



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM Rate \$0.5113

Name of Claimant: **Ronalda Boudreau**
 Destination: **2 Octerloney Str., Dartmouth, NS B2Y 4W1**
 Purpose of Travel: **Provincial Volunteer Awards**
 Departure Date/Time: **November 6, 2022**
 Return Date/Time: **November 7, 2022**

Approval to Travel _____ Date: _____

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00	327.20	327.20			654.40
Total Cost of Mileage:	\$167.30	\$0.00	\$167.30	\$0.00	\$0.00	\$334.50
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20		\$20.00				\$20.00
Lunch \$25		\$25.00				\$25.00
Dinner \$30	\$30.00	\$30.00				\$60.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00					\$10.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$40.00	\$242.30	\$0.00	\$0.00	\$0.00	\$449.50

Written Travel Report - Policy Requirements (Section 1.3.ii)
 Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial RB N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Ronalda Boudreau
 Date Submitted: November 8, 2022
 Travel Approved by Supervisor: [Signature]
 GL Code: 10 270 4/20 270180

Goods Rec'd. Date.....Initial.....RB
 Prices Checked.....RB
 Add. & Ext. Checked.....RB
 Approval for Payment.....
 Discount Date.....
 Paid by Cheque No. 10 270 4/20 270
 Distribution: App't No.....



Provincial Volunteer Awards
Shannon Mury to: Ronalda Boudreau

2022/09/13 02:18 PM

Hi Ronalda,

Further to our discussion, I would like you to attend the above mentioned event to represent the County and support our Richmond County volunteer, Grace DeWolf.

Enjoy the event!

Thank you,

Shannon Mury

Recreation Manager

Municipality of the County of Richmond
2357 Highway 206, Arichat, NS, B0E 1A0

Office: (902) 226-3981

Fax: (902) 226-0295

smury@richmondcounty.ca



Minister's Message

It is my pleasure to welcome you to the 48th Annual Provincial Volunteer Awards.

Today, we celebrate the many exceptional people from communities across this province and of all ages who volunteer.

These annual awards provide us with the opportunity to recognize the power of the people, organizations, and communities that are making our province, and the world, a better place for everyone.

Thank you for the amazing work that contributes to the vibrancy of our province.

Sincerely,

Honourable Pat

Honourable Pat Dunn, M.L.A.

Minister of Communities, Culture, Tourism and Heritage

48th Provincial Volunteer Awards Agenda

Monday, November 7th, 2022

Alderney Landing Theatre, Dartmouth, NS

12:50pm

Pre-Event Entertainment

Halifax Multicultural Drummers

1:00pm

Welcome

Emcee, Rouge Fatale

Indigenous Performance

DeeDee Austin

Lieutenant Governor's Address

Minister Timothy Halmann's Address

Volunteer Representative Awards

Cape Breton Region, Central Region, Fundy Region

Dance Performance

Pranitha Vattani

Volunteer Representative Awards continued

Highland Region, South Shore Region, Valley Region

Specialty Awards Presentation

Youth Volunteer of the Year

Family Volunteer of the Year

NS Strong Award

Closing Performance

Rouge Fatale

Reception in the Rotunda

46450

C✓



THE MUNICIPALITY OF THE COUNTY OF RICHMOND LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM

Rate \$0.5113

Name of Claimant: Shelley David
 Destination: 9489 Commercial St, New Minas, NS B4N 3E9
 Purpose of Travel: AMANS Rules of Order and Meeting Process Workshop
 Departure Date/Time: November 17, 2022 12:00 noon
 Return Date/Time: November 18, 2022 8:00 p.m.
 Approval to Travel: *[Signature]* Date: *Sept. 26, 2022*

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): 690.00	345.00	345.00	0.00	0.00	0.00	690.00
Total Cost of Mileage: \$352.80	\$176.40	\$176.40	\$0.00	\$0.00	\$0.00	\$352.80
Accommodation/Hotel Name: Slumber Inn Hotel	\$159.85	\$0.00	\$0.00	\$0.00	\$0.00	\$159.85
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30	\$30.00	\$30.00				\$60.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00					\$10.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$376.25	\$206.40	\$0.00	\$0.00	\$0.00	\$582.65

Written Travel Report - Policy Requirements (Section 1.3.ii) Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met

I confirm that I attended 80% or more of the conference I attended: Initial *[Signature]* N/A

The purpose of this workshop was to gain knowledge & hands on practice for the process of Rules of Orders and meetings. This workshop was from 8:45 am - 3:45 pm on November 18th, 2022 at the Louis Millet Community Complex in New Minas, NS.

All claims are to be submitted not later than 60 days after return.

Claimant Signature: *[Signature]*
 Date Submitted: *Nov 18/22*
 Travel Approved by Supervisor: *[Signature]*
 GL Code:

Goods Rec'd. Date..... Initial *[Signature]*
 Prices Checked..... *[Signature]*
 Add. & Ext. Checked..... *[Signature]*
 Approval for Payment..... *[Signature]*
 Discount Date.....
 Paid by Cheque No.....
 Distribution: Acc't No. *10 212 2100212*



Slumber Inn Hotel (1763)

5534 PROSPECT RD
New Minas, NS B4N 3K8
(902) 681-5000
reservations@slumberinn.ca

Account: 32593865

Date: 11/18/22

Room: 323 BAR

Arrival Date: 11/17/22

Departure Date: 11/18/22

Check In Time: 11/17/22 5:06 PM

Check Out Time:

Rewards Program ID:

You were checked out by:

You were checked in by: psekhn

Total Balance Due: 0.00

Post Date	Description	Comment	Amount
11/17/22	Room Charge	#323 David, Shelly	139.00
11/17/22	Harmonized Sales Tax		20.85
11/18/22	Visa Payment	XXXXXXXXXXXX6029	(159.85)
Folio Summary 11/17/22 - 11/18/22			
	Room Charge		139.00
	Harmonized Sales Tax		20.85
	Visa Payment		(159.85)
		Balance Due:	0.00

HST # R121119309

x _____

Follow us on:



slumberinn.newminas



+slumberinnnewminas



slumberinn



SlumberInnNS



TRAVEL EXPENSE CLAIM Rate \$0.5113

Name of Claimant:	Raymond Ferguson
Destination:	Brookfield Nova Scotia
Purpose of Travel:	FSANS board meeting
Departure Date/Time:	16-Oct
Return Date/Time:	October 16, 2022

Approval to Travel Date:

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): 0.00	472.00					472.00
Total Cost of Mileage: \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$241.33
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						\$0.00
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$241.33

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial RF N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Raymond Ferguson

Date Submitted: Oct 20/22

Travel Approved by Supervisor: [Signature]

GL Code: _____

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	8
Add. & Ext. Checked.....	8
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acct. No.....	102242270224/00

11873



FIRE SERVICE ASSOCIATION OF NOVA SCOTIA
BOARD OF DIRECTORS MEETING
Sunday, October 16 - Brookfield Fire Department
10:00am - 2:00pm
Version 6

1. Call to Order and Moment of Silence
2. Approval of Minutes - March 27, 2002, May 29, 2022, July 24, 2022
3. Business Arising from the Minutes
Additions to the Agenda
 - a) Administrative Assistant Position - Update
 - b) Communications planning committee
 - c) Queen Jubilee Medal - Selection committee
 - d) 10:45a-11:30am - Jeff Fraser - Executive Director for the EHS Branch office for the Nova Scotia Dept. of Health and Wellness - Introduction and Update
 - e) 11:30-12:00pm - Matthew Ritchie, Project Manager, Policing & Public Safety, Department of Justice Government of Nova Scotia & Public Safety & Security Division & Luke Schneider, Ph.D. - Psychologist, Canadian Institute for Public Safety Research & Treatment - PSPNET - Introduction and Update
 - f) FSANS Expense Policy
 - g) Appointment to the National Advisory Council of the CAFC
 - h) Discussion on membership benefits
4. Review of Action Items List
5. Executive Reports
6. County Reports
7. Executive Director's Report
8. Committee Reports
 - a. By-Laws
 - b. Finance
 - c. Conference
 - d. Insurance Levy
 - e. TIR
 - f. Resolutions
 - g. Standards
 - h. Dispatch
 - i. Provincial Safety Communications Advisory
 - j. CISM
 - k. Health & Wellness
 - l. Accreditation Board
 - m. Nova Scotia Firefighters School
 - n. Medical First Responders
 - o. Director to CAFC
 - p. Director to MFCA
 - q. DNR
 - r. Fire Marshal
 - s. Fire Service Advisory Committee
9. Joint Municipal Fire Service Review

10. Correspondence

11. Adjournment

12144 - Port Hawkesbury, NS

DQ Grill & Chill
DQ Grill & Chill

10/13/2022 12:00:36 PM
Order Id: AAC9LK4UAGAK
DT-10 - Drive Thru
Employee: Harleen

DT-10

1 1/3 DOUBLE W/CHEESE LOV \$9.00
1 1/3 DOUBLE W/CHEESE
1 1/3 DOUBLE W/CHEESE
1 MD SHAKE \$5.39
VANILLA \$0.00

Sub Total \$14.39
Sales Tax \$2.16
Order Total \$16.55

Debit \$16.55
AUTHORIZED AMOUNT \$16.55
Card#: *****2407
Authorization: 396293

--> Order Closed <--

Thank You!

Enjoy a free Dilly bar on us!
Visit DQFANFEEDBACK.COM to complete
a brief survey in the next 3 days.
Enter phone number 902-625-1700.
Validation Code: _____
Offer valid only at this DQ within
30 days of your visit.
PLU: 25352

Oct 31st, 2022

In county travel report for Oct.

Troy M.

CAO

October 13th - travel to PH – meeting with John Bain and Terry Doyle to discuss zoning options for the shared Industrial Park.

Left at 0920 for 1000 am start - travelled alone

10 -12 was with John and Terry

Broke for lunch

1 -2:00 was discussions with Terry and I on Water Utility Easements and a call with our Lawyer to discuss further, our plan going forward, to secure the easements that should have transferred with the transfer of the asset so we can effectively enter in to new water agreements with the point tupper proponents.

October 27th - travel to PH – Met with the new Director of Planning for NS

Christina Townsend, Daniel Bryce and John Bain were in attendance.

Left at 0930 for 1015 start at the PH Civic Bldg

Travelled alone

More of a meet and greet with the new director as well as discussions on minimum standards for planning being introduced.

Returned to Arichat for 1300.



Troy A. MacCulloch, CAO

Municipality of Richmond County



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM		Rate \$0.5113
Name of Claimant:	troy MacCulloch	
Destination:	Ingonish	
Purpose of Travel:	CB Partnership Summit	
Departure Date/Time:	Oct. 23, 2022 1600 hrs	
Return Date/Time:	Oct. 25, 2022 12 noon	
Approval to Travel By Warden and Council		Date: Oct 8, 2022

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	235.00		235.00			470.00
Total Cost of Mileage:	0.00	\$0.00	\$120.16	\$0.00	\$0.00	\$240.31
Accommodation/Hotel Name:	156:00	156:00				\$365.06
(Indicate if Direct Bill or Provide Receipt)	182.53	182.53				\$0.00
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$30.00
Dinner \$30	\$30.00					\$0.00
Other Meals (Receipts Required)						\$20.00
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00				\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$196.00	\$166.00	\$120.16	\$0.00	\$0.00	\$655.37

Written Travel Report - Policy Requirements (Section 1.3.ii) ^{311.76} ^{192.53} ~~342.69~~
 Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.
 I confirm that I attended 80% or more of the conference I attended: Initial TM N/A

All claims are to be submitted not later than 60 days after return.

Claimant Signature: [Signature]

Date Submitted: 24 Oct. 2022

Travel Approved by Supervisor: [Signature]

GL Code:

Goods Rec'd. Date.....Initial.....
 Prices Checked.....
 Add. & Ext. Checked.....
 Approval for Payment.....
 Discount Date.....
 Paid by Cheque No. 10212 2120212
 Distribution: Acc't No.....



Troy MacCulloch
 2357 Hwy 206
 Arichat, NS B0E 1A0

Paid by Troy
MM

Folio # 8594
 Arrival Wednesday Oct 19, 2022
 Departure Friday Oct 21, 2022
 Nights 2
 Adult/Child/Inf 1 / 0 / 0
 Pet 0
 Room Type Main Lodge - Queen
 Room # 230
 Group CB Partnership

<u>Charge Summary</u>	
Total Charges	\$312.00
Taxes	\$53.06
Payments	-\$365.06
Total Due	\$0.00

<u>Date</u>	<u>Description</u>	<u>Price</u>	<u>Qty</u>	<u>Extended Cost</u>	<u>Tax 1</u>	<u>Tax 2</u>	<u>Total Charge</u>	<u>Balance</u>
Wed 10/19/22	Nightly Chg. - Room 230	156.00	1	156.00	23.81	2.72	182.53	182.53
Thu 10/20/22	Nightly Chg. - Room 230	156.00	1	156.00	23.81	2.72	182.53	365.06
Fri 10/21/22	Guest Payment VISA 7015	-365.06	1	-365.06	0.00	0.00	-365.06	0.00

CB Partnership Summit 2022

Oct 20th, 2022

Agenda*

- 8:45 am – Registration & Networking
- 9:30 am – Welcome Remarks & Introductions
- 10:00 am – Morning Keynote
- 10:30 am – Panel: Growth in Placemaking
- 11:45 am – Nutrition Break
- 12:15 pm – Lunch & Afternoon Keynote
- 1:45 pm – Nutrition Break
- 2:15 pm – Panel: Growth in Population & Workforce
- 3:45 pm – Closing Remarks
- 4:00 pm – Break
- 5:00 pm – Networking Reception
- 6:15 pm – President's Dinner & Economic Impact Awards

*Attended all
events,*

TM,

eventbrite

Order #4377150809

2022 Cape Breton Partnership Investor Summit



EARLY BIRD - Investor Registration (Full Day) \$253.00

Keltic Lodge at the Highlands, 383 Keltic in Road, Ingonish Beach, NS B0C 1L0, Canada

Thursday, 20 October 2022 at 8:30 AM (ADT)

Eventbrite Completed

Order Information

Order #4377150809. Ordered by Kristina Kean on 24 August 2022 9:03 AM

GST/HST \$33.00

Name

Troy Macculloch



43771508097059315849001

Event Information:

Thank you for registering for the 2022 Investor Summit!

ACCOMMODATIONS

Contact the Keltic Lodge at the Highlands directly at (902) 285-2880 to book your accommodations for the Investor Summit quoting "The Cape Breton Partnership Investor Summit" at the time of booking.

CONTACT US

For more information or to register directly, contact the Cape Breton Partnership at 902-562-0122 or email Jeremy Martell at Jeremy@capebretonpartnership.com.

The Cape Partnership cannot completely guarantee a cross contamination free environment for food preparation and serving. If you have severe food allergies, please make us aware prior to the event by phoning 902-562-0122.

Registration Information:

Do you have any dietary restrictions?
No

Will you be attending the Gala Dinner from 7:00PM - 8:30PM?
Yes

Please choose an entrée option from the choices below:
Seared Chicken Breast, shallot, wild mushroom and marsala sauce

Do you organize events?

Start selling in minutes with Eventbrite!
www.eventbrite.ca



Keltic Lodge at the Highlands Confirmation # 8594
 reservations
 to:
 kkean
 2022-08-23 02:29 PM
 Hide Details
 From: <reservations@kelticlodge.ca>
 To: <kkean@richmondcounty.ca>
 History: This message has been forwarded.



Dear Troy MacCulloch,

Thank you for choosing Keltic Lodge at the Highlands! We are pleased to confirm that we are holding your reservation as requested.

Confirmation Details

Confirmation	8594
Arrival Date	10/19/2022
Departure Date	10/21/2022
Room Type	Main Lodge - Queen
Number of Adults	1
Number of Children	0
Average Nightly Room Rate	156.00

Policies

Cancellation Policy	72 hours prior to arrival to avoid a 1-night charge.
Non-Smoking	Keltic Lodge at the Highlands is 100% non-smoking.
Pets	
Check-In Time	3:00 PM
Check-out Time	11:00 AM

Keltic Lodge at the Highlands is located within the boundaries of the Cape Breton Highlands National Park. All visitors are required to purchase an entry permit. Permits are available at the park entrance.

Spa reservations in advance are required

Dinner reservations are required for the Purple Thistle dining room.

All rates are subject to applicable taxes.

We look forward to welcoming you to our resort!

Contact Information

Address	Keltic Lodge Resort & Spa Middle Head Peninsula Ingonish Beach, NS B0C 1L0
Toll Free	800-565-0444
Email	keltic@kelticlodge.ca
Hotel Website	www.kelticlodge.ca

This message was intended for jkendell@ns.csc.ca [Unsubscribe](#)

To ensure you received future Keltic Lodge at the Highlands emails, please add keltic@kelticlodge.ca to your address book



TRAVEL EXPENSE CLAIM		Rate \$0.5113
Name of Claimant:	troy <i>Mac Colloch</i>	
Destination:	halifax	
Purpose of Travel:	NSFM Conference	
Departure Date/Time:	Nov 1, 2022 at 1100	
Return Date/Time:	Nov 4, 2022 ar 12 noon	
Approval to Travel Warden Mombourquette		Date: 11 Oct, 2022

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total	
Total Mileage (# of Km):	374.00	187.00	0.00	0.00	187.00	0.00	374.00
Total Cost of Mileage:	\$191.23	\$95.61	\$0.00	\$0.00	\$95.61	\$0.00	\$191.23
Accomodation/Hotel Name: Westin	\$207.62	\$207.62	\$207.62	\$0.00	\$0.00	\$0.00	\$622.86
<i>(Indicate if Direct Bill or Provide Receipt)</i>							
Meals: Breakfast \$20		\$20.00	\$20.00				\$40.00
Lunch \$25							\$0.00
Dinner \$30	\$30.00	\$30.00					\$60.00
Other Meals (Receipts Required)							\$0.00
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00	\$10.00				\$30.00
Taxi/Parking/Tolls (Receipts Required) - Westin	\$34.50	\$34.50	\$34.50				\$103.50
Total Amount Being Claimed	\$377.73	\$302.12	\$272.12	\$95.61	\$0.00		\$1,047.59

Written Travel Report - Policy Requirements (Section 1.3.ii)
 Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met

I confirm that I attended 80% or more of the conference I attended: Initial *TM* N/A _____ *HST3*

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	<i>3</i>
Add. & Ext. Checked.....	<i>3</i>
Approval for Payment.....	<i>1</i>
Discount Date.....	
Paid by Cheque No.....	
Distribution Rec't Date.....	<i>10/21/22 2/20/22/21</i>

All claims are to be submitted not later than 60 days after return.

Claimant Signature: *[Signature]*

Date Submitted: *08 Nov 22*

Travel Approved by Supervisor: *[Signature]*

GL Code: _____

Westin Nova Scotian
 1181 Hollis Street
 Halifax, NS B3H 2P6
 Canada
 Tel: 902 421-1000 Fax: 902 422-9465.

WESTIN®

HOTELS & RESORTS

TROY MACCULLOCH
 XXX
 XXX
 XXX, NS, XXXXX
 Canada
 NO5045 - NOVA SCOTIA FEDERATION OF MUNI

Page Number : 1 Invoice Nbr : 100009708
 Guest Number : 1215011
 Folio ID : A
 Arrive Date : 01-NOV-22 14:52
 Depart Date : 04-NOV-22 08:36
 No. Of Guest : 1
 Room Number : 740
 Marriott Bonvoy Number :

Tax Invoice

Tax ID : 899994933RT0001

Westin Nova Sc YHZWI NOV-04-2022 08:40 LIZF

Date	Reference	Description	Charges (CAD)	Credits (CAD)
01-NOV-22	269	Valet Parking	30.00 4.50	
01-NOV-22	269	HST Tax 15% Valet	177.00	
01-NOV-22	RT740	Room Chrg - Grp - Government	3.54	
01-NOV-22	RT740	HRM Mktg Levy	27.08	
01-NOV-22	RT740	HST Room Tax	30.00	
02-NOV-22	269	Valet Parking	4.50	
02-NOV-22	269	HST Tax 15% Valet	177.00	
02-NOV-22	RT740	Room Chrg - Grp - Government	3.54	
02-NOV-22	RT740	HRM Mktg Levy	27.08	
02-NOV-22	RT740	HST Room Tax	30.00	
03-NOV-22	269	Valet Parking	4.50	
03-NOV-22	269	HST Tax 15% Valet	177.00	
03-NOV-22	RT740	Room Chrg - Grp - Government	3.54	
03-NOV-22	RT740	HRM Mktg Levy	27.08	
03-NOV-22	RT740	HST Room Tax		-726.36
04-NOV-22	VI	Visa-7015		

For Authorization Purpose Only

xxxxxx7015

Date	Time	Code	Authorized
01-NOV-22	14:52	431553	716.85
01-NOV-22	04:13:44	478007	100.00

my credit card.

T.M.

NSFM 2022 Annual Conference

Tuesday, Nov 01: Coat Check, Mezzanine Level

02:00 PM - 08:00 PM

Registration Desk Hours

Coat Check, Mezzanine Level

The friendly staff at the registration desk are available to check you in and answer any questions/needs you may have

Tuesday, Nov 01: Lunenburg Room - Mezzanine Level

03:00 PM - 05:00 PM

Regional Caucus Meeting

Lunenburg Room - Mezzanine Level

Board elections will take place at this time. An agenda will be available closer to the date.

Tuesday, Nov 01: Atlantic Ballroom - Mezzanine Level

03:00 PM - 05:00 PM

Rural Caucus Meeting

Atlantic Ballroom - Mezzanine Level

Board elections will take place at this time. An agenda will be sent closer to the date.

Tuesday, Nov 01: Harbour A & B, Main Level

03:00 PM - 05:00 PM

Towns Caucus Meeting

Harbour A & B, Main Level

Board elections will take place at this time. An agenda will be available closer to the date.

Tuesday, Nov 01: Commonwealth A - Mezzanine Level

07:00 PM - 08:30 PM

Meet & Greet Reception

Commonwealth A - Mezzanine Level

Come and network with your fellow municipal colleagues. Kindly sponsored by

Wednesday, Nov 02: Coat Check, Mezzanine Level

07:45 AM - 05:15 PM

Registration Desk Hours

Coat Check, Mezzanine Level

The friendly staff at the registration desk are here to help you with any questions/needs. The desk will be closed during the luncheons.

Wednesday, Nov 02: Atlantic Ballroom - Mezzanine Level

08:15 AM - 09:30 AM

Opening

Presenting Sponsor PVSC

Atlantic Ballroom - Mezzanine Level Plenary

Councillor Joe Feeney
PVSC Board Chair, and Town of Mahone Bay

Honourable John Lohr
Minister, Department of Municipal Affairs and Housing, Province of Nova Scotia

John MacKinnon
President, Association of Municipal Administrators, NS

Mayor Amanda McDougall
President, Nova Scotia Federation of Municipalities

Mayor Brenda Chisholm-Beaton
Vice-President, Nova Scotia Federation of Municipalities

Mayor Mike Savage
Halifax Regional Municipality

Remarks by Conference Chair, Mayor Brenda Chisholm-Beaton, Town of Port Hawkesbury Greetings from Mayor Mike Savage, HRM Remarks by NSFM President Amanda McDougall, CBRM Greetings from the Honourable John Lohr, Minister of Municipal Affairs & Housing, Province of Nova Scotia Greetings from AMANS President John MacKinnon Greetings from Presenting Sponsor - Joe Feeney, PVSC Board Chair & Councillor, Town of Mahone Bay Presentation of NSFM Long Service Awards

Wednesday, Nov 02: Atlantic Ballroom - Mezzanine Level

09:30 AM - 10:30 AM

Keynote: Inclusive Leadership: From Silos to Safety

Sponsored by CUPE Nova Scotia

Atlantic Ballroom - Mezzanine Level

Plenary

Tina Varughese
Keynote Speaker

Creating a great municipality isn't just about breaking down cultural barriers. It's about building a workplace where everyone works towards a common purpose and feels included despite title, rank, or position. Successful leaders understand people do not leave jobs. People leave people. Today's successful leaders believe not only in investing in themselves, but encouraging others to grow, to learn, and to develop in order to build inclusivity and trust, break down silos, foster employee engagement, encourage open lines of communication, promote creativity and create a healthy, happy and inspiring workplace

Wednesday, Nov 02: Mezzanine & Commonwealth B

10:30 AM - 11:00 AM

Break/Viewing of Exhibits

Break sponsored by Divert NS

Mezzanine & Commonwealth B

Break

This is a great opportunity to visit our vendors in the exhibit areas. Be sure to get your stamp card stamped to be eligible for the Grand Prize Draw!

Wednesday, Nov 02: Harbour Suites AB - Mezzanine Level

11:00 AM - 12:00 PM

PVSC: Taking the Long View

Concurrent Session (Delegates attend 1 of 2)

Harbour Suites AB - Mezzanine Level

Concurrent

Adam Hanna

Assistant Director, Roll & Data Maintenance, Property Valuation Services Corporation

Ashley Wu

Chief Data Scientist, Property Valuation Services Corporation

Dion Regular

Assessor, Property Valuation Services Corporation

Russ Adams

Vice-President of Assets, Property Valuation Services Corporation

The past couple of years have been like no other when it comes to property sales and the unpredictable housing market across Nova Scotia. What does this mean for the municipalities who rely on property taxes to fund essential services while building and supporting the communities they serve? Join experts from Property Valuation Services Corporation (PVSC) for a facilitated panel discussion on property assessments, market insights, and delivering trusted property information to municipalities and property owners. Through presentations, moderated questions and an audience Q&A, you will learn about PVSC, who we are, what we do, the impacts of COVID-19 on ...

Wednesday, Nov 02: Atlantic Ballroom - Mezzanine Level

11:00 AM - 12:00 PM

Climate Action for Municipalities

Concurrent Session (Delegates attend 1 of 2)

Atlantic Ballroom - Mezzanine Level Concurrent

Councillor Juliana Barnard
Town of Truro

Debbie Nielsen
Lead Program Manager, Sustainable Communities Challenge Fund

Jason Hollett
Associate Deputy Minister

Delegates will get to hear from three panelists on Climate Action for Municipalities. Municipal Climate Action: Building the Best Future - Councillor Juliana Barnard, Town of Truro - Juliana will address the following: What are key areas of climate action for municipalities? What avenues support effective climate action by municipal elected representatives, staff and citizens? What are some key challenges to be met, and how is climate action linked to other key issues such as affordable living, health and well-being, and social justice? What are some possibilities we in Nova Scotian municipalities can explore? Update on the Sustainable Communities Challenge ...

Wednesday, Nov 02: Commonwealth AB - Mezzanine Level

12:10 PM - 01:10 PM

Delegates' Luncheon

Sponsored by Nova Scotia Municipal Finance Corporation

Commonwealth AB - Mezzanine Level

Paul Wills
CEO/Treasurer, Nova Scotia Municipal Finance Corporation

Wednesday, Nov 02: Atlantic Ballroom - Mezzanine Level

01:25 PM - 01:45 PM

Remarks by NSFM CEO Juanita Spencer

Atlantic Ballroom - Mezzanine Level Plenary

Juanita Spencer
CEO, Nova Scotia Federation of Municipalities

Wednesday, Nov 02: Atlantic Ballroom - Mezzanine Level

01:45 PM - 02:45 PM

Duck, Cover, Run - NO! Managing your Message

Atlantic Ballroom - Mezzanine Level Plenary

Kelsie Chiasson
Consultant, Crestview Strategy

Robyn McIsaac
Founder, PR Hive

Even the most prepared municipalities have difficulty contemplating all facets of a possible crisis. A crisis is any situation that threatens the integrity or reputation of your municipality usually brought on by adverse or negative media attention – traditional or social. A crisis can fall into one of two categories: an emergency, or a controversy. In municipal government, there are a number of serious matters that could fall to either category. The three most common elements in any crisis are the: 1) element of surprise; 2) short decision time and quick escalation; and 3) ability to threaten the municipality's reputation. In ...

Wednesday, Nov 02: Mezzanine & Commonwealth B

02:45 PM - 03:15 PM

Break/Viewing of Exhibits

Break sponsored by Divert NS

Mezzanine & Commonwealth B Break

This is a great opportunity to visit our vendors in the exhibit areas. Be sure to get your stamp card stamped to be eligible for the Grand Prize Draw!

Wednesday, Nov 02: Commonwealth AB - Mezzanine Level

03:15 PM - 05:15 PM

Introducing: The Conversation Series

Networking Opportunity

Commonwealth AB - Mezzanine Level Conversation Tables

The Conversation Series is your opportunity to network with your fellow municipal colleagues through short, informal, discussions on various topics such as: Climate Change Mitigation Projects, Asset Management, Municipal Finance, Municipal Consolidation, Active Transportation, Roads, etc. We are inviting members to have conversations rotating through several different tables, each with a different topic of discussion. Tables will change at 30-minute intervals. Deputy Ministers and senior staff from the province have been invited to sit at various tables and the NSFMB Board will facilitate some of the discussions.

Wednesday, Nov 02

Dinner on your own & Free Evening

Enjoy some of the fine dining and hospitality Halifax has to offer!

Thursday, Nov 03: Lobby

07:00 AM - 07:45 AM

Early Morning Harbourfront Walk

Weather Permitting

Lobby

Rebecca Kolstee, Manager, Wellness and Professional Development Program for AMANS, will lead those interested on a brisk morning walk on the Halifax waterfront. Delegates are asked to meet Rebecca in the Westin Lobby at 6:55 a.m. to depart.

Thursday, Nov 03: Coat Check, Mezzanine Level

08:00 AM - 05:00 PM

Registration Desk Hours

Coat Check, Mezzanine Level

The friendly staff at the registration desk are available to check you in and answer any questions/needs you may have. The desk will be closed during the Luncheons.

Thursday, Nov 03: Atlantic Ballroom - Mezzanine Level

08:30 AM - 09:00 AM

Federation of Canadian Municipalities Update

Atlantic Ballroom - Mezzanine Level Plenary

Deputy Mayor Geoff Stewart
2nd Vice-President, Federation of Canadian Municipalities

Thursday, Nov 03: Atlantic Ballroom - Mezzanine Level

09:00 AM - 09:45 AM

The Honourable Tim Houston

Premier of Nova Scotia

Atlantic Ballroom - Mezzanine Level Plenary

Premier Tim Houston
Province of Nova Scotia

09:45 AM - 10:30 AM

Thursday, Nov 03: Atlantic Ballroom - Mezzanine Level

The Honourable Zach Churchill

Leader of the Nova Scotia Liberal Party

Atlantic Ballroom - Mezzanine Level Plenary

The Honourable Zach Churchill
Leader, Nova Scotia Liberal Party

10:30 AM - 11:00 AM

Thursday, Nov 03: Mezzanine & Commonwealth B

Break/Viewing of Exhibits

Sponsored by Canoe Procurement Group of Canada

Mezzanine & Commonwealth B Break

This is a great opportunity to visit our vendors in the exhibit areas. Be sure to get your stamp card stamped to be eligible for the Grand Prize Draw!

11:00 AM - 11:45 AM

Thursday, Nov 03: Atlantic Ballroom - Mezzanine Level

The Honourable Claudia Chender

Leader of the Nova Scotia New Democratic Party

Atlantic Ballroom - Mezzanine Level Plenary

The Honourable Claudia Chender
Leader, Nova Scotia New Democratic Party

12:00 PM - 01:00 PM

Thursday, Nov 03: Commonwealth AB - Mezzanine Level

Delegates Luncheon

Sponsored by AXON

Commonwealth AB - Mezzanine Level

Regina Holloway
Vice President of Community Relations, AXON

01:15 PM - 03:15 PM

Thursday, Nov 03: Atlantic Ballroom - Mezzanine Level

Annual General Meeting

Atlantic Ballroom - Mezzanine Level

Annual General Meeting Presentation of NSFM Audited 2021 Statements Motion re Dues 2023 Report of the Nominations Committee Presentation of the Resolutions Report

03:15 PM - 03:45 PM

Thursday, Nov 03: Mezzanine & Commonwealth B

Break/Viewing of Exhibits

Sponsored by Canoe Procurement Group of Canada

Mezzanine & Commonwealth B Break

This is a great opportunity to visit our vendors in the exhibit areas. Last chance to get your stamp card stamped to be eligible for the Grand Prize Draw!

03:45 PM - 04:30 PM

Thursday, Nov 03: Atlantic Ballroom - Mezzanine Level

Anthony Edmonds

Leader of the Green Party of Nova Scotia

Atlantic Ballroom - Mezzanine Level Plenary

Anthony Edmonds
Leader, Green Party of Nova Scotia

06:15 PM - 07:00 PM

Thursday, Nov 03: Mezzanine

Reception

Mezzanine Reception

Thursday, Nov 03: Commonwealth AB - Mezzanine Level

07:00 PM - 10:00 PM

Banquet

Sponsored by CN

Commonwealth AB - Mezzanine Level

Enjoy a meal by the Westin's award winning chef, followed by some fabulous local entertainment by Halifax Pier. (There is no dance for 2022) Halifax Pier brings together three of Nova Scotia's most seasoned and respected musicians. Multiple ECMA and Music Nova Scotia award winning artists, this talented ensemble hits the stage with energy and a passion for what they do, leaving the crowds wanting more. This Halifax based group is made up of singers Dwight Deon of Canadian Idol fame, ECMA award winning and Juno nominated band ICU and Clam Chowder; ECMA award winning and Juno nominee bassist Mike ...

Friday, Nov 04: Coat Check, Mezzanine Level

08:00 AM - 10:00 AM

Registration Desk Hours

Coat Check, Mezzanine Level

The desk will be shutting down at 10:00 a.m. for the final day. If you won one of the exhibitor draw prizes - be sure to stop by and pick up your prize before it closes.

Friday, Nov 04: Atlantic Ballroom - Mezzanine Level

08:15 AM - 09:00 AM

Service Exchange Update

Atlantic Ballroom - Mezzanine Level Plenary

Mayor Murray Scott

Chair, Service Exchange Renegotiation and Municipal Government Act Review Committee

Paul Laffleche

Deputy Minister, Department of Municipal Affairs and Housing

Representatives from Department of Municipal Affairs and Housing, along with representatives of the NSFM Advisory Committee, will discuss the components for the Memorandum of Understanding that is to replace the Service Exchange Agreement of 1995.

09:00 AM - 10:00 AM

Friday, Nov 04: Atlantic Ballroom - Mezzanine Level

Tackling Wellness Head On - Building Municipal Health in a Changing Workforce

Sponsored by HUB International

Atlantic Ballroom - Mezzanine Level Plenary

Lidia Pawlikowski
Associate Vice-President, Health Consulting, HUB International

As workforce expectations and community interests shift, municipalities need to adapt to provide holistic wellbeing support to build a more resilient municipality and community. This session will explore the new definition of wellness and challenge leaders and elected officials to re-think the supports required to build health within their municipality for an unpredictable future. Additionally, the importance of elected officials supporting their own health and well-being will be discussed. Attendees will learn: The role of leadership and elected officials in supporting employee health & wellness How you can support your own personal well-being and access support through the Municipal Wellness ...

10:00 AM - 11:15 AM

Friday, Nov 04: Atlantic Ballroom - Mezzanine Level

Municipal Housing Success Stories

Atlantic Ballroom - Mezzanine Level Plenary

Diane Kelderman
President & CEO, Nova Scotia Co-operative Council

Jill MacLellan
Principal Planner, Social Policy, Halifax Regional Municipality

Kate Greene
Director of Regional Planning, Halifax Regional Municipality

Mayor Matt Risser
Town of Lunenburg

Mayor Sandra Snow
Town of Kentville

The Story of Coady's Place – Town of New Glasgow - The story of how a local Co-operative (not for profit) turned a 33-unit motel into 36 affordable units. The Co-operative group went from acquisition to complete renovations, to "heads on pillows" in all units within five short months, on schedule and on budget. Units are not only safe and affordable but come fully furnished right down to dishes and cutlery, and include internet, parking, utilities and free laundry services. Enqore Development & Miners Landing Development – Town of Kentville - Enqore development on the former KCA (Primary-grade 12 school) ...

11:15 AM - 11:45 AM

Friday, Nov 04

Honourable Sean Fraser

Member of Parliament for Central Nova; Minister of Immigration, Refugees and Citizenship

Honourable Sean Fraser
Member of Parliament for Central Nova and Minister of Immigration, Refugees and Citizenship

Friday, Nov 04: Atlantic Ballroom - Mezzanine Level

11:45 AM - 12:00 PM

Draw Prizes & Conference Wrap Up

Atlantic Ballroom - Mezzanine Level

Be sure to have your exhibitor stamp card completed to be eligible for our Grand Prize Draw - Two nights accommodation at the Westin Hotel ~ Compliments of the Westin Hotel.



Powered by [PheedLoop](#)
Event Technology

Nov 9 - left at 0915 for 10 am meeting with Offshore Wind Task Force at the Civic Centre. Attended by Warden as well. Returned to Arichat by noon for afternoon meetings

Nov 10 - left for PH at 0730 for 0800 meeting with Orstad Offshore Wind Company along with Warden and Mayor of PH. After meetings in PH with Town staff and Provincial Staff. Returned to Arichat at 330 pm

Dec 1st, 2022

In county travel report for Nov.

Troy M.

CAO

Nov 21st - travel to PH – meeting with Dept of Justice Reps in their consultation process for reconnecting with municipalities. Liaisons from the RCMP were there as well along with Cllr S. Samson.

Left at 0920 for 1000 am start - travelled alone

10 -2:00 pm

Returned to the office at 2 pm

Nov 25 - travel to Point Tupper – Met with Director of new Business Development for PHP, Geoff Clarke

Left at 1100 for 1130 start at PHP

Travelled alone

Exterior tour prior to lunch

Interior tour of facility and propped new developments in the afternoon.

Meetings concluded at 3:30 pm

Did not return to the office that day – hence one way mileage

Nov 28 – travel to PH – meeting with NS Lands to discuss easements with Steven and James Hardy

Terry, Erin were also in the meeting

Left at 920 for 10 am start

Returned to Arichat at noon.

Nov 29 - travel to PH for meeting with reps from FFI

Stephen Brent Appleton – Country Manager for Canada along with Daniel Dooks from Invest Canada. Terry Doyle was also in attendance as it pertained to the water utility as well.

Left Arichat 11:30 for 12 start

Returned to the office for 2:30 pm

Nov 30 – travel to PH for EDPC Board Meeting

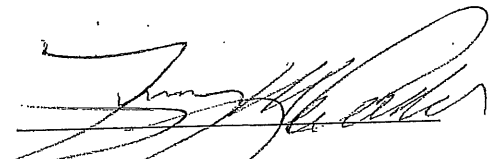
Left Arichat at 12:15 for 1:00 pm start

Board Meeting and then a follow-up meeting with Keith and Terry upstairs in Terry's office.

Returned to our office for 3:00 pm

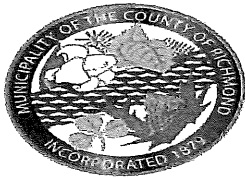
Left Arichat at 5:15 PM for Friends United to partake in a Blanket Exercise with Council, SMT and Potlotek Council and Staff.

9:30 PM left Friends United for home.



Troy A. MacCullech, CAO

Municipality of Richmond County



THE MUNICIPALITY
OF THE COUNTY OF

LA MUNICIPALITÉ
DU COMITÉ DE

RICHMOND

NAME: Steve Marcellus

PERIOD COVERED: October 1, 2022 to October 31, 2022

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
06-Oct-22	Generator and Comfort Station Assessments - St. George's Channel, Louisdale, West Arichat	93.5	
09-Oct-22	Generator and Comfort Station Assessments - Red Islands/Johnstown/Fourchu/Framboise	243.8	
11-Oct-22	Generator and Comfort Station Assessments - All Isle Madame/River Bourgeois/L'Ardoise/Grand River/Framboise VFD/Fourchu VFD	324.8	\$20.00
12-Oct-22	Fire Chief Meeting - St. Peter's VFD	86.8	
13-Oct-22	Dropped off Financial Assistance forms for residents who are unable to come to Municipal building	19	
16-Oct-22	VFD Memorial Ceremony	46.3	
17-Oct-22	Strait Richmond Hospital Community Meeting at Riverdale Community Centre	13.4	
19-Oct-22	St. Peter's Comfort Centre review	93.6	
20-Oct-22	Review of D'Escouse Civic Improvement Hall	22.5	
	Johnstown Parish Hall, Red Islands VFD and Hall, L'Ardoise VFD Community Meeting with Councilor Sampson	165.8	
24-Oct-22	Review of D'Escouse Yacht Club - Ted Poireir (902) 631-0069	22.5	
31-Oct-22	Comfort Centre Review - Canadian Legion #47 (Grand Anse), VFD Meeting Grand River	183.6	

Goods Rec'd. Date.....Initial.....
 Prices Checked.....
 Add. & Ext. Checked.....
 Approval for Payment.....
 Discount Date.....
 Paid by Cheque No.....
 Distribution: 10 229 3030 229 270

HSES

Totals: 1315.60 ✓ \$20.00 ✓

Rate: \$0.5113

Total Mileage (\$): \$672.67

Total Expenses Claimed: **\$692.67**

ACCOUNT #:		CHEQUE #:	
SIGNATURE:		AMOUNT:	
APPROVED:		DATE PAID:	
DATE SUBMITTED:		INITIAL:	



TRAVEL EXPENSE CLAIM

Rate **\$0.5113**

Name of Claimant:	Steve Marcellus
Destination:	33 Pleasant Street, Guysborough, NS
Purpose of Travel:	Meeting with Shawn Andrews - Guysborough EMO
Departure Date/Time:	October 21, 2022 @ 0830 hrs
Return Date/Time:	October 21, 2022 @ 1430 hrs

Approval to Travel SM Date: 18 Oct. 22

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	242.30					242.30
Total Cost of Mileage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123.80
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20	\$20.00					\$20.00
Lunch \$25	\$25.00					\$25.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$168.80

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial SM N/A SM

All claims are to be submitted not later than 60 days after return.

Claimant Signature: [Signature]

Date Submitted: _____

Travel Approved by Supervisor: [Signature]

GL Code: _____

Goods Rec'd. Date.....Initial.....	<u>SM</u>
Prices Checked.....	<u>SM</u>
Add. & Ext. Checked.....	<u>SM</u>
Approval for Payment.....	<u>SM</u>
Discount Date.....	
Paid by Cheq.....	
Dist	<u>10 229 3020 229 27</u>



THE MUNICIPALITY
OF THE COUNTY OF

LA MUNICIPALITÉ
DU COMTÉ DE

RICHMOND

NAME: Steve Marcellus

PERIOD COVERED: November 1, 2022 to November 30, 2022

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
01-Nov-22	Everwind Meeting - St. Peter's SAMAA Meeting Port	137.7	
02-Nov-22	Tara Lynne Community Centre, Lakeside Community Centre	83.5	
03-Nov-22	EMO Storage and racking pick up	97.6	
04-Nov-22	Port Hawkesbury to purchase bins for EMO Storage	91.6	
09-Nov-22	Meeting with IMVFD and Troy	77.8	
15-Nov-22	Meeting Louisdale VFD	36.2	
16-Nov-22	Canso Dispatch, VFD Chief Meeting St. Peter's	143.8	
17-Nov-22	NSCC Fire School, Meeting with Brent Fisher and Jim Cavanagh - SAMAA, L'Ardoise Community Meeting with MLA Trevor Boudreau	241.2	
Totals:		909.40	\$0.00

Totals: 909.40 ✓

Rate: \$0.5113

Total Mileage (\$): \$464.98

Total Expenses Claimed: **\$464.98**

ACCOUNT #:	10-242-3070-242110	CHEQUE #:	
SIGNATURE:		AMOUNT:	
APPROVED:		DATE PAID:	
DATE SUBMITTED:		INITIAL:	

11513

Goods Rec'd. Date.....Initial.....	8
Prices Checked.....	8
Add. & Ext. Checked.....	8
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.	10 229 3030
Distribution: Acc'l. No.	229270



TRAVEL EXPENSE CLAIM Rate **\$0.5113**

Name of Claimant:	Steve Marcellus
Destination:	Baddeck, NS
Purpose of Travel:	Canadian Red Cross Meeting
Departure Date/Time:	December 7th, 2022 @0800
Return Date/Time:	December 7th, 2022

Approval to Travel Date: 06 Dec 2022

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): 0.00	328.00					328.00
Total Cost of Mileage: \$167.71	\$167.71	\$0.00	\$0.00	\$0.00	\$0.00	\$167.71
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20	\$20.00					\$20.00
Lunch \$25	\$25.00					\$25.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$212.71	\$0.00	\$0.00	\$0.00	\$0.00	\$212.71

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial SM N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature:	
Date Submitted:	<u>DEC 8 / 22</u>
Travel Approved by Supervisor:	
GL Code:	

Goods Rec'd	Date	Initial
Prices Checked		
Add. & Ext. Checked		
Approval for Payment		
Discount Date		
Paid by Cheque No.		
Distribution: Acc't No.	<u>10 229 3030 2292</u>	

December 7th, 2022

In county travel report:


Steve Marcellus.

ESC/EMO

December 7th, 2022

- Travel to Baddeck – meeting with Gwen Jarabek - Emergency Management Coordinator for Red Cross
 - Left at 0830 for 1000 am start - travelled alone
 - Met from 1000 till 1245
 - Programs in place for Comfort/Warming Centres
 - Emergency Shelter Identifications
 - Procedures for when they are requested – put on standby/activated
 - Pre-planning for their use – what is in place now
 - Red Cross response timings
 - Initial notification
 - Response
 - Activation/set up
 - Etc.
 - Supply distribution/location – are any supplies available for distribution beforehand or only after activation of Red Cross involvement?
 - Changes for future responses
 - Municipalities obligations

Returned to the office at 3 pm



Steve Marcellus, CESC/EMO

Municipality of Richmond County



Arichat to 24 Holgers Lane, Cleveland, NS



Sign in

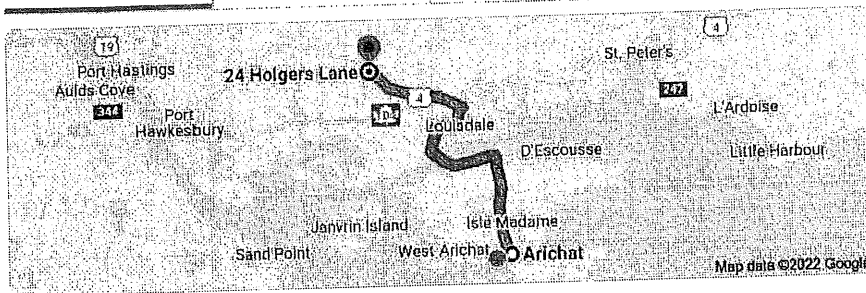
All Maps Images News Books More

Tools

About 40,800 results (0.53 seconds)

Arichat, Nova Scotia

24 Holgers Ln, Cleveland, NS B0E 1J0



26 min (29.0 km) via Grandique Rd/Lennox Ferry Rd, Fleur-de-lis Trail/NS-320 W and NS-4 W

Directions

<https://www.point2homes.com> > ... > Richmond County

Arichat, NS Real Estate & Houses for Sale - Point2 Homes

Oct 31, 2022 — Browse through our homes for sale in Arichat, NS. ... 24 Homes Available ... 13 Burrels Lane, Arichat, Nova Scotia B0E 1A0.

Missing: Holgers Cleveland;

<https://electionsnovascotia.ca> > files > ED06_MGB | PDF

cape breton-richmond - Elections Nova Scotia

Mar 1, 2017 — Arichat. St. Marys. Janvrin. Harbour. Port. Royal. Doreys. Lake. Grand. Lake. Babins. Lake. PortRoyal Rd. M a c. E a chem Rd. Forgero ns Ln.

123 pages

<https://resultsrealtatlantic.com> > listing > lot-16-helmuf...

Lot 16 Helmut's Lane Cleveland, Nova Scotia B0E 1J0

Affordable building Lot in well maintained subdivision close to all amenities. The Lot has a deeded right of way to the River Inhabitant in ...

Missing: Arichat Holgers

<https://propertyguys.com> > search > ns > Cleveland

Real estate for sale near Cleveland, NS. Find ... - Property Guys

Browse homes for sale near Cleveland, NS. Connect directly with private sellers. Enjoy the Future of Real Estate® with dashboard control and expert support.

Missing: 24 Holgers

<https://www.zillow.com> > ... > Richmond County

Richmond County NS Real Estate & Homes For Sale - Zillow

Zillow has 120 homes for sale in Richmond County NS. View listing photos, review sales history, and use our detailed real estate filters to find the perfect ...

Missing: Holgers | Must include: Holgers

<https://www.zillow.com> > ... > Arichat > B0E 2L0



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM		Rate \$0.5113
Name of Claimant:	Amanda Mombourquette	
Destination:	Keltic Lodge, Ingonish	
Purpose of Travel:	Cape Breton Partnership Investor Summit	
Departure Date/Time:	Oct 19, 2022 at 4pm	
Return Date/Time:	Oct 21, 2022 at 8:30am	
Approval to Travel: CAO		Date: <u>Sept. 06/22</u> JM

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	432.00	216.00	0.00	216.00	0.00	432.00
Total Cost of Mileage:	\$220.88	\$110.44	\$0.00	\$110.44	\$0.00	\$220.88
Accommodation/Hotel Name	Keltic Lodge	\$182.53	\$182.53	\$0.00	\$0.00	\$365.06
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast	\$20					\$0.00
Lunch	\$25					\$0.00
Dinner	\$30	\$30.00				\$30.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00				\$20.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$332.97	\$192.53	\$110.44	\$0.00	\$0.00	\$635.94

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial AM N/A _____

All claims are to be submitted not later than 60 days after return.	
Claimant Signature:	<u>Amanda Mombourquette</u>
Date Submitted:	December 5, 2022
Travel Approved by Supervisor:	<u>[Signature]</u>
GL Code:	

Goods Rec'd. Date.....	Initial <u>AM</u>
Prices Checked.....	<u>5</u>
Add. & Ext. Checked.....	<u>0</u>
Approval for Payment.....	<u>0</u>
Discount Date.....	
Paid by Cheque No.....	
Distribution: <u>10210210021010</u>	

2022 Cape Breton Partnership Investor Summit

Thursday October 20 @ 9:00am

Keltic Lodge At the Highlands, Ingonish Beach

9:30 am – *Welcome Remarks & Introductions*

10:00 am – *Morning Keynote*

10:30 am – *Panel: Growth in Placemaking*

11:45 am – *Nutrition Break*

12:15 pm – *Lunch & Afternoon Keynote*

1:45 pm – *Nutrition Break*

2:15 pm – *Panel: Growth in Population & Workforce*

3:45 pm – *Closing Remarks*

4:00 pm – *Break*

5:00 pm – *Networking Reception*

6:15 pm – *President's Dinner & Economic Impact Awards*



Amanda Mombourquette
 2357 Hwy 206
 Arichat, NS B0E 1A0

Folio # 8595
 Arrival Wednesday Oct 19, 2022
 Departure Friday Oct 21, 2022
 Nights 2
 Adult/Child/Inf 1 / 0 / 0
 Pet 0
 Room Type Main Lodge - Queen
 Room # 223
 Group CB Partnership

<u>Charge Summary</u>	
Total Charges	\$312.00
Taxes	\$53.06
Payments	-\$365.06
Total Due	\$0.00

<u>Date</u>	<u>Description</u>	<u>Price</u>	<u>Qty</u>	<u>Extended Cost</u>	<u>Tax 1</u>	<u>Tax 2</u>	<u>Total Charge</u>	<u>Balance</u>
Wed 10/19/22	Nightly Chg. - Room 223	156.00	1	156.00	23.81	2.72	182.53	182.53
Thu 10/20/22	Nightly Chg. - Room 223	156.00	1	156.00	23.81	2.72	182.53	365.06
Fri 10/21/22	Guest Payment VISA 4426	-365.06	1	-365.06	0.00	0.00	-365.06	0.00

03950



THE MUNICIPALITY OF THE COUNTY OF RICHMOND LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

NAME: Amanda Mombourquette

PERIOD COVERED:

FROM: September 1, 2022 TO: November 30, 2022, 2022

Table with columns: DATE, PARTICULARS, MILEAGE (KM), OTHER EXPENSES. Includes entries for various meetings and events from Sept to Nov 2022.

Ineligible for reimbursement RE: Travel Policy 1.8 iv - (60 days) Authorized by CAO to pay. JK. JM.

HST?

Goods Rec'd. Date, Prices Checked, Add. & Ext. Checked, Approval for Payment, Discount Date, Paid by Cheque No., Distribution: Acc. No.

Totals: 892.00, Rate: \$0.5113, Total Mileage (\$): \$456.08

Total Expenses Claimed: \$786.71

ACCOUNT #, SIGNATURE, APPROVED, DATE SUBMITTED, CHEQUE #, AMOUNT, DATE PAID, INITIAL

Written Travel Report - Amanda Mombourquette

Sept 1, 2022 to Nov 30, 2022

September 29, 2022 - 795 HWY 247 Grande Greve to Municipal Office (Arichat),
return - Truth & Reconciliation Flag Raising

Departure Time: 8:30am

Return Time: 4:00pm

Attendees: CAO MacCulloch, Administrative Staff, Deputy Warden Melanie Sampson,
and members of the public.

November 1, 2022 - 795 HWY 247 Grande Greve to New Horizons Centre (Arichat),
return - EverWind Open House

Departure Time: 5:30pm

Return Time: 7:30pm

Attendees: Blaise MacDonnell (EverWind), David Hart (EverWind), Chelsey
MacEachern (EverWind), and members of the public.

ACCESSIBILITY COMMITTEE MEETING

November 7, 2022; 5:00 P.M.; Council Chambers

AGENDA

1. Call to order
2. Approval of agenda (Items added)
3. Review of Minutes Re: October 6, 2022 meeting
4. Planning for Accessibility Week 2023
5. Committee Membership/Recruit New Members (Standing Item)
6. Prioritization of our Plan
7. Items Added
8. Next Meeting
9. Adjournment



THE MUNICIPALITY
OF THE COUNTY OF

LA MUNICIPALITÉ
DU COMTÉ DE

RICHMOND

AUDIT COMMITTEE MEETING

Thursday, November 17, 2022, 6:00 p.m.

Council Chambers

AGENDA

1. Call to order
2. Review of Minutes: May 16, 2022
3. Presentation of Financial Statements – Chief Financial Officer
4. Grant Thornton Audit Report
5. Question and Answer Period
6. Recommendation to Council
7. Adjournment



PROGRAMME / PROGRAM

DÉVOILEMENT DU MONUMENT DE L'ODYSSÉE ACADIENNE

UNVEILING OF THE ACADIAN ODYSSEY MONUMENT

PETIT-DE-GRAT, NOUVELLE-ÉCOSSE / NOVA SCOTIA

Le 27 septembre / September 2022

1. Mot de bienvenue / welcome (Yvon Samson)
2. Déroulement de la cérémonie / ceremonial proceedings (Yvon Samson)
3. Mot de la présidente / President's address de LA PICASSE, centre communautaire culturel (Rochelle Heudes)
4. Mot de la présidente / President's address de la Société d'embellissement de Petit-de-Grat Beautification Society (Lisa Berthier)
5. Mot du président / President's address de la Fédération acadienne de la Nouvelle-Écosse (Kenneth Deveau)
6. Mot du Vice-président / Vice-President's address of / de la Société Nationale de l'Acadie (Kassim Doumbia)
7. Mot du président / President's address de l'Administration portuaire de Petit-de-Grat, Harbour Authority (Yvon Samson)
8. Mot du président / President's address de la Commission de l'Odyssée acadienne (Jean Gaudet)
9. Bénédiction du monument / Blessing of the monument, Père Jean-Baptiste Decoste
10. Dévoilement du monument / Unveiling of monument (lecture de la plaque locale / reading of local descriptive Plaque)
11. Hymne « Ave Maris Stella »
12. Invitation petite réception / Small reception - au Centre LA PICASSE

MARITIME INNS PORT
HAWKESBURY
717 REEVES ST
PORT HAWKESBUNS

Miller's
Seafood & Chophouse
Church Street Patio

717 Reeves St.
Port Hawkesbury, NS
Tel: (902) 625-5250

CARD *****4426
CARD TYPE VISA
DATE 2022/11/09
TIME 4329 19:58:13
SERVR ID Morgan
CHECK # 85443
TABLE # 42
RECEIPT NUMBER
C82023270-001-001-280-0

Server: Morgan Check: 85443
Table: 42 Date: 11/9/2022
Guests: 12 Time: 7:57:10 PM

PURCHASE
AMOUNT \$363.98
TIP \$72.80
TOTAL

\$436.78

2 Ciabatta Chicken Club	36.00
1 Soft Drinks	2.50
1 Tea	3.50
1 Chicken Parmesan	26.00
1 West Valley Ciabatta 6oz	10.00
1 Ginger Beef	20.00
1 Maple Whiskey Salmon	28.00
3 Nine Locks	24.00
1 Steak Sandwich	23.00
1 8oz Striploin	33.00
Add Mushrooms	3.00
1 Stella	8.50
2 2 Piece Fish/Chips	36.00
2 Toller	16.00
1 1/2 Cranberry Avacado	11.00
1 Big Spruce	8.00
1 Seafood Carbonara	28.00

Food Expense: \$250
Associated HST: \$37.50
Associated Tip: \$43.13
Total Claimed: \$330.63

SUBTOTAL: 316.50
HST: 47.48

TOTAL: 363.98

VISA CREDIT
A0000000031010
C7D5D72D95FB7642
0080008000-E800
E7055C304AAD9E3B

APPROVED

AUTH# 044218 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Gratuity: _____

Guest Name: _____

Room Number: _____

Thank you for dining with us!
HST# 00000000RT0001



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM Rate **\$0.5113**

Name of Claimant:	Amanda Mombourquette	
Destination:	Westin Nova Scotian, Halifax	
Purpose of Travel:	NSFM Fall Conference	
Departure Date/Time:	Nov 2, 2022 at 5:30am	
Return Date/Time:	Nov 4, 2022 at 12:30pm	
Approval to Travel: CAO <i>[Signature]</i>		Date: Oct 17, 2022

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total	
Total Mileage (# of Km):	638.00	319.00	0.00	319.00	0.00	0.00	638.00
Total Cost of Mileage:	\$326.21	\$163.10	\$0.00	\$163.10	\$0.00	\$0.00	\$326.21
Accommodation/Hotel Name	Westin-Direct Billed		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>							
Meals: Breakfast \$20	\$20.00						\$20.00
Lunch \$25							\$0.00
Dinner \$30							\$0.00
Other Meals (Receipts Required)	\$62.16						\$62.16
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00					\$20.00
Taxi/Parking/Tolls (Receipts Required)							\$0.00
Total Amount Being Claimed	\$255.26	\$10.00	\$163.10	\$0.00	\$0.00		\$428.37

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial AM N/A _____

Note: Meal receipt on Day 1 (Nov 2) for Platto Halifax covered meal for Mayor Brenda Chisholm-Beaton and MLA Trevor Boudreau

All claims are to be submitted not later than 60 days after return.

Claimant Signature: *[Signature]*

Date Submitted: December 5, 2022

Travel Approved by Supervisor: *[Signature]*

GL Code: _____

Goods Rec'd. Date.....	Initial.....
Pieces Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Dec 16.....	2100 210100

17573

 Pizza Experience
 5144 Morris St.
 Halifax Nova Scotia
 Tel. (902) 406-0909

 11/02/22 8:57 PM
 Table 30:1 Order #338815
 Server 43 Mike S.

1 Brisketta	15.00
1 Aaline Olio	15.00
1 Burger	17.00
1 Chn	38.00
1 Acadic	16.00

Taxable:	101.00
Sub-total:	101.00
HST:	15.15

Total Due: 116.15

Interested in tasting new wines? Sign up online to be added to our mailing list, and we'll let you know of upcoming dates for our monthly wine tastings!

Grazie!

HST #8307056886



PIATTO HALIFAX
 5144 MORRIS STREET
 HALIFAX, NS B3J 0B3
 9024060909

<https://www.piattopizzeria.com>

Cashier: Mike

Transaction 303917

Total	CA\$116.15
Tip	CA\$23.23
CREDIT CARD SALE	CA\$139.38
VISA 4426	

Food Costs: \$47
 Associated HST: \$7.05
 Associated Tip: \$8.11
 Total: \$62.16

Retain this copy for statement validation

02-Nov-2022 9:01:50PM
 CA\$139.38 | Method:
 CONTACTLESS
 VISA XXXXXXXXXXXX4426
 Reference ID: 230700869119
 Auth ID: 045239
 MID: *****8991
 AID: A0000000031010
 AthNtwkNm: VISA
 NO CARDHOLDER VERIFICATION

Claim led, 16



NSFM Conference Nov 1-4, 2022
Halifax, NS

NSFM 2022 Annual Conference

Tuesday, Nov 01: Coat Check, Mezzanine Level

02:00 PM - 08:00 PM

Registration Desk Hours

Coat Check, Mezzanine Level

The friendly staff at the registration desk are available to check you in and answer any questions/needs you may have

Tuesday, Nov 01: Lunenburg Room - Mezzanine Level

03:00 PM - 05:00 PM

Regional Caucus Meeting

Lunenburg Room - Mezzanine Level

Board elections will take place at this time. An agenda will be available closer to the date.

Tuesday, Nov 01: Atlantic Ballroom - Mezzanine Level

03:00 PM - 05:00 PM

Rural Caucus Meeting

Atlantic Ballroom - Mezzanine Level

Board elections will take place at this time. An agenda will be sent closer to the date.

Tuesday, Nov 01: Harbour A & B, Main Level

03:00 PM - 05:00 PM

Towns Caucus Meeting

Harbour A & B, Main Level

Board elections will take place at this time. An agenda will be available closer to the date.

Tuesday, Nov 01: Commonwealth A - Mezzanine Level

07:00 PM - 08:30 PM

Meet & Greet Reception

Commonwealth A - Mezzanine Level

Come and network with your fellow municipal colleagues. Kindly sponsored by

Wednesday, Nov 02: Coat Check, Mezzanine Level

07:45 AM - 05:15 PM

Registration Desk Hours

Coat Check, Mezzanine Level

The friendly staff at the registration desk are here to help you with any questions/needs. The desk will be closed during the luncheons.

Wednesday, Nov 02: Atlantic Ballroom - Mezzanine Level

08:15 AM - 09:30 AM

Opening

Presenting Sponsor PVSC

Atlantic Ballroom - Mezzanine Level Plenary

Councillor Joe Feeney
PVSC Board Chair, and Town of Mahone Bay

Honourable John Lohr
Minister, Department of Municipal Affairs and Housing, Province of Nova Scotia

John MacKinnon
President, Association of Municipal Administrators, NS

Mayor Amanda McDougall
President, Nova Scotia Federation of Municipalities

Mayor Brenda Chisholm-Beaton
Vice-President, Nova Scotia Federation of Municipalities

Mayor Mike Savage
Halifax Regional Municipality

Remarks by Conference Chair, Mayor Brenda Chisholm-Beaton, Town of Port Hawkesbury Greetings from Mayor Mike Savage, HRM Remarks by NSFM President Amanda McDougall, CBRM Greetings from the Honourable John Lohr, Minister of Municipal Affairs & Housing, Province of Nova Scotia Greetings from AMANS President John MacKinnon Greetings from Presenting Sponsor - Joe Feeney, PVSC Board Chair & Councillor, Town of Mahone Bay Presentation of NSFM Long Service Awards

Wednesday, Nov 02: Atlantic Ballroom - Mezzanine Level

09:30 AM - 10:30 AM

Keynote: Inclusive Leadership: From Silos to Safety

Sponsored by CUPE Nova Scotia

Atlantic Ballroom - Mezzanine Level Plenary

Tina Varughese
Keynote Speaker

Creating a great municipality isn't just about breaking down cultural barriers. It's about building a workplace where everyone works towards a common purpose and feels included despite title, rank, or position. Successful leaders understand people do not leave jobs. People leave people. Today's successful leaders believe not only in investing in themselves, but encouraging others to grow, to learn, and to develop in order to build inclusivity and trust, break down silos, foster employee engagement, encourage open lines of communication, promote creativity and create a healthy, happy and inspiring workplace

Wednesday, Nov 02: Mezzanine & Commonwealth B

10:30 AM - 11:00 AM

Break/Viewing of Exhibits

Break sponsored by Divert NS

Mezzanine & Commonwealth B Break

This is a great opportunity to visit our vendors in the exhibit areas. Be sure to get your stamp card stamped to be eligible for the Grand Prize Draw!

Wednesday, Nov 02: Harbour Suites AB - Mezzanine Level

11:00 AM - 12:00 PM

PVSC: Taking the Long View

Concurrent Session (Delegates attend 1 of 2)

Harbour Suites AB - Mezzanine Level Concurrent

Adam Hanna
Assistant Director, Roll & Data Maintenance, Property Valuation Services Corporation

Ashley Wu
Chief Data Scientist, Property Valuation Services Corporation

Dion Regular
Assessor, Property Valuation Services Corporation

Russ Adams
Vice-President of Assets, Property Valuation Services Corporation

The past couple of years have been like no other when it comes to property sales and the unpredictable housing market across Nova Scotia. What does this mean for the municipalities who rely on property taxes to fund essential services while building and supporting the communities they serve? Join experts from Property Valuation Services Corporation (PVSC) for a facilitated panel discussion on property assessments, market insights, and delivering trusted property information to municipalities and property owners. Through presentations, moderated questions and an audience Q&A, you will learn about PVSC, who we are, what we do, the impacts of COVID-19 on ...

Wednesday, Nov 02: Atlantic Ballroom - Mezzanine Level

11:00 AM - 12:00 PM

Climate Action for Municipalities

Concurrent Session (Delegates attend 1 of 2)

Atlantic Ballroom - Mezzanine Level Concurrent

Councillor Juliana Barnard
Town of Truro

Debbie Nielsen
Lead Program Manager, Sustainable Communities Challenge Fund

Jason Hollett
Associate Deputy Minister

Delegates will get to hear from three panelists on Climate Action for Municipalities. Municipal Climate Action: Building the Best Future - Councillor Juliana Barnard, Town of Truro - Juliana will address the following: What are key areas of climate action for municipalities? What avenues support effective climate action by municipal elected representatives, staff and citizens? What are some key challenges to be met, and how is climate action linked to other key issues such as affordable living, health and well-being, and social justice? What are some possibilities we in Nova Scotian municipalities can explore? Update on the Sustainable Communities Challenge ...

Wednesday, Nov 02: Commonwealth AB - Mezzanine Level

12:10 PM - 01:10 PM

Delegates' Luncheon

Sponsored by Nova Scotia Municipal Finance Corporation

Commonwealth AB - Mezzanine Level

Paul Wills
CEO/Treasurer, Nova Scotia Municipal Finance Corporation

Wednesday, Nov 02: Atlantic Ballroom - Mezzanine Level

01:25 PM - 01:45 PM

Remarks by NSFM CEO Juanita Spencer

Atlantic Ballroom - Mezzanine Level Plenary

Juanita Spencer
CEO, Nova Scotia Federation of Municipalities

Wednesday, Nov 02: Atlantic Ballroom - Mezzanine Level

01:45 PM - 02:45 PM

Duck, Cover, Run - NO! Managing your Message

Atlantic Ballroom - Mezzanine Level Plenary

Kelsie Chiasson
Consultant, Crestview Strategy

Robyn McIsaac
Founder, PR Hive

Even the most prepared municipalities have difficulty contemplating all facets of a possible crisis. A crisis is any situation that threatens the integrity or reputation of your municipality usually brought on by adverse or negative media attention – traditional or social. A crisis can fall into one of two categories: an emergency, or a controversy. In municipal government, there are a number of serious matters that could fall to either category. The three most common elements in any crisis are the: 1) element of surprise; 2) short decision time and quick escalation; and 3) ability to threaten the municipality's reputation. In ...

Wednesday, Nov 02: Mezzanine & Commonwealth B

02:45 PM - 03:15 PM

Break/Viewing of Exhibits

Break sponsored by Divert NS

Mezzanine & Commonwealth B Break

This is a great opportunity to visit our vendors in the exhibit areas. Be sure to get your stamp card stamped to be eligible for the Grand Prize Draw!

Wednesday, Nov 02: Commonwealth AB - Mezzanine Level

03:15 PM - 05:15 PM

Introducing: The Conversation Series

Networking Opportunity

Commonwealth AB - Mezzanine Level Conversation Tables

The Conversation Series is your opportunity to network with your fellow municipal colleagues through short, informal, discussions on various topics such as: Climate Change Mitigation Projects, Asset Management, Municipal Finance, Municipal Consolidation, Active Transportation, Roads, etc. We are inviting members to have conversations rotating through several different tables, each with a different topic of discussion. Tables will change at 30-minute intervals. Deputy Ministers and senior staff from the province have been invited to sit at various tables and the NSFM Board will facilitate some of the discussions.

Wednesday, Nov 02

Dinner on your own & Free Evening

Enjoy some of the fine dining and hospitality Halifax has to offer!

07:00 AM - 07:45 AM

Thursday, Nov 03: Lobby

Early Morning Harbourfront Walk

Weather Permitting

Lobby

Rebecca Kolstee, Manager, Wellness and Professional Development Program for AMANS, will lead those interested on a brisk morning walk on the halifax waterfront. Delegates are asked to meet Rebecca in the Westin Lobby at 6:55 a.m. to depart.

08:00 AM - 05:00 PM

Thursday, Nov 03: Coat Check, Mezzanine Level

Registration Desk Hours

Coat Check, Mezzanine Level

The friendly staff at the registration desk are available to check you in and answer any questions/needs you may have. The desk will be closed during the Luncheons.

08:30 AM - 09:00 AM

Thursday, Nov 03: Atlantic Ballroom - Mezzanine Level

Federation of Canadian Municipalities Update

Atlantic Ballroom - Mezzanine Level Plenary

Deputy Mayor Geoff Stewart
2nd Vice-President, Federation of Canadian Municipalities

09:00 AM - 09:45 AM

Thursday, Nov 03: Atlantic Ballroom - Mezzanine Level

The Honourable Tim Houston

Premier of Nova Scotia

Atlantic Ballroom - Mezzanine Level Plenary

Premier Tim Houston
Province of Nova Scotia

09:45 AM - 10:30 AM

Thursday, Nov 03: Atlantic Ballroom - Mezzanine Level

The Honourable Zach Churchill

Leader of the Nova Scotia Liberal Party

Atlantic Ballroom - Mezzanine Level Plenary

The Honourable Zach Churchill
Leader, Nova Scotia Liberal Party

10:30 AM - 11:00 AM

Thursday, Nov 03: Mezzanine & Commonwealth B

Break/Viewing of Exhibits

Sponsored by Canoe Procurement Group of Canada

Mezzanine & Commonwealth B Break

This is a great opportunity to visit our vendors in the exhibit areas. Be sure to get your stamp card stamped to be eligible for the Grand Prize Draw!

11:00 AM - 11:45 AM

Thursday, Nov 03: Atlantic Ballroom - Mezzanine Level

The Honourable Claudia Chender

Leader of the Nova Scotia New Democratic Party

Atlantic Ballroom - Mezzanine Level Plenary

The Honourable Claudia Chender
Leader, Nova Scotia New Democratic Party

12:00 PM - 01:00 PM

Thursday, Nov 03: Commonwealth AB - Mezzanine Level

Delegates Luncheon

Sponsored by AXON

Commonwealth AB - Mezzanine Level

Regina Holloway
Vice President of Community Relations, AXON

Thursday, Nov 03: Atlantic Ballroom - Mezzanine Level

01:15 PM - 03:15 PM

Annual General Meeting

Atlantic Ballroom - Mezzanine Level

Annual General Meeting Presentation of NSFM Audited 2021 Statements Motion re Dues 2023 Report of the Nominations Committee Presentation of the Resolutions Report

Thursday, Nov 03: Mezzanine & Commonwealth B

03:15 PM - 03:45 PM

Break/Viewing of Exhibits

Sponsored by Canoe Procurement Group of Canada

Mezzanine & Commonwealth B Break

This is a great opportunity to visit our vendors in the exhibit areas. Last chance to get your stamp card stamped to be eligible for the Grand Prize Draw!

Thursday, Nov 03: Atlantic Ballroom - Mezzanine Level

03:45 PM - 04:30 PM

Anthony Edmonds

Leader of the Green Party of Nova Scotia

Atlantic Ballroom - Mezzanine Level Plenary

Anthony Edmonds
Leader, Green Party of Nova Scotia

Thursday, Nov 03: Mezzanine

06:15 PM - 07:00 PM

Reception

Mezzanine Reception

Thursday, Nov 03: Commonwealth AB - Mezzanine Level

07:00 PM - 10:00 PM

Banquet

Sponsored by CN

Commonwealth AB - Mezzanine Level

Enjoy a meal by the Westin's award winning chef, followed by some fabulous local entertainment by Halifax Pier. (There is no dance for 2022) Halifax Pier brings together three of Nova Scotia's most seasoned and respected musicians. Multiple ECMA and Music Nova Scotia award winning artists, this talented ensemble hits the stage with energy and a passion for what they do, leaving the crowds wanting more. This Halifax based group is made up of singers Dwight Deon of Canadian Idol fame, ECMA award winning and Juno nominated band ICU and Clam Chowder; ECMA award winning and Juno nominee bassist Mike ...

Friday, Nov 04: Coat Check, Mezzanine Level

08:00 AM - 10:00 AM

Registration Desk Hours

Coat Check, Mezzanine Level

The desk will be shutting down at 10:00 a.m. for the final day. If you won one of the exhibitor draw prizes - be sure to stop by and pick up your prize before it closes.

Friday, Nov 04: Atlantic Ballroom - Mezzanine Level

08:15 AM - 09:00 AM

Service Exchange Update

Atlantic Ballroom - Mezzanine Level Plenary

Mayor Murray Scott

Chair, Service Exchange Renegotiation and Municipal Government Act Review Committee

Paul Lafleche

Deputy Minister, Department of Municipal Affairs and Housing

Representatives from Department of Municipal Affairs and Housing, along with representatives of the NSFAM Advisory Committee, will discuss the components for the Memorandum of Understanding that is to replace the Service Exchange Agreement of 1995.

Friday, Nov 04: Atlantic Ballroom - Mezzanine Level

09:00 AM - 10:00 AM

Tackling Wellness Head On - Building Municipal Health in a Changing Workforce

Sponsored by HUB International

Atlantic Ballroom - Mezzanine Level Plenary

Lidia Pawlikowski

Associate Vice-President, Health Consulting, HUB International

As workforce expectations and community interests shift, municipalities need to adapt to provide holistic wellbeing support to build a more resilient municipality and community. This session will explore the new definition of wellness and challenge leaders and elected officials to re-think the supports required to build health within their municipality for an unpredictable future. Additionally, the importance of elected officials supporting their own health and well-being will be discussed. Attendees will learn: The role of leadership and elected officials in supporting employee health & wellness How you can support your own personal well-being and access support through the Municipal Wellness ...

Friday, Nov 04: Atlantic Ballroom - Mezzanine Level

10:00 AM - 11:15 AM

Municipal Housing Success Stories

Atlantic Ballroom - Mezzanine Level Plenary

Diane Kelderman

President & CEO, Nova Scotia Co-operative Council

Jill MacLellan

Principal Planner, Social Policy, Halifax Regional Municipality

Kate Greene

Director of Regional Planning, Halifax Regional Municipality

Mayor Matt Risser

Town of Lunenburg

Mayor Sandra Snow

Town of Kentville

The Story of Coady's Place – Town of New Glasgow - The story of how a local Co-operative (not for profit) turned a 33-unit motel into 36 affordable units. The Co-operative group went from acquisition to complete renovations, to "heads on pillows" in all units within five short months, on schedule and on budget. Units are not only safe and affordable but come fully furnished right down to dishes and cutlery, and include internet, parking, utilities and free laundry services. Enqore Development & Miners Landing Development – Town of Kentville - Enqore development on the former KCA (Primary-grade 12 school) ...

Friday, Nov 04

11:15 AM - 11:45 AM

Honourable Sean Fraser

Member of Parliament for Central Nova; Minister of Immigration, Refugees and Citizenship

Honourable Sean Fraser

Member of Parliament for Central Nova and Minister of Immigration, Refugees and Citizenship

Friday, Nov 04: Atlantic Ballroom - Mezzanine Level

11:45 AM - 12:00 PM

Draw Prizes & Conference Wrap Up

Atlantic Ballroom - Mezzanine Level

Be sure to have your exhibitor stamp card completed to be eligible for our Grand Prize Draw - Two nights accommodation at the Westin Hotel ~ Compliments of the Westin Hotel.



Powered by [PheedLoop](#)
Event Technology



TRAVEL EXPENSE CLAIM Rate **\$0.5113**

Name of Claimant:	Amanda Mombourquette
Destination:	Westin Nova Scotian, Halifax
Purpose of Travel:	Marine Renewables Conference
Departure Date/Time:	Nov 22, 2022 at 8:00am
Return Date/Time:	Nov 24, 2022 at 4:30pm

Approval to Travel: CAO *AM* Date: Oct 17, 2022

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): 638.00	319.00	0.00	319.00	0.00	0.00	638.00
Total Cost of Mileage: \$326.21	\$163.10	\$0.00	\$163.10	\$0.00	\$0.00	\$326.21
Accommodation/Hotel Name: Westin-Direct Billed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30			\$30.00			\$30.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00				\$20.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$173.10	\$10.00	\$193.10	\$0.00	\$0.00	\$376.21

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial AM N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: *Amanda Mombourquette*

Date Submitted: December 5, 2022

Travel Approved by Supervisor: *[Signature]*

GL Code: _____

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	<i>[Initials]</i>
Add. & Ext. Checked.....	<i>[Initials]</i>
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acct. No.....	<i>10 210 2100 2101 10</i>



marine
renewables
canada

Marine Renewables Canada 2022 Conference

Powering a sustainable future

November 22—24, 2022

Westin Nova Scotian | Halifax, Nova Scotia

As the global energy transition continues, it is clear that Canada and the marine renewable energy sector have an important role to play. Many solutions and renewable energy resources will be needed to decarbonize our economy.

Marine Renewables Canada's 2022 Conference will focus on how offshore wind, tidal, wave, river current energy can help power a sustainable and inclusive future in Canada and globally. From the production of green fuels like hydrogen to displacing diesel in remote communities and providing clean electricity to the grid, our marine renewable energy resources offer clean solutions that the world is looking for.

Over the course of three days, the conference will provide ample networking opportunities, feature insight from industry leaders and experts, provide information on market opportunities and industry activity, and foster a dialogue on key actions and critical next steps.

Key features of the conference will include:

- MRC member sessions providing advice on effective communication strategies and Indigenous engagement
- Women in Marine Renewables networking event in partnership with Women in Renewable Energy (WiRE)
- Insight on trends, progress, and opportunities in the global marine renewable energy sector
- Discussion on Canadian project achievements and next steps to ensure growth and development
- Updates on initiatives that are enabling sector development coastal, remote, and Indigenous community projects
- Insight on market opportunities such as offshore wind and green hydrogen, and implications for Canada
- Networking opportunities that will help build connections and support emerging industry needs

The Marine Renewables Canada conference represents the largest and most significant event of the year for Canada's marine renewable energy industry. We welcome and encourage other sectors to attend and discover opportunities to get involved in this growing industry.

Agenda and conference details will be updated on an on-going basis.

For the most recent information visit www.marinerenewablesconference.ca

CONFERENCE PROGRAM

Pre-Conference Activities: Tuesday, November 22, 2022

10:00 AM **REGISTRATION OPENS**
Location: Westin Nova Scotian, 1st floor foyer (just outside Commonwealth Ballroom)

MRC Member Sessions
Location: Westin Nova Scotian, Commonwealth Ballroom

This year Marine Renewables Canada (MRC) is offering training and information sessions to support members' needs and business efforts. These sessions will provide MRC members with knowledge, insight, and practical advice that can help them with project planning and development, business development, and relationship-building.

MRC Member Sessions are complimentary with conference registration and exclusive to MRC members only (*separate registration required - [click here](#)*).

12:30 – 2:00 PM **Working with Indigenous Peoples and cultivating relationships**

MRC member companies will have the opportunity to take a deeper dive into best practices for Indigenous engagement. During this session, participants will gain insight on how to better cultivate Indigenous relationships, understand business reasons for work with Indigenous Peoples, and tips for developing Indigenous engagement plans and activities.

Session hosts and presenters: Houston Barnaby, *Partner* & Corey Mattie, *Partner* - Indigenous Treaty Partners

2:15 – 3:30 PM **How to communicate effectively about marine renewable energy**

Marine renewable energy is still a fairly new technology that is not widely known about or understood. Communicating to the public and stakeholders about the sector, the technology, costs and benefits, research findings, etc. can be challenging, particularly when topics such as energy and electricity are already complex subjects. This session will provide insight and tips on how to identify public and stakeholder communication needs, develop a plan/approach, and ultimately, communicate effectively about your technology, business, or project.

Session host and presenter: Sean Kelly, *Consultant*, Sean Kelly Consulting

Women in Marine Renewable Energy Networking Event

3:30 – 5:00 PM | Westin Nova Scotian, Commonwealth Ballroom

Join us for Women in Marine Renewables, a networking event co-hosted by Women in Renewable Energy (WiRE) and Marine Renewables Canada in conjunction with Marine Renewables Canada's Annual Conference. Attendees will have the opportunity to network, make connections, and hear from women working in the

marine renewable energy sector. This is an opportunity to learn more about how and why they got involved in the sector and what they view as the opportunities and challenges.

Featured speakers:

Desiree Stockermans, *Strategic Markets Officer*, Ocean Sonics
Ruth Donald, *Project Development Manager*, Northland Power

Taste of the Tides: *An Evening of Tidal Bay Wine & Local Seafood*

6:00 – 8:00 PM ~ Westin Nova Scotian, Atlantic Ballroom & Mezzanine

Marine Renewables Canada is thrilled to be launching a new networking event at the conference this year — Taste of the Tides: *An Evening of Tidal Bay Wine & Local Seafood*, hosted in partnership with the Wine Growers Association of Nova Scotia (WGNS).

This unique networking event is being held in conjunction with the conference on the evening of Tuesday, November 22nd, at the Westin Nova Scotian. Taste of the Tides will include a guided tasting of several Tidal Bay wines, Nova Scotia's very own wine appellation, paired with local oysters and seafood hors d'oeuvres.
***Additional cost for this event, separate registration required*

Sponsored by:



Conference Day One: Wednesday, November 23, 2022

**Program sequence/sessions are subject to change until finalized.*

7:30 AM **REGISTRATION OPENS**
Location: Westin Nova Scotian, 1st floor foyer (just outside Commonwealth Ballroom)

9:00 – 9:05 AM **Conference Opening**

- Elisa Obermann, *Executive Director, Marine Renewables Canada*

9:05 – 9:15 AM **Mi'kmaw Welcome & Song**

- Graham Marshall, *Councillor, Membertou First Nation*

9:15 – 9:35 AM **Welcoming Remarks**

- Peter Huttges, *Chair, Marine Renewables Canada*
 - Simon De Pietro, *CEO, DP Energy (Presenting Sponsor)*
-

9:35 – 9:50 AM **Celebrating Canadian firsts**

2022 has been a big year for Canada's marine renewable energy sector with a major highlight being the successful deployment and grid connection of Canada's first floating tidal energy platform. It's now reliably delivering electricity to the grid every day – a milestone for the sector as a whole. Attendees will get insight on this Canadian "first" and what it means for future industry growth.

Speaker: Jason Hayman, *CEO, Sustainable Marine*

9:50 – 10:00 AM **Address from the Province of Nova Scotia**

- The Honourable Tim Houston, *Premier of Nova Scotia*
-

10:00 – 11:00 AM **Session 1: Transforming our energy future - the role of marine renewables**

This opening session will discuss the role of oceans as a sustainable resource supporting the global energy transition. Speakers will discuss the state of the sector as well as actions and initiatives required to ensure widespread uptake of offshore wind, wave, tidal, and river current energy including supportive policies, innovative business models, and integration into net zero pathways.

Chair: Bruce Cameron, *Principal Consultant, Envigour Policy Consulting*

Speakers:

- Roland Roesch, *Deputy Director of the Innovation and Technology Center, International Renewable Energy Agency (IRENA)*
 - Moe Kabbara, *Director of Electrification, Transition Accelerator*
 - Kendra MacDonald, *CEO, Ocean Supercluster*
-

11:00 – 11:30 AM

Morning Refreshment Break - *Atlantic Ballroom*Sponsored by: **Baird.**
Innovation Engineered.11:30 AM– 12:30 PM **Session 2: Catalyzing offshore wind development in Atlantic Canada**

Over the last year, the focus on realizing the potential of Atlantic Canada's offshore wind resources has increased dramatically. Aside from this region having some of the best offshore wind resources in the world, steps being taken to establish a regulatory framework and drive future phases of planning and development are attracting international interest. This session will provide updates on initiatives underway to support offshore wind development, as well as factors to consider in future planning and policy development.

Chair: Christine Bonnell Eisnor, *CEO, Canada-Nova Scotia Offshore Petroleum Board (CNSOPB)*

Speakers:

- Steve Bonnell, *Director, Strategic and Regional Assessments, Impact Assessment Agency of Canada*
 - Abigail Lixfeld, *Senior Director Renewable Energy and Electricity Division, Natural Resources Canada*
 - Sandra Farwell, *Director, Marine Renewable Energy and Clean Innovation, Nova Scotia Department of Natural Resources and Renewables*
-

12:30 – 1:45 PM

Networking Lunch ~ *Atlantic Ballroom*Sponsored by: 1:45 – 3:00 PM **Session 3: Scaling up: Strengthening tidal energy's role in energy transition**

With Canada on a path to needing two to three times more clean electricity to meet its climate goals, we will need to move with urgency to develop more renewable energy resources. Tidal energy is ready to contribute with grid connected devices, investment lined up, a robust body of knowledge and science that continues to grow, and enabling conditions in place. This session will provide updates on the state of the tidal energy sector and what next steps are vital to scaling projects up to ensure that tidal energy plays an important role in supporting a net zero world by 2050.

Chair: Lindsay Bennett, *Acting General Manager, Fundy Ocean Research Centre for Energy (FORCE)*

Speakers:

- Sarah Thomas, *Project Manager, Uisce Tapa, DP Energy*
 - Simon Forrest, *Chief Executive Officer, Nova Innovation*
 - Oliver Wragg, *Commercial Director, Orbital Marine Power*
 - Max Carcas, *Strategic Advisor, Sustainable Marine*
-

3:00 – 3:30 PM

Afternoon Refreshment Break - *Atlantic Ballroom*

Sponsored by:



3:30 – 4:30 PM **Session 4: Supplying the sector: Supply chain innovation and growth strategies**

As many jurisdictions work to meet bold clean electricity targets, the need for experienced suppliers grows along with the workforce that will be required to achieve success at home. With decades of experience in ocean industries, proximity to growing offshore wind markets such as the United States, and a competitive labour market, Canadian suppliers have some competitive advantages. But, as an emerging market, marine renewable energy is not always straightforward to navigate and as it grows in Canada the development of a strong workforce is critical. This session will offer insight from Canadian suppliers and organizations engaging in the marine renewable energy market and provide advice on lessons learned as well as insight on industry growth and workforce needs.

Chair: Jennifer Mullane, *Director of Policy, Atlantic Canada Opportunities Agency (ACOA)*

Speakers:

- Scott Penney, *CEO, Port of Argentia*
 - Tanya Lush, *Director Workforce Development, Centre for Ocean Ventures & Entrepreneurship (COVE)*
 - Gilles Theriault, *Managing Director, A.F. Theriault & Son Ltd.*
-

Conference Welcome Reception

5:00 – 7:00 PM ~ The Cable Wharf, 1751 Lower Water St, Halifax, NS B3J 1S5

The official Welcome Reception of the conference will be held on Wednesday, November 23 at the Cable Wharf, located downtown Halifax. Join us for an evening of networking, hors d'oeuvres and live music.

This reception is included with conference registration and all conference delegates are encouraged to attend.

Sponsored by:



Day Two: Thursday, November 24, 2022

**Program sequence/sessions are subject to change until finalized.*

7:30 AM

REGISTRATION OPENS

Location: Westin Nova Scotian, 1st floor foyer (just outside Commonwealth Ballroom)

9:00 – 10:15 AM

Session 5: Power to X: Growing the green fuels market with marine renewables

This year's signing of the Canada-Germany Hydrogen Alliance was yet another sign of the major role green fuels like hydrogen will play in our future. With ambitious targets such as Europe's to import 10 million metric tons of green hydrogen by 2030, jurisdictions around the world are gearing up to deliver. Offshore wind is increasingly being pursued as a renewable resource that can deliver clean hydrogen and e-fuels at the scale required to meet market demand. This session will provide perspective on international efforts to harness offshore wind for power to x initiatives, as well as efforts underway in Canada. Speakers will discuss the approach needed by producers, consumers, energy system planners, regulators, and policymakers to help drive cost competitiveness and timelines of these projects.

Co-Chairs: Brenda Chisolm-Beaton & Amanda Mombourquette, *Co-Chairs, Strait of Canso Offshore Wind Task Force*

Speakers:

- Andrew Parsons, *Project Manager, Simply Blue Group*
 - Paul MacLean, *Chief Operating Officer and Country Manager, Bear Head Energy*
 - Jonathan Cocker, *Partner, Borden Ladner Gervais LLP*
 - Kelly Tai, *Commercial Advisor – Energy Transition, Trade Council of Denmark in North America*
-

10:15 – 10:45 AM

Morning Refreshment Break - Atlantic Ballroom

Sponsored by:



10:45 – 11:00 AM

Keynote address from the Government of Canada

- The Honourable Sean Fraser, Minister of Immigration, Refugees and Citizenship Canada

11:00 AM – 12:15 PM

Session 6: Enabling marine renewables for coastal, remote and indigenous communities

Many remote and Indigenous communities across Canada with ambitions to move away from diesel generated electricity to clean sources are in close proximity to marine renewable energy resources. Studies have shown that electricity from marine renewables can offer a cost competitive solution to diesel, but there are many other factors for communities to consider than just cost when making development and investment decisions.

This session will offer an update on research, tools, and initiatives underway to inform and support marine renewable energy development in Canada's remote and Indigenous communities.

Chair: Brad Buckham, *Co-Director West Coast Wave Initiative & Chair/Professor of Mechanical Engineering, University of Victoria*

Speakers:

- Ben Whitby, *Program Manager/Research Engineer, Pacific Regional Institute for Marine Energy Discovery (PRIMED)*
- Greg Trowse, *Director, SOAR - Sustainable Oceans Applied Research*
- Alexandre Paris, *President & CEO, ORPC Canada*
- Michael Peters, *Chief Executive Officer, Glooscap Energy*

12:15 – 1:45 PM **Keynote Lunch with Wendy Franks, Executive Vice President - Strategy and Investment Management, Northland Power**

Location: Commonwealth Ballroom ~ served lunch

1:45 – 3:00 PM **Session 7: Accelerating development through lessons learned: Best practices in offshore wind development from abroad**

Although Canada is in the early stages of developing an offshore wind market, other jurisdictions have years of experience that can be drawn upon to help inform and accelerate development here. What has worked well to drive investment, development and supply chain growth – and what are some of the pitfalls we should avoid? During this session, industry leaders will provide insight on lessons learned and best practices based on their experiences development offshore wind around the world.

Chair: Ewan Browell, *Managing Director, ABL Canada*

Speakers:

- Adrienne Downey, *Country Manager: US & Canada, Hexicon*
- Anne-Marie Belliveau, *Offshore Development Manager, DP Energy*
- David Timm, *Senior Director, Global Head of Public Affairs, Northland Power Inc.*
- David Wotherspoon, *Head of New Geographies, OWC, an ABL Group company*

3:00 – 3:15 PM **Conference Closing**

Post-Conference Mixer

5:00 – 7:00 PM ~ Stubborn Goat Gastro Pub, 1579 Grafton Street, Halifax



Join us for an informal post-conference gathering at The Stubborn Goat Gastropub for one last opportunity to network with conference delegates in a relaxed and casual setting. Light snacks/appetizers will be provided and there will be a cash bar.

All conference delegates welcome – no RSVP required.

Thank you to our sponsors





TRAVEL EXPENSE CLAIM		Rate \$0.5113
Name of Claimant:	Shannon Mury	
Destination:	Monastery	
Purpose of Travel:	Healthy Promoting School Workshop	
Departure Date/Time:	October 12, 2022 8:00:00 AM	
Return Date/Time:	October 12, 2022 1:00 PM	
Approval to Travel		Date:

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00	138.78				138.78
Total Cost of Mileage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70.96
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25	\$25.00					\$25.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95.96

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

11513

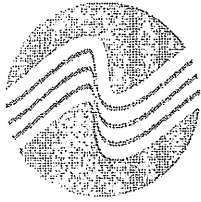
I confirm that I attended 80% or more of the conference I attended: Initial *SM* N/A

Goods Rec'd. Date.....Initial.....
 Prices Checked.....
 Add. & Ext. Checked.....
 Approval for Payment.....
 Discount Date.....
 Paid by Cheque No. 2704120 270170
 Distribution: Acc't. No.

All claims are to be submitted not later than 60 days after return.

Claimant Signature: *Shannon Mury*
 Date Submitted: *Oct 13/2022*
 Travel Approved by Supervisor: *[Signature]*
 GL Code:

Goods Rec'd. Date.....Initial.....
 Prices Checked.....
 Add. & Ext. Checked.....
 Approval for Payment.....
 Discount Date.....
 Paid by Cheque No.....
 Distribution: Acc't. No.....



Strait

Regional Centre for Education

SRCE Health Promoting Schools- Workshop Meeting

9am-12pm (Oct. 12th, 2022)

1.0 Acknowledgement of Mi'kmaw Traditional Territory

We would like to acknowledge that the land on which the Strait Regional Centre for Education operates, for time immemorial, is in Mi'kma'ki, the traditional ancestral territory of the Mi'kmaq people.

2.0 Introductions (Name, Organization, something you're looking forward to with this workshop?)

3.0 James Shedden (Community Program Officer HPS for Science Systems Performance of the Department of Health and Wellness) Presentation at 9:15am

**95% of SABP funding goes into the breakfast program*

3.0 Teambuilding activity (if time permits)

4.0 What is Health Promoting Schools?

5.0 Review System Improvement Plan (Well-Being)

Break (15 mins)

7.0 ASK Activity

8.0 Carousel Activity

9.0 Debrief/ next steps

Sharla to communicate w school that we have stencils & paint for use

**Active Smarter kids: new program to have students move in class
all teachers will be trained by James break*



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTE DE RICHMOND

NAME: Shannon Mury

PERIOD COVERED:

FROM: September 1, 2022 TO: October 31, 2022

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
September 6, 2022	West Arichat to Arena to Arichat	19.58	
September 8, 2022	Arichat to St. Peter's, Stopped at Arena as well	73.30	
September 12, 2022	COW Meeting	7.44	
September 16, 2022	West Arichat to Arena to Arichat	19.58	
September 20, 2022	PAC Meeting	7.44	
September 20, 2022	Arichat to Arena re: RFANS Staff re: DEI Ice Logo	23.30	
September 22, 2022	Arichat to Arena, St. Peter's VIC & Return	73.30	
September 26, 2022	By Law & Policy / Council Meeting	7.44	
September 27, 2022	Arichat to Arena & St. Peter's VIC re: Site visits	73.30	
September 29, 2022	Arichat to Richmond Arena re: Ice	23.30	
October 11, 2022	By Law & Policy / COW Meeting	7.44	
October 13, 2022	REC Advisory	7.44	
October 14, 2022	VIC St Peter's Site Visit / Arena Site Visit	73.30	
October 17, 2022	Delivered Volunteer of the Month Gift to Terry Boudreau	11.32	
October 17, 2022	Richmond Arena Site Visit	23.30	
October 19, 2022	Boundary Review in St. Peter's	69.68	
October 19, 2022	Richmond Arena Site Visit	23.30	
October 20, 2022	Richmond Arena re: Canteen	0.30	
October 24, 2022	By Law & Policy / Council Meeting	7.44	
October 25, 2022	St. Peter's VIC re Equipment	73.30	

17573

Goods Rec'd. Date..... Initial.....
 Prices Checked.....
 Add. & Ext. Checked.....
 Approval for Payment.....
 Discount Date.....
 Paid by Cheque No. 18270412027017
 Distribution: Acc't. No.....

Totals: 624.80 ✓ \$0.00

Rate: \$0.5113

Total Mileage (\$): \$319.46

Total Expenses Claimed: \$319.46

ACCOUNT #:	10-270-4120-270170	CHEQUE #:	
SIGNATURE:		AMOUNT:	
APPROVED:		DATE PAID:	
DATE SUBMITTED:	October 31, 2022	INITIAL:	



Strait Area Transit Board Meeting

December 2nd, 2022 9:30am

Agenda

1. Call to Order
2. Security Confirmation
3. Additions to / Approval of Agenda
4. Approval of Minutes from September 16th, 2022
5. Business Arising from Meeting Minutes
6. Board Chair
 - I. Municipal Representative
7. Executive Director's Report including:
 - I. RTSF
 - II. DPW
 - III. Parking & Snow RemovalAdditional items:
 - IV. CTAP 22-23 Q2
 - V. Notice to Reader
 - VI. AGM 2020 / 2021 Minutes
 - VII. Richmond County Review
8. In Camera
 - I. Personnel Concerns
 - II. Board Roles / Procedures
 - III. Confidentiality
 - IV. Executive Directors Contract
 - V. Employee Compensation
9. Adjournment:
Next meeting: November 18th, 2022



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM

Rate **\$0.5113**

Name of Claimant:	Sharla Sampson
Destination:	850 Grand Lake Road and 331 Rotary Drive, Sydney
Purpose of Travel:	Municipal/Mi'kmaw Physical Activity Leader Sessions with CCTH
Departure Date/Time:	Wednesday, October 12 Meeting Time: 10:00 am
Return Date/Time:	Wednesday, October 12 Meeting End Time: 2:00 pm

Approval to Travel _____ Date: _____

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00	261.00				261.00
Total Cost of Mileage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$133.45
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$133.45

Written Travel Report - Policy Requirements (Section 1.3.ii)
Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial SS N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature:	<i>Sharla Sampson</i>
Date Submitted:	13-Oct-22
Travel Approved by Supervisor:	<i>[Signature]</i>
GL Code:	10270-4120-270130

HET 3

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No. <u>102704120270130</u>	
Distribution: Acct. No. _____	

Cape Breton Municipal/ Mi'kmaw Physical Activity Leader Session

12th October 2022, 10:00am- 2:00pm

CCTH Office- Grand Lake Road Firehall

850 Grand Lake Road- Suite 15

Agenda:

10:00am- Welcome & Introductions

10:30am- MPAL Annual Timeline Overview

11:00am- Active Communities Fund examples & discussion

11:30am- Determine MPAL/ ACBC meeting frequency, locations & format

12:00pm- Lunch (provided)

12:45pm- Tentative Discgolf at CBU

2:00pm- Wrap-up

From: Shannon Mury/Richmond
To: sharla mombourquette/Richmond@richmond

Date: Thursday, October 06, 2022 11:35AM
Subject: Re: Municipal/Mi'kmaw Physical Activity Leader Session with CCTH

Hi Sharla,

Approved.

Shannon Mury
Recreation Manager
2357 Highway 206
Arichat, NS B0E 1A0
902.226.3981
smury@richmondcounty.ca

On Oct 6, 2022, 6:10:39 AM, smombourquette@richmondcounty.ca wrote:

From: smombourquette@richmondcounty.ca
To: smury@richmondcounty.ca
Cc:
Date: Oct 6, 2022, 6:10:39 AM
Subject: Municipal/Mi'kmaw Physical Activity Leader Session with CCTH

Morning,

I have been invited to an in-person meeting in Sydney with CCTH for a Municipal/Mi'kmaw Physical Activity Leader Session.

I have attached the Agenda below.

Please confirm your approval of this out of county travel/meeting at your earliest convince.

Thanks,

Sharla



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM Rate \$0.5113

Name of Claimant:	Clint Samson
Destination:	Fox Harb'r Resort
Purpose of Travel:	AMTC Annual Conference
Departure Date/Time:	October 4, 2022 / 12:00pm
Return Date/Time:	October 7, 2022 / 4:30pm

Approval to Travel Date:

Description		Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	\$510.00	255.00			255.00		510.00
Total Cost of Mileage:	\$260.76	\$130.38	\$0.00	\$0.00	\$130.38	\$0.00	\$260.76
Accommodation/Hotel Name:							\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>							\$0.00
Meals:	Breakfast \$20						
	Lunch \$25		\$25.00	\$25.00	\$25.00		\$75.00
	Dinner \$30	\$30.00	\$30.00				\$60.00
Other Meals (Receipts Required)							\$0.00
Incidentals (\$10 per overnight stay)		\$10.00	\$10.00	\$10.00			\$30.00
Taxi/Parking/Tolls (Receipts Required)							\$0.00
Total Amount Being Claimed		\$170.38	\$65.00	\$35.00	\$155.38	\$0.00	\$425.76

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial P.S. N/A _____

See attached conference schedule

All claims are to be submitted not later than 60 days after return.	
Claimant Signature:	
Date Submitted:	11-Oct-22
Travel Approved by Supervisor:	
GL Code:	10-212-2120-212130



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM Rate \$0.5113

Name of Claimant:	Clint Samson
Destination:	Fox Harb'r Resort
Purpose of Travel:	AMTC Annual Conference
Departure Date/Time:	October 4, 2022 / 12:00pm
Return Date/Time:	October 7, 2022 / 12:00pm

Approval to Travel: Jason Martell Date: July 18th/2022

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):						0.00
Total Cost of Mileage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial _____ N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: _____

Date Submitted: _____

Travel Approved by Supervisor: _____

GL Code: _____



Association of Municipal Tax Collectors

MISSION: To properly serve the citizens in the collection of taxes and rates by enhancing the overall professional development of Tax Collectors in the Province of Nova Scotia.

2022 Annual Conference Agenda

October 4th - 7th, 2022

WE MADE IT!!



FOX HARB'R RESORT

Welcome to Fox Harb'r Resort, Nova Scotia

The Fox Harb'r Resort had its beginnings from a local Nova Scotia entrepreneur, Ronald V. Joyce, who, in 1964, invested in the first Tim Hortons donut shop in Hamilton, Ontario and then grew the business into one of the most successful food service chains in the world.

Born in Tatamagouche, Nova Scotia in 1930, Mr. Joyce, until his passing in 2019, divided his time between his homes in Alberta, Ontario, and Nova Scotia – the picturesque location of Fox Harb'r, his luxury golf resort. One of the world's most magnificent five-star resorts, this 400-hectare oasis is steeped in natural beauty and rich in maritime hospitality.

Tuesday, October 4th, 2022

7:00 pm - 9:00pm

Registration- Meet & Greet!
There will be a draw for a great gift!!
Location: Dol-as Spa Building



Association of Municipal Tax Collectors

MISSION: To properly serve the citizens in the collection of taxes and rates by enhancing the overall professional development of Tax Collectors in the Province of Nova Scotia.

Wednesday, October 5th, 2022

6:30 am - 8:15 am Buffet Breakfast-Salon C-Need Voucher!

8:30 am - 9:00 am Announcements – President



9:00 am - 10:00 am Art of Municipal Collections - **A/B Salon**

10:00 am -10:20 am Break-Stretch your legs!

10:20 am -12:00 pm Art of Municipal Collections - Con't

12:00 pm - 01:30 pm Let's do Lunch! - **On your own!!**

01:30 pm - 02:30pm PVSC Webinar – PVSC will be joining us virtually to provide an update and lead discussions around the following topics:

About PVSC - Operational Cycle, Processes (Permits, Sales Analysis, Income & Expense Data, Manufactured Homes, Tiny homes, etc)

Programs we administer – CAP, Seasonal Tourist Business Designation

Client Services - Support for municipal users

Data flow – Ownership, Property On Line, Address updates

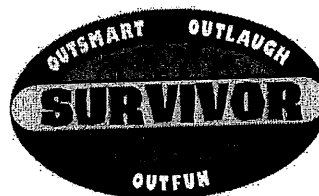
Questions and Discussion

02:30 pm - 03:00 pm Annual General Meeting

03:00 pm - 03:20 pm Break-Stretch your legs!

03:20 pm - 06:00 pm Visit to Tatamagouche

07:00 pm- Team Building Survivor!!





Association of Municipal Tax Collectors

MISSION: To properly serve the citizens in the collection of taxes and rates by enhancing the overall professional development of Tax Collectors in the Province of Nova Scotia.

Thursday, October 6th, 2022

- 6:30 am - 8:15 am Buffet Breakfast - Salon C-Need Voucher!
- 8:30 am - 10:00 am Tax Sale/Tenders
- 10:00 am - 10:20 am Presentation to "Neighbours Helping Neighbours in Tatamagouche"
- 10:20 am - 10:40 am Break- Stretch your legs!
- 10:40 am - 11:30 am Tax Sale/Tenders Con't
- 11:30 am - 01:00 pm Let's do Lunch - **On your own!!**
- 01:00pm - 03:00 pm Diversity Identity & Inclusion - Gola Taraschi-Carr
- 03:00 pm - 03:20 pm Break Time - You're doing Great!!! Just a little bit more!
- 03:20 pm - 04:30 pm Diversity Identity & Inclusion - Gola Taraschi-Carr - Con't
- 06:30 pm - **Special AMTC Dinner-Paid by the Association!**
Salon C



Association of Municipal Tax Collectors

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Friday, October 7th, 2022

6:30 am - 8:15 am Buffet Breakfast - **Salon C-Need Voucher!**

08:30 am - 10:00 am Round Tables - Recapping the weeks Sessions!!

10:00 am - 10:20 am Break -Stretch your legs!!

10:30 am - 11:30 am Round Tables - con't

11:30 am - 12:00 pm **Closing Comments - President**

PLEASE DON'T FORGET TO PASS IN YOUR SURVEY



When you are kind to
others, it not only
changes you, it changes
the world.



- *Harold Kushner*

*Thank You for Coming.
See You Next Year!
Safe Travels!*



Food Pantry Needs

Each year during our annual conference the Association supports a local charity or non-profit organization through donation. This year, we are happy to be supporting **Neighbours Helping Neighbors – Tatamagouche**. This organization runs the local food bank and they can definitely use our support.

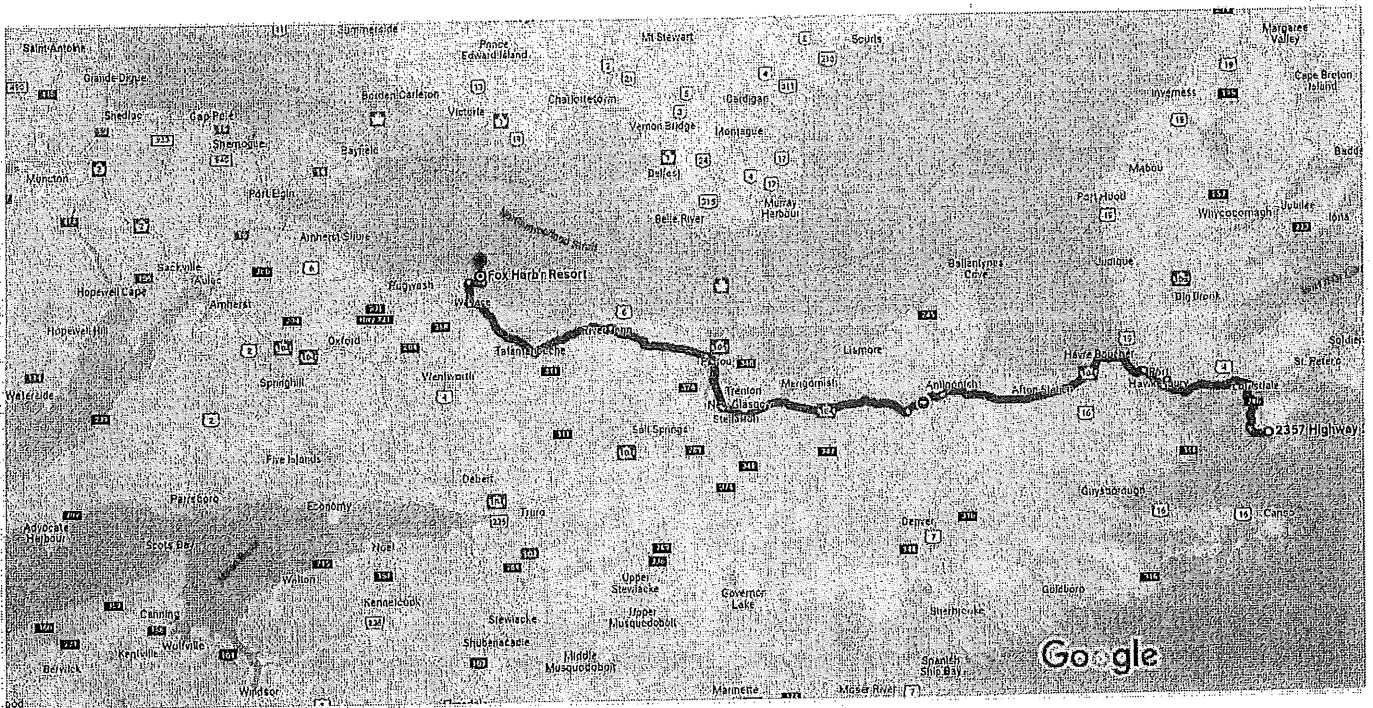
Suggested items include:

Canned milk Canned soup Peanut butter
Oatmeal Cereal Canned meat Canned veggies
Baking supplies Soaps Personal hygiene items
Toilet paper Paper towel

Any non-perishables

Also, **gas cards** are always welcome – they are used for clients who may need to travel outside the Village for medical appointments.

Thank You!!



Map data ©2022 Google 20 km

2357 Hwy 206
Arichat, NS B0E 0A8

Get on NS-104 from NS-206 W

- 15 min (17,5 km)
- ↑ 1. Head west on NS-206 W toward Bouchers Ln
- 12.0 km
- ↶ 2. Turn left onto Fleur-de-lis Trail/NS-320 W (signs for Louisdale/NS-104)
- 5.2 km
- ⤴ 3. Turn left onto the NS-104 W ramp to Port Hawkesbury/Canso Causeway
- 400 m

Continue on NS-104. Take Trans-Canada Hwy, NS-104 W and Trans-Canada Hwy/NS-106 N to River John Rd

- 1 hr 44 min (159 km)
- ⤴ 4. Merge onto NS-104
- 22.7 km
- ↷ 5. Keep right at the fork, follow signs for NS-4 W/Port Hawkesbury/Canso Causeway and merge onto NS-4 W
- 2.1 km

- ➔ 6. Turn right onto NS-104/NS-4 W (signs for Reeves Street/Canso Causeway)
 ① Continue to follow NS-4 W
 6.2 km
- ↵ 7. Slight left onto Trans-Canada Hwy/NS-105 W
 52 m
- ⦿ 8. At the roundabout, take the 2nd exit onto Trans-Canada Hwy/NS-104 heading to Antigonish/Canso Causeway
 55.0 km
- ➔ 9. Take exit 31 for NS-4 toward Addington Forks/Antigonish/Brierley Brook
 350 m
- ↵ 10. Keep left at the fork to continue toward NS-4
 110 m
- ⦿ 11. At the roundabout, take the 2nd exit onto NS-4
 9.7 km
- ↵ 12. Turn left onto Beaver Meadow Rd (signs for NS-104 E/Beaver Meadow Road)
 350 m
- ↗ 13. Turn right to merge onto Trans-Canada Hwy/NS-104 W
 48.3 km
- ➔ 14. Take exit 22 for Trans-Canada Highway/NS-106 toward Pictou/Prince Edward Island Ferry
 600 m
- ↗ 15. Merge onto Trans-Canada Hwy/NS-106-N
 11.2 km
- ⦿ 16. At Pictou Roundabout, take the 3rd exit onto NS-6 W heading to River John/Tatamagouche/Amherst
 2.3 km
- ↵ 17. Turn left onto River John Rd
 21 min (26.0 km)

Follow Sunrise Trail to Ferry Rd in Wallace

- 34 min (41.6 km)
- ↵ 18. Turn left onto Sunrise Trail/NS-6 W
 ① Continue to follow Sunrise Trail
 20.4 km
- ↑ 19. Continue straight onto Main St/Sunrise Trail
 ① Continue to follow Sunrise Trail
 21.3 km

Continue on Ferry Rd. Take Fox Harbour Rd to Amazing Grace Blvd in Fox Harbour

- 11 min (10.9 km)
- 20. Turn right onto Ferry Rd (signs for North Wallace/Fox Harbour/Gulf Shr) 5.2 km
 - 21. Turn right onto Fox Harbour Rd 3.7 km
 - ↶ 22. Turn left onto Beach Cove Rd 2.0 km
 - ↑ 23. Continue onto Amazing Grace Blvd
Destination will be on the right 40 m

Fox Harb'r Resort

1337 Fox Harbour Rd, Wallace, NS B0K 1Y0

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

RE: Accommodations for Association of Municipal Tax Collectors

Yvonne Boudreau to Bonnie Morris
Cc: Clint Samson

2022-07-20 09:21 AM

From: Yvonne Boudreau/Richmond
To: "Bonnie Morris" <bmorris@foxharbr.com>
Cc: Clint Samson/Richmond@Richmond

Hi Bonnie,

Thank you for the Form. I will send it back shortly. Do you have a confirmation number you can provide?

Thanks,

Yvonne Boudreau
Municipal Clerk, Communications Administrator
Municipality of the County of Richmond
2357 Hwy 206, PO Box 120
Arichat, NS
B0E 1A0
PH: (902) 226-3971
FAX: (902) 226-1510
yboudreau@richmondcounty.ca



"Bonnie Morris" Good morning Yvonne, Thank you for your email. 20/07/2022 08:55:15 AM

From: "Bonnie Morris" <bmorris@foxharbr.com>
To: "yboudreau@richmondcounty.ca" <yboudreau@richmondcounty.ca>
Date: 20/07/2022 08:55 AM
Subject: RE: Accommodations for Association of Municipal Tax Collectors

Good morning Yvonne,

Thank you for your email. I have Clint Samson in a Golf room with balcony. I have attached the credit card authorization form for you to fill out as well.

Please let me know if there is anything else I can assist you with.

Kind regards,
Bonnie

Bonnie Morris, Sales and Catering Coordinator
(902) 257-4353



1337 Fox Harbour Road – Fox Harbour - Nova Scotia - Canada - B0K 1Y0
M 902 257 1801

16th Best Golf Resort in North America & Caribbean - Golf Digest Magazine
Canada Select 5 Star Resort CAA/AAA 4 Diamond Award

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From: yboudreau@richmondcounty.ca <yboudreau@richmondcounty.ca>
Sent: Tuesday, July 19, 2022 3:07 PM
To: Bonnie Morris <bmorris@foxharbr.com>
Subject: Accommodations for Association of Municipal Tax Collectors

Hi Bonnie,

I am looking for a room for Clint Samson from October 4th to October 7th for the Association of Municipal Tax Collectors Conference. Classic Golf Room with Balcony if available or anything with a balcony would be great. If you could send me the price for the room and a confirmation number, that would be appreciated. I'm not sure if we are set up with you for direct billing (Municipality of Richmond County). If not, could you please forward me a credit card authorization form?

Thanks,

Yvonne Boudreau
Municipal Clerk, Communications Administrator
Municipality of the County of Richmond
2357 Hwy 206, PO Box 120
Arichat, NS
B0E 1A0
PH: (902) 226-3971
FAX: (902) 226-1510

yboudreau@richmondcounty.ca

[attachment "CREDIT CARD AUTHORIZATION FORM.pdf" deleted by Yvonne Boudreau/Richmond]





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**WELCOME TO THE 42ND ANNUAL AMTC CONFERENCE &
44TH YEAR OF THE ASSOCIATION**

Items you Need to Know!

- Announcements will be made at 8:30am & Workshops will begin shortly after.
- Julie Heron (Director of Region 3) is our “Liaison” with Fox Harbour Resort.
- You must have a breakfast voucher (Checked off box on Registration Form) in order to participate in our Buffet Breakfast this year; it is being paid for by the Association. If you are not a breakfast person; there are Keurig Coffee Makers with Tim Horton’s coffee pods available in everyone’s rooms. Everyone is on their own for their lunch. You can eat in the Resort’s dining area or if you wish, you can leave the Resort and eat elsewhere; keep in mind, you have an hour and a half lunch hour.
- Members attending between 1-3 years their name tags will have a yellow background. Please make them feel welcome 😊
- Members who have black name tags are Executive Committee members. We encourage you to get to know your Executive Members; they represent you!
- Morning and afternoon breaks will be next door to our Workshop. All breaks will be 20 minutes. Patio is available for fresh air.
- Please ensure that all-personal beverages and snacks do not leave your room.
- Our lunch hour on Thursday will be between 11:30am-1:00pm. The Resort is aware of this!

- Please mingle with Association members. Remember, we are all here for the same reason.
- Presenters and fellow members would appreciate it that you **mute** your cell phone each day (or have on vibrate)
- Please wear your name tag while on the Resort for identification purposes and give your fellow-members a chance to get to know you.
- The “Salon C” will have a cash bar and hang out spot set up between hours of 8:00pm & 11:00pm.
- Special Group Dinner will be held in the “Cape Cliff Lounge” at 6:30pm on Thursday night.
- **Survivor**- Not mandatory; we do encourage everyone to play. Great way to get to know your fellow-members. Going to be a great evening event! Lots of Prizes!!
- Pass in your name tag on Friday for a chance to win a beautiful gift basket!
YOU MUST BE PRESENT ON FRIDAY TO HAVE A CHANCE TO WIN!
- Please pass in your Completed Surveys and Name Tags before you leave.

HAVE A WONDERFUL WEEK!!