BE REMOVED TO ALLOW ACCESS. IN THIS EVENT SAID STRUCTURES WILL BE REPLACED TO THE BEST OF OUR ABILITY HOWEVER WE WILL NOT BE LIABLE FOR ANY POTENTIAL DAMAGE CAUSED DURING THE REMOVAL AND RE- INSTALLATION PROCESS OF SAID STRUCTURES.

12/02/2025	Services	HST	5,812.50
------------	----------	-----	----------

WE LOOK FORWARD TO BEING OF SERVICE!

TOTAL

**\$44,562.50**

ALL MATERIAL AND WORKMANSHIP WILL CARRY A 24 MONTH WARRANTY FROM DATE OF INSTALL

Accepted By

Accepted Date



Property Valuation Services  
Corporation



0514218-9

LAKESIDE COMMUNITY ASSOC  
8598 WEST BAY HWY  
SAMPSONVILLE NS B0E 3B0

January 13, 2025

Dear Property Owner,

This is your official 2025 Property Assessment Notice for the 2025/2026 municipal tax year.

Your 2025 *Assessed Value* is determined in accordance with the *Nova Scotia Assessment Act* using mass appraisal methods and quality standards. It reflects your property's market value as of January 1, 2024 and its physical state as of December 1, 2024.

The *Taxable Assessed Value* (and/or *Acres* in the case of exempt farm or partially exempt forest property), is what your municipality will use to determine your property taxes. **This Notice is not a tax bill.**

Sincerely,

Charlene MacNeil, Director of Assessment

## 2025 PROPERTY ASSESSMENT NOTICE

Assessment Account Number (AAN):  
02413167

\*PIN Access Number:  
Z5B7j8

\*To safeguard your confidential information,  
please keep your PIN private.

### PROPERTY DETAILS

Address:  
8596 WEST BAY RD  
LOT 2 SAMPSONVILLE  
FELLOWSHIP HALL

Dwelling Unit(s): 000

Municipality:  
MUNICIPALITY OF THE COUNTY OF RICHMOND

2025 PROPERTY ASSESSMENT				
Classification	Assessed Value	*Capped Assessment	Acres (where applicable)	Taxable Assessed Value
COMMERCIAL TAXABLE	\$140,100			\$140,100
<b>2025 TOTAL</b>	<b>\$140,100</b>			<b>\$140,100</b>

\*The provincial government's Capped Assessment Program (CAP) places a 'cap' on the amount the *Taxable Assessed Value* for eligible residential property can increase year over year. The *Taxable Assessed Value* reflects the *Assessed Value* or the *Capped Assessment*, whichever is lower. If your property's *Assessed Value* is less than the *Capped Assessment*, the *Capped Assessment* field appears blank.

## LAKESIDE COMMUNITY ASSOCIATION

[Profile](#) [Relationships](#) [Events \(33\)](#)

Reg. Number

1510684

Reg. Name

LAKESIDE COMMUNITY ASSOCIATION

Type

Society

Status

Active

Effective Date

28-Jun-2002

Registered on

05-Apr-1983

Next Annual Return

30-Apr-2026

## Addresses

Reg. Address

8598 WEST BAY HWY, SAMPSONVILLE, NOVA SCOTIA, B0E 3B0, CANADA

Mailing Address

8598 WEST BAY HWY, SAMPSONVILLE, NOVA SCOTIA, B0E 3B0, CANADA

## LAKESIDE COMMUNITY ASSOCIATION

Profile Relationships Events (33)

Name <b>JULIE MACDONALD</b>	Relationship <b>Director</b>	Effective From <b>11-May-2020</b>
Name <b>MARTHA ALLEN</b>	Relationship <b>Director</b>	Effective From <b>16-May-2023</b>
Name <b>LAUREEN BURKE</b>	Relationship <b>Director</b>	Effective From <b>14-May-2024</b>
Name <b>JULIE MACDONALD</b>	Relationship <b>Officer( Vice-president )</b>	Effective From <b>11-May-2020</b>
Name <b>JILLIAN POIRIER</b>	Relationship <b>Officer( Secretary )</b>	Effective From <b>03-May-2022</b>

## LAKESIDE COMMUNITY ASSOCIATION

Profile [Relationships](#) Events (33)

Name	Relationship	Effective From
<a href="#">MARTHA ALLEN</a>	Officer( President )	16-May-2023
Name	Relationship	Effective From
<a href="#">LAUREEN BURKE</a>	Officer( Treasurer )	14-May-2024
Name	Relationship	Effective From
<a href="#">MIRANDA POIRIER</a> [REDACTED]	Recognized Agent	16-May-2023

Items per page 5 6 - 8 of 8 < >



THE MUNICIPALITY  
OF THE COUNTY OF

LA MUNICIPALITÉ  
DU COMTE DE

**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY

DATE: June 12, 2025

RE: Tier 2 – Community Grant

Dear CAO,

Attached is a grant application from the Riverdale Community Services Society. They are requesting Tier 2 Community Grant Funds in the amount of \$7250.39. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan                         | <input type="checkbox"/> Economic Development        |
| <input checked="" type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative                    | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development           | <input type="checkbox"/> Waterfront Development      |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u>           |  |

---

2357 Highway 206  
P.O. Box 120  
Arichat, NS B0E 1A0

Telephone: (902) 226-3973  
Fax: (902) 226-0295



**Appendix C – Community Grant Tier 2 Application Form**

**Maximum Request: \$7,500.00**

Name of the Organization:		Riverdale Community Services Society	
Applicant Name and Title of Representative		Danielle Mac Rae - Vice President	
Civic Address:	[REDACTED]		
Contact Number:	[REDACTED]	Email:	[REDACTED]
Form of Organization:		<input checked="" type="checkbox"/> Not-for-Profit Organization <input type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		1466630	
<p><b><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. Please note that the Municipality will pay the approved grant funds to the host organization.</i></b></p>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization <input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested:	\$ 7250.39		
Purpose of Funding Request: (Use additional pages if required.)			
See Attached Sheet			



### Appendix C – Community Grant Tier 2 Application Form

**Maximum Request: \$7,500.00**

Project Budget			
Cost of the Project		Financing the Project	
Capital Cost	\$ 7250.39	Stakeholder Equity:	
Land:		Stakeholder Loan:	
Land Improvements:		Funding Agency	
Materials:		Provincial:	
Labour Costs:		Federal:	
Other Capital Costs:		MOCR (County):	7250.39
Other - Specify: <i>Lawn Mower</i>	6497.99	Other – Specify:	
Other – Specify: <i>Bush and Trimmer</i>	752.40	Other – Specify:	
Total:	\$ 7250.39	Total:	\$ 7250.39
Required Attachments			
<input checked="" type="checkbox"/> Registry of Joint Stocks file number (include list of directors), Charitable Organization number or proof of organizational status			
<input type="checkbox"/> Proof of ownership/lease/authorization to facility			
<input checked="" type="checkbox"/> Balance Sheet (sample attached)			
<input checked="" type="checkbox"/> Income Statement for the previous fiscal year (sample attached)			

**Applicants must provide source of Funds for Stakeholder Equity and Stakeholder Loan.**

Please forward your applications to [grants@richmondcounty.ca](mailto:grants@richmondcounty.ca)

The Riverdale Community Centre is looking to obtain a grant to purchase the necessary equipment that is required to maintain the baseball field at the community centre. The community centre obtained a quote. \$550.00 was the quote for the mowing of the baseball field. This would have to be done on a weekly basis minimal to ensure proper upkeep. This would be extremely costly for the community centre. We are asking for a \$7,250.39 from the tier 2 grant to purchase this necessary equipment so we maintain the baseball field for not only our community but for all of Richmond County residents to be able to use

**From:** Danielle Mac Rae [REDACTED]  
**Sent:** June 6, 2025 10:58 AM  
**To:** Richmond Grants <Grants@richmondcounty.ca>  
**Subject:** Re: Tier 2 grant

Hi Danielle

We submitted this quote as it was the lowest price that we got and it has the best warranty for the mower. All other quotes were \$1000-\$1500 more. These other quotes were just over the phone.

Danielle

Sent from my iPhone



*Filed with  
financials  
May 9/25*

Submitted: 07 May 2025  
Reference: SR741819

# Notice of Directors and Officers

## Entity Details

Number	1466630
Name	RIVERDALE COMMUNITY SERVICES SOCIETY
Type	Society
Status	Active

## Directors and Officers Detail Updates

Name	ANNETTE MILLIGAN
Role	Director
Civic Address	[REDACTED]

## Directors and Officers Added

Name	KEN REYNOLDS
Role	Director, Officer
Title	President
Civic Address	[REDACTED]

Name	DANIELLE MACRAE
Role	Director, Officer
Title	Vice-president
Civic Address	[REDACTED]

Name	SUSAN MARCH
Role	Director, Officer
Title	Secretary
Civic Address	[REDACTED]

Name CLAYTON MACRAE  
Role Director  
Civic Address [REDACTED]

Name AMY FOUGERE  
Role Director  
Civic Address [REDACTED]

Name RICHARD BETZ  
Role Director  
Civic Address [REDACTED]

---

**Directors and Officers Removed**

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Name KRYSTAL MACDONNELL  
Role Director  
Civic Address [REDACTED]

Name ANNETTE MILLIGAN  
Role Officer  
Title Secretary  
Civic Address [REDACTED]

Name DONALD WHITTY  
Role Director  
Civic Address [REDACTED]

Name DONALD WHITTY  
Role Officer  
Title Vice-president  
Civic Address [REDACTED]

Name AUDREY LINDEN  
Role Director  
Civic Address [REDACTED]

Name KRYSTAL MACDONNELL  
Role Officer  
Title President  
Civic Address [REDACTED]

Name JOSEPH V MCNAMARA  
Role Director  
Civic Address [REDACTED]

---

**Directors and Officers (following changes)**

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Name ANNETTE MILLIGAN  
Role Director  
Civic Address [REDACTED]

Name KEN REYNOLDS  
Role Director, Officer, President  
Civic Address [REDACTED]

Name DANIELLE MACRAE  
Role Director, Officer, Vice-president  
Civic Address [REDACTED]

Name SUSAN MARCH  
Role Director, Officer, Secretary  
Civic Address [REDACTED]



Registry of Joint Stock Companies

Submitted: 07 May 2025

Reference: SR741819

Name CLAYTON MACRAE

Role Director

Civic Address



Name AMY FOUGERE

Role Director

Civic Address



Name RICHARD BETZ

Role Director

Civic Address



Name LISA MORGAN

Role Director, Officer, Treasurer

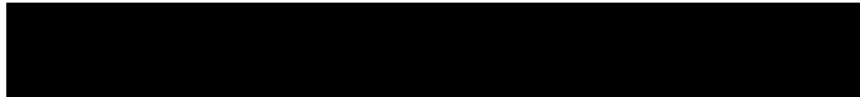
Civic Address



Name SHELTON BENOIT

Role Director

Civic Address



Name BRENT MILLIGAN

Role Director

Civic Address



Name PAUL UPTON

Role Director

Civic Address



Name SABRINA UPTON

Role Director

Civic Address





Registry of Joint Stock Companies

Submitted: 07 May 2025

Reference: SR741819

Name DENISE REYNOLDS

Role Director

Civic Address



Name ELLEN STROBEL

Role Director

Civic Address



Name PETER BURKE

Role Director

Civic Address



---

### Confirmation

I hereby confirm that I am authorized to submit this filing and that the information is true to the best of my knowledge. I understand that it is an offence to knowingly provide false or incorrect information.

Submitter Lisa Morgan

**Approved Submission SR741819: RIVERDALE COMMUNITY SERVICES SOCIETY - Society Change of Directors and Officers**  
1 message

rjsc.noreply@novascotia.ca <rjsc.noreply@novascotia.ca>  
Reply-To: rjsc.noreply@novascotia.ca  
To: lisaimdc@gmail.com



Registry of Joint Stock Companies  
PO Box 1529  
Halifax, NS, B3J 2Y4

Lisa Morgan  
1533 Whiteside Road, RR #1, Cleveland, Richmond County, NOVA SCOTIA, B0E 1J0, CANADA

Dear Lisa Morgan,

The following submission has been approved.

Entity Name:	RIVERDALE COMMUNITY SERVICES SOCIETY
Submission Reference No:	SR741819
Submission Type:	Society Change of Directors and Officers
Received Date:	07-May-2025
Status:	Approved
Status Date:	07-May-2025

The next renewal date for the above noted entity is 31-Oct-2025.

If you have any questions, please contact the Registry.

Sincerely,

Registry of Joint Stock Companies

**Riverdale Community Services Society**  
**Revenue & Expenses**  
**January 1st to December 31st, 2024**

**REVENUE (Deposits)**

Hall Rentals	
Dance / Door Ticket sales	6,025.00
Bar Sales	1,455.00
Brunch Receipts	9,874.00
Meals	1,146.00
Shuffleboard	0.00
Canteen	0.00
Richmond County - Grant Garden	717.95
50/50 Ticket Sales	1,979.78
Tel Isle Bingo	0.00
Celtic Colors ticket	0.00
Donations	2,614.16
County of Richmond - Repair GRANT	3,443.25
PROV. GRANT MONEY - GARDEN (ANNETTE)	65,049.77
<b>TOTAL REVENUE</b>	<b>5,000.00</b>
	<b><u>\$97,304.91</u></b>

**EXPENSES**

Anvil Pest Control	
Liquor purchases	
Bar supplies (cups, mix, ice)	284.00
Meals	5,055.63
DJ Services / Bands	224.84
Donations	425.32
Celtic Colors Tickets	1,200.00
Canteen Supplies	1,281.50
Maintenance / Water Tests / repairs	920.00
Cleaning Supplies	242.96
Licenses / Registrations / contracts	1,273.77
Phone / Internet	522.54
Propane	1,249.80
Miscellaneous - Curtain Installation	1,724.04
Yardwork - PNS GRANT (Annette)	218.50
Safety Deposit Box Rental / bank fees	3,258.53
Cooperators Insurance	3,500.00
Plowing	109.85
NS Power - Power bills	4,495.00
Miscellaneous - special events (prize money)	2,472.50
Kitchen Supplies	7,618.00
Water Tank	600.00
Community Garden - County Grant	0.00
Hall Cleaning	821.09
Yardwork - Generator Grant	1,910.00
AED Advantage - new Defibrillator (GRANT)	360.00
<b>GRANT REPAIRS / UPGRADES</b>	<b>\$1,200.00</b>
<b>TOTAL Expenses:</b>	<b>1654,85</b>
	<b><u>63525,71</u></b>
	<b>106,148.43</b>

Bank balance as of Dec. 31, 2023	\$26,768.01
Plus Total Deposits (Revenue)	\$97,304.91
Less Credits (Purchases / Expenses)	<u>-\$106,148.43</u>
<b>BANK BALANCE AS OF DEC. 31, 2023</b>	<b>\$17,924.49</b>
 Increase in bank balance (gain)	 (58,843.52)
 Balance left from Generator Grant	 16376.4
<b>OUR CASH BALANCE</b>	<b>\$1,548.09</b>

RIVERDALE COMMUNITY SERVICES SOCIETY  
JANUARY 1-DECEMBER 31, 2024  
BALANCE SHEET  
Registry # 1466630

**ASSETS:**

Cash	26768.01
Accounts Receivable	97304.91
Inventory	
Other Current Assets	
<b>Total Current Assets</b>	<b>124072.92</b>

**LIABILITIES:**

Accounts Payable	
Income Taxes	
Accrued Liabilities	
Other Current Liabilities	106148.43
<b>Total Liabilities</b>	<b>106148.43</b>


**EQUITY**

Retained Earnings	17924.49
<b>Total Equity</b>	<b>17924.49</b>

<b>Total Liabilities and Equity</b>	<b>124072.92</b>
-------------------------------------	------------------

1. Signed by (Director):

Shelton Benoit  
Print name

  
Signature

May 1/2025  
Date Signed

2. Signed by (Director):

<sup>MA</sup> Kristal MacDonnell  
Print name

  
Signature

May 1/2025  
Date Signed

**Riverdale Community Services Society**  
**Revenue & Expenses**  
**January 1st to December 31st, 2024**

**REVENUE (Deposits)**

Hall Rentals	6,025.00
Dance / Door Ticket sales	1,455.00
Bar Sales	9,874.00
Brunch Receipts	1,146.00
Meals	0.00
Shuffleboard	0.00
Canteen	717.95
Richmond County - Grant Garden	1,979.78
50/50 Ticket Sales	0.00
Tel Isle Bingo	0.00
Celtic Colors ticket	2,614.16
Donations	3,443.25
County of Richmond - Repair GRANT	65,049.77
PROV. GRANT MONEY - GARDEN (ANNETTE)	5,000.00
<b>TOTAL REVENUE</b>	<b><u>\$97,304.91</u></b>

**EXPENSES**

Anvil Pest Control	284.00
Liquor purchases	5,055.63
Bar supplies (cups, mix, ice)	224.84
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Hall Cleaning	360.00
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AED Advantage - new Defibulator (GRANT)	1654.85
<b>GRANT REPAIRS / UPGRADES</b>	<b><u>63525.71</u></b>
<b>TOTAL Expenses:</b>	<b>106,148.43</b>

Bank balance as of Dec. 31, 2023	\$26,768.01
Plus Total Deposits (Revenue)	\$97,304.91
Less Credits (Purchases / Expenses)	<u>-\$106,148.43</u>
<b>BANK BALANCE AS OF DEC. 31, 2024</b>	<b>\$17,924.49</b>
Increase in bank balance (gain)	(\$8,843.52)
Balance left from Generator Grant	16376.4
<b>OUR CASH BALANCE</b>	<b>\$1,548.09</b>