

Regular Council Meeting

Monday, June 24th, 2024
7:00 p.m. – Regular Session

Location: Council Chambers

Present: Warden Amanda Mombourquette, Deputy Warden Shawn Samson, Councillor Michael Diggdon, Councillor Melanie Sampson, Councillor Brent Sampson

Staff: Troy MacCulloch, Chief Administrative Officer, Shelley David, Municipal Clerk

Call to Order

Warden Amanda Mombourquette called the meeting order at 7:00 p.m. and asked everyone to stand, if able, for the singing of O'Canada.

Roll Call of Councillors

The CAO took roll call of Councillors.

Items Added to the Agenda (Approval of Agenda)

Warden Amanda Mombourquette requested and received unanimous consent to add the following to the agenda:

- NSFM Council Invitation, Item #14 (a)

Deputy Warden Shawn Samson requested and received unanimous consent to add the following to the agenda:

- Grant Funding, Re: Administration Portuaire de Petit-de-Grat, Item # 14 (b)

Moved by Councillor Michael Diggdon, seconded by Deputy Warden Shawn Samson that the agenda be approved with the additional items.
Motion carried.

Review of Minutes, Re:

a) Regular Council Meeting Minutes, May 27th, 2024

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the minutes of the May 27th, 2024, Regular Council meeting be approved.

Motion carried.



b) Budget Planning Meeting Minutes, June 7th, 2024

Moved by Deputy Warden Shawn Samson, seconded by Councillor Brent Sampson that the minutes of the June 7th, 2024, Budget Planning meeting be approved.

Motion carried.

c) Special Meeting Minutes, June 13th, 2024

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the minutes of the June 13th, 2024, Special meeting be approved.

Motion carried.

Question Period:

There were no questions.

Committee Reports

– **Committee of the Whole**

Councillor Brent Sampson removed himself from the meeting at 7:07 pm as he did not attend the closed session where the sale of property for the tax sale was first discussed.

The Committee discussed the sale of property PID 75079954 and PID 75026898 for the upcoming tax sale on August 23, 2024.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to accept the recommendation from staff to sell property PID 75079954 and PID 75026898 at the tax sale on August 23, 2024, as discussed in closed session.

Motion carried with three (3) in favour and one (1) opposed.

Councillor Brent Sampson returned to the meeting at 7:09 pm.

The Committee discussed the Forward Together plan presented by Tyler Mathesis, CEO of Cape Breton Partnership.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to endorse the Liaison Oversight Committee's (LOC) acceptance of the Forward Together plan as the Economic Development Strategy of the Cape Breton Regional Enterprise Network (CB REN), and FURTHER MOVE, commit to aligning Richmond County's economic development efforts with the Forward Together plan.

Motion carried with four (4) in favour and one (1) opposed.



The Committee discussed the Share the Road Project.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Brent Sampson that Council accept the recommendation from the Committee of the Whole to refer the discussion to the By-Law and Policy Committee for the development of a by-law that would permit the Municipality of the County of Richmond to designate a municipal roadway or part of a roadway as a road trail.

Motion carried.

The Committee discussed the River Bourgeois Mariner Society for the Type 4 – Regional /Health/General grant funds in the amount of \$1,500

Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Committee of the Whole to defer the request from the River Bourgeois Mariner Society for the Type 4 – Regional /Health/General Grant Funds in the amount of \$1,500 to the next meeting following budget discussions.

Motion carried.

The Committee discussed the request for financial support for building permitting fees from Jeremy Carroll, Brela Homes.

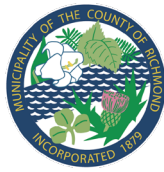
Moved by Deputy Warden Shawn Samson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to defer the request from Jeremy Carroll, Brela Homes, for financial support for building permitting fees to the next meeting following budget discussions.

Motion carried.

The Committee discussed the request from Anne Leavitt, board chair of the Isle Madame Historical Society, to proclaim the week of September 22-28th as Robert Bouchard and Cornelia Boucher week.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Brent Sampson that Council accept the recommendation from the Committee of the Whole to approve the request from Anne Leavitt, board chair of the Isle Madame Historical Society to proclaim the week of September 22-28th as Robert Bouchard and Cornelia Boucher week.

Motion carried.



The Committee discussed the Canada Post rural mail service interruptions.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to have staff invite a representative from Canada Post to a future meeting of Council for discussion on the rural mail service interruptions.

Motion carried.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Brent Sampson that the Committee of the Whole report for June 2024 be adopted.

Motion Carried.

– **By-Law/Policy Committee Report**

The Committee discussed the Committees Policy

Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that Council accept the By-Law/Policy Committee's recommendation to proceed with the adoption process for the Committees Policy.

Motion carried.

The Committee discussed the following policies:

- Low Income Tax Exemption Program Policy
- Purchasing and Tendering Policy
- Flag Policy

Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that Council accept the By-Law/Policy Committee's recommendation to proceed with the adoption process for the Low Income Tax Exemption Program Policy, Purchasing and Tendering Policy as amended, and the Flag Policy as amended.

Motion carried.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Melanie Sampson that the By-Law/Policy Committee report for June 2024 be adopted.

Motion carried.



Motion to Adopt

a) Committees Policy

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Shawn Samson that Council adopt the Committees Policy as a policy for the Municipality of the County of Richmond.

Motion carried.

b) Low Income Tax Exemption Program Policy

Moved by Councillor Brent Sampson, seconded by Councillor Michael Diggdon that Council adopt the Low Income Tax Exemption Program Policy as a policy for the Municipality of the County of Richmond.

Motion carried.

c) Purchasing and Tendering Policy

Moved by Deputy Warden Shawn Samson, seconded by Councillor Melanie Sampson that Council adopt the Purchasing and Tendering Policy as amended.

Motion carried.

d) Flag Policy

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that Council adopt the Flag Policy as amended.

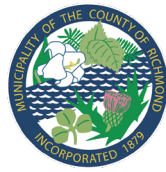
Motion carried with four (4) in favour and one (1) opposed.

New Business

a) Richmond Housing Corporation By-Laws Amendments

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Council approve the amendments to the Richmond Housing Corporation by-laws.

Motion carried.



Warden, Re:

a) Climate Emergency Planning

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Shawn Samson that Council refer to staff to commence a review and further update the Municipality of the County of Richmond climate action plan with the assistance of EDPC staff, through the lens of coastal protection and emergency management planning and FURTHER MOVE to have staff work with a provincial funding navigator to investigate any funding opportunities, such as the Green Municipal Fund (FCM) and the Community Capacity Grant (Province).

Motion carried.

Correspondence

a) Action Required

- i. Kathleen Jeffrey, Interim Director of Finance, Re: Louisdale Lions Club grant request for the Type 04 – General/Waterfront Development Funding for \$20,000

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that Council approve the grant request from the Louisdale Lions Club for the Type 04 – General/Waterfront Development Funding for \$20,000, and be allocated from the CCBF Waterfront Development Funds, subject to assessment by staff as to the project's eligibility.

Motion carried.

- ii. Kathleen Jeffrey, Interim Director of Finance, Re: Requests for the Type 03 – Canada Day Grant Funds for the Johnstown's Harbour Wharf for \$ 500 and the South Mountain Arm of Gold Community Association for \$400

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Council approve the grant requests for the Type 03 – Canada Day Grant Funding for the Johnstown's Harbour Wharf of \$ 500 and the South Mountain Arm of Gold Community Association of \$400 and be allocated from the Canada Day Grant Funds.

Motion carried.



- iii. Colin MacDougall, One of a Kind Design, Re: Pole Banner Kits

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Council refer the request from Colin MacDougall regarding pole banner kits to staff.

Motion carried.

- iv. Terry Doyle, CAO, Town of Port Hawkesbury, Re: Joint Industrial Park – Use of 38 Unity Drive for the Strait Truck and Tracker Pull event

Moved by Councillor Brent Sampson, seconded by Councillor Michael Diggdon that Council approve the use of the Unity Drive property for the Strait Truck and Tracker Pull event.

Motion carried.

b) For Information Purposes

- i. Warden Penny Smith, Municipality of Shelburne, Re: Letter to the Honourable Sean Fraser, Housing, Infrastructure and Communities
ii. Honourable John A. Lohr, Minister of Municipal Affairs and Housing, Re: Nova Scotia Federation of Municipalities (NSFM) 12-months' notice

Unfinished Business

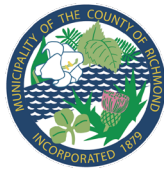
- a) River Bourgeois Community Services grant request for the Type 3 - Recreation Sponsorship Grant Funds in the amount of \$500

Moved by Councillor Melanie Sampson, seconded by Brent Sampson that Council approve the grant request from the River Bourgeois Community Services for the Type 03 - Recreation Sponsorship Grant funding in the amount of \$500 and be allocated from the District 4 Fund.

Motion carried.

- b) Richmond River Roots Market Green Society grant request for the Type 04-Regional/Health/General Grant Funds in the amount of \$9,200

Moved by Councillor Brent Sampson, seconded by Deputy Warden Shawn Samson that Council approve the grant request from the Richmond River Roots Market Green Society for the Type 04-Regional/Health/General Grant Funding in the amount of \$6,650 and be allocated as follows:



General Fund: \$4400
District 1 Fund: \$ 500
District 2 Fund: \$ 500
District 3 Fund: \$ 500
District 4 Fund: \$ 500
District 5 Fund: \$ 250

Motion carried.

- c) Lennox Place Limited, Re: Request for financial support for permitting fees

Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that Council approve the request from Lennox Place Limited for financial support for permitting fees, pending approval of the Capital Improvement and Development Policy and the application process.

Motion carried.

- d) River Bourgeois Mariner Society for the Type 4 – Regional/Health/General Grant Funds in the amount of \$1,500

Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that Council approve the grant request from River Bourgeois Mariner Society for the Type 04-Regional/Health/General Grant Funding in the amount of \$1,500 and be allocated as follows: \$1000 from District 4 Fund and \$500 from the Regional Fund.

Motion carried with four (4) in favour and one (1) opposed.

- e) Jeremy Carroll, Brela Homes, Re: Request for financial support for permitting fees

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Shawn Samson that Council approve the request from Jeremy Carroll, Brela Homes, for financial support for permitting fees, pending approval of the Capital Improvement and Development Policy and the application process.

Motion carried.

- f) Multi-Party First Nations and Municipal Agreement

Council unanimously agreed to defer the Multi-Party First Nations and Municipal Agreement to a future meeting and to invite Tyler Matheis, CEO of Cape Breton Partnership, to engage in further discussion.



Review of Action Items

- a) Action Items List
For information only.

Items Added to the Agenda

- a) NSFM Council Invitation
Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson, that Council refer to staff to coordinate the arrangements.
Motion carried.
- b) Grant Funding, Re: Administration Portuaire de Petit-de-Grat
The request for a motion to adjust the previously approved grant for the Administration Portuaire de Petit-de-Grat from \$10,000 to \$15,000 was procedurally out of order; as such, no action was taken.

Question Period

Richard Cotton approached Council.

Adjournment

There being no further business, the Chair adjourned the meeting at 8:24 pm.

Municipal Clerk

Chairperson