



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

NAME: Chris Boudreau

PERIOD COVERED: April 1, 2021 to April 30, 2021

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
07-Apr-21	Return travel from home to office for Budget meeting	28	
12-Apr-21	Return travel from home to office for by-law / policy meeting	28	
14-Apr-21	Return travel from home to office for Budget meeting	28	
21-Apr-21	Return travel from home to office for Budget meeting	28	

Totals: 112.00 \$0.00

Rate: \$0.4615

Total Mileage (\$): \$51.69

Total Expenses Claimed: **\$51.69**

ACCOUNT #:	10-242-3070-242110	CHEQUE #:	
SIGNATURE:	<i>Chris Boudreau</i>	AMOUNT:	
APPROVED:	<i>Don MacLeod</i>	DATE PAID:	
DATE SUBMITTED:	April 29, 2021	INITIAL:	

HST 3

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No.....	10 242 3070 242110

01643



THE MUNICIPALITY OF THE COUNTY OF RICHMOND LA MUNICIPALITÉ DU COMTE DE RICHMOND

NAME: Chris Boudreau

PERIOD COVERED: July 1, 2021 to July 31, 2021

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
06-Jul-21	Return travel from office to D'Escouse to meet Engineer assessing sewage systems	26	

Totals: 26.00 \$0.00

Rate: \$0.4615

Total Mileage (\$): \$12.00

Total Expenses Claimed: \$12.00

ACCOUNT #:	10-242-3070-242110	CHEQUE #:	
SIGNATURE:	<i>Chris Boudreau</i>	AMOUNT:	
APPROVED:	<i>Don Marchand</i>	DATE PAID:	
DATE SUBMITTED:	<i>September 3 2021</i>	INITIAL:	

1873

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No.....	

242100

01643



THE MUNICIPALITY OF THE COUNTY OF RICHMOND LA MUNICIPALITÉ DU COMITÉ DE RICHMOND

NAME: Chris Boudreau

PERIOD COVERED: June 1, 2021 to June 30, 2021

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
02-Jun-21	Return travel from office to Samson's Cove for inspection of on-site sewage disposal system	13	
10-Jun-21	Return travel from office to Samson's Cove Road for inspection of on-site sewage disposal system	17	
17-Jun-21	Return travel from office to Breakwater Road, Little Anse, to inspect on-site sewage disposal system	18	
17-Jun-21	Return travel from home to solid waste management facility due to fire after hours	32	
18-Jun-21	Return travel from office to solid waste management facility to meet engineer to assess fire damage	17	
21-Jun-21	Return travel from office to solid waste management facility to meet insurance adjuster to assess fire damage	17	
29-Jun-21	Return travel from office to WREC for site meeting	58	

Totals: 172.00 \$0.00

Rate: \$0.4615

Total Mileage (\$): \$79.38

Total Expenses Claimed: \$79.38

ACCOUNT #:	10-242-3070-242110	CHÈQUE #:	
SIGNATURE:	<i>Chris Boudreau</i>	AMOUNT:	
APPROVED:	<i>Don Marchand</i>	DATE PAID:	
DATE SUBMITTED:	<i>July 6, 2021</i>	INITIAL:	

HST 3

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No. <i>10 242 3070 242110</i>	



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTE DE  
**RICHMOND**

NAME: Chris Boudreau

PERIOD COVERED: September 1, 2021 to September 30, 2021

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
08-Sep-21	Return Travel to PH/Point Tupper to attend meeting Re Landrie Lake and Dam Inspections (less distance from work to home)	90	
28-Sep-21	Return travel to Richmond Arena to assess equipment issue	34	

Totals: 124.00 \$0.00

Rate: \$0.4615

Total Mileage (\$): \$57.23

Total Expenses Claimed: **\$57.23**

ACCOUNT #:	10-242-3070-242110	CHEQUE #:	
SIGNATURE:	<i>Chris Boudreau</i>	AMOUNT:	
APPROVED:	<i>Dont MacLachlan</i>	DATE PAID:	
DATE SUBMITTED:	Oct 1, 2021	INITIAL:	

HST3

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No.	102423070242110



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTE DE RICHMOND

NAME: **Ronald Boudreau**

PERIOD COVERED:

FROM: **April 1, 2021**

TO:

~~March 31, 2022~~ **April 13/21**

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
April 1, 2021	Registration for dance in Louisdale and 4, 5, 6 and 705pm	40.00	
April 2, 2021	Registration for tumblebugs at 4:30 in Louisdale	48.00	
April 3, 2021	Registration for step dancing at 8:55 and tumblebugs at 9:45	48.00	
April 5, 2021	Registration for Senior Chair Exercise at the St., Georges Channel Hall at 10:00 am	80.00	
April 5, 2021	Registration for Tai Chi in Lower River at 1:30 pm	71.00	
April 6, 2021	Registration in Louisdale for Dance class and 5 and 6 and in West Arichat at 7 for line dancing	48.00	
April 7, 2021	Registration in Louisdale for Tumblebugs at 5:20	48.00	
April 8, 2021	Registration for line Dancing in Lower River at 2:00 pm	62.00	
April 9, 2021	Registration for badminton in D'Escouse at 7:00 pm	25.00	
April 11, 2021	Registration for Adult dance class in Louisdale at 6:00 pm	48.00	
April 12, 2021	Registration for yoga in St. Peter's at 10 and in Johnstown at 11:30	126.00	
April 12, 2021	Registration for Chair Exercise in Louisdale at 3	40.00	
April 13, 2021	Registration for Chair Exercise in St. Peter's	71.00	
April 13, 2021	Registration for Chair in West Arichat at 12 and Floor yoga in Louisdale at 1	40.00	
April 13, 2021	Registration for yoga with Michele in Sampsonville at 6:30 pm	86.00	

Goods Rec'd. Date.....  
 Prices.....  
 Add. & Ext. Checked.....  
 Approval of Payment.....  
 Discount Date.....  
 Paid by Cheque No.....  
 Distribution: Acc't. No.....

14573  
 10 270 4120 270180

Totals: 881.00 \$0.00  
 Rate: \$0.4615  
 Total Mileage (\$): \$406.58

Total Expenses Claimed: **\$406.58**

ACCOUNT #:	10 270 4120 270180	CHEQUE #:	
SIGNATURE:	Ronald Boudreau	AMOUNT:	
APPROVED:	[Signature]	DATE PAID:	
DATE SUBMITTED:	April 14/21	INITIAL:	



18673



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMTE DE RICHMOND

NAME: Rachalda Boudreau

PERIOD COVERED:

FROM: June 15, 2021 TO: July 13, 2021

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
June 15, 2021	Yoga registration in River Bourgeois at 11:00 am	62.00	
June 17, 2021	Yoga registration in River Bourgeois at 11:00 am, then headed to Potlotek to meet Josh Nicholas	105.00	
June 21, 2021	Registration for Yoga with Wendy in D'Escousse	25.00	
June 25, 2021	Went to Port Hawkesbury to buy supplies required for summer programming	90.00	
June 28, 2021	Went to meet Public Work guys at the Rec building to show them what was going to Point Michaud	36.00	
June 30, 2021	Went to River Bourgeois to get money collected by Helen Slade for yoga	62.00	
July 2, 2021	Went to Point Michaud to bring the float and supplies	114.00	
July 2, 2021	Registration for badminton in D'Escousse	25.00	
July 6, 2021	Went to Point Michaud, VIC in St. Peter's, Park in St. Peter's, Lennox passage park	126.00	
July 7, 2021	Went to Battery Park in St. Peter's to bring supplies to the summer students	72.00	
July 7, 2021	Went to Point Michaud to bring covid plan and contact tracing forms	112.00	
July 8, 2021	went to recreation building to look for the fins for our new sups and boards	36.00	
July 13, 2021	Went to Point Michaud to bring supplies to our summer students	112.00	

Goods Rec'd. Date.....	Initial.....	17573
Prices Checked.....	<u>RS</u>	
Add. & Ext. Checked.....	<u>RS</u>	
Approval for Payment.....	<u>JK</u>	

Discount Date.....	Totals:	977.00	\$0.00
Paid by Cheque No.....	Rate:	\$0.4615	
Distribution: Acc't. No. <u>10 270 4120 270180</u>	Total Mileage (\$):	\$450.89	

Total Expenses Claimed: **\$450.89**

ACCOUNT #:	<u>10 270 4120 270180</u>	CHEQUE #:	
SIGNATURE:	<u>Rachalda Boudreau</u>	AMOUNT:	
APPROVED:	<u>JK</u>	DATE PAID:	
DATE SUBMITTED:	<u>July 14/2021</u>	INITIAL:	



18673



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

NAME: Ronalda Boudreau

PERIOD COVERED:

FROM: September 10, 2021 TO: Sept 27/2021

10-Sep	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
September 10, 2021	Registration at D'Escousse hall for badminton	25.00	
September 13, 2021	Registration in St. George's Channel for Chair exercise	70.00	
September 13, 2021	registration for Hatha yoga in Lower River	71.00	
September 16, 2021	Regisrtation for Line Dancing in Lower River. Had to go to Point Tupper to get the key for the hall	90.00	
September 17, 2021	Registration for Chair Exercise in Lower River	62.00	
September 19, 2021	Registration for Dance and Movement, Tumblebugs and Intro to beams/bars and floor in Louisdale	48.00	
September 21 2021	Resgistration for Chair in St. Peter's	71.00	
September 21 2021	Registration in Louisdale for tumblebugs, St. Peter's for yoga and Lower River for Shuffleboard	108.00	
September 22 2021	Registration in Fourchu for Chair Exercise	194.00	
September 22 2021	Registration in Louisdale for dance at 430 and 530	48.00	
September 23, 2021	Registraiton for Floor Yoga in St. Peter's	71.00	
September 25, 2021	Registration for Intro to Piano class in Louisdale	45.00	
September 26, 2021	Registration for Tae Kwon Do in Louisdale at 230, 330 and 430	45.00	
September 27, 2021	Registration for Floor yoga in St. Peter's and Floor.yoga in Johnstown	125.00	
September 27, 2021	Registration for Chair Exercise in Louisdale	40.00	

Goods Rec'd Date.....  
 Prices Checked.....  
 Add. & Ext. Checked.....  
 Approval for Payment.....  
 Discount Date.....  
 Paid by Cheque No.....  
 Distribution: Acc't. No.....

1573  
 270180

Totals: 1113.00 ✓ \$0.00  
 Rate: \$0.4615  
 Total Mileage (\$): \$513.65

Total Expenses Claimed: **\$513.65**

ACCOUNT #:	<u>10,270 4120 270180</u>	CHEQUE #:	
SIGNATURE:	<u>Ronalda Boudreau</u>	AMOUNT:	
APPROVED:	<u>[Signature]</u>	DATE PAID:	
DATE SUBMITTED:	<u>Sept. 28/21</u>	INITIAL:	



39108



THE MUNICIPALITY OF THE COUNTY OF RICHMOND LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

NAME: Brett Hershey

PERIOD COVERED:

FROM: June 21, 2021 TO: June 30, 2021

Table with columns: DATE, PARTICULARS, MILEAGE (KM), OTHER EXPENSES. Rows include: June 23, 2021 FPSSC Meeting St Peter's Fire Hall (70.80 km, \$20.00); June 29, 2021 Meeting with Victoria County EMO, Port Hawkesbury (85.60 km); June 30, 2021 Meeting with the Unnion of Nova scotia Mi'kmaq EMO, St Peter's (70.80 km).

HST 3

Goods Rec'd. Date..... Initial: [Signature]
Prices Checked.....
Add. & Ext. Checked.....
Approval for Payment..... [Signature]
Discount Date.....
Paid by Cheque No.....
Distribution: Acc't. No. 10 229 3030

Totals: 227.20 \$20.00
Rate: \$0.4615
Total Mileage (\$): \$104.85

Total Expenses Claimed: \$124.85

Table with columns: ACCOUNT #, SIGNATURE, APPROVED, DATE SUBMITTED, CHEQUE #, AMOUNT, DATE PAID, INITIAL. Includes signature of Don Macchard and date 15-Jul-21.











48071

RECEIVED

Aug 09 2021



THE MUNICIPALITY OF THE COUNTY OF RICHMOND LA MUNICIPALITÉ DU COMITÉ DE RICHMOND

TRAVEL EXPENSE CLAIM Rate \$0.4615

Name of Claimant: André J. LeBlanc, Operator
Destination: Membertou Trade and Convention Centre
Purpose of Travel: Exam - Water Treatment I
Departure Date/Time: July 14, 2021
Return Date/Time: July 14, 2021

Approval to Travel Chris Boudreau Date: July 12, 2021

Table with 7 columns: Description, Day 1, Day 2, Day 3, Day 4, Day 5, Total. Rows include Mileage, Accommodation, Meals (Breakfast, Lunch, Dinner), and Total Amount Being Claimed (\$138.53).

Written Travel Report - Policy Requirements (Section 1.3.ii) Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met

I confirm that I attended 80% or more of the conference I attended: Initial de N/A

Goods Rec'd. Date... Initial...
Prices Checked...
Add. & Ext. Checked...
Approval for Payment...
Discount Date...
Paid by Cheque No...
Distribution: Acct. No. 102423080

All claims are to be submitted not later than 60 days after return.
Claimant Signature: [Signature]
Date Submitted: Sept 2, 2021
Travel Approved by Supervisor: Chris Boudreau
GL Code: 102423080 242210

Distribution: Acct. No.
Paid by Cheque No.
Discount Date.
Approval for Payment.
Add. & Ext. Checked.
Prices Checked.
Goods Rec'd. Date. Initial.





THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

<b>TRAVEL EXPENSE CLAIM</b>		Rate <b>\$0.4615</b>
Name of Claimant:	Don Marchand	
Destination:	Waycobah Fire Station, Waycobah	
Purpose of Travel:	Solid Waste Meeting	
Departure Date/Time:	April 21, 2021 7:45AM	
Return Date/Time:	April 21, 2021 12:30PM	
Approval Attached		Date:

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	125.00					125.00
Total Cost of Mileage: <span style="float: right;">\$0.00</span>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$57.69
Accommodation/Hotel Name: <small>(Indicate if Direct Bill or Provide Receipt)</small>						\$0.00
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
<b>Total Amount Being Claimed</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$57.69</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met

attendance threshold has been met

I confirm that I attended 80% or more of the conference I attended: Initial \_\_\_\_\_ N/A \_\_\_ X\_\_

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HST3

**All claims are to be submitted not later than 60 days after return.**

Claimant Signature: Don Marchand

Date Submitted: April 28, 2021

Travel Approved by Supervisor: [Signature]

GL Code: \_\_\_\_\_

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No.....	10 2122120212130

Re: Solid Waste meeting Amanda Mombourquette to: Donald Marchand 2021-04-21 06:41 AM  
From: Amanda Mombourquette/Richmond  
To: Donald Marchand/Richmond@Richmond  
Hi Don.

Travel request is approved.

Amanda

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Amanda Mombourquette  
Community Innovation Lead - Eastern Region  
902-227-7836  
amanda.mombourquette@nsec.ca

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**From:** Donald Marchand <dmarchand@richmondcounty.ca>  
**Sent:** Tuesday, April 20, 2021 5:28:35 PM  
**To:** Amanda Mombourquette <amombourquette@richmondcounty.ca>  
**Subject:** Solid Waste meeting

Hi Amanda

I have a solid waste meeting tomorrow in Wycocomagh. The travel policy requires me to get permission from the Warden prior to travelling outside of the county excluding Port Hawkesbury. A positive response to this email is all I require. Thank you.

Don

Sent from my iPhone





48461



THE MUNICIPALITY OF THE COUNTY OF RICHMOND LA MUNICIPALITÉ DU COMTE DE RICHMOND

NAME: Carla Martell

PERIOD COVERED:

FROM: August 16, 2021 TO: August 16, 2021

Table with columns: DATE, PARTICULARS, MILEAGE (KM), OTHER EXPENSES. Includes handwritten entry for August 16, 2021 regarding streetlights and a handwritten '1573' in a later row.

Approval for Payment section with fields for Date, Initial, Prices Checked, Add. & Ext. Checked, Discount Date, Paid by Cheque No., and Distribution: Acc't. No. Includes handwritten '102423070' and '242110'.

Totals: 96.00 Mileage, \$0.00 Other Expenses, Rate: \$0.4615, Total Mileage (\$): \$44.30, Total Expenses Claimed: \$44.30

Summary table with fields: ACCOUNT #, SIGNATURE, APPROVED, DATE SUBMITTED, CHEQUE #, AMOUNT, DATE PAID, INITIAL.











THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**TRAVEL EXPENSE CLAIM**

Rate **\$0.4615**

**Name of Claimant:** Laurier Samson  
**Destination:** Baddeck, NS  
**Purpose of Travel:** Meeting with CB Recreation colleagues re: online presence  
**Departure Date/Time:** April 6, 2021 at 10:00 AM  
**Return Date/Time:** April 6, 2021 at 4:30 PM

**Approval to Travel** \_\_\_\_\_ **Date:** \_\_\_\_\_

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
<b>Total Mileage (# of Km):</b> 0.00	236.00					236.00
<b>Total Cost of Mileage:</b> \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$108.91
<b>Accommodation/Hotel Name:</b>						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
<b>Meals:</b> Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
<b>Other Meals (Receipts Required)</b>						\$0.00
<b>Incidentals (\$10 per overnight stay)</b>						\$0.00
<b>Taxi/Parking/Tolls (Receipts Required)</b>						\$0.00
<b>Total Amount Being Claimed</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$108.91</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial LS N/A \_\_\_\_\_

*Attendees were recreation colleagues from all of Cape Breton to discuss a new online presence for all and how we can work together to achieve that goal. No official agenda.*

All claims are to be submitted not later than 60 days after return.

Claimant Signature: LS *Laurier Samson*

Date Submitted:	<u>04/07/21</u>
Goods Rec'd. Date.....Initial.....	<u>LS</u>
Travel Approved by Supervisor:	<u>Don Marchand</u>
Add. & Ext. Checked.....	<u>LS</u>
GL Code	<u>10 270 4120 270170</u>
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No. <u>10 270 4120 270170</u>	