



THE MUNICIPALITY
OF THE COUNTY OF

LA MUNICIPALITÉ
DU COMTÉ DE

RICHMOND

NAME: Steve Marcellus

PERIOD COVERED: November 1, 2023 to November 30, 2023

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
02-Nov-23	Insurance paperwork meeting St. Peter's VFD - Peter Fraser with Gallagher Insurance	86.3	
14-Nov-23	Meeting with Raymond Ferguson regarding FSANS status	86.3	

Totals: 172.60 ✓ \$0.00

Rate: \$0.5770

Total Mileage (\$): \$99.59

Total Expenses Claimed: **\$99.59**

ACCOUNT #:	10-229-3020-229230 - Fire Services	CHEQUE #:	
SIGNATURE:		AMOUNT:	
APPROVED:		DATE PAID:	
DATE SUBMITTED:	1 DEC 2023	INITIAL:	

HS13

Goods Rec'd. Date.....	Initial.....	\$
Prices Checked.....		\$
Add. & Ext. Checked.....		\$
Approval for Payment.....		
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No.....	10-229-3020-22930	

December 1st, 2023

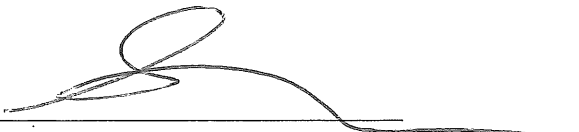
Fire Services - In county travel report for November:

November 2nd, 2023

- Insurance renewal paperwork meeting in St. Peter's VFD – Peter Fraser – Gallagher Insurance

November 14th, 2023

- Meeting with Raymond Ferguson FSANS Director in St. Peter's



Steve Marcellus - ESC

Municipality of Richmond County



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LA MUNICIPALITÉ
DU COMTÉ DE

RICHMOND

NAME: Steve Marcellus

PERIOD COVERED: November 1, 2023 to November 30, 2023

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
15-Nov-23	Richmond County gas station emergency review (status, generators and capabilities)	91.6	
16-Nov-23	Generator pick up from Loch Lomond VFD	45.8	
23-Nov-23	Flooding investigation from heavy rain	96.3	

Totals: 233.70 ✓ \$0.00

Rate: \$0.5770

Total Mileage (\$): \$134.84

Total Expenses Claimed: **\$134.84**

ACCOUNT #:	10-229-3030-229270 - EMO	CHEQUE #:	
SIGNATURE:		AMOUNT:	
APPROVED:		DATE PAID:	
DATE SUBMITTED:	1 DEC 2023	INITIAL:	

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution Ac't. No.....	

1153

229270

December 1st, 2023

EMO - In county travel report for November:

November 15th, 2023


- Richmond County gas station review (status, back up power, capacities, etc.)

November 16th, 2023

- County portable generator pick up from Loch Lomond VFD (travel to and from arena)

November 23rd, 2023

- Flooding investigation from public concerns multiple areas, no fire department feed back.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Steve Marcellus - ESC

Municipality of Richmond County



TRAVEL EXPENSE CLAIM		Rate \$0.5770
Name of Claimant:	Steve Marcellus	
Destination:	Brookfield, NS	
Purpose of Travel:	FSANS Director's Meeting	
Departure Date/Time:	November 26th, 2023 @ 0700	
Return Date/Time:	November 26th, 2023 @ 1915	
Approval to Travel <i>SM</i>		Date: <i>20 Nov. 23</i>

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): 473.80	473.80	0.00	0.00	0.00	0.00	473.80
Total Cost of Mileage: \$273.38	\$273.38	\$0.00	\$0.00	\$0.00	\$0.00	\$273.38
Accommodation/Hotel Name: Inn on Prince	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20	\$20.00					\$20.00
Lunch \$25	\$25.00					\$25.00
Dinner \$30	\$30.00					\$30.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$348.38	\$0.00	\$0.00	\$0.00	\$0.00	\$348.38

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial *SM* N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: *Steve Marcellus*

Date Submitted: *NOVEMBER 29 2023*

Travel Approved by Supervisor: *[Signature]*

GL Code: 10-229-3020-229230

HS

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	<i>[Signature]</i>
Add. & Ext. Checked.....	<i>[Signature]</i>
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Oct No <i>10-229-3020-229230</i>	



TRAVEL EXPENSE CLAIM

Rate \$0.5770

Name of Claimant:	Steve Marcellus
Destination:	Brookfield, NS
Purpose of Travel:	FSANS Director's Meeting
Departure Date/Time:	November 26th, 2023 @ 0730
Return Date/Time:	November 26th, 2023 @ 1800

Approval to Travel *[Signature]* Date: *20 Nov. 2023*

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00	0.00	0.00	0.00	0.00	0.00
Total Cost of Mileage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name: Inn on Prince	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial _____ N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: _____

Date Submitted: _____

Travel Approved by Supervisor: _____

GL Code: _____ 10-229-3020-229230



FIRE SERVICE ASSOCIATION OF NOVA SCOTIA

BOARD OF DIRECTORS MEETING

Sunday, Nov. 26, 2023

10:00 am - 2:00 pm

1. Call to Order and Moment of Silence
2. Approval of Minutes – Sept 24, 2023
3. Business Arising from the Minutes

Additions to the Agenda

- a) CBRFES IAFF Action
- b) Prospective Research - Dalhousie University - Volunteer Firefighters – email Oct 29th
- c) Annual Report 2023 - Standing Committee on Human Resources – email Oct 26th
- d) Annual Membership Fee for 2024
- e) Nova Scotia Firefighters School dues 2023
- f) Security for Fire Marshals Office – Nick Power
- g) Using flagging companies to block roads instead of fire depts– Nick Power

4. Review of Action Items List
5. Executive Reports
6. County Reports
7. Administrative Assistant's Report
8. Committee Reports
 - a. By-Laws
 - b. Finance
 - c. Conference
 - d. Insurance Levy
 - e. TIR
 - f. Resolutions
 - g. Standards
 - h. Dispatch
 - i. Provincial Safety Communications Advisory
 - j. CISM
 - k. Health & Wellness
 - l. Accreditation Board
 - m. Nova Scotia Firefighters School
 - n. Medical First Responders
 - o. Director to CAFC
 - p. Director to MFCA
 - q. DNR
 - r. Fire Marshal



THE MUNICIPALITY
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DU COMTÉ DE

RICHMOND

NAME: Steve Marcellus

PERIOD COVERED: December 1, 2023 to December 31, 2023

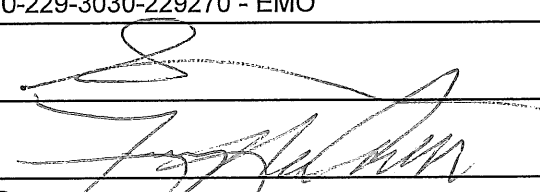
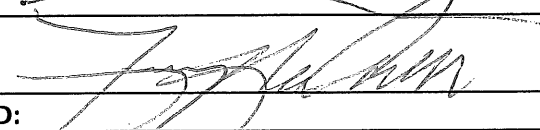
DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
04-Dec-23	Meeting Riverdale Community Centre - Comfort Centre issues and ACOA funding items	68.3	
11-Dec-23	Community partners discussion meeting at St. Anne Centre - Accreditation Canada	2.4	
15-Dec-23	Site visits with Red Cross - Gwen jarabek regarding emergency shelter locations	287.1	

Totals: 357.80 ✓ \$0.00

Rate: \$0.5770

Total Mileage (\$): \$206.45

Total Expenses Claimed: \$206.45

ACCOUNT #:	10-229-3030-229270 - EMO	CHEQUE #:	
SIGNATURE:		AMOUNT:	
APPROVED:		DATE PAID:	
DATE SUBMITTED:		INITIAL:	

11587

Goods Rec'd. Date.....	Initial.....	5
Prices Checked.....		9
Add. & Ext. Checked.....		9
Approval for Payment.....		
Discount Date.....		
Paid by Cheque No.....		
Distribution: App. No. 229 3030		229270

January 2nd, 2024

EMO - In county travel report for November:

December 4th, 2023

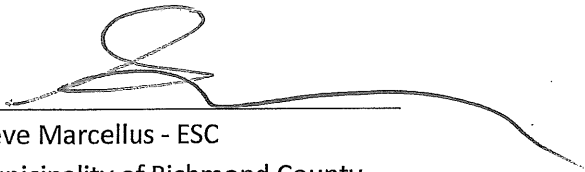
- Riverdale Community Centre (comfort centre) meeting regarding accessibility needs – chairlift issue.

December 11th, 2023

- Community Partners discussion group session at St. Anne Centre – evaluation by accreditation Canada.

December 15th, 2023

- Site visits with Red Cross (Gwen Jarabek) for emergency shelter identification.
 - D'Escousse Civic Improvement Hall
 - Rocky Bay Irish Club
 - Louisdale Lion's Club
 - St. Louis Parish Hall
 - Riverdale Community Centre
 - St. Peter's Lion's Hall
 - L'Ardoise Community Centre



A handwritten signature in black ink, appearing to read 'Steve Marcellus', is written over a horizontal line. The signature is stylized and extends to the right of the line.

Steve Marcellus - ESC
Municipality of Richmond County



THE MUNICIPALITY
OF THE COUNTY OF

LA MUNICIPALITÉ
DU COMTÉ DE

RICHMOND

NAME: Steve Marcellus

PERIOD COVERED: December 1, 2023 to December 31, 2023

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
20-Dec-23	Fire Protection Services Committee Meeting - St. Peter's VFD	84.3	

Totals: 84.30 ✓ \$0.00

Rate: \$0.5770

Total Mileage (\$): \$48.64

Total Expenses Claimed: **\$48.64**

ACCOUNT #:	10-229-3020-229230 - Fire Services	CHEQUE #:	
SIGNATURE:		AMOUNT:	
APPROVED:		DATE PAID:	
DATE SUBMITTED:		INITIAL:	

HIS

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acct. No.....	10-229-3020-229230

January 2nd, 2024

Fire Services-In County travel report for December:

December 20th, 2023

- Fire Protection Services Committee Meeting at St. Peter's VFD

A handwritten signature in black ink, consisting of a large, stylized loop followed by a horizontal line that tapers to the right.

Steve Marcellus - ESC

Municipality of Richmond County



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM		Rate \$0.5770
Name of Claimant:	Danielle Martell	
Destination:	The Inverary Resort	368 Shore Rd, Baddeck, NS
Purpose of Travel:	CBP Investor Summit	
Departure Date/Time:	10/25/2023 - 10:45am	
Return Date/Time:	10/27/2023 - 12pm	
Approval to Travel		Date:

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	236.00	118.00	0.00	118.00	0.00	236.00
Total Cost of Mileage:	\$136.17	\$68.09	\$0.00	\$68.09	\$0.00	\$136.17
Accommodation/Hotel Name:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>	Shared accommodations - no hotel cost					
Meals: Breakfast \$20						\$0.00
Lunch \$25	\$25.00					\$25.00
Dinner \$30	\$30.00					\$30.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00				\$20.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$133.09	\$10.00	\$68.09	\$0.00	\$0.00	\$211.17

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met

I confirm that I attended 80% or more of the conference I attended: Initial DM N/A _____

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acct. No.....	

All claims are to be submitted not later than 60 days after return.

Claimant Signature: D Martell

Date Submitted: Oct 30, 2023

Travel Approved by Supervisor: [Signature]

GL Code: 10-2706-4120-270150

HSJS

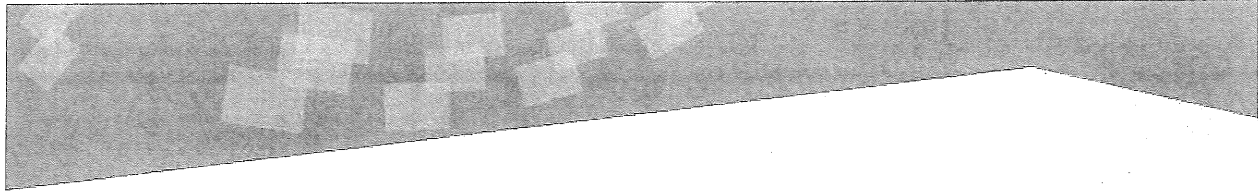
10-2704120270150



Search events

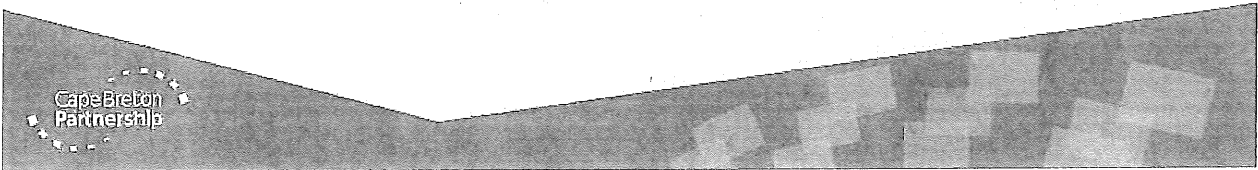
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Sign Up



CAPE BRETON PARTNERSHIP INVESTOR SUMMIT

THURSDAY, OCTOBER 26, 2023
INVERARY RESORT
ON BADDECK BAY



 Sales Ended

Thursday, October 26

2023 Cape Breton Partnership Investor Summit

Register today for the 2023 Cape Breton Partnership Investor Summit at the Inverary Resort in Baddeck, Victoria County!


By Cape Breton Partnership

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Date and time

 Starts on Thu, Oct 26, 2023 8:30 AM ADT

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Agenda

*Agenda subject to change.

8:00 a.m.

Registration & Networking

9:00 a.m.

Welcomes & Introductions

Emcee



Michelle Samson, Storied Placed Media

A resident of Richmond County, Michelle Samson is a broadcaster turned economic developer who found her calling in combining the two. Her proudly Cape Breton-based business, Storied Places Media, spe...

[View More](#)

9:25 a.m.

Morning Energizer



Houston Barnaby, Indigenous Treaty Partners

Presented by the Department of Labour, Skills & Immigration: Safety Branch. Mi'kmaw from Listuguj, QC. Houston Barnaby is an Indigenous Rights lawyer who has

About this event

The Cape Breton Partnership is excited to announce the **2023 Investor Summit** is scheduled for Thursday, October 26, 2023, at the Inverary Resort on Baddeck Bay, presented by **Bear Head Energy!**

The Cape Breton Partnership's Investor Summit annually brings together over 140 business, community and government leaders from across Nova Scotia. Summit attendees will have the opportunity to network, collaborate, and discuss issues facing the local economy, and be able to provide input on building a strong economic future for Unama'ki - Cape Breton.

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October 25: Cruise on the Amoeba Tours' WinStar (Optional)

Attendees of the 2023 Investor Summit are able to purchase a ticket for a **Networking Social Cruise on the Amoeba Tours' WinStar on the afternoon of October 25, presented by the Municipality of the County of Victoria!** The WinStar will depart at 2:00 pm and ticket holders are asked to be on-site no later than 1:45pm to ensure they meet the scheduled departure time.

This opportunity has a limited capacity and is available by proceeding to the 'Get Tickets' button!

**Note, the Networking Social Cruise is not included in an Investor Summit ticket and must be purchased separately.*

October 26: Investor Summit, Gala Dinner, & Economic Impact Awards

Presented by Bear Head Energy, the 2023 Investor Summit's morning and afternoon will include special guest speakers, networking opportunities, panel discussions featuring local success stories/opportunities, and a keynote lunch.

In the evening the Investor Summit will continue with a **Gala Dinner & Economic Impact Awards presented by Atlantic Lottery** with a presentation to celebrate Awards' Recipients who have made a substantial impact on the Unama'ki - Cape Breton Economy. Click here to make a nomination for a 2023 Economic Impact Award.

As tickets to the 2023 Investor Summit are limited, please ensure to purchase your tickets early!

Deadline for Early Bird Registration is Thursday August 31, at 4:00 p.m.

Final deadline to purchase tickets is Friday, October 6, at 4:00 p.m.

Bonus Benefit for Attendees

All 2023 Investor Summit attendees will be able to take advantage of the following offers thanks to our committed **Local Experience Sponsors**:

- All 2023 Investor Summit attendees can enjoy **one free ride on Atlantic Canada's first Gondola in Ingonish Beach** and the unique views this area on the Cabot Trail is known for, presented by **Destination Cape Smokey**. Attendees can take advantage of this offer between October 26 and 28 by presenting their Investor Summit nametag at Cape Smokey's ticket window.
- All 2023 Investor Summit attendees are able to access **a special green fee of \$70 per round (cart included) at Bell Bay Golf Club** while in Baddeck for the event! Attendees will receive details on how to claim the 30% savings after registering for the event.

Accommodations

A reduced room rate has been secured for accommodations at the Inverary Resort for the evenings of both October 25 and 26 (with a special rate of \$125/room for

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The Cape Breton Partnership Investor Summit benefits from the support and commitment of a number of partners from across the region. We would like to thank all of our 2023 Investor Summit Sponsors for their support and commitment to Unama'ki - Cape Breton!

For more information

For more information about the 2023 Investor Summit, visit the Cape Breton Partnership online, email info@capebretonpartnership.com or call (902) 562-0122.

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About the organizer



Organized by

Cape Breton Partnership

269


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The **Cape Breton Partnership** is Unama'ki - Cape Breton's private sector-led economic development organization that supports companies and entrepreneurs by promoting our Island as a great place to live, work, and invest; growing a culture that values and celebrates creativity, innovation, and entrepreneurship; and connecting entrepreneurs and companies to the resources they need to succeed. For more information, please...



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Important Information: Amoeba Tours Networking Cruise on October 25 Cape Breton Partnership to: smury 2023-10-04 12:52 PM Please respond to jeremy



This was sent to you by Cape Breton Partnership

A Message from Cape Breton Partnership:

Hello! We have confirmed that the Amoeba WinStar Networking cruise will depart at 2:00pm on October 25. All ticketholders are asked to be on-site at the Baddeck Waterfront (bottom of Jones Street in Baddeck) no later than 1:45pm to ensure timely departure as scheduled. We will also send a calendar item you can add to your own calendar(s).

As temperatures can be unpredictable, especially on the water, you are reminded to dress in layers when possible.

Light refreshments will be available onboard, and each attendee will be able to make use of a complimentary beverage ticket made possible by Big Spruce Brewing. A cash bar will also be available on-board.

Thanks again to the Municipality of the County of Victoria for making this Networking Cruise possible.

Thanks, we'll see you on October 25th!

If you have any questions, please let me know.

**Jeremy Martell, Director of Communications
Cape Breton Partnership
jeremy@capebretonpartnership.com
902-631-5442**

2023 Cape Breton Partnership Investor Summit

Thursday, 26 October 2023 at 8:30 AM (ADT)

Inverary Resort on Baddeck Bay

368 Shore Road

Baddeck, NS B0E 1B0

Canada

[Download Tickets](#)

Organized by Cape Breton Partnership

Questions about the event?

Contact the organizer

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Sent using Eventbrite

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From: "David Hart" <David.Hart@everwindfuels.com>
To: "Amanda Mombourquette" <amombourquette@richmondcounty.ca>, "Brenda Chisholm-Beaton" <brenda.chisholm-beaton@townofporthawkesbury.ca>, "Christine Babin" <richmondfishermensassociation@gmail.com>, "Craig Langley" <craig.l@btvcanada.com>, "Diana Poirier" <diana.poirier@rocsociety.ca>, "Jeremy Martell" <jeremy@capebretonpartnership.com>, "John Suresh Salvaraj" <John-Suresh.Selvaraj@nssc.ca>, "Kevin MacEachern" <MacEachern.Kevin@radioabl.ca>, "Melanie Sampson" <msampson@richmondcounty.ca>, "Darryl McDonald" <dmcDonald@potlotek.ca>, "Lance Hawley" <Lance.Hawley@srce.ca>
Cc: "Adam Langer" <Adam.Langer@everwindfuels.com>, "Chelsy MacEachern" <chelsy.maceachern@everwindfuels.com>, "Ian Salmon" <Ian.Salmon@everwindfuels.com>, "Mark Savory" <Mark.Savory@everwindfuels.com>, "Glenn Marchand" <Glenn.Marchand@everwindfuels.com>, "Rick Fougere" <rick.fougere@everwindfuels.com>, "Bryan Duguid" <Bryan.Duguid@everwindfuels.com>

Date: Thursday, October 12, 2023 04:06PM
Subject: CLC Agenda - 18 Oct, 2023 - David Hart

All Please find attached the Point Tupper CLC meeting agenda for 18 Oct 2023 @ 4:45. This will be a combined in-person and virtual meeting.

1. Introduction - David
 2. Intro of new CLC members - All
 3. Project Update - Ian
 4. Intro / Overview to the Everwind Web Site – Adam
 5. Education Program Update / Discussion – David / Adam
 6. Communications Plan Developments - Adam
- /Kevin
7. Engagements / Events / News – Adam / Ian
 8. Discuss Proposed CLC Social for Nov – David / Chelsy
 9. Round Table - David
 7. Action Items – David / Adam
 8. Time and Agenda for next meeting. - All

Regards David

David Hart, Marine Manager
Point Tupper Marine Services Co. / Everwind Fuels Canada Partnership
4090 Port Malcolm Rd, Nova Scotia
B9A 1Z5
Phone: 902-625-1711, Ext. 2502

ACCESSIBILITY COMMITTEE MEETING

Thursday October 12, 2023

4:15 PM

In Person – Richmond Arena Hospitality Room

AGENDA

1. Call to order
2. Approval of agenda (Items added)
3. Review of Minutes Re: September 7, 2023
5. Acting on the Priorities of Our Plan – Next Steps
6. Updates on Action Items (Standing Items)
7. Committee Membership/Recruit New Members (Standing Item)
8. Items Added
9. Next Meeting
10. Adjournment



TRAVEL EXPENSE CLAIM

Rate \$0.5770

Name of Claimant:	Amanda Mombourquette
Destination:	Baddeck
Purpose of Travel:	CBP Investor Summit
Departure Date/Time:	Oct 25 / 12pm
Return Date/Time:	Oct 27 / 10am

Approval to Travel: CAO - see attached email

Date: August 1, 2023

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): 244.00 ✓	122.00	0.00	122.00	0.00	0.00	244.00
Total Cost of Mileage: \$140.79 ✓	\$70.39	\$0.00	\$70.39	\$0.00	\$0.00	\$140.79
Accommodation/Hotel Name:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30	\$30.00					\$30.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$100.39	\$0.00	\$70.39	\$0.00	\$0.00	\$170.79

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial AM N/A _____

See attached agenda.

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Amanda Mombourquette

Date Submitted: October 27, 2023

Travel Approved by Supervisor: [Signature]

GL Code: _____

Goods Rec'd. Date.....	Initial... <u>AM</u>
Prices Checked.....	<u>AM</u>
Acc. & Ext. Checked.....	<u>AM</u>
Approval for Payment.....	<u>AM</u>
Discount Date.....	
Paid by Cheque No.....	
Distribution Acct. No.....	<u>16 210 2100 210110</u>

HST3

From: Troy MacCulloch/Richmond
To: Amanda Mombourquette/Richmond@Richmond
Cc: Shelley David/Richmond@Richmond

Date: Tuesday, August 01, 2023 04:37PM
Subject: Re: Fw: Registration Now Open for the 2023 Cape Breton Partnership Investor Summit

History: ✦ This message has been replied to.

Thank you and likewise I would seek your approval for my travel to this event.

Yours is approved and Shelley will take care of the arrangements from here

T

Sent from my iPhone using HCL Verse

On Aug 1, 2023, 9:13:57 AM, amombourquette@richmondcounty.ca wrote:

From: amombourquette@richmondcounty.ca
To: CAO@richmondcounty.ca
Cc: clerk@richmondcounty.ca
Date: Aug 1, 2023, 9:13:57 AM
Subject: Fw: Registration Now Open for the 2023 Cape Breton Partnership Investor Summit

Hi Troy,

I'm seeking approval to travel to this event.

Once approved, could Shelley or someone use the County card to book me a ticket and room?

Thanks so much!

Amanda

P.S. working on sending the comms stuff to you today, Shelley!

-----Forwarded by Amanda Mombourquette/Richmond on 08/01/2023 09:09AM -----

From: "info - Cape Breton Partnership" <info@capebretonpartnership.com>
Date: 08/01/2023 08:50AM
Subject: Registration Now Open for the 2023 Cape Breton Partnership Investor Summit

Good morning Cape Breton Partnership Investors,

The Cape Breton Partnership is happy to share that registration is now open for the **2023 Investor Summit, set for October 26, 2023, at the Inverary Resort on Baddeck Bay!** As a valued Investor of the Cape Breton Partnership, we are excited to share this registration information with you ahead of the public.

Mattheis

10:35 am – Morning Panel: Innovation & Investme

12:00 pm – Lunch

12:45 pm – Keynote Speech: Eddie LeMoine

2:30 pm – Afternoon Panel: Local Successes

3:50 pm – Afternoon Thoughts: Eddie LeMoine

4:05 pm – Conclusion of Day Activities

5:00 pm – Networking Reception

6:00 pm – Gala Dinner

Economic Impact Awards

Event Partners

We would like to express our sincerest gratitude to those who have partnered with us to su Summit! This year's event could not have been possible without the support of these comr community.

Travel Detail Report

Date:	November 4, 2023
Purpose:	CBU Bestowed Honorary Degrees to His Honor Lieutenant Governor Arthur LeBlanc and Her Honor Patsy LeBlanc at a ceremony at LaPicasse
Location:	La Picasse, Petit de Grat
Start Time:	2pm
End Time:	4pm
Persons Present:	Hon. David Dingwall, Hon. Arthur LeBlanc, Hon. Patsy LeBlanc, Deputy Warden Samson, Members of the Public
Statement of Discussions:	Formal convocation ceremony

Date:	November 15, 2023
Purpose:	Fall Awards
Location:	Port Hawkesbury Civic Centre, Port Hawkesbury
Start Time:	5:30pm
End Time:	8pm
Persons Present:	Chamber President John Ouellette, Deputy Warden Samson, Troy MacCulloch and staff, Award Recipients, Members of the Public
Statement of Discussions:	Formal awards presentations, including Rising Star New Business to The Farmers Pantry and Club 25 to Richmond Literacy Network

Date:	November 17, 2023
Purpose:	EverWind Fuels Announcement
Location:	Port Hawkesbury Civic Centre, Port Hawkesbury
Start Time:	2:30pm
End Time:	3:30pm
Persons Present:	Minister Sean Fraser, MP Kelloway, Chief Paul, Chief Julian, Deputy Warden Samson, Mayor Chisholm-Beaton, Mayor Blair, Trent Vichie, Members of the Public
Statement of Discussions:	Announcement of \$125 million loan from Export Development Canada



**President & Vice-Chancellor
David C. Dingwall**

invites you to attend a special convocation
ceremony to honour and celebrate
the contributions of

**His Honour The Honourable
Arthur J. LeBlanc**, ONS, KC

and

Her Honour Patsy LeBlanc

Saturday, November 4, 2023

2:00 pm

La Picasse, centre communautaire culturel
Petit-de-Grat, Nova Scotia



**Recteur et vice-chancelier
David C. Dingwall**

vous invite à assister à une cérémonie de
collation des grades spéciale pour honorer
et célébrer les contributions de

**Son Honneur, l'honorable
Arthur J. LeBlanc**, ONS, c.r.

et de

Son Honneur, Mme. Patsy LeBlanc

Le Samedi 4 novembre 2023

à 14h00

La Picasse, centre communautaire culturel
Petit-de-Grat, Nouvelle Écosse



Join Us As We Celebrate Our Award Winners

FALL DINNER & AWARDS GALA – NOVEMBER 15TH, 2023

You're invited to our Fall Dinner and Awards Gala on November 15th at the Port Hawkesbury Civic Centre! Featuring a series of awards, a gourmet meal, and live entertainment. Highlights will include Excellence in Business, Club 25 and Club 50 awards.

Get Your Tickets Now

A HUGE THANK YOU TO OUR SPONSORS



Fall Awards Descriptions

EXCELLENCE IN BUSINESS AWARD

The Excellence in Business Award is presented annually to a member in good standing who has demonstrated a commitment to; business, employee growth and Strait Region communities. You can nominate a business or fill out an application on behalf of your own business.

Nominate Online Now or

Download the Nomination Form (.pdf)

OUTSTANDING CUSTOMER SERVICE AWARD

This award is designed for our members to put the spotlight on one of their employees that has demonstrated outstanding, "above and beyond" service to the citizens and customers for their employer over the last year. Nominee's actions must reflect all five of the customer service attributes:

1. Courteous: Greet the customers promptly and courteously.
2. Helpful: Honour your commitments in a timely manner.
3. Accessible: Listen to the customers with respect. Be polite. Focus on their perspective.
4. Responsive: Own the customer's issue.
5. Knowledgeable: Provide accurate and up-to-date information..

Nominate Online Now or

Download the Nomination Form (.pdf)

EXPORT ACHIEVEMENT AWARD

The Export Achievement Award is sponsored by **Invest Nova Scotia** and is intended to recognize a company that has achieved success over the past year through development of new or existing export markets and by significantly contributing to the province's economic growth.

Nominate Online Now or

Download the Nomination Form (.pdf)

CLUB 25 / CLUB 50

Could your company be a Club 25 or Club 50 inductee? The Chamber is proud to recognize member businesses that have been serving the Strait Area for 25 & 50 years and have not previously been inducted into Club 25 or 50.

Nominate Online Now or

Download the Nomination Form (.pdf)



RISING STAR NEW BUSINESS

The Rising Star New Business Award is sponsored by **InRich CBDC** and is presented to reward the efforts of the entrepreneur who has created a successful and growing business through the application of commitment, dedication, hard work, ingenuity and innovation. Recipients of this award must have operated a business in rural Cape Breton / Northern Nova Scotia for no more than three years. The owner must demonstrate, through good business planning, a consistent growth and development pattern.

Nominate Online Now or

Download the Nomination Form (.pdf)

IMMIGRANT ENTREPRENEUR OF THE YEAR AWARD

The Immigrant Entrepreneur of the Year Award recognizes an outstanding entrepreneur who was born outside of Canada and has started a successful business in the Strait Area. This individual has overcome adversity, exhibits leadership both in their community and within their business, and has strong track record of business growth. The business owner needs to be a permanent resident of Canada.

Nominate Online Now or

Download the Nomination Form (.pdf)

NOMINATIONS ARE NOW OPEN

EXCELLENCE IN BUSINESS AWARD

OUTSTANDING CUSTOMER SERVICE AWARD

EXPORT ACHIEVEMENT AWARD

CLUB 25 / CLUB 50

RISING STAR NEW BUSINESS

IMMIGRANT ENTREPRENEUR

Your Success Is Our Success.



JOIN TODAY!

From: "Poirier, Connor (Kelloway, Mike - MP)" <connor.poirier.201@parl.gc.ca>
To: "Poirier, Connor (Kelloway, Mike - MP)" <connor.poirier.201@parl.gc.ca>
Cc: "Kelloway, Mike - M.P." <Mike.Kelloway@parl.gc.ca>

Date: Thursday, November 16, 2023 03:56PM
Subject: 2023-11 - Announcement Advisory - Port Hawkesbury, Nova Scotia

Announcement Advisory

Announcement Details

Subject: Government of Canada funding announcement with the Honourable Sean Fraser, Minister of Housing, Infrastructure, and Communities, Mike Kelloway, Member of Parliament for Cape Breton—Canso, and Trent Vichie, Founder and CEO of Everwind Fuels.

Date: Friday, 17 November 2023

Time: 2:30 p.m. AT

Location: Port Hawkesbury Civic Centre
606 Reeves St, Port Hawkesbury, NS B9A 2R7

Contact Information

Connor Poirier
Office of Mike Kelloway, M.P.
613-992-6756
Connor.Poirier@parl.gc.ca



Connor Poirier

Director of Parliamentary Affairs, Office of Mike Kelloway, M.P.
House of Commons / Parliament of Canada
Connor.Poirier.201@parl.gc.ca / Tel: [1-613-992-6756](tel:1-613-992-6756)

Directeur des affaires parlementaires, Cabinet de Mike Kelloway, député
Chambre des communes / Parlement du Canada
Connor.Poirier.201@parl.gc.ca / Tél : [1-613-992-6756](tel:1-613-992-6756)



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM		Rate \$0.5770
Name of Claimant:	Amanda Mombourquette	
Destination:	Westin Nova Scotian (Hfx)	
Purpose of Travel:	NSFM Fall Conference	
Departure Date/Time:	Nov 7 / 5:30am	
Return Date/Time:	Nov 10 / 8:00pm	
Approval to Travel: CAO - see attached email Date: July 11 / Nov 23, 2023		

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total	
Total Mileage (# of Km):	638.00	319.00	0.00		319.00	0.00	638.00
Total Cost of Mileage:	\$368.13	\$184.06	\$0.00	\$0.00	\$184.06	\$0.00	\$368.13
Accommodation/Hotel Name	Westin Nova Scotian						
<i>Direct Bill</i>							
Meals: Breakfast \$20		\$20.00	\$20.00	\$20.00			\$60.00
Lunch \$25				\$25.00			\$25.00
Dinner \$30	\$30.00	\$30.00					\$60.00
Other Meals (Receipts Required)							\$0.00
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00	\$10.00				\$30.00
Taxi/Parking/Tolls (Receipts Required)							\$0.00
Total Amount Being Claimed	\$224.06	\$60.00	\$30.00	\$229.06	\$0.00		\$543.13

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial AM N/A _____

See attached agenda.

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Amanda Mombourquette

Date Submitted: November 23, 2023

Travel Approved by Supervisor: [Signature]

GL Code: _____

Goods Rec'd. Date.....Initial.....

Prices Checked.....\$

Add. & Ext. Checked.....\$

Approval for Payment.....\$

Discount Date.....

Paid by Cheque No.....

Distribution: Acc. No. 10 210 2100 210110

From: Troy MacCulloch/Richmond
To: Amanda Mombourquette/Richmond@Richmond

Date: Thursday, November 23, 2023 04:39PM
Subject: Re: Fw: Re: NSFM Fall Conference November 7-10, 2023

History: ✦ This message has been replied to.

Hi Warden,

If you could do the same for me please - this is your written approval to reflect our conversation of July 11 when our bookings were discussed and confirmed for travel with the Municipal Clerk.

Thanks,

Troy

THE MUNICIPALITY OF RICHMOND
LA MUNICIPALITÉ DE RICHMOND



Troy MacCulloch, CMML, FSAScot
Chief Administrative Officer

Phone: 902.226.3970
Mobile: 902.631.4120
Email: cao@richmondcounty.ca

2357 Hwy 206, P.O. Box 120
Arlivat, NS B0E 1A0

www.richmondcounty.ca

--- Amanda Mombourquette---2023-11-23 03:13:40 PM---Hi Troy, I can't find the written copy of the travel approval for this. I feel when the notificatio

From: Amanda Mombourquette/Richmond
To: Troy MacCulloch/Richmond@Richmond
Date: 2023-11-23 03:13 PM
Subject: Fw: Re: NSFM Fall Conference November 7-10, 2023

Hi Troy,

I can't find the written copy of the travel approval for this. I feel when the notification comes from staff or they book for us, the approval is implied. But could you please reply with a formal approval so I'm in full compliance with the policy?

Thanks,

Amanda

-----Forwarded by Amanda Mombourquette/Richmond on 11/23/2023 03:11PM -----

To: Shelley David/Richmond@Richmond
From: Amanda Mombourquette/Richmond
Date: 07/11/2023 04:37PM
Cc: Municipal Council
Subject: Re: NSFM Fall Conference November 7-10, 2023

Hi Shelley,

I plan to attend. For those wondering - it will be at the Westin in Halifax.

Could you please book me a room for the evenings of Nov 7, 8 and 9?

Just an FYI- I'm emailing Judy at NSFM to see if they can tighten up the schedule to make it less days and/or allow two people to share a registration. I know taking vacation days for that can be difficult, but our policy indicates we should attend 80% of sessions. So we end up kind of at a disadvantage. Also messaged that to Brenda as she's currently the president.

Thanks for checking in early on this!

Amanda

-----Shelley David/Richmond wrote: -----

To: Municipal Council
From: Shelley David/Richmond
Date: 07/11/2023 11:13AM
Subject: NSFM Fall Conference November 7-10, 2023

Hi everyone,

The NSFM Fall conference is scheduled for November 7-10. (the 7th is a meet and greet, conference starts the next morning)

Please advise if you are planning to attend so I may reserve a room for you.

Kind regards,

Shelley

Shelley David
Municipal Clerk, Communications Administrator
Municipality of the County of Richmond
2357 Hwy 206, PO Box 120
Arichat, NS
B0E 1A0
PH: (902) 226-3971
FAX: (902) 226-1510
clerk@richmondcounty.ca



Event Agenda

Tuesday

7 Nov

Wednesday

8 Nov

Thursday

9 Nov

Friday

10 Nov

Q Search

List Format

Date and time are shown in Canada/Atlantic

Coat Check, Mezzanine



November 7, 2023

12:00 PM - 8:00 PM

Registration Desk Hours

Sponsored by Medavie

The friendly staff at the registration desk are available to check you in and answer any questions/needs you may have.



MEDAVIE

Atlantic Ballroom

Plenary

November 7, 2023

1:00 PM - 5:00 PM

Member meeting on policing

This is a pre-event session that is not a formal part of the conference.

Event Agenda

Tuesday

7 Nov

Wednesday

8 Nov

Thursday

9 Nov

Friday

10 Nov

[List](#) [Format](#)

Date and time are shown in Canada/Atlantic

 Coat Check, Mezzanine



November 8, 2023

7:45 AM - 5:15 PM

Registration Desk Hours

sponsored by Medavie

The friendly staff at the registration desk are here to help you with any questions/needs.

Please Note: The desk will be closed during the luncheons.



 Atlantic Ballroom

Plenary

November 8, 2023

8:15 AM - 9:30 AM

Opening Session

- Remarks by Conference Chair - Mayor Carolyn Bolivar-Getson, Municipality of the District of Lunenburg
- Greetings from Host Municipality - Mayor Mike Savage, HRM
- Remarks by NSFPM President - Mayor Brenda Chisholm-Beaton, Town of Port Hawkesbury
- Greetings from the Honourable John Lohr, Minister of Dept of Municipal Affairs & Housing
- Greetings from President, AMANS
- Greetings from Presenting Sponsor - Peter Gregg, President & CEO, Nova

Show More



Peter Gregg
President & CEO, Nova Scotia Power



Brenda Chisholm-Beaton
Mayor, Town of Port Hawkesbury

Show More



Atlantic Ballroom

Plenary



November 8, 2023

9:30 AM - 10:30 AM

Keynote: Local Governments are leading the world in innovation - but don't tell the provinces or they might wake up!

Sponsored by CUPE NS

David Miller is the former Mayor of Toronto (2003-2010) and is currently the Managing Director of the C40 Centre for City Climate Policy and Economy. In his time as the Toronto Mayor he was widely admired for the innovative policies and actions implemented by Mayor and council - on the environment and climate change; transit; social inclusion; positive and successful relationships with suburbs and regional

towns large and small, and more. Mayor Miller regularly delivers keynotes at international events and will join us this year to speak to lessons he learned from his 16 years in local politics as a City Councillor and Mayor. From building public support for innovative policies, like addressing climate change, to dealing with our "friends" at

Show More



David Miller

Managing Director, C40 Centre for City Climate Policy and Economy | Former Mayor
City of Toronto



Mezzanine & Commonwealth B



November 8, 2023
10:30 AM - 11:00 AM

Networking Break/Viewing of Exhibits

Sponsored by Divert Nova Scotia

This is a great opportunity to visit our vendors in the exhibit areas. Be sure to get your stamp card stamped to be eligible for the Grand Prize Draw!



Harbour Suites, Lower Level

Concurrent

November 8, 2023
11:00 AM - 12:00 PM

Supply, Preservation & Affordability: Nova Scotia's Provincial Housing Programs


Department of Municipal Affairs and Housing

The province recognizes and values the role of municipalities in addressing the housing crisis. At this session, staff from the Department of Municipal Affairs and Housing will provide an overview of various housing programs available to support development and citizen needs. Staff will also discuss ways the department can support municipalities when interacting with the federal government to pursue housing solutions.



Michelle Waye

Executive Director, Housing Programs and Services, Department of Municipal Affairs and Housing

 Atlantic Ballroom

Concurrent

November 8, 2023
11:00 AM - 12:00 PM

The Impact of the Province's Population Growth Strategy

A panel discussion

Nova Scotia has surpassed one million people – a record since July 2021. The provincial government has identified economic growth as a key priority and has set a target to double the population by 2060. Join panel members, the Honourable Jill Balseer, Minister of Labour, Skills and Immigration, David Miller, former Mayor of Toronto and Halifax Mayor Mike Savage, as they discuss the impacts of this economic strategy and how it will impact Nova Scotia's municipalities.



David Miller

Managing Director, C40 Centre for City Climate Policy and Economy | Former Mayor City of Toronto



Honourable Jill Balseer

Minister of Labour, Skills and Immigration, Province of Nova Scotia

Show More



Commonwealth A Luncheon



November 8, 2023
12:10 PM - 1:10 PM

Delegates' Luncheon

Sponsored by Finance and Treasury Board - Municipal Finance Division



Atlantic Ballroom Plenary

November 8, 2023
1:25 PM - 1:45 PM

Remarks by NSFM CEO Juanita Spencer



Juanita Spencer
CEO, Nova Scotia Federation of Municipalities

Atlantic Ballroom Plenary

November 8, 2023
1:45 PM - 2:45 PM

Always a 'work in progress' - the Provincial-Municipal Relationship: Lessons from Ontario

The relationship between provincial and municipal governments in Canada is always

important but inherently unequal. Municipalities remain 'creatures of the province' in constitutional and financial terms. Municipalities are also crucial to meeting many provincial objectives, which today includes increasing the supply of affordable housing. Municipalities today face ever-widening responsibilities and increased public expectations, despite their limited financial resources, including operating 60% of Canada's public infrastructure on less than 10 cents of each Canadian tax dollar.

Ontario municipalities have been through a succession of fiscal and program reforms

Show More



Michael Fenn

Former Ontario Deputy Minister and municipal CAO



Mezzanine & Commonwealth B



November 8, 2023

2:45 PM - 3:15 PM

Networking Break/Viewing of Exhibits

Sponsored by Divert NS

This is a great opportunity to visit our vendors in the exhibit areas. Be sure to get your stamp card stamped to be eligible for the Grand Prize Draw!



Commonwealth A

Networking

November 8, 2023

3:15 PM - 5:15 PM

Conversation Series: Networking Tables

The Conversation Series is your opportunity to network with your fellow municipal colleagues through short, informal, discussions on various topics such as: Climate Change Mitigation Projects, Asset Management, Municipal Finance, Municipal Consolidation, Active Transportation, Roads, etc. We are inviting members to have conversations rotating through several different tables, each with a different topic of discussion. Tables will change at 20-minute intervals. Deputy Ministers and senior staff from the province have been invited to sit at various tables and the NSFM Board will facilitate some of the discussions.

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902-423-8331

[Speakers](#)

info@nsfm.ca

[Sessions](#)

NSFM 2023 Fall Conference

[Exhibitors](#)

November 7, 2023 - November 10, 2023

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[Register](#)

[Accommodations](#)

[Venue](#)

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Raising the
 **Bar**
On Local Leadership

Event Agenda

Tuesday

7 Nov

Wednesday


8 Nov

Thursday

9 Nov

Friday

10 Nov

 Search

[List](#) [Format](#)

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Westin Lobby

Interactive Activity

November 9, 2023

6:30 AM - 7:15 AM

Early Morning Walk

Weather Permitting

Join Rebecca Kolstee of AMANS on a harbourfront walk to start your day. Please join Rebecca in the Westin Lobby by 6:25 a.m.



Coat Check, Mezzanine

 MEDAVIE

November 9, 2023

7:45 AM - 5:00 PM


Registration Desk Hours

Sponsored by Medavie

The friendly staff at the registration desk are here to help you with any questions/needs.

Please Note: The desk will be closed during the luncheons.



 Atlantic Ballroom

Plenary


November 9, 2023

8:40 AM - 9:00 AM

Federation of Canadian Municipalities Update



Scott Pearce
President, Federation of Canadian Municipalities

 Atlantic Ballroom

Plenary

November 9, 2023

9:00 AM - 9:30 AM

Honourable John Lohr, Minister of Municipal Affairs and Housing

On behalf of Premier Houston



Honourable John Lohr
Minister, Department of Municipal Affairs and Housing

 Atlantic Ballroom

Panel

November 9, 2023

9:30 AM - 10:30 AM

Provincial Ministers' Panel



Mezzanine & Commonwealth B

Networking



November 9, 2023
10:30 AM - 11:00 AM

Networking Break/Viewing of Exhibits

Sponsored by Canoe Procurement Group

This is a great opportunity to visit our vendors in the exhibit areas. Be sure to get your stamp card stamped to be eligible for the Grand Prize Draw!



Atlantic Ballroom

AGM

November 9, 2023
11:00 AM - 12:00 PM

Annual General Meeting

- Presentation of NSFM Audited Statements
- Motion re Dues
- Board Election Results
- Incoming President Remarks
- NSFM Member Services Update



 Commonwealth A  

November 9, 2023
12:00 PM - 1:00 PM

Delegates' Luncheon

Sponsored by Intact Public Entities



 Atlantic Ballroom 

November 9, 2023
1:15 PM - 1:45 PM

Honourable Zach Churchill

Leader of the Nova Scotia Liberal Party



Honourable Zach Churchill
Leader of the Liberal Party of Nova Scotia




 Commonwealth A 

November 9, 2023
1:50 PM - 2:45 PM

Light it up!

Live Game Show

 Get Set for Classic TV Game Shows Meets Nova Scotia Charm! Hey, game show enthusiasts and thrill-seekers! Brace yourselves for an exhilarating adventure like no other – welcome to "Light It Up"! This is a combination of legendary TV game shows

from the good ol' days with the captivating essence of Nova Scotia, Canada. If you've ever wished you could be a contestant on "Survivor" "Wheel of Fortune," "Jeopardy," — now's your chance? Your dream is about to come true! Immerse yourself in the electrifying world of game shows, where you'll be part of the action and excitement.

Game Show Trivia: Test your game show expertise with brain-teasing questions that'll keep you on your toes. Prizes and ultimate bragging rights await the ultimate

Show More



Tyler Hayden CSP



Mezzanine & Commonwealth B

Networking



November 9, 2023

2:45 PM - 3:15 PM

Networking Break/Viewing of Exhibits

Sponsored by Canoe Procurement Group

This is a great opportunity to visit our vendors in the exhibit areas. Be sure to get your stamp card stamped to be eligible for the Grand Prize Draw!



canoe
procurement group of canada

Atlantic Ballroom

Plenary

November 9, 2023

3:15 PM - 3:45 PM

Honourable Claudia Chender

Leader of the Nova Scotia New Democratic Party



Honourable Claudia Chender
Leader of the Nova Scotia New Democratic Party

📍 Atlantic Ballroom

Concurrent

November 9, 2023
3:45 PM - 4:45 PM

Bridges Within and Between: Strengthening Municipal Connections with Equity-Seeking Communities

Many municipalities experience a sense of “stuckness” and aren’t sure how to progress in (or even start) their equity, diversity, and inclusion efforts. This session aims to change that by delving into essential postures and practices that municipalities can immediately practice in order to forge stronger and meaningful connections with equity-seeking communities, engage in authentic dialogue and meaningful change, and build a more equitable community for all residents.



Dr. Willow Anderson
Founder and Principal Consultant, Social Fabric Institute Inc.

📍 Harbour Suites, Lower Level

Concurrent

November 9, 2023
3:45 PM - 4:45 PM

Natural Infrastructure for Municipalities

Green infrastructure, natural infrastructure, nature-based solutions: no matter what you call it municipalities are increasingly incorporating nature into public works as an alternative approach to infrastructure. How viable is this? Is it cost effective? Does it offer greater resiliency in our changing climate? The first presentation will be about urban forests and the climate change mitigation and adaptation services trees can

provide. The second presentation will be about a cost-benefit analysis framework and decision-making tool for municipalities to support decision-making and implementation of nature-based solutions to coastal erosion, stormwater surges, and inland flooding. A question-and-answer period will follow, in which municipal leaders can inquire as to how these techniques and tools can be applied in their communities.



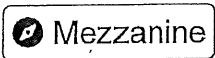
Lilian Barraclough

Research and Knowledge Initiative Project Coordinator, New Brunswick Environmental Network



Peter N. Duinker, PhD

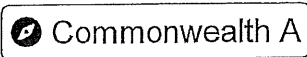
Sylveritas Ltd.



November 9, 2023

6:15 PM - 7:00 PM

Reception



November 9, 2023

7:00 PM - 9:30 PM

Banquet

Sponsored by CN

Enjoy a delicious meal followed by a performance by The Amazing Mr. JJ!



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info@nsfm.ca

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NSFM 2023 Fall Conference

[Exhibitors](#)

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[Accommodations](#)

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Raising the
 Bar
On Local Leadership

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Friday


10 Nov

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[List](#) [Format](#)

Date and time are shown in Canada/Atlantic

 Coat Check, Mezzanine

 MEDAVIE


November 10, 2023

7:45 AM - 11:00 AM

Registration Desk Hours

Sponsored by Medavie



 Harbour Suites, Lower Level

Plenary



November 10, 2023

8:00 AM - 8:55 AM

Raising the Bar: Safety Leadership for Municipal Success

Sponsored Session: Construction Safety Nova Scotia

Join MJ MacDonald, CEO, Construction Safety Nova Scotia as she speaks to the


roles and responsibilities of municipalities in both capital project oversight, as well as operational areas of accountability. She'll also discuss the benefits of safety systems and management as a strategic priority, safety culture and mental health from a safety perspective.



Show More



MJ MacDonald
CEO, Construction Safety Nova Scotia

 Commonwealth A

Concurrent

November 10, 2023

9:00 AM - 10:00 AM

Rising to the Challenge: Building Resilience & De-escalation Skills

During this interactive training session, attendees will be taught concepts and tactics regarding how to handle a situation as an elected official. The session will cover how to deal with a disruption in a council meeting or public event, general one on one public confrontations, and active threat/lockdown steps. Attendees will leave with new tools to implement, and feeling more confident when confronted with these stressful situations .



Chris O'Brien
Principal-President, Ridgeback Security Inc.



Atlantic Ballroom Concurrent

November 10, 2023
9:00 AM - 10:00 AM

Emergency Preparedness - Lessons Learned

Nova Scotia has been hit by multiple disasters over the past couple of years, having a huge impact on our communities. Join panel members as they discuss lessons learned and future preventative measures.

Provincial Emergency Measures Office

EMO will look at providing an overview of the Nova Scotia Emergency Management Office, its mandate, and the National Alert Ready System and how it is used across the province. Attendees will also learn about NSEMO's emergency management training and exercising priorities as it relates to enhancing emergency preparedness

Show More



BL

Bill Lawlor

Atlantic Director of Strategic and Government Relations, Canadian Red Cross

JM

Jason Mew

Director, Incident Management Division, Nova Scotia Emergency Management Office

Show More



Atlantic Ballroom Plenary



November 10, 2023
10:05 AM - 11:00 AM


Presenting Sponsor: Nova Scotia Power

A Fireside Chat with President & CEO Peter Gregg

Nova Scotia Power provides 95% of the generation, transmission and distribution of electrical power to approximately 540,000 residential, commercial and industrial customers across Nova Scotia. The company is focused on new technologies to enhance customer service and reliability, reduce emissions and add renewable energy. Nova Scotia Power has over 2000 employees.



Peter Gregg
President & CEO, Nova Scotia Power

 Atlantic Ballroom

Plenary

November 10, 2023
11:00 AM - 12:00 PM

Municipal Success Stories

Our municipalities have developed many great programs and services for their communities. Join our panel as we explore the following three successful initiatives:

Seek Wilderness Accommodations - Town of Truro

Seek Wilderness Accommodations offers unique, experiential accommodations right on Victoria Park, Truro. Seek encourages people to explore Victoria Park, the Town of Truro, Colchester County, as well as the Northern Region, as it's strategically located in the "Hub" of Nova Scotia. Seek is a privately owned business, but was built in strategic partnership with the Town of Truro and with the support of ACOA to help

Show More



Councillor Alison Graham
Town of Truro



Deputy Warden Nicole Albright
Municipality of the District of Argyle

Show More





Atlantic Ballroom Plenary

November 10, 2023
12:00 PM - 12:10 PM

Draws and Closing

Be sure to stick around for the Grand Prize Draw! Two nights stay at the Westin Hotel.

Your ballot is your completely stamped exhibitor card.

You must be present to win.

**THE WESTIN
NOVA SCOTIAN**

Show More



Home

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Speakers

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Exhibitors

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Venue

902-423-8331

info@nsfm.ca

NSFM 2023 Fall Conference

November 7, 2023 - November 10, 2023



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM		Rate \$0.5770
Name of Claimant:	Amanda Mombourquette	
Destination:	Membertou	
Purpose of Travel:	CEPI Two Eyed Seeing Confe	
Departure Date/Time:	Nov 13 / 10:00am	
Return Date/Time:	Nov 15 / 3:30pm	
Approval to Travel: CAO - see attached email		Date: September 20, 2023

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	534.00	178.00	178.00	178.00	0.00	534.00
Total Cost of Mileage:	\$308.12	\$102.71	\$102.71	\$102.71	\$0.00	\$308.12
Accommodation/Hotel Name:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$102.71	\$102.71	\$102.71	\$0.00	\$0.00	\$308.12

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial AM N/A _____

See attached agenda.

All claims are to be submitted not later than 60 days after return.	
Claimant Signature: <u>Amanda Mombourquette</u>	Goods Rec'd. Date.....Initial..... Prices Checked..... Add. & Ext. Checked..... Approval for Payment..... Discount Date..... Paid by Cheque No..... Distribution: Acct. No.....
Date Submitted: November 23, 2023	
Travel Approved by Supervisor: <u>[Signature]</u>	
GL Code:	

1573
10 210 2100 210110

From: Troy MacCulloch/Richmond
To: Amanda Mombourquette/Richmond@Richmond
Cc: Shelley David/Richmond@Richmond

Date: Wednesday, September 20, 2023 04:26PM
Subject: Re: Fw: Invitation to Muiwatmnej Etuaptmumk Conference Honouring Two-Eyed Seeing

History: ✦ This message has been replied to.

Approved.

Troy

Troy A. MacCulloch, CMML, FSAScot
Chief Administrative Officer
Municipality of the County of Richmond
2357 Hwy 206 PO Box 120
Arichat, NS B0E 1A0
T 902.226.3970 F 902.226.1510



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

▼ Amanda Mombourquette---2023-09-20 04:11:00 PM---Hi Troy, Could I please get approval to travel to this conference? Also Shelley - could you register

From: Amanda Mombourquette/Richmond
To: Shelley David/Richmond@Richmond, Troy MacCulloch/Richmond@Richmond
Date: 2023-09-20 04:11 PM
Subject: Fw: Invitation to Muiwatmnej Etuaptmumk Conference Honouring Two-Eyed Seeing

Hi Troy,

Could I please get approval to travel to this conference?

Also Shelley - could you register me so we can catch the early bird price? And I'd like to book in at the Hampton there if possible?

Thanks!

Amanda

-----Forwarded by Amanda Mombourquette/Richmond on 09/20/2023 04:06PM -----
To: <amombourquette@richmondcounty.ca>
From: "CEPI Conference Coordinator" <noelle@riseresults.com>
Date: 09/13/2023 08:51AM

Subject: Invitation to Muiwاتمnej Etuaptmumk Conference Honouring Two-Eyed Seeing

Registration is now open!

Announcing the Muiwاتمnej Etuaptmumk Conference!

*November 13 - 15, 2023 -
Membertou, Cape Breton /
Unama'ki*

Join the Collaborative
Environmental Planning Initiative
(CEPI) for a celebration of Two-Eyed
Seeing, cultural exchange, and
collaborative learning!

As Canada and the Indigenous
population of this country strives to
work together in the spirit of
reconciliation and with the passing
of UNDRIP on June 21, 2021, the
Collaborative Environmental
Planning Initiative (CEPI) will be
hosting a celebration of
Etuaptmumk (Two-Eyed Seeing) in
November of 2023. This conference
will invite participants from
organizations looking to include
Etuaptmumk in their daily practices
and processes and provide guests
with the means and understanding
of applying Etuaptmumk to their
daily work duties.

Get ready to immerse yourself in
three days of inspiration,
connection, and empowerment with
engaging panels and expert
speakers, cultural excursions that
touch the heart, a special keynote
address, and Gala Awards Night
with entertainment.
Together, we'll move "Two-Eyed
Seeing" from vision to action!

***Early bird pricing is available
until Septmeber 30, 2023!***

REGISTER NOW

Sponsorship opportunities for Muiwatmnej Etuaptmumk are now open! Your financial partnership would be immensely helpful in making this a terrific event. Sponsorship packages are available to view at the button below.

SPONSORSHIP
OPPORTUNITIES

We understand that the cost of registration can be a hindrance for some, especially our youth and Elders. To make this transformative experience accessible to as many as possible, we are offering a number of supported registrations. Click here to apply for a sponsored ticket before October 15, 2023.

Don't miss this opportunity! Save the date, spread the word, and let's pave the way for a brighter, collaborative future. Visit our website for more information on how you can be involved.

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You are receiving this email as a friend of CEPI.

Our mailing address is:

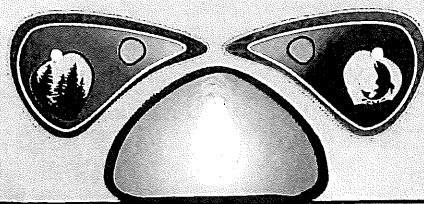
CEPI
4102 Shore Rd.
Eskasoni, NS B1W 1M4
Canada

Add us to your address book

NOVEMBER 13-15, 2023



MEMBERTOU, CAPE BRETON / UNAMA'KI



MUIWATMNEJ ETUAPTUMK

HONOURING TWO-EYED SEEING

TURNING VISION INTO ACTION

MONDAY NOVEMBER 13

WELCOMING ALL OUR RELATIONS / MSIT NO'KMAQ

Noon	Arrival & Excursion Registration - 2nd floor lobby		
1:00 - 4:00 PM	Guided Cultural Journeys		
	<i>Eltuek Arts Centre:</i> Skye River Trail Presentation	<i>Fortress of Louisbourg:</i> Site Tour	<i>MTCC:</i> Land Based Learning/ Traditional Tools Workshop
5:00 PM	Registration: Joining the Circle - 2nd floor lobby		
6:00 PM	Opening Gathering with EMCEE Senator Dan Christmas & Sons of Membertou Apoqmatulti'k Program Highlight with Dr. Shelley Denny		
7:00 PM	Evening Entertainment Jeremy Dutcher & Sarah Prosper		

TUESDAY NOVEMBER 14

SHARING AND WEAVING KNOWLEDGE

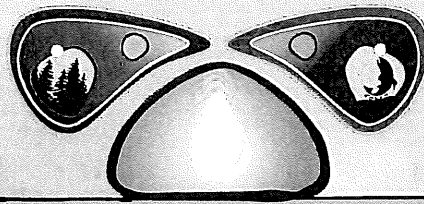
8:00 AM	Build Relationships over Hot Breakfast & Morning Prayer		
8:45 AM	Pjila'si		
9:00 AM	Fireside Chat with Elder Dr. Albert Marshall and Dr. Shelley Denny (<i>Keynote</i>)		
10:30 AM	Coffee Break		
10:45 AM	Wisdom Circles: Deep Dives into Two-Eyed Seeing (<i>1 Hour Breakout Sessions</i>)		
	<i>Two-Eyed Seeing in Practice: Fisheries Western and Indigenous Knowledge Systems (Fish-WIKS)</i>	<i>Treaty Epistemology & Etuaptumk in Wabanakik</i>	<i>Using Two-Eyed Seeing in our Teaching at CBU: A Talking Circle</i>
12:00 PM	Lunch		
1:00 PM	Sharing Circle: About the CEPI - Celebrating Action and the CEPI Conference Purpose History		
1:30 PM	Listening to Youth: Two Eyed Seeing and the Natural Resources Environmental Technology program		
2:00 PM	Wisdom Circles: Two-Eyed Seeing in Action (<i>20 Minute Breakout Sessions</i>)		
	<i>Indigenous Tourism Reconciliation</i>	<i>Nujo'tme'k Samqwan: Atlantic First Nations Water Authority</i>	
	<i>Partnerships, Perspectives and Pathways to Reconciliation with Parks Canada</i>	<i>Kinis'kwe'j</i>	
2:50 PM	Breathing Space		
7:00 PM	Gala Dinner Morgan Toney, Sarah Prosper, Alan Syliboy & the Thundermakers, and the Bras d'Or Lakes Golden Awards		

All meals included with conference fees

NOVEMBER 13-15, 2023



MEMBERTOU, CAPE BRETON / UNAMA'KI



MUIWATMNEJ ETUAPTMUMK

HONOURING TWO-EYED SEEING

TURNING VISION INTO ACTION

WEDNESDAY, NOVEMBER 15

HONORING THE WISDOM

8:30 AM	Breakfast		
9:30 AM	Wisdom Circles: Two-Eyed Seeing in Action (<i>Breakout Sessions</i>)		
	<i>Growing the Grey Seal Industry in Nova Scotia</i>	<i>Apoqmatulti'k: Working together for a healthy and resilient ocean</i>	<i>Seven Generation Sustainable Forest Management Planning</i>
	<i>A Two-Eyed Seeing Framework for Tourism</i>		<i>With Two Eyes & One Heart Open: Creativity, Co-learning, and Reconciliation in STEM Education</i>
	<i>Asitu'lisk: A Place of Multiple Perspectives</i>		<i>New Perspectives, Challenges, and Collaborations with Historical Indigenous Sound Collections</i>
10:45 AM	Nutrition Break and Vendor Visit		
11:00 AM	Wisdom Circles: Two-Eyed Seeing in Action (<i>20 Minute Breakout Sessions</i>)		
	<i>Healing Generational Trauma through the Eastern Door Centre's Innovative Approach</i>	<i>Understanding Etuaptmumk through Stories</i>	<i>Working through a collage of pain: Weaving Indigenous healing with the neurosciences of grief and grieving</i>
	<i>Aqamoqey Pu'taliewey: From Forest To Basket - Knowledge Sharing In Practice</i>	<i>Etuaptmumk and Reciprocity - Examples from Unama'ki - UINR and Province of NS</i>	<i>Running in nature as a contemplative and healing practice</i>
12:00 PM	Lunch		
1:00 PM	Earth's Message: Insights from David Suzuki (<i>virtual</i>)		
2:00 PM	Wisdom Circles: Two-Eyed Seeing in Action (<i>20 Minute Breakout Sessions</i>)		
	<i>Yukon Native Teacher Education</i>	<i>Learning from Nature</i>	<i>Guidance with Integrity at TWC</i>
	<i>Nikani Awtiken: Land Based Learning</i>	<i>Ownership, Control, Access, Possession (OCAP) in practice through Indigenous Led Internship Program</i>	<i>Beyond Words: A Settler Scientist Walks University Students Into Two-eyed Seeing</i>
	<i>Maskwio'mi: A Re-discovered Mi'kmaw Medicine</i>	<i>Treaty Education initiative as a model of Etuaptmumk</i>	
3:15 PM	Door Prizes Nutrition Break		
3:45 PM	Closing Remarks Closing Prayer		

All meals included with conference fees

CV



THE MUNICIPALITY OF THE COUNTY OF RICHMOND LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM Rate \$0.5770

Name of Claimant: Amanda Mombourquette
Destination: Antigonish Town Office
Purpose of Travel: Offshore Wind Task Force
Departure Date/Time: Nov 29 / 3:30pm
Return Date/Time: Nov 29 / 8:30pm

Approval to Travel: CAO - see attached email Date: Dec 8, 2023

Table with 8 columns: Description, Day 1, Day 2, Day 3, Day 4, Day 5, Total. Rows include Total Mileage (\$124.63), Accomodation/Hotel Name (\$0.00), Meals (Breakfast \$20, Lunch \$25, Dinner \$30), and Total Amount Being Claimed (\$124.63).

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial [Signature] N/A

See attached agenda.

All claims are to be submitted not later than 60 days after return. Claimant Signature: [Signature] Date Submitted: December 8, 2023 Travel Approved by Supervisor: [Signature] GL Code:

Goods Rec'd. Date.....Initial... [Signature] Prices Checked..... [Signature] Add. & Ext. Checked..... [Signature] Approval for Payment..... [Signature] Discount Date..... Paid by Cheque No..... Distribution Acct No..... 2100 2100 210110

HST3

Joint Council Agenda

Wednesday, November 29 2023

Council Chambers, Town Hall

6:00 p.m.

1. Welcome and Introduction – Mayor and Warden
2. Approval of September 21, 2023 Joint Council Committee Minutes
3. Presentations
 - a. Strait of Canso Offshore Wind Taskforce
 - b. Recreation Facility Feasibility Study RFP
4. Adjournment

From: Troy MacCulloch/Richmond
To: Amanda Mombourquette/Richmond@Richmond

Date: Friday, December 08, 2023 02:04PM
Subject: Re: Fw: RE: EXTERNAL: Strait of Canso Offshore Wind Task Force

History: ♦ This message has been replied to.

Hi Warden,

Your travel to Antigonish is approved.

Thanks

Troy

THE MUNICIPALITY
OF RICHMOND
INCORPORATED 1879



Troy MacCulloch, CMML, FSAScot
Chief Administrative Officer

Phone: 902.226.3970
Mobile: 902.631.4120
Email: cao@richmondcounty.ca
2357 Hwy 206, P.O. Box 120
Arichat, NS B0E 1A0
www.richmondcounty.ca

Am Amanda Mombourquette---2023-12-08 02:00:08 PM---Hi again Troy, Realizing that I didn't get approval to travel to this "out of county" meeting in Ant

From: Amanda Mombourquette/Richmond
To: Troy MacCulloch/Richmond@Richmond
Date: 2023-12-08 02:00 PM
Subject: Fw: RE: EXTERNAL: Strait of Canso Offshore Wind Task Force

Hi again Troy,

Realizing that I didn't get approval to travel to this "out of county" meeting in Antigonish. Could you please approve?

Thanks!

Amanda

-----Forwarded by Amanda Mombourquette/Richmond on 12/08/2023 01:58PM -----
To: "amombourquette@richmondcounty.ca" <amombourquette@richmondcounty.ca>
From: "Beth Schumacher" <Beth.Schumacher@Antigonishcounty.ca>
Date: 11/29/2023 12:35PM
Cc: "Brenda Chisholm-Beaton" <Brenda.Chisholm-Beaton@TownOfPortHawkesbury.ca>, "Martin Thomsen" <martin@capebretonpartnership.com>, "Dianne Wilson" <Dianne.Wilson@townofantigonish.ca>
Subject: RE: EXTERNAL: Strait of Canso Offshore Wind Task Force

(See attached file: JTC231129 Agenda Package Revised.pdf)

Hi Amanda,

Just doing my day-of-meeting check-in. We'll have the presentation pre-loaded in Town Chambers for the meeting, and the meeting is a 6pm start. I've attached a copy of the agenda for your information.

There is a 15-minute time limit for presentations, with Q&A and discussion with Councils to follow.

If there's anything else that you need, or any questions in advance of the meeting, please don't hesitate to give Dianne or I a shout.

Cheers,

Beth

From: amombourquette@richmondcounty.ca <amombourquette@richmondcounty.ca>
Sent: Tuesday, November 21, 2023 4:56 PM
To: Brenda Chisholm-Beaton <Brenda.Chisholm-Beaton@TownOfPortHawkesbury.ca>
Cc: Beth Schumacher <Beth.Schumacher@Antigonishcounty.ca>; Martin Thomsen <martin@capebretonpartnership.com>; Dianne Wilson <Dianne.Wilson@townofantigonish.ca>
Subject: Re: EXTERNAL: Strait of Canso Offshore Wind Task Force

Hi Beth,

Attached are the slides for our presentation on November 29. We likely will not get to all of them, but wanted to provide the info for additional context in case Councillors had any questions. The

The powerpoint is too big to attach, so sending this along in PDF format. Hope that works.

Thanks!

Amanda

-----"Brenda Chisholm-Beaton" <Brenda.Chisholm-Beaton@TownOfPortHawkesbury.ca> wrote: -----
To: "Beth Schumacher" <Beth.Schumacher@Antigonishcounty.ca>
From: "Brenda Chisholm-Beaton" <Brenda.Chisholm-Beaton@TownOfPortHawkesbury.ca>
Date: 11/08/2023 01:32PM
Cc: "amombourquette@richmondcounty.ca" <amombourquette@richmondcounty.ca>, "Martin Thomsen" <martin@capebretonpartnership.com>, "Dianne Wilson" <Dianne.Wilson@townofantigonish.ca>
Subject: Re: EXTERNAL: Strait of Canso Offshore Wind Task Force

Hi Beth

Yes we are still able to join - thanks so much - we will be sure to send the support materials in advance. We are definitely looking forward to it!

Cheers

Brenda.
Brenda Chisholm Beaton
Mayor, Town of Port Hawkesbury

On Nov 8, 2023, at 10:14 AM, Beth Schumacher <Beth.Schumacher@antigonishcounty.ca> wrote:

Hi Everyone,

We're working on planning arrangements for the upcoming Town and County Joint Council meeting here in Antigonish, and I was following-up to our email thread below to make sure that Wednesday, November 29th still worked for your group for a presentation.

We're tentatively looking at having the meeting in Town Hall, with 6pm being our usual start time (although this will be confirmed as we firm up the agenda).

If you could please let me know how many people would be in your party, and provide a brief synopsis of your presentation content, that will help us with agenda planning and confirming our location.

We ask that presentations at committee meetings are kept to a 15-minute time limit, with Q&A with Councillors to follow. Any materials to be presented at the meeting will need to be submitted to Dianne (copied on this email) and I no later than November 22nd.

If you have any questions, please don't hesitate to contact myself or Dianne.

Thank-you!

Beth

From: amombourquette@richmondcounty.ca <amombourquette@richmondcounty.ca>
Sent: Monday, September 18, 2023 12:53 PM
To: Brenda Chisholm-Beaton <Brenda.Chisholm-Beaton@TownOfPortHawkesbury.ca>
Cc: Beth Schumacher <Beth.Schumacher@Antigonishcounty.ca>; Martin Thomsen <martin@capebretonpartnership.com>; Dianne Wilson <Dianne.Wilson@townofantigonish.ca>
Subject: Re: EXTERNAL: Strait of Canso Offshore Wind Task Force

November 29 works for me! I'll lock it in. Thanks Beth!

-----"Brenda Chisholm-Beaton" <Brenda.Chisholm-Beaton@TownOfPortHawkesbury.ca> wrote: -----

To: "Beth Schumacher" <Beth.Schumacher@Antigonishcounty.ca>
From: "Brenda Chisholm-Beaton" <Brenda.Chisholm-Beaton@TownOfPortHawkesbury.ca>
Date: 09/17/2023 08:44PM
Cc: "amombourquette@richmondcounty.ca" <amombourquette@richmondcounty.ca>, "Martin Thomsen" <martin@capebretonpartnership.com>, "Dianne Wilson" <Dianne.Wilson@townofantigonish.ca>
Subject: Re: EXTERNAL: Strait of Canso Offshore Wind Task Force

I believe that date can work on my end but will wait to hear back from Amanda

Thanks Beth!
Brenda Chisholm Beaton
Mayor, Town of Port Hawkesbury

On Sep 15, 2023, at 9:33 AM, Beth Schumacher
<Beth.Schumacher@antigonishcounty.ca> wrote:

Hi Amanda,

No worries at all, and again I apologise for such short notice for my request. We are looking at November 29th (a Wednesday evening) as the date for our next Joint Council meeting. Does that work for your team? If it's too late in the year/your process, Dianne and I can help to coordinate with your team to speak to our Councils individually at an upcoming regular meeting for each.

Cheers,

Beth

From: amombourquette@richmondcounty.ca <amombourquette@richmondcounty.ca>
>
Sent: Thursday, September 14, 2023 6:31 PM
To: Beth Schumacher <Beth.Schumacher@Antigonishcounty.ca>
Cc: Martin Thomsen <martin@capebretonpartnership.com>; Brenda Chisholm-Beaton <Brenda.Chisholm-Beaton@TownOfPortHawkesbury.ca>
Subject: Re: FW: EXTERNAL: Strait of Canso Offshore Wind Task Force

You don't often get email from amombourquette@richmondcounty.ca. [Learn why this is important](#)

Hi Beth,

Both Brenda and I are tied up on September 21st with other commitments. Sorry about that. When is the next time we might be able to join you?

Thanks,

Amanda

-----"Beth Schumacher" <Beth.Schumacher@Antigonishcounty.ca> wrote: -----
To: "amombourquette@richmondcounty.ca" <amombourquette@richmondcounty.ca>
From: "Beth Schumacher" <Beth.Schumacher@Antigonishcounty.ca>
Date: 09/14/2023 12:09PM
Subject: FW: EXTERNAL: Strait of Canso Offshore Wind Task Force
H Amanda,
I'm working on finalizing plans for a Town and County Joint Council meeting for Thursday September 21st. I apologise for the short notice, but our September schedules seem rather full and we've had some challenges with finding an evening that worked with everyone's schedules.
I'm reaching out to see if you and Brenda would be interested/available to attend the meeting that evening to present as you had requested below. The meeting would be held at the Town's Council Chambers, at 274 Main Street, starting at 6pm that evening.
Thank-you,
Beth

Beth Schumacher LPP, MCIP
Deputy Municipal Clerk

Municipality of the County of Antigonish
285 Beech Hill Road, Beech Hill B2G 0B4
902-863-1117
www.antigonishcounty.ca

Honour Yesterday, Act Today, Inspire Tomorrow

<image001.png>

IMPORTANT NOTICE: This message is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of the communication is strictly prohibited. If you have received this communication in error, please notify the Municipality of the County of Antigonish at beth.schumacher@antigonishcounty.ca

Begin forwarded message:

From: amombourquette@richmondcounty.ca
Date: July 10, 2023 at 12:59:45 PM ADT
To: Owen McCarron <Owen.McCarron@antigonishcounty.ca>
Subject: Re: EXTERNAL: Strait of Canso Offshore Wind Task Force

Yes that would be great, Owen. Let me know what next steps we need to take.

Thanks!

Amanda

-----"Owen McCarron" <Owen.McCarron@Antigonishcounty.ca> wrote: -----
To:
"amombourquette@richmondcounty.ca" <amombourquette@richmondcounty.ca>
From: "Owen McCarron" <Owen.McCarron@Antigonishcounty.ca>
Date: 07/06/2023 08:49PM
Subject: Re: EXTERNAL: Strait of Canso Offshore Wind Task Force

Hi Amanda,
Would that be something you would like to present to both Town and County Councils, if so maybe we could schedule something jointly in the early fall if that works. Let me know your thoughts. Thanks
Owen
Sent from my iPhone

On Jul 6, 2023, at 3:42 PM,
amombourquette@richmondcounty.ca wrote:

You don't often get email from amombourquette@richmondcounty.ca. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Owen,

I should have mentioned this when we chatted today, but Mayor Brenda and I were hoping to come in and do a presentation to your council on the work of the Task Force. Would your Council be interested, and if so, when do you think it would be possible to schedule?

Thanks!

Amanda

<image001.png>

[attachment "JTC231129 Agenda Package Revised.pdf" deleted by Troy MacCulloch/Richmond]



Travel Detail Report

Date:	December 11, 2023
Purpose:	OSW Engagement Session
Location:	D'Escousse Civic Improvement Centre
Start Time:	2pm
End Time:	4pm
Persons Present:	Jennifer MacNeil, Victoria Watson, members of the public
Statement of Discussions:	Two-way information sharing on OSW

Date:	
Purpose:	
Location:	
Start Time:	
End Time:	
Persons Present:	
Statement of Discussions:	

Date:	
Purpose:	
Location:	
Start Time:	
End Time:	
Persons Present:	
Statement of Discussions:	

OFFSHORE WIND

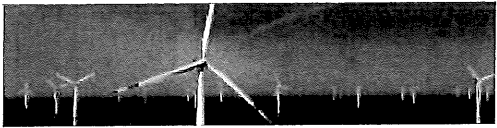
Community Information Sessions

December 4 Monday	Port Hood Fire Hall, Port Hood 1 - 3 p.m.	Le Club des Retraités de Chéticamp, Chéticamp 6 - 8 p.m.
December 5 Tuesday	Cape Smokey, Ingonish 1 - 3 p.m.	Victoria County Administration Building, Baddeck 6 - 8 p.m.
December 6 Wednesday	Louisbourg Fire Hall, Louisbourg 1 - 3 p.m.	North Sydney Firemen's Club, North Sydney 6 - 8 p.m.
December 7 Thursday	Port Hawkesbury Civic Centre, Shannon Studio, Port Hawkesbury 1 - 3 p.m.	



December 11 Monday	D'Escousse Civic Improvement Society, D'Escousse 2 - 4 p.m.	Bonnie Brae Senior Citizens Club, St. Peter's 6 - 8 p.m.
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Come join us to learn the basics about offshore wind energy and how it could help Nova Scotia achieve a net zero future.



For questions or inquiries please email:
info@capebretonpartnership.com



OFFSHORE WIND

Community Information Sessions

Come join us to learn the basics about offshore wind energy and how it could help Nova Scotia achieve a net zero future.





THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM		Rate \$0.5770
Name of Claimant:	Amanda Mombourquette	
Destination:	Ottawa	
Purpose of Travel:	MRC Annual Conference	
Departure Date/Time:	Dec 4, 2023 / 6:00am	
Return Date/Time:	Dec 7, 2023 / 6:30pm	
Approval to Travel: CAO - see attached email		Date: Sept 28, 2023

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	571.00	289.00	0.00	282.00	0.00	571.00
Total Cost of Mileage:	\$329.47	\$166.75	\$0.00	\$162.71	\$0.00	\$329.47
Accommodation/Hotel Name	Delta Ottawa City Centre	\$292.62	\$292.62	\$292.62	\$0.00	\$877.86
Meals: Breakfast \$20	\$20.00	\$20.00		\$20.00		\$60.00
Lunch \$25	\$25.00			\$25.00		\$50.00
Dinner \$30	\$30.00	\$30.00	\$30.00			\$90.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00	\$10.00			\$30.00
Taxi/Parking/Tolls (Receipts Required)				\$140.00		\$140.00
Total Amount Being Claimed	\$544.37	\$352.62	\$332.62	\$347.71	\$0.00	\$1,577.33

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial AM N/A _____

See attached agenda.

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Amanda Mombourquette

Date Submitted: December 8, 2023

Travel Approved by Supervisor: [Signature]

GL Code: _____

Goods Rec'd. Date.....Initial CS

Prices Checked..... CS

Add. & Ext. Checked..... CS

Approval for Payment.....

Discount Date.....

Paid by Cheque No.....

Distribution Rec'd. No. 102102100 210110



OTTAWA CITY CENTRE

101 Lyon Street North, Ottawa, Ontario, K1R 5T9
Telephone: (613) 237-3600 Fax: (613) 237-2351

Amanda Mombourquette
2357 Hwy 206
Arichat NS B0E1A0
Canada

Room: 0414
Folio: 415683
Cashier: 112
Arrival: 12-04-23
Departure: 12-07-23
Reference:

Group: Marine Renewables Canada Conference

Date	Description	Additional Information	Charges	Credits
12-04-23	Room charge		249.00	
12-04-23	Municipal Accommodation Tax (MAT)		9.96	
12-04-23	Rooms - HST		33.66	
12-05-23	Room charge		249.00	
12-05-23	Municipal Accommodation Tax (MAT)		9.96	
12-05-23	Rooms - HST		33.66	
12-06-23	Room charge		249.00	
12-06-23	Municipal Accommodation Tax (MAT)		9.96	
12-06-23	Rooms - HST		33.66	
12-07-23	Visa	XXXXXXXXXXXX4426	XX/XX	877.86

Total	877.86	877.86
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Balance Due 0.00 CAD

HST Summary	
Registration No: 74189 4893 R	
Room	100.98
F&B	0.00
Other	0.00
Total	100.98

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

HALIFAX AIRPORT

Payment Receipt

Station name: Exit 8

Entry: 04/12/23 9:37 AM

Payment: 07/12/23 3:06 PM

Card no.: 140374109704945752

Due: CAD 100.00

Reduction: CAD 0.00

HST: CAD 13.04

Paid with: CAD 100.00

HST# 894900034

VISA PURCHASE
AMOUNT \$100.00

Card #: *****4426

Date: 2023/12/07 Time: 15:06:12

Ref. #: 662165270018530020 H

Auth. #: 083922

VISA CREDIT

A0000000031010

TVR: 0000000000 TSI: 0000

027 Approved - Thank You 01

- IMPORTANT - Retain this copy
for your records

*** CUSTOMER COPY ***

BLUELINE

Job #

Receipt for Cab Fare

Amount 26.40

Date Dec 7/23

From Hotel

To Airport

Cab No.

Driver

HST Included in meter fare



From: Troy MacCulloch/Richmond
To: Amanda Mombourquette/Richmond@Richmond

Date: Thursday, September 28, 2023 08:07AM
Subject: Re: Marine Renewables Canada Conference

History: ☞ This message has been replied to.

approved. Should be a great conference

troy

Troy A. MacCulloch, CMML, FSAScot
Chief Administrative Officer
Municipality of the County of Richmond
2357 Hwy 206 PO Box 120
Arichat, NS B0E 1A0
T 902.226.3970 F 902.226.1510



▼ Amanda Mombourquette---2023-09-27 05:47:56 PM---Hi Troy and Shelley, Troy - could I get your approval to travel to the MRC Conference in Ottawa from

From: Amanda Mombourquette/Richmond
To: Shelley David/Richmond@Richmond, Troy MacCulloch/Richmond@Richmond
Date: 2023-09-27 05:47 PM
Subject: Marine Renewables Canada Conference

Hi Troy and Shelley,

Troy - could I get your approval to travel to the MRC Conference in Ottawa from Dec 4-6?

Shelley - could you assist with booking the conference registration, flight, and hotel on our card?

Conference Registration: Here is the registration site:
<https://marinerenewablesconference.ca/registration>. We can get the early bird member rate because the CB Partnership took out a membership for the Taskforce.

Flights: The program starts at 1pm on Monday, so I'd like to land before then if possible. Those member sessions were really good last year. And the earliest I could fly on the Thursday would be great. I have a couple of commitments that afternoon including our Accessibility Committee that I'd like to be able to attend. And non-stop would be lovely if it's not too expensive - but if not, I'm fine with it either way.

Hotel: MRC has a discounted rate at the Delta Hotels by Marriott Ottawa City Centre - you can

access that info here: <https://marinerenewablesconference.ca/location-venue/>.

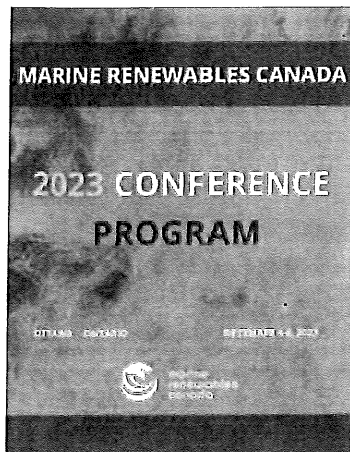
Let me know if you need any other info from me.

Thanks!

Amanda

Conference Program Overview

**will be updated regularly as speakers are confirmed*



Pre-Conference Activities: Monday, December 4, 2023

MRC Member Only Sessions

Following the success of last year's Member Sessions, Marine Renewables Canada (MRC) is offering another opportunity for MRC members to attend pre-conference training and information sessions. These are designed to support members' needs and business efforts, and will provide MRC members with knowledge, insight, and practical advice to assist with project planning and development, business development and growth, and relationship-building. MRC Member Sessions are complimentary with conference registration and exclusive to MRC members.

10:00 AM | Registration Opens

Location TBD

1:00 - 2:15 PM | Building the Marine Renewable Energy Workforce

As the renewable energy sector grows, so does the need for new skills and expertise. In fact, some studies suggest that 30 million jobs in renewable energy and energy efficiency must be created globally by 2025, with that number rising to 60 million by 2030. While this is great news from a job creation perspective, Canada will need to ensure its workforce has the skills and expertise required to build projects and remain competitive with other jurisdictions experiencing similar challenges. This session will provide insight on the challenges in building the marine renewable energy workforce and the national and global trends that may impact workforce development. It will also explore best practices for creating a diverse and inclusive workforce for the jobs of tomorrow.

Panelists:

- Michelle Branigan, CEO, **Electricity Human Resource Canada (EHRC)**
- Mark Chapeskie, Vice President of Program Development, **Electricity Human Resource Canada (EHRC)**

2:30 – 3:30 PM | Best practices and Strategies for Co-existence Amongst all Ocean Users

Marine renewable energy is an emerging industry for Canada – and coexistence with other ocean users and uses is essential for this industry's success. As the interest in marine renewables increases, it's crucial for this industry to understand potential impacts, plan thoughtfully, and engage early with other oceans users. This session will highlight best practices for responsible development and co-existence, drawing on lessons learned and insight from other jurisdictions who have embarked on marine renewable energy development.

Panelists:

- Alison Bates, Assistant Professor of Environmental Studies, **Colby College**

3:45 – 4:45 PM | Legislative Deep Dive: Insight on the Accord Acts, Impact Assessment Act, and other Key Legislation

As Canada sets its sights on offshore wind, a critical first step is the establishment of a regulatory framework that will provide the predictability industry and investors need to scope projects and pursue development. A number of legislative and regulatory activities are underway to support future project development including amendments to the offshore Accord Acts (Bill C-49) and the establishment of Offshore Renewable Energy Regulations (ORER). This session will provide members with an understanding of these key pieces of legislation and how they will support the offshore renewables sector, as well as insight on the implications of recent legislative updates such as the Supreme Court of Canada opinion on the Impact Assessment Act.

Cox & Palmer Panel:

- Mohammad Ali Raza, Partner
- Guy Wellard, Partner
- Matthew Dorreen, Partner

6:00 – 8:00 PM | Reception on Parliament Hill

* By invitation only to MRC members.

Day One: Tuesday, December 5, 2023

**Program sequence/sessions are subject to change until finalized.*

7:30 am | Registration Opens**9:00 am – 9:45 am | Opening & Welcome**

- Elisa Obermann, Executive Director, **Marine Renewables Canada**
- Elder Verna McGregor, Kitigan Zibi Anishinabeg First Nation, **Native Women's Association of Canada**
- Peter Huttges, Chair, **Marine Renewables Canada**
- Simon De Pietro, *CEO*, **DP Energy (Presenting Sponsor)**

9:45 am – 10:45 am | Session 1: Building the Market: Pathways to Offtake

Marine renewable energy holds huge potential to contribute to Canada's electricity mix, as well as the production of green fuels like hydrogen and ammonia. Successfully establishing markets and creating off-take opportunities is dependent on many different factors that are influenced by policy, costs, and technical constraints, to name a few. This opening session will explore routes to market for marine renewable energy projects and what's possible in the near and long term.

Session Chair:

- Phil Duguay, Vice President – Business Development, **Grid United**

Panelists:

- John Dalton, President, **Power Advisory**
- Ivette Vera-Perez, CEO, **Canadian Hydrogen and Fuel Cell Association**
- Francis Bradley, CEO, **Electricity Canada**

10:45 am – 11:15 am | Morning Refreshment Break

** Sponsored by COVE*

11:15 am – 12:15 am | Session 2: Pursuing Canada's Offshore Wind and Green Hydrogen Opportunities

Prospects for offshore wind and green hydrogen development in Canada have gained traction over the last couple of years, with interest across the country. During this panel, speakers will provide insight on industry activities currently underway, hurdles that need to be overcome, and how trends in the global market could impact Canadian project development.

Session Chair:

- Darius Snieckus, Chief Executive Editor, **Aegir Insights**

Panelists:

- Brendan Chard, Vice President – Power, **EverWind Fuels**
- Paul MacLean, Managing Director, **Bear Head Energy**
- Scott Hamilton, VP Organization – Offshore Wind New Markets, **Xodus Group**
- Michael Galvin, Director of Hydrogen and Sustainable Fuels, **Simply Blue Group**

12:15 pm – 2:00 pm | Networking Lunch

**Sponsored by Bourque Industrial*

2:00 pm – 3:00 pm | Session 3: Addressing Environmental Risk: Reducing Uncertainties of Tidal Energy Development

With tidal energy devices operating successfully in Canada and internationally, a remaining step to unlocking the potential of this resource is retiring risk of potential impacts to marine life and the environment. At this stage of industry development, few observations or data collection efforts point to devices or systems that are causing population-level impacts. However, there are still unknowns, and this has contributed to some of the regulatory barriers experienced by projects to date. This session will explore what is known about environmental effects of tidal energy, what's been done to fulfill regulatory requirements and ensure responsible development, and what's needed to address this remaining hurdle.

Session Chair:

- Lindsay Bennett, General Manager, **Fundy Ocean Research Centre for Energy (FORCE)**

Panelists:

- Andrea E. Copping, Senior Advisor – Coastal Sciences Division, **Pacific Northwest National Laboratory**
- Anna Redden, Director, **Acadia Tidal Energy Institute**
- Stuart Davies, CEO, **ORPC Inc.**

3:00 pm – 3:30 pm | Afternoon Refreshment Break

**Sponsored by Baird*

3:30 pm – 4:30 pm | Session 4: Enabling Industry Growth: Updates on Policy and Regulatory Development

Supportive policies and a predictable regulatory path are crucial to the success of marine renewable energy development. During this session, government representatives will provide updates on policy and regulatory development that will help facilitate industry growth, as well as initiatives underway to address challenges and provide clear lines of sight for industry and investment.

Session Chair:

- Lisen Bassett, Policy & Communications Lead, **Marine Renewables Canada**

Panelists:

- Alexandra Dostal, Senior Assistant Deputy Minister, **Fisheries and Oceans Canada (DFO)**
- Abigail Lixfeld, Senior Director – Renewable and Electrical Energy Division, **Natural Resources Canada**
- Sandra Farwell, Director, Marine Renewables and Clean Innovation, **Department of Natural Resources**

6:00 pm – 8:00 pm | Welcome Reception

Join us for an evening of networking, hors d'oeuvres, and live music.

**This reception is included with conference registration and all conference delegates are encouraged to attend.*

Day Two: Wednesday, December 6, 2023

**Program sequence/sessions are subject to change until finalized.*

7:30 am | Registration Opens**9:00 am – 9:15 am | Welcome****9:15 am – 10:00 am | Session 5: Fireside Chat – Embracing Marine Renewables in Indigenous and Remote Communities**

Marine renewable energy has been increasingly recognized for its potential to displace diesel use in remote, coastal, and Indigenous communities. While this is still a fairly new technology option, some Indigenous communities in North America have embraced its potential and are moving forward with projects. During this armchair discussion, attendees will hear from Indigenous leaders who are collaborating with industry, academia, and others to harness the power of the waves, rivers, and tides.

Session Chair:

- Dr. Mary Lou Lauria, Vice President Operations – North America, **Worley**

Panelists:

- Christopher Henderson, President, **Lumos Energy**
- Azar Kamran, Band Administrator & CEO, **Mowachaht/Muchalaht First Nation**

10:00 am – 10:30 am | Morning Refreshment Break

**Sponsored by Moog-Focal*

10:30 am – 11:15 am | Fireside Chat

11:15 am - 12:30 pm | Session 6: Seizing Canada's Offshore Wind Opportunity: What will it take?

The emerging offshore wind opportunity in Atlantic Canada has caught the attention of the world. But, what's needed to truly make it a reality? Are we on the right track? What are the risks and range of costs? And how can progress be accelerated by leveraging lessons learned from other industries as well as jurisdictions already developing offshore wind? This session will explore all of those questions and more with an aim to pinpoint some of the near-term priorities and actions needed to ensure sector growth.

Session Chair:

- Dawn MacDonald, Global Offshore Wind Market Sector Lead, **AECOM**

Panelists:

- Anne-Marie Belliveau, Offshore Development Manager, **DP Energy**
- Blair MacDougall, President, **Waterford Energy Service**
- David Timm, Global Head of Public Affairs, **Northland Power**
- Katja Akentieva, Vice President – New Energy Solutions, Western Hemisphere, **TGS**

12:30 pm - 2:00 pm | Networking Lunch

**Sponsored by SBM*

2:00 pm - 3:15 pm | Session 7: Global Market Insights and Opportunities

The race to net zero has changed the global energy market, with investment in renewables increasing year after year. While the opportunity for marine renewable energy is growing, this growth can also present unique challenges. This session will provide updates on marine renewable energy development around the world, insight on key issues impacting the marine renewable energy sector, and perspectives on challenges and future market growth.

Session Chair:

- Nicolai Pogadl, Senior Manager, **Canadian German Chamber of Industry and Commerce Inc.**

Panelists:

- Emily Kuhn, Associate Partner, **ERM**
- Ryan Davidson, Business Development Lead, **CalWave Power Technologies Inc.**
- Kelly Rogers, Manager of Policy and Communications, **National Hydropower Association**
- Oliver Wragg, Commercial Director, **Orbital Marine Power**

12/8/23, 1:21 PM

Program » Marine Renewables Canada

5:15 pm | Conference Closing

5:00 pm – 7:00 pm | Post-Conference Mixer

Join us for an informal post-conference gathering at the Heart & Crown ByWard Market for one last opportunity to network with conference delegates in a relaxed and casual setting.

All conference delegates welcome – no RSVP required.

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✉ amanda@marinerenewables.ca
📞 902-717-0716

PO Box 46011
Halifax, Nova Scotia B3K 5V8
www.marinerenewables.ca



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTE DE RICHMOND

TRAVEL EXPENSE CLAIM Rate **\$0.5770**

Name of Claimant:	Shannon Mury	
Destination:	Inverary Inn, Baddeck	
Purpose of Travel:	CB Investor Summit	
Departure Date/Time:	Oct 25, 2023	10:45 AM
Return Date/Time:	Oct 27, 2023	11:00 AM
Approval to Travel: August 17, 2023 Date: _____		

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00	0.00	0.00	0.00	0.00	0.00
Total Cost of Mileage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Inverary Resort on Baddeck Bay						\$0.00
Meals: Breakfast \$20						\$0.00
Lunch \$25	\$25.00					\$25.00
Dinner \$30	\$30.00					\$30.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00				\$20.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$65.00	\$10.00	\$0.00	\$0.00	\$0.00	\$75.00

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial SM N/A _____

*Travelled with The Community Development & Special Projects Officer

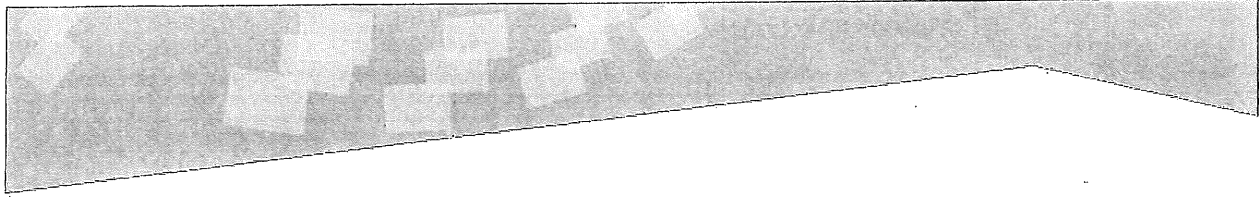
All claims are to be submitted not later than 60 days after return.	
Claimant Signature: _____	
Date Submitted: <u>Oct 30 / 2023</u>	Goods Rec'd. Date.....Initial..... <u>SM</u>
Travel Approved by Supervisor: _____	Prices Checked..... <u>ES</u>
GL Code: 10-270-4120-270170	Appr. & Ext. Checked..... <u>ES</u>
	Approval for Payment.....
	Discount Date.....
	Paid by Cheque No. <u>10-270-4120-270170</u>
	Distribution: Acct. No. <u>10-270-4120-270170</u>



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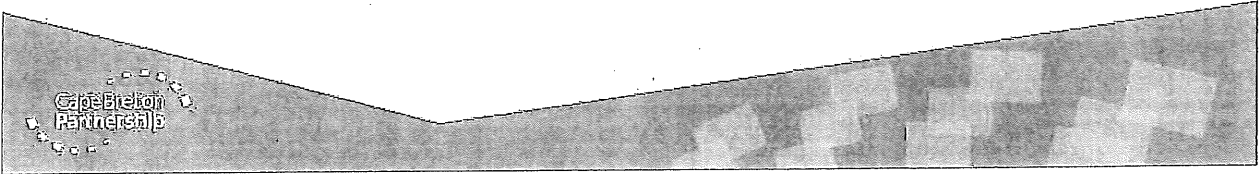
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CAPE BRETON PARTNERSHIP INVESTOR SUMMIT

THURSDAY, OCTOBER 26, 2023
INVERARY RESORT
ON BADDECK BAY



 Sales Ended

Thursday, October 26

2023 Cape Breton Partnership Investor Summit

Register today for the 2023 Cape Breton Partnership Investor Summit at the Inverary Resort in Baddeck, Victoria County!


By Cape Breton Partnership



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Date and time

 Starts on Thu, Oct 26, 2023 8:30 AM ADT

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Agenda

*Agenda subject to change.

8:00 a.m.

Registration & Networking

9:00 a.m.

Welcomes & Introductions

Emcee



Michelle Samson, Storied Places Media

A resident of Richmond County, Michelle Samson is a broadcaster turned economic developer who found her calling in combining the two. Her proudly Cape Breton-based business, Storied Places Media, spe...

[View More](#)

9:25 a.m.

Morning Energizer



Houston Barnaby, Indigenous Treaty Partners

Presented by the Department of Labour, Skills & Immigration: Safety Branch. Mi'kmaw from Lishu'ul. CC: Houston Barnaby is an Indigenous Rights lawyer who has

About this event

The Cape Breton Partnership is excited to announce the **2023 Investor Summit** is scheduled for Thursday, October 26, 2023, at the Inverary Resort on Baddeck Bay, presented by **Bear Head Energy!**

The Cape Breton Partnership's Investor Summit annually brings together over 140 business, community and government leaders from across Nova Scotia. Summit attendees will have the opportunity to network, collaborate, and discuss issues facing the local economy, and be able to provide input on building a strong economic future for Unama'ki - Cape Breton.

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October 25: Cruise on the Amoeba Tours' WinStar (Optional)

Attendees of the 2023 Investor Summit are able to purchase a ticket for a **Networking Social Cruise on the Amoeba Tours' WinStar on the afternoon of October 25, presented by the Municipality of the County of Victoria!** The WinStar will depart at 2:00 pm and ticket holders are asked to be on-site no later than 1:45pm to ensure they meet the scheduled departure time.

This opportunity has a limited capacity and is available by proceeding to the 'Get Tickets' button!

**Note, the Networking Social Cruise is not included in an Investor Summit ticket and must be purchased separately.*

October 26: Investor Summit, Gala Dinner, & Economic Impact Awards

Presented by **Bear Head Energy**, the 2023 Investor Summit's morning and afternoon will include **special guest speakers, networking opportunities, panel discussions featuring local success stories/opportunities, and a keynote lunch.**

In the evening the Investor Summit will continue with a **Gala Dinner & Economic Impact Awards presented by Atlantic Lottery** with a presentation to celebrate Awards' Recipients who have made a substantial impact on the Unama'ki - Cape Breton Economy. Click here to make a nomination for a 2023 Economic Impact Award.

As tickets to the 2023 Investor Summit are limited, please ensure to purchase your tickets early!

Deadline for Early Bird Registration is Thursday August 31, at 4:00 p.m.

Final deadline to purchase tickets is Friday, October 6, at 4:00 p.m.

Bonus Benefit for Attendees

All 2023 Investor Summit attendees will be able to take advantage of the following offers thanks to our committed **Local Experience Sponsors**:

- All 2023 Investor Summit attendees can enjoy **one free ride on Atlantic Canada's first Gondola in Ingonish Beach** and the unique views this area on the Cabot Trail is known for, presented by **Destination Cape Smokey**. Attendees can take advantage of this offer between October 26 and 28 by presenting their Investor Summit nametag at Cape Smokey's ticket window.
- All 2023 Investor Summit attendees are able to access a **special green fee of \$70 per round** (cart included) at **Bell Bay Golf Club** while in Baddeck for the event! Attendees will receive details on how to claim the 30% savings after registering for the event.

Accommodations

A reduced room rate has been secured for accommodations at the Inverary Resort for the evenings of both October 25 and 26 (with a special rate of \$125/room for

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The Cape Breton Partnership Investor Summit benefits from the support and commitment of a number of partners from across the region. We would like to thank all of our 2023 Investor Summit Sponsors for their support and commitment to Unama'ki - Cape Breton!

For more information

For more information about the 2023 Investor Summit, visit the Cape Breton Partnership online, email info@capebretonpartnership.com or call (902) 562-0122.

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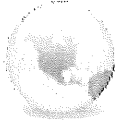
The **Cape Breton Partnership** is Unama'ki - Cape Breton's private sector-led economic development organization that supports companies and entrepreneurs by promoting our Island as a great place to live, work, and invest; growing a culture that values and celebrates creativity, innovation, and entrepreneurship; and connecting entrepreneurs and companies to the resources they need to succeed. For more information, please...



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Important Information: Amoeba Tours Networking Cruise on October 25 Cape Breton Partnership to: smury 2023-10-04 12:52 PM Please respond to jeremy



This was sent to you by Cape Breton Partnership

A Message from Cape Breton Partnership:

Hello! We have confirmed that the Amoeba WinStar Networking cruise will depart at 2:00pm on October 25. All ticketholders are asked to be on-site at the Baddeck Waterfront (bottom of Jones Street in Baddeck) no later than 1:45pm to ensure timely departure as scheduled. We will also send a calendar item you can add to your own calendar(s).

As temperatures can be unpredictable, especially on the water, you are reminded to dress in layers when possible.

Light refreshments will be available onboard, and each attendee will be able to make use of a complimentary beverage ticket made possible by Big Spruce Brewing. A cash bar will also be available on-board.

Thanks again to the Municipality of the County of Victoria for making this Networking Cruise possible.

Thanks, we'll see you on October 25th!

If you have any questions, please let me know.

**Jeremy Martell, Director of Communications
Cape Breton Partnership
jeremy@capebretonpartnership.com
902-631-5442**

2023 Cape Breton Partnership Investor Summit

Thursday, 26 October 2023 at 8:30 AM (ADT)

Inverary Resort on Baddeck Bay

368 Shore Road

Baddeck, NS B0E 1B0

Canada

[Download Tickets](#)

Organized by Cape Breton Partnership

Questions about the event?

Contact the organizer

This email was sent to smury@richmondcounty.ca

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THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

TRAVEL EXPENSE CLAIM		Rate <u>\$0.5770</u>
Name of Claimant:	Shannon Mury	
Destination:	Digby Pines Golf Resort * Spa	
Purpose of Travel:	Recreation NS Conference	Recreation NS Awards Banquet
Departure Date/Time:	Oct 11, 2023	8:30 AM
Return Date/Time:	Oct 12, 2023	3:45 PM
Approval to Travel: Sept 26, 2023 Date:		

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00	0.00	0.00	0.00	0.00	0.00
Total Cost of Mileage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(Indicate if Direct Bill or Provide Receipt)	direct bill					
Meals: Breakfast \$20		\$20.00				\$20.00
Lunch \$25	\$25.00	\$25.00				\$50.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00					\$10.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$35.00	\$45.00	\$0.00	\$0.00	\$0.00	\$80.00

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial SM N/A _____

*Travelled with Sharla Sampson

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Shannon Mury

Date Submitted: Oct. 13/23

Travel Approved by Supervisor: [Signature]

GL Code: 10-270-4120-270170

Goods Rec'd. Date.....	Initial.....	\$
Prices Checked.....		\$
Add. & Ext. Checked.....		\$
Approval for Payment.....		
Discount Date.....		
Paid by Cheque No.....		
Distributing Acct No.....		

HST3

10-270-4120-270170



TRAVEL EXPENSE CLAIM

Rate **\$0.5770**

Name of Claimant:	Shannon Mury
Destination:	Digby Pines, NS
Purpose of Travel:	AMANS Fall Conference
Departure Date/Time:	Oct 17/2023 6:30am
Return Date/Time:	Oct 20/2023 5:15pm

Approval to Travel

Date: September 21, 2023

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00	0.00	0.00	0.00	0.00	0.00
Total Cost of Mileage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name	Dockside Inn & Suites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(Indicate if Direct Bill or Provide Receipt)	direct bill	direct bill	direct bill			
Meals: Breakfast \$20	\$20.00	\$20.00	\$20.00	\$20.00		\$80.00
Lunch \$25	\$25.00	\$0.00	\$0.00	\$25.00		\$50.00
Dinner \$30	\$30.00		\$0.00	\$0.00		\$30.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00	\$10.00			\$30.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$85.00	\$30.00	\$30.00	\$45.00	\$0.00	\$190.00

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial SM N/A

*Travelling with the Clerk

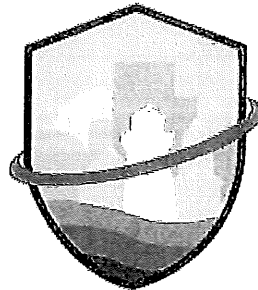
All claims are to be submitted not later than 60 days after return.

Claimant Signature:		Goods Rec'd. Date.....Initial.....
Date Submitted:	Oct 23/2023	Prices Checked.....
Travel Approved by Supervisor:		Add. & Ext. Checked.....
GL Code:	10-270-4120-270170	Approval for Payment.....
		Discount Date.....
		Paid by Cheque No.....
		Distribution Acct No.....	10-270-4120-270170

1853



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SAFEGUARDING
Our Future

October 17-20, 2023
Digby Pines | Digby, Nova Scotia

Don't Miss a Thing

Event Program

Pre Conference Day, Tuesday October 17

Wednesday October 18

Thursday October 19

Friday October 20



6:30 am - 7:30 am

Early Riser Walk/ Run- Unstructured

Digby Pines Hotel Lobby

We welcome you to start your day with some movement. Those who wish to get a walk/run in before the conference gets going can meet up in the lobby, or head off alone, for a self-guided outing. There will be no lead for this event so please familiarize yourself with your route before heading out.

8:15 am – 9:30 am

Registration

Digby Hall (Entrance Area)

Our friendly registration desk staff are here to assist with check-ins and address any questions or needs you might have.

8:15 am – 9:00 am

Early Bird Draws / Coffee

Salon Foyer and Digby Hall

Join us for a morning networking session and a chance to win some prizes from other municipalities. Grab a coffee, and take some time to visit with our vendors in Salon A & B. The Early Bird Draws will start at 8:45 am in Digby Hall.

Please note: While we'll provide light breakfast items, we strongly recommend having a nutritious breakfast before joining the conference.

9:00 am – 10:00 am

Keynote – Leaders Shape the Future

Digby Hall

Speaker: Harriette Schumacher, Master Certified Executive Coach

Leaders today face such rapidly escalating complexity, uncertainty, and market volatility that they must accelerate their development to stay competitive. Developing leaders who can navigate this complexity is now a strategic priority - and, if done well, a competitive advantage. Leaders set the agenda for the future. Their influence is so pervasive that our global future is intertwined with their development. We need better leaders at all levels - leaders who are dedicated to creating a thriving business - and our sustainable collective welfare at the same time. In this session, Harriette will share:

- Why Leadership Development matters now more than ever before
- The Promise of Leadership for a sustainable future
- Six Leadership Practices to increase leadership effectiveness

10:00 am – 10:45 am

AMA Updates and AGM

Digby Hall

Come learn what your Association has been working on and join us for the Annual General Meeting.

10:45 am – 11:10 am

Networking Break/Viewing of Exhibits

Salon Foyer, Digby Hall, Garden Room

Don't miss out on the chance to connect with our vendors in the exhibitor area. Please note: We have set up numerous break stations to alleviate congestion. For attendees of session B3, we encourage you to take your break in the Churchill Lounge Foyer, following your visit to the exhibitor area, of course.

Concurrent B: Municipal Success Stories

Concurrent Sessions: (attend 1 of 3)

These concurrent sessions are designed to highlight the some accomplishments of various municipalities. During these sessions, you'll get to hear about real-life examples of municipal achievements, gaining valuable insights and strategies directly from our peers. From innovative solutions to successful collaborations, these stories will offer valuable takeaways and provide you with actionable ideas. Don't pass up the chance to discover the secrets behind their success and apply them to your own Municipality.

11:15 am – 12:15 pm

B1: Empowering Inclusive Communities: Navigating Accessibility Plans for Municipalities

Salon C

Speaker Panel:

- Elise Johnston, Accessibility & Inclusion Coordinator, Region of Queens Municipality
- Sharon Bristol, Director, Community Living, Town of Amherst
- Hannah MacDougall, Accessibility Program Specialist, Nova Scotia Accessibility Directorate, Department of Justice

This session showcases successful Accessibility Plans implemented by municipalities. Discover firsthand how these municipalities have successfully navigated the path toward inclusivity and gain valuable insights into their strategies and best practices. This session provides the tools, practical knowledge, and inspiration to drive positive change within your own Municipality.

11:15 am – 12:15 pm

B2: Unveiling Diverse Approaches in Municipal Strategic Planning

Digby Hall

Speaker Panel:

- Angélique LeBlanc, CEO Western Regional Enterprise Network
- Keith MacDonald, CAO Municipality of the County of Inverness

This session uncovers the power of a well-defined strategic plan in securing funding for diverse initiatives. Hear firsthand how municipalities crafted their strategic plans, utilizing unique approaches to achieve their objectives. Gain valuable insights into the art of strategic planning and learn how it can be tailored to attract funding for your projects.

This session is sponsored by:



11:15 am – 12:15 pm

B3: The Journey in Accessing Funding Streams

Garden Room

Speaker Panel:

- Jeff Gushue, CAO, Town of Yarmouth
- DeMario Dunkley, Project Engineer, Town of Yarmouth
- Alain Muise, CAO, Municipality of Argyle

This session will unlock the door to funding opportunities for your municipality. Hear the triumphs of municipalities and gain valuable insights into the art of grant writing and the strategies that led to their funding success.

12:15 pm – 1:00 pm

Exhibitor Lunch

Churchill's Lounge

During this luncheon, you have an opportunity to win some great prizes from our Exhibitors. Make sure your exhibitor passport is completed and turned in at the luncheon to be eligible for the draw.

1:00 pm – 2:00 pm

Housing and Homelessness

Digby Hall

Speaker: Max Chauvin, Director of Housing and Homelessness, Parks and Recreation, Halifax Regional Municipality.



Max will speak on recent developments, provide advice to addressing homelessness at the municipal level, and share details from the Frameworks for Addressing Homelessness. He will also discuss the provincial roles and responsibilities of housing and what role municipalities play in the coordination of provided services.

2:00 pm – 2:25 pm

Networking Break/Viewing of Exhibits

Salon Foyer, Digby Hall, Garden Room

Don't miss out on the chance to connect with our vendors in the exhibitor area. Please note: We have set up numerous break stations to alleviate congestion. For attendees of session C1, we encourage you to take your break in the Churchill Lounge Foyer, following your visit to the exhibitor area, of course. This refreshment break is sponsored by:



Concurrent C

Concurrent Sessions: (attend 1 of 3)

2:30 pm – 3:30 pm

C1: Local Government Budgeting with a Challenging Future in Mind

Garden Room

Speaker: Chris Morrill, Executive Director/CEO, Government Finance Officers Association

Chris will share the Government Finance Officers Association's latest research on "Rethinking Budgeting (<https://www.gfoa.org/rethinking-budgeting>)". This interactive session will provide you with ideas and to prepare a budget that better meets the increasing needs of your community supports organizational change, and builds citizen trust.



2:30 pm – 3:30 pm

C2: Fraud & Cybersecurity – Keeping Your Business Safe

Salon C

Speaker: Rob Knoblauch - VP Information Security & Control & Deputy CISO

Join us as we dive into tips to help you keep your business safe from fraud. Delegates will hear about common attacks, and explore best practices for protecting themselves and their municipality.

Sponsored by:



2:30 pm – 3:30 pm

C3: Putting Local Data at the Fingertips of Municipal Government

Digby Hall

Speaker: Danny Graham, Chief Engagement Officer (CEO), Engage Nova Scotia

Almost 13,000 Nova Scotians responded to a 230-question survey administered by Engage Nova Scotia in 2019, making it one of the largest single quality-of-life data sets anywhere. They have built ground-breaking new tools to help municipal leaders extract the findings of the survey at hyper-local and demographically intersectional levels. Danny Graham of Engage Nova Scotia will demonstrate a recent Nova Scotia case example of how this approach (broad and deep data, plus nimble tools) is informing municipal strategy, priorities and policy. He will also discuss the role of Nova Scotia municipalities in the next survey.

3:45 pm - 4:45 pm

TrailQuest Scavenger Hunt Adventure – Wellness Activity

more information coming soon

6:00 pm – 6:30 pm

Presidents Reception

Grand Lounge

AMANS President John MacKinnon invites all conference attendees to the President's Reception and Annual Banquet. A small reception preceding the President's Banquet will take place before the President's Banquet in the Grand Lounge.

6:30 pm – 8:30 pm

President's Banquet

Digby Hall

This will include a dinner and presentation of awards for long service, professional development, etc. This dinner is included with registration. There will be a cash bar available.

Note: Dress code is semi-formal.

8:30 pm – 11:30 pm

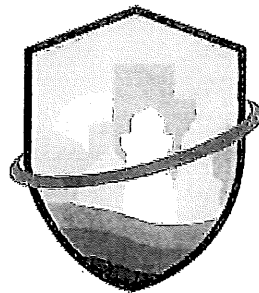
Hospitality Suite - Cottage 29

Executive Cottage

Join us in Cottage 29 for the after-banquet social event, that will be bartended by DMAH and sponsored by Thinkdox. A variety of local beverages, specialty drinks and non-alcoholic options will be available.



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SAFEGUARDING
Our Future

October 17-20, 2023
Digby Pines | Digby, Nova Scotia

Don't Miss a Thing

Event Program

Pre Conference Day, Tuesday October 17

Wednesday October 18

Thursday October 19

Friday October 20



8:30 am – 9:00 am

Early Bird Draws / Coffee

Salon Foyer and Digby Hall

Join us for our last morning networking session and a chance to win some prizes from other municipalities. Grab a coffee, and take some time to visit with our vendors in Salon A & B. The Early Bird Draws will start at 8:45 am in Digby Hall. Please note: While we'll provide light breakfast items, we strongly recommend having a nutritious breakfast before joining the conference.

9:00 am – 10:00 am

Negotiations in an Imperfect World

Digby Hall

Speaker: Jennifer Komar, Organizational Development Consultant, Nova Scotia Health

In this session, Jennifer will shed some light on how negotiation strategies and research can be effectively applied in various everyday interactions and relationships. Learn how to deal productively with conflicts and harness negotiation as a mechanism to generate innovative solutions to problems. Whether you encounter high-stakes negotiations or handle low-stress situations, understanding and effectively communicating your goals, as well as understanding the other person's objectives, are crucial. Jennifer will guide you through the art of creative problem-solving, enabling you to explore solutions that lead to "win-win" outcomes, benefiting all parties involved.

10:00 am – 10:15 am

Networking Break/Viewing of Exhibits

Salon Foyer and Digby Hall

While we take our last coffee break, swing by the back of Digby Hall to meet our closing keynote, Karen Dean. She's got some fantastic books up for grabs:

- We are Unbreakable - \$15 (tax included)
- Fierce and Fabulous: A Self-Love Journal - \$12 (tax included)

Note: Just a heads up, we're going old school - cash only!



10:15 am – 11:15 am

Closing Keynote: Raw. Real. Resilient.

Speaker: Karen Dean, inspirational speaker, best-selling author, entrepreneur and coach



Karen will share personal stories of her own Raw, Real and Resilient journey in life and business that will inspire audience members to find new ways to move ahead into the next chapter of their lives, surviving and thriving. Karen analyzes her resiliency through struggle and provides concrete strategies on how others can also find lessons in their own challenges and use them to become stronger, more resilient and more successful, professionally and personally.

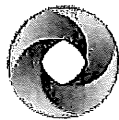
11:15 am

Closing Remarks and Grand Prize Draw

Digby Hall

Grand Prize: AirPods (3rd Generation) with MagSafe Charging Case 12.9-inch iPad Pro Wi-Fi + Cellular 256GB - Space Grey, with Apple Pencil (2nd Generation), Smart Keyboard Folio, and two year AppleCare+ Throw your badge in the Grand Prize Draw box for your chance to win. You must be in attendance to win.

Presenting Sponsor



Grant Thornton

(<https://www.grantthornton.ca/>)



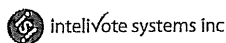
(<https://www.novascotia.ca/>)

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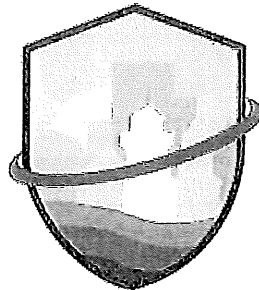


(<https://www.strategicsteps.ca/>)





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SAFEGUARDING
Our Future

October 17-20, 2023
Digby Pines | Digby, Nova Scotia

Don't Miss a Thing

Event Program

Pre Conference Day, Tuesday October 17

~~Wednesday October 18~~

Thursday October 19

Friday October 20



8:15 am – 9:30 am

Registration

Digby Hall (Entrance Area)

Our friendly registration desk staff are here to assist with check-ins and address any questions or needs you might have.

8:15 am – 8:45 pm

Early Bird Draws / Coffee

Salon Foyer and Digby Hall

Join us for a morning networking session and a chance to win some prizes from other municipalities. Grab a coffee and take some time to visit with our vendors in Salon A & B. The Early Bird Draws will start at 8:30 am in Digby Hall .

Please note: While we'll provide light breakfast items, we strongly recommend having a nutritious breakfast before joining the conference.

8:45 am - 9:30 am

Opening Ceremonies / Welcoming Remarks

Digby Hall

- Remarks by Conference Chairs - Victoria Brooks, CAO, Municipality of the District of Yarmouth and Jenny Porter Municipal Clerk, Municipality of the District of Yarmouth.
- Remarks by AMANS President - John MacKinnon, Deputy CAO, Cape Breton Regional Municipality
- Greetings from Host Municipality - Linda Gregory, Warden of the Municipality of District of Digby
- Greetings from Host Sponsoring Town - Ben Cleveland, Mayor of the Town of Digby
- Greetings from the Province of Nova Scotia (tbc)
- Others to be added

9:30 am - 10:30 am

Opening Keynote – Serve to Lead: A fresh perspective to leadership

Digby Hall

Speaker: Phil Jewell, Leadership Disrupter

We're all leaders, no matter whether we hold an official leadership position or not, and no one ever passes the course that says "that's it, you're now a leader". We're all learning, all growing, all failing. In "Serve To Lead", Phil's shares his three most important leadership principles, two practical questions any leader should ask, and one thought to ponder. He will do this whilst recounting his times on patrol in the Wadi's and deserts of Afghanistan and the lessons he learned on the way; ones that had been introduced to him during his training and became embodied during some of the most intense challenges a leader can face. Subsequently becoming the

successfully transferred and applied them in his second leadership career outside the Army. Regardless of the industry or sector, Phil strongly believes his 3-2-1 principles can be, and should be, universally applied. This follows his motto: that leadership is leadership, and it starts with one's self, regardless of the industry or profession.

10:30 am – 10:50 am

Presenting Sponsor Presentation: Local threats in a global age – municipal responses to cyberthreats

Digby Hall

Speaker: Peter Morin, Principal, National Cybersecurity Leader

As communities continue to digitalize and interconnect essential services, they become attractive targets for cyber attackers. Municipal leaders face unprecedented challenges as they seek to protect their citizens by employing mitigation strategies, including comprehensive continuity and incident response plans. As we speed toward an increasingly connected future, protecting critical infrastructure from cyber threats will remain a top priority for leadership in the public sector.



Grant Thornton

10:50 am – 11:10 am

Networking Break/Viewing of Exhibits

Salon Foyer, Digby Hall, Garden Room

Don't miss out on the chance to connect with our vendors in the exhibitor area. Make sure to get your stamp card stamped for a shot at some great prizes during the exhibitor lunch on Thursday. Please note: we have set up numerous break stations to alleviate congestion. For attendees of session A1, we encourage you to take your break in the Churchill Foyer, following your visit to the exhibitor area, of course!

Concurrent A

11:15 am – 12:15 pm

A1: The Future of Recreation Facilities in Nova Scotia

Garden Room

Speakers: Jennie Greencorn, Executive Director of the Recreation Facility Association of Nova Scotia; Paul MacDonald, Manager of Facilities, Cape Breton Regional Municipality

This session
will provide a



comprehensive look into the current state of recreation facilities in our province, covering essential topics that shape the success and growth of these vital spaces:

- **Employee Retention and Recruitment:** Acquire valuable insights into effective tactics for enticing and keeping skilled personnel. Cultivate a motivated workforce that propels the triumph of your recreation facilities.
- **Proactive Approaches for Part-Time/Seasonal Staff:** Take proactive measures to preempt potential challenges and guarantee a seamless experience for your part-time and seasonal workforce. Foster an environment of harmony and productivity.
- **Training and Advancement for Recreation Facility Staff:** Explore innovative methods to invest in the professional development of your staff. Empower them to excel in their roles and deliver exceptional services.
- **Managing Capital Expenses, Addressing Aging and Damaged Infrastructure:** Navigate the complexities associated with aging and compromised infrastructure. Investigate pragmatic remedies for handling capital expenses, including essential upgrades.
- **Integration of Recreation Facilities and Emergency Management (EMO):** Examine the intersection of recreational facilities and Emergency Management Organizations (EMOs). Explore how these entities should be integrated into community emergency readiness strategies.

11:15 am – 12:15 pm

A2: Access and Privacy Essentials Navigating the Process and Tools for a Seamless Municipal Response

Salon C

Speaker: Carmen Stuart, Executive Director and Chief Privacy Officer, Office of the Information and Privacy Commissioner for Nova Scotia

This session consists of a presentation, interactive conversation and activities covering the basics of access and privacy legislation in Nova Scotia. Offering practical tools and time to practice, this session gives your Municipality a foundation for meeting its obligations to protect personal information.

This session is sponsored by:



11:15 am – 12:15 pm

A3: Natural Disasters - Lessons Learned and the Road to Recovery: Learn from Municipal Emergency Management Offices!

Digby Hall

Speaker Panel:

- Bruce MacDonald, Manager of Emergency Management, CBRM
- Dwayne Hunt, Fire Services Coordinator, Municipality of Barrington
- Shane Strong, Regional Emergency Management Coordinator, Yarmouth REMO
- Daniel Bryce, Senior Planner, DMAH

Don't miss this opportunity to enhance your preparedness and strengthen your municipal response to emergencies. Join us for a compelling session where you'll gain invaluable insights from municipal emergency management offices. Explore successful collaboration strategies, resource-sharing approaches, and how they safeguard assets during recent natural disasters. You will also learn about the municipal flood line mapping initiative that DMAH has been working on to develop possible maps for municipalities related to climate change. This initiative is intended to identify high-water sheds and better support municipalities in flood disaster situations.

12:15 pm - 1:00 pm

Wellness Luncheon

Churchill's Lounge

Sponsored by:



1:00 pm - 2:00 pm

Prioritize Your Mental Health: Self-Care

during High-Stress Situations

Digby Hall

Speakers: Kathryn Brooks, Mental Health Clinician, Nova Scotia Health; Member of NS Critical Incident Stress Management (CISM) response team
Livinus Numfor, Health Promotion Specialist

Join us for a crucial mental health focus on self-care during high-stress situations. Discover effective strategies and techniques to protect and nurture your well-being. Learn what self-care entails and how to implement it during challenging times.

2:00 pm - 2:25 pm

Networking Break/Viewing of Exhibits

Salon Foyer and Digby Hall

Don't miss out on the chance to connect with our vendors in the exhibitor area. Make sure to get your exhibitor card stamped for a shot at some great prizes during the luncheon tomorrow (Thursday at 12:15 pm). Please note: we have set up break stations in the Salon Foyer and Digby Hall to alleviate congestion.

2:30 pm - 4:00 pm

Provincial Update

Digby Hall

Come join us for updates from various Province of Nova Scotia departments on the following topics:

- Housing Programs and Nova Scotia Building Officials Association Update
- Department of Municipal Affairs and Housing Update
- Emergency Management Office - Staff update
- Opportunities for Collaboration on Radon
- Addressing social, climate, and economic issues through forestry

5:00 pm - 6:30 pm

Strolling Station Supper

Churchill's Lounge

You were required to register for this dinner beforehand in order to attend. Delegates who did not register will be responsible for their own dinner. In Churchill's Lounge, we'll be having a strolling station supper. The stations will feature a variety of options, including but not limited to, a poutine station, an assorted salad bar, a Mexican station, a maritime station and a dessert station. If you have registered, your name badge holds your dinner ticket to attend the strolling station supper! Your ticket must be presented to staff at the entrance of Churchill's Lounge.

Here's the scoop:

- Buffet stations will be set up not only in Churchill's Lounge but also in the downstairs hallway and weather

permitting, out on the patio.

- You can roam and explore all the stations or stick to your favorites.
- If it gets a bit cozy in Churchill's Lounge, we've got extra seating all set up in the garden room.

7:00 pm - 10:00 pm

Casino Night and Tide & Timbre

Grand Lounge

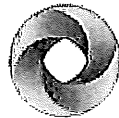
Join us for a Casino Night filled with fun, excitement, and charitable giving. Experience the thrill of casino games and feel good while doing so with all event proceeds being donated to a local charity. And that's not all – while you're enjoying the casino fun entertainment is provided by the fantastic local group, Tide & Timbre! Note: There is a \$20.00 door charge (cash only) so be sure to plan ahead to not miss out. Mark your calendar, bring your luck, and we hope to see you there for an evening of games, prizes, and top-notch entertainment! This event is sponsored by

Note: There is a \$20.00 door charge (cash only) so be sure to plan ahead to not miss out. Mark your calendar, bring your luck, and we hope to see you there for an evening of games, prizes, and top-notch entertainment!

This event is sponsored by:

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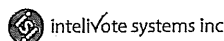
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HALIFAX

(<https://www.halifax.ca>)



(<https://www.strategicsteps.ca/>)



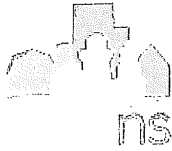
(<http://www.intelivote.com/>)



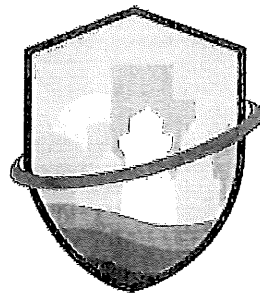
(<https://www.telus.com/en/health>)



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(/)



SAFEGUARDING
Our Future

October 17-20, 2023
Digby Pines | Digby, Nova Scotia

Don't Miss a Thing

Event Program

Pre Conference Day, Tuesday October 17

Wednesday October 18

Thursday October 19

Friday October 20



12:30 pm – 3:00 pm

Municipal Finance Officer (MFO) Session: Workshop – Fraud and Risk Management

Digby Hall

Facilitators: Taylor Cameron, Senior Manager Internal Audit Risk and Compliance, KPMG; Tyler Reavell, Senior Manager, KPMG

Join us to take a clear look at what fraud is, how to prevent it where possible, to detect it quickly if it does happen, and to try to make sure it doesn't happen again. We will look at current fraud cases to learn how fraud happens, and what the red flags are. Then we will look at how to create or improve our control environment using risk control frameworks. Throughout the discussion, we will look at how ethics is the most potent antidote to fraud. Join us to learn:

- About fraud, the fraud triangle, fraud risk factors and warning signs, fraud prevention, and fraud's relationship to ethics
- Identify types of fraud being committed throughout organizations today
- Consider the impact of rapid change on the fraud environment
- Understanding the basics of risk assessment and how to use risk frameworks
- Recognize the role of personal and corporate ethical codes

Lunch will be held from 12:30 pm to 1:00 pm and will be sponsored by the Department of Finance and Treasury Board.



1:00 pm – 3:30 pm

The Power of Plain Language in Municipal Communications

Salon C

Facilitator: Erin Casey, Professional Communicator, Writer, and Editor

Due to the overwhelmingly positive feedback we received at the Spring Conference, we are bringing back the updated, full-length extended Plain Language workshop. This session is tailored to provide you with the essential skills for effective and inclusive communication. Join us for this hands-on learning experience, where you will learn the basics of plain language, discover why clear and accessible language is not just a matter of communication but an issue of equity and inclusion, and explore the key principles of plain language that will guide you in seamlessly incorporating it into your

daily communication. Through interactive exercises and engaging activities, you will have opportunities to practice and refine your plain language skills.

1:00 pm - 3:00 pm

Preparation for the 2024 Municipal Election: A Comprehensive Guide for the Year Ahead

Garden Room

Facilitator: Debbie Kavanaugh, Municipal Elections Officer, DMAH

As we head towards the 2024 Municipal Election, we understand the importance of being well-prepared. In response to numerous requests, we organized a session covering everything you need to know one year before the election. This session will provide valuable information and materials to aid municipalities in preparing for the election. Join us for this informative session and ensure that your Municipality is equipped with the knowledge and resources needed to make the 2024 Municipal Election a success.

3:30 pm - 5:00 pm

Building a Community of Practice: Supporting Equity, Diversity, and Inclusion (EDI) Strategies

Salon B

Facilitator: Natasha Jackson, Director/Executive Lead Community Engagement, DMAH

Join us for a dynamic and interactive session focused on Equity, Diversity, and Inclusion (EDI) strategies within municipalities. Through collaborative discussion and activities, participants will have the opportunity to showcase the innovative approaches and plans they are exploring or using, and ask questions. Workshop attendees will have a chance to gain valuable insights, practical ideas, and effective strategies that can be implemented in their respective municipalities to nurture more welcoming and inclusive communities. By the end of this session, the goal is to develop a framework for an EDI Community of Practice (CoP). Supported by the Province, the EDI CoP will be a safe and rich learning space where municipalities can openly share their current EDI initiatives, ask questions, explore solutions to challenges, and draw inspiration from one another's success stories.

3:30 pm - 5:00 pm

Empowering Municipalities: Enhancing Your Policies and Bylaws

Digby Hall

Facilitators: Nick Barr, Director, Governance & Advisory Services, DMAH; Iain MacLean, Municipal Clerk, Halifax Regional Municipality

This session will explore the legislative steps required to pass, amend, and repeal a by-law, and the Province's role in reviewing by-laws. In addition, a seasoned municipal policy professional will offer expert advice on policy development in the municipal sector. This engaging workshop will equip participants with practical knowledge and skills to strengthen municipal policy development processes, ensuring you are well-prepared for future actions.

3:30 pm - 5:00 pm

Unlock the Full Potential of Office 365

Salon C

Facilitator: Jay Redmond, Manager of IT, Town of Truro

Are you seeking to harness the full capabilities of Office 365 to enhance your efficiency and productivity? Office 365 has a comprehensive suite of applications that offer a wealth of tools to simplify and streamline your administrative tasks. This session will explore a range of available tools and demonstrate how to leverage them effectively excel (pardon my pun) in your role. Whether you're seeking to enhance communication, boost productivity, or streamline administrative processes, this session is tailored to address these unique needs.

Key highlights of the session include:

- An overview of essential Office 365 tools catered to municipal administrators
- Practical demonstrations on how to use these tools to optimize your daily tasks and workflows
- Tips and tricks to enhance collaboration and communication with your team and stakeholders
- Insights into managing data, budgets, and reports with ease using Excel and other Office 365 applications

3:30 pm - 6:30 pm

CAO Session

Garden Room

***FOR CAO'S ONLY.** This session is an opportunity for CAOs of each Municipality to get together, have candid conversations, and strategize about the issues impacting them, their Municipality, and their regions. Appetizers will be served at 5:00 pm.

7:00 pm - 10:00 pm

Exhibitor Tradeshow

Salon A & B

While our exhibitors are busy setting up for the conference, be sure to take a stroll over to the tradeshow area in Salon A & B and give them a warm hello. Our exhibitors are also welcome to join us for the opening reception

7:00 pm – 9:00 pm

Registration Desk

Grand Lounge

Our friendly registration desk staff are here to assist with check-ins and address any questions or needs you might have. You can find them in the Grand Lounge until 9:00 pm.

7:00 pm - 10:00 pm

Opening Reception

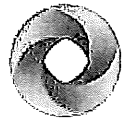
Grand Lounge

Catch up with your municipal colleagues and our Vendors over refreshments and light hors d'oeuvres. This is a great time to network and meet your counterparts within municipal government. Feel free to take advantage of the cash bar, where alcoholic and non-alcoholic drink options will also be available. One drink ticket for this event can be found in your conference badge.

This reception is sponsored by:



Presenting Sponsor



Grant Thornton

(<https://www.grantthornton.ca/>)



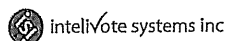
(<https://www.novascotia.ca/>)



(<https://www.halifax.ca>)



(<https://www.strategicsteps.ca/>)



(<http://www.intelivote.com/>)



(<https://www.telus.com/en/health>)



(<https://www.hubinternational.com/en-CA/>)



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Planning Advisory / Heritage Committee Meeting

Tuesday, September 19, 2023, 7:00 p.m.

Council Chambers

AGENDA

1. Call to order
2. Items Added to the Agenda (Approval of the Agenda)
3. Review of Minutes re:
 - a) June 15, 2023
4. Staff Reports, Re:
 - a) Review of Recreational Vehicle Provisions within the Isle Madame Planning Area
5. Road Name Change, Re: Cannes Pt. Road & Cannes Pt. Extension
6. Items Added to the Agenda
7. Questions/Answers
8. Next Meeting Date
9. Adjournment



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTE DE
RICHMOND

Planning Advisory / Heritage Committee Meeting

Tuesday, October 24, 2023, 7:00 p.m.

Council Chambers

AGENDA

1. Call to order
2. Items Added to the Agenda (Approval of the Agenda)
3. Review of Minutes re:
 - a) September 19, 2023
4. Plan Richmond County Project
5. Items Added to the Agenda
6. Questions/Answers
7. Next Meeting Date
8. Adjournment



THE MUNICIPALITY
OF THE COUNTY OF

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DU COMTÉ DE

RICHMOND

RECREATION ADVISORY COMMITTEE MEETING

AGENDA

Date: November 9, 2023

Time: 7:00 pm

Location: Richmond Arena Boardroom/Virtual

1. Call to Order
2. Items added to agenda
3. Approval of agenda
4. Review of Minutes: September 14, 2023
5. Update from Recreation Department
 - a. Rec Plan
 - b. Winter Programming/Recommendations
 - c. Multi-Use Feasibility Study Update
 - d. Sports NS Information Session
 - e. Other
6. Items Added
7. Round Table
8. Next Meeting
9. Adjournment



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Planning Advisory / Heritage Committee Meeting

Tuesday, November 14, 2023, 7:00 p.m.

Council Chambers

AGENDA

1. Call to order
2. Items Added to the Agenda (Approval of the Agenda)
3. Review of Minutes re:
 - a) October 24th, 2023
4. Plan Richmond Project
5. Items Added to the Agenda
6. Questions/Answers
7. Next Meeting Date
8. Adjournment



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Public Hearing

December 14th, 2023, 6:00 p.m.

Council Chambers

Agenda

1. Call to Order

2. Roll Call of Councillors

3. Public Hearing Re:

- a) Municipality of the County of Richmond Municipal Land Use Strategy and Land Use By-Law

The Municipality of the County of Richmond Municipal Land Use Strategy develops a long-term vision and plan for how land is going to be used in the municipality and includes policies or statements that reflect Council's intention for land use. Municipal planning strategies are implemented through a land use by-law, which establishes specific standards and rules for development. Together, this Municipal Planning Strategy and the associated Land Use By-law, along with the rules for subdivision, are the primary documents governing land use in the Municipality of the County of Richmond.

- (i) Presentation from Ian Watson, Upland Planning
(ii) Receipt of Oral or Written Submissions

4. Adjournment



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Planning Advisory / Heritage Committee Meeting

Tuesday, December 19th, 2023, 6:00 p.m.

Council Chambers

AGENDA

1. Call to order
2. Items Added to the Agenda (Approval of the Agenda)
3. Review of Minutes re:
 - a) November 14th, 2023
4. Delegation: Wesley Martin, Re: Neighbourly Setbacks for Wind Farms in Richmond County
5. Submitted Requests for Review and Response, Re: Planning within Richmond County
6. Road Name Change, Re: Canns Point Road., Cannes Point Road Extension
7. Staff Report - Request to Purchase Municipal Property: PID 75142133 Levesconte Lane, River Bourgeois
8. Items Added to the Agenda
9. Questions/Answers
10. Next Meeting Date
11. Adjournment



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Planning Advisory / Heritage Committee Meeting

Tuesday, October 24, 2023, 7:00 p.m.

Council Chambers

AGENDA

1. Call to order
2. Items Added to the Agenda (Approval of the Agenda)
3. Review of Minutes re:
 - a) September 19, 2023
4. Plan Richmond County Project
5. Items Added to the Agenda
6. Questions/Answers
7. Next Meeting Date
8. Adjournment



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTE DE
RICHMOND

NAME: Melanie Sampson

PERIOD COVERED:

FROM: November 14, 2023 TO: December 19, 2023

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
November 14, 2023	Arichat/Louisdale – PAC	43.00	
November 20, 2023	Arichat/Louisdale – Public Hearing followed by Regular Council	43.00	
December 7, 2023 (rescheduled from Dec 4, 2023)	Arichat/Louisdale – By-Law Policy followed by COW	43.00	
December 18, 2023	Arichat/Louisdale – Regular Council	43.00	
December 19, 2023	Arichat/Louisdale – PAC	43.00	

Goods Rec'd. Date..... Initial MS

Prices Checked..... MS

Add. & Ext. Checked..... MS

Approval for Payment.....

Discount Date.....

Paid by Cheque No. 12 210 2110 210130

Distribution: Acc. No.

17573

Totals: 215.00 ✓ \$0.00

Rate: \$0.5770

Total Mileage (\$): \$124.06

Total Expenses Claimed: **\$124.06**

ACCOUNT #:		CHEQUE #:	
SIGNATURE:	<u>MS</u>	AMOUNT:	
APPROVED:	<u>Melanie Sampson</u>	DATE PAID:	
DATE SUBMITTED:	<u>Dec 19, 2023</u>	INITIAL:	



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Planning Advisory / Heritage Committee Meeting

Tuesday, November 14, 2023, 7:00 p.m.

Council Chambers

AGENDA

1. Call to order
2. Items Added to the Agenda (Approval of the Agenda)
3. Review of Minutes re:
 - a) October 24th, 2023
4. Plan Richmond Project
5. Items Added to the Agenda
6. Questions/Answers
7. Next Meeting Date
8. Adjournment



THE MUNICIPALITY
OF THE COUNTY OF

LA MUNICIPALITÉ
DU COMITÉ DE

RICHMOND

Planning Advisory / Heritage Committee Meeting

Tuesday, December 19th, 2023, 6:00 p.m.

Council Chambers

AGENDA

1. Call to order
2. Items Added to the Agenda (Approval of the Agenda)
3. Review of Minutes re:
 - a) November 14th, 2023
4. Delegation: Wesley Martin, Re: Neighbourly Setbacks for Wind Farms in Richmond County
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6. Road Name Change, Re: Cannes Point Road., Cannes Point Road Extension
7. Staff Report - Request to Purchase Municipal Property: PID 75142133 Levesconte Lane, River Bourgeois
8. Items Added to the Agenda
9. Questions/Answers
10. Next Meeting Date
11. Adjournment



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTE DE
RICHMOND

NAME: Sharla Sampson

PERIOD COVERED:

FROM: Dec. 01, 2023 TO: Dec. 31, 2023

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
December 19, 2023	Playbin Clean up at Recreation Building (Louisdale)	36.00	
December 20, 2023	Winter Playbin set up at Rec. Building (Louisdale)	36.00	

Totals: 72.00 \$0.00

Rate: \$0.5770

Total Mileage (\$): \$41.54

Total Expenses Claimed: **\$41.54**

ACCOUNT #:	10270-4120-270130	CHEQUE #:	
SIGNATURE:	<i>Sharla Sampson</i>	AMOUNT:	
APPROVED:	<i>[Signature]</i>	DATE PAID:	
DATE SUBMITTED:	02-Jan-24	INITIAL:	

HST?

Goods rec'd. Date.....	Initial.....	<i>CS</i>
Prices Checked.....		<i>CS</i>
Add. & Ext. Checked.....		<i>CS</i>
Approval for Payment.....		<i>CS</i>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acct. No.....		<i>102704120270130</i>