

**SPECIAL MEETING MINUTES**

**JANUARY 31, 2023**

**Location:** Council Chambers

**Present:** Councillor Shawn Samson, Councillor Michael Diggdon,  
Councillor Melanie Sampson, Warden Amanda Mombourquette,  
Deputy Warden Brent Sampson

**Staff:** Troy MacCulloch, Chief Administrative Officer, Shelley David,  
Municipal Clerk

**Also Present:** John Heseltine, Stantec (Virtual)

Warden Mombourquette called the meeting to order at 6:05 p.m.

**Roll Call of Councillors**

The CAO took roll call of Councillors.

**Approval of Agenda**

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson that the agenda be approved.

Motion carried.

**Richmond Villa Board, Re: Request for Member at Large**

Moved by Deputy Warden Brent Sampson, seconded by Councillor Melanie Sampson that Staff create and submit advertisements in local media inviting Richmond County residents to consider applying to become a member of the Richmond Villa Board and FURTHER MOVE that the term for this position will be until the next organizational meeting.

Motion carried.

**Governance and Boundary Review**

Moved by Councillor Shawn Samson, seconded by Councillor Michael Diggdon that Council accept the Richmond Governance and Boundary Report and the five District Mapping prepared by Stantec Consulting Limited as presented.

Motion carried.

Moved by Councillor Michael Diggdon, seconded by Deputy Warden Brent Sampson that the CAO and Warden work together on the application and supporting documents for the Nova Scotia Utility and Review Board.

Motion carried.

**“In Camera” Session** (Contract Negotiations)

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the meeting move to an “In Camera” session at 6:38 p.m.

Motion carried.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson that the meeting revert to “Regular Session” at 7:11 p.m.

Motion carried.

**Adjournment**

There being no further business, the Chair adjourned the meeting at 7:11 p.m.

---

MUNICIPAL CLERK

---

CHAIRPERSON