



Planning Advisory/Heritage Committee Meeting

February 3, 2026

- Location: Council Chambers
- Present: Warden Lois Landry, Councillor Brent Sampson, Councillor Brian Marchand, Councillor Shawn Samson, Robbin Cotton, Appointed Member, Robert Wambolt, Appointed Member
- Staff Present: Troy MacCulloch, CAO, Shelley David, Municipal Clerk
- Also Present: John Bain, Director, Eastern District Planning Commission (EDPC)
- Regrets: Deputy Warden Amanda Mombourquette

1. Call to order
Councillor Brent Sampson called the meeting to order at 6:02 p.m.
2. Items Added/Approval of the Agenda
Moved by appointed member Robert Wambolt, seconded by Councillor Brian Marchand, that the agenda be approved.
Motion carried.
3. Review of Minutes
 - a) January 6, 2026
Moved by Councillor Shawn Samson, seconded by appointed member Robert Wambolt, that the minutes of the January 6, 2026, Planning Advisory/Heritage Committee meeting be adopted.
Motion carried.Warden Lois Landry arrived at the meeting at 6:25 p.m.
4. Discussion, Re:
 - a) Subdivision and minimum lot size standards for unserviced lots
Moved by Councillor Brian Marchand, seconded by appointed member Robbin Cotton, that the Planning Advisory/Heritage Committee recommend to Council that the Warden write a letter to the Nova Scotia Department of Environment and Climate Change, requesting a review of provincial minimum lot size standards and on-site septic disposal system

regulations to allow smaller lots based on newer technology.

Motion carried.

- b) Review of approach for consolidating Richmond County's multiple land use planning documents

It was the consensus of the committee to review the MOCR Municipal Planning Strategy with EDPC staff. Meeting date to be determined.

- c) Eastern District Planning Commission Dangerous and Unsightly Premises Procedures

It was the consensus of the committee to have EDPC staff place the EDPC Dangerous and Unsightly Premises Procedures on the EDPC Board agenda.

Moved by Warden Lois Landry, seconded by Councillor Shawn Samson, that the Planning Advisory/Heritage Committee recommend to Council to refer the Dangerous and Unsightly Premises By-Law, By-law No. 28, and the Dangerous and Unsightly Premises Policy to the By-law/Policy Committee.

Motion carried.

5. Review of Action Items

For information only.

6. Next meeting date:

Meeting date to be determined.

7. Adjournment

There being no further business, the chair adjourned the meeting at 7:40 p.m.

Chairperson

Municipal Clerk