



## **Village of St. Peter's and Municipal Council Joint Meeting**

Thursday, January 15, 2026

6:00 p.m.

Location: Council Chambers

### **AGENDA**

1. Call to Order
2. Items Added/Approval of Agenda
3. Review of Minutes:
  - a) February 4, 2025
4. Discussion Re:
  - a) Activity/Priorities
  - b) CCBF/ Capital Plans
  - c) Asset Management
  - d) Land Use By-laws
5. Roundtable
6. Additions to the Agenda
7. Adjournment



**Village of St. Peter's  
and  
Municipal of the County of Richmond (MOCR)**

**Joint Meeting**

**Tuesday, February 4, 2025, 6:00 p.m.**

**Location:** Village of St. Peter's Office

**Present:** Esther MacDonnell, Village Chairperson, Robert Wambolt, Village Vice-Chairperson, Pam Martell, Village Commissioner, Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson

**Staff:** Meghan Hayter, Village Clerk, Troy MacCulloch, Chief Administrative Officer (CAO), Shelley David, Municipal Clerk

**Regrets:** Barry Culligan, Village Commissioner, Donnie Mariner, Village Commissioner

**Call to Order**

Esther MacDonnell, Village Chairperson, called the meeting to order at 6:00 p.m.

**Items Added/Approval of the Agenda**

Robert Wambolt, Village Vice-Chairperson, requested to add "Sidewalks".

Moved by Robert Wambolt, Village Vice-Chairperson, seconded by Pam Martell, Village Commissioner, that the agenda be approved with the addition.

Motion carried.

**Discussion Re:**

**a) Activity/Priorities**

Discussions took place on activities and priorities, with Megan Hayter, Village Clerk, presenting the activities and priorities of the Village of St. Peter's, and Troy MacCulloch, CAO, presenting the activities and priorities of MOCR.

**b) Canada Community Building Fund (CCBF) / Capital Plan**

It was noted that the CCBF is accumulating as planned, in accordance with the CCBF policy.



c) Asset Management

It was noted that the Property Valuation Services Corporation (PVSC) has mailed out the property assessment values, and the deadline for appeals is February 13, 2025, and both MOCR and the Village investigate appealing assessments of assets.

**Additions to the Agenda**

- Sidewalks

A discussion took place on the St. Peter's sidewalks. It was noted that the Village will provide additional costing information related to sidewalks to MOCR.

**Roundtable**

A round table discussion took place, during which it was noted that a Collaboration Framework for Village/County Collaboration be initiated and that MOCR share information regarding the basic Incident Command System (ICS) 100-level training with the Village.

**Adjournment**

There being no further business, the meeting was adjourned at 7:16 pm.

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Chairperson

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Municipal Clerk