

Regular Council Meeting

Wednesday, January 31, 2024, 7:00 p.m.

- Location:** Council Chambers
- Present:** Deputy Warden Shawn Samson, Councillor Michael Diggdon, Councillor Melanie Sampson, Councillor Brent Sampson
- Staff:** Troy MacCulloch, Chief Administrative Officer, Shelley David, Municipal Clerk
- Regrets:** Warden Amanda Mombourquette

Call to Order

Deputy Warden Shawn Samson called the meeting order at 7:00 p.m. and asked everyone to stand, if able, for the singing of O'Canada.

Roll Call of Councillors

The CAO took roll call of Councillors.

Items Added to the Agenda (Approval of Agenda)

Councillor Michael Diggdon requested and received unanimous consent to add the following item:

- a) Bona Road and Bona Lane in L'Ardoise, Item 13 (a)

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the agenda be approved with the additional item.
Motion carried.

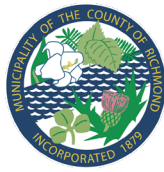
Review of Minutes, Re:

- a) Regular Council, April 25, 2022

Moved by Councillor Michael Diggdon, seconded by Councillor Melanie Sampson that the minutes of April 25, 2022, Regular Council be approved as amended.
Motion carried.

- b) Regular Council Meeting Minutes, December 18th, 2023

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the minutes of December 18th, 2023, Regular Council Meeting be approved.
Motion carried.



Question Period:

There were no questions.

Committee Reports:

Committee of the Whole

The Committee discussed the purchase of property PID 75220756.

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to authorize staff to negotiate and execute the purchase of PID 75220756 as discussed in camera.
Motion carried.

The Committee discussed low income tax exemption.

Moved by Councillor Brent Sampson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Committee of the Whole to have staff investigate the cost of such a program at multiple income levels and relief levels and refer the information collected to budget discussions.
Motion carried.

The Committee discussed the Coastal Riders ATV group request for a letter of authorization for trail access along municipal property.

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to refer the Coastal Riders ATV group request for a letter of authorization for trail access along municipal property to staff to investigate on an optimum access route.
Motion carried.

The Committee discussed the Voting Method for the 2024 Municipal Elections.

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to use paper ballots for the 2024 Municipal Election.
Motion carried with 3 in favor and one opposed.

The Committee discussed the appointment of the returning officer for the 2024 Municipal Election.

Moved by Councillor Brent Sampson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Committee of the Whole to delegate its powers of appointment for a returning officer for the 2024 Municipal Election to the Chief Administrative Officer per section 4 (1C) of the Municipal Elections Act.
Motion carried.



The Committee discussed the Advance Polling Day for the 2024 Municipal Election.

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to set the one other fixed advance poll day for or Saturday October 12th, 2024.

Motion carried.

The Committee discussed the Enumeration or use of lists or permanent register for the 2024 Municipal Election.

Moved by Councillor Brent Sampson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Committee of the Whole to proceed with option (c) use any permanent register of electors established and maintained for use in the federal or provincial election, if more recent than option (b) use the list of electors prepared in the most recent federal or provincial election or in an election held pursuant to Municipal Elections Act and FUTURE MOVE that staff investigate whether or not the complete list is used in its form or can be revised by staff for accuracy.

Motion carried.

The Committee discussed the Tariff Fees and Expenses for the 2024 Municipal Election.

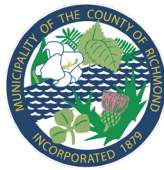
Moved by Councillor Brent Sampson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Committee of the Whole to delegate its authority to the Chief Administrative Officer, per section 139 (1A) of the Municipal Elections Act, to make, revise and amend the tariff of fees and expenses and provide for a method of rendering and verifying accounts for payment relating to the 2024 Municipal Election.

Motion carried.

The Committee discussed the grant request from Raising the Villages Cooperative Ltd. for the Type 4 – Regional/Health/General Grant Funds in the amount of \$5,000.

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to approve the Raising the Villages Cooperative Ltd. grant application for the Type 4 – Regional/Health/General Grant Funds in the amount of \$2,500 and be allocated from the Regional Funds.

Motion carried.



The Committee discussed the Guarantee for The Village of St. Peter's.

Moved by Councillor Brent Sampson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Committee of the Whole to approve a loan guarantee in the amount of not more than \$185,000 for the purpose of the Village to conduct lift station upgrades and waste water treatment plant electrical upgrades. Motion carried.

Village Guarantee Resolution

WHEREAS the Village of St. Peter's is a village situated within the County of Richmond;

WHEREAS the Village of St. Peter's has, with the approval of the electors of the Village, determined to borrow the aggregate principal amount of ONE HUNDRED EIGHTY-FIVE THOUSAND Dollars (\$185,000) for the purposes of Wastewater Backup Power;

WHEREAS the Village of borrowing; ST. PETER'S has requested that the Municipality guarantee said borrowing;

WHEREAS Section 89 of the Municipal Government Act provides that a municipality may guarantee a loan for a village; and,

WHEREAS Section 88(3) of the Municipal Government Act provides that no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs and Housing has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

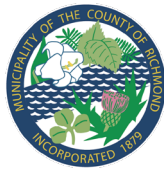
THAT the Municipality of the COUNTY OF RICHMOND does hereby approve the borrowing by the Village of ST. PETER'S the aggregate principal amount of ONE HUNDRED EIGHTY-FIVE THOUSAND Dollars (\$ 185,000) for the purposes set out above;

THAT subject to the approval of the Minister of Municipal Affairs and Housing, the Municipality does unconditionally guarantee repayment of the principal and interest of the borrowing so made; and,

THAT upon the issue of the debentures, the Warden and Clerk of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

The Committee discussed, Eastern Counties Regional Library request for additional rent.

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Committee of the Whole to approve the allocate funds to support rental fees for the relocation of the ECRL Petit de Grat Library



for a period of up to two months during which time the renovations take place in February 2024.

Motion carried.

Moved by Councillor Brent Sampson, seconded by Councillor Michael Diggdon that the Committee of the Whole report for the month of January 2024 be adopted.

Motion Carried.

Planning Advisory Committee

The Committee discussed the Road Name Change, Re: Cannes Point Road, Cannes Point Road Extension.

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Planning Advisory / Heritage Committee to change the road name of Cannes Point Road Extension to Canns Point Road Extension (omitting the e) and FURTHER MOVE that Council recommend to the province to change the road name of Cannes Point Road to Canns Point Road (omitting the e).

Motion carried.

The Committee discussed the request to purchase municipal property: PID 75142133 Levesconte Lane, River Bourgeois.

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Planning Advisory / Heritage Committee to proceed with the process of the sale of PID 75142133, ensuring proper procedures are followed.

Motion carried.

The Committee discussed the revised Municipality of the County of Richmond Municipal Planning Strategy and Land Use By-law.

Moved by Councillor Brent Sampson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the Planning Advisory / Heritage Committee to proceed with first reading approval of the revised Municipality of the County of Richmond Municipal Planning Strategy and Land Use By-law and to schedule a public hearing.

Motion carried.



The committee discussed the land/legal document from in camera.

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Council accept the recommendation from the Planning Advisory / Heritage Committee that the document discussed in-camera be presented in-camera at the next Committee of the Whole meeting.

Motion carried.

By-Law/ Policy Committee

The Committee discussed the final draft of the Strategic Communications Plan and associated policies.

Moved by Councillor Brent Sampson, seconded by Councillor Michael Diggdon that Council accept the recommendation from the By-Law/Policy Committee to proceed with the adoption of the Strategic Communications Plan and associated policies.

Motion carried.

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the By-Law/Policy report for the month of January 2024 be adopted.

Motion Carried.

Motion to Adopt:

a) Delegation Appearing before Municipal Council Policy, As Amended

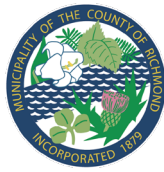
Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the Delegation Appearing before Municipal Council Policy be adopted as amended.

Motion carried.

b) Publication of Council, Committee of Council, Committee Reports, and Meeting Packages on Municipal Website Policy, As Amended

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that the Publication of Council, Committee of Council, Committee Reports, and Meeting Packages on Municipal Website Policy be adopted as amended.

Motion carried.



c) Social Media Policy, As Amended

Moved by Councillor Michael Diggdon seconded by Councillor Melanie Sampson that the Social Media Policy be adopted as amended.
Motion carried.

d) Website Content and Maintenance Policy, As Presented

Moved by Councillor Brent Sampson, seconded by Councillor Michael Diggdon that the Website Content and Maintenance Policy be adopted as a policy of the Municipality of the County of Richmond.
Motion carried.

e) Communications Policy, As Presented

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that the Communications Policy be adopted as a policy of the Municipality of the County of Richmond.
Motion carried.

f) Strategic Communications Plan, As Presented

Moved by Councillor Michael Diggdon, seconded by Councillor Melanie Sampson that the Municipality of the County of Richmond Strategic Communications Plan be adopted as presented.
Motion carried.

First Reading, Re:

Municipality of the County of Richmond Planning Strategy and Land Use By-Law

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that Council give first reading approval for the Municipality of the County of Richmond Planning Strategy and Land Use By-Law as presented and FURTHER MOVE that staff schedule a public hearing
Motion carried.

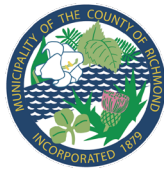
Correspondence

- a) Action Required: n/a
- b) For Information Purposes: n/a

Unfinished Business

Deer Population

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that Council authorize staff to explore the costs of conducting a survey and contact NSCC to



enquire how the Natural Resources Environmental Technology Program may assist the County in this work.

Motion carried.

Review of Action Items

a) Action Items List

For information only.

Items Added to the Agenda

Bona Road and Bona Lane in L'Ardoise

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Council have the EMO/Fire Services Coordinator investigate if the naming of Bona Road and Bona Lane in L'Ardoise has been an issue with Emergency Health Services and FURTHER MOVE if a road name change required that a staff report be prepared for the Planning/Advisory Committee.

Motion carried.

Question Period

Jacqueline Gerrior approached Council.

Adjournment

There being no further business, the Chair adjourned the meeting at 8:03 p.m.

Municipal Clerk

Chairperson