



RECEIPT

Mrs. Shelley David
Student Number: X024050

Transaction Basket: 51868
Date: 15/Apr/2024 12:50 PM

Page 1 of 3

SELECTED ITEMS:

Refer to Account Activity page for payment details

Course Enrolments

| | | | |
|--------------------------|---|-------------|-----------|
| OLCD-LGOV0014-010 | Local Government | Tuition Fee | \$ 525.00 |
| | | Sub-total: | \$ 525.00 |
| Course Schedule: | May/24/2024 - Jul/05/2024 | TOTAL: | \$ 525.00 |
| | Thu 7:00PM - 8:30PM May/30/2024 - Jun/27/2024 | | |
| | At: Online Campus - Atlantic Time, Building: Online | | |

Section Notes: This course has scheduled written assignments and discussions within the term time frame. There will also be 3 facilitated online sessions - click on **View Details** for exact dates. Attendance at live sessions is required to obtain the full participation grade for the course.

The course site will be open at 4:00 PM Atlantic Time on the course start date.

Receipt Notes: For more information, please contact openlearning@dal.ca or 1-800-565-8867.

Required Text(s): Tindal, C. Richard, Nobes Tindal, Susan, Stewart, Kennedy, and Smith, Patrick. **Local Government in Canada**, 9th Edition. Top Hat, 2016. ISBN 978-0176582975. You can buy a hard copy of this book here: [Amazon.ca](https://www.amazon.ca). You can also buy the e-text of this book (ISBN 978-1774126370) here: [Tophat.com](https://www.tophat.com).

TOTAL SELECTED: \$ 525.00

Mrs. Shelley David
2357 Hwy 206
Arichat, NS B0E 1A0



DALHOUSIE UNIVERSITY

Faculty of Open Learning and Career Development

2201-1459 LeMarchant St, PO Box 15000

Halifax, NS, B3H 4R2

Tel: (902) 494-2526

openlearning@dal.ca

<http://registeratcontinuingeducation.dal.ca>

RECEIPT

Mrs. Shelley David
Student Number: X024050

Transaction Basket: 51868
Date: 15/Apr/2024 12:50 PM

Page 2 of 3

ACCOUNT ACTIVITY:

Current Payment / (Refund)

MasterCard *****6842 \$ 525.00

Total Current Payment / (Refund): \$ 525.00

TOTAL PAYMENTS / (REFUNDS): \$ 525.00 ✓

GST/HST No. 88680 6561

Mrs. Shelley David
2357 Hwy 206
Arichat, NS B0E 1A0



RECEIPT

Mrs. Shelley David
Student Number: X024050

Transaction Basket: 51868
Date: 15/Apr/2024 12:50 PM

Page 3 of 3

Faculty of Open Learning and Career Development

Withdrawals, Transfers and Refunds:

Withdrawing 10 or more business days prior to course start date, full tuition fee will be refunded.

- Withdrawing between nine (9) and five (5) business days before course start date, 80% refund will be given
- Withdrawing fewer than five (5) business days before course start date, no refund will be given
- Withdrawals or transfers from course offerings that affect discount eligibility on the original transaction will result in the discount being revoked and applied as a Drop or Transfer service charge
- For full details :<https://cdn.dal.ca/content/dam/dalhousie/pdf/faculty/cce/FOLCD%20Policies.pdf>

Please review: Dalhousie University's Privacy Policy at https://www.dal.ca/privacy_statement.html

Refunds will be made in the same way that the payment was made. Note: there is a maximum refund amount per transaction of \$1600.00. If the refund is more than the maximum allowed, Credit and debit card refunds will be split into multiple refund transactions.

Refunds requiring a cheque may take up to 30 days to process.

Note: If your payment includes an Application Fee, all application fees are non-refundable.

Please note: To make sure our emails avoid your junk or spam folders, add our email address: openlearning@dal.ca to your address book. This way, you'll always receive communication about your courses directly to your inbox.

For additional information or assistance, please contact:

Dalhousie Open Learning and Career Development (Halifax) at 902-494-2526 or 1-800-565-8867; email: openlearning@dal.ca

Many Faculty of Open Learning and Career Development courses offer online course content through BrightSpace, which can be accessed at: <https://dal.brightspace.com/d2l/home> from the day of Course Start.

You can check your personal records by logging into the student portal at <https://registeratcontinuingeducation.dal.ca/portal/logon.do?method=load>

Mrs. Shelley David
2357 Hwy 206
Arichat, NS B0E 1A0



**DALHOUSIE
UNIVERSITY**

Faculty of Open Learning and Career Development

2201-1459 LeMarchant St, PO Box 15000

Halifax, NS, B3H 4R2

Tel: (902) 494-2526

openlearning@dal.ca

<http://registeratcontinuingeducation.dal.ca>

Confirmation of Completion

Student: Mrs. Shelley David
School ID: B00977417
Course: OLCD-LGOV0014 - 010 Local Government
Instruction Method: Blended - Online
Duration: 24/May/2024 to 05/Jul/2024

It is hereby confirmed that the above-named individual has completed the course at this institution as indicated above.



Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | | Rate <u>\$0.5838</u> |
|--------------------------|------------------|--------|----------------------|
| Name of Claimant: | Kathleen Jeffrey | | |
| Destination: | Halifax | | |
| Purpose of Travel: | AMANS Conference | | |
| Departure Date/Time: | 23-Sep-24 | 8:00AM | |
| Return Date/Time: | 26-Sep-24 | 3:00PM | |
| Approval to Travel : | | Date: | |

| Description | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total | |
|---|----------|----------|---------|---------|----------|--------|-----------------|
| Total Mileage (# of Km): | 600.00 | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 | 600.00 |
| Total Cost of Mileage: | \$350.28 | \$175.14 | \$0.00 | \$0.00 | \$175.14 | \$0.00 | \$350.28 |
| Accommodation/Hotel Name: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>(Indicate if Direct Bill or Provide Receipt)</i> | | | | | | | |
| Meals: Breakfast | \$20 | | | | | | \$0.00 |
| Lunch | \$25 | \$25.00 | | | \$25.00 | | \$50.00 |
| Dinner | \$30 | \$30.00 | | | | | \$30.00 |
| Other Meals (Receipts Required) | | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | | \$10.00 | \$10.00 | \$10.00 | | | \$30.00 |
| Taxi/Parking/Tolls (Receipts Required) | | | | | | | \$0.00 |
| Total Amount Being Claimed | | \$240.14 | \$10.00 | \$10.00 | \$200.14 | \$0.00 | \$460.28 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial vd N/A _____ 17863

| | | |
|--|------------------------------------|--------------------|
| | Goods Rec'd. Date.....Initial..... | g |
| | Prices Checked..... | g |
| | Add. & Ext. Checked..... | g |
| | Approval for Payment..... | g |
| | Discount Date..... | |
| | Paid by Cheque No..... | |
| | Distribution Acct No..... | 10 212 2120 212130 |

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Kathleen Jeffrey

Date Submitted: 10/01/2024

Travel Approved by Supervisor: [Signature]

GL Code: _____



Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | | Rate <u>\$0.5838</u> |
|--------------------------|------------------|--------|--------------------------|
| Name of Claimant: | Kathleen Jeffrey | | |
| Destination: | Halifax | | |
| Purpose of Travel: | AMANS Conference | | |
| Departure Date/Time: | 23-Sep-24 | 8:00AM | |
| Return Date/Time: | 26-Sep-24 | 3:00PM | |
| Approval to Travel : | | | Date: <u>20 Aug 2024</u> |

| Description | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total |
|---|---------------|---------------|---------------|---------------|---------------|---------------|
| Total Mileage (# of Km): | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Cost of Mileage: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Accommodation/Hotel Name: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>(Indicate if Direct Bill or Provide Receipt)</i> | | | | | | |
| Meals: Breakfast | \$20 | | | | | \$0.00 |
| Lunch | \$25 | | | | | \$0.00 |
| Dinner | \$30 | | | | | \$0.00 |
| Other Meals (Receipts Required) | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | | | | | | \$0.00 |
| Taxi/Parking/Tolls (Receipts Required) | | | | | | \$0.00 |
| Total Amount Being Claimed | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: initial _____ N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: _____

Date Submitted: _____

Travel Approved by Supervisor: _____

GL Code: _____

2024 FALL CONFERENCE SCHEDULE



TUESDAY, SEPTEMBER 24

| | | | |
|---------------------|---|--|---|
| 7:00 AM - 9:00 AM | Breakfast for Conference Delegates @ Halifax Tower Hotel: Breakfast Room on the 16th Floor. @ Comfort Inn: Main floor, next to the front desk | | |
| 8:15 AM - 8:30 AM | Morning Networking and Early Bird Draws @ Conference Lobby | | |
| 8:30 AM - 8:45 AM | Welcome to the Conference @ Lakelands Hall | | |
| 8:45 AM - 9:45 AM | Keynote: Cultivating Spaces of Belonging Speaker: Bradley Daye @ Lakelands Hall | | |
| 9:45 AM -10:45 AM | A1: Equity-Based Community Decision Making Speakers: Lisa Pomfrey-Talbot, Louise Hanavan @ Lakelands Hall | A2: Circular Economy – Social Value and Procurement Speaker: Tim Vassallo @ Annapolis Room | A3: What does the economic outlook look like for Canada? Speaker: Andrew Grantham @ Acadia Room |
| 10:45 AM -11:00 AM | Networking Break/Viewing of Exhibits | | |
| 11:00 AM -11:30 AM | Provincial Update #1: Update from the Emergency Management Office @ Lakelands Hall | | |
| 11:30 AM - 12:15 PM | Crafting an Effective Incident Response Plan for Disasters Speakers: Angela Henhoeffler, Dwayne Hunt, Shawn Andrews @ Lakelands Hall | | |
| 12:15 PM - 1:15 PM | Lunch - Opening Ceremonies | | |
| 1:15 PM - 2:15 PM | B1: Addressing Housing and Homelessness: Rural and Urban Perspectives Speakers: Alisha Christie, Carla Connolly @ Lakelands Hall | B2: Adapting to a changing climate Speakers: Shannon Miedema @ Acadia Room | B3: Supporting Municipalities as they Navigate Stakeholder Outrage and Abuse Speaker: Dawn Delaney, Trevor Floyd @ Annapolis Room |
| 2:15 PM - 2:30 PM | Networking Break/Viewing of Exhibits | | |
| 2:30 PM - 3:30 PM | C1: Municipal Government & Generative AI: Opportunities & Challenges, Speakers: Colin Conrad, Jeffrey Roy @ Lakelands Hall | C2: Election Support and Guidance Session @ Acadia Room | C3: Crisis Communication and Public Relations, Speaker: Breton Murphy @ Annapolis Room |
| 4:00 PM - 4:45 PM | Unwind with a Somatic Movement Class! Instructor: Barb Shaw @Annapolis Room | Glow-in-the-Dark Mini Golf @ Putting Edge | Walking Trails – Structured Walk Lead by: Eric Levy.Meet in hotel lobby |
| 4:00 - 5:30 PM | | | |
| 6:30 PM - 7:30 PM | Strolling Station Supper-Pre-Registration Required @ Lakelands Hall | | |
| 7:30 PM - 9:00 PM | Trivia @ Lakelands Hall | | |

WEDNESDAY, SEPTEMBER 25

| | | | |
|---------------------|---|--|--|
| 7:00 AM - 9:00 AM | Breakfast for Conference Delegates @ Halifax Tower Hotel: Breakfast Room on the 16th Floor Comfort Inn: Main floor, next to the front desk. | | |
| 8:30 AM - 8:45 AM | Morning Networking and Early Bird Draws @ Conference Lobby | | |
| 8:45 AM - 9:30 AM | Equity and Anti-Racism Plans – From Concepts to Completion, Speakers: Luke Power, Sonia Ikheloa, Tammy Feltmate @ Lakelands Hall | | |
| 9:45 AM - 10:30 AM | AMA Board Updates and Annual General Meeting @ Lakelands Hall | | |
| 10:30 AM - 10:45 AM | Networking Break/Viewing of Exhibits @ Exhibitor area | | |

2024 FALL CONFERENCE SCHEDULE



WEDNESDAY, SEPTEMBER 25

| | | | |
|---------------------|---|--|--|
| 10:45 AM - 12:00 PM | D1: Wellness World Café, @ Lakelands Hall | D2: Fostering Vibrant Communities, Speakers, April Howe @ Annapolis Room | D3: Transforming for Tomorrow Speaker: PVSC Representative @ Acadia Room |
| 12:00 PM - 1:00 PM | Exhibitor Luncheon | | |
| 1:00 PM - 1:30 PM | Provincial Update #2: Update for Department of Municipal Affairs and Housing @ Lakelands Hall | | |
| 1:30 PM - 2:00 PM | Chair-Based Movement with Barb Shaw @ Lakelands Hall | | |
| 2:00 PM - 2:45 PM | Cyber Security - Fireside Chat, Speakers: Clay Bates, Kevin Martin, Jill Casey @ Lakelands Hall | | |
| 2:45 PM - 3:00 PM | Networking Break/Viewing of Exhibits @ Exhibitor area | | |
| 3:00 PM - 4:30 PM | Concentrated Networking Sessions @ Annapolis Room | | |
| 6:00 PM - 6:30 PM | President's Reception @ Lakelands Room | | |
| 6:30 PM - 8:30 PM | President's Banquet @ Lakelands Hall | | |
| 8:30 PM - 11:00 PM | Evening Event @ Hospitality Suite at the Halifax Tower Hotel | | |

THURSDAY, SEPTEMBER 26

| | |
|---------------------|--|
| 7:00 AM - 9:00 AM | Breakfast for Conference Delegates @ Halifax Tower Hotel: Breakfast Room on the 16th Floor Comfort Inn: Main floor, next to the front desk |
| 8:45 AM - 9:00 AM | Morning Networking and Early Bird Draws @ Conference Lobby |
| 9:00 AM - 9:30 AM | Provincial Update #3: Human Rights Remedy Speaker: Maria Medioli @ Lakelands Hall |
| 9:30 AM - 10:15 AM | EAP Orientation for Managers, Speaker: Kerri Farrell @ Lakelands Hall |
| 10:15 AM - 10:30 AM | Networking Break/Viewing of Exhibits |
| 10:30 AM - 11:30 AM | Keynote: Building Resilience in Business and Life Speaker: Mark Brand @ Lakelands Hall |
| 11:30 AM - 11:45 AM | Closing Ceremonies |

HALIFAX



Government Frameworks.com

SCAN HERE FOR MORE DETAILS





THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | Rate \$0.5838 |
|--------------------------|---|------------------|
| Name of Claimant: | Kristina Kean | |
| Destination: | Baddeck, Nova Scotia | |
| Purpose of Travel: | Marketing Levy Meeting with CB Municipalities and Desitination CB | |
| Departure Date/Time: | July 11, 2024 9:00am | |
| Return Date/Time: | July 11, 2024 2:00pm | |
| Approval to Travel: | <i>Kathleen</i> | Date: July 17/24 |

| Description | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total |
|---|-----------------|---------------|---------------|---------------|---------------|-----------------|
| Total Mileage (# of Km): 238.00 | 238.00 | 0.00 | 0.00 | 0.00 | 0.00 | 238.00 |
| Total Cost of Mileage: \$138.94 | \$138.94 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$138.94 |
| Accommodation/Hotel Name: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>(Indicate if Direct Bill or Provide Receipt)</i> | | | | | | |
| Meals: Breakfast \$20 | | | | | | \$0.00 |
| Lunch \$25 | | | | | | \$0.00 |
| Dinner \$30 | | | | | | \$0.00 |
| Other Meals (Receipts Required) | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | | | | | | \$0.00 |
| Taxi/Parking/Tolls (Receipts Required) | | | | | | \$0.00 |
| Total Amount Being Claimed | \$138.94 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$138.94 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial *KK* N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: *Kristina Kean*

Date Submitted: *July 12/24*

Travel Approved by Supervisor: *Kathleen*

GL Code: _____

Goods Rec'd. Date..... Initial *KK*

Prices Checked..... *KK*

Add. & Ext. Checked..... *KK*

Approval for Payment..... *KK*

Discount Date.....

Paid by Cheque No.....

Distribution: Rec'd. No. *10212212021213*



Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | Rate <u>\$0.5838</u> |
|--------------------------|---|------------------------|
| Name of Claimant: | Kristina Kean | |
| Destination: | Baddeck, Nova Scotia | |
| Purpose of Travel: | Marketing Levy Meeting with CB Municipalities and Desitination CB | |
| Departure Date/Time: | July 11, 2024 9:00am | |
| Return Date/Time: | July 11, 2024 2:00pm | |
| Approval to Travel : | <i>Kathleen Jeff</i> | Date: <u>July 9/24</u> |

| Description | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total |
|---|---------------|---------------|---------------|---------------|---------------|---------------|
| Total Mileage (# of Km): | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Cost of Mileage: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Accomodation/Hotel Name: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>(Indicate if Direct Bill or Provide Receipt)</i> | | | | | | |
| Meals: Breakfast | \$20 | | | | | \$0.00 |
| Lunch | \$25 | | | | | \$0.00 |
| Dinner | \$30 | | | | | \$0.00 |
| Other Meals (Receipts Required) | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | | | | | | \$0.00 |
| Taxi/Parking/Tolls (Receipts Required) | | | | | | \$0.00 |
| Total Amount Being Claimed | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial *JK* N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: *Kristina Kean*

Date Submitted: July 9/24

Travel Approved by Supervisor: *Kathleen Jeff*

GL Code: _____

Kristina Kean

From: Robert Bourque <robert@dcba.ca>
Sent: July 9, 2024 10:59 AM
To: Nicole MacFarlane; Brian Luciano; Alix Redden; Erin MacEachen; CarolAnn Ashe; aamacneil@cbrm.ns.ca; Kathleen Jeffrey; Kristina Kean; Terry Smith; Jody MacArthur; Stacey St. John
Subject: Levy Discussion

You don't often get email from robert@dcba.ca. [Learn why this is important](#)

Good Morning Levy Partners,

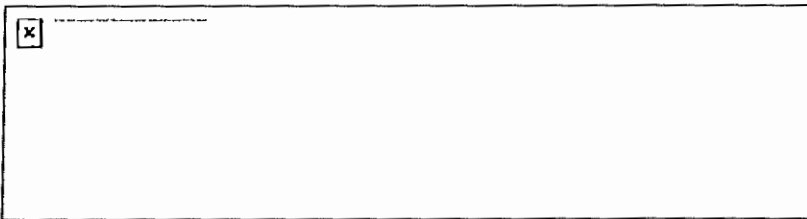
Just a quick note to first thank **everyone** for participating in these discussions and secondly to confirm the location of the meeting.

Thursday July 11, 2024 at 11:30 am.
Baddeck Courthouse 495 Chebucto Street
Catering by **Bean There Cafe**

See everyone there.
Have a great day.

Regards Rob

Robert Bourque (he/him)
Director of Operations
Destination Cape Breton
t: 1-902-563-4636 | d: 1-902-539-7324 | c: 1-902-304-4026 | e: robert@dcba.ca
visitcapebreton.com



CONFIDENTIALITY

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July 26th, 2024

In county travel report for June / July 2024

June 3, 2024 - travel to PH Meeting – Civic Centre – with Legal – Easements for Landrie Lake Water

- travelled alone
- Left for PH at 1420 hrs
- 1500 – 1600 HRS
- Returned to Richmond Co after the meeting.

June 13, 2024 - travel to Potlotek – Meeting with CEO Darryl McDonald

- Travelled alone
- Left for Potlotek at 0850
- Meeting went from 0930 - 1000 - CAO McDonald was unavailable so Director Mury and I chatted with Cllr Mary for a bit before we returned to Arichat.
- Returned to Arichat.

June 17 - travel to PH – Meeting with Dillon Consulting at PH Civic Centre – with CAO Doyle and Jason MacMillan

- travelled alone
- Left for PH at 1230 hrs
- meeting from 1330- 1500 hrs
- Left PH at 1530 hrs

June 27 - travel to Dundee - attended Superport Days at Dundee Resort

- travelled alone
- Left for Dundee at 0800
- attended the days events from 0800 – 2000 hrs

July 9 - travel to PH

- Meeting with Land owners & Developers at PH Civic Centre with EDPC and CAO Doyle
- travelled alone
- Left for PH at 0915 hrs
- 1000 – 1200
- returned to Arichat

July 11, 2024 - travel to Dundee, Potlotek – retrieve materials from Dundee Resort and Meeting at Potlotek

- travelled alone
- Left for Dundee at 1400 to retrieve materials from Superport Days Event
- Left Dundee for Potlotek for meeting with CEO
- Meeting was from 1500 – 1600 hrs
- returned to St Peter's

July 16, 2024 – travel to Port Hawkesbury – ACOA announcement at Allan J MacEachen Airport

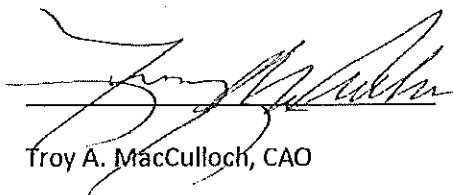
- travelled alone
- left for airport at 1015
- attended event from 11 – 1300 hrs and then returned to Arichat

July 18, 2024 – travel to Port Hawkesbury – Landrie Lake Board Meeting - one way trip

- travelled alone
- left for PH at 1420
- attended event from 15 – 1600 hrs and then head to New Glasgow

July 25, 2024 – travel to Port Hawkesbury – AECOM workshop meeting at Ocean Innovation Centre

- travelled alone
- left for PH at 1120
- attended event from 12– 1600 hrs and then returned to St Peters



Troy A. MacCulloch, CAO

Municipality of the County of Richmond



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMITÉ DE RICHMOND

Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | Rate \$0.5838 |
|--------------------------|---------------------------|-----------------------|
| Name of Claimant: | troy macculloch | |
| Destination: | port hood | |
| Purpose of Travel: | chamber of commerce event | |
| Departure Date/Time: | August 20, 2024 | 1600 |
| Return Date/Time: | August 20, 2024 | 2030 |
| Approval to Travel : | | Date: August 20, 2024 |

| Description | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total |
|---|-----------------|---------------|---------------|---------------|---------------|-----------------|
| Total Mileage (# of Km): | 198.00 | 198.00 | 0.00 | 0.00 | 0.00 | 198.00 |
| Total Cost of Mileage: | \$115.59 | \$115.59 | \$0.00 | \$0.00 | \$0.00 | \$115.59 |
| Accommodation/Hotel Name: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>(Indicate if Direct Bill or Provide Receipt)</i> | | | | | | |
| Meals: Breakfast | \$20 | | | | | \$0.00 |
| Lunch | \$25 | | | | | \$0.00 |
| Dinner | \$30 | | | | | \$0.00 |
| Other Meals (Receipts Required) | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | | | | | | \$0.00 |
| Taxi/Parking/Tolls (Receipts Required) | | | | | | \$0.00 |
| Total Amount Being Claimed | \$115.59 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$115.59 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial TM N/A _____

Chamber of Commerce meet n greet with members & Board
Energy w/ Paul MacLean as the speaker.

All claims are to be submitted not later than 60 days after return.

Claimant Signature: [Signature]

Date Submitted: Oct 01, 2024

Travel Approved by Supervisor: [Signature]

GL Code: _____

MSCS

| | |
|---|------------------|
| Goods Rec'd. Date..... | Initial <u>g</u> |
| Prices Checked..... | <u>g</u> |
| Add. & Ext. Checked..... | <u>g</u> |
| Approval for Payment..... | <u>g</u> |
| Discount Date..... | |
| Paid by Cheque No. <u>10372</u> | |
| Distribution Acct. No. <u>2120-212150</u> | |



Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | Rate \$0.5838 |
|-------------------------------|-------------------------|---------------------|
| Name of Claimant: | troy macculloch | |
| Destination: | halifax | |
| Purpose of Travel: | AMANS Conference | |
| Departure Date/Time: | 0700 Monday, 23 Sept | from New Glasgow TM |
| Return Date/Time: | 1500, Thursday, 26 Sept | to New Glasgow TM |
| Approval to Travel : attached | | Date: 18 sept, 2024 |

| Description | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total | |
|---|-----------------|----------------|----------------|-----------------|---------------|--------|-----------------|
| Total Mileage (# of Km): | 392.00 | 175.00 | 0.00 | 42.00 | 175.00 | 0.00 | 392.00 |
| Total Cost of Mileage: | \$228.85 | \$102.17 | \$0.00 | \$24.52 | \$102.17 | \$0.00 | \$228.85 |
| Accommodation/Hotel Name: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>(Indicate if Direct Bill or Provide Receipt)</i> | | | | | | | |
| Meals: Breakfast | \$20 | | | | | | \$0.00 |
| Lunch | \$25 | \$25.00 | | \$25.00 | | | \$50.00 |
| Dinner | \$30 | \$30.00 | | | | | \$30.00 |
| Other Meals (Receipts Required) | | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | \$10.00 | \$10.00 | \$10.00 | | | | \$30.00 |
| Tax/Parking/Tolls (Receipts Required) | | \$15.00 | | | | | \$15.00 |
| Total Amount Being Claimed | \$167.17 | \$25.00 | \$34.52 | \$127.17 | \$0.00 | | \$353.85 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial TM N/A _____

- taxi on Day 2 was to Superstore to get medicine - receipt attached
- mileage on Day 3 was to attend Belgium Trade Mission @ Halifax Marriott Waterfront

All claims are to be submitted not later than 60 days after return.

Claimant Signature: [Signature]
 Date Submitted: 201 Oct 24
 Travel Approved by Supervisor: [Signature]
 GL Code: _____

Goods Rec'd. Date..... Initial...
 Prices Checked.....
 Add. & Ext. Checked.....
 Approval for Payment.....
 Discount Date.....
 Paid by Cheque No. 2120 212130
 Distribution: Acct. #16.....

Troy MacCulloch

From: Amanda Mombourquette
Sent: September 18, 2024 3:55 PM
To: Troy MacCulloch
Subject: RE: travel Sept 23-26

Hi Troy – approved for travel.

Thanks!

Amanda

Amanda Mombourquette
Warden, Richmond County
902-631-0690

From: Troy MacCulloch <CAO@richmondcounty.ca>
Sent: September 16, 2024 8:35 AM
To: Amanda Mombourquette <Amanda.Mombourquette@richmondcounty.ca>
Subject: travel Sept 23-26

Hi Warden

Our AMANS conference is next week – may I have approval to travel please. I will have to join our last official meeting of this term, by virtual means which is sad, but sadly unavoidable with the big events starting on Monday.

Thanks,

Troy

THE MUNICIPALITY OF RICHMOND
LE DÉPARTEMENT DE RICHMOND



Troy MacCulloch, CMML, FSASc
Chief Administrative Officer

Phone: 902.226.3970
Mobile: 902.631.4120
Email: cao@richmondcounty.ca

2357 Hwy 206, P.O. Box 120
Richmond, NS B0E 1A0

www.richmondcounty.ca

Car. No. 201.....



DATE/TIME Sept 24 / 24.....

CHARGE TO.....

FROM.....

TO Halifax Twp.....

No. Pass..... Extras.....

FARE \$ 15.00.....

PASS. NAME.....

SIGNED.....

FILE #.....

420-0000

Event Schedule

MONDAY

Sep 23

TUESDAY

Sep 24

WEDNESDAY

Sep 25

THURSDAY

Sep 26

🔍 Search by session title

The Working Mind Workplace Mental Health Training - Managers and People Leaders

[View Details →](#)

🕒 September 23, 9:30 AM - 4:00 PM 📍 Acadia Room

Speakers



Melanie Bower

Municipal Wellness Program Coordinator, Association of Municipal Administrators, Nova Scotia

Leadership and Problem Solving Workshop

[View Details →](#)

🕒 September 23, 9:30 AM - 4:00 PM 📍 Citadel Room

Speakers



Chris McNeill

Chief Administrative Officer, Municipality of the County of Annapolis

Enhance Your Procurement Skills Workshop

[View Details →](#)

🕒 September 23, 9:30 AM - 4:00 PM 📍 Annapolis Room

Speakers



Janice Kennedy

Project Director, Practice Excellence, National Colliers Project Leaders



Stephen-Robert Terry

Strategic Portfolio and Policy Consultant, Halifax Regional Municipality

Municipal Finance Officers (MFO) Session: PSAB's New Conceptual Framework and PS 1202 Financial Statement Presentation

[View Details →](#)

🕒 September 23, 12:00 PM – 3:00 PM 📍 Lakelands Hall

Speakers



Sarah Ban
Partner, Deloitte's Public Sector Practice, Audit & Assurance Practice

Chief Administrator Officer's (CAO) Forum

[View Details →](#)

🕒 September 23, 4:30 PM – 6:30 PM 📍 Annapolis Room

Opening Reception

[View Details →](#)

🕒 September 23, 7:00 PM – 10:00 PM 📍 Lakelands Hall

Speakers



Alan Arsenault

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CONTACT

902-240-1857

rtoole@amans.ca





Event Schedule

MONDAY

Sep 23

TUESDAY

Sep 24

WEDNESDAY

Sep 25

THURSDAY

Sep 26

🔍 Search by session title

Breakfast for Conference Delegates

[View Details →](#)

🕒 September 24, 7:00 AM - 10:00 AM

Morning Networking and Early Bird Draws

[View Details →](#)

🕒 September 24, 8:15 AM - 8:30 AM 📍 Conference Lobby

Welcome to the Conference

[View Details →](#)

🕒 September 24, 8:30 AM - 8:45 AM 📍 Lakelands Hall

Keynote: Cultivating Spaces of Belonging

[View Details →](#)

🕒 September 24, 8:45 AM - 9:45 AM 📍 Lakelands Hall

Speakers



Bradley Daye

Co-founder and CEO of Placemaking 4G

A1: Equity-Based Community Decision Making

[View Details →](#)

🕒 September 24, 9:45 AM - 10:45 AM 📍 Lakelands Hall

Speakers



Lisa Pomfrey-Talbot
Health Board Coordinator - Lunenburg County, Nova Scotia Health



Louise Hanavan
Western Zone Public Engagement Consultant, Nova Scotia Health

A2: Circular Economy – Social Value and Procurement

[View Details →](#)

🕒 September 24, 9:45 AM - 10:45 AM 📍 Annapolis Room

Speakers



Tim Vassallo
Director, Programming & Partnerships, LakeCity Works

A3: What does the economic outlook look like for Canada?

[View Details →](#)

🕒 September 24, 9:45 AM - 10:45 AM 📍 Acadia Room

Speakers



Andrew Grantham
Executive Director & Senior Economist, CIBC Capital Markets

Networking Break/Viewing of Exhibits

[View Details →](#)

🕒 September 24, 10:45 AM - 11:00 AM 📍 Conference Lobby

Provincial Update #1 Update from the Emergency Management Office

[View Details →](#)

🕒 September 24, 11:00 AM - 11:30 AM 📍 Lakelands Hall

Crafting an Effective Incident Response Plan for Disasters

[View Details →](#)

🕒 September 24, 11:30 AM - 12:15 PM

📍 Lakelands Hall

Speakers



Angela Henhoeffler

Manager, Lunenburg County Regional Emergency Management Organization (REMO)



Dwayne Hunt

Emergency Management Coordinator, Municipality of the District of Barrington



Shawn Andrews

Deputy Chief Administrative Officer, Municipality of the District of Guysborough

Lunch - Opening Ceremonies

[View Details →](#)

🕒 September 24, 12:15 PM - 1:15 PM

B1: Addressing Housing and Homelessness: Rural and Urban Perspectives

[View Details →](#)

🕒 September 24, 1:15 PM - 2:15 PM

📍 Lakelands Hall

Speakers



Alisha Christie

Strategic Initiative Coordinator, Town of Kentville



Carla Connolly

Senior Planner, Town of Truro

B2: Adapting to a changing climate

[View Details →](#)

🕒 September 24, 1:15 PM - 2:15 PM

📍 Acadia Room

Speakers



Shannon Miedema

Director, Environment & Climate Change, Halifax Regional Municipality

B3: Supporting Municipalities as they Navigate Stakeholder Outrage and Abuse

[View Details →](#)

🕒 September 24, 1:15 PM - 2:15 PM

📍 Annapolis Room

Speakers



Trevor Floyd

Partner, Iris Communications



Tyler Cameron

Director of Government Relations, Iris Communications

Networking Break/Viewing of Exhibits

[View Details →](#)

🕒 September 24, 2:15 PM - 2:30 PM 📍 Conference Lobby

C1: Municipal Government & Generative AI: Opportunities & Challenges

[View Details →](#)

🕒 September 24, 2:30 PM - 3:30 PM 📍 Lakelands Hall

Speakers



Colin Conrad

Associate Professor; Co-Director, College of Digital Transformation, Dalhousie University



Jeffrey Roy

Professor, Faculty of Management, Dalhousie University

C2: Election Support and Guidance Session

[View Details →](#)

🕒 September 24, 2:30 PM - 3:30 PM 📍 Acadia Room

C3: Crisis Communication and Public Relations

[View Details →](#)

🕒 September 24, 2:30 PM - 3:30 PM 📍 Annapolis Room

Speakers



Breton Murphy

Managing Director - Corporate Communications, Halifax Regional Municipality

Unwind with a Somatic Movement Class!

[View Details →](#)

🕒 September 24, 4:00 PM - 4:45 PM 📍 Annapolis Room

Speakers



Barb Shaw

Manager of Communications and Strategic Initiatives, Town of Wolfville

Glow-in-the-Dark Mini Golf at Putting Edge

[View Details →](#)

🕒 September 24, 4:00 PM - 5:30 PM

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CONTACT

902-240-1857

itoole@amans.ca

in

Powered by PheedLoop

🕒 September 24, 7:30 PM - 9:00 PM

📍 Lakelands Hall

Event Schedule

MONDAY

Sep 23

TUESDAY

Sep 24

WEDNESDAY

Sep 25

THURSDAY

Sep 26

🔍 Search by session title

Breakfast for Conference Delegates

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🕒 September 25, 7:00 AM - 10:00 AM

Morning Networking and Early Bird Draws

[View Details →](#)

🕒 September 25, 8:30 AM - 8:45 AM 📍 Conference Lobby

Equity and Anti-Racism Plans – From Concepts to Completion

[View Details →](#)

🕒 September 25, 8:45 AM - 9:30 AM 📍 Lakelands Hall

Speakers



Luke Power

Director, Community Engagement and Evaluation, Office of Equity and Anti-Racism



Sonia Ikheola

Senior Engagement Strategist, Office of Equity and Anti-Racism



Tammy Feltmate

Director of Sustainable Communities, Municipality of the County of Antigonish

AMANS 2024 Annual General Meeting

[View Details →](#)

🕒 September 25, 9:45 AM - 10:30 AM 📍 Lakelands Hall

Networking Break/Viewing of Exhibits

[View Details →](#)

🕒 September 25, 10:30 AM - 10:45 AM 📍 Conference Lobby

D1: Wellness World Café

[View Details →](#)

🕒 September 25, 10:45 AM - 12:00 PM 📍 Lakelands Hall

D2: Fostering Vibrant Communities

[View Details →](#)

🕒 September 25, 10:45 AM - 12:00 PM 📍 Annapolis Room

Speakers



April Howe
CEO, Crayon Strategies

D3: Transforming for Tomorrow

[View Details →](#)

🕒 September 25, 10:45 AM - 12:00 PM 📍 Acadia Room

Exhibitor Luncheon

[View Details →](#)

🕒 September 25, 12:00 PM - 1:00 PM

Provincial Update #2: Update from Department of Municipal Affairs and Housing

[View Details →](#)

🕒 September 25, 1:15 PM - 1:45 PM 📍 Lakelands Hall

Chair-Based Movement with Barb Shaw

[View Details →](#)

🕒 September 25, 1:45 PM - 2:15 PM 📍 Lakelands Hall

Cyber Security – Fireside Chat

[View Details →](#)

🕒 September 25, 2:15 PM – 3:00 PM 📍 Lakelands Hall

Speakers



Clay Bates

Executive Director of Digital Practices and Technology with the Department of Cyber Security and Digital Solutions, Province of Nova Scotia



Jill Casey

Executive Director Data Management with the Department of Cyber Security and Digital Solutions, Province of Nova Scotia



Kevin Martin

Executive Director Cyber Security and Enterprise Risk with the Department of Cyber Security and Digital Solutions (CSDS), Province of Nova Scotia

Networking Break/Viewing of Exhibits

[View Details →](#)

🕒 September 25, 3:00 PM – 3:15 PM 📍 Conference Lobby

Concentrated Networking Sessions (Attend 1 of 3)

[View Details →](#)

🕒 September 25, 3:15 PM – 4:30 PM 📍 Annapolis Room

President's Reception

[View Details →](#)

🕒 September 25, 6:00 PM – 6:30 PM 📍 Conference Lobby

President's Banquet

[View Details →](#)

🕒 September 25, 6:30 PM – 8:30 PM 📍 Lakelands Hall

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rtoole@amans.ca

[in](#)

Event Schedule

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TUESDAY

Sep 24

WEDNESDAY

Sep 25

THURSDAY

Sep 26

🔍 Search by session title

Breakfast for Conference Delegates

[View Details →](#)

🕒 September 26, 7:00 AM - 10:00 AM

Morning Networking and Early Bird Draws

[View Details →](#)

🕒 September 26, 8:45 AM - 9:00 AM 📍 Conference Lobby

Provincial Update #3: Human Rights Remedy

[View Details →](#)

🕒 September 26, 9:00 AM - 9:30 AM 📍 Lakelands Hall

Speakers



Maria Medioli

Executive Director, Disability Support Program, Department of Community Services

EAP Orientation for Managers

[View Details →](#)

🕒 September 26, 9:30 AM - 10:15 AM 📍 Lakelands Hall

Speakers



Kerri Farrell

Customer Success Manager - Eastern Canada, Telus Health

Networking Break/Viewing of Exhibits

[View Details →](#)

🕒 September 26, 10:15 AM - 10:30 AM

📍 Conference Lobby

Keynote: Building Resilience in Business and Life

[View Details →](#)

🕒 September 26, 10:30 AM - 11:30 AM

📍 Lakelands Hall

Speakers



Mark Brand

Mark Brand Entrepreneur | Pioneering Chef | Founder, A Better Life Foundation

Closing Ceremonies

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CONTACT

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rtoole@amans.ca





THE MUNICIPALITY
OF THE COUNTY OF

LA MUNICIPALITÉ
DU COMTÉ DE

RICHMOND

NAME: Steve Marcellus

PERIOD COVERED: July 1, 2024 to July 31, 2024

| DATE: | PARTICULARS: | MILEAGE (KM): | OTHER EXPENSES: |
|-----------|--|---------------|-----------------|
| 12-Jul-24 | Emergency response/access concern - Janvrin's Island - Alex Porter 620 Little Passage Road | 74.6 | |
| 22-Jul-24 | EMO Storage Unit for sandbags for recreation dept. | 38.2 | |
| 29-Jul-24 | SRH - Emergency Evacuation site planning | 72.1 | |
| 31-Jul-24 | Canso Dispatch - New EMO radios | 95.8 | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Totals: 280.70 ✓ \$0.00

Rate: \$0.5838

Total Mileage (\$): \$163.87

Total Expenses Claimed: **\$163.87**

| | | | |
|-----------------|--------------------------|------------|--|
| ACCOUNT #: | 10-229-3030-229270 - EMO | CHEQUE #: | |
| SIGNATURE: | | AMOUNT: | |
| APPROVED: | | DATE PAID: | |
| DATE SUBMITTED: | | INITIAL: | |

HST 3

| | |
|---------------------------|--------------|
| Goods Rec'd. Date..... | Initial..... |
| Prices Checked..... | |
| Add. & Ext. Checked..... | |
| Approval for Payment..... | |
| Discount Date..... | |
| Paid by Cheque No..... | |
| Distributor Acc. No..... | |

10-229-3030-229270

August 5th, 2024

EMO - In County travel report for July:

July 12th, 2024,

- Emergency response/access concern – Janvrin’s Island – Alex Porter @ 620 Little Passage Road – 74.6 kms.

July 22nd, 2024,

- EMO Storage unit for sandbags – Recreation Dept. needs – 38.2 kms.

July 29th, 2024,

- SRH – Site planning for Emergency evacuations (more discussions to come) – 72.1 kms.

July 31st, 2024,

- Canso Dispatch – new EMO radios – 95.8 kms.

Steve Marcellus - ESC

Municipality of Richmond County



THE MUNICIPALITY
OF THE COUNTY OF

LA MUNICIPALITÉ
DU COMTÉ DE

RICHMOND

NAME: Steve Marcellus

PERIOD COVERED: August 1, 2024 to August 31, 2024

| DATE: | PARTICULARS: | MILEAGE (KM) | OTHER EXPENSES: |
|-----------|----------------------------------|--------------|-----------------|
| 06-Aug-24 | Meeting with L'Ardoise VFD Chief | 106.1 | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Totals: 106.10 \$0.00

Rate: \$0.5838

Total Mileage (\$): \$61.94

Total Expenses Claimed: **\$61.94**

| | | | |
|-----------------|------------------------------------|------------|--|
| ACCOUNT #: | 10-229-3020-229230 - Fire Services | CHEQUE #: | |
| SIGNATURE: | | AMOUNT: | |
| APPROVED: | | DATE PAID: | |
| DATE SUBMITTED: | 4 SEPT 2024 | INITIAL: | |

Goods Rec'd. Date.....Initial.....
Prices Checked.....
Add. & Ext. Checked.....
Approval for Payment.....
Discount Date.....
Paid by Cheque No.....
Distribution Acc. No.....

10-229-3020-229230

11853

August 4th, 2024

Fire - In County travel report for August:

August 6th, 2024

- Meeting with L'Ardoise VFD Chief regarding fire status and changes – 106.1 kms

Steve Marcellus - ESC

Municipality of Richmond County



THE MUNICIPALITY
OF THE COUNTY OF

LA MUNICIPALITÉ
DU COMTÉ DE

RICHMOND

NAME: Steve Marcellus

PERIOD COVERED: August 1, 2024 to August 31, 2024

| DATE: | PARTICULARS: | MILEAGE (KM) | OTHER EXPENSES: |
|-----------|---|--------------|-----------------|
| 02-Aug-24 | EMO/Recreation unit - mold issue - Shannon | 38.2 | |
| 12-Aug-24 | Meeting at Port Hawkesbury VFD - NS Guard session and satellite phone swap with Andrew Mitton, discussion with Curtis Doucette Port Hawkesbury EMO regarding a truck pull in Richmond | 89.7 | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Totals: 127.90 ✓ \$0.00

Rate: \$0.5838

Total Mileage (\$): \$74.67

Total Expenses Claimed: **\$74.67**

| | | | |
|-----------------|--------------------------|------------|--|
| ACCOUNT #: | 10-229-3030-229270 - EMO | CHEQUE #: | |
| SIGNATURE: | | AMOUNT: | |
| APPROVED: | | DATE PAID: | |
| DATE SUBMITTED: | 4 SEPT 2024 | INITIAL: | |

MSFS

| | |
|----------------------------|--------------------|
| Goods Rec'd. Date..... | Initial..... |
| Prices Checked..... | 9 |
| Add. & Ext. Checked..... | 6 |
| Approval for Payment..... | 6 |
| Discount Date..... | |
| Paid by Cheque No..... | 10-229-3030-229270 |
| Distribution Acct. No..... | |

September 4, 2024

EMO - In County travel report for August:

August 2nd, 2024,

- EMO/Recreation unit to assist the students with a mold issue in the recreation side for Shannon – 38.2 kms.

August 12th, 2024,

- NS Guard information meeting at the Port Hawkesbury VFD, NSEMO satellite phone exchange with Andrew Mitton and Discussion with Port Hawkesbury EMO Curtis Doucette regarding a truck pull event happening in the shared area of the two counties – 89.7 kms.

Steve Marcellus - ESC

Municipality of Richmond County



THE MUNICIPALITY
OF THE COUNTY OF

LA MUNICIPALITÉ
DU COMTÉ DE

RICHMOND

NAME: Steve Marcellus

PERIOD COVERED: September 1, 2024 to September 30, 2024

| DATE: | PARTICULARS: | MILEAGE (KM): | OTHER EXPENSES: |
|-----------|---|---------------|-----------------|
| 04-Sep-24 | Port Hawkesbury Canadian Tire to pick up EMO ECC Supply order. | 86.7 | |
| | EMO storage Unit to build and operate new circulation fan for moisture issues | 38.2 | |
| 09-Sep-24 | STAC AGM at St. Louis Parish Hall | 43.5 | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Totals: 168.40 ✓ \$0.00

Rate: \$0.5838

Total Mileage (\$): \$98.31

Total Expenses Claimed: **\$98.31**

| | | | |
|-----------------|--------------------------|------------|--|
| ACCOUNT #: | 10-229-3030-229270 - EMO | CHEQUE #: | |
| SIGNATURE: | | AMOUNT: | |
| APPROVED: | | DATE PAID: | |
| DATE SUBMITTED: | 02 Oct 2024 | INITIAL: | |

MS

| | |
|----------------------------|--------------------|
| Goods Rec'd. Date..... | Initial..... |
| Prices Checked..... | |
| Add. & Ext. Checked..... | |
| Approval for Payment..... | |
| Discount Date..... | |
| Paid by Cheque No..... | |
| Distribution Acct. No..... | 10-229-2030-229270 |

October 1st, 2024

EMO - In County travel report for September:

September 4th, 2024,

- Port Hawkesbury Canadian Tire to pick up EMO ECC Supply order – 86.7 kms
- EMO storage unit to build and operate new circulation fan for mold issue – 38.2 kms.

September 9th, 2024,

- STAC AGM at St. Louis Parish Hall – 43.5 kms.

Steve Marcellus - ESC

Municipality of Richmond County



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | | Rate <u>\$0.5838</u> |
|--------------------------|--------------------------------------|------------|----------------------|
| Name of Claimant: | Tyler Molloy | | |
| Destination: | New Glasgow - Arena Operator Level 1 | | |
| Purpose of Travel: | Training Course | | |
| Departure Date/Time: | Aug. 19, 2024 | 4:00:00 PM | |
| Return Date/Time: | Aug. 21, 2024 | 5:00:00 PM | |
| Approval to Travel : | | | Date: |

| Description | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total | |
|--|----------|---------|----------|---------|--------|--------|-----------------|
| Total Mileage (# of Km): | 322.00 | 161.00 | 0.00 | 161.00 | 0.00 | 0.00 | 322.00 |
| Total Cost of Mileage: | \$187.98 | \$93.99 | \$0.00 | \$93.99 | \$0.00 | \$0.00 | \$187.98 |
| Accommodation/Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Meals: Breakfast | \$20 | \$0.00 | \$0.00 | \$0.00 | | | \$0.00 |
| Lunch | \$25 | \$0.00 | \$25.00 | \$25.00 | | | \$50.00 |
| Dinner | \$30 | \$30.00 | \$30.00 | \$0.00 | | | \$60.00 |
| Other Meals (Receipts Required) | | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | \$10.00 | \$10.00 | | | | | \$20.00 |
| Taxi/Parking/Tolls (Receipts Required) | | | | | | | \$0.00 |
| Total Amount Being Claimed | \$133.99 | \$65.00 | \$118.99 | \$0.00 | \$0.00 | | \$317.98 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial T.M. N/A _____

| | |
|----------------------------|-----------------|
| Goods Rec'd. Date..... | Initial..... |
| Prices Checked..... | 9 |
| Add. & Ext. Checked..... | 9 |
| Approval for Payment..... | 9 |
| Discount Date..... | |
| Paid by Cheque No..... | |
| Distribution Acct. No..... | 102904/50270560 |

All claims are to be submitted not later than 60 days after return.

Claimant Signature: [Signature]
 Date Submitted: Sept. 03, 2024
 Travel Approved by Supervisor: [Signature]
 GL Code: 102904/50270560



UPCOMING COURSES & SEMINARS

[NEW! Building Maintenance Level 1 Course \(https://www.rfans.com/training/new-building-maintenance-level-1-course/\)](https://www.rfans.com/training/new-building-maintenance-level-1-course/)

[Arena Level 1 & Ice Maintenance Combined Course](https://www.rfans.com/training/arena-level-1-ice-maintenance-combined-course/)

[\(https://www.rfans.com/training/arena-level-1-ice-maintenance-combined-course/\)](https://www.rfans.com/training/arena-level-1-ice-maintenance-combined-course/)

[Mid-Season Ice Maintenance Seminar \(https://www.rfans.com/training/mid-season-ice-maintenance-seminar/\)](https://www.rfans.com/training/mid-season-ice-maintenance-seminar/)

[Leadership Development Summit for Senior Management](https://www.rfans.com/training/leadership-development-summit-for-senior-management/)

[\(https://www.rfans.com/training/leadership-development-summit-for-senior-management/\)](https://www.rfans.com/training/leadership-development-summit-for-senior-management/)

[Second Class Refrigeration Arena Course \(https://www.rfans.com/training/second-class-refrigeration-arena-course-2/\)](https://www.rfans.com/training/second-class-refrigeration-arena-course-2/)

[Certified Pool Operators \(CPO\) Course \(https://www.rfans.com/training/certified-pool-operators-cpo-course/\)](https://www.rfans.com/training/certified-pool-operators-cpo-course/)

[Sports Turf Management and Maintenance Course \(https://www.rfans.com/training/sports-turf-management-and-maintenance-course/\)](https://www.rfans.com/training/sports-turf-management-and-maintenance-course/)

[Playground Inspector Certification Course \(https://www.rfans.com/training/playground-inspector-certification-course/\)](https://www.rfans.com/training/playground-inspector-certification-course/)

[Programs \(https://www.rfans.com/training/programs/\)](https://www.rfans.com/training/programs/)

[Doug Moore Scholarship \(https://www.rfans.com/training/doug-moore-scholarship/\)](https://www.rfans.com/training/doug-moore-scholarship/)

Recreation Facility Asset Management (RFAM) Software

(<https://www.rfans.com/training/recreation-facility-asset-management-rfam-software/>)

Arena Level 1 & Ice Maintenance Combined Course

This course is offered in partnership with the Alberta Association of Recreation Facility Personnel (<https://www.aarfp.com>) (AARFP). Arena Level 1, combined with the Ice Maintenance course, is ideal for the frontline, grassroots arena operator looking to upgrade their skills in ice facility operations.

ARENA LEVEL 1 & ICE MAINTENANCE BROCHURE ([HTTPS://WWW.RFANS.COM/WP-CONTENT/UPLOADS/2023/03/ARENA-LEVEL-1-BROCHURE-1.PDF](https://www.rfans.com/wp-content/uploads/2023/03/arena-level-1-brochure-1.pdf))

The combination of these two courses will have participants participate in both classroom instruction and practical sessions and do a full two-day install, including making ice, marking lines, painting, logos and maintenance of artificial ice surfaces.

Course Details:

Date: August 20-21, 2024

Location: Pictou County Wellness Centre

Cost:

Members: \$600.00+HST

Non-Members: \$700.00+HST

Accommodations:

Holiday Inn Express, Stellarton

(https://www.ihg.com/holidayinnexpress/hotels/us/en/stellarton/ytrst/hoteldetail?cm_mmc=GoogleMaps--EX--CA--YTRST)

902-752-1020

Dates: August 19 and 20, 2024

Rate: \$209.00+tax (includes a hot breakfast)

Deadline to book: July 19, 2024

Reference Code: RFANS

Topics:

1. Introduction to basic refrigeration theory
2. Changing the blade and levelling
3. Preventative maintenance on the ice resurfacer
4. Safety concerns
5. Proper shaving and flooding techniques
6. Proper use of an edger and hand edging

7. Line and board repairs
8. Changing glass
9. Janitorial concerns

Are you looking for customized training? RFANS can provide mobile training upon request. Contact Jennie at rfans@sportnovascotia.ca (<mailto:rfans@sportnovascotia.ca>) for more information.



OPTIONS TO REGISTER:

1. Register online (<https://form.jotform.com/233404094498057>).
2. Complete and email or mail the registration form (<https://www.rfans.com/wp-content/uploads/2023/03/Arena-Level-1-application-1.pdf>).
3. Call 902-870-7634 or 902-425-5450 ext 330

Return registration form to:

5516 Spring Garden Road, 4th Floor
Halifax, NS B3J 1G6
rfans@sportnovascotia.ca
902-425-5606

Pictou County Wellness Centre

2-2756 Westville Rd, Westville Road,
NS B2H 5C6

Directions

4.3 296 reviews

View larger map

Westville Rd

Westville Centre
Transit Station

104

Trans-Canada

Pictou County
Wellness Centre

MacGregor Ave

Holiday Inn
Stellat

Lawrence Blv

Subway

MacGregor Ave

Google

Map data ©2024 Google

[PRIVACY STATEMENT \(HTTPS://WWW.RFANS.COM/PRIVACY-STATEMENT/\)](https://www.rfans.com/privacy-statement/)

[TERMS OF USE \(HTTPS://WWW.RFANS.COM/TERMS-OF-USE/\)](https://www.rfans.com/terms-of-use/)

[BOARD MEMBER PORTAL \(HTTPS://WWW.RFANS.COM/BOARD-MEMBER-PORTAL/\)](https://www.rfans.com/board-member-portal/)

[FACILITY SEARCH \(HTTPS://WWW.RFANS.COM/RESOURCE-CENTRE/FACILITIES/\)](https://www.rfans.com/resource-centre/facilities/)

[WWW.RFANS.COM \(HTTPS://WWW.RFANS.COM\)](https://www.rfans.com)

Arena Level 1 & Ice Maintenance Course - Pictou

Shannon Mury to: Tyler Molloy

2024-04-02 09:14 AM

Cc
: Ronalda Boudreau

Good morning Tyler,

I registered you for the above mentioned course taking place in Pictou August 20-21.

Below are details of the program that can also be found on RFANS website. We will arrange accommodations as well once more details become available to us.

Arena Level 1 & Ice Maintenance Combined Course

This course is offered in partnership with the Alberta Association of Recreation Facility Personnel (AARFP). Arena Level 1, combined with the Ice Maintenance course, is ideal for the frontline, grassroots arena operator looking to upgrade their skills in ice facility operations.

ARENA LEVEL 1 & ICE MAINTENANCE BROCHURE

The combination of these two courses will have participants participate in both classroom instruction and practical sessions and do a full two-day install, including making ice, marking lines, painting, logos and maintenance of artificial ice surfaces.

Course Details:

Date: August 20-21, 2024

Location: Pictou County Wellness Centre

Cost:

Members: \$600.00+HST

Non-Members: \$700.00+HST

Topics:

1. Introduction to basic refrigeration theory
2. Changing the blade and levelling
3. Preventative maintenance on the ice resurfacer
4. Safety concerns
5. Proper shaving and flooding techniques
6. Proper use of an edger and hand edging
7. Line and board repairs
8. Changing glass
9. Janitorial concerns

Thanks,

Shannon



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMITÉ DE RICHMOND

Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | Rate \$0.5838 |
|--------------------------|---|---------------|
| Name of Claimant: | Shannon Mury | |
| Destination: | 15 Lakelands Blvd, Beechville, NS B3S 1G4 | |
| Purpose of Travel: | AMANS Fall Conference | |
| Departure Date/Time: | 23-Sep-24 | 11:30am |
| Return Date/Time: | 26-Sep-24 | 4:45pm |
| Approval to Travel : | Date: | |

| Description | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total |
|---|-----------------|----------------|----------------|-----------------|---------------|-----------------|
| Total Mileage (# of Km): | 317.00 | 0.00 | 0.00 | 313.00 | 0.00 | 630.00 |
| Total Cost of Mileage: | \$185.06 | \$0.00 | \$0.00 | \$182.73 | \$0.00 | \$367.79 |
| Accommodation/Hotel Name | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>(Indicate if Direct Bill or Provide Receipt)</i> | | | | | | |
| Meals: Breakfast | \$20 | | | | | \$0.00 |
| Lunch | \$25 | \$25.00 | | \$25.00 | | \$50.00 |
| Dinner | \$30 | \$30.00 | | | | \$30.00 |
| Other Meals (Receipts Required) | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | \$10.00 | \$10.00 | \$10.00 | | | \$30.00 |
| Taxi/Parking/Tolls (Receipts Required) | | | | | | \$0.00 |
| Total Amount Being Claimed | \$250.06 | \$10.00 | \$10.00 | \$207.73 | \$0.00 | \$477.79 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial SM N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: [Signature]

Date Submitted: Sept 27, 2024

Travel Approved by Supervisor: [Signature]

GL Code: 10-270-4120-270130

| | |
|-----------------------------|-------------------|
| Goods Rec'd. Date..... | Initial..... |
| Prices Checked..... | g |
| Add. & Ext. Checked..... | g |
| Approval for Payment..... | g |
| Discount Date..... | |
| Raid by Cheque No..... | |
| Distribution: Rec't No..... | 10270 4120 270130 |



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | Rate <u>\$0.5838</u> |
|--------------------------|---|-------------------------|
| Name of Claimant: | Shannon Mury | |
| Destination: | 15 Lakelands Blvd, Beechville, NS B3S 1G4 | |
| Purpose of Travel: | AMANS Fall Conference | |
| Departure Date/Time: | | |
| Return Date/Time: | | |
| Approval to Travel : | | Date: September 3, 2024 |

| Description | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total |
|--|---------------|---------------|---------------|---------------|---------------|---------------|
| Total Mileage (# of Km): | 0.00 | | 0.00 | 0.00 | | 0.00 |
| Total Cost of Mileage: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Accommodation/Hotel Name: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>(Indicate if <u>Direct Bill</u> or Provide Receipt)</i> | | | | | | |
| Meals: Breakfast | \$20 | | | | | \$0.00 |
| Lunch | \$25 | | | | | \$0.00 |
| Dinner | \$30 | | | | | \$0.00 |
| Other Meals (Receipts Required) | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | | | | | | \$0.00 |
| Taxi/Parking/Tolls (Receipts Required) | | | | | | \$0.00 |
| Total Amount Being Claimed | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial _____ N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: _____

Date Submitted: _____

Travel Approved by Supervisor: _____

GL Code: _____

Event Schedule

MONDAY

Sep 23

TUESDAY

Sep 24

WEDNESDAY

Sep 25

THURSDAY

Sep 26

Q Search by session title

The Working Mind Workplace Mental Health Training – Managers and People Leaders

[View Details →](#)

🕒 September 23, 9:30 AM – 4:00 PM 📍 Acadia Room

Speakers



Melanie Bower

Municipal Wellness Program Coordinator, Association of Municipal Administrators, Nova Scotia

Leadership and Problem Solving Workshop

[View Details →](#)

🕒 September 23, 9:30 AM – 4:00 PM 📍 Citadel Room

Speakers



Chris McNeill

Chief Administrative Officer, Municipality of the County of Annapolis

Enhance Your Procurement Skills Workshop

[View Details →](#)

🕒 September 23, 9:30 AM – 4:00 PM 📍 Annapolis Room

Speakers



Janice Kennedy

Project Director, Practice Excellence, National Colliers Project Leaders



Stephen-Robert Terry

Strategic Portfolio and Policy Consultant, Halifax Regional Municipality

Municipal Finance Officers (MFO) Session: PSAB's New Conceptual Framework and PS 1202 Financial Statement Presentation

[View Details →](#)

🕒 September 23, 12:00 PM – 3:00 PM 📍 Lakelands Hall

Speakers



Sarah Ban

Partner, Deloitte's Public Sector Practice, Audit & Assurance Practice

Chief Administrator Officer's (CAO) Forum

[View Details →](#)

🕒 September 23, 4:30 PM – 6:30 PM 📍 Annapolis Room

Opening Reception

[View Details →](#)

🕒 September 23, 7:00 PM – 10:00 PM 📍 Lakelands Hall

Speakers



Alan Arsenault

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CONTACT

902-240-1857

rtoole@amans.ca

[in](#)

Event Schedule

MONDAY

Sep 23

TUESDAY

Sep 24

WEDNESDAY

Sep 25

THURSDAY

Sep 26

🔍 Search by session title

Breakfast for Conference Delegates

[View Details →](#)

🕒 September 24, 7:00 AM - 10:00 AM

Morning Networking and Early Bird Draws

[View Details →](#)

🕒 September 24, 8:15 AM - 8:30 AM 📍 Conference Lobby

Welcome to the Conference

[View Details →](#)

🕒 September 24, 8:30 AM - 8:45 AM 📍 Lakelands Hall

Keynote: Cultivating Spaces of Belonging

[View Details →](#)

🕒 September 24, 8:45 AM - 9:45 AM 📍 Lakelands Hall

Speakers



Bradley Daye

Co-founder and CEO of Placemaking 4G

A1: Equity-Based Community Decision Making

[View Details →](#)

🕒 September 24, 9:45 AM - 10:45 AM 📍 Lakelands Hall

Speakers



Lisa Pomfrey-Talbot

Health Board Coordinator - Lunenburg County, Nova Scotia Health



Louise Hanavan

Western Zone Public Engagement Consultant, Nova Scotia Health

A2: Circular Economy – Social Value and Procurement

[View Details →](#)

🕒 September 24, 9:45 AM - 10:45 AM 📍 Annapolis Room

Speakers



Tim Vassallo

Director, Programming & Partnerships, LakeCity Works

A3: What does the economic outlook look like for Canada?

[View Details →](#)

🕒 September 24, 9:45 AM - 10:45 AM 📍 Acadia Room

Speakers



Andrew Grantham

Executive Director & Senior Economist, CIBC Capital Markets

Networking Break/Viewing of Exhibits

[View Details →](#)

🕒 September 24, 10:45 AM - 11:00 AM 📍 Conference Lobby

Provincial Update #1 Update from the Emergency Management Office

[View Details →](#)

🕒 September 24, 11:00 AM - 11:30 AM 📍 Lakelands Hall

Crafting an Effective Incident Response Plan for Disasters

[View Details →](#)

🕒 September 24, 11:30 AM - 12:15 PM

📍 Lakelands Hall

Speakers



Angela Henhoeffler

Manager, Lunenburg County Regional Emergency Management Organization (REMO)



Dwayne Hunt

Emergency Management Coordinator, Municipality of the District of Barrington



Shawn Andrews

Deputy Chief Administrative Officer, Municipality of the District of Guysborough

Lunch - Opening Ceremonies

[View Details →](#)

🕒 September 24, 12:15 PM - 1:15 PM

B1: Addressing Housing and Homelessness: Rural and Urban Perspectives

[View Details →](#)

🕒 September 24, 1:15 PM - 2:15 PM

📍 Lakelands Hall

Speakers



Alisha Christie

Strategic Initiative Coordinator, Town of Kentville



Carla Connolly

Senior Planner, Town of Truro

B2: Adapting to a changing climate

[View Details →](#)

🕒 September 24, 1:15 PM - 2:15 PM

📍 Acadia Room

Speakers



Shannon Miedema

Director, Environment & Climate Change, Halifax Regional Municipality

B3: Supporting Municipalities as they Navigate Stakeholder Outrage and Abuse

[View Details →](#)

🕒 September 24, 1:15 PM - 2:15 PM

📍 Annapolis Room

Speakers



Trevor Floyd

Partner, Iris Communications



Tyler Cameron

Director of Government Relations, Iris Communications

Networking Break/Viewing of Exhibits

[View Details →](#)

🕒 September 24, 2:15 PM - 2:30 PM 📍 Conference Lobby

C1: Municipal Government & Generative AI: Opportunities & Challenges

[View Details →](#)

🕒 September 24, 2:30 PM - 3:30 PM 📍 Lakelands Hall

Speakers



Colin Conrad

Associate Professor; Co-Director, College of Digital Transformation, Dalhousie University



Jeffrey Roy

Professor, Faculty of Management, Dalhousie University

C2: Election Support and Guidance Session

[View Details →](#)

🕒 September 24, 2:30 PM - 3:30 PM 📍 Acadia Room

C3: Crisis Communication and Public Relations

[View Details →](#)

🕒 September 24, 2:30 PM - 3:30 PM 📍 Annapolis Room

Speakers



Breton Murphy

Managing Director - Corporate Communications, Halifax Regional Municipality

Unwind with a Somatic Movement Class!

[View Details →](#)

🕒 September 24, 4:00 PM - 4:45 PM 📍 Annapolis Room

Speakers



Barb Shaw

Manager of Communications and Strategic Initiatives, Town of Wolfville

Glow-in-the-Dark Mini Golf at Putting Edge

[View Details →](#)

🕒 September 24, 4:00 PM - 5:30 PM

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rtoole@amans.ca

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Powered by PheedLoop

🕒 September 24, 7:30 PM - 9:00 PM

📍 Lakelands Hall

Event Schedule

MONDAY

Sep 23

TUESDAY

Sep 24

WEDNESDAY

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THURSDAY

Sep 26

Q Search by session title

Breakfast for Conference Delegates

[View Details →](#)

🕒 September 25, 7:00 AM - 10:00 AM

Morning Networking and Early Bird Draws

[View Details →](#)

🕒 September 25, 8:30 AM - 8:45 AM 📍 Conference Lobby

Equity and Anti-Racism Plans – From Concepts to Completion

[View Details →](#)

🕒 September 25, 8:45 AM - 9:30 AM 📍 Lakelands Hall

Speakers



Luke Power

Director, Community Engagement and Evaluation, Office of Equity and Anti-Racism



Sonia Ikheola

Senior Engagement Strategist, Office of Equity and Anti-Racism



Tammy Feltmate

Director of Sustainable Communities, Municipality of the County of Antigonish

AMANS 2024 Annual General Meeting

[View Details →](#)

🕒 September 25, 9:45 AM - 10:30 AM 📍 Lakelands Hall

Networking Break/Viewing of Exhibits

[View Details →](#)

🕒 September 25, 10:30 AM - 10:45 AM 📍 Conference Lobby

D1: Wellness World Café

[View Details →](#)

🕒 September 25, 10:45 AM - 12:00 PM 📍 Lakelands Hall

D2: Fostering Vibrant Communities

[View Details →](#)

🕒 September 25, 10:45 AM - 12:00 PM 📍 Annapolis Room

Speakers



April Howe
CEO, Crayon Strategies

D3: Transforming for Tomorrow

[View Details →](#)

🕒 September 25, 10:45 AM - 12:00 PM 📍 Acadia Room

Exhibitor Luncheon

[View Details →](#)

🕒 September 25, 12:00 PM - 1:00 PM

Provincial Update #2: Update from Department of Municipal Affairs and Housing

[View Details →](#)

🕒 September 25, 1:15 PM - 1:45 PM 📍 Lakelands Hall

Chair-Based Movement with Barb Shaw

[View Details →](#)

🕒 September 25, 1:45 PM - 2:15 PM 📍 Lakelands Hall

Cyber Security – Fireside Chat

[View Details →](#)

🕒 September 25, 2:15 PM – 3:00 PM 📍 Lakelands Hall

Speakers



Clay Bates

Executive Director of Digital Practices and Technology with the Department of Cyber Security and Digital Solutions, Province of Nova Scotia



Jill Casey

Executive Director Data Management with the Department of Cyber Security and Digital Solutions, Province of Nova Scotia



Kevin Martin

Executive Director Cyber Security and Enterprise Risk with the Department of Cyber Security and Digital Solutions (CSDS), Province of Nova Scotia

Networking Break/Viewing of Exhibits

[View Details →](#)

🕒 September 25, 3:00 PM – 3:15 PM 📍 Conference Lobby

Concentrated Networking Sessions (Attend 1 of 3)

[View Details →](#)

🕒 September 25, 3:15 PM – 4:30 PM 📍 Annapolis Room

President's Reception

[View Details →](#)

🕒 September 25, 6:00 PM – 6:30 PM 📍 Conference Lobby

President's Banquet

[View Details →](#)

🕒 September 25, 6:30 PM – 8:30 PM 📍 Lakelands Hall

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rtoole@amans.ca

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Event Schedule

MONDAY

Sep 23

TUESDAY

Sep 24

WEDNESDAY

Sep 25

THURSDAY

Sep 26

🔍 Search by session title

Breakfast for Conference Delegates

[View Details →](#)

🕒 September 26, 7:00 AM - 10:00 AM

Morning Networking and Early Bird Draws

[View Details →](#)

🕒 September 26, 8:45 AM - 9:00 AM 📍 Conference Lobby

Provincial Update #3: Human Rights Remedy

[View Details →](#)

🕒 September 26, 9:00 AM - 9:30 AM 📍 Lakelands Hall

Speakers



Maria Mediol

Executive Director, Disability Support Program, Department of Community Services

EAP Orientation for Managers

[View Details →](#)

🕒 September 26, 9:30 AM - 10:15 AM 📍 Lakelands Hall

Speakers



Kerrí Farrell

Customer Success Manager - Eastern Canada, Telus Health

Networking Break/Viewing of Exhibits

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🕒 September 26, 10:15 AM - 10:30 AM 📍 Conference Lobby

Keynote: Building Resilience in Business and Life

[View Details →](#)

🕒 September 26, 10:30 AM - 11:30 AM 📍 Lakelands Hall

Speakers



Mark Brand

Mark Brand Entrepreneur | Pioneering Chef | Founder, A Better Life Foundation

Closing Ceremonies

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rtoole@amans.ca

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THE MUNICIPALITY OF THE COUNTY OF RICHMOND LA MUNICIPALITÉ DU COMITÉ DE RICHMOND

Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | Rate \$0.5838 |
|--|--------------------|---|
| Name of Claimant: | Brent Sampson | |
| Destination: | Holiday Inn Sydney | |
| Purpose of Travel: | NSAPG Conference | |
| Departure Date/Time: | 16:30:00 | Wednesday September 11 th , 2024 |
| Return Date/Time: | 13:00:00 | Friday September 13 th , 2024 |
| Approval attached August 20 th , 2024 | | |

| Description | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total | |
|---|--------------------|---------|---------|---------|--------|--------|----------|
| Total Mileage (# of Km): | 198.00 | 99.00 | 0.00 | 99.00 | 0.00 | 0.00 | 198.00 |
| Total Cost of Mileage: | \$115.59 | \$57.80 | \$0.00 | \$57.80 | \$0.00 | \$0.00 | \$115.59 |
| Accommodation/Hotel Name | Holiday Inn Sydney | | | | | | \$0.00 |
| <i>(Indicate if Direct Bill or Provide Receipt)</i> | | | | | | | |
| Meals: Breakfast | \$20 | | | | | | \$0.00 |
| Lunch | \$25 | | \$25.00 | | | | \$25.00 |
| Dinner | \$30 | \$30.00 | | | | | \$30.00 |
| Other Meals (Receipts Required) | | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | \$10.00 | \$10.00 | | | | | \$20.00 |
| Taxi/Parking/Tolls (Receipts Required) | | | | | | | \$0.00 |
| Total Amount Being Claimed | \$97.80 | \$10.00 | \$82.80 | \$0.00 | \$0.00 | | \$190.59 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: initial BS N/A _____

1153

| | |
|----------------------------|-------------------|
| Goods Rec'd. Date..... | Initial..... |
| Prices Checked..... | |
| Add. & Ext. Checked..... | |
| Approval for Payment..... | |
| Discount Date..... | |
| Paid by Cheque No..... | |
| Distribution Acct. No..... | 10310 2110 210130 |

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Brent Sampson BS

Date Submitted: September 17th, 2024

Travel Approved by Supervisor: [Signature]

GL Code: _____

| | | |
|--|--|----------------------|
| <i>Brent Sampson</i> Steve Marcellus | Folio No. : 254510 | Room No. : 502 |
| 2357 Nova Scotia 206 | A/R Number : | Ref.No: |
| Arichat NS B0E 1A0 | Group Code : COP | Arrival : 09-11-24 |
| Canada | Company : NS Chiefs of Police Conference | Departure : 09-13-24 |
| | Membership No. : PC 185492503 | Conf. No. : 82772283 |
| | Invoice No. : | Rate Code : |
| | | Page No. : 1 of 1 |

| Date | Description | Charges | Credits |
|----------|------------------------|---------|---------|
| 09-11-24 | *Room Charge | 186.00 | |
| 09-11-24 | HST Tax - Room | 27.90 | |
| 09-11-24 | CBRM Marketing Levy | 5.58 | |
| 09-11-24 | HST - Marketing Levy | 0.84 | |
| 09-12-24 | *Room Charge | 186.00 | |
| 09-12-24 | HST Tax - Room | 27.90 | |
| 09-12-24 | CBRM Marketing Levy | 5.58 | |
| 09-12-24 | HST - Marketing Levy | 0.84 | |
| 09-13-24 | Visa XXXXXXXXXXXXX4349 | | 440.64 |

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.

| | | |
|--------------|---------------|---------------|
| Total | 440.64 | 440.64 |
|--------------|---------------|---------------|

| | | |
|----------------|-------------|--|
| Balance | 0.00 | |
|----------------|-------------|--|

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Sydney-Waterfront
o/a Sydney Oceanfront Hotel LP.
300 Esplanade Sydney, NS B1P 1A7
Telephone: (902) 562-7500 Fax: (902) 562-3023
GST Registration No. 804895969RT0001

Brent Sampson

From: Amanda Mombourquette
Sent: August 20, 2024 6:20 PM
To: Brent Sampson; Shelley David
Cc: Troy MacCulloch
Subject: Re: 2024 Conference - NS Chiefs of Police & NS Association of Police Governance

Hi Brent.

Approved for travel on my end!

Amanda

Get [Outlook for iOS](#)

From: Brent Sampson <Brent.Sampson@richmondcounty.ca>
Sent: Wednesday, August 7, 2024 6:43:41 PM
To: Shelley David <Clerk@richmondcounty.ca>
Cc: Troy MacCulloch <CAO@richmondcounty.ca>; Amanda Mombourquette <Amanda.Mombourquette@richmondcounty.ca>
Subject: RE: 2024 Conference - NS Chiefs of Police & NS Association of Police Governance

Hi Shelley

I'd be interested in attending the conference. I've copied Troy and Amanda to seek approval to attend. I won't be attending the golf but I will let you know on the rest of the registration in the next couple of days if that's okay. At this point if it's possible to get a room booked that would be great thanks.

Brent Sampson

From: Shelley David <Clerk@richmondcounty.ca>
Sent: Wednesday, August 7, 2024 8:46 AM
To: Brent Sampson <Brent.Sampson@richmondcounty.ca>; Shawn Samson <Shawn.Samson@richmondcounty.ca>; Robert Phillips <rcphillips10@hotmail.com>; doug.eva@seaside.ns.ca; Troy MacCulloch <CAO@richmondcounty.ca>
Subject: FW: 2024 Conference - NS Chiefs of Police & NS Association of Police Governance

Good morning,

Please see the attached information for the upcoming conference.

Thank you,

Shelley

WEDNESDAY SEPTEMBER 11TH

10:30 AM **Golf Tournament**
The Lakes Golf Course
*Transportation provided

8:30 AM

Welcome
Mayor Amanda MacDougall-Merrill, CBRM
Chief Robert Walsh, CBRPS & NSCPA
Councilor Eldon MacDonald – NSAPG

8:45 AM

Honourable Barbara Adams
NS Minister of Justice & Attorney General
NS Police Review, Audit & Standards, Programs & Initiatives
NS DOJ, Public Safety & Security

6:00 - 9:00 PM

Hospitality Reception & Registration
Royal Yacht Club Room
Joan Harriss Cruise Pavilion
90 Esplanade
(3 blocks from Holiday Inn)
Sponsored by: CBRM & Port of Sydney

9:45 AM

Collision Reporting Centres
Accident Support Services Intl.

10:15 AM

Nutrition Break / Trade Show
Sponsored by: NS DOJ

10:45 AM

Supporting Member Wellness
Deputy Commissioner Kari Dart, OPP

THURSDAY SEPTEMBER 12TH

7:00 AM **Registration Opens**
Mariner Ballroom

12:15 PM

Lunch / Trade Show
Sponsored by: Axon

7:30 AM **Breakfast**
Mariner Ballroom (C)
Sponsored by: Accident Support Services Intl.

1:15 PM

Models of Policing:
Transforming Service Delivery
Challenges & Successes
BC Regionalization
Honourable Vern White
Tiered Policing, Surete du Quebec
Chief Insp. Pierre Mathieu Viviers

8:00 AM - 5:00 PM

Trade Show
Cabot Room

2:45 PM

Nutrition Break / Trade Show
Sponsored by: NS DOJ

8:30 AM - 4:45 PM

Plenary Sessions
Mariner Ballroom (A&B)

Transition to Surrey Police Service
Chief Constable Norm Lipinski

11:00 AM

NSCPA & NSAA Business Meet

Transition to Grande Prairie Police Service
Chief Dwayne Lakusta

GALA DINNER

6:00 PM Reception
7:00 PM Dinner
Sponsored by: Nic...

Guest Speaker: Honourable A

FRIDAY SEPTEMBER 13TH

8:00 AM **Breakfast**
Mariner Ballroom
Sponsored by: Tr...

9:00-11:00 AM

Plenary Session
Mariner Ballroom

9:00 AM

Women in Law
Supt. Carolyn N

9:15 AM

Recruitment: A
Dir: Jeff Minton

9:30 AM

Crisis Intervent
Kevin Fraser, Nc
Crisis Response

10:00 AM

Records Manag
Cody Christians

10:45 AM

Nutrition Break
Sponsored by: NS...



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

BY-LAW / POLICY COMMITTEE MEETING

Monday, June 18th, 2024, 6:00 p.m.
Council Chambers

AGENDA

1. Call to Order
2. Approval of Agenda
3. Review of Minutes
 - a) June 10th, 2024
4. By-Law / Policy, Re:
 - a) Capital Improvement and Development Policy, 5th Draft
 - b) Low Income Tax Exemption Policy, 2nd Draft
 - c) Purchasing and Tendering Policy, amended, 1st Draft
 - d) Flag Policy, amended, 1st Draft
 - e) Delegation to appear before Committee of the Whole Policy, amended, 1st Draft
 - f) Street Light Policy, Review
5. Discussion
 - a) Waste Receptacles at food establishments
 - b) Roaming Farm Animals
 - c) Road Trails Designation
 - d) Cellphone Use
6. Review of the By-Law/Policy Priority List
7. Recommendations to Council (if required)
8. Adjournment



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Planning Advisory / Heritage Committee Meeting

Tuesday, July 16th, 2024, 6:30 p.m.

Council Chambers

AGENDA

1. Call to order
2. Items Added / Approval of the Agenda
3. Review of Minutes re:
 - a) April 16th, 2024
4. Staff Reports
 - a) Variance Notification Procedures – amending pages
 - b) Richmond County Subdivision By-Law – amending pages
5. Honourable John A. Lohr, Minister of Municipal Affairs and Housing, Re: Summary of amendments to the Municipal Government Act
6. Items Added to the Agenda
7. Next Meeting Date
8. Adjournment



Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | | Rate <u>\$0.5838</u> |
|--------------------------|--------------------------------|---------|----------------------|
| Name of Claimant: | Sharla Sampson | | |
| Destination: | 86 High Road, Port Hood | | |
| Purpose of Travel: | Regional PA/Recreation meeting | | |
| Departure Date/Time: | 22-Jul-24 | 8:30 AM | |
| Return Date/Time: | 22-Jul-24 | 3:00 PM | |
| Approval to Travel : | <i>[Signature]</i> | | Date: July 7, 2024 |

| Description | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total |
|---|----------------|---------------|---------------|---------------|---------------|----------------|
| Total Mileage (# of Km): | 97.60 | 97.60 | 0.00 | 0.00 | 0.00 | 97.60 |
| Total Cost of Mileage: | \$56.98 | \$56.98 | \$0.00 | \$0.00 | \$0.00 | \$56.98 |
| Accommodation/Hotel Name: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>(Indicate if Direct Bill or Provide Receipt)</i> | | | | | | |
| Meals: Breakfast \$20 | | | | | | \$0.00 |
| Lunch \$25 | \$25.00 | | | | | \$25.00 |
| Dinner \$30 | | | | | | \$0.00 |
| Other Meals (Receipts Required) | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | | | | | | \$0.00 |
| Taxi/Parking/Tolls (Receipts Required) | | | | | | \$0.00 |
| Total Amount Being Claimed | \$81.98 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$81.98 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial SS N/A _____

Eleven Municipal Recreation Staff including the Regional PA Coordinator met in Inverness County at the Municipal Building for 9:00 am to discuss provincial funding applications, current projects from other municipality across cape breton island including mikmaq communities and how our efforts to support PA and Recreation in our municipality can support neighboring municipalities. Attendees were given a tour of the adaptive equipment the municipality has along with the new inventory of new bicycles.

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Sharla Sampson

Date Submitted: July 23, 2024

Travel Approved by Supervisor: [Signature]

GL Code: 10270 4120 270130

HSP

Goods Rec'd. Date.....Initial.....SS

Prices Checked.....SS

Add. & Ext. Checked.....SS

Approval for Payment.....

Discount Date.....

Paid by Cheque No.....4120270130

Distribution: Acct. No.....

RE: MPAL Get Together in Port Hood

Shannon Mury <Shannon.Mury@richmondcounty.ca>

Thu 2024-07-04 8:35 AM

To: Sharla Sampson <Sharla.Sampson@richmondcounty.ca>

Sounds good!

Thank you,

Shannon Mury, Director

Department of Community Development & Recreation

902.226.3981

-----Original Appointment-----

From: Sharla Sampson <Sharla.Sampson@richmondcounty.ca> **On Behalf Of** Clarke, Emma

Sent: Wednesday, July 3, 2024 1:18 PM

To: Shannon Mury

Subject: FW: MPAL Get Together in Port Hood

When: July 22, 2024 10:30 AM-2:30 PM (UTC-04:00) Atlantic Time (Canada).

Where: Port Hood

FYI

I have an MPAL meeting in Port Hood on Monday, July 22.

From: Clarke, Emma <Emma.Clarke@novascotia.ca>

Sent: June 24, 2024 11:30:26 AM (UTC-04:00) Atlantic Time (Canada)

To: Clarke, Emma <Emma.Clarke@novascotia.ca>; levia@eskasoni.ca <levia@eskasoni.ca>; Sharla Sampson <Sharla.Sampson@richmondcounty.ca>; pmjacobs@cbrm.ns.ca <pmjacobs@cbrm.ns.ca>; lzgoode@cbrm.ns.ca <lzgoode@cbrm.ns.ca>; Ashley E. Eisan <aeisan@cbrm.ns.ca>; Wallace Bernard <wallacembernard@gmail.com>; leonpaul@membertou.ca <leonpaul@membertou.ca>;

brent.pierro@wagmatcook.com <brent.pierro@wagmatcook.com>; Corene Gillis

<corene.gillis@townofporthawkesbury.ca>; Josh Nicholas <jnicholas@potlotek.ca>; Christopher Woodford

<christopher.woodford@victoriacounty.ca>; Jason Calder <jason.calder@invernesscounty.ca>; Matthew R. Gould <mrgould@eskasonihealth.ca>

Subject: MPAL Get Together in Port Hood

When: July 22, 2024 10:30 AM-2:30 PM.

Where: Port Hood

The majority were available this date - more details to come. Sending now so it can be added to your calendars :)



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | Rate <u>\$0.5838</u> |
|--------------------------|--|-------------------------|
| Name of Claimant: | Sharla Sampson | |
| Destination: | 320 Esplanade, Sydney CBRM City Hall | |
| Purpose of Travel: | MPAL Meeting with CCTH | |
| Departure Date/Time: | 11-Sep | 10:00 AM |
| Return Date/Time: | 11-Sep | 2:30 PM |
| Approval to Travel : | | Date: September 5, 2024 |

| Description | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total |
|---|----------|----------|--------|--------|--------|----------|
| Total Mileage (# of Km): | 244.00 | 244.00 | 0.00 | 0.00 | 0.00 | 244.00 |
| Total Cost of Mileage: | \$142.45 | \$142.45 | \$0.00 | \$0.00 | \$0.00 | \$142.45 |
| Accommodation/Hotel Name: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>(Indicate if Direct Bill or Provide Receipt)</i> | | | | | | |
| Meals: Breakfast | \$20 | | | | | \$0.00 |
| Lunch | \$25 | | | | | \$0.00 |
| Dinner | \$30 | | | | | \$0.00 |
| Other Meals (Receipts Required) | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | | | | | | \$0.00 |
| Taxi/Parking/Tolls (Receipts Required) | | | | | | \$0.00 |
| Total Amount Being Claimed | \$142.45 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$142.45 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial SS N/A

| | |
|----------------------------|-----------------|
| Goods Rec'd. Date..... | Initial..... |
| Prices Checked..... | |
| Add. & Ext. Checked..... | |
| Approval for Payment..... | |
| Discount Date..... | |
| Paid by Cheque No..... | |
| Distribution Acct. No..... | 102704120270130 |

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Sharla Sampson

Date Submitted: September 12, 2024

Travel Approved by Supervisor: [Signature]

GL Code: 10 270 4120 2701.30

September MPAL Meeting – In Person

Date: September 11, 2024

Time: 10:00-2:30pm

Location: CBRM City Hall - 320 Esplanade, Sydney, NS B1P 7B9

Attendees:

Regrets:

| Time | Topic | Lead | Notes |
|-------------|--|---------------|--------------|
| 10:30-10:40 | -Welcome, Introductions, & Agenda Review | Emma | |
| 10:40-11:00 | MPAL Updates | MPAL's | |
| 11:00-11:20 | RPAC Updates | Emma | |
| 11:20-11:40 | Inclusion & Accessibility Coordinator from Recreation NS | Kerri Jack | |
| 11:40-12:50 | Lunch Time | Kenny's Pizza | |
| 1:00-2:00 | Nourish NS Presentation | Jess Ross | |
| 2:00-2:30 | Wrap Up | Emma | |

RE: Sept 11 Agenda

Shannon Mury <Shannon.Mury@richmondcounty.ca>

Thu 2024-09-05 12:09 PM

To: Sharla Sampson <Sharla.Sampson@richmondcounty.ca>

Hi Sharla,

If your schedule permits, please attend.

Thank you,

Shannon Mury, Director
Department of Community Development & Recreation
902.226.3981

From: Sharla Sampson <Sharla.Sampson@richmondcounty.ca>

Sent: September 5, 2024 12:08 PM

To: Shannon Mury <Shannon.Mury@richmondcounty.ca>

Subject: Fw: Sept 11 Agenda

I was invited to an MPAL meeting in Sydney on Wednesday, September 11.

THE MUNICIPALITY
OF THE COUNTY OF
RICHMOND



Sharla Sampson

Active Living/Community Engagement Coordinator
Department of Community Development & Recreation

Tel: 902.226.0664

Cell: 902.631.1367

Email: sharla.sampson@richmondcounty.ca

2357 Highway 206, Arichat, NS B0E 1A0

www.richmondcounty.ca

From: Clarke, Emma <Emma.Clarke@novascotia.ca>

Sent: September 5, 2024 12:05 PM

To: Jason Calder <jason.calder@invernesscounty.ca>; Sharla Sampson <Sharla.Sampson@richmondcounty.ca>;
Corene Gillis (Corene.Gillis@TownOfPortHawkesbury.ca) <Corene.Gillis@TownOfPortHawkesbury.ca>; Christopher
Woodford <Christopher.Woodford@VictoriaCounty.ca>; Ashley E. Eisan <aeisian@cbrm.ns.ca>;
lzgoode@cbrm.ns.ca <lzgoode@cbrm.ns.ca>; pmjacobs@cbrm.ns.ca <pmjacobs@cbrm.ns.ca>; Wallace Bernard
<wallacembarnard@gmail.com>; Brent Pierro <brent.pierro@wagmatcook.com>; levia@eskasoni.ca
<levia@eskasoni.ca>; Matthew R. Gould <mrgould@eskasonihealth.ca>; Josh Nicholas <jnicholas@potlotek.ca>;
Leon Paul <leonpaul@membertou.ca>; Kerri Jack <inclusion@recreationns.ns.ca>

Cc: David Ogbuah <dogbuah@sportnovascotia.ca>; Maxwell, Larry <Larry.Maxwell@novascotia.ca>

Subject: Sept 11 Agenda

Hi everyone,

Attached is the agenda for our meeting on Wednesday at the CBRM office (2nd floor Boardroom). Please give yourself some extra time in the morning to navigate the downtown core as the new NSCC is open, so it is quite busy! The morning will be sharing any updates, how the summer was, etc. and after lunch we will have Jess Ross from Nourish NS present via Zoom.



Thank you for shopping at
Sobeys Port Hawkesbury 625-1242
HST# R895588788

Served by: Lori

GROCERY

Big8 Spring Water \$3.99 C
+Deposit \$2.40 R

SUBTOTAL \$6.39
TOTAL TAX \$0.00
TOTAL \$6.39
TENDER \$6.39
Cash CHANGE \$0.00

NUMBER OF ITEMS 1

MERCHANT 27056010 RF
TERMINAL ID S02705601006
** Purchase ** \$ 6.39
CARD VI RCPT 6257000
NO. *****3410 RESP 001
DATE 07/25/2024 TIME 09:59:40
AUTH # 082076
REF# 001910045
APPL VISA CREDIT
AID A0000000031010

00 APPROVED - THANK YOU

Term Tran Store Oper 07/25/24
3 6257 704 714 09:59:33

WWW.SOBEYS.COM

Port Hawkesbury, NS
603 Reeves

Take Out
Order #: 465

1 Take 12 Original Blend \$19.99
1 Take 12 Orgng Steep Tea \$20.99

Subtotal: \$40.98
HST: \$6.15
Total Tax: \$6.15

Grand Total: \$47.13

Visa: \$47.13
Change Due: \$0.00
Cashier: SHIFT 2

HST #126644756

07-25-2024 11:34:01 AM

Receipt #: 424095804

Order ID: 25522804

Enjoy any French Vanilla Hot Chocolate,

or Cold Coffee for \$2

Visit fall4rs.ca and let us know how we did.

Survey Code:

1020-7360-4135-4270-40536

Upon survey completion enter validation code

here: _____

And return this receipt to a participating Tim Hortons
in Canada to receive offer.

*Plus tax. See website for full Terms and Conditions

VISA *****3410
Card Entry:TAP_ICC Sequence:000032
Trans Type:Purchase \$47.13
Term #: 204
REF #: 00000032
Application Label: VISA CREDIT
AID #: A0000000031010
TVR #: 000000000
FSI #: 0000
Auth #:020634 Approved

Guest Copy
RECEIPT REPRINT



Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | | Rate \$0.5838 |
|--------------------------|---|---------|---------------|
| Name of Claimant: | Martin Thomsen | | |
| Destination: | Halifax (Arichat-Halifax, return) | | |
| Purpose of Travel: | Attend Marine Renewables Canada OSW Supply Chain Forum in Halifax - Marriott Harbourfront Hotel | | |
| Departure Date/Time: | 15-Aug-24 | 08.00am | |
| Return Date/Time: | 15-Aug-24 | 08.30pm | |
| Approval to Travel : | | | Date: |

| Description | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total |
|---|-----------------|---------------|---------------|---------------|---------------|-----------------|
| Total Mileage (# of Km): 646.00 | 646.00 | 0.00 | 0.00 | 0.00 | 0.00 | 646.00 |
| Total Cost of Mileage: \$377.13 | \$377.13 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$377.13 |
| Accommodation/Hotel Name: (Indicate if Direct Bill or Provide Receipt) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Meals: Breakfast \$20 | | | | | | \$0.00 |
| Lunch \$25 | | | | | | \$0.00 |
| Dinner \$30 | \$30.00 | | | | | \$30.00 |
| Other Meals (Receipts Required) | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | | | | | | \$0.00 |
| Taxi/Parking/Tolls (Receipts Required) | | | | | | \$0.00 |
| Total Amount Being Claimed | \$407.13 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$407.13 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial MT N/A _____

Supply Chain Forum Agenda attached

MTS

All claims are to be submitted not later than 60 days after return.

Claimant Signature: [Signature]

Date Submitted: 19 September 2024

Travel Approved by Supervisor: [Signature]

GL Code: _____

| | |
|---------------------------|-----------------|
| Goods Rec'd. Date..... | Initial..... |
| Prices Checked..... | g |
| Add. & Ext. Checked..... | g |
| Approval for Payment..... | g |
| Discount Date..... | |
| Paid by Cheque No..... | 102604070260180 |
| Distribution Account..... | |



Schedule 'C' Out of County Travel and Expense Claim Form

| Travel and Expense Claim | | Rate <u>\$0.5838</u> |
|---|---|----------------------|
| Name of Claimant: | Martin Thomsen | |
| Destination: | Halifax | |
| Purpose of Travel: | FOR APPROVAL: Attend Marine Renewables Canada's Offshore Wind Supply Chain Forum in Halifax | |
| Departure Date/Time: | 15-Aug-24 | |
| Return Date/Time: | 15-Aug-24 | |
| Approval to Travel : <i>attached</i> Date: <i>11 July</i> | | |

| Description | | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Total |
|---|--------|--------|--------|--------|--------|--------|--------|
| Total Mileage (# of Km): | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Cost of Mileage: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Accommodation/Hotel Name: | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>(Indicate if Direct Bill or Provide Receipt)</i> | | | | | | | |
| Meals: Breakfast | \$20 | | | | | | \$0.00 |
| Lunch | \$25 | | | | | | \$0.00 |
| Dinner | \$30 | | | | | | \$0.00 |
| Other Meals (Receipts Required) | | | | | | | \$0.00 |
| Incidentals (\$10 per overnight stay) | | | | | | | \$0.00 |
| Taxi/Parking/Tolls (Receipts Required) | | | | | | | \$0.00 |
| Total Amount Being Claimed | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Written Travel Report - Policy Requirements (Section 4. b i)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel and indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial _____ N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: _____

Date Submitted: _____

Travel Approved by Supervisor: _____

GL Code: _____

Martin Thomsen

From: Troy MacCulloch
Sent: July 11, 2024 9:49 AM
To: Martin Thomsen
Cc: Shelley David
Subject: RE: MRC's OSW Supply Chain Forum

Approved. Will you be making the arrangements for registration or do you the Shelley to assist?

Thx

T

From: Martin Thomsen <Energy@richmondcounty.ca>
Sent: Thursday, July 11, 2024 9:45 AM
To: Troy MacCulloch <CAO@richmondcounty.ca>
Subject: MRC's OSW Supply Chain Forum

Hello Troy,

Looking for permission to go to Marine Renewables Canada's Offshore Wind Supply Chain Forum in Halifax on 15 August: <https://marinerenewables.ca/event/offshore-wind-supply-chain-forum-summer-social-august-15-2024-halifax-nova-scotia/>

Cost is \$225.

Note that I don't plan to attend the Summer Social in the evening, as I have commitments in Cape Breton on Friday 16 August. For that reason, I also won't need overnight accommodation.

Thanks,
Martin

Martin Thomsen
Manager of Energy Sector Development
Municipality of the County of Richmond / Town of Port Hawkesbury
E: energy@richmondcounty.ca
P: +1 902 227 5204



marine
renewables
canada

Offshore Wind Supply Chain Forum

August 15, 2024

1:00 – 5:00 PM

Marriott Harbourfront Hotel | Halifax | Nova Scotia

With Atlantic Canada in the early phases of establishing an offshore wind industry, it is the optimal time to focus on building a strong and competitive supply chain to support industry needs. Achieving our offshore wind ambitions will require a concerted and collaborative effort amongst many entities. Canada has the advantage of many experienced suppliers that have worked in offshore and marine industries for decades, with some already actively working in the international offshore wind market.

It's time to capitalize on our collective strengths and establish a path forward to growing a sustainable offshore wind industry. Marine Renewables Canada's Offshore Wind Supply Chain Forum is aimed at supporting businesses, organizations, and communities with interests in participating in the offshore wind market in Canada and abroad.

Is your company interested in participating in the offshore wind supply chain, but need some basic information to get started? Already active in offshore wind, but want to learn more about the growing opportunity in Canada? This forum will cover those key questions and more.

AGENDA

- | | |
|-----------------------|--|
| 1:00 – 1:05 pm | Welcome & Land Acknowledgement <ul style="list-style-type: none">• <i>Elisa Obermann, Executive Director, Marine Renewables Canada</i> |
| 1:05 – 1:15 pm | Opening Remarks from Presenting Sponsor, Waterford Energy Services Inc. |
| 1:15 – 1:45 pm | Setting the Stage: The Offshore Wind Supply Chain <p>A strong, local supply chain is critical to the successful development of the offshore wind sector. The offshore wind supply chain encompasses the skills, services, supplies, technologies and infrastructure required to support the entire lifecycle of an offshore wind project – from the planning stage through to decommissioning. Speakers will provide insights on what exactly comprises the offshore wind supply chain, types of suppliers, and what local suppliers should be thinking about in terms of contracting and partnership strategies.</p> <ul style="list-style-type: none">• <i>John Dalton, President, Power Advisory</i> |
| 1:45 – 2:20 PM | Fixed vs. Floating Offshore Wind: What does it mean for the supply chain? <p>The differences between fixed and floating offshore wind technologies present both opportunities and challenges for the supply chain. Establishing a strong understanding of those differences early on can help suppliers and those</p> |

managing infrastructure, develop strategies to ensure they are ready to maximize their participation in the offshore wind sector. Speakers will provide insight on requirements for infrastructure, components, and supply chain inputs overall.

- *Gerald Sheehan, Project Development Manager, Nova East Wind*
- *Dawn MacDonald, Global Offshore Wind Sector Lead, AECOM*

2:20 – 2:45 PM

Local Context for Supply Chain Development

Nova Scotia has made an initial commitment to lease 5 GW of offshore wind projects by 2030, which creates major opportunities for local suppliers and services. Learn more about strategies, policies and initiatives underway to support supply chain development in Nova Scotia and Atlantic Canada.

- *Kim Doane, Executive Director, Subsurface Energy Development, Nova Scotia Department of Natural Resources & Renewables*

2:45 – 3:05 PM

Break

3:05 – 4:05 PM

Maximizing Local and Indigenous Participation in the Supply Chain

Ensuring that the offshore wind supply chain is inclusive, diverse and equitable is important to the success of the offshore wind sector as a whole. Speakers will discuss approaches to local content and benefits strategies drawing from international best practices and experience developing projects in the region. Insight will be offered on how to foster strong Indigenous participation and involvement in projects, from the very beginning as the sector takes shape.

- *Amanda Mombourquette, Community Innovation Lead, Nova Scotia Community College & Warden, Richmond County (Moderator)*
- *Paul Langdon, Strategic Initiatives, Ulnooweg Development Group*
- *Ken Paul, Principal, Pokiak Associates*
- *David VanLuvanee, Head of Offshore Wind Advisory, Americas, Ramboll*

4:05 – 5:00 PM

Developing your business strategy – Advice from the experts

As Canada embarks on building on offshore wind sector, now is the time for suppliers to gather market intelligence, develop strategies to engage, and build new relationships that can lead to long-term business opportunities. Speakers will offer advice on what's needed to develop a successful business strategy in offshore wind, what has worked well in international markets, and what opportunities and challenges to be aware of.

- *Steve Sanford, Project Manager, Invest Nova Scotia (Moderator)*
- *Sean McDermott, Managing Director, Development, Northland Power*
- *Bill White, CEO, DEME Offshore US*
- *Blair MacDougall, President, Waterford Energy Services*
- *Richard Morykot, VP – Strategic Development & Execution, Atlantic Bulk Terminal*

5:00 PM

Closing