



Regular Council Meeting

Tuesday, May 27, 2025

6:30 - 7:00 p.m., Items 1 – 2, Richmond Room

7:00 p.m., Items 3 – 17, Council Chambers

AGENDA

1. **Call to Order**
2. **In Camera Session**
 - a) Personnel
3. **Opening Acknowledgement**
4. **O'Canada**
5. **Roll Call of Councillors**
6. **Items Added to the Agenda (Approval of Agenda)**
7. **Review of Minutes, Re:**
 - a) Regular Council, April 22, 2025
 - b) Special Meeting, April 24, 2025
 - c) Budget Planning, April 28, 2025
 - d) Budget Planning, May 6, 2025
8. **Question Period:**
 - Restricted to items on the committee reports
 - Phone in: (902) 226-9885 (see question period details below)
9. **Committee Reports:**
 - a) **Committee of the Whole**
 - Recommendation from the in camera session
 - Quit claim deed regarding PID 75228973
 - Tax reduction for property AAN 02920891 due to fire
 - Whiteside Church Preservation Society grant application
 - Deer population
 - Cell service
 - Pondville Beach update
 - Extended Producer Responsibility
 - Spike Fund Program



b) Audit Committee Report

- Draft financial statements for the year ended March 31, 2024
- Appointment of auditors

c) By-law/Policy Committee

- Dog Control By-law

d) Planning Advisory Committee

- New maximum setbacks for commercial wind turbines
- Accessory dwelling units

10. First Reading Approval

a) Proposed amendments addressing the maximum setbacks for commercial wind turbines in response to new provincial setback requirements:

- Proposed amendments to Policy 5-52 of the MOCR Municipal Planning Strategy as presented. *(Amendment attached)*
- Proposed amendments to section 6:35.9(a) and 6.35.9 (b) of the MOCR Land Use By-Law as presented. *(Amendment attached)*.
- Proposed amendments to Part 9 and Part 15 of the West Richmond Planning Area Land Use By-Law as presented. *(Amendment attached)*.

b) Accessory Dwelling Units

- Proposed amendments to the Municipal Planning Strategy for the Isle Madame Plan Area, Chapter 3 Sub-Section 3(a) and Policy G-3.1(a) as presented. *(Amendment attached)*
- Proposed amendment to the Land Use By-Law for the Isle Madame Plan Area, Section 33 as presented. *(Amendment attached)*

c) Dog Control By-law

- Proposed new By-law that will repeal and replace the previous Respecting Dogs By-law as presented. *(Dog Control By-law attached)*

11. New Business

- a) Nova Scotia Education Common Services Bureau – *Re: Request to join the Public Authorities Reciprocal Transfer Agreement for Defined Benefit pension plans. (Staff Memo)*



12. Warden – Re:

- a) Service connections for accessory dwellings on lots that are able to be subdivided. (*Memo*)

13. Correspondence

a) **Action Required:**

- i. Letter from Alan MacKeigan, Recreation Nova Scotia (RNS) – *Re: RNS Conference 2025 sponsorship*
- ii. Letter from Tanya Felix, Strait Area Chamber of Commerce-Housing Steering Committee – *Re: Request for funding to support nonprofit housing association*

b) **For Information Purposes**

- i. Letter of support from MOCR – *Re: Cape Breton Regional Municipality's application to the Low Carbon Communities Program*
- ii. Letter from Honourable John Lohr, Minister of Finance and Treasury Board – *Re: Richmond County Municipal Council letter regarding the Non-Resident Deed Transfer Tax Increase*

14. Review of Action Items

- a) Action Items List

15. Items Added to the Agenda

16. Question Period

- Restricted to the remainder of the agenda following the Committee Reports
- PHONE IN: (902) 226-9885 (see Question Period Details Below)

17. Adjournment



Question Period Details

PHONE IN: (902) 226-9885

Any member of the public may ask a question on any item listed in the agenda without giving notice. A maximum of ten (10) minutes is set aside for Question Period. Anyone wishing to ask a question, either in person or by phone, must identify who they are prior to asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

No person speaking during Question Period shall:

- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

Livestreaming

All Committee of the Whole and Regular Council Meetings will be live streamed on the Municipality of the County of Richmond YouTube Channel.

The link for the meetings can be found at [Municipality of the County of Richmond - YouTube](#)



Regular Council Meeting

Tuesday, April 22, 2025
7:00 p.m.

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson

Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Shelley David, Municipal Clerk

Call to Order

Warden Lois Landry called the meeting to order at 7:00 p.m.

Opening Acknowledgement

The Warden made the following opening acknowledgment:

We are proud to acknowledge that we are gathered today on Unama'ki, the Land of Fog, a part of Mi'kma'ki, the unceded traditional territory of the Mi'kmaq people since time immemorial. We honour and thank the Mi'kmaq for sharing their land and home with us.

O'Canada

The Warden asked everyone to stand, if able, for the singing of O'Canada.

Roll Call of Councillors

The CAO took roll call of Councillors.

Items Added to the Agenda (Approval of Agenda)

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the agenda be approved.

Motion carried.

Review of Minutes, Re:

a) Special Meeting Minutes, March 25, 2025

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian

Marchand, that the minutes of the March 25, 2025, Special Meeting be adopted.

Motion carried.



b) Regular Council Meeting Minutes: March 25, 2025

Moved by Councillor Shawn Samson, seconded by Councillor Amanda Mombourquette, that the minutes of the March 25, 2025, Regular Council meeting be adopted.

Motion carried.

Question Period: There were no questions.

Committee Reports

Committee of the Whole

The Committee discussed the CAO Success Plan.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Committee of the Whole and refer the CAO Success Plan to the By-Law/Policy Committee for review.
Motion carried.

The Committee discussed the financial request for support from the Seniors Take Action Coalition.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that Council accept the recommendation of the Committee of the Whole and defer the financial request for support from the Seniors Take Action Coalition to our budgeting process.

Motion carried.

The Committee discussed the Nova Scotia Community Solar Program.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Committee of the Whole and send a letter of support to the Minister of Energy for the proposed Community Solar Projects in Richmond County.

Motion carried.



The Committee discussed property PID 75178905.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that Council accept the recommendation of the Committee of the Whole and rescind the motion made at the March 25, 2025, Regular Council meeting to deem property PID 75178905 as surplus property.

Motion carried.

The Committee discussed the Acting Collectively Project's final report.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Committee of the Whole and accept the Acting Collectively Project-Richmond County Community Profile Report as presented.

Motion carried.

The Committee discussed staff appointments for the Eastern District Planning Commission (EDPC).

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Committee of the Whole and accept the list of appointments for staff positions at EDPC, as proposed by the Director, John Bain; effective immediately.

- Building Inspectors: André Samson and Sean Donovan
Assistant Building Inspector: Todd Samson
Alternates: David MacKenzie, Jonathan Martin and Luke Ross
- Development Officer: Andrew Jones
Alternates: John Bain; Brendan MacDonald; Kristen Scanlan and Mikayla Tait
Assistant Development Officers: Todd Samson; Heike Bruckner and André Samson
- Fire Inspectors: André Samson and Todd Samson
Alternates: S. Donovan; D. MacKenzie; J. Martin and L. Ross
- Dangerous or Unsightly Premises
Administrators: Sean Donovan and John Bain
Alternates: Todd Samson, Luke Ross and André Samson
- Special Constables: Building/Fire Codes, Dangerous or Unsightly Premises, Land Use By-laws



Sean Donovan and Jonathan Martin

These appointments stay in place so long as they are employees of the Commission or until they are replaced by new appointments.

Motion carried.

The Committee discussed the Provincial Capital Assistance Program (PCAP) funding applications.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and support the applications to the province's Provincial Capital Assistance Program (PCAP) for the Arichat Water Systems Upgrade Project and the Construction and Demolition Debris Landfill Expansion Engineering Project.

Motion carried.

The Committee discussed the grant applications from the Rural Communities Foundation of Nova Scotia and Raising the Village Cooperative Limited.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and defer both grant applications until after the budget process has been completed.

Motion carried.

The Committee discussed the Government of Nova Scotia Non-resident Deed Transfer Tax increase.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and send a letter to Premier Tim Houston outlining these concerns and to encourage a reconsideration of the policy change and/or to consider at least making the change apply only to properties with existing dwellings, not land that could be developed into homes, and include 'out-of-country' rather than 'out-of-province,' and that family transactions involving land and/or transfers be included in the list of exemptions.

(Memo attached)

Motion carried with four (4) in favour and one (1) opposed. (Nay: Warden Lois Landry)



The Committee discussed the Spike Fund.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that Council accept the recommendation of the Committee of the Whole and direct staff to investigate whether such a program could be feasible in Richmond County.

Motion carried.

The Committee discussed the request for a letter of support from the Strait Richmond Health Care Foundation.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and write a letter of support to the Strait Richmond Health Care Foundation for the purchase of a CT Scanner for the Strait Richmond Hospital.

Motion carried.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that Council adopt the Committee of the Whole Report for the month of April 2025.

Motion carried.

By-Law/Policy Committee

The Committee discussed the receipt of donations for policy development.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the By-Law/Policy Committee and refer the policy for donations to staff for a report on the feasibility of moving forward with a draft policy.

Motion carried.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that Council adopt the By-Law/Policy Committee Report for April 2025.

Motion carried.



Planning Advisory/Heritage Committee

The Committee discussed the exploration of changes to zoning by-laws that support secondary and backyard suites

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to explore what other municipalities have in place for zoning for these units, and the advantages and disadvantages to different options.

Motion carried.

The Committee discussed the letter from Hon. John Lohr, Minister of Municipal Affairs, regarding the maximum setback for commercial wind turbines.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Planning Advisory/Heritage Committee and refer these new setbacks to staff to investigate any potential by-law changes that may be required.

Motion carried.

The Committee discussed the letter from Darren Boudreau regarding the pre-blast inspection of his home for the new long-term health care facility.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to reach out to the appropriate department to register our concern and to find out if there are either alternative options or a full explanation of the safety measures put in place to protect the municipal water reservoir and local residents.

Motion carried.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that Council adopt the Planning Advisory/Heritage Committee Report for April 2025.

Motion carried.



Second Reading Approval

- a) Proposed amendments to the Land Use By-Laws for West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act.

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that Council give second reading approval to the amendments to the Land Use By-Laws for West Richmond to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act.

Motion carried.

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that Council give second reading approval to the amendments to the Land Use By-Laws for Central Richmond to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act.

Motion carried.

Moved by Councillor Shawn Samson, seconded by Councillor Amanda Mombourquette, that Council give second reading approval to the amendments to the Land Use By-laws for Isle Madame to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act.

Motion carried.

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council give second reading approval to the amendments to the Land Use By-laws for St. Peter's Land to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act.

Motion carried.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that Council give second reading approval to the amendments to the Land Use By-Laws for Richmond County to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act.

Motion carried.



Correspondence

a) Action Required:

- i. Letter from Nichole Briand, General Manager of Strait Area Transit, regarding a request for continued financial support.

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that Council defer the financial request for support from the Strait Area Transit to budget deliberations.

Motion carried.

b) For Information Purposes

- i. Letter from the Office of the Attorney General and Minister of Justice regarding adapting the Additional Officer Program (AOP).
- ii. Letter from the Hon. John Lohr, Minister of Municipal Affairs, to the Nova Scotia Federation of Municipalities regarding 12-months' notice.
- iii. Letter from MOCR to Brela Homes regarding its plans for expansion, including the development of a new facility and the growth of its workforce and automation capabilities.

Review of Action Items

Action item number 453

Exploration of a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park - that Council authorize staff and Council team to work with the Province and Invest NS on how a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park could work.

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that Council write a letter regarding joint management, and a follow-up letter insisting on the inclusion of Point Tupper Heavy Industrial Park lands in an Atlantic Canadian port assessment that are owned by the province of Nova Scotia and Invest Nova Scotia.

Motion carried.



Items Added to the Agenda

There were no agenda items added.

Question Period

There were no questions

Adjournment

There being no further business, the chair adjourned the meeting at 7:40 p.m.

Municipal Clerk

Chairperson

DRAFT



Special Meeting

April 24, 2025

- Location:** Council Chambers
- Present:** Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette (Virtually), Councillor Shawn Samson
- Staff:** Troy MacCulloch, Chief Administrative Officer (CAO), Chris Boudreau, Director of Public Works, Kathleen Jeffrey, Interim Director of Finance, Shannon Mury, Director of Community Development and Recreation, Shelley David, Municipal Clerk

Call to Order

Warden Lois Landry called the meeting to order at 7:02 p.m.

Roll Call of Councillors

The CAO took roll call of Councillors.

Richmond Arena

Moved by Councillor Brian Marchand, seconded by Deputy Warden Brent Sampson, that Council direct staff to proceed with a structural assessment of the arena as soon as possible.

Motion carried.

Adjournment

There being no further business, the Chair adjourned the meeting at 8:07 p.m.

Municipal Clerk

Chairperson



Budget Planning Meeting

April 28, 2025

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson

Staff: Troy MacCulloch, CAO, Chris Boudreau, Director of Public Works, Kathleen Jeffrey, Interim Director of Finance, Shannon Mury, Director of Community Development and Recreation, Shelley David, Municipal Clerk

Call to Order

Warden Lois Landry called the meeting to order at 7:00 p.m.

Approval of the Agenda

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that the agenda be approved.

Motion carried.

Capital and Funding Contributions

Kathleen Jeffrey, Interim Director of Finance, provided an overview of the funding contributions. Council reached a consensus to have staff update the contributions list and amounts, as discussed, for presentation at the next budget planning meeting.

Chris Boudreau, Director of Public Works, provided a preliminary overview of the capital plan. Additional discussion is scheduled for the next budget planning meeting.

Adjournment

There being no further business, the meeting was adjourned at 8:46 p.m.

Municipal Clerk

Chairperson



Budget Planning Meeting

May 6, 2025

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson

Staff: Troy MacCulloch, CAO, Chris Boudreau, Director of Public Works, Kathleen Jeffrey, Interim Director of Finance, Shannon Mury, Director of Community Development and Recreation, Shelley David, Municipal Clerk

Call to Order

Warden Lois Landry called the meeting to order at 7:08 p.m.

Approval of the Agenda

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the agenda be approved.

Motion carried.

Capital and Funding Contributions

Chris Boudreau, Director of Public Works, provided an overview of the capital plan.

Capital and funding contributions will be further discussed at the next budget planning meeting.

Adjournment

There being no further business, the meeting was adjourned at 8:36 p.m.

Municipal Clerk

Chairperson



**Committee of the Whole Report
May 2025**

The Committee met on May 13, 2025.

The Committee discussed the recommendation from the in camera session.

I move that Council accept the recommendation of the Committee of the Whole and authorize the Revenue Manager to sell property AAN 07963912 at the June 6, 2025, tax sale as discussed in camera.

The Committee discussed the quit claim deed regarding PID 75228973.

I move that Council accept the recommendation of the Committee of the Whole and approve the quit claim deed as presented.

The Committee discussed the tax reduction for property AAN 02920891 due to fire.

I move that Council accept the recommendation of the Committee of the Whole and write off the taxes for property AAN 02920891 owned by Joyce MacMullen, which was completely destroyed by fire, in the amount of \$2,584.19, which represents taxes on the dwelling only from April 6, 2025, to March 31, 2026.

The Committee discussed the Whiteside Church Preservation Society grant application for the Tier 2 Community Grant Funds in the amount of \$3,000

I move that Council accept the recommendation of the Committee of the Whole and refer the grant application from the Whiteside Church Preservation Society to after the budget is passed.

The Committee discussed the deer population.

I move that Council accept the recommendation of the Committee of the Whole and send a letter to the Minister of Natural Resources urging the Department to make changes to the 2025 fall hunt that recognizes the impact to residents of the exploding population of deer, particularly does, in Richmond County.



I move that Council accept the recommendation of the Committee of the Whole and send letters to the Department of Public Works and Nova Scotia Power to request that roadside clearing be scheduled early in areas of Richmond County where wildlife strikes have increased in frequency.

The Committee discussed cell service.

I move that Council accept the recommendation of the Committee of the Whole and send a letter to our new Member of Parliament, Jaime Battiste, outlining residents' concerns about limited and deteriorating cell service across Richmond County.

The Committee discussed the Pondville Beach update.

I move that Council accept the recommendation of the Committee of the Whole and direct staff to explore the Municipality's options for a Letter of Authority between the Municipality and the Province for Pondville Beach and report their findings back to Council, upon completion of the work in the Pondville Beach Provincial Park Management Statement.

The Committee discussed the extended producer responsibility.

I move that Council accept the recommendation of the Committee of the Whole and direct staff to look into the change and what impact it might have on the municipality, and to communicate that to the Nova Scotia Federation of Municipalities (NSFM).

The Committee discussed the Spike Fund Program.

I move that Council accept the recommendation of the Committee of the Whole and refer the Spike Fund Program to the By-Law/Policy Committee.

This concludes the Committee of the Whole Report for the month of May 2025, and I move its adoption.



Audit Committee Report May 2025

The Committee met on May 6th, 2025.

The Committee discussed the presentation of the draft financial statements.

I move that Council accept the recommendation of the Audit Committee and approve the financial statements of the Municipality for the year ended March 31, 2024.

The Committee discussed the appointment of auditors.

I move that Council accept the recommendation of the Audit Committee and appoint Grant Thornton as the auditors for the March 31st, 2025, fiscal year end.

This concludes the Audit Committee for the month of May 2025, and I move its adoption.



By-Law/Policy Committee Report

May 2025

The Committee met on May 6, 2025.

The Committee discussed the Dog Control By-Law

I move that Council accept the recommendation of the By-Law/Policy Committee and proceed with the first reading approval, contingent on the outcome of the review by Municipal Affairs and the Solicitor.

This concludes the monthly report of the By-Law/Policy Committee for the month of May 2025, and I move its adoption.



Planning Advisory/Heritage Committee Report

May 2025

The Committee met on May 6, 2025.

The Committee discussed the new maximum setbacks for commercial wind turbines.

I move that Council accept the recommendation of the Planning Advisory/Heritage Committee and proceed with the adoption process for the proposed amendments to Policy 5-52 of the MOCR Municipal Planning Strategy addressing wind turbine setbacks as presented. (Amendment attached)

I move that Council accept the recommendation of the Planning Advisory/Heritage Committee and proceed with the adoption process for the proposed amendments to section 6:35.9(a) and 6.35.9 (b) of the MOCR Land Use By-Law as presented. (Amendment attached)

I move that Council accept the recommendation of the Planning Advisory/Heritage Committee and proceed with the adoption process for the proposed amendments to Part 9 and Part 15 of the West Richmond Planning Area Land Use By-Law as presented. (Amendment attached)



The Committee discussed accessory dwelling units.

I move that Council accept the recommendation of the Planning Advisory/Heritage Committee and amend the Isle Madame Municipal Planning Strategy and Land Use By-Law to remove the special provision requiring the lot to be capable of being subdivided in compliance with the requirements of the Zone and the Richmond County Subdivision By-Law.

This concludes the monthly report of the Planning Advisory/Heritage Committee for the month of May 2025, and I move its adoption.

To: **Richmond Planning Advisory Committee
Richmond County Council**

From: **Planning Staff (EDPC)**

Date: **May 6, 2025**

Reference: **Proposed Amendments to the Municipal Planning Strategy and Land Use By-law for the Municipality of the County of Richmond and West Richmond Plan Area in Response to New Provincial Setback Requirements**

Recommendations:

That Richmond County Council adopt the proposed amendments to the Municipal Planning Strategy and Land Use By-law for the Municipality of the County of Richmond and the Land-Use-By-law for the West Richmond Planning Area to align with the new wind turbine setback regulations introduced by the Province of Nova Scotia on March 7, 2025.

Background:

On March 7, 2025, the Province of Nova Scotia introduced amendments to the Environment Act regulations concerning wind energy development. These amendments establish proportional setback distances between wind turbines and nearby dwellings, with additional provisions related to sound levels and shadow flicker impacts. The intent of the changes is to create a consistent province-wide standard while addressing public concerns raised by residents and municipalities.

The new setback regulations will apply to all new large-scale wind turbine projects throughout Nova Scotia. As a result, these provincial changes will affect the Municipal Planning Strategy and Land Use By-law for the Municipality of the County of Richmond and the Land-Use-By-law for the West Richmond Planning Area.

Setback:

Richmond County

Currently, utility-scale wind turbines in the Municipality of the County of Richmond must be set back a minimum of 600 metres from dwellings. For turbines over two megawatts or those requiring environmental assessment under the Environment Act, the setback increases to 1,000 metres. Additional setbacks from lot lines, roads, and watercourses are based on the height of the turbine. Several waivers apply, including for adjacent leased land or the construction of new homes after turbines are installed.

The upcoming amendments to the Minimum Planning Requirements Regulations under the Municipal Government Act will establish maximum allowable setback standards. Specifically,

municipalities will be limited to requiring no more than four (4) times the turbine height in distance from dwellings. This distance may be increased where necessary to ensure that sound levels remain below 40 decibels at the exterior of nearby dwellings. This change reduces municipal discretion to impose larger setbacks based on visual impact, land use compatibility, or other considerations.

West Richmond Planning Area

The current Land Use By-law for the West Richmond Planning Area does not include specific setback requirements for wind turbines within the Heavy Industrial (I-3) Zone. While utility-scale wind farms such as the Point Tupper installation are permitted in this zone as “Electrical Power Stations,” there is currently no regulation establishing minimum distances from residential properties.

To address this regulatory gap and comply with the new provincial regulations, a new setback provision will be introduced for utility wind turbines located within the I-3 Zone. Where such turbines are located adjacent to residential properties, a minimum setback of four (4) times the turbine height will be required. This distance may be increased where necessary to ensure that sound levels remain below 40 decibels at the exterior of nearby dwellings.

Conclusion:

Staff recommend updating the Municipal Planning Strategy and Land Use By-laws for Richmond County and the Land-Use-By-law for the West Richmond Planning Area to align with the recently introduced provincial regulations concerning wind turbine setbacks.

Appendix:

Appendix A: Proposed Amending By-laws

Appendix A: Amending Pages

BYLAW TO AMEND THE MUNICIPALITY OF THE COUNTY OF RICHMOND MUNICIPAL PLANNING STRATEGY ADDRESSING WIND TURBINE SETBACKS

The Municipal Planning Strategy for the County of Richmond addressing wind turbine setback is hereby amended by:

1. Policy 5-52 of the Municipal Planning Strategy is hereby amended by removing the following text shown in strikethrough and adding the following text in bold to Policy 5-52:
 - a. ~~“Policy 5-52: Council shall, through the Land Use By-law, regulate the size and scale of permitted wind turbines, required setbacks, noise requirements for wind turbine development, development application requirements, and any other matters pertaining to wind turbine development. Council shall establish setback thresholds within the Land Use By-law from residential dwellings based on the size of the project and whether it requires an environmental assessment.~~
Government of Nova Scotia’s regulations for wind turbine development.”

This is to certify that the by-law of which this is a true copy, was passed at a duly called meeting of the Council of the Municipality of the County of Richmond held on the _____ day of _____ 2025.

Given under the hand of the Municipal Clerk and under the corporate seal of the Municipality this _____ day of _____ 2025.

Troy MacCulloch,
Chief Administrative Officer

**BYLAW TO AMEND THE MUNICIPALITY OF THE COUNTY OF RICHMOND LAND-USE BY-LAWS
ADDRESSING WIND TURBINE SETBACKS**

The Land-use By-laws for the County of Richmond addressing wind turbine setback is hereby amended by:

1. Section 6.35.9 (a) of the Land-Use By-Law Planning is hereby amended by removing the following text shown in strikethrough and adding the following text in bold to Section 6.35.9 (a):
 - a. “The minimum setback from all dwellings, except dwellings located on the same lot as the wind turbine, shall be ~~600.0 metres (1,968.5 feet)~~ **four (4) times the turbine height unless a greater distance is required to ensure that sound levels do not exceed 40 decibels at the exterior of a dwelling.** There shall be no setback requirement from dwellings located on the same lot.”

2. Section 6.35.9 (b) of the Land-Use By-Law Planning is hereby amended by removing the following text shown in strikethrough and adding the following text in bold to Section 6.35.9 (b):
 - a. “The minimum setback for wind turbine developments with a nameplate capacity greater than two (2) megawatts or turbines requiring an Environmental Assessment, as stipulated in the Nova Scotia Environment Act, from all dwellings, except dwellings located on the same lot as the wind turbine, shall be ~~1000.0 metres (3,280.84 feet)~~ **four times the turbine height unless a greater distance is required to ensure that sound levels do not exceed 40 decibels at the exterior of a dwelling.** There is no setback requirement from dwellings located on the same lot.”

This is to certify that the by-law of which this is a true copy, was passed at a duly called meeting of the Council of the Municipality of the County of Richmond held on the _____ day of _____ 2025.

Given under the hand of the Municipal Clerk and under the corporate seal of the Municipality this _____ day of _____ 2025.

Troy MacCulloch,
Chief Administrative Officer

BYLAW TO AMEND THE WEST RICHMOND PLANNING AREA LAND-USE BY-LAW

The Land-Use By-laws for the West Richmond Planning Area is hereby amended by:

The Land-use By-laws for the West Richmond Planning Area is hereby amended by:

1. Adding the following permitted use under Part 9-Heavy Industrial (I-3) Zone after “Storage Facilities” and before “I-1 Uses subject to the requirements of the I-1 Zone”:
 - Utility Wind Turbine
2. Adding to the following policy under Part 9 – Heavy Industrial (I-3) Zone titled “Special Restrictions: Wind Turbine Setbacks from Residential Uses”:
 - a) The minimum setback from all dwellings, except dwellings located on the same lot as the wind turbine, shall be four (4) times the turbine height unless a greater distance is required to ensure that sound levels do not exceed 40 decibels at the exterior of a dwelling, and
 - b) There shall be no setback requirement from dwellings located on the same lot.
3. Adding the following definitions to Part 15 – Definitions:
 28. HEIGHT OF WIND TURBINE refers to the distance from the bottom of the turbine to the height of a rotor blade in vertical position.
 29. HEIGHT OF ROTOR refers to the diameter of the swept area of the rotor blades.
 32. KILOWATT (kW) is a measure of power for electrical current (1 kW= 1000 watts). A Megawatt (MW) equals 1000 Kilowatts
 56. SETBACKS OF A WIND TURBINE is measured from the base of the wind turbine tower.
 63. UTILITY WIND TURBINE refers to a device for converting wind power to electricity, which has a name plate capacity of more than 100 Kilowatts (kW) and generates power primarily for sale to a third party and which may be developed either as a standalone machine or be grouped with others in a wind farm.
4. Section 15 of the West Richmond Land-Use By-law Strategy is hereby amended by renumbering the definitions accordingly.

This is to certify that the by-law of which this is a true copy, was passed at a duly called meeting of the Council of the Municipality of the County of Richmond held on the _____ day of _____ 2025.

Given under the hand of the Municipal Clerk and under the corporate seal of the Municipality this _____ day of _____ 2025.

Troy MacCulloch,
Chief Administrative Officer

Appendix A: Amending Pages

BYLAW TO AMEND THE ISLE MADAME MUNICIPAL PLANNING STRATEGY

The Municipal Planning Strategy for the Isle Madame Plan Area hereby amended by:

1. Chapter 3 Sub-Section 3.” Two Buildings on a Lot” of the Municipal Planning Strategy is hereby amended by removing the following text shown in strikethrough and adding the following text:
 - a. ~~“There are circumstances where residents have found it necessary to build two dwellings on one lot. Although this is not a desirable situation in the long term (the second home can not be sold separately unless the lot can be subdivided), provided the lot is large enough to be subdivided in compliance with the lot requirements of the zone and the Subdivision By law (which includes adhering to the Department of Environment’s on site servicing requirements). A boundary survey may be required by the development officer where necessary to ensure lot size and setback requirements can be met.”~~

“The construction of a second dwelling on a single lot is a housing approach that has become increasingly common across Nova Scotia. Allowing two dwellings on one lot provides homeowners with greater flexibility—whether to accommodate extended family, generate rental income, or support aging in place. Within the Plan Area, two main dwellings on one lot will be permitted.”
2. Policy G-3.1 of the Municipal Planning Strategy is hereby amended by removing the following text shown in strikethrough:
 - a. ~~“Within the Plan Area it shall be the policy of Council to permit the construction of two main dwellings on one lot, provided the lot is large enough to be subdivided in compliance with the requirements of the Zone and the Richmond County Subdivision By law.”~~

This is to certify that the by-law of which this is a true copy, was passed at a duly called meeting of the Council of the Municipality of the County of Richmond held on the _____ day of _____ 2025.

Given under the hand of the Municipal Clerk and under the corporate seal of the Municipality this _____ day of _____ 2025.

Troy MacCulloch,
Chief Administrative Officer

BYLAW TO AMEND THE ISLE MADAME

LAND-USE BYLAW

The Land-Use Bylaw for the Isle Madame Plan Area hereby amended by:

1. Section 33 the Land-Use Bylaw is hereby amended by removing the following text shown in strikethrough:

~~d) two dwellings may be erected on one lot capable of meeting the subdivision requirements of the Richmond County Subdivision By-law in the following areas and subject to the following conditions:~~

~~(i) within the Village designation; provided that the lot is located on a street that is serviced by a central water and sewer system;~~

~~(ii) within the Village Agriculture (VA) zone within the Village designation; and~~

~~(iii) within the Rural Areas designation.~~

This is to certify that the by-law of which this is a true copy, was passed at a duly called meeting of the Council of the Municipality of the County of Richmond held on the _____ day of _____ 2025.

Given under the hand of the Municipal Clerk and under the corporate seal of the Municipality this _____ day of _____ 2025.

Troy MacCulloch,
Chief Administrative Officer



DOG CONTROL BY-LAW – BY-LAW #70

1. Title and Purpose

1.1. This by-law shall be known and may be cited as the "Dog Control By-law" and is enacted to provide for the orderly control of dogs in the Municipality of the County of Richmond. All fees referenced in this by-law shall be set by policy and amended by Council from time to time.

2. Definitions

- 2.1. **"Attack"** means to injure, bite, threaten, or an assault resulting in real or perceived injury to another person or animal.
- 2.2. **"Bite"** means wound, pierce, or penetration of the skin by a tooth or teeth.
- 2.3. **"Canine Madness"** means a dog exhibiting conditions of insanity or rage.
- 2.4. **"Dog"** means any dog, male or female, of any age, or any canine animal that is the result of the breeding of a dog and any other canine animal.
- 2.5. **"Dog Control Officer"** means a Constable, Peace Officer, or any person(s) authorized by the Municipality of the County of Richmond to enforce this by-law and all its provisions and approved to enforce this by-law under the Police Act and to issue Summary Offence Tickets pursuant to this by-law and the Summary Proceedings Act.
- 2.6. **"Emergency"** means a present or imminent event where a Dog Control Officer believes immediate action must be undertaken to protect the health, safety, or welfare of people and/or animals.
- 2.7. **"Fierce or Dangerous"** means any dog:
- a) that, in the absence of a mitigating factor as defined herein,
 - i) attacks, or injures a person;
 - ii) attacks or injures a domestic animal; or
 - iii) when either unmuzzled or unleashed, in a vicious or terrorizing manner, approaches any person in an apparent attitude of attack

upon streets, sidewalks, any public grounds or places, or on private property.

- b) that is known to have exhibited a pattern of aggressive or dangerous behaviour without a mitigating factor;
- c) that attacks or demonstrates a propensity, tendency, or disposition to attack a person or animal, either on public or private property;
- d) that has caused injury to or otherwise endangered the safety of a person or animal;
- e) that threatens any person or domestic animal;
- f) that is owned or harboured in whole or in part for the purpose of dog fighting, or is trained for dog fighting.

Except for Section 2.7 (b), no dog shall be deemed a “fierce or dangerous dog” solely because it bites, attacks or menaces a trespasser on the property of its owner, harms or menaces anyone who has tormented or abused it, was at the time of its aggressive behavior acting in defense to an attack from a person or animal or acting in defense of its young or is a professionally trained guard dog for law enforcement or guard duties.

- 2.8. “**Holiday**” means a day on which normally scheduled work is suspended by law or municipal policy.
- 2.9. “**Kennel**” means an establishment for the breeding or boarding of dogs as a commercial service, or for sport or exhibition purposes.
- 2.10. “**Leash**” means a device used by a person to restrict movement of an animal which is adequate for the purpose.
- 2.11. “**License**” means a license/tag/registration issued pursuant to this by-law.
- 2.12. “**Mitigating Factor**” means a circumstance which excuses the aggressive behavior or actions of a dog where:
 - a) the dog, at the time of the aggressive behaviour, attacked or injured any trespasser or individual who, through inadvertence, entered the property occupied by its owner;

- b) the dog, immediately prior to the aggressive behaviour, was being abused or tormented by the person attacked or injured;
- c) the dog was acting in reasonable defense of itself, its owner, or another person against an imminent threat;
- d) the Municipality determines, through consultation with a veterinarian or other qualified person, that there is another circumstance that excuses the aggressive behavior of a dog.

2.13. **“Municipal Kennel”** means such premises and facilities designated by the Municipality as a dog kennel for the keeping and disposition of impounded animals.

2.14. **“Muzzle”** means a humane covering device of sufficient strength placed over a dog’s mouth to prevent it from biting.

2.15. **“Noise”** means an unwanted sound or activity that unreasonably disturbs the quiet, peace, rest, enjoyment, comfort of convenience of a neighbourhood of the Municipality or a part thereof.

2.16. **“ Off-leash Area”** means a marked location that has been designated by the Municipality as an area where owners can allow dogs to roam without a leash. Guidelines for off-leash areas are established through policy.

2.17. **“Owner” means any person or body corporate:**

- a) who is the licensed owner of a dog;
- b) who has legal title to a dog;
- c) who has possession or custody of a dog, either temporarily or permanently;
- d) who has care or control of a dog; or
- e) who harbours a dog, or allows a dog to remain on his/her premises.

Where such a person is a minor, “owner” includes the parent, guardian, or custodian of such a person.

2.18. **“Owner of Premises”** includes a tenant, occupier, a part owner, joint owner,

tenant in common or joint tenant of the whole or any part of the land or building, and in the case of the absence or incapacity of the person having title to the land or building, a trustee, personal representative, an agent, a mortgagee in possession, an attorney under a valid power of attorney or a person having the care or control of the land or building.

2.19. **“Running at Large”** means:

- a) a dog is off the property owned or occupied by the dog’s owner and is not under control by a leash or harness; or
- b) a dog is on the property owned or occupied by the dog’s owner but is tethered on a tether of sufficient length to permit the dog to leave that property.

Any dog that is off the property of its owner without being under the apparent restraint or control of a person shall be deemed to be running at large for the purpose of this by-law. In all areas of the Municipality, the owner of a dog shall, while the dog is off the property occupied by the owner, keep the dog under control by means of a harness or leash. The dog shall be deemed to be running at large where the owner fails to use such apparatus.

Notwithstanding this definition, dogs participating in a designated off-leash area are not considered to be ‘running at large.’

2.20. **“Service Dog”** means any dog trained to do work or perform tasks for the benefit of an individual with a disability or used for search and rescue or law enforcement.

2.21. **“Tag”** means license as defined in this by-law.

2.22. **“Threatens”** means un-muzzled, leashed or unleashed, or unattended by its owner, or a member of the owner’s family, in a vicious or terrorizing manner, and approaches in an apparent attitude of attack upon streets, sidewalks, any public grounds or places, or on private property other than the property of the owner, to any person or animal.

3. Registration and Fees

- 3.1. To register a dog, the owner must pay a registration fee and provide the information as outlined in Section 3.3. If the dog is under one year old, the owner must pay an initial registration fee. Once the dog turns one year old, the owner must pay for the lifetime registration. The owner is also responsible for replacing any lost tag.
- 3.2. Every owner of a dog shall, within thirty (30) days of having become owner, register such dog with municipal staff, and obtain from the Municipal Administration Office a tag for such dog. Tags shall bear a serial number and a year of registration stamp.
- 3.3. The owner of a dog shall provide the Municipality with the following upon registration:
- a) Name, civic address, mailing address, and telephone number of the owner;
 - b) Name, breed, and approximate age of the dog;
 - c) Description of the dog, including whether the dog is male or female, spayed or unspayed, neutered or unneutered as the case may be;
 - d) A recent photo of the dog, to be updated at the one-year mark or upon request;
 - e) Identification information such as micro-chip implants, tattoos, or other special markings;
 - f) Emergency or alternate contact in the event the dog has been found; and
 - g) At the discretion of the owner, any pertinent information the owner feels may help in identifying the dog, such as temperament, inoculations, or other identifying characteristics.
 - h) Upon receipt of this information, the Municipality shall supply the owner with a tag and directions respecting the placement of the tag and a receipt.

- i) The Municipality shall be notified immediately of any changes to the information required under this section.
- 3.4. Where a registered dog has died or is sold or given to another owner, the registered owner shall, within thirty (30) days, notify the Municipality in writing of the same, providing the dog's registration number and new owner's name and contact information.
- 3.5. On receiving notice of the death of a registered dog, the Municipality shall cancel its registration.
- 3.6. Dog registration fees are not refundable on the death of a registered dog.
- 3.7. Any person who becomes the owner of a registered dog is subject to a change of owner registration/administration fee, and shall, within thirty (30) days of becoming the owner, provide the Municipality with a written confirmation of ownership, giving the dog's registration number and such other particulars as required, including the new owner's full contact information.
- 3.8. The owner shall not use the tag issued for one dog on any other dog.
- 3.9. The owner of every dog shall keep on the dog, a collar with the tag issued for that dog by Municipality at the time of registration and such tag shall be kept securely fixed on the dog at all times while in a public place, accepting that the tag may be removed for hunting purposes.
- 3.10. The owner of a dog shall deliver in writing to the Dog Control Officer a statement of the number of dogs owned or harboured, or that are kept upon the premises occupied by the owner, within ten (10) days after having received notice requiring it to be provided.
- 3.11. The Municipality shall keep a record of every dog registered, showing the date and number of the registration, the name and description of the dog with the name and address of the owner, and the respective registration category.

4. Exemptions

4.1. Notwithstanding any of the foregoing, the following exemptions may apply:

- a) a stray dog that is harboured for less than six (6) months is exempt from registration fees;
- b) a service dog as defined in Section 2.20 of this by-law, that is trained to assist and regularly assist a person shall be registered, but is exempt from any registration fee (evidence of certification may be required at the discretion of the Municipality);
- c) if Council authorizes by recorded resolution a fee to be paid by the owner of a kennel of pure-bred dogs that are registered with the Canadian Kennel Association as an annual tax upon the kennel, upon payment of such fee the owner of the kennel is exempt from any further fee in respect to dogs kept at the kennel that year.

5. Responsibilities of the Owner

5.1. Every owner of a dog:

- a) whose dog runs at large;
- b) whose dog is not wearing a tag required by this by-law;
- c) whose dog is not licensed pursuant to this by-law;
- d) whose dog persistently disturbs the quiet of the neighbourhood by barking, howling, or otherwise;
- e) whose dog, at any time without the presence of a mitigating factor, has attacked or injured any person or animal;
- f) who harbours, keeps, or has under care, control, or direction, a dog that is fierce or dangerous;
- g) whose dog damages public or private property;
- h) who fails to remove the feces of such dog, other than a service dog that is trained to assist and assisting a person with a disability from public property or private property other than the owners.



- i) who sells or transfers a registered dog and does not report the sale or transfer to the Municipality within thirty (30) days, along with the name and address of the person to whom the dog was sold or transferred, a description of the dog, and the dog's registration number;
 - j) who fails to provide a statement, when requested by the Municipality in writing within ten (10) days of receiving notice, regarding the number of dogs owned, harboured, or habitually kept on the premises of the owner;
 - k) who obstructs or hinders the Dog Control Officer in the performance of their duties;
- is guilty of an offence under this by-law.

6. Impoundment

6.1. The Dog Control Officer, without notice or complaint against the owner of a dog, may impound a dog in circumstances where the Dog Control Officer reasonably believes the dog:

- a) is running at large contrary to this by-law;
- b) is fierce or dangerous;
- c) is a dog for which the registration fee has not been paid;
- d) is rabid or appears rabid or exhibits symptoms of canine madness; or
- e) persistently disturbs the quiet of the neighbourhood by barking, howling, or otherwise.

6.2. Notwithstanding subsection 6.1, the Dog Control Officer, without notice to, or complaint against the owner of any dog, may apply for a warrant to seize and impound any dog where the Dog Control Officer is investigating a report and reasonably believes a person is harbouring, keeping, or has under care, control and direction a dog that:

- a) is rabid or appears to be rabid,
- b) exhibits symptoms of canine madness,
- c) is fierce or dangerous, or

d) persistently disturbs the quiet of the neighbourhood or area, by barking, howling, or otherwise.

6.3. As outlined in Section 6.2, a Dog Control Officer may, under the authority of a warrant, empower the person named on the warrant to:

- a) enter and search the place where the dog, at any time;
- b) open and remove any obstacle preventing access to the dog; and
- c) seize and deliver the dog to the municipal kennel and for such purpose break, remove, or undo any fastening of the dog to the premises; and
- d) destroy the dog where the person named on the warrant is unable to seize the dog safely.

7. General Procedures After Impounding

7.1. Any dog without a tag which has not been redeemed after a period of seventy-two (72) hours may, after the expiration of that period and at the discretion of the Municipality, become the property of the Municipality, and may be offered to the SPCA for adoption without further notice to the owner. Whenever the 72 hours impounding time expires on a weekend or holiday, the Dog Control Officer shall hold such dog until the expiry of the first business day following the weekend or holiday to permit the owner to redeem the dog.

7.2. If a dog without a tag is missing, the onus is on the owner of the dog to ascertain within seventy-two (72) hours of the dog being impounded, whether the dog has been impounded; neither the Dog Control Officer nor the Municipality shall incur liability in the event of failure to contact the owner.

7.3. Any dog with a tag shall require the Municipality to make at least one attempt to contact the registered owner of the dog using the tag number on the records at the Municipality. The registered dog may, after the expiration of that period and at the discretion of the Municipality, become the property of the Municipality and may be offered to the SPCA for adoption.

8. Dogs Repeatedly Running at Large

8.1. In cases where a dog has been captured or impounded on two (2) previous occasions while running at large within the past twelve (12) months, and the dog has a tag, the owner will be provided with:

- a) A statement that the dog will be given away, sold, or destroyed by the Dog Control Officer, provided that the date of such action shall not be any less than five (5) days from the date of mailing of the notice; and
- b) Notice that the owner may make written representations to the Municipality respecting the giving away, sale, or destruction of the dog by delivering to the Municipality such written representations two (2) days prior to the scheduled date that the dog will be given away, sold, or destroyed.

8.2. If a dog is without a tag and has been captured and impounded and is deemed to be impounded on two previous occasions, Section 7.1 applies.

8.3. The owner of any dog which has been impounded for its third infraction of running at large contrary to this by-law within the space of twelve (12) months, shall not be permitted to redeem such dog. The dog becomes the property of the Municipality and may be offered to the SPCA for adoption without further notice to the owner.

9. Dogs Causing Disturbance

9.1. Evidence that one person is persistently disturbed by a dog barking, howling, or otherwise shall be considered prima facie evidence that the ongoing peace of the neighbourhood is being disrupted, thereby warranting an investigation to determine whether the noise exceeds what is considered normal.

9.2. In determining what is “normal” in the context of this Section, the Dog Control Officer shall consider one or more, but not limited to, the following factors:

- a) The time of day that the dog is reported as disruptive;
- b) The frequency and duration of the reported disruptive behaviour; and,

c) The proximity of neighbours and population density of the neighbourhood.

9.3. If it is determined, based on reasonable grounds, that a dog is being disruptive, as defined in this Section, the owner shall be subject to a penalty as outlined in Section 16.

9.4. The owner of any dog impounded for a third infraction of persistently disturbing the quiet of the neighborhood by barking, howling, or making other noise in violation of this by-law within a twelve (12) month period shall not be permitted to redeem the dog. The dog shall become the property of the Municipality and may be offered to the SPCA for adoption without further notice to the owner.

10. Rabid or Diseased Dogs

10.1. Dogs impounded that appear to be rabid or exhibiting symptoms of canine madness shall be held for ten (10) days in accordance with the Nova Scotia Rabies Response Plan.

10.2. When a dog is impounded under this clause, the Dog Control Officer shall consult with a veterinarian or other qualified person to confirm that the dog is rabid or suffering from canine madness, and if so, the dog shall be euthanized.

10.3. If the dog impounded under this clause is found not to be rabid or suffering from canine madness, it shall be dealt with under Section 7.

11. Fierce or Dangerous Dogs / Dog Attacks

11.1. The Dog Control Officer shall investigate any dog alleged to be fierce or dangerous in a timely manner following the alleged occurrence. If the Dog Control Officer believes, on reasonable grounds, that the dog acted fiercely or dangerously without the presence of a mitigating factor, may:

- a) Obtain a warrant, as outlined in Section 6.2, to seize and impound the dog for public safety until the owner satisfies the Municipality that the dog no longer threatens the public.
- b) Impose an order of conditions, as outlined in Section 11.2.

- c) Have a dog destroyed, as outlined in Section 14.
- d) Hold a dog for 10 days to undergo welfare and behavioural assessment to determine eligibility for return to the owner. The Dog Control Officer may extend the period of impoundment, under the direction of a veterinarian or other qualified person, if more time for assessment is required.
 - i. Prior to making a decision as to return a dog, the Dog Control Officer shall share the results of any tests or assessments with the owner and shall provide the owner at least two (2) business days to submit a written response.

11.2. When a dog is determined to be “fierce or dangerous” within the meaning of this by-law, the Dog Control Officer may impose an order of conditions that the dog owner is obligated to follow, including but not limited to:

- a) Requiring the dog to be muzzled, securely leashed, and ensure that the dog is under the control of a person not under eighteen (18) years of age when the dog is off the property and/ or outside of an enclosure.
- b) Requiring the dog to be microchipped.
- c) Requiring appropriate signage warning of the risk posed by the dog.
- d) Any other condition deemed necessary to ensure the safety of the public.
- e) Requiring the dog to be secured indoors or if outside, in an escape-proof enclosure on property owned by the owner.
 - i. An outdoor escape-proof enclosure must be a locked pen or other structure to prevent its escape and capable of preventing the entry of any person not in control of the dog, which locked pen or other structure has secure sides and top and has no bottom secured to the sides, the sides are embedded in the ground to a minimum depth of thirty (30) centimeters, and the locked pen or structure is at least one and one-half (1.5) meters wide by three (3) meters long

and one and one-half (1.5) meters in height, and is not located within 1.2 meters of the property line.

11.3. If a dog declared fierce or dangerous is not maintained or controlled in accordance with the conditions of its release, the Dog Control Officer may, as outlined in Section 6.2, obtain a warrant to seize and impound the dog.

12. Fees and Conditions for Release of a Dog from a Kennel

12.1. For dogs that are eligible to be redeemed from the municipal kennel by an owner, or person having the written authorization of the owner, may reclaim the dog from the municipal kennel before it is adopted or disposed of, upon payment of all fees, including but not limited to: impoundment fees, boarding fees, apprehension expenses, veterinary treatment and testing fees, and any charges related to special care provided during impoundment. In addition, the owner must produce a valid municipal dog tag before the dog can be redeemed from the municipal kennel.

12.2. In addition to any Summary Offence Tickets that are issued, every owner who redeems a dog from the municipal kennel shall be liable for payment of all fees incurred as described in Section 12.1., and must produce a valid municipal dog tag before the dog(s) can be redeemed.

12.3. The Municipality may impose conditions on an owner who redeems a dog from the municipal kennel as the Dog Control Officer determines are appropriate. Conditions may include but are not limited to the following: a muzzle order, leash requirement, microchip, or fencing/containment requirements.

13. Tranquilizing of a Dog on Site

13.1. The Dog Control Officer may tranquilize any dog, whether or not it is fierce or dangerous, without notice or impounding if:

- a) the dog is running at large; and
- b) the Dog Control Officer is unable to safely seize the dog due to concerns for their safety or the safety of others.

14. Destruction of a Dog on Site

14.1. The Municipality may, without notice to or complaint against the owner, destroy on site any dog that is fierce or dangerous, is running at large and eluding capture, or is rabid or appears to be rabid, if:

- a) There is an emergency, and the dog poses an immediate danger to a person or a domestic animal or to property or person other than the owner; or
- b) The person named in a warrant issued to seize a dog is unable to seize the dog safely.

15. Duty to Report

15.1. In the event of an emergency, or during the course of a normal by-law response, it is suspected that a dog has been abused or neglected, the Municipality must notify a peace officer having authority under the Animal Protection Act. The officer(s) may, with the assistance of the Dog Control Officer, take the dog into protective care and, if necessary, provide veterinary services to such dog. The cost of care and any veterinary services so provided shall be paid by the owner. These instances must be reported to the Nova Scotia SPCA's Chief Provincial Inspector.

16. Penalty

16.1. The Dog Control Officer, at their sole discretion and based on factors including, but not limited to, the severity of the offence, history with the dog, any mitigating factors, and the likelihood of repeat offences, may issue a written warning for an offence rather than immediately imposing a fine.

16.2. Every owner of a dog that commits an offence under Section 5 of this by-law, upon conviction, and was not issued a warning, shall be liable to a penalty of not less than one hundred dollars (\$100) and not more than five thousand dollars (\$5,000.00) and, in default of payment, to imprisonment for a term not exceeding thirty days. The penalties are outlined in Schedule A.

16.3. Where any person contravenes the same provision of this by-law twice within

one twelve (12) month period, the specified penalty payable in respect to the second contravention shall be double the amount specified in Schedule A of this by-law.

16.4. Where any person contravenes the same provision of this by-law three or more times within one twelve (12) month period, the specified penalty payable in respect of the third or subsequent contravention shall be triple the amount specified in Schedule A of this by-law.

17. Repeal and Replace

17.1. The By-Law Respecting Dogs, By-law No.13, and all other versions of By-Law No.13, are repealed and replaced with this by-law.

DRAFT



Schedule "A"

Dog Control By-law – By-law # 70

Summary Offence Ticket Penalty Schedule

| Description of Offence | Section | SOT |
|---|---------|------------|
| Owning a dog that runs at large | 5.1 (a) | \$100.00 |
| Owning a dog not wearing tag in public | 5.1 (b) | \$100.00 |
| Owning a dog not licensed | 5.1 (c) | \$100.00 |
| Owning a dog that persistently disturbs the peace (barking/howling) or otherwise | 5.1 (d) | \$100.00 |
| Owning a dog that has attacked or injured a person or animal (no mitigating factor) | 5.1 (e) | \$1,000.00 |
| Keeping or harboring a fierce or dangerous dog | 5.1 (f) | \$1,000.00 |
| Owning a dog that has caused damage to public or private property | 5.1 (g) | \$200.00 |
| Failing to clean up dog feces in public or on others' property | 5.1 (h) | \$100.00 |
| Failing to report sale or transfer of registered dog within 30 days | 5.1 (i) | \$100.00 |
| Failing to provide required statement regarding number of dogs | 5.1 (j) | \$100.00 |
| Obstructing or hindering Dog Control Officer | 5.1 (k) | \$500.00 |

- The contravention of the same provision of this by-law twice within one twelve month period shall double the above.
- The contravention of the same provision of this by-law three or more times within one twelve month period shall triple the above.



MEMO

TO: TROY MACCULLOCH, CAO

FROM: KATHLEEN JEFFREY

DATE: May 20, 2025

RE: Consideration of NSECSB Pension Plan Request to Join the Public Authorities Reciprocal Transfer Agreement (Defined Benefit Plans)

We have received a formal request from the Nova Scotia Education Common Services Bureau (NSECSB) pension plan to join the Public Authorities Reciprocal Transfer Agreement for Defined Benefit (DB) pension plans.

They are seeking approval to admit NSECSB's plan as a new member.

For your reference, NSECSB has provided background information regarding their organization and plan membership.

Overview of the NSECSB Pension Plan:

The NSECSB pension plan is a multi-employer DB plan that currently includes five of the eight education entities in Nova Scotia, along with NSECSB staff. A sixth entity, the Cape Breton Victoria Regional Centre for Education (Local 5050), is expected to join, pending confirmation of details.

The plan covers non-teaching staff, with the following participating groups:

- Annapolis Valley RCE: CUPE, NSGEU, and Non-Union members
- Chignecto Central RCE: CUPE
- Conseil scolaire acadien provincial: CUPE, NSGEU, and Non-Union
- Strait RCE: CUPE and Non-Union
- Tri-County RCE: NSGEU (Note: a subgroup of NSGEU participates on the DC side of the plan)
- NSECSB: All staff

Please review this request and advise whether council supports the inclusion of NSECSB in the reciprocal agreement.

Best Regards,

KJ

Kathleen Jeffrey
Interim Director of Finance

Memorandum

To: Richmond County Council
From: Lois Landry, Warden
Date: May 20, 2025
RE: Agenda Item - May 27, 2025: Utility regulations around secondary units

Background:

The provincial government has established a “*Secondary and Backyard Suite Incentive Program*” as part of their plan to increase affordable housing supply across the province. Applicants are eligible to receive up to 50% of the eligible project costs, up to a maximum of \$40,000. This program is intended to support seniors, adults with disabilities, and those who cannot afford market rentals.

Even with this program, costs remain high, especially since eligible tenants will have limited income to pay any rental fees. Finding ways to build as economically as possible will be key for families as they weigh whether they can take advantage of this program.

CHMC and CBRM are in the process of releasing pre-approved plans to individuals who want to build these kinds of secondary units. Any initiatives that save money on the build is helpful for potential tenants. Richmond County is already working on amendments to zoning on Isle Madame to help ensure as many residents as possible can consider these units an option.

Current utility regulations in Richmond County say that if you are putting an accessory dwelling on a lot that CANNOT be subdivided, the accessory unit can connect to the primary dwelling. However, if the lot CAN be subdivided, it requires its own hookup. This means additional costs to the homeowner and the utility.

I believe that we should not require these separate hookups, and that landowners should be able to connect secondary dwellings to the primary dwelling if they choose, regardless of lot size. While it’s true that should the landowner eventually want to sell their property, there would be implications in terms of how (and likely how much) they could sell that property, but that is a landowner decision. This motion is intended to have staff investigate and report back about the advantages and potential disadvantages of making changes to these regulations.

MOTION:

I move that Council direct staff to explore possible revisions to current utility regulations around the hookup of secondary units on the same property.



2357 Hwy 206
Arichat, NS
B0E 1A0

May 8, 2025

Re: RNS Conference 2025 Sponsorship

Dear Municipality of Richmond County Councillors,

I am writing to you on behalf of Recreation Nova Scotia (RNS). RNS is a provincial, not-for-profit organization established in 1998 resulting from a merger of the Recreation Association of Nova Scotia, the Recreation Council on Disability in Nova Scotia, and Volunteer Nova Scotia. RNS advocates on behalf of all Nova Scotians for recreation and leisure opportunities to promote the values and personal, social, economic, and environmental benefits of recreation and leisure.

Each year, RNS hosts a conference bringing together 150+ recreation practitioners, students, decision makers and volunteers from across Nova Scotia and Atlantic Canada. This year our conference is being held from **October 21-24, 2025 at The Holiday Inn in Sydney, NS.** Our event will feature a program reflective of the National Framework for Recreation in Canada and the Shared Strategy for Advancing Recreation in Nova Scotia. This includes dynamic breakout sessions and powerful presentations from keynote speakers.

Our conference is one of our largest annual projects and we are hoping that you could contribute to this successful event as a sponsoring partner.

We hope that we can count on your help to make this year's event one of our best yet! We would like to thank you in advance for your consideration. Please do not hesitate to contact me directly if you have any questions. My contact information is as follows:

Alan MacKeigan
education@recreationns.ns.ca
902-631-4909

Sincerely,

Alan MacKeigan



RECREATION
NOVA SCOTIA

Conference
Sponsorship Package

October 21-24, 2025
Holiday Inn, Sydney NS

Healthier Futures Through Recreation



2025

RNS Annual Conference

The Recreation Nova Scotia (RNS) Conference is held annually in the fall to bring recreation professionals from across the province together for 4 days of dynamic breakout sessions and powerful presentations highlighting the achievements within Nova Scotia's recreation sector. The programming will reflect the National Framework for Recreation in Canada and the Shared Strategy for Advancing Recreation in Nova Scotia. This conference is a time to reflect on all that has been accomplished while recognizing where we need to go to uphold a sector that leads to healthier futures through recreation for all.

www.recreationns.ns.ca

October 21-24, 2025
Holiday Inn, Sydney NS

RNS Annual Conference Highlights



25+
Years

The RNS Conference has been going strong for over 25 years - rotating amongst the 6 regions



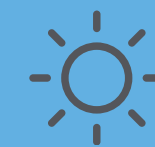
150+
Delegates

Including recreation practitioners, students, volunteers, groups, and decision-makers



8
Awards

A tribute to those who contribute toward the betterment of recreation in Nova Scotia.



4
Days

Of networking and socializing, professional development, and celebrations



3+
Post-Secondary

Institutions, represented by students and faculty annually



Benefits of Sponsoring



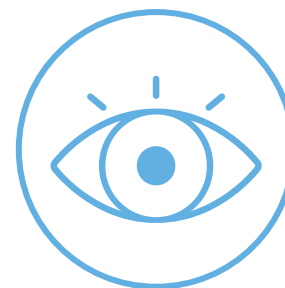
Interaction

Looking to make a lasting impact and gain recognition? Sponsoring the Recreation Nova Scotia Conference opens a world of opportunities and connects your company with an enthusiastic and dedicated audience in the Nova Scotia recreation sector.



Attention

By partnering with us as a conference sponsor, you can strategically position your company in front of a diverse community of recreation practitioners, students, municipalities, volunteers, community groups, provincial recreation organizations and other decision-makers who share a passion for advancing recreation.



Recognition

Attendees of the Recreation Nova Scotia conference talk about the conference for months afterward and begin planning for the next one as soon as they return home. Attendees will remember your name for helping make this great conference possible.

Levels of Sponsorship Available



**RNS Awards
Banquet
\$3000**



**Platinum
\$3000**



**Gold x3
\$2000**



**Silver x4
\$1000**



**Bronze x5
\$500**

Exclusive Sponsor of:

- Recreation Nova Scotia Annual Awards Ceremony & Dinner

Exclusive Sponsor of:

- Recreation Nova Scotia Full Conference Programming

Exclusive Sponsor of Either:

- Regional Games
- Closing Discussion Panel
- Pre-conference Workshop

Exclusive Sponsor of Either:

- Delegate Breakfast
- Delegate Lunch
- Delegate Dinner
- An individual Workshop Session

Exclusive Sponsor of Either:

- 1 of 4 Nutrition & Activity Breaks
- Scheduled Exercise Event

Sponsorship Benefits to You

| BENEFITS | PLATINUM \$3000 | GOLD \$2000 | SILVER \$1000 | BRONZE \$500 |
|---|----------------------------|------------------------|--------------------------|-------------------------|
| Exclusive brand representation during sponsored events selected | ✓ | ✓ | ✓ | |
| Logo representation on static display for the duration of the conference | ✓ | ✓ | ✓ | ✓ |
| Logo representation within the main lobby continuous slideshow | ✓ | ✓ | ✓ | ✓ |
| Link on the Recreation Nova Scotia website (conference page) | ✓ | ✓ | ✓ | ✓ |
| Complimentary conference registration and ticket to the awards ceremony | 1 | | | |
| Opportunity to address delegates at the beginning of the sponsored event | ✓ | | | |
| Verbal recognition during the introduction and closing remarks of sponsored event | ✓ | ✓ | | |
| Ad Space in On-Site Guide | Full Page | 1/2 Page | 1/4 Page | Thumbnail Logo |

Sponsorship Benefits to You

| BENEFITS | RNS AWARDS BANQUET \$3000 |
|---|------------------------------|
| Exclusive brand representation during the awards banquet | ✓ |
| Logo representation on static display for the duration of the awards | ✓ |
| Logo representation within the main lobby continuous slideshow | ✓ |
| Link on the Recreation Nova Scotia website (conference page) | ✓ |
| Complimentary conference registration and ticket to the awards ceremony | 1 |
| Opportunity to address delegates at the beginning of the sponsored event | ✓ |
| “Awards provided by...” verbal recognition with the opportunity to present the awards alongside the RNS president | ✓ |
| Ad Space in On-Site Guide | Full Page |

The RNS awards were initiated to pay tribute to exceptional individuals, organizations, facilities, and communities who, through their efforts and skills, made outstanding contributions to the betterment of the recreation movement in Nova Scotia.

With 8 award categories, the awards banquet is a time for us to come together to celebrate the accomplishments of those in the sector across the province and give them the recognition they deserve.



Healthier Futures Through Recreation

Recreation Nova Scotia About Us

Recreation Nova Scotia (RNS) is a provincial, not-for-profit organization established in 1998. It resulted from a merger of the Recreation Association of Nova Scotia, the Recreation Council on Disability in Nova Scotia, and Volunteer Nova Scotia. RNS advocates for recreation and leisure opportunities for all Nova Scotians to promote the values and personal, social, economic, and environmental benefits of recreation and leisure.



Thank You
For Your Consideration



To secure your sponsorship, contact:

education@recreationns.ns.ca

[Fill out the sponsorship form here](#)

www.recreationns.ns.ca

October 21-24, 2025
Holiday Inn, Sydney NS



Municipality of Richmond County
2357 Highway 206,
P.O. Box 120,
Arichat, Nova Scotia
B0E 1A0

May 5, 2025

RE: Request for funding to support nonprofit housing association

Dear Members of Municipal Council,

I am writing on behalf of the Steering Committee for the new regional nonprofit housing association that we are establishing to address our critical housing needs. Our goal is to provide affordable, safe, and sustainable housing for Port Hawkesbury and Richmond County.

Our community is facing a severe shortage of affordable housing. The rising cost of living and limited availability of affordable housing necessitates timely action. We strive for communities where most people have access to decent, affordable housing. We believe that stable homes are essential for individuals and families to thrive.

With the support of the Strait Area Chamber of Commerce, the Town of Port Hawkesbury and the Municipality of Richmond County we received a grant from the Community Housing Transformation Centre (CHTC) to get the new association established. In February, we hired Tom Gunn to lead this work, and a lot has been accomplished already. We hope to incorporate the new Association in May 2025. We have chosen a name, developed by-laws and a memorandum of association and we have several professionals from the area volunteering to be on the Board. Tom will continue his work until October 2025, when the funding from CHTC wraps up.

We need to make sure the work continues with focus and is appropriately resourced, so we are approaching our two municipal councils for financial support. We are requesting seed funding from each Council for the housing nonprofit in the amount of **\$23,000.00 for the 2025-26 fiscal year (partial year, October to March), and an additional \$45,000.00 for the full fiscal year in 2026-2027**. This will enable us to secure the necessary human resources to get the organization off the ground quickly, and to leverage funds from other levels of government to create housing solutions here in the Strait-Richmond area.

With your support, we can make a real impact the housing crisis in our community. Your investment will provide long-term solutions for the community's well-being. We request a meeting to discuss this proposal and explore funding opportunities. We are committed to transparency and accountability in our operations.

Thank you for considering our request. We look forward to collaborating for a brighter future.

Sincerely,

A handwritten signature in black ink that reads "Tanya Felix".

Tanya Felix
Strait Area Chamber of Commerce-Housing Steering Committee



WARDEN

May 18, 2025

Low Carbon Communities
Joseph Howe Building 12th Floor
1690 Hollis Street
Halifax, NS B3J 3J9

To whom it may concern:

On behalf of the Municipality of the County of Richmond, I am pleased to offer our support for the Cape Breton Regional Municipality's application to the *Low Carbon Communities Program*.

This project will enhance CBRM's existing housing plans by incorporating energy modelling into design drawings and offering industry workshops that promote the value of net-zero-ready homes. The goal is to increase uptake and awareness of these energy-efficient designs.

The application seeks \$75,000 in grant funding to support energy consulting and workshop delivery, with matching funds provided through CBRM's *Housing Accelerator Fund*.

Richmond County is proud to collaborate with CBRM on this initiative, which addresses shared housing challenges while advancing energy efficiency and green building practices across Cape Breton Island.

Please feel free to contact me if you require any additional information.

Sincerely,

A handwritten signature in blue ink that reads 'Lois Landry'.

Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond



**Finance and Treasury Board
Office of the Minister**

PO Box 187, Halifax, Nova Scotia, Canada B3J 2N3 • Telephone 902-424-5720 • FinanceMinister@novascotia.ca

PNS#: PNS-54622-B3H4Y6

May 16, 2025

Lois Landry
Warden
The Municipality of the County of Richmond
Email: lois.landry@richmondcounty.ca

Dear Warden Landry:

RE: Richmond County Municipal Council letter regarding the Non-Resident Deed Transfer Tax Increase

Thank you for your letter to Premier Houston dated April 24, 2025. As Minister responsible for Finance and Treasury Board the Premier has asked me to respond on his behalf.

The government remains committed to addressing Nova Scotia's housing challenges. The decision to increase the Provincial Deed Transfer Tax (PDTT) to 10 per cent is part of our broader efforts to help ensure homes remain accessible to Nova Scotians—particularly those who live and work here. This policy was designed with the goal of preserving housing opportunities for residents, while recognizing the need to balance that objective with maintaining an open and welcoming environment for all Canadians.

Revenue generated through the PDTT is being directed toward affordable housing initiatives across the province. These funds are helping to support programs and services that benefit a growing population, both in rural communities and in urban centres.

We appreciate the thoughtful recommendations provided by Richmond County Council. Your input is important and will be carefully considered as part of our ongoing evaluation of the program for future improvements.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "John Lohr".

Honourable John Lohr
Minister of Finance and Treasury Board

c. Honourable Tim Houston, Premier

ACTION LIST 2022-2025

Over 6 mos

Complete

In Progress

Pending

| Ref. # | Action Item | Date | Responsible | Time Frame | Status |
|--------|---|------------|--------------------------------|------------|-------------|
| 118 | Committee Terms of Reference /Refer the Terms of Reference for council committees that have members of the public to the By-Law/Policy Committee for review. With a focus on member terms, code of conduct, and the onboarding of new members. | 11-28-2022 | CAO / Municipal Clerk | Immediate | In Progress |
| 148 | Lighthouse Heritage Properties / that staff explore funding options for the support of interpretive panels for lighthouse heritage properties on Isle Madame and FURTHER MOVE that staff contact the proponent to inquire on the progress of the project. | 2-27-2023 | CAO & Cllr M. Diggdon | Immediate | PENDING |
| 375 | MOCR 2024036 Tender - that Council authorize the CAO to award the MOCR 2024036 Former West Richmond Education Centre/Walter Fougere School Tender to the proponent as discussed in camera. | 05-09-2024 | CAO | Immediate | Complete |
| 376 | No Mow May - that Council observe 'No Mow May' as a standing practice, however, staff are authorized to mow, when it is deemed necessary, at the Department of Public Work's discretion | 05-27-2024 | Director of Public Works | Immediate | Complete |
| 377 | Roaming Farm Animals - that Council refer the discussion to the Bylaw / Policy Committee. | 05-27-2024 | Municipal Clerk | Immediate | Complete |
| 378 | Street Light Policy - that Council refer the Street Light Policy to the By-Law/Policy Committee for Review | 05-27-2024 | Municipal clerk | Immediate | Complete |
| 379 | VON Week / that Council accept the recommendation from the Committee of the Whole to approve the VON Proclamation, the raising of the VON Flag for a date in May, and FURTHER MOVE that staff make the arrangements to light up the Municipal Building in Blue and make every effort to recognize VON week on social media. | 05-27-2024 | Municipal clerk | Immediate | Complete |
| 380 | Richmond River Root Richmond River Roots Market Green Society that the grant request for the Type 4-Regional/Health/General Grant Funds in the amount of \$9,200 / that Council accept the recommendation from the Committee of the Whole to defer to the next Council meeting following Grants and Contributions budget discussions. June 24, 2024: that Council approve the grant request from the Richmond River Roots Market Green Society for the Type 04-Regional/Health/General Grant Funding in the amount of \$6,650 and be allocated as follows: General Funds: \$4400, District 1:\$ 500, District 2:\$ 500, District 3:\$ 500, District 4:\$ 500, District 5:\$ 250 | 05-27-2024 | Director of Finance | Immediate | Complete |
| 381 | SPVFD Dry Fire Hydrant -that Council accept the recommendation from the Committee of the Whole to approve the funding of five thousand dollars for the installation of the dry fire hydrant. | 05-27-2024 | Director of Finance | Immediate | Complete |
| 382 | Dry Fire Hydrant - that Council accept the recommendation from the Committee of the Whole to refer the Dry Fire Hydrant Policy to the Fire Service Protection Committee and the By-Law/Policy Committee for review. | 05-27-2024 | Emergency Services Coordinator | Immediate | Complete |
| 383 | Grant request from the Administration Portuaire de Petit-de-Grat for Infrastructure Grant Funds in the amount of \$20,000 / that Council approve the grant request from the Administration de Petit-de-Grat for the Type 1- Infrastructure Grant Funds in the amount of \$10,000 and be allocated from the CCBF Waterfront Development Funds. | 05-27-2024 | Director of Finance | Immediate | Complete |
| 384 | Lennox Place Limited support letter / that Council have the Warden provide a letter of support, in principle, for their application for the Nova Scotia Affordable Housing Development Program to fund the conversion of a building into a 7-unit apartment building located at 818 Veterans Memorial Drive, Arichat. | 05-27-2024 | Warden | Immediate | Complete |
| 385 | Lennox Place Limited permitting fees / that Council refer the discussion on covering the Lennox Place Limited associated permitting fees to the next meeting of Council following budget discussions and FURTHER MOVE that Staff contact the other proponents to identify their current interest in Municipal support and hold a Special meeting as soon as possible, following the budget discussions, to discuss covering permitting fees. June 24, 2024: that Council approve the request from Lennox Place Limited for financial support for permitting fees, pending approval of the Capital Improvement and Development Policy and the application process. | 05-27-2024 | CAO | Immediate | Complete |
| 386 | 5 year capital investment Plan / that Council approve the 5 year Capital Investment Plan for the Municipality of the County of Richmond for the fiscal year ending March 31, 2025. | 06-13-2024 | Municipal Council | Immediate | Complete |
| 387 | Area Rates / that Council accept the recommendation of the Director of Finance and that the following area rates be approved: | 06-13-2024 | Municipal Council | Immediate | Complete |

| | | | | | |
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| 388 | <p>Final Budget for year ending March 31, 2025 / that Municipal Council give approval to the municipal estimates of revenues and expenditures for the year ending March 31, 2025 in the amount of \$17,459,364; AND FURTHER MOVED THAT WHEREAS pursuant to the Municipal Government Act, the Municipal Council of the Municipality of Richmond estimates that sums amounting to \$10,714,430 are required for the lawful purpose of the said Municipality for the year ending March 31, 2025, after crediting the probable revenue from all sources other than rates for the said year and making due allowance for the abatement and losses which may occur in the collection of the taxes and for taxes for the said year which may not be collectible or collected;</p> <p>BE IT THEREFORE RESOLVED that Richmond Council hereby authorizes the levying and collection of a residential rate of 0.85¢ on each \$100 of the assessed value of residential property assessed on the assessment roll and a commercial rate of \$2.15; which rates said Council deems sufficient to raise the sums required to defray the expenditures of the said Municipality for this year, and any deficit from the preceding years;</p> <p>AND BE IT FURTHER RESOLVED that Richmond Council hereby imposes an additional percentage charge of 18 percent per annum on all rates and taxes remaining unpaid;</p> <p>AND BE IT FURTHER RESOLVED that Richmond Council hereby fixes the 30th day of September 2024 as the day on which the Tax Collector or Treasurer may proceed to issue warrants for the collection of all rates and taxes then unpaid.</p> | 06-13-2024 | Municipal Council | Immediate | Complete |
| 389 | <p>Canada Day Funding / that Council approve the following Canada Day Funding Applications as follows: a) L'Ardoise Mens Club \$ 1,577.00 b) Loch Lomond Heritage Association \$ 500.00 c) St. Louis Parish \$ 2,500.00 d) St. Peter's Lions Club \$ 5,800.00 e) Bras d'Or Lakes Seniors Association \$ 300.00</p> | 06-13-2024 | Director of Finance | Immediate | Complete |
| 390 | <p>Sale of property PID 75079954 and PID 75026898 for the upcoming tax sale on August 23, 2024 / that Council accept the recommendation from the Committee of the Whole to accept the recommendation from staff to sell property PID 75079954 and PID 75026898 at the tax sale on August 23, 2024, as discussed in closed session.</p> | 06-24-2024 | Director of Finance / Revenue Manager | Immediate | Complete |
| 391 | <p>Cape Breton Partnership - Forward Together Plan / that Council accept the recommendation from the Committee of the Whole to endorse the Liaison Oversight Committee's (LOC) acceptance of the Forward Together plan as the Economic Development Strategy of the Cape Breton Regional Enterprise Network (CB REN), and FURTHER MOVE, commit to aligning Richmond County's economic development efforts with Forward Together.</p> | 06-24-2024 | CAO | | Complete |
| 392 | <p>Share the Road Project / that Council accept the recommendation from the Committee of the Whole to refer the discussion to the By-Law and Policy Committee for the development of a by-law that would permit MOCR to designate a municipal roadway or part of a roadway as a road trail.</p> | 06-24-2024 | Municipal Clerk | Immediate | Complete |
| 393 | <p>River Bourgeois Mariner Society for the Type 4 – Regional /Health/General grant funds in the amount of \$1,500 / June 10, 2024: that Council accept the recommendation from the Committee of the Whole to defer the request from the River Bourgeois Mariner Society for the Type 4 – Regional /Health/General Grant Funds in the amount of \$1,500 to the next meeting following budget discussions. June 24, 2024 : that Council approve the grant request from River Bourgeois Mariner Society for the Type 04-Regional/Health/General Grant Funding in the amount of \$1,500 and be allocated as follows: \$1000 from District 4 Fund and \$500 from the Reginal Fund.</p> | 06-24-2024 | Director of Finance | Immediate | Complete |
| 394 | <p>Brela Homes, Jeremy Carroll request for financial support for building permitting fees / June 10, 2024: that Council accept the recommendation from the Committee of the Whole to defer the request from Jeremy Carroll, Brela Homes, for financial support for building permitting fees to the next meeting following</p> | 06-24-2024 | CAO | Immediate | Complete |
| 395 | <p>Request from Anne Leavitt, board chair of the Isle Madame Historical Society, to proclaim the week of September 22-28th as Robert Bouchard and Cornelia Boucher week / that Council accept the recommendation from the Committee of the Whole to approve the request from Anne Leavitt, board chair of the Isle Madame Historical Society to proclaim the week of September 22-28th as Robert Bouchard and Cornelia Boucher week.</p> | 06-24-2024 | Municipal Clerk | Immediate | Complete |

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| 396 | Canada Post rural mail service interruptions / that Council accept the recommendation from the Committee of the Whole to have staff invite a representative from Canada Post to a future meeting of Council for discussion on the rural mail service interruptions. | 06-24-2024 | CAO/Municipal Clerk | Immediate | Pending |
| 400 | Climate Emergency Planning / that Council refer to staff to commence a review and further update our climate action plan with the assistance of EDPC staff, through the lens of coastal protection and emergency management planning and FURTHER MOVE to have staff work with a Provincial Funding Navigator to investigate any funding opportunities that could be applied for such as the Green Municipal Fund (FCM) and the Community Capacity Grant (Province). | 06-24-2024 | CAO | Immediate | In Progress |
| 447 | Deer Population / to have staff contact the Department of Natural Resources and Renewables to inquire about what program(s) are in place to manage the deer population in Richmond County and report back to council. | 12-16-2024 | CAO | Immediate | In Progress |
| 453 | Exploration of a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park / that Council authorize staff and Council team to work with the Province and Invest NS on how a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park could work. Update: 4-22-2025 that Council write a letter regarding joint management, and a follow-up letter insisting on the inclusion of Point Tupper Heavy Industrial Park lands in an Atlantic Canadian port assessment that are owned by the province of Nova Scotia and Invest Nova Scotia. | 12-16-2024 | CAO/Warden | Immediate | In Progress |
| 454 | Village of St. Peter's guarantee request for the Community Hub Project/ that Council approve a loan guarantee in the amount of \$206,000 for the purpose of the Village of St. Peter's Community Hub Renovation Project. | 12-16-2024 | Director of Finance | Immediate | Complete |
| 455 | Alzheimer Awareness Month/ that Council approve the proclamation as presented. | 12-16-2024 | Municipal Clerk | Immediate | Complete |
| 456 | Destination Cape Breton Association financial documents/ that Council accept the recommendation of the Committee of the Whole and direct the CAO to speak to the CEO and/or the Board of Destination of Cape Breton Association to allow Richmond County Council to release the financials without the confidentiality component. | 1-28-2025 | CAO | Immediate | Complete |
| 457 | Proclamation request from Jennifer Enright of the Canadian Amyloidosis Support Network/hat Council accept the recommendation of the Committee of the Whole and approve the proclamation to proclaim March 2025 as Amyloidosis Awareness Month in Richmond County. | 1-28-2025 | Municipal Clerk | Immediate | Complete |
| 458 | Isle Madame New Horizon Senior Citizens Club for the Infrastructure Grant Funds in the amount of \$5000.00/ hat Council accept the recommendation of the Committee of the Whole and approve the grant request from the Isle Madame New Horizon Senior Citizens Club for the Infrastructure Grant Funds in the amount of \$5000.00 and be allocated as follows: \$ 750.00 from District One Funds, \$750.00 from District Two Funds, and \$ 3,500.00 from the Infrastructure Grant Funds. | 1-28-2025 | Director of Finance | Immediate | Complete |
| 459 | Richmond Boxing Club for the Type 4 – Regional/Health/General Grant Funds in the amount of \$10,000/ that Council accept the recommendation of the Committee of the Whole and approve the grant request from the Richmond Boxing Club for the Type 4 – Regional/Health/General Grant Funds in the amount of \$10,000 and be allocated as follows: \$ 500.00 from District Four Funds, \$2,000.00 from District Five Funds, and \$7,500.00 from the Regional Funds. | 1-28-2025 | Director of Finance | Immediate | Complete |
| 460 | Travel and Expense Policy - Re-adoption / that Council accept the recommendation of the By-Law/Policy Committee and re-adopt the Travel and Expense Policy. | 1-28-2025 | Municipal Clerk | Immediate | Complete |
| 461 | Hospitality Expense Policy - Re-adoption / hat Council accept the recommendation of the By-Law/Policy Committee and re-adopt the Hospitality Expense Policy. | 1-28-2025 | Municipal Clerk | Immediate | Complete |
| 462 | Holy Guardian Angels Parish grant request for the Type 1- Infrastructure Grant Funds in the amount of \$5000 / that Council approve the Holy Guardian Angels Parish grant request in the amount of \$1,500.00 to be allocated from the District 5 Funds. | 1-28-2025 | Director of Finance | Immediate | Complete |
| 463 | Whiteside Church Preservation Society grant request for the Type 1- Infrastructure Grant Funds in the amount of \$5,000 / that Council defer the Whiteside Church Preservation Society grant request to the next Committee of the Whole meeting. | 1-28-2025 | Municipal Clerk | Immediate | Complete |

| | | | | | |
|-----|--|------------|--|-----------|----------|
| 463 | Role of caregivers who participate on the Inclusive, Diverse, Equitable, Accessible Advisory Committee/ that Council accept the recommendation of the Inclusive, Diverse, Equitable, Accessible Advisory Committee and have the Warden prepare a letter addressed to the Nova Scotia Directorate, requesting clarification on the role of caregivers who are members of an accessibility advisory committee, AND FURTHER MOVE that a copy of the letter be sent to Inclusion Nova Scotia. | 1-28-2025 | Warden | Immediate | Complete |
| 464 | Crime Stopper decals at appropriate locations in Richmond County/ that Council accept the recommendation of the RCMP Advisory Board and approve the request from Sgt. Mike Lidstone to display Crime Stopper decals throughout Richmond County and FURTHER MOVE to refer to staff for installation and determining the appropriate locations. | 1-28-2025 | CAO | Immediate | Complete |
| 465 | Sgt. Brad Kelly's initiative to organize a Town Hall meeting with residents and local law enforcement/ that Council accept the recommendation of the RCMP Advisory Board and support Sgt. Brad Kelly's initiative to organize a Town Hall meeting with residents and local law enforcement. | 1-28-2025 | CAO | Immediate | Complete |
| 466 | River Tillard to St. Peter's 3km Trail/ that Council reaffirm Council's support for the Province to issue the East Richmond ATV Riders a Letter of Authority to assume management of the trail and to encourage trail users to work together on accessible and reasonable solutions. | 1-28-2025 | Warden | Immediate | Complete |
| 467 | Multi-Use Facility Feasibility Study / that Council accept the recommendation of the Committee of the Whole and accept the Multi-Use Facility Feasibility Study as presented. | 02-25-2025 | Municipal Clerk | Immediate | Complete |
| 468 | Richmond Arena's under-ice surface refrigeration system/ that Council accept the recommendation of the Committee of the Whole and direct staff to investigate any necessary applications for repairs to the Richmond Arena's under-ice surface refrigeration system, surface piping and cement, and refrigeration compression system and report back to Council. | 02-25-2025 | Director of Public Works/CAO | Immediate | Complete |
| 469 | Planning variance notification procedure/ that Council accept the recommendation of the Committee of the Whole and direct Eastern District Planning Commission staff to prepare the amending pages for the Land Use By-Laws for West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County, decreasing the variance appeal period from 21 days to 14 days. | 02-25-2025 | Municipal Clerk | Immediate | Complete |
| 470 | Atlantic Hydrogen Alliance membership/ that Council accept the recommendation of the Committee of the Whole and authorize staff to make an application for the Municipality of the County of Richmond to become a Catalyst Member of the Atlantic Hydrogen Alliance. | 02-25-2025 | Municipal Clerk | Immediate | Complete |
| 471 | Property assessment caps and homes destroyed by fire or other disaster/ that Council accept the recommendation of the Committee of the Whole and have the Warden draft a letter to the provincial Department of Municipal Affairs asking for this change and as well include our local NSFM representatives Amanda Mombourquette and John Dunbar to be made aware and advocate on our behalf. | 02-25-2025 | Warden | Immediate | Complete |
| 472 | Acadiaville Community Centre Society for the Type 3 - C3 Sponsorships Grant Funds in the amount of \$500/ that Council approve the Acadiaville Community Centre Society grant application for the Type 3 – C3 Sponsorships Grant Funds in the amount of \$500.00 and be allocated from the District 2 Funds | 02-25-2025 | Director of Finance | Immediate | Complete |
| 473 | Coastal Riders ATV Club for the Type 4-Regional/Health/General Grant Funds in the amount of \$3,050./ that Council accept the recommendation of the Committee of the Whole and approve the Coastal Riders ATV Club for the Type 4-Regional/Health/General Grant Funds in the amount of \$3,050.00 and be allocated as follows: \$500.00 from the District 5 Funds, \$500.00 from the District 4 Funds and \$2,050.00 from the Regional Fund. | 02-25-2025 | Director of Finance | Immediate | Complete |
| 474 | Whiteside Church Preservation Society for the Type 4-Regional/Health/General Grant Funds in the amount of \$5,000./ that Council accept the recommendation of the Committee of the Whole and approve the Whiteside Church Preservation Society grant request for the Type 4 – Regional/Health/General Grant Funds in the amount of \$2,000 and be allocated from the District 3 Funds. | 02-25-2025 | Director of Finance | Immediate | Complete |
| 475 | 2019 Code of Conduct Policy/ that Council accept the recommendation of the By-Law/Policy Committee and repeal the 2019 Code of Conduct Policy. | 02-25-2025 | Municipal Clerk | Immediate | Complete |
| 476 | Recommendations from In Camera, Re: Committee Appointments/ that Council appoint Donna Dittrick to the IDEA Committee and Clifford Boudreau to the Recreation Advisory Committee. | 02-25-2025 | Director of Community Development and Recreation | Immediate | Complete |
| 477 | Private Road Curbside Collection Requests Policy/ hat Council refer the Private Road Curbside Collection Request Policy to the By-Law/Policy Committee for review. | 02-25-2025 | Municipal Clerk | Immediate | Complete |
| 478 | Letter from the Honourable John Lohr, Minister of Municipal Affairs, Re: New Fiscal Challenges/ that Council have the Warden draft a letter to Minister Lohr in response to his request, thanking him for the letter and noting that Council will provide a response within the next few weeks. | 02-25-2025 | Warden | Immediate | Complete |

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| 479 | Isle Madame Boat Club for the Type 4 - Regional/Health/General Grant Funds in the amount of \$20,000./ hat Council accept the recommendation of the Committee of the Whole and approve the Isle Madame Boat Club for the Type 4 - Regional/Health/General Grant Funds in the amount of \$20,000, contingent on CCBF eligibility, allocated as follows: \$10,000 from the Waterfront Development Fund for the 2024/2025 fiscal year and the remaining \$10,000 to be allocated from the Waterfront Development Fund for the 2025/2026 fiscal year. | 02-25-2025 | Director of Finance | Immediate | Complete |
| 480 | Cape Breton South Recruiting for Health/ that Council accept the recommendation of the Committee of the Whole and defer the funding request from Cape Breton South Recruiting for Health to budget deliberations. | 03-25-2025 | Director of Finance | Immediate | Complete |
| 481 | 2025 Heavy Collection/ the recommendation of the Committee of the Whole and authorize staff to proceed with the 2025 Heavy Collection at an estimated cost of \$175,000 (net HST rebate), with the funds to be allocated in the 2025/26 budget. | 03-25-2025 | Director of Public Works | Immediate | Complete |
| 482 | Strait of Canso Clean Fuels Domestic Use Strategy/ that Council accept the recommendation of the Committee of the Whole and, based on the 82% leveraging of funds and the opportunity to maximize the benefit for local residents in building a hydrogen economy here in the region, fund the project at \$24,250 from the 2024/2025 fiscal year budget if there is room, otherwise to fund it from the 2025/2026 fiscal year budget. | 03-25-2025 | Manager of Energy Sector | Immediate | In Progress |
| 483 | Construction and Demolition Debris Landfill Expansion/ that Council accept the recommendation of the Committee of the Whole and authorize staff to proceed with the expansion of the Construction and Demolition Debris Landfill, with construction subject to budget approval. & that Council accept the recommendation of the Committee of the Whole and proceed with the engineering work and studies on or after April 1, 2025, at an estimated cost of \$275,000 (exclusive of HST), with the funding to be allocated from CCBF funds. | 03-25-2025 | Director of Public Works | Immediate | In Progress |
| 484 | St. Peter's-Grand River-Loch Lomond Pastoral Charge grant request for the Type 4 - Regional/Health/General Funds in the amount of \$2,645.00/ that Council accept the recommendation of the Committee of the Whole and defer the St. Peter's-Grand River-Loch Lomond Pastoral Charge Type 4 - Regional/Health/General Funds application back to staff for further information. | 03-25-2025 | Director of Finance | Immediate | Complete |
| 485 | St. Peter's-Grand River-Loch Lomond Pastoral Charge grant request for the Type 1- Infrastructure Funds in the amount of \$5,000.00/ that Council accept the recommendation of the Committee of the Whole and approve the St. Peter's-Grand River-Loch Lomond Pastoral Charge grant request for the Type 1-Infrastructure Fund in the amount of \$1,520.00, with the funds to be allocated from the District 4 Funds. | 03-25-2025 | Director of Finance | Immediate | Complete |
| 486 | D'Escousse Civic Improvement Society grant request for the Type 1 - Infrastructure Fund in the amount of \$5,000.00/ that Council accept the recommendation of the Committee of the Whole and approve the D'Escousse Civic Improvement Society grant request for the Type 1- Infrastructure Funds in the amount of \$5,000.00, with the funds to be allocated as follows: \$520.00 from the District 2 Funds, \$500.00 from the District 1 Funds and \$3,980.00 from the Regional Funds. | 03-25-2025 | Director of Finance | Immediate | Complete |
| 487 | Richmond Rize Volleyball Association grant request for the Type 4 - Regional/Health/General Funds in the amount of \$9,919.83/ that Council accept the recommendation of the Committee of the Whole and approve the Richmond Rize Volleyball Association grant request for the Type 4 - Regional/Health/General Funds in the amount of \$4,500.00, with the funds to be allocated as follows: \$1,020.00 from the District 1 Funds and \$3,480.00 from the Regional Funds. | 03-25-2025 | Director of Finance | Immediate | Complete |
| 488 | St. Louis Parish Council grant request for the Type 4 - Regional/Health/General Funds in the amount of \$2,000.00/ that Council accept the recommendation of the Committee of the Whole and approve the St. Louis Parish Council grant request for the Type 4 - Regional/Health/General Funds in the amount of \$2020.00, with the funds to be allocated from the District 3 Funds. | 03-25-2025 | Director of Finance | Immediate | Complete |
| 489 | Request from a resident regarding flags/ that Council accept the recommendation of the Committee of the Whole and suspend the MOCR Flag Policy, permitting the Canadian Flags to be flown, from the day after St. Patrick's Day until March 31, 2025. | 03-25-2025 | CAO | Immediate | Complete |
| 490 | Conversations around housing/ that Council accept the recommendation of the Committee of the Whole and have staff support consultations with developers on improving housing in an open call to ensure no one is excluded. | 03-25-2025 | CAO/Warden | Immediate | Complete |
| 491 | CT Scanner for the Strait Richmond Hospital/ that Council accept the recommendation of the Committee of the Whole and have the Warden write a letter of support for the purchase of a CT Scanner for the Strait Richmond Hospital site to the Minister of Health, and cc'd to MLA/Minister Trevor Boudreau and the Strait Richmond Hospital Foundation & CT Scanner for the Strait Richmond Hospital | 03-25-2025 | Warden | Immediate | Complete |
| 492 | Eastern Counties Regional Library's request for the allocation of funding for the St. Peter's Hub project to be included in the Municipality's 2025/2026 annual operating budget/ that Council accept the recommendation of the Committee of the Whole and accept the request for the allocation of funding for the St. Peter's Hub project to be included in the Municipality's 2025/2026 annual operating budget. | 03-25-2025 | Director of Finance | Immediate | Complete |

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| 493 | Eastern District Planning Commission operating estimates for the 2025/2026 fiscal year/ that Council accept the recommendation of the Committee of the Whole and accept the EDPC operating estimates, deferring them to budget deliberations. | 03-25-2025 | Director of Finance | Immediate | Complete |
| 494 | Multi-Party First Nations and Municipal Agreement/ that Council accept the recommendation of the Committee of the Whole and enter into the CBREN funding agreement for a four (4) year period, with a two (2) year notice of withdrawal. | 03-25-2025 | CAO/Warden | Immediate | Complete |
| 495 | Richmond Arena/ that Council accept the recommendation of the Committee of the Whole and defer the Richmond Arena discussion to budget deliberations. | 03-25-2025 | Director Finance | Immediate | Complete |
| 496 | Council Procedural Policy regarding the recording of no votes/ that Council accept the recommendation of the By-Law/Policy Committee and amend and adopt the Council Procedural Policy with the change to Section 16(g) by adding the following words after the first sentence. "Votes in opposition shall be recorded to include the name of the member of Council" | 03-25-2025 | Municipal Clerk | Immediate | Complete |
| 497 | IDEA plan refresh reports for the Municipality of the County of Richmond/ that Council accept the recommendation of the Inclusive, Diverse, Equitable, Accessible Advisory Committee and approve the IDEA Plan Refresh Report as presented, AND FURTHER MOVED that a copy of the report be sent to the Province. | 03-25-2025 | Director of Community Development and Recreation | Immediate | Complete |
| 499 | Request for the sale of municipal property, PID 75178905/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and deem property PID 75178905 as surplus property. | 03-25-2025 | Revenue Manager | Immediate | Rescinded |
| 500 | Request for the sale of municipal property, PID 75029892/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and deem property PID 75029892 as surplus property. | 03-25-2025 | Revenue Manager | Immediate | In Progress |
| 501 | Lot size restrictions and technology for on-site sewage for unserved areas/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate lot size restrictions and technology for on-site sewage to allow more flexibility in the creation of lots in unserved areas for the purposes of advocacy and to spur housing development. | 03-25-2025 | CAO | Immediate | In Progress |
| 502 | ABCC Citizen Appointee Vacancies/ that Council direct staff to advertise the list of current vacancies and allow them to list vacancies as they arrive going forward. | 03-25-2025 | Municipal Clerk | Immediate | Complete |
| 503 | Flood Hazard Mapping Project/ that Council approve and authorize staff to enter into the agreement with the Department of Municipal Affairs for the Municipal Flood Line Mapping Program. | 03-25-2025 | CAO | Immediate | Complete |
| 504 | Climate Risk Assessment and Prioritized Adaptation Plan Project/ that Council pursue Option One (1) in the staff memo, to approve and upload onto the FCM website a signed letter confirming our in-kind contributions to the project as outlined in the package, Council resolution letter, and to attend online education sessions and update information as required. | 03-25-2025 | ESC | Immediate | In Progress |
| 505 | Letter from Rose Merrick, Chair of the River Bourgeois Community Services Society, regarding a request for MOCR to provide funding in the yearly budget for the power/base lights at the River Bourgeois Lighthouse/ that Council refer this issue to staff for further investigation | 03-25-2025 | Director of Public Works | Immediate | In Progress |
| 506 | Methods of payment for the marketing levy/ that Council have staff investigate the method of payment we are using to receive marketing levy payments from businesses in Richmond County. | 03-25-2025 | Director of Finance | Immediate | Complete |
| 507 | 2025-2026 Grants Policy/ that Council adopt the 2025-2026 Grants Policy as presented. | 03-25-2025 | Municipal Clerk | Immediate | Complete |
| 508 | First Reading Approval-Amendments to the Land Use By-Laws for West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act/ that Council give first reading approval for the amendments to the Land Use By-Laws for West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act and FURTHER MOVE that staff schedule a public hearing. | 03-25-2025 | Municipal Clerk | Immediate | Complete |
| 509 | Update from Developers - Engage Developers/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and conduct an open process to engage with developers to determine ways the municipality can support housing development. | 03-25-2025 | CAO/Warden | Immediate | Complete |
| 510 | Update from Developers - Letter to NSFMM/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and, based on initial conversations with developers in the County, reach out to the Nova Scotia Federation of Municipalities (NSFM) to ask for some reflection on the fact that Canadian Mortgage and Housing Corporation (CMHC) is repeatedly seen as ineffectual among rural developers. | 03-25-2025 | Warden | Immediate | Complete |

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| 510 | Planning new areas to have two-lane roadways with turning areas suitable for fire apparatus and provisions for water supply planning/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate specific private road standards for the subdivision bylaw that takes into account serviced/unserviced areas, number of lots, and the process for making roads public, based on best practices across the province. | 03-25-2026 | CAO | Immediate | In Progress |
| 511 | CAO Success Plan/ that Council accept the recommendation of the Committee of the Whole and refer the CAO Success Plan to the By-Law/Policy Committee for review. | 4-22-2025 | Municipal Clerk | Immediate | Complete |
| 512 | Senior Take Action Coalition request for financial support / that Council accept the recommendation of the Committee of the Whole and defer the financial request for support from the Senior Take Action Coalition to our budgeting process. | 4-22-2025 | Director of Finance | Immediate | Complete |
| 513 | Nova Scotia Community Solar Program/ that Council accept the recommendation of the Committee of the Whole and send a letter of support to the Minister of Energy for the proposed Community Solar Projects in Richmond County. | 4-22-2025 | Warden | Immediate | Complete |
| 514 | Acting Collectively Project's final report/ that Council accept the recommendation of the Committee of the Whole and accept the Acting Collectively Project-Richmond County Community Profile Report as presented. | 4-22-2025 | Municipal Clerk | Immediate | Complete |
| 515 | Staff appointments for the Eastern District Planning Commission (EDPC)/ that Council accept the recommendation of the Committee of the Whole and accept the list of appointments for staff positions at EDPC, as proposed by the Director, John Bain; effective immediately. | 4-22-2025 | Municipal Clerk | Immediate | Complete |
| 516 | Provincial Capital Assistance Program (PCAP) funding applications/ that Council accept the recommendation of the Committee of the Whole and support the applications to the province's Provincial Capital Assistance Program (PCAP) for the Arichat Water Systems Upgrade Project and the Construction and Demolition Debris Landfill Expansion Engineering Project. | 4-22-2025 | Director of Public Works | Immediate | In Progress |
| 517 | Grant applications from the Rural Communities Foundation of Nova Scotia and Raising the Village Cooperative Limited/ that Council accept the recommendation of the Committee of the Whole and defer both grant applications until after the budget process has been completed. | 4-22-2025 | Director of Finance | Immediate | In Progress |
| 518 | Nova Scotia Non-resident Deed Transfer Tax increase/ that Council accept the recommendation of the Committee of the Whole and send a letter to Premier Tim Houston outlining these concerns and to encourage a reconsideration of the policy change and/or to consider at least making the change apply only to properties with existing dwellings, not land that could be developed into homes, and include 'out-of-country' rather than 'out-of-province,' and that family transactions involving land and/or transfers be included in the list of exemptions. | 4-22-2025 | Warden | Immediate | Complete |
| 519 | Spike Fund/ that Council accept the recommendation of the Committee of the Whole and direct staff to investigate whether such a program could be feasible in Richmond County. | 4-22-2025 | Director of Community Development and Recreation | Immediate | In Progress |
| 520 | Letter of support from the Strait Richmond Health Care Foundation/ that Council accept the recommendation of the Committee of the Whole and write a letter of support to the Strait Richmond Health Care Foundation for the purchase of a CT Scanner for the Strait Richmond Hospital.. | 4-22-2025 | Warden | Immediate | Complete |
| 521 | Receipt of donations policy development/ that Council accept the recommendation of the By-Law/Policy Committee and refer the policy for donations to staff for a report on the feasibility of moving forward with a draft policy. | 4-22-2025 | Director of Finance | Immediate | In Progress |
| 522 | Exploration of changes to zoning by-laws that support secondary and backyard suites/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to explore what other municipalities have in place for zoning for these units, and the advantages and disadvantages to different options. | 4-22-2025 | CAO | Immediate | In Progress |
| 523 | Maximum setback for commercial wind turbines/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and refer these new setbacks to staff to investigate any potential by-law changes that may be required. | 4-22-2025 | CAO | Immediate | In Progress |
| 524 | Letter from Darren Boudreau regarding the pre-blast inspection of his home for the new long-term health care facility/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to reach out to the appropriate department to register our concern and to find out if there are either alternative options or a full explanation of the safety measures put in place to protect the municipal water reservoir and local residents. | 4-22-2025 | CAO | Immediate | Complete |
| 525 | Variance Appeal Period / that Council give second reading approval for the Land Use By-Laws for West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act.(Five motions in total) | 4-22-2025 | Municipal Clerk | Immediate | Complete |
| 526 | Strait Area Transit request for continued financial support/ that Council defer the financial request for support from Strait Area Transit to budget deliberations. | 4-22-2025 | Director of Finance | Immediate | Complete |
| 527 | Richmond Arena / that Council direct staff to proceed with a structural assessment of the arena as soon as possible. | 4-24-2025 | Director of Public Works | Immediate | In Progress |