



Request and Approval to Incur Hospitality Event Expenses Form

All hospitality-related expenses require prior authorization. All hospitality expenses incurred must be supported by itemized receipts. Refer to the Hospitality Policy for further information.

Destination and Purpose

Date of Request	
Department	
Employee Name	
Title	
Location	
Date Of Event	
Purpose Of Event Or Activity	

Estimated Hospitality Expense Details

Number of Attendees	
Meal Costs	
Meeting space Costs	
Gratuities	
Gift Costs	
Other expenses	
Total Expenses	

Approval

Claimant Signature	
Date Submitted	
GL Code	
CAO Approval	

Port Hawkesbury, NS
603 Reeves

Take Out
Order #: 465

1 Take 12 Original Blend \$19.99
1 Take 12 Orng Steep Tea \$20.99
Subtotal: \$40.98
HST: \$6.15
Total Tax: \$6.15
Grand Total: \$47.13
Visa: \$47.13
Change Due: \$0.00
Cashier: SHIFT 2

HST #126644756
07-25-2024 11:34:01 AM
Receipt #: 424095804
Order ID: 25522804

Enjoy any French Vanilla Hot Chocolate,
or Iced Coffee for \$1.50
Visit elliehs.ca and let us know how we did.
Survey Code:

1020-7380-4135-4270-40536

Upon survey completion enter validation code
here: _____

And return this receipt to a participating Tim Hortons
in Canada to receive offer.

*Plus tax. See website for full Terms and Conditions

VISA *****3410
Card Entry:TAP_ICC Sequence:000032
Trans Type:Purchase \$47.13
Term #: 204
REF #: 00000032
Application Label: VISA CREDIT
AID #: A0000000031010
TUR #: 0000000000
TSI #: 0000
Auth #:020634 Approved

Guest Copy
RECEIPT REPRINT

31572

375425

DATE	July 25
TAX REG. NO. N° DE TAXE	

From

SOLD TO VENDEUR A	Therodias Restaurant	SHIP TO EXPÉDIER A	
ADDRESS ADRESSE	634 Howe St Unit 14 Port Newkeshburg NS 902 625 2566	ADDRESS ADRESSE	Martin Thompson

CUSTOMER'S ORDER COMMANDE DU CLIENT	SOLD BY VENDEUR PAR	FOB FAB	TERMS CONDITIONS	VIA
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QUANTITY QUANTITÉ	DESCRIPTION	PRICE PRIX	UNIT UNITÉ	AMOUNT MONTANT
12 PPL	Light Lunch	12 x 17.99		215.88
			15% Taxes	32.38
	1 Vegg			248.26
	1 G free		15% bread	37.23
				285.49

HST 3

Goods Rec'd. Date 25 July '24 Initial *JM*

Prices Checked *9*

Add. & Ext. Checked *10*

Approval for Payment *9*

Discount Date

Paid by Cheque No

Distribution: Acc't. No 10-260-4070-260180

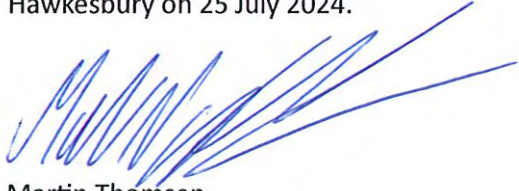
TVH/HST TPS/GST	
PST/TVP	
TOTAL	285.49

INVOICE

ADC81B

Explanatory note to Fleur-de-Lis invoice

Lunch from Fleur-de-Lis Tea Room and Dining Room was catered for 12 people including workshop facilitators from AECOM and people from the Project Steering Committee for Offshore Wind Centre of Excellence Business Case and Opportunities Appraisal held at the Ocean Innovation Centre in Port Hawkesbury on 25 July 2024.



Martin Thomsen

Manager of Energy Sector Development

Municipality of the County of Richmond / Town of Port Hawkesbury



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Gratuities	
Gift Costs	
Other expenses	
Total Expenses	

Approval

Claimant Signature	
Date Submitted	
GL Code	
CAO Approval	

REAL ATLANTIC SUPERSTORE™

PORT HAWKESBURY SUPERSTORE
(902) 625-5123

27-PRODUCE

(3)06038385103	HONEYCRISP APPLE HRJ	
3 @ \$9.00		27.00
4011	BANANA HRJ	
3.265 kg @ \$2.18/kg		7.12
1.940 kg @ \$2.18/kg		4.23
SUBTOTAL		38.35
TOTAL		38.35

Trans. Type: PURCHASE
Account: VISA CAD\$ 38.35
Card Type: CREDIT
Card Number: *****3410 P
Date/Time: 24/09/23 10:27:41
Ref. #: 154271
Auth #: 022815
VISA CREDIT
A0000000031010 0000000000
00 APPROVED - THANK YOU
Retain this copy for statement
validation
*** CUSTOMER COPY ***

CREDIT TN 38.35

You could have earned at least 380
PC Optimum points with a
PC Financial Mastercard or PC Money Account.
Learn more at pcfinancial.ca

GST # 12223-5922 RT0001

JUST LOWER PRICES.

Jenna Jamieson
2024/09/23 VICKI 401 01 5086 10:27
Tell us how we did today! Visit
storeopinion.ca or call 1-800-531-2928
Win a \$1,000 PC gift card or
1,000,000 PC Optimum points
Full contest rules on survey website
CODE: 092324 102701 5086 00317

Walmart *

How did we do today?

Complete our short customer survey at
SURVEY.WALMART.CA



Rules and regulations apply.
See contest rules for details.

STORE 3068
47 PAINT ST UNIT 17
PORT HAWKESBURY, NS
B9A 3J9
902-626-0954

ST# 03068 OP# 000066 TE# 01 TR# 00995

GV 24XEOOML	605388879280	\$2.97 D
NS DEPOSIT	078742640760	\$2.40 H
GV 24XEOOML	605388879280	\$2.97 D
NS DEPOSIT	078742640760	\$2.40 H
GV CHOC 24	627735012960	\$5.48 J
GV CHOC 24	627735012960	\$5.48 J
GV 18 EARS	628915224830	\$5.38 D
GV 18 EARS	628915224830	\$5.38 D

SUBTOTAL	\$32.46
HST 15.0000%	\$1.64
TOTAL	\$34.10

VISA TEND	\$34.10
CHANGE DUE	\$0.00

VISA CREDIT **** * 3410 RF 1
 \$34.10 TOTAL PURCHASE
 APPROVAL # 022887
 RRN # 001001132
 TRANS ID - 384267490624681

AID A0000000031010
 TC 46511A0216302790
 TERMINAL ID WNTUP002214

09/23/24 10:37:42

GST/HST 137466199 R1 0001
 QST 1016651356 TQ 0001

ITEMS SOLD 6
 TCF 6276 9141 9330 8345 5783



09/23/24 10:37:43



Thank you for shopping at
Sobeys Port Hawkesbury 625-1242
HST# R895588788

Served by: Lori

GROCERY

Napkins \$6.99 10
YOU SAVED \$1.80

SUBTOTAL \$6.99
HST 1 15% \$1.05
TOTAL \$8.04
Visa TENDER \$8.04
Cash CHANGE \$0.00

NUMBER OF ITEMS 1

*****YOUR SAVINGS*****
Discounts & Specials \$1.80
Your Total Savings \$1.80
Percentage Savings 20%

MERCHANT 27056010 RF
TERMINAL ID S02705601005
** Purchase ** \$ 8.04
CARD VI RCPT 6055000
NO. *****3410 RESP 001
DATE 09/24/2024 TIME 08:48:41
AUTH # 052534
REF# 001961021
APPL.VISA CREDIT
AID A0000000031010

00 APPROVED - THANK YOU

Term Tran Store Oper 09/24/24
5 6055 704 714 08:48:42

WWW.SOBEYS.COM

Tim Hortons

Port Hawkesbury, NS
603 Reeves

Take Out
Order #: 324

3 Take 12 Original Blend	\$59.97
1 Take 12 Orng Steep Tea	\$20.99
1 SH Dark Roast	\$1.48
1 Black	

Subtotal:	\$82.44
HST:	\$12.37
Total Tax:	\$12.37

Grand Total: **\$94.81**

Visa:	\$94.81
Change Due:	\$0.00

Cashier: SHIFT 3

HST #126644756

09-24-2024 01:37:27 PM

Receipt #: 376410403

Order ID: 79795203

Enjoy any French Vanilla Hot Chocolate

or Red Hot Ice for \$12

Visit tims.ca and let us know how we did.

Survey Code:

3050-9620-3134-4210-40553

Upon survey completion enter validation code
here: _____

And return this receipt to a participating Tim Hortons
in Canada to receive offer.

*Plus tax. See website for full Terms and Conditions

VISA	*****3410
Card Entry:TAP_ICC	Sequence:000109
Trans Type:Purchase	\$94.81
Term #:	203
REF #:	00000109
Application Label:	VISA CREDIT
AID #:	A0000000031010
TUR #:	0000000000
TSI #:	0000
Auth #:017944	Approved

Guest Copy
RECEIPT REPRINT



**The Front Porch Café &
Ice-Cream Bar**

39 Loggie Street
MULGRAVE, VIC
3082
Phone: 03 9451 1100
<https://the-front-porch.square.site/>

September 24, 2024
2:19 p.m.
Elaine

Receipt: 5wk6
Authorization: 001050

VISA CREDIT
AID A0 00 00 00 03 10 10

FOR HERE

scones	\$100.00
<hr/>	
Total	\$100.00
Visa 3410	\$100.00
(Contactless)	

APPROVED

375448

DATE Sept 24
 TAX REG. NO. N° DE TAXE

From

SOLD TO VENDU A	<u>Fleur de Lis Restaurant</u>	SHIP TO EXPÉDIER A	
ADDRESS ADRESSE	<u>634 Reeve st unit 14 Port Hawkesbury NS</u>	ADDRESS ADRESSE	<u>Richmond County</u>
	<u>902 625-2526</u>		<u>Shannon Studears 10AM</u>

CUSTOMER'S ORDER COMMANDE DU CLIENT	SOLD BY VENDU PAR	FOB FAB	TERMS CONDITIONS	VIA
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QUANTITY QUANTITÉ	DESCRIPTION	PRICE PRIX	UNIT UNITÉ	AMOUNT MONTANT
45	PPL Lunch made easy	45 x 19.99		899.55
45	Coff/tea	45 x 2.75		123.75
				1023.30
	Dish Fee for 2.00 Care Center per person			90.00
				1113.30
		15% Taxes		166.99
				1280.29
		15% Grudgy		192.04
				1472.33
			TVH/HST TPS/GST	
			PST/TVP	
			TOTAL	1472.33

Goods Rec'd. Date 24 Sept 24 Initial AA
 Prices Checked _____
 Add. & Ext. Checked _____
 Approval for Payment _____
 Discount Date _____
 Paid by Cheque No _____
 Distribution: Acc't. No 10-260-4070-260180

INVOICE
FACTURE

ADC81B