



Fire Protection Services Committee Meeting Minutes

December 20, 2023

Location: St. Peter's VFD

Present: Emergency Services Coordinator - Marcellus
St. Peter's VFD – Chief Stone
Loch Lomond VFD - Chief McPherson and Deputy Chief Budden
Isle Madame VFD – Cory David (representative)
Louisdale VFD – Christian Welz (representative)
Grand River VFD – Chief Collet

Council: Councillor Diggdon
Councillor Sampson

Regrets: L'Ardoise VFD
Framboise/Fourchu VFD
District 10 VFD

Guest: Shawn Andrews – Guysborough

Call to Order

Steve called the meeting to order at 1900 hrs.

Shawn Andrews was introduced and given the floor for discussion.

Review of Minutes, September 27, 2023

Minutes were distributed by email prior and no issues were brought up. Moved by Chief Blair Stone and seconded by Deputy Chief Budden that the minutes be approved.
Motion carried.

Old Business

- a) St. Peter's boat launch support letter
 - In response to the motion that was made to have a support letter drafted,
 - i. Letter of support was drafted September 20, 2023, by Warden Mombourquette (council) and sent to Matt Cooke (Parks Canada).



b) Dry hydrant policy

- In response to the motion that was made to inquire about installation and design
 - i. Steve reviewed the NFPA standard, and nothing is referenced relating to this type of option moving forward.
 - ii. St. Peter's VFD has completed the installation of their dry hydrant.
 - iii. An email outlining the process to be followed as it relates to the policy was sent out for reference:
 1. The number of dry fire hydrant installations will be based on the annual budgeted amount as determined by Richmond Municipal Council.
 2. Each year, funds may be approved through the budget process, and it will be the responsibility of the Chief Administrative Officer, or someone designated by the CAO to communicate to the Fire Services Committee the funds available and the number of dry fire hydrants that can be installed.
 3. The Fire Services Committee will maintain an approved listing of proposed dry fire hydrant locations within the County of Richmond, in order of priority. The Fire Services Committee will choose which dry fire hydrants are to be installed based on the funds available. This will be communicated to the CAO by the Fire Services Committee and presented to Municipal Council for final approval.
 4. Upon approval, the municipality will proceed with the installation of the dry fire hydrants in accordance with this policy.
 5. Total costs allocated towards each dry fire hydrant installation will include any required consulting fees, legal fees and any other tangible fees related to the installation, in total, not to exceed \$5,000.00 per project. The receiving fire department will receive an estimate of the cost to complete each installation prior to approval and if the cost exceeds \$10,000 the fire department may choose not to proceed.
 6. If the fire department chooses to proceed, the municipality will complete the installation of the dry hydrants. All costs exceeding \$5,000 to complete the installation will be withheld from the Fire Departments annual levy.

All ownership and associated items regarding maintenance, repair, etc. are fully on the area Fire Department.

c) Fire Service Review

- In response to the motion that was made to have Shawn Andrews from Guysborough come for a discussion
 - i. Shawn Andrews from Guysborough attended outlining the process Guysborough went through relating to the fire service.
- **Motion** by Councilor Sampson and seconded by Deputy Chief Lorne Budden to have the Fire Services Review brought back up at council as it has been a while since it was discussed. Motion carried.



- Steve presented the four applicants who put their names forward for the FSANS Alternate Director position for a two-year term.
- **Motion** by Councilor Diggdon and seconded by Chief Colin McPherson to have Dave Mayich from Loch Lomond VFD be the alternate. Motion carried.

d) Civic Address Sign information is in the January Reflections book (Winter 2024).

e) VFD Insurance Renewal is complete.

New business

a) FSANS Alternate Director position

- Steve presented the four applicants who put their names forward for the for a two-year term.
- **Motion** by Councilor Diggdon and seconded by Chief Colin McPherson to have Dave Mayich from Loch Lomond VFD be the alternate. Motion carried.

b) MEMPC – Municipal Emergency Management Planning Committee

- Request went out to the FPSC for two representatives to sit on the MEMPC. Hoping to get responses back before the March 1st, meeting.

FSANS

- Next meetings are January 28th and March 31st.
- Spring Conference set for April 27-28, 2024

Next meeting:

Wednesday March 27th, 2024.

Adjournment:

Motion to adjourn made by Councilor Michael Diggdon and seconded by Steve Marcellus
Motion carried.

Minutes recorded by: Steve Marcellus