

## Regular Council Meeting

Monday, November 25, 2024  
7:00 p.m.

- Location:** Richmond Room/Council Chambers
- Present:** Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson
- Staff:** Shelley David, Municipal Clerk
- Regrets:** Troy MacCulloch, Chief Administrative Officer (CAO)

### **Call to Order**

Warden Lois Landry called the meeting to order at 7:00 p.m.

### **Opening Acknowledgement**

The Warden started the meeting with the following acknowledgment:

We are proud to acknowledge that we are gathered today on Unama'ki (OOH-NAH-MAH-GEE), the Land of Fog, a part of Mi'kma'ki (MIG-MAH-GEE), the unceded traditional territory of the Mi'kmaq people since time immemorial. We honour and thank the Mi'kmaq for sharing their land and home with us.

### **O'Canada**

The Warden asked everyone to stand, if able, for the singing of O'Canada.

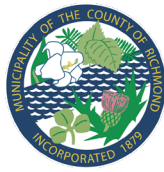
### **Roll Call of Councillors**

The Municipal Clerk took roll call of Councillors.

### **Items Added to the Agenda (Approval of Agenda)**

Moved by Councillor Amanda Mombourquette, seconded by Councillor Brian Marchand that the agenda be approved.

Motion carried.



**Review of Minutes, Re:**

a) Regular Council Meeting Minutes, September 23, 2024

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson that the minutes of the September 23, 2024, Regular Council meeting be approved.  
Motion carried.

b) Special Meeting Minutes, October 15, 2024

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson that the minutes of the October 15, 2024, Special meeting be approved.  
Motion carried.

c) Organizational Meeting of Council, October 30<sup>th</sup>, 2024

Moved by Councillor Shawn Samson seconded by Councillor Brian Marchand that the minutes of October 30<sup>th</sup>, 2024, Organizational Meeting of Council be approved.  
Motion carried.

**Question Period:**

There were no questions.

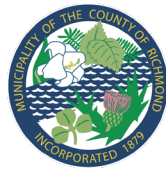
**Committee Reports**

**Committee of the Whole**

**The Committee discussed communications related to the municipal election.**

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to refer the Strategic Communications Plan to the By-law/Policy Committee for the purpose of incorporating communications related to the municipal election.

Motion carried.



**The Committee discussed the Good Neighbour Project proposal.**

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that the Committee of the Whole recommend to Council to refer the Good Neighbour Project proposal to staff for further investigation.

Motion carried.

**The Committee discussed the members of Council ABCC appointments.**

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to approve the Committee Matrix with the changes as discussed. (Committee Matrix Attached)

Motion carried.

**The Committee discussed the Low Income Tax Exemption Program Policy.**

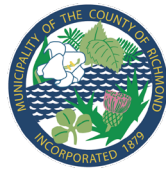
Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to extend the deadline for applications to the Low Income Tax Exemption Program Policy to February 28, 2025, for this year only.

Motion carried.

**The Committee discussed the Royal Canadian Legion Br. 150 grant request for the Type 1, Infrastructure Grant Funds in the amount of \$5,000.**

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to approve the grant request from the Royal Canadian Legion Br. 150 for the Type 1 Infrastructure Grant Funds in the amount of \$5,000, pending the submission of their balance sheet; and FURTHER MOVE that the funds be allocated as follows: \$1,000 from District 1 Funds, \$1,000 from District 2 Funds, and \$3,000 from the Regional Funds.

Motion carried.



**The Committee discussed the Acadiaville Community Centre Society grant request for the Type 2 Start-up Activity Grant Funds in the amount of \$500.**

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to approve the grant request from the Acadiaville Community Centre Society for the Type 2 Start-up Activity Grant Funds in the amount of \$500 and be allocated from the District 2 Funds.

Motion carried.

**The Committee discussed the Isle Royale ATV Club's request for a letter of support.**

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to have the Warden prepare a non-monetary letter of support for the Isle Royale ATV Club regarding the Capelin Cove Wilderness Area as outlined in the request.

Motion carried.

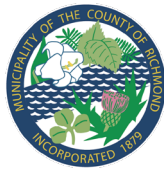
**The Committee discussed the Dr. Kingston Memorial Community Health Centre's request for letters of support.**

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to have the Warden prepare letters of support for the Dr. Kingston Memorial Community Health Centre for their application to the Community Foundation of Nova Scotia Visions Fund Grant and the Age-Friendly Communities Grant Program as outlined in the request.

**The Committee discussed contact information.**

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to have staff investigate the use of generic email addresses and landline phone numbers for members of Council.

Motion carried.



Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that the Committee of the Whole report for the month of November be adopted.

Motion carried.

– **By-Law/Policy Committee Report**

**The Committee discussed the new Code of Conduct as prescribed by the Province.**

Moved by Deputy Warden Brent Sampson, seconded Councillor Amanda Mombourquette, that the By-Law/Policy Committee recommend to Council to adopt the new Code of Conduct for Elected Officials as mandated by the Province by the following resolution:

Whereas the Minister of Municipal Affairs and Housing for the Province of Nova Scotia has made the Code of Conduct for Municipal Elected Officials Regulations, N.S. Reg. 220/2024 (“the Regulations”); and,

Whereas municipalities are required to adopt the model code of conduct prescribed by the Regulations on or before December 19, 2024, pursuant to section 4(1) of the Regulations and section 23 A of the Municipal Government Act;

Therefore be it resolved that the Council of the Municipality of the County of Richmond hereby adopt the model code of conduct as set forth in Schedule “A” to the Regulations, which shall be titled the “Code of Conduct for Elected Officials of the Municipality of the County of Richmond.

Motion carried.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that the By-Law/Policy Committee report for November 2024 be adopted.

Motion carried.



## **Second Reading Approval**

- a) Amendment to the Richmond Subdivision By-Law

Moved by Deputy Warden Brent Sampon, seconded by Councillor Amanda Mombourquette, that Council give second reading approval for the amendments to the Richmond Subdivision By-Law as presented.

Motion defeated with two (2) in favour and three (3) opposed.

- b) Amendment to the West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County Land Use By-Laws

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council give second reading approval for the West Richmond Land Use By-Law as presented.

Motion carried with three (3) in favour and two (2) opposed.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council give second reading approval for the Central Richmond Land Use By-Law as presented.

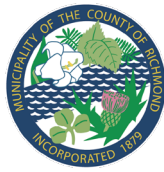
Motion carried with three (3) in favour and two (2) opposed.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council give second reading approval for the Isle Madame Land Use By-Law as presented.

Motion carried with three (3) in favour and two (2) opposed.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council give second reading approval for the St. Peter's Land Use By-Law as presented.

Motion carried with three (3) in favour and two (2) opposed.



Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that Council give second reading approval for the Richmond County Land Use By-Law as presented.

Motion carried with three (3) in favour and two (2) opposed.

Moved by Councillor Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council refer the matter of registered mail to the Planning Advisory/Heritage Committee.

Motion carried.

### **New Business**

a) International Day of Persons with Disabilities Proclamation

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that Council approve the proclamation to proclaim December 3rd as International Day of Persons with Disabilities in the Municipality of the County of Richmond.

Motion carried.

### **Proclamation**

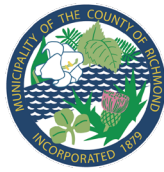
**WHEREAS**, December 3 is recognized globally by the United Nations as International Day for Persons with Disabilities; and

**WHEREAS**, Canada is a signatory of the United Nations Convention on the Rights of People with Disability, and two out of five Nova Scotians live with a disability; and

**WHEREAS**, Nova Scotia has proclaimed the *Accessibility Act* that recognizes accessibility is a human right and set a goal of an accessible province by 2030; and

**WHEREAS**, International Day of Persons with Disabilities promotes an understanding of disability issues and the importance of equal access for Nova Scotians with disabilities in all aspects of society; and

**WHEREAS**, through public awareness, community partnerships, and municipal accessibility initiatives this day aims to foster an environment of equal participation of individuals with disabilities within the Municipality of the County of Richmond.



**THEREFORE**, be it resolved that I, Warden Lois Landry on behalf of Richmond County Municipal Council, do hereby proclaim December 3, 2024, as “International Day for Persons with Disabilities” in the Municipality of the County of Richmond.

**Warden, Re:**

- a) Appointment of an Investigator for the complaint and investigation process under the new Code of Conduct for Elected Officials, as prescribed by the Province

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that Council appoint Noal Landry of EMM Law as the investigator for the complaint and investigation process under the Code of Conduct for Elected Officials of the Municipality of the County of Richmond.

Moved by Council Amanda Mombourquette, seconded by Councillor Brian Marchand to amend the main motion by adding the word “interim” before investigator.

Motion carried.

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that Council appoint Noal Landry of EMM Law as the interim investigator for the complaint and investigation process under the Code of Conduct for Elected Officials of the Municipality of the County of Richmond.

Motion carried.

**Correspondence**

- b) **Action Required**

i. n/a

- c) **For Information Purposes**

- i. MOCR Letter of Support, Re: Isle Royale ATV Club -
- ii. Capelin Cove Wilderness Area
- iii. MOCR Letter of Support, Re: Dr. Kingston Memorial Health Centre – Age Friendly Grant



- iv. MOCR Letter of Support, Re: Dr. Kingston Memorial Health Centre -  
Community Foundation of Nova Scotia VISIONS Fund
- v. Innovation, Science and Economic Development Canada, Re: Prime  
Minister's Award for Teaching Excellence
- vi. Eastern Counties Regional Library, Re: Annual Report 2023-2024

### **Review of Action Items**

- a) Action Items List  
For information only.

### **Items Added to the Agenda**

n/a

### **Question Period**

There were no questions.

### **Adjournment**

There being no further business, the Chair adjourned the meeting at 8:06 pm.

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Municipal Clerk

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Chairperson