



Regular Council Meeting

Monday, April 22nd, 2024

6:30 p.m. – In Camera Session

7:00 p.m. – Regular Session

- Location:** Council Chambers
- Present:** Warden Amanda Mombourquette, Deputy Warden Shawn Samson, Councillor Michael Diggdon, Councillor Melanie Sampson
- Staff:** Troy MacCulloch, Chief Administrative Officer, Shelley David, Municipal Clerk
- Regrets:** Councillor Brent Sampson

Call to Order

Warden Amanda Mombourquette called the meeting order at 6:32 p.m. and asked for a motion to move to an in-camera session.

Moved by Michael Diggdon, seconded by Councillor Melanie Sampson that the meeting move to an “In-Camera” session at 6:32 pm.

Motion carried.

In Camera Session

a) Personnel

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Shawn Samson that the meeting revert to “Regular” session at 7:00 p.m.

Motion carried.

O’Canada

Warden Amanda Mombourquette reconvened regular session at 7:02 pm and asked everyone to stand, if able, for the singing of O’Canada.

Roll Call of Councillors

The CAO took roll call of Councillors.

Items Added to the Agenda (Approval of Agenda)

Councillor Michael Diggdon requested and received unanimous consent to add Street Lights to the agenda.



Moved by Councillor Melanie Sampson, seconded by Deputy Warden Shawn Samson that the agenda be approved with the added item.

Motion carried.

Review of Minutes, Re:

a) Public Hearing Meeting Minutes, March 25th, 2024

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Shawn Samson that the minutes of March 25th, 2024, Public Hearing be approved.

Motion carried.

b) Regular Council Meeting Minutes, March 25th, 2024

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the minutes of March 25th, 2024, Regular Council meeting be approved.

Motion carried.

Presentation:

John MacNeil presented the financial statement for the year ended March 31, 2023.

Question Period:

There were no questions.

Committee Reports

Committee of the Whole

The Committee discussed the open tender competition for PID #75142133.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to accept the recommendation from staff to sell property PID# 75142133 to the highest bidder as a result of the open tender competition.

Motion carried.

The Committee discussed the additional professional financial services.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Committee of the Whole to empower the CAO to engage additional professional financial services and to include such costs in the 2024/25 budget.

Motion carried.



The Committee discussed the Municipal Growth Framework Resolution.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Committee of the Whole to support the Municipal Growth Framework resolution.

Motion carried.

The Committee discussed the 2024 Heavy Collection.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to proceed with the 2024 Heavy Collection at an estimated cost of \$160,000 with the funds to be allocated in the 2024/25 budget.

Motion carried.

The Committee discussed the Village of St. Peter's Guarantee request.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Committee of the Whole to provide a guarantee for the Village of St. Peter's for the purpose of borrowing to convert their balloon payment into a new 5-year debenture in the amount of \$497,300.00.

Motion carried.

The Committee discussed the grant request from the River Bourgeois Mariner Society for the Type 4-Regional/Health/General Grant Fund in the amount of \$10,000.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to approve the grant request from the River Bourgeois Mariner Society for the Type 4-Regional/Health/General Grant Fund in the amount of \$10,000 and be allocated from the CCBF Waterfront Development Funds, subject to assessment by staff as to the project's eligibility.

Motion carried.

The Committee discussed the Richmond County Literacy Network Type 4-Regional/Health/General Grant request.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Committee of the Whole to amend the previously adopted motion made on March 11th, 2024 for the Richmond County Literacy Network Type 4- Regional/Health/General Grant request from the original ask to \$2600 and FURTHER MOVE that the funds be allocated from the 2023/2024 budget



as follows: District 1 Funds: \$500.00, District 3 Funds: \$600.00, District 4 Funds: \$1000.00, and District 5 Funds: \$500.00.

Motion carried.

The Committee discussed the request from Kieran Walker to have a Gaelic Nova Scotia month flag raising and proclamation ceremony.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to have staff organize the Gaelic Nova Scotia Month flag raising and proclamation ceremony for a date in May and FURTHER MOVE that staff advertise an invitation to members of the public in local media.

Motion carried.

The Committee discussed the Richmond Education Center/Academy request for monetary contributions to the graduation bursary/scholarship fund.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Committee of the Whole to defer the request to contribute to the Richmond Education Center/Academy Bursary/Scholarship fund to budget deliberations.

Motion carried.

The Committee discussed the request from Cindy Walker to participate in the Tourism Nova Scotia Emerging Destinations Program

Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Committee of the Whole to have staff connect with Cindy Walker to explore the program to see if there are opportunities to participate.

Motion carried.

The Committee discussed the Grant request from the River Bourgeois Community Services for the Type 3- Recreation Sponsorship Grant Fund in the amount of \$500.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to table the River Bourgeois Community Services grant request for the Type 3-Recreation Sponsorship Grant Fund in the amount of \$500 to the next Council meeting following Grants and Contributions budget discussions.

Motion carried.



Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that the Committee of the Whole report for the month of April 2024 be adopted.

Motion Carried.

Accessibility Advisory Committee

The committee discussed the Flag-Raising and Proclamation event for Access Awareness Week.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Accessibility Advisory Committee that the Municipality of the County of Richmond host a flag raising and proclamation event on May 27th, 2024 for Access Awareness Week.

Motion carried.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Melanie Sampson that the Accessibility Advisory Committee report for the month of April 2024 be adopted.

Motion Carried.

Audit Committee

The Committee discussed the appointment of auditors.

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Shawn Samson that Council accept the recommendation from the Audit Committee to appoint Grant Thornton as the auditors for the March 31st, 2024, fiscal year end.

Motion carried.

The Committee discussed the presentation of financial statements.

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Audit Committee to accept the financial statements of the Municipality for the year ended March 31, 2023 with the non-substantive amendments as discussed.

Motion carried.

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Shawn Samson that the Audit Committee report for the month of April 2024 be adopted.

Motion Carried.



Planning Advisory / Heritage Committee

The Committee discussed the Variance Notification Procedures

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Planning Advisory/Heritage Committee to have staff review the Land Use By-Laws to determine if an extension on the time frame for appeals can be extended from 14 to 21 days and FURTHER MOVE to prepare amending pages.

Motion carried.

The Committee discussed the Richmond County Subdivision By-Law

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Shawn Samson that Council accept the recommendation from the Planning Advisory/Heritage Committee to have staff prepare amending pages to the Richmond County Subdivision By-Law for the purpose of removing the term “clearly survey” and further clarify that the use of an easement (new or existing) will require a survey.

Motion carried with three (3) in favor and one (1) opposed.

The Committee discussed the Building Permits and Fees

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Shawn Samson that Council accept the recommendation from the Planning Advisory/Heritage Committee to have staff amend By-Law 61- Building Permits and Fees for the purpose of updating the fee structure as presented by the Eastern District Planning Commission.

Motion carried.

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Shawn Samson that the Planning Advisory/Heritage Committee report for the month of April 2024 be adopted.

Motion Carried.

Fire Protection Services Committee

The Committee discussed dry hydrant installation.

Moved by Councillor Michael Diggdon, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Fire Protection Services Committee to review the St. Peter’s Volunteer Fire Department for the approval of \$5000 for the installation of their dry hydrant at the next Committee of the Whole with the Emergency Service Coordinator.

Motion carried.



The Committee discussed the Fire Service Review document.

Moved by Councillor Michael Diggdon, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Fire Protection Services Committee to review the 2019 Fire Service Review and recommendations submitted by Goudreault Associates at the next Committee of the Whole with the Emergency Service Coordinator.

Motion carried.

Moved by Councillor Michael Diggdon, seconded by Councillor Melanie Sampson that the Fire Services Protection Committee report for the month of April 2024 be adopted.

Motion Carried.

Correspondence

a) Action Required

Donna Lugar, Nova Scotia Lyme Advocacy Group, Re: Lyme Disease Awareness Month

Moved by Councillor Michael Diggdon, seconded by Deputy Warden Shawn Samson that Council proclaim the month of May as Lyme Disease Awareness month.

Motion carried.

Lyme Disease Awareness Month Proclamation

WHEREAS Lyme disease is a serious illness caused by the bite of a blacklegged tick infected with the bacterium *Borrelia burgdorferi*; and

WHEREAS blacklegged ticks carrying a variety of diseases or illnesses can now be found in all parts of Nova Scotia; and

WHEREAS awareness, education and practicing preventative measures, such as daily tick checks and proper tick removal, can help reduce your chances of contracting tick-borne diseases;

THEREFORE, be it resolved that I, Warden Amanda Mombourquette, on behalf of the Municipality of the County of Richmond do hereby proclaim May 2024 as "Lyme Disease Awareness Month".

b) For Information Purposes

Honourable Kim D. Masland, Minister of Public Works, Re: Cost Shared Program for Paving Subdivision (J Class) Streets for fiscal year 2024-25.



Review of Action Items

- a) Action Items List
For information only.

Items Added to the Agenda

- a) Streetlights
For information only.

Question Period

Mr. Cotton approached Council.

Adjournment

There being no further business, the Chair adjourned the meeting at 8:00 pm.

Municipal Clerk

Chairperson