



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTE DE  
**RICHMOND**

NAME: Chris Boudreau

PERIOD COVERED: May 1, 2022 to May 31, 2022

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
02-May-22	Return travel home to office for Budget Workshop	28	
11-May-22	Return travel home to office for Budget Workshop	28	
24-May-22	Return travel from office to 2523 Hwy 320 for septic system assessment with Engineer	22	
25-May-22	Return travel from office to Bosdets Point road for septic system inspection	11	
30-May-21	Return travel home to office for Budget Workshop	28	

Totals: 117.00 ✓ \$0.00

Rate: \$0.5113

Total Mileage (\$): \$59.82

Total Expenses Claimed: **\$59.82**

ACCOUNT #:	10-242-3070-242110	CHEQUE #:	
SIGNATURE:	<i>Chris Boudreau</i>	AMOUNT:	
APPROVED:	<i>Karen Macdonald</i>	DATE PAID:	
DATE SUBMITTED:	<i>May 30/22</i>	INITIAL:	<i>K.M.</i>

11573

Goods Rec'd. Date.....	Initial.....	<i>g</i>
Prices Checked.....		<i>g</i>
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Approval for Payment.....		
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Distribution: Acc't. No.....		

102423070242110



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTE DE RICHMOND

NAME: Chris Boudreau

PERIOD COVERED: June 1, 2022 to June 30, 2022

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
17-Jun-22	Return travel office to WMF to inspect transfer station repairs	18	
28-Jun-22	Return travel home to office for policy / By-Law committee meeting	28	

Totals: 46.00 \$0.00

Rate: \$0.5113

Total Mileage (\$): \$23.52

Total Expenses Claimed: \$23.52

ACCOUNT #:	10-242-3070-242110	CHEQUE #:	
SIGNATURE:	<i>Chris Boudreau</i>	AMOUNT:	
APPROVED:	<i>Jason Martore</i>	DATE PAID:	
DATE SUBMITTED:	<i>June 30/22</i>	INITIAL:	

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Goods Rec'd. Date.....	Initial.....	CS
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Approval for Payment.....		CS
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Distribution: Acc't. No.....	10 242 3070 242110	



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMITÉ DE RICHMOND

NAME: **Ronald Boudreau**

PERIOD COVERED:

FROM: April 1, 2022

TO: **April 14 / 2022**

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:														
April 1, 2022	Went to the arena to get 2 white boards for Yvonne's meeting tomorrow	36.00															
April 5, 2022	Registratio St. Peter's for chair yoga	71.00															
April 6, 2022	Registration for Gentle Yoga in St. Peter's at 10:00	71.00															
April 7, 2022	Registration in Johnstown for Gentle Yoga at 10:00	124.00															
April 7, 2022	Registration in River Bourgeois for Chair Exercise at 3:00pm	62.00															
April 11, 2022	Registratio for Chair in St. George's Channel and Floor Yoga in St. Peter's	110.00															
April 12, 2022	Registration for Art Classes in D'Escousse	25.00															
April 14, 2022	Went to rec building to drop off flloer curling and meet a resident borrowing box hockey	36.00															
April 14, 2022	Registration for Art Classes in River Bourgeois at 4:30 and 6:15 pm	81.00															
<table border="1" style="margin: auto;"> <tr> <td>Goods Rec'd. Date.....</td> <td>Initial <b>RS</b></td> </tr> <tr> <td>Prices Checked.....</td> <td><b>RS</b></td> </tr> <tr> <td>Acc. &amp; Ext. Checked.....</td> <td><b>RS</b></td> </tr> <tr> <td>Approval for Payment.....</td> <td><b>RS</b></td> </tr> <tr> <td>Discount Date.....</td> <td></td> </tr> <tr> <td>Paid by Cheque No.....</td> <td><b>102704120 270180</b></td> </tr> <tr> <td>Distribution Acc't. No.....</td> <td></td> </tr> </table>		Goods Rec'd. Date.....	Initial <b>RS</b>	Prices Checked.....	<b>RS</b>	Acc. & Ext. Checked.....	<b>RS</b>	Approval for Payment.....	<b>RS</b>	Discount Date.....		Paid by Cheque No.....	<b>102704120 270180</b>	Distribution Acc't. No.....		<b>11573</b>	
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Approval for Payment.....	<b>RS</b>																
Discount Date.....																	
Paid by Cheque No.....	<b>102704120 270180</b>																
Distribution Acc't. No.....																	
<b>Totals:</b>		616.00	\$0.00														
<b>Rate:</b>		\$0.5113															
<b>Total Mileage (\$):</b>		<b>\$314.96</b>															
<b>Total Expenses Claimed:</b>		<b>\$314.96</b>															
ACCOUNT #:	<b>102704120 270180</b>	CHEQUE #:															
SIGNATURE:	<i>Ronald Boudreau</i>	AMOUNT:															
APPROVED:	<i>[Signature]</i>	DATE PAID:															
DATE SUBMITTED:	<b>April 20 / 2022</b>	INITIAL:															





CV



THE MUNICIPALITY OF THE COUNTY OF RICHMOND LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM

Rate \$0.5113

Name of Claimant:	Shaun Boudreau
Destination:	270 Stable Drive, Sydney, NS
Purpose of Travel:	Training
Departure Date/Time:	May 30, 2022
Return Date/Time:	May 30, 2022

Approval to Travel Chris Boudreau Date: May 25/22

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00	0.00				0.00
Total Cost of Mileage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>						\$0.00
Meals: Breakfast \$20	\$20.00					\$20.00
Lunch \$25	\$25.00					\$25.00
Dinner \$30	<del>\$30.00</del>					\$30.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)	<u>CB</u>					\$0.00
<b>Total Amount Being Claimed</b>	<del>45.00</del>	\$0.00	\$0.00	\$0.00	\$0.00	<u>45.00</u> <del>75.00</del>

CB

Handwritten circled amount: 45.00

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial SB N/A \_\_\_\_\_

No agenda provided. See attached email.

MSFS

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Shaun Boudreau

Date Submitted: June 10/22

Travel Approved by Supervisor: Chris Boudreau

GL Code: 102423080 242210

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	.....
Add. & Ext. Checked.....	.....
Approval for Payment.....	.....
Discount Date.....	.....
Paid by Cheque No.....	.....
Distribution: Acc't. No.....	.....

Handwritten circled amount: \$45.00

**From:** cmartell@richmondcounty.ca <cmartell@richmondcounty.ca>  
**Sent:** May 13, 2022 1:57 PM  
**To:** jhead@safetycheck.ca  
**Subject:** RE: Confined Space Rescue

We will complete the training at your location.

Please send the address they are to show up at

Thanks Jenn  
Carla

From: <jhead@safetycheck.ca>  
To: <cmartell@richmondcounty.ca>  
Date: 05/13/2022 02:48 PM  
Subject: RE: Confined Space Rescue

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Sure thing.

270 Stable Drive, Sydney, NS B1P 0B9

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Carla Martell  
Public Works - Department Administrator  
Municipality of the County of Richmond  
Phone: (902) 226-0586

**From:** [cmartell@richmondcounty.ca](mailto:cmartell@richmondcounty.ca) <[cmartell@richmondcounty.ca](mailto:cmartell@richmondcounty.ca)>

**Sent:** April 26, 2022 2:05 PM

**To:** [info@safetycheck.ca](mailto:info@safetycheck.ca)

**Subject:** Confined Space Rescue

Hi

Do you offer the Confined Space Rescue course? We have 2 staff members who require it.

Thanks

Carla

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Carla Martell  
Public Works - Department Administrator  
Municipality of the County of Richmond  
Phone: (902) 226-0586

**From:** <[jhead@safetycheck.ca](mailto:jhead@safetycheck.ca)>  
**To:** <[cmartell@richmondcounty.ca](mailto:cmartell@richmondcounty.ca)>  
**Date:** 04/27/2022 03:36 PM  
**Subject:** RE: Confined Space Rescue

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Hello Carla,

If done at our office it would be \$960 plus tax

If done at your location it would be \$1400 plus tax (with the simulator)

We are available as early as Tuesday next week

Thanks

Jenn

**From:** [cmartell@richmondcounty.ca](mailto:cmartell@richmondcounty.ca) <[cmartell@richmondcounty.ca](mailto:cmartell@richmondcounty.ca)>

**Sent:** May 12, 2022 9:48 AM

**To:** [jhead@safetycheck.ca](mailto:jhead@safetycheck.ca)

**Subject:** RE: Confined Space Rescue

How about May 30th?

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Carla Martell  
Public Works - Department Administrator  
Municipality of the County of Richmond  
Phone: (902) 226-0586

**From:** <[jhead@safetycheck.ca](mailto:jhead@safetycheck.ca)>  
**To:** <[cmartell@richmondcounty.ca](mailto:cmartell@richmondcounty.ca)>  
**Date:** 05/12/2022 02:28 PM  
**Subject:** RE: Confined Space Rescue

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We can do May 30<sup>th</sup> ? 8:30am start?

Thanks

Jenn



**POLICE ADVISORY BOARD MEETING**

**St. Peter's Detachment**

**APRIL 20, 2022; 6:00 P.M.**

**AGENDA**

1. Call to order
2. Items Added to the Agenda
3. Review of Minutes – January 12, 2022
4. Sgt. Ed Nugent, District Commander re: Richmond County Stats
5. Questions or Concerns
6. Items Added to the Agenda
7. Next Meeting Date: To be determined
8. Adjournment



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**TRAVEL EXPENSE CLAIM**

Rate **\$0.5113**

Name of Claimant:	Yvonne Boudreau
Destination:	Oak Island Resort and Conference Center
Purpose of Travel:	AMA Spring Conference 2022
Departure Date/Time:	15/06/2022 @8:00:00 AM
Return Date/Time:	17/06/2022 @5:00:00 PM

Approval to Travel	Date:
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Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): <b>741.60</b>	370.80	0.00	370.80	0.00	0.00	\$379.18
Total Cost of Mileage: <b>\$379.18</b>	\$189.59	\$0.00	\$189.59	\$0.00	\$0.00	\$379.18
Accommodation/Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>						\$0.00
Meals: Breakfast \$20		\$20.00	\$20.00			\$40.00
Lunch \$25	\$25.00		\$25.00			\$50.00
Dinner \$30	\$30.00	\$30.00				\$60.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00		\$10.00			\$20.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
<b>Total Amount Being Claimed</b>	<b>\$254.59</b>	<b>\$50.00</b>	<b>\$244.59</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$549.18</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**  
Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met

I confirm that I attended 80% or more of the conference I attended: Initial YB N/A     

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Yvonne Boudreau

Date Submitted: June 20, 2022

Travel Approved by Supervisor: Harriet Malco

GL Code: \_\_\_\_\_

#573

Goods Rec'd. Date.....	Initial.....
Files Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No.....	<u>10 2122120 212130</u>



**TRAVEL EXPENSE CLAIM** Rate **\$0.5113**

<b>Name of Claimant:</b>	Yvonne Boudreau
<b>Destination:</b>	Oak Island Resort & Conference Center
<b>Purpose of Travel:</b>	AMA NS Spring Conference 2022
<b>Departure Date/Time:</b>	15/06/2022 @ 8:00 AM
<b>Return Date/Time:</b>	17/05/2022@5:00 PM

**Approval to Travel** *Heren Malcolm* 10-Jun-22

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
<b>Total Mileage (# of Km):</b> <span style="float: right;">0.00</span>	0.00					0.00
<b>Total Cost of Mileage:</b> <span style="float: right;">\$0.00</span>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Accommodation/Hotel Name:</b>						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						\$0.00
<b>Meals:</b> Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
<b>Total Amount Being Claimed</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Written Travel Report - Policy Requirements (Section 1.3.ii)**

*Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met*

I confirm that I attended 80% or more of the conference I attended: Initial \_\_\_\_\_ N/A \_\_\_\_\_

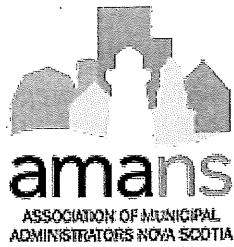
**All claims are to be submitted not later than 60 days after return.**

Claimant Signature: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Travel Approved by Supervisor: \_\_\_\_\_

GL Code: \_\_\_\_\_



# (/) Day 2 Thursday, June 16

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## Wellness Activities

Thursday, June 16 | 7:00 a.m - 8:00 a.m

### Morning Fun Run

Oak Island Lobby

Join us for a 5km or 10km, walk or run before we spend our day sitting. Led by Dan McDougall, CAO Municipality of Chester. Meet in the lobby of the Oak Island Resort.

### Yoga

Mahone Room

Join us for a morning yoga session to help calm your mind and body before we start the day. Jackie Camp, a Local certified yoga instructor, will lead this session. A limited supply of mats will be available. Please bring a yoga mat to the session, if possible.

The Wellness activities are kindly sponsored by:



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## Conference Registration

Thursday, June 16 | Bluenose Reception Area | 8:00 a.m - 9:30 a.m

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## **Early Bird Draws/Coffee**

Thursday, June 16 | Bluenose Reception Area | 8:15 a.m - 8:30 a.m

Join our exhibitors for a morning networking session and a chance to win some prizes from other municipalities.

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## **Opening Ceremonies**

Thursday, June 16 | Bluenose Room A & B | 8:30 a.m - 8:45 a.m

Welcome and announcements from our AMA President, John MacKinnon, Deputy CAO, Cape Breton Regional Municipality.

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## **Opening Keynote: Food For Thought**

Thursday, June 16 | Bluenose Room A & B | 8:45 a.m - 10:00 a.m

Food is essential for life, but we often take it for granted. Recently we have seen the cost of food increase to new heights. Many Nova Scotians are looking to reduce their grocery bill and the amount of food they throw out.

Join Alain Bossé, the Kilted Chef and Peter Chapman, the guy with the shopping cart, to learn how you can do more with less. They will share culinary skills and insights into our food industry to help you save money and eat better. Alain and Peter will also uncover some hidden gems and old favourites produced right here in Nova Scotia. They will share the inside secrets of these products and how you can use them in your house. You will never think about food and grocery shopping the same way again!



Speaker: Peter Chapman, SKUFood  
& Alain Bossé, The Kilted Chef

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## AMA Updates

Thursday, June 16 | Bluenose Room A & B | 10:00 a.m - 10:30 a.m

The AMA Board of Directors will give an update on the activities your Association has focused on throughout the year. Come hear the latest project updates and learn about the new initiatives the AMA is taking on this year.

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## Morning Refreshment Break

Thursday, June 16 | Bluenose Reception Area | 10:30 a.m - 11:00 a.m

Join our exhibitors for a morning networking session and some snacks before the next session.

Sponsored by: Clean Foundation  
Nova Scotia

## Equality and Municipal Government: Making the Business Case for Diversity

Thursday, June 16 | Bluenose Room A & B | 11:00 a.m - 12:00 p.m

They're going to have higher profits if they diversify. They're going to outperform their competitors, there's going to be less turnover or what I call revolving door syndrome of the good people leaving because they're not being recognized. They will stay. It's going to be a more positive corporate culture. You're going to be a better company. This session is kindly sponsored by:

**GERALD  
WALSH**  
ASSOCIATES | human  
resource  
advisors



Speaker: Honorable Dr. Donald H.  
Oliver C.M. ONS Q. C.

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## Wellness Luncheon

Thursday, June 16 | Bluenose Reception Area | 12:00 p.m - 1:00 p.m

We encourage you to stretch your legs and take a walk around the Oak Island property. Be sure to return to the Bluenose Room A&B for 1:00 p.m for the Sharing of Local Municipal Innovation session.

The luncheon is kindly sponsored by:



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## Sharing Local Municipal Innovative Projects

Thursday, June 16 | Bluenose Room A & B | 1:00 p.m - 1:45 p.m

This insightful session shares the secrets to successful municipal government by showcasing innovative projects from local Municipalities. In this session, we will be joined by:

**Town of Lunenburg (Speaker Mayor Matt Risser):** Project Lunenburg: A Progressive Model for Municipalities. How community development strategy can enable and encourage much-needed residential development in Nova Scotia municipalities. Mayor Matt Risser will describe the Town of Lunenburg's Comprehensive Community Plan and the resulting new progressive planning and heritage regulations. He also examines regulatory tactics from other jurisdictions and how to employ them for local successes.

**Town of Mahone Bay (Speaker Martha Horsman, *Climate & Energy Program Manager*):** Mahone Bay's Greenhouse Gas Reduction Action Plan. As a small coastal community, Mahone Bay recognizes it is particularly vulnerable to risks from climate change. On February 12th 2019, Council passed a motion declaring a climate change emergency. Since that time, Mahone Bay has developed an ambitious Greenhouse Gas Reduction Action plan, which outlines various actions to help the Town reach net zero.

**Region of Queens Municipality (Speaker: Chris McNeill, CAO):** Learn how Queens has leveraged the skills of local financial and accounting experts, along with its staff and Auditor, to begin the work of creating Nova Scotia's most simple yet robust, set of local

government internal controls.



## Concurrent Session: Using Behavioural Science to Make Local Government More Effective

Thursday, June 16 | Bluenose Room A & B | 1:50 p.m - 2:45 p.m

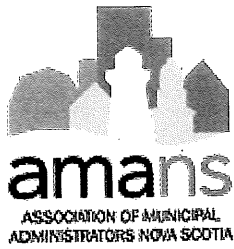
Science has shown that humans regularly make counterintuitive and seemingly irrational decisions, basing these decisions on factors other than facts and rational arguments. As such, their behaviour can make a huge difference in how governments work.

Behavioural science, which combines insights from psychology, economics, neuroscience, and other fields, is the study of mental shortcuts and biases that impact decision-making. Governments around the world have begun to use this knowledge to better design and deliver services to benefit their constituents.

In this session, Mike Davis, will introduce you to several key behavioural science concepts, and they can be employed to tackle a wide range of problems faced by local governments. He will profile some of the low-cost behavioural "nudges" that Davis Pier has designed for governments in the areas of public health, environmental management, regulatory compliance, digital services, and financial assistance.



Speaker: Mike Davis, CEO, Davis Pier



(/)

# Day 3 Friday, June 17

## Early Bird Draws/Coffee

Friday, June 17 | Bluenose Reception Area | 8:15 a.m - 8:30 a.m

Join our exhibitors for a morning networking session and a chance to win some prizes from other municipalities.

## The Face of Workplace Tragedy

Friday, June 17 | Bluenose Room B | 8:30 a.m - 8:50 a.m

Speaker: Estella Hickey, Threads of Life Volunteer

When a serious injury or death happens in the workplace, it may show up in the news for a day or two, but then the news and the world quickly move on. Few people understand the ripple effects of a workplace tragedy, which reach not just the worker, but the close and extended family, friends and community, as well as co-worker.

Estella Hickey's life was permanently and profoundly altered by a workplace tragedy. Estella's son Kyle was working in an auto body shop when he was killed by an explosion. He was cleaning his paint guns in a barrel of solvent which was not grounded. A spark may have caused the solvents to explode. Kyle was 22 years old. Estella talks about how Kyle's death has changed her, and about the importance of asking questions to ensure hazards are understood and controlled.

This session is kindly sponsored by:



## **Concurrent Session: What are you doing to ensure that your local government reflects and embraces the diversity of the communities you serve?**

Friday, June 17 | Bluenose Room A | 8:50 a.m - 9:50 a.m

*Speakers: Jenny Benson Pratt, Director of Policy, Office of Equity and Anti-Racism Initiatives; DeRico Symonds, Executive Advisor to the Deputy Minister, Office of Equity and Anti-Racism Initiatives; Tracey Jones-Grant, Managing Director, Office of Diversity & Inclusion, Halifax Regional Municipality*

Recently passed legislation by the Province will require municipalities to create a plan to address systemic hate, inequity and racism. Many municipalities have already started to develop approaches to better address questions of diversity and inclusion however, so many pieces are needed to foster a successful program that it can be overwhelming. This panel discussion will provide a brief overview of the legislation and tips/suggestions for best practices in developing approaches to eliminating racism and supporting diversity, equity and inclusion in your municipality.

## **Concurrent Session: Understanding the Enablers and Barriers to Local Environmental Stewardship**

Friday, June 17 | Bluenose Room B | 8:50 a.m - 9:50 a.m

Local environmental stewardship and conservation activities occur in a context that includes environmental, social, economic, political and geographic forces. The success of these environmental stewardship initiatives is not a given. They face barriers such as rapid

environmental change, social and market pressures, and competing political priorities. This panel will discuss the enablers and barriers to successful local environmental stewardship and potential solutions that might help others overcome their challenges. The panel includes:

**The Blue Mountain-Birch Cove Lakes (BMBCL) Initiative.** *Speaker: Richard Harvey, Manager of Policy and Planning, Parks and Recreation, Halifax Regional Municipality.* Halifax Regional Municipality and partners are working towards establishing Blue Mountain-Birch Cove Lakes as an urban wilderness park on the doorstep of the city. Most recently the Municipality entered into a Statement of Collaboration with Parks Canada under its new National Urban Parks program. The project has a multitude of challenges and many opportunities, including those relating to stewardship.

**MICA Successes and Challenges** *Speaker: John Meisner, Board Chairman, Mahone Islands Conservation Association.* Mahone Islands Conservation Association will provide us with an overview of their association, its accomplishments, successful partnerships with levels of government, and the stewardship responsibilities, initiatives, and challenges they have encountered.

**Land Trusts and Community Conservation: A Primer** *Speaker: Lisa Matte, Director of Philanthropy and Engagement, Nova Scotia Nature Trust.* Nova Scotia Nature Trust will provide an overview of its conservation strategy, priorities, and challenges. As well as provide some ideas and options for municipalities to consider regarding conservation in their respective locations.

## **Morning Refreshment Break**

Friday, June 17 | Bluenose Reception Area | 9:50 a.m - 10:00 a.m

This is your last chance to get your exhibitor cards signed before the prize draw at 12:15pm

## **Closing Keynote: The Adventure of Moving Forward**

Friday, June 17 | Meet in the Bluenose Reception Area | 10:00 a.m - 11:15 a.m

An interactive session on how living in a world-class region can affect our professional goals, community growth, and mental and physical well-being.

Chris and Jan from A FOR ADVENTURE have spent decades traveling and documenting Nova Scotia and Canada. Through their popular CBC radio show and Bell Fibe One Television series, they have explored nearly every nook and cranny of this glorious corner of the world. They have not only encountered countless breathtakingly beautiful areas, but they've met an endless stream of amazing people who are working hard to make Atlantic Canada a top-rated place to live, work, and play. There's no denying that these last few years have been challenging in ways we never could have imagined. Through this presentation, we will collectively examine how the path forward can lead to greater resiliency, curiosity, and appreciation for the gift of living in such an amazing place.

An interactive session on how living in a world class region can affect our professional goals, our community growth and our mental and physical well-being. There's no denying that these last few years have been challenging in ways we never could have imagined and through this presentation, we'll collectively examine how the path forward can lead to greater resiliency, curiosity, and appreciation for the gift of living in such an amazing place.

**\*\*This session will take place outside - weather permitted. We strongly encourage you to wear active clothing and comfortable shoes. We will be meeting in the Bluenose A&B before we head outside as a group.**



**Speaker: A for Adventure, Jan-Sebastian Lapierre & Chris Surette**

## **Provincial Update**

**Friday, June 17 | Bluenose Room B | 11:00 a.m - 12:00 p.m**

This session will include an update from the Department of Municipal Affairs. It will explore current projects and new initiatives they are working on.



**POLICE ADVISORY BOARD MEETING**

**ST. PETER'S DETACHMENT**

**JUNE 22, 2022; 6:00 P.M.**

**AGENDA**

1. Call to order
2. Items Added to the Agenda
3. Review of Minutes – April 20, 2022
4. Sgt. Ed Nugent, District Commander re: Richmond County Stats
5. Questions or Concerns
6. Items Added to the Agenda
7. Next Meeting Date: To be determined
8. Adjournment



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTE DE RICHMOND

**TRAVEL EXPENSE CLAIM** Rate \$0.5113

Name of Claimant:	Evan Fougere
Destination:	270 Stable Drive, Sydney, NS
Purpose of Travel:	Training
Departure Date/Time:	May 30, 2022
Return Date/Time:	May 30, 2022

Approval to Travel Chris Bourdeau Date: May 25/22

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00	0.00				0.00
Total Cost of Mileage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20	\$20.00					\$20.00
Lunch \$25	\$25.00					\$25.00
Dinner \$30	<del>\$30.00</del>					\$30.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
<b>Total Amount Being Claimed</b>	<del>\$45.00</del>	\$0.00	\$0.00	\$0.00	\$0.00	<del>\$45.00</del>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial EF N/A \_\_\_\_\_

Bourdeau

All claims are to be submitted not later than 60 days after return.		HST 3	
Claimant Signature:	<u>Evan Fougere</u>	Goods Rec'd. Date.....	Initial.....
Date Submitted:	<u>June 12/22</u>	Prices Checked.....	
Travel Approved by Supervisor:	<u>Chris Bourdeau</u>	Add. & Ext. Checked.....	
GL Code:	<u>June 14/22</u>	Approval for Payment.....	
		Discount Date.....	
		Paid by Cheque No.....	
		Distribution: Acc't. No.....	<u>1024240002425049</u>



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTE DE RICHMOND

<b>TRAVEL EXPENSE CLAIM</b>		<b>Rate \$0.5113</b>
Name of Claimant:	Evan Fougere	
Destination:	270 Stable Drive, Sydney, NS	
Purpose of Travel:	Training	
Departure Date/Time:	May 30, 2022	
Return Date/Time:	May 30, 2022	
Approval to Travel <i>Chris Bourdeau</i>		Date: <i>May 25/22</i>

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00					0.00
Total Cost of Mileage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20	\$20.00					\$20.00
Lunch \$25	\$25.00					\$25.00
Dinner \$30	\$30.00					\$30.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
<b>Total Amount Being Claimed</b>	<b>\$75.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$75.00</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial \_\_\_\_\_ N/A \_\_\_\_\_

All claims are to be submitted not later than 60 days after return.

Claimant Signature: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Travel Approved by Supervisor: \_\_\_\_\_

GL Code: \_\_\_\_\_

**From:** [cmartell@richmondcounty.ca](mailto:cmartell@richmondcounty.ca) <[cmartell@richmondcounty.ca](mailto:cmartell@richmondcounty.ca)>  
**Sent:** April 26, 2022 2:05 PM  
**To:** [info@safetycheck.ca](mailto:info@safetycheck.ca)  
**Subject:** Confined Space Rescue

Hi  
Do you offer the Confined Space Rescue course? We have 2 staff members who require it.

Thanks  
Carla

---

Carla Martell  
Public Works - Department Administrator  
Municipality of the County of Richmond  
Phone: (902) 226-0586

**From:** <[jhead@safetycheck.ca](mailto:jhead@safetycheck.ca)>  
**To:** <[cmartell@richmondcounty.ca](mailto:cmartell@richmondcounty.ca)>  
**Date:** 04/27/2022 03:36 PM  
**Subject:** RE: Confined Space Rescue

---

Hello Carla,

If done at our office it would be \$960 plus tax  
If done at your location it would be \$1400 plus tax (with the simulator)

We are available as early as Tuesday next week

Thanks  
Jenn

**From:** [cmartell@richmondcounty.ca](mailto:cmartell@richmondcounty.ca) <[cmartell@richmondcounty.ca](mailto:cmartell@richmondcounty.ca)>  
**Sent:** May 12, 2022 9:48 AM  
**To:** [jhead@safetycheck.ca](mailto:jhead@safetycheck.ca)  
**Subject:** RE: Confined Space Rescue

How about May 30th?

---

Carla Martell  
Public Works - Department Administrator  
Municipality of the County of Richmond  
Phone: (902) 226-0586

**From:** <[jhead@safetycheck.ca](mailto:jhead@safetycheck.ca)>  
**To:** <[cmartell@richmondcounty.ca](mailto:cmartell@richmondcounty.ca)>  
**Date:** 05/12/2022 02:28 PM  
**Subject:** RE: Confined Space Rescue

---

We can do May 30<sup>th</sup> ? 8:30am start?

Thanks  
Jenn







**Travel Claim Report - Karen Malcolm  
May 16 to June 30, 2022**

May 24, 2022 - Regular Council Meeting (agenda online)  
458 Cap LaRonde Road to 2357 Highway 206, return

May 31, 2022 - Meeting with Trent Vichie, EverWind  
Purpose: Briefing on EverWind project  
Date: May 31, 2022  
Place: Friends United Convention Centre (2357 Highway 206 to 24 Holgers Lane, Kempt Road, return)  
Start/End Time: 3:30pm to 4:30pm  
Persons Present: Warden Mombourquette, Councillors Samson and Diggdon, Trent Vichie, Karen Malcolm

June 3, 2022 - La Picasse Event  
Purpose: Celebration of new French/English Signage  
Date: June 3, 2022  
Place: La Picasse (2357 Highway 206 to 3435, NS-206, Petit-de-Grat, return)  
Start/End Time: 4pm to 5pm  
Persons Present: Warden Mombourquette, Councillor Samson, Karen Malcolm, Minister Colton, Trevor Boudreau, and others

June 8, 2022 - Meeting with Paul LaFleche  
Purpose: Discussion on provincial housing plans  
Date: June 8, 2022  
Place: Maritime Inn (2357 Highway 206 to 717 Reeves St, Port Hawkesbury, return)  
Start/End Time: 10am-11am  
Persons Present: Warden Mombourquette, Karen Malcolm, Paul LaFleche, Mayor Chisholm-Beaton, Terry Doyle, Keith MacDonald, and others

June 13, 2022 - ByLaw & Policy Committee & Committee of the Whole Meeting (agenda online)  
458 Cap LaRonde Road to 2357 Highway 206, return

June 15, 2022 - Strategic Planning Public Session - Louisdale  
Purpose: Public consultation for Richmond County Strategic Plan Refresh  
Date: June 15, 2022  
Place: Louisdale Fire Hall (2357 Highway 206 to 6457 NS-4, Louisdale, return)  
Start/End Time: 6pm-8pm  
Persons Present: Warden Mombourquette, Karen Malcolm, David Paterson, Jeremy Martell, Carly Appleton, members of the public

June 16, 2022 - Strategic Planning Public Session - St. Peter's  
Purpose: Public consultation for Richmond County Strategic Plan Refresh  
Date: June 16, 2022  
Place: St. Peter's Lions Hall (2357 Highway 206 to 39 Lions Ave, St. Peter's, return)  
Start/End Time: 6pm-8pm  
Persons Present: Warden Mombourquette, Karen Malcolm, David Paterson, Jeremy Martell, Carly Appleton, members of the public

June 22, 2022 - Bear Head Energy Presentation / Luncheon

Purpose: Update on the Bear Head Energy Clean Fuels project in Point Tupper

Date: June 22, 2022

Place: Port Hawkesbury Civic Centre (2357 Highway 206 to 606 Reeves St, Port Hawkesbury, return)

Start/End Time: 1:30pm-3pm

Persons Present: Warden Mombourquette, Karen Malcolm, Paul MacLean, Mayor Brenda Chisholm Beaton, Terry Doyle, and others

June 23, 2022 - Recruitment Solutions

Purpose: CDENE Local Business Consultation re: Recruiting New Businesses to the area

Date: June 23, 2022

Place: La Picasse (2357 Highway 206 to 3435, NS-206, Petit-de-Grat, return)

Start/End Time: 11:30am-1pm

Persons Present: Jeanine LeCroix, Yvon Samson, Karen Malcolm, Melanie Joshua, and others

June 27, 2022 - Regular Council Meeting (agenda online)

458 Cap LaRonde Road to 2357 Highway 206, return

June 29, 2022 - Plan Richmond - River Bourgeois

Purpose: Public Consultation for Municipal Planning Project

Date: June 29, 2022

Place: Tara Lynn Community Centre (2357 Highway 206 to 21 Recreation Rd, return)

Start/End Time: 6pm-8pm

Persons Present: Ryan MacLean, Karen Malcolm, Germaine MacDonald, Buddy MacDonald, and others







**From:** "Susan Fox" <susan.fox@straitareachamber.ca>  
**To:** amombourquette@richmondcounty.ca

---

**Date:** Wednesday, May 25, 2022 11:42AM  
**Subject:** Confirmation: 2022 Spring AGM Gala Dinner & Awards

## Registration Information

### 2022 Spring AGM Gala Dinner & Awards

**Date:** 25 May, 2022 5:00 PM - 8:30 PM ADT

**Location:**  
Port Hawkesbury Civic Centre

606 Reeves Street, Port Hawkesbury, NS

**Date/Time Details:** May 25, 2022

5:00 p.m. - AGM - Held in the Shannon Studio (this part of the evening is free to attend)

5:30 p.m. - President's Reception - Civic Centre Concourse

6:15 p.m. - Dinner & Awards Ceremony - Bear Head Room

You've successfully completed registration for 2022 Spring AGM Gala Dinner & Awards via Strait Area Chamber of Commerce Website.

[Click Here for More Information](#)

Summary			
Item	Details	Quantity	Total Amt
Gala Dinner - Members	Amanda Mombourquette	1	\$85.00
		<b>Sales Tax</b>	\$12.75
		<b>Total:</b>	\$97.75

[Edit Registration / Edit Attendee\(s\)](#)

[Add to Google Calendar](#)

[Add to Yahoo Calendar](#)

[Add to iCal \(Outlook, Apple, or other\) Calendar](#)

## 2022 Spring AGM Gala Dinner & Awards

**Date:** 25 May, 2022 5:00 PM - 8:30 PM ADT

**Location:** Port Hawkesbury Civic Centre

606 Reeves Street, Port Hawkesbury, NS

**Date/Time Details:** May 25, 2022

5:00 p.m. - AGM - Held in the Shannon Studio  
(this part of the evening is free to attend)

5:30 p.m. - President's Reception - Civic  
Centre Concourse

6:15 p.m. - Dinner & Awards Ceremony - Bear  
Head Room

**Item:** Gala Dinner - Members

Attendee Name: Amanda Mombourquette

Attendee ID: 4589

Confirmation Number: e.2982.76.2998





THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

<b>TRAVEL EXPENSE CLAIM</b>		Rate <b>\$0.5113</b>
Name of Claimant:	Amanda Mombourquette	
Destination:	White Point Beach Resort, Hunts Point	
Purpose of Travel:	NSFM Spring Conference	
Departure Date/Time:	May 4, 2022 at 3pm	
Return Date/Time:	May 6, 2022 at 5pm	
Approval to Travel - see attached emails - Clerk made travel arrangements (would have received permission to do so from CAO) <span style="float: right;">Date: March 31, 2022</span>		

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00	457.00		457.00		914.00
Total Cost of Mileage:	\$233.66	\$0.00	\$0.00	\$233.66	\$0.00	\$467.33
Accommodation/Hotel Name: White Point Beach Resor	Direct Bill	253.00				\$253.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
<b>Total Amount Being Claimed</b>	\$0.00	\$253.00	\$233.66	\$0.00	\$0.00	<b>\$720.33</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial AM N/A \_\_\_\_\_

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Amanda Mombourquette

Date Submitted: 09-Jun-2022

Travel Approved by Supervisor: Haren Malabar

GL Code: \_\_\_\_\_

Goods Rec'd. Date.....	Initial.....	<u>AM</u>
Prices Checked.....		<u>AM</u>
Add. & Ext. Checked.....		<u>AM</u>
Approval for Payment.....		
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No.....		<u>10 210 2100 210110</u>

HST 3

**From:** "NSFM Info" <Info@nsfm.ca>  
**To:** "yboudreau@richmondcounty.ca" <yboudreau@richmondcounty.ca>, "NSFM Info" <Info@nsfm.ca>  
**Cc:** "amombourquette@richmondcounty.ca" <amombourquette@richmondcounty.ca>

---

**Date:** Tuesday, April 05, 2022 08:27AM  
**Subject:** RE: Registration for NSF Conference re: Amanda Mombourquette

---

Good morning,

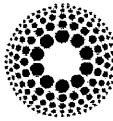
Amanda has been registered for the Spring conference.

Looking forward to seeing her there!

**Charlotte Tavenor** | Administrator  
**NOVA SCOTIA FEDERATION OF MUNICIPALITIES**

t +1.902.423.8331

[nsfm.ca](http://nsfm.ca) | [facebook](#) | [twitter](#) | [linkedin](#) | [instagram](#)



**NOVA SCOTIA FEDERATION  
OF MUNICIPALITIES**

---

**From:** yboudreau@richmondcounty.ca <yboudreau@richmondcounty.ca>  
**Sent:** April 5, 2022 8:00 AM  
**To:** NSFM Info <Info@nsfm.ca>  
**Cc:** amombourquette@richmondcounty.ca  
**Subject:** Registration for NSF Conference re: Amanda Mombourquette

Good Morning,

Can you confirm that you received registration for Amanda Mombourquette from Richmond County for the Spring Conference at White Point? She did not receive a confirmation.

Thank you,

Yvonne Boudreau  
Municipal Clerk, Communications Administrator  
Municipality of the County of Richmond  
2357 Hwy 206, PO Box 120  
Arichat, NS  
B0E 1A0  
PH: (902) 226-3971  
FAX: (902) 226-1510  
[yboudreau@richmondcounty.ca](mailto:yboudreau@richmondcounty.ca)



**From:** Amanda Mombourquette/Richmond  
**To:** Yvonne Boudreau/Richmond@Richmond  
**Cc:** Donald Marchand/Richmond@Richmond

**Date:** Thursday, March 31, 2022 05:46PM  
**Subject:** Fw: Join us at the 2022 NSFM Spring Conference

Hi Yvonne,

Could you please register me for this conference?

Thanks,

Amanda

-----Forwarded by Amanda Mombourquette/Richmond on 03/31/2022 05:46PM -----

To: "NSFM Info" <[Info@nsfm.ca](mailto:Info@nsfm.ca)>  
From: "NSFM Communications" <[communications@nsfm.ca](mailto:communications@nsfm.ca)>  
Date: 03/31/2022 03:12PM  
Cc: "Juanita Spencer" <[jspencer@nsfm.ca](mailto:jspencer@nsfm.ca)>  
Subject: Join us at the 2022 NSFM Spring Conference

We are pleased to launch the program for the upcoming May 4<sup>th</sup> – 6<sup>th</sup> NSFM Spring Conference at White Point Beach Resort.

[Be sure to check out the program here \(Registration information is on the site\).](#)

Don't miss out on hearing Buhle Dlamini speak on Unleashing your Greatness; learning about success stories from your fellow municipal colleagues; Strategies for developing mutual understanding with others; and much more.

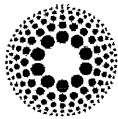
Best of all – networking in person!

**Due to occupancy restrictions, registration will be on a first-come, first-served basis.**

We look forward to having you join us.

NOVA SCOTIA FEDERATION OF MUNICIPALITIES

[nsfm.ca](http://nsfm.ca) | [facebook](#) | [twitter](#) | [linkedin](#) | [instagram](#)



NOVA SCOTIA FEDERATION  
OF MUNICIPALITIES

*NSFM is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaw. We are all Treaty people. We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities who have been here for over 400 years.*

**From:** Amanda Mombourquette/Richmond  
**To:** Yvonne Boudreau/Richmond@Richmond  
**Cc:** Donald Marchand/Richmond@Richmond

---

**Date:** Thursday, March 31, 2022 05:52PM  
**Subject:** Re: Join us at the 2022 NSFM Spring Conference

---

That would be great. Thanks :)

-----Yvonne Boudreau/Richmond wrote: -----

To: Amanda Mombourquette/Richmond@Richmond  
From: Yvonne Boudreau/Richmond  
Date: 03/31/2022 05:52PM  
Cc: Donald Marchand/Richmond@Richmond  
Subject: Re: Join us at the 2022 NSFM Spring Conference

Sure! We normally register any Councillors interested in attending the NSFM conferences in the spring and fall. Do you want me to see who is interested?

Yvonne

Sent from my iPhone

On Mar 31, 2022, at 5:46 PM, Amanda Mombourquette <[amombourquette@richmondcounty.ca](mailto:amombourquette@richmondcounty.ca)> wrote:

Hi Yvonne,

Could you please register me for this conference?

Thanks,

Amanda

-----Forwarded by Amanda Mombourquette/Richmond on 03/31/2022 05:46PM -----

To: "NSFM Info" <[Info@nsfm.ca](mailto:Info@nsfm.ca)>  
From: "NSFM Communications" <[communications@nsfm.ca](mailto:communications@nsfm.ca)>  
Date: 03/31/2022 03:12PM  
Cc: "Juanita Spencer" <[jspencer@nsfm.ca](mailto:jspencer@nsfm.ca)>  
Subject: Join us at the 2022 NSFM Spring Conference

We are pleased to launch the program for the upcoming May 4<sup>th</sup> – 6<sup>th</sup> NSFM Spring Conference at White Point Beach .Resort.

Be sure to check out the program here (Registration information is on the site).

Don't miss out on hearing Buhle Dlamini speak on Unleashing your Greatness; learning about success stories from your fellow municipal colleagues; Strategies for developing mutual understanding with others; and much more.

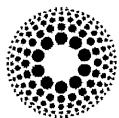
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**Due to occupancy restrictions, registration will be on a first-come, first-served basis.**

We look forward to having you join us.

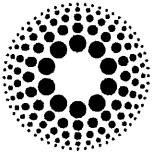
NOVA SCOTIA FEDERATION OF MUNICIPALITIES

[nsfm.ca](http://nsfm.ca) | [facebook](#) | [twitter](#) | [linkedin](#) | [instagram](#)



NOVA SCOTIA FEDERATION  
OF MUNICIPALITIES

*NSFM is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaw. We are all Treaty people. We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities who have been here for over 400 years.*



NOVA SCOTIA  
FEDERATION OF  
MUNICIPALITIES

# Day One

Wednesday, May 4<sup>th</sup>, 2022

2:00 p.m.- 8:00 p.m. <i>Main Lodge Foyer</i>	<b>Registration</b>
6:30 p.m. – 8:00 p.m.	<b>Caucus Meetings</b> Regional Caucus – <i>Crow's Nest, Main Lodge</i> Rural Caucus – <i>Drawing Room, Lakeside Lodge</i> Towns Caucus – <i>Study, Lakeside Lodge</i>
8:00 p.m. – 9:30 p.m. <i>Atlantic ABC, Main Lodge</i>	<b>Meet &amp; Greet Reception</b>

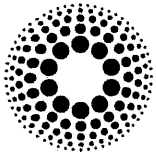
Advertisements

Opinions.  
We all have them!

Start a survey

SURVEYMONKEY

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# Day Two

Thursday, May 5, 2022

Advertisements

Business in the front... WordPress in the back.



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**Time**

8:30 a.m. – 9:00 a.m.  
*Atlantic ABC, Main Lodge*

**Opening Greetings**

**NSFM President's Report**  
Mayor Amanda McDougall, CBRM

**Update from CEO**  
Juanita Spencer

9:00 a.m. – 10:00 a.m.  
*Atlantic ABC, Main Lodge*

**Keynote –Unleashing your Greatness – Embracing your Distinction– Buhle Dlamini**



In this inspirational presentation, Buhle Dlamini will help you to unleash your greatness by focusing on what sets you apart. It will help you to discover how to stand out and reach your full potential for your community as well as for your municipal team. Unleashing your greatness looks at the keys to finding your distinction. This session will challenge you to:

- Set a higher standard for success and performance
- Turn your values into behaviours that drive your culture within your community
- Equip you to cultivate an attitude that leads to success and growth
- Give you the needed momentum to re-imagine the future

Buhle is a sought-after international speaker from South Africa now based in Canada. He is an award-winning entrepreneur and author of six books, with more than 18 years of global speaking and consulting experience. He helps clients understand future trends shaping the world of work, leverage the benefits of diversity with cultural intelligence and show leaders and teams how to create productive and effective organizational cultures. He is a member of Tomorrow Today Global Consulting Group. He has met and worked with leaders such as former SA president Nelson Mandela and received an award from Archbishop Desmond Tutu for Nation Building. He holds a certificate in Fundamentals of Strategy from Harvard University and is a fellow with the Cultural Intelligence Centre in Michigan. He serves as faculty for many executive leadership programs at Cornell University and Duke Corporate Education.

**Honourable John Lohr**

**Time**

10:45 a.m. – 11:45 a.m.  
Atlantic ABC, Main Lodge

**Municipal Success Stories**

**The Landfill at Little Forks- Cumberland County**

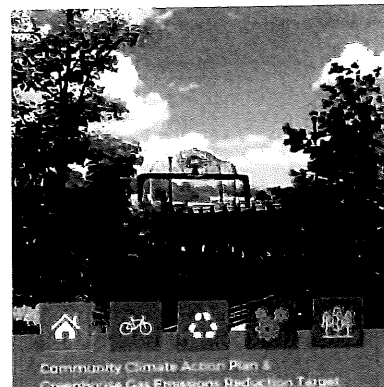
The landfill at Little Forks Cumberland Co. was owned jointly by the towns of Oxford and Amherst and the Municipality of the County of Cumberland. It was recognized that the cost of waste management was climbing and that our operation was too small to ever be efficient. We believed a large private waste management company may be able to manage this better. With a number of specific requirements to ensure stable fees in the long term, cover environmental liabilities and retention of staff being the most essential an RFP went out. Ultimately the landfill was sold to GFL Inc. with the deal fulfilling all of our requirements.

*Presenters:*  
*Greg Herrett, CAO, County of Cumberland*  
*Kevin Latimer, Partner, Cox and Palmer*  
*Mayor Murray Scott, Municipality of the County of Cumberland*

**Community Climate Action Plan – Town of New Glasgow**

The Town of New Glasgow has prioritized climate action and sustainability to improve community resilience and reduce GHG emissions. In March 2022, New Glasgow Town Council approved the Community Climate Action Plan and GHG Reduction Target to reduce community emissions by 50% from 2018 levels by 2030. The plan details 65 actions across 5 sectors: Buildings; Transportation; Waste; Policy, Planning, & Procedures; and Collaboration, Adaptation, & Resilience. This work was informed through an online engagement process hosted by Ethelo, an online group decision-making platform. As the focus shifts to implementation, the Town of New Glasgow has established a Sustainability Fund to provide annual funding to the timely and efficient implementation of climate and sustainability objectives.

*Presenter: Rachel Mitchell, BA, MES, Climate Change and Sustainability Manager, Town of New Glasgow*



Time	
<p>12:00 p.m. – 1:00 p.m.  <i>Dining Room, Main Lodge</i></p>	<p><b>Delegates Luncheon</b>  <i>Kindly sponsored by: COX &amp; PALMER</i>  <small>The difference is a great relationship</small></p>
<p>1:00 p.m. – 1:30 p.m.</p>	<p><b>Networking opportunity</b>          Take a little break after lunch to have a nice walk or chat with your municipal colleagues</p>

Time	
<p>1:30 p.m. – 2:45 p.m. Atlantic ABC, Main Lodge</p>	<p><b>Strategies for developing mutual understanding with others and connecting with yourself</b></p> <p>How do you handle angry or emotional people? What about criticism and demands? How do you respond to judgement and blame? What happens when your decision is challenged? You can be very good at what you do and not understand how to handle difficult people and situations well.</p> <p>In this session, we will look at the dynamics that underlie your communication and the relationships you have with your peers and constituents. We will look at how to better connect with others and manage the buy in, deal with potential backlash, and unplug yourselves to recharge your batteries.</p> <p><b>Presenter:</b> Deirdre Kazi, M.Ed. MACP, RCT-C – Educational Wellness Consultant and Psychotherapist</p> <p>Deirdre is a psychotherapist who works with individuals, couples, and families to help understand and resolve the effects of how the past influences the present and change the negative patterns that impact areas of one's life. Deirdre has a Masters degree in Adult Education M.Ed and a Masters degree in Counselling Psychology MACP.</p> <p>She provides consultative and customized training solutions to clients in the areas of Leadership, Change Management, Interpersonal and Workplace Dynamics, Emotionally Intelligent Communication and Mental Health and Wellness programs.</p> <p>Deirdre works with the Michelin plants as the on-site psychotherapist to their employees. She also works with Morneau Shepell and Homewood Health to deliver in person and on-line Mental Health programs in the workplace to Leaders and front-line employees. She was awarded Instructor of the Year in 2006, the last year of the award, in recognition of outstanding contribution as a practitioner in the field of Workplace Education in Nova Scotia by AWENS (Association of Workplace Educators of Nova Scotia).</p> <p>Deirdre is also a dual Canadian and Irish citizen, born in Canada; she is registered as a foreign born national in Ireland.</p>
<p>2:45 p.m. – 3:15 p.m. Atlantic ABC, Main Lodge</p>	<p><b>Cape Breton Centre-Whitney Pier MLA Kendra Coombes NDP Municipal Critic</b></p>
<p>3:15 p.m. – 3:45 p.m.</p>	<p><b>Break/Networking</b></p>

Advertisements

Time

*Drawing Room, Lakeside Lodge*

The Department of Municipal Affairs and Housing launched the Nova Scotia Mentorship Network in April 2021 to match staff from different municipalities to support and facilitate the development of asset management policies. Over a 10-month period, the program's scope broadened and much information was shared among the municipal mentors and mentees. This deepened everyone's understanding of and appreciation for various asset management processes and the many benefits they provide to municipalities. Join us to hear key take-aways from staff involved in the program, next steps and how lessons learned can support your municipality's asset management journey.

**Presenters:**

*Jennifer Duncan, Nova Scotia Asset Management Program Representative, Department of Municipal Affairs and Housing  
Dylan Heide, CAO, Town of Mahone Bay and Vice Chair of the AIM Network  
Rachel Mitchell, Climate Change and Sustainability Manager, Town of New Glasgow  
Holly Power-Garrett, Manager of Capital and Asset Management, Halifax Regional Municipality*

**2) To Tweet, or not to Tweet**

*Study, Lakeside Lodge*

As social media use continues to rise, can elected officials afford not to have a social media presence? According to the Ryerson University Social Media Lab, 88 per cent of online Nova Scotian adults are using Facebook, and 44 per cent are using Twitter. If you're not on social media, online conversations will still be taking place – you just won't be part of them.

For all the benefits of social media – raising awareness, self-promotion, sharing good news and engagement, it has a dark side. It seems there are no boundaries when it comes to attacking elected officials online.

Learn what social media channels to use, what content to post and how to deal with the trolls in this session presented by The PR Hive and Crestview Strategy.

**Presenters:**

*Robyn McIsaac, Founder, The PR Hive  
Kelsie Chiasson, Consultant, Crestview Strategy*

**This session presented by:**



**Time**

8:00 p.m. – 10:00 p.m.

*Atlantic ABC & Founders Lounge, Main Lodge*

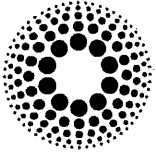
**Charity Casino Night – hosted by Region of Queens Municipality**



Join your peers and your partners for a few hours of fun at the White Point Resort! Your social night is also a “do-gooder”. The Liverpool Volunteer Fire department will be offering you games of chance and a bit of “fun night gambling” with their ‘funny money’. Bring some cash (or use the debit machine onsite) to exchange for the ‘funny money’. You don’t need much – twenty dollars will go a long way.

There will be a cash bar available and live entertainment in Founders Lounge so there will be plenty to do. Alternate transportation will be available via Queens County Transit and various cabs at the cost of the delegate for those not staying at White Point Resort.





NOVA SCOTIA  
FEDERATION OF  
MUNICIPALITIES

# Day Three

Friday, May 6, 2022

Advertisements



How to start selling  
subscriptions online

Start a new store

REPORT THIS AD

**Time**

9:00 a.m. – 10:00 a.m.  
*Atlantic ABC, Main Lodge*

**Diversity and Inclusivity in Municipalities**



Recognizing diversity and supporting inclusivity is important for all orders of government, but municipalities are directly engaged in the literal building of accessible and welcoming communities. Municipalities champion this responsibility to residents by creating accessible built environments, ensuring fair policing practices, and celebrating multicultural communities, to name just a few examples.

Ensuring welcoming and inclusive local government is also important because it can present a first step into electoral politics for members of underrepresented groups. Local government provides an important space for conversations about equity and inclusion, whether these conversations be based on ability, race, gender identification, other aspects of identity, or intersections of them all. Many municipalities in Nova Scotia are developing Diversity and Inclusion Strategies to institutionalize recognition of diversity and reduce barriers to inclusivity.

Much more work is necessary to ensure that all Nova Scotians enjoy a sense of belonging and see themselves represented among their elected municipal officials. This session will feature three panelists who will discuss different efforts to increase representation and inclusivity across Nova Scotia.

**Presenters:**

*Councillor Andrew Murray, Town of Antigonish*  
*Councillor Mary Desmond, District of Guysborough*  
*Ms. Kenisha Gordon, Kings County Diversity and Inclusion Specialist*

Time	
<p>10:00 a.m. – 11:00 a.m. Atlantic ABC, Main Lodge</p>	<p><b>NSFM Organizational Change</b></p> <p>On November 30<sup>th</sup> and December 1<sup>st</sup> of 2021, the NSFM Board of Directors met to participate in a facilitated discussion. The purpose of this discussion was to reflect on how NSFM can more effectively accomplish its core goals. The organizational changes that the Board developed by consensus in this facilitated session have been shared with our members and consultations have taken place across the province for feedback.</p> <p>A vote by the members on the proposed changes is expected to take place in late May/early June, prior to the start of the current resolution process. This vote will take place in a Special Meeting of the Members.</p> <p>This session is meant to ensure that members are sufficiently informed so that they can be part of this change and participate in the new organizational structure. It is also meant to continue the process of gathering feedback on these proposed changes from members.</p> <p>Your opinion is important to us!</p>
<p>11:00 a.m. – 11:15 a.m. Atlantic ABC, Main Lodge</p>	<p><b>Event Wrap Up and Draw Prizes</b></p> <p>You could win tickets to Toronto Blue Jays vs Tampa Bay Rays in Toronto on July 1<sup>st</sup>!</p> <p>We will do two draws for a pair of tickets to the game – <i>all other expenses are at the cost of the winner.</i></p> <p>Compliments of</p>  <p>Grand Prize Draw</p> <p>Two nights Accommodation at White Point Resort!</p> <p>Courtesy of</p> 



75 White Point Beach Resort Road, Hunts Point, Nova Scotia B0T 1G0  
 Toll Free: 1-800-565-5068 | Local 1-902-354-2711 | Fax 902-354-7278  
 www.whitepoint.com

Reservation Number 104465

Send to **Amanda Mombourquette**

Digby, NS B0E 1A0

Phone 902.631.5929

Guest Name **Amanda Mombourquette**

Arrival Date  
5/4/22

Departure Date  
5/6/22

Group **Nova Scotia Federation of Municipalities** Room Information **352 - Two Bedroom Oceanfront Cottage**

Bill To **Amanda Mombourquette**

Digby, NS B0E 1A0

Phone 902.631.5929

Folio Number 139309

Trans Date	Description	Voucher	Amount
<b>Charges</b>			
5/4/22	Nova Scotia Federation of Muni	50I-352	220.00
5/4/22	HST	50I-352	33.00
5/5/22	Nova Scotia Federation of Muni	50I-352	220.00
5/5/22	HST	50I-352	33.00
	Subtotal		506.00
	<b>Total Charges</b>		<b>506.00</b>
<b>Payments</b>			
4/4/22	Visa	#####8977 091362 352 0000142006	-253.00
	Subtotal		-253.00
	<b>Total Payments</b>		<b>-253.00</b>
		<b>Balance Due:</b>	<b>253.00</b> ✓

	HST	Total
Total Tax	<b>\$66.00</b>	<b>\$66.00</b>

HST# 105671234RT0001



**RICHMOND COUNTY MUNICIPAL COUNCIL**

**RULES OF ORDER TRAINING**

**APRIL 2, 2022 – 9:00 AM TO 3 PM**

**AGENDA**

1. Introductions
2. Rules of Order and Meeting Processes
3. Adjourn

**COMMITTEE OF THE WHOLE MEETING**  
**APRIL 11, 2022; 7:00 P.M.; COUNCIL CHAMBERS**

**AGENDA**

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: March 7, 2022
4. Presentations re:
  - a) Cape Breton South Recruiting for Health (Gina MacDonald) re: Funding Request;
  - b) Housing Nova Scotia (Shaun Bond & Cecil Smith) re: Home Repair Program;
5. CAO re:
  - a) Richmond County Truckers Association Fuel Price Adjustment Request;
  - b) Submission 2022-23 Cost Shared Paving Submission List;
  - c) Tax Sale re: Minimum Bid Request.
6. Councillor Brent Sampson re: Nova Scotia Mi'Kmaq Summer Games Sponsorship
7. Community Acknowledgements
8. Warden Mombourquette re:
  - a) Accessibility Advisory Committee Update
  - b) Accessibility Advisory Committee Appointment
9. Correspondence – Action Required
  - a) Cape Breton Food Hub re: Funding Request;
  - b) Strait Richmond Community Health Board (Annette Kehoe) re: Universal Healthy School Food Program;
  - c) Chief Financial Officer, Jason Martell re: Grant Request
    - River Bourgeois Community Services Society, Type 4 – Regional/Health/General Grant Funds (\$10,000).

## Meeting in Potlotek

On April 22<sup>nd</sup> 2022 Warden Mombourquette and Councillor Brent Sampson met with Chief Marshall and CEO Nicholas in order to discuss several issues. Some of the items we discussed were as follows.

Garbage Collection

The upcoming summer games in Potlotek

where we could work together on future projects

Keeping lines of communication open for partnership opportunities

The meeting was held at the band office in Potlotek at 4pm.

**RICHMOND COUNTY MUNICIPAL COUNCIL**

**SPECIAL MEETING**

**MAY 2, 2022 – 5:30 PM**

**AGENDA**

1. Call to order
2. Roll Call of Councillors
3. Acting CAO
4. Adjournment

**RICHMOND COUNTY MUNICIPAL COUNCIL**

**SPECIAL MEETING - COUNCIL CHAMBERS**

**MAY 9, 2022 – 6:00 PM**

**AGENDA**

1. Call to order
2. Roll Call of Councillors
3. First Reading Isle Madame Municipal Planning Strategy and Land Use By-Law to add Craft Beverage Facilities as permitted use in the Village Commercial (VC) Zone and insert accompanying definitions. (A Public Hearing date be set for May 24, 2022)
4. Gaelic Nova Scotia Month re: Proclamation
5. Correspondence re: Victorian Order of Nurses for Canada (VON) re: VON Week May 22-28, 2022
6. Adjournment

**RICHMOND COUNTY MUNICIPAL COUNCIL**

**SPECIAL MEETING - COUNCIL CHAMBERS**

**MAY 13, 2022 – 9:00 AM**

**AGENDA**

1. Call to order
2. Roll Call of Councillors
3. Interim CAO
4. Invoice re: Legal Fees
5. Adjournment

**RICHMOND COUNTY MUNICIPAL COUNCIL**

**REGULAR MEETING**

**TUESDAY, MAY 24, 2022; 7:00 P.M.; COUNCIL CHAMBERS**

**AGENDA**

1. Call to Order
2. O'Canada
3. Roll Call of Councillors
4. Items Added to the Agenda (Approval of Agenda)
5. Review of Minutes re:
  - a) May 13, 2022 (Special)
  - b) May 9, 2022 (Special)
  - c) May 2, 2022 (Special)
  - d) April 25, 2022 (Regular)
6. Second Reading to amend the Isle Madame Municipal Planning Strategy and Land Use By-Law to add Craft Beverage Facilities as permitted use in the Village Commercial (VC) Zone and insert accompanying definitions.
7. Question Period (Restricted to Items on the Committee of the Whole Report)  
(PHONE IN- (902-226-9885) (see Question Period Details Below)
8. Committee Reports
  - a) Committee of the Whole (Deputy Warden Melanie Sampson)
    - Code of Conduct Policy
    - Non-Resident Property Tax Update
    - Grant Requests (River Bourgeois Community Services \$9,000, St Peter's RCL Branch 47 \$3924.44) and South Mountain Arm of Gold Community Association \$5,000)
9. **Warden Mombourquette re:**
  - a) Letter to Bell Aliant re: Update
10. **Correspondence – Action Required**
  - a) Nova Scotia Access Awareness Week 2022 re: Provincial Access Awareness Week – May 29 to June 4, 2022;





