



RECEIPTS

NAME: *Atkinson & Bell*

PERIOD COVERED:

FROM: *Nov 19/19* TO: *Nov 19/19*

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
<i>Nov 19/19</i>	<i>Went to pick up Edges at Clinic Center</i>	<i>56 Km</i>	
<i>Nov 19/19</i>	<i>Went to take back Edges to Clinic Center</i>	<i>56 Km</i>	
		<i>112 Km</i>	

HST 1

Goods Rec'd. Date.....
 Prices Checked.....
 Add. & Ext. Checked.....
 Approval for Payment.....
 Discount Date.....
 Paid by Cheque No. *10 270 4150*
 Distribution: Acc't. No. *270480*

Totals: 0.00 \$0.00

Rate: 50.4585

Total Mileage (\$): *51.35* \$0.00

Total Expenses Claimed: *51.35* \$0.00

ACCOUNT #:	<i>10 270 4150 270480</i>	CHEQUE #:	
SIGNATURE:	<i>Atkinson & Bell</i>	AMOUNT:	
APPROVED:	<i>[Signature]</i>	DATE PAID:	
DATE SUBMITTED:	<i>11/20/19</i>	INITIAL:	



THE MUNICIPALITY OF THE COUNTY OF RICHMOND

NAME: Adolpho R. Babi

PERIOD COVERED:

FROM: Thurs Nov 7/19 TO: Fri Nov 8/19

DATE: PARTICULARS: MILEAGE (KM): OTHER EXPENSES:

Thurs 7/19 attended first aid course on day off 14 KM

Friday Nov 8/19 took Edgar back to P.H. no one else was available 56 KM

HST
Goods Rec'd. Date.....
Prices Checked.....
Add. & Exp. Checked.....
Approval for Payment.....
Discount Date.....
Paid by Cheque No. 10 270 4150
Distribution Acct. No. 70480

Totals:
Rate: 0.4708 70.4585

Total Mileage (\$):
Total Expenses Claimed: ~~32.10~~ 32.10

ACCOUNT #:	<u>10 2704150 270480</u>	CHEQUE #:	
SIGNATURE:	<u>Adolpho R. Babi</u>	AMOUNT:	
APPROVED:	<u>[Signature]</u>	DATE PAID:	
		INITIAL:	

Municipality of the County of Richmond - November 2019		
Meetings Held:		67 kms
Date:	Meeting:	Gilbert Boucher
November-04-19	By Law Committee	1
November-12-19	COW	1
November 20, 2019	Audit Committee	1
November-25-19	Regular Council	1
		0
		0
Total # of Meetings Attended:		4
x kms/trip (return):		67
Total Mileage (kms):		268
Rate		0.4585
Total Owed		\$122.88


NOV 27
2019

Agree
[Signature]
Dm

HSTZ

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	CS
Add. & Ext. Checked.....	CS
Approval for Payment.....	CS
Discount Date.....	
Paid by Cheque No.....	10 210 2110 210130
Distribution: Acc't. No.....	



Re: Fw: Ricoh Scanned Document 
Brian Marchand to: Yvonne Boudreau

27/11/2019 12:12 PM

I approve 4 days for Gilbert, James & Alvin. The email approval for Alvin is ok.

Brian

-----Yvonne Boudreau/Richmond@Richmond wrote: -----

=====
To: Brian Marchand/Richmond@Richmond, brianmarchand@hotmail.com
From: Yvonne Boudreau/Richmond@Richmond
Date: 11/27/2019 11:55AM
Subject: Fw: Ricoh Scanned Document
=====

Can you give email approval for these?

Yvonne Boudreau
Municipal Clerk, Communications Administrator
Municipality of the County of Richmond
2357 Hwy 206, PO Box 120
Arichat, NS
BOE 1A0
PH: (902) 226-3971
FAX: (902) 226-1510
yboudreau@richmondcounty.ca

----- Forwarded by Yvonne Boudreau/Richmond on 27/11/2019 11:54 AM -----

From: ricoh@county.richmond.ns.ca
To: "Yvonne Boudreau" <yboudreau@richmondcounty.ca>
Date: 27/11/2019 11:54 AM
Subject: Ricoh Scanned Document

This E-mail was sent from "RNP002673A93E00" (MP C4503).

Scan Date: 11.27.2019 11:47:51 (-0500)
Queries to: ricoh@county.richmond.ns.ca

[attachment(s) 20191127114751833.pdf removed by Brian Marchand/Richmond]



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

NAME: Chris Boudreau

PERIOD COVERED: November 1, 2019 to November 30, 2019

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
04-Nov-19	Travel from office to Louisdale WTP	34	
04-Nov-19	Travel from home to office for By-Law Committee Meeting	28	
05-Nov-19	Travel from office to Louisdale WTP	34	
06-Nov-19	Travel from office to Canso Ford in Port Hawkesbury to sign documents for new truck (less mileage from office to home)	70	
07-Nov-19	Travel from office to Lennox Passage Industrial Park to review construction site with Contractor	28	
18-Nov-19	Travel from office to Louisdale WTP	34	
20-Nov-19	Travel from office to Louisdale WTP to direct contract work on plant controls	34	

Totals: 262.00 \$0.00

Rate: \$0.4585

Total Mileage (\$): \$120.13

Total Expenses Claimed: **\$120.13**

ACCOUNT #:	10-242-3070-242110	CHEQUE #:	
SIGNATURE:	<i>Chris Boudreau</i>	AMOUNT:	
APPROVED:	<i>Don MacLeod</i>	DATE PAID:	
DATE SUBMITTED:	Dec 11 / 19	INITIAL:	

11573

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	<i>CB</i>
Add. & Ext. Checked.....	<i>CB</i>
Approval for Payment.....	<i>CB</i>
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No.....	10 242 3070 242110



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

NAME: Ronald Boudreau

PERIOD COVERED: October 3 - November 29

FROM:

TO:

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
October 3, 2019	Registration for Co-ed Sports of all sorts at FMEC at 5:30 pm	45.00	
October 6, 2019	Registration for Tae Kwon Do from 2:30pm to 4:30 pm	45.00	
October 7, 2019	Had to go to the rec building to get a volleyball net and drop it off to instructor for co-ed sports of all sorts	36.00	
October 7, 2019	Registration for Jewelry Making WS at RECA at 6:30 pm, had to drop off pages at FMEC and went to the arena	45.00	
October 8, 2019	Had to collect money from Tai Chi class in Louisdale and went to EREC to drop off handouts for students	73.00	
October 8, 2019	Registration for Estate Planning at Council Chambers. Had to unlock and lock the building once it was over.	18.00	
October 28, 2019	Had to go to St. Peter's to get registration money from Lynne Doucette and Michele MacPhee	71.00	
November 7, 2019	Supervised Co-ed Sports of all Sorts at FMEC from 5:30 - 6:30pm	45.00	
November 20, 2019	Supervised Co-ed Sports of all Sorts at RECA from 5:30 - 6:30pm and registration for sewing in Arichat	45.00	
November 28, 2019	Meeting at the arena	36.00	
November 28, 2019	Registration for Sleep Stress at Council Chambers. Had to unlock and lock the building once it was over.	18.00	

Initial..... *MB*
 Goods Rec'd. Date..... *10/28/19*
 Prices Checked..... *MB*
 Add. & Ext. Checked..... *MB*
 Approval for Payment.....
 Discount Date.....
 Paid by Cheque No. *2704120*
 Distribution: Acc't. No. *2704120*

Totals: 477.00 \$0.00
 Rate: \$0.4585
 Total Mileage (\$): \$218.70
 Total Expenses Claimed: **\$218.70**

ACCOUNT #:	<i>10 270 4120 270180</i>	CHEQUE #:	
SIGNATURE:	<i>Ronald Boudreau</i>	AMOUNT:	
APPROVED:	<i>[Signature]</i>	DATE PAID:	
DATE SUBMITTED:	<i>November 29 / 19</i>	INITIAL:	



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

TRAVEL EXPENSE CLAIM		Rate \$0.4585
Name of Claimant:	James Goyetche	
Destination:	Halifax, NS	
Purpose of Travel:	NSFM All Conference	
Departure Date/Time:	05-Nov-19	
Return Date/Time:	November 8, 2019	
Approval to Travel		Date:

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): 644.00	322.00			322.00		644.00
Total Cost of Mileage: \$147.64	\$0.00	\$0.00	\$0.00	\$147.64	\$0.00	\$295.27
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20		\$20.00	\$20.00	\$20.00		\$60.00
Lunch \$25	\$25.00			\$25.00		\$50.00
Dinner \$30	\$30.00	\$30.00				\$60.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00	\$10.00	\$10.00		\$40.00
Taxi/Parking/Tolls (Receipts Required)	\$7.00					\$7.00
Total Amount Being Claimed	\$72.00	\$60.00	\$30.00	\$202.64	\$0.00	\$512.27

Written Travel Report - Policy Requirements (Section 1.3.ii)
 Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial *JG*

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	<i>CS</i>
Add. & Ext. Checked.....	<i>CS</i>
Approval for Payment.....	<i>JG</i>
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No. <i>10 210 2110 210 130</i>	

All claims are to be submitted not later than 60 days after return.

Claimant Signature: *James Goyetche*

Date Submitted: *November 12, 2019*

Travel Approved by Supervisor: *Brian Marchand*

GL Code: _____



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM Rate **\$0.4585**

Name of Claimant:	Councillor James Goyetche
Destination:	Halifax, NS
Purpose of Travel:	NSFM Fall Conference 2019
Departure Date/Time:	November 5, 2019
Return Date/Time:	November 8, 2019

Approval to Travel **Date:**

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): 0.00	0.00					0.00
Total Cost of Mileage: \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Written Travel Report - Policy Requirements (Section 1.3.ii)
 Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met

I confirm that I attended 80% or more of the conference I attended: Initial _____ N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: _____

Date Submitted: _____

Travel Approved by Supervisor: _____

GL Code: _____



Re: Permission for Councillor Goyetche - NSFM Conference`
Brian Marchand to: Yvonne Boudreau

28/10/2019 09:18 PM

Yes, Councillor Goyetche has permission to go the NSFM conference in Halifax.

Brian

-----Yvonne Boudreau/Richmond@Richmond wrote: -----

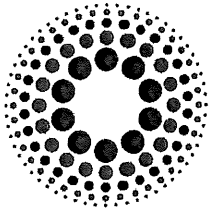
=====
To: Brian Marchand/Richmond@Richmond
From: Yvonne Boudreau/Richmond@Richmond
Date: 10/24/2019 09:16AM
Subject: Permission for Councillor Goyetche - NSFM Conference`
=====

Brian,

Can you reply with permission for Councillor Goyetche to attend the NSFM Conference in Halifax from November 5th to the 8th. He is the only Councillor attending.

Thanks,

Yvonne Boudreau
Municipal Clerk, Communications Administrator
Municipality of the County of Richmond
2357 Hwy 206, PO Box 120
Arichat, NS
B0E 1A0
PH: (902) 226-3971
FAX: (902) 226-1510
yboudreau@richmondcounty.ca



NOVA SCOTIA
FEDERATION OF
MUNICIPALITIES

Rural Caucus Meeting
Wednesday, November 6th
Atlantic Ballroom
Westin
2:00 – 4:15

Draft AGENDA

	Agenda Item	Time
1	Welcome and Introductions – Deputy Mayor Geoff Stewart, NSFPM Past President	2:00 – 2:03
2	Approval of Agenda	2:03 – 2:05
3	Approval of Minutes from May 8, 2018 - <i>Appendix A</i> and Business Arising	2:05- 2:07
4	Presentation on the ‘Campbellton’ Resolution (Wastewater Regulation Implementation)	2:07 – 2:15
5	Presentation /Q&A from RMA on Procurement	2:15 – 2:20
6	Resolutions and Prioritization of Statements of Concern	2:20 – 3:00
7	Break	3:00 – 3:30
8	Rural Caucus Elections for NSFPM Board	3:30 – 3:50
9	Caucus Structure Review	3:50 – 4:00
10	Emerging Issues/Topics for future caucus meetings	4:00 – 4:15
11	Adjournment	4:15 p.m.

Manager of Business Dev.

Resolutions and Prioritizing Statements of Concern

This year members had many opportunities to weigh in on the resolutions process, and overwhelmingly told us to retain the same resolutions from last year. These are:

- CAP
- EPR
- Roads
- Municipal Funding
- Municipal Modernization

The Board is recommending keeping the same top five resolutions from last year, but it is still essential that the membership be involved in deciding NSFMs next steps with the Province. You are being asked to vote on your top priorities at this caucus meeting. The issues to prioritize are:

- Cannabis
- Climate Change
- Sustainability/Infrastructure Funding
- Policing
- Surplus Schools
- Municipal Responsibilities

During this session we will provide background information on all these issues. The information will be the same information that was distributed to you electronically. An interim report on these resolutions was distributed to the membership September 9th, 2019, and NSFMs held three meetings around the province to discuss them. Based on this work, the Resolutions Review Committee selected one additional topic for consideration in 2019 (climate change). A report incorporating this feedback was distributed to members by email on October 18th, 2019.

After you have voted to prioritize these issues, they will be recommended for approval by the membership on Thursday. They will form a priority sequence, so that when one of the top five priorities being carried forward from last year becomes resolved, the top-ranking item from the six prioritized issues will take its place. They will also be forwarded to the Province for information. Following the Thursday discussion on resolutions members will be invited to raise other issues for consideration in the coming year.

The topics being recommended for prioritization were developed through an inclusive process. NSFMs held regional and caucus meeting to identify the issues, determine the expected impacts on municipalities, acknowledge what was currently being done to address the issues, and to clarify what changes were needed. All NSFMs members were engaged by email and invited to submit written feedback and complete a member survey, and Councils were asked to identify priorities.

A voting form is attached to your meeting package. It is the last page of your package. After the issues have been clearly described and the vote has been called, please remove this sheet of paper, print your name and municipal unit on it, and rank the statements of concern in order of importance using numbers one (1) through six (6). Please make one (1) your highest-ranking or most important choice and make six (6) your lowest-ranking or least important choice.

Biographies of Candidates

Warden Timothy Habinski, County of Annapolis



Serving on the Board of Directors of NSFM for the past three years has been a privilege. Rural municipalities need a strong voice in advocacy if they are to thrive in our nation's changing landscape, and contribute their resources, creativity and resilience to the challenges we face.

NSFM provides that voice. It has been entirely clear to me in the years of my participation how direct the relationship is between activity of the Federation and the ability of Municipalities to take ambitious, carefully considered steps towards their goals.

What we are doing has value, it is needed, and it works.

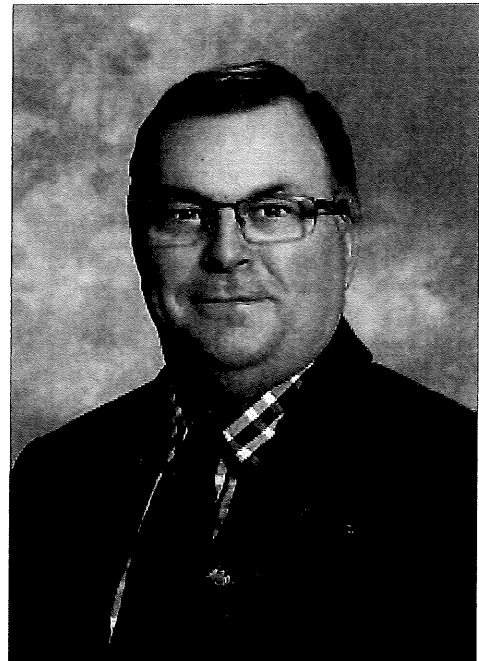
I hope I may be given the privilege of serving once more in 2019/20 and contributing my efforts to the work of strengthening rural Nova Scotian communities.

Deputy Mayor Geoff Stewart, County of Colchester

Geoff Stewart is serving his second term on Council representing District 3. Geoff and his wife Joanne have two children and five grandchildren.

Geoff is a small business owner, after a 30-year career with Lafarge Canada.

Deputy Mayor Stewart is a member of the Executive and Audit Committee, Planning Advisory Committee, Chair of the Steering Committee for the Fundy Discovery Site. He also represents Council on the Debert and Tatamagouche Source Water Protections Advisory Committees, Tatamagouche Planning and Tatamagouche Water Utility Committees, as well as the Nominating Committee, Sewer Use Appeals, Stewiacke Library Committee, Truro and Colchester Chamber of Commerce, Regional Tourism Committee.



Deputy Mayor Stewart served as Board Member of the Federation of Canadian Municipalities as well as President of the Nova Scotia Federation of Municipalities and continues to serve on their Executive Board.

Appendix A - Rural Caucus Minutes Draft

DRAFT

Rural Caucus Meeting
Wednesday, May 8, 2019
Elm Room at the Holiday Inn
437 Prince Street, Truro
6:30 – 8:00 p.m.

IN ATTENDANCE:

Warden Timothy Habinski, County of Annapolis, Rural Caucus Chair was present.
Warden Jim Smith, East Hants, Rural Caucus Representative, was present.
Will Brooke, NSFM Policy Advisor and acting recording secretary, was present.
A quorum of Rural Caucus members was determined to be present by the Rural Caucus Chair.

1. **Welcome and Introductions:** Warden Timothy Habinski, Rural Caucus Chair, called the meeting to order at 6:38 p.m., welcomed members to the meeting and introduced the rural representatives on the NSFM Board.
2. **Approval of the Agenda**

MOTION:

Moved by Councillor Linda Gregory; seconded by Councillor Lee Nauss:

That the agenda be accepted as presented.

Carried.

3. **Approval of the Minutes from the November 7, 2018 Meeting**

MOTION:

Moved by Councillor Patti Durkee; seconded by Councillor Lee Nauss:

That the minutes be approved.

Carried.

- Neil Corbett, Councillor for the Municipality of the County of Antigonish spoke to question the overall efficiency of the TIR system.
- Danielle Barkhouse, Councillor for the Municipality of the District of Chester, spoke to concerns regarding J-class roads in her District, and seconded Neil Corbett's concerns about the overall efficiency of the TIR system.

7. General Round Table Discussion

Warden Habinski asked if persons in rural municipalities wished to share items of interest.

- Timothy Habinski, Warden of the Municipality of the County of Annapolis, raised concerns about the Don Mills model of regional centres, and about the ongoing meetings of a group of mayors representing these regional centres.
- Bill Masters, Councillor for the Municipality of the County of Colchester, spoke out against the regional centres model, emphasizing that rural Nova Scotia is what attracts newcomers to our province.
- Alex Morrison, Councillor for the Municipality of the County of Antigonish, wanted to clarify whether the regional centres group was in any way associated with Municipal Modernization.
- Wayne Mason, President of NSFM and Councillor for Halifax Regional Municipality, confirmed that the regional centres group was not associated with NSFM or with municipal modernization.
- Patti Durkee, Councillor for the Municipality of the District of Yarmouth, stressed the importance in applying a climate change lens to all municipal decision-making.
- David Dagley, Mayor for the Region of Queens Municipality, spoke to difficulties getting a room at the Westin during the Fall Conference.

8. Adjournment

MOTION to ADJOURN:

Moved by Deputy Warden Linda Gregory and seconded by Councillor Roger Taylor that the meeting be adjourned at 7:43 p.m.

Carried.

Prioritization of Statements of Concern

Please select your ranking by writing numbers 1 through 6 next to the issues below, with 1 being your highest choice and 6 being lowest.

- 6 Cannabis
- 1 Municipal Responsibilities
- 4 Policing Costs
- 5 Surplus Schools
- 2 Sustainability and Infrastructure Funding
- 3 Climate Change

Name: James Aoyetche

Municipal Unit: Richmond County

Prioritization of Statements of Concern

Please select your ranking by writing numbers 1 through 6 next to the issues below, with 1 being your highest choice and 6 being lowest.

- 6 Cannabis
- 1 Municipal Responsibilities
- 4 Policing Costs
- 5 Surplus Schools
- 2 Sustainability and Infrastructure Funding
- 3 Climate Change

Name: James Aoyetche

Municipal Unit: Richmond County



The Prince George Hotel
HALIFAX

STATEMENT

MUN. OF RICHMOND COUNTY
ATTN: MS. YVONNE BOUDREAU
PO BOX 120
ARICHAT, NS B0E 1A0
Canada

Date: December 20, 2019

A/R Account Number: 0538

Amount Paid: _____

Date	Inv. No.	Bill No.	Description	Debit	Credit	Balance
11-08-19	13747	213017	Goyetche, James	712.71		712.71

Balance Due: 712.71

Aging Summary:

Up to 30	31 - 60	61 - 90	91 - 120	121 and Over	
712.71	0.00	0.00	0.00	0.00	

Please be advised that payment is due upon receipt.



The Prince George Hotel
HALIFAX

MUN. OF RICHMOND COUNTY
ATTN: MS. YVONNE BOUDREAU
PO BOX 120
ARICHAT, NS B0E 1A0
Canada

Goyetche, James
Company Name: Municipalities of Nova Scotia
Group Name:
AR No.: 0538

Room No. : 542
Arrival : 11-05-19
Departure : 11-08-19
Folio No. :
Invoice No. : 13747
Cashier No. : 327
Conf. No. : 1185107

Date	Description	Charges	Credits
11-05-19	Room Charge	179.00	
11-05-19	HRM Room Levy	3.58	
11-05-19	HST Room	27.39	
11-05-19	Guest Self Parking	24.00	
11-05-19	HST Parking	3.60	
11-06-19	Room Charge	179.00	
11-06-19	HRM Room Levy	3.58	
11-06-19	HST Room	27.39	
11-06-19	Guest Self Parking	24.00	
11-06-19	HST Parking	3.60	
11-07-19	Room Charge	179.00	
11-07-19	HRM Room Levy	3.58	
11-07-19	HST Room	27.39	
11-07-19	Guest Self Parking	24.00	
11-07-19	HST Parking	3.60	
Total Charges		712.71	
Total Credits			0.00
GST Tax Total: \$			
		Balance	712.71

Casino Taxi Ltd. Receipt

Ph: (902) 429-6666
425-6666

Cab No. _____

Date _____

\$ 7⁰⁰/₁₂

From _____

HST No. _____

To _____

Driver's Name _____

(Print)

PROGRAM AT A GLANCE (At the Time of Printing)

(All sessions and events take place at the Westin Nova Scotian Hotel)

TUESDAY, November 5th

2:00 p.m. – 8:00 p.m. 7:00 p.m. – 8:30 p.m.	Registration Meet & Greet Reception	Mezzanine Commonwealth A
--	--	-----------------------------

WEDNESDAY, November 6th

8:00 a.m. – 9:15 a.m.	Opening: • Remarks by Conference Chair Mayor Pam Mood, Town of Yarmouth • Greetings from Mayor Mike Savage, HRM • Remarks by NSFM President Wayne Mason, HRM • Greetings from the Honourable Chuck Porter, Minister of Dept of Municipal Affairs & Housing • Greetings from Mike Dolter, President, AMANS • Greetings from Presenting Sponsor, SimplyCast • Presentation of Climate Change Leaders Award and Carbon Surcharge Fund Recipients • Presentation of NSFM Long Service Awards	Atlantic Ballroom
9:15 a.m. – 10:15 a.m. 10:15 a.m. – 10:45 a.m. 10:45 a.m. – 11:45 a.m.	Keynote Address: Deep Service-A Call to a higher Level - Bill Carr Break/Networking/Viewing of Exhibits Concurrent Sessions: (Attend 1 of 3) • The Political-Administrative Dichotomy - AMANS • The Nova Scotia Asset Management Program & The Municipal Flood Line Mapping Project - DMAH • Digital Engagement for Municipalities - SimplyCast	Atlantic Ballroom Mezzanine & Commonwealth B Atlantic Ballroom Harbour Suites Tradewinds - Lower Level Commonwealth A
11:55 a.m. – 12:55 p.m.	Delegates' Luncheon <i>Sponsored by Nova Scotia Municipal Finance Corporation</i>	Atlantic Ballroom Atlantic Ballroom
1:00 p.m. – 1:15 p.m. 1:15 p.m. – 2:00 p.m. 2:00 p.m. – 3:00 p.m.	Remarks by NSFM CEO Juanita Spencer Annual General Meeting & Report of Nominating Comm. Caucus Meetings & Elections • Regional Caucus • Rural Caucus • Towns Caucus	Atlantic Ballroom Atlantic Ballroom Seaport Room - Lower Level Atlantic Ballroom Harbour Suites - Lower Level Mezzanine & Commonwealth B Same Locations Commonwealth A
3:00 p.m. – 3:30 p.m. 3:30 p.m. – 4:15 p.m. 4:30 p.m. – 5:30 p.m.	Break/Networking/Viewing of Exhibits Caucus Meetings & Elections Continued... Optional Event: Women Creating Future Leaders - Moving The Needle to Gender Balance	Atlantic Ballroom
4:45 p.m.	Optional Event: Viewing of Powered by Communities Film - Quest	Atlantic Ballroom

THURSDAY, November 7th

6:45 a.m. – 7:30 a.m.	Early Morning Walk (weather permitting) lead by AMA Wellness Coordinator, Rebecca Kolstee	Meet in the Lobby of the Westin
8:00 a.m. – 9:00 a.m.	FCM Panel	Atlantic Ballroom
9:00 a.m. – 9:30 a.m.	Premier Stephen McNeil - Liberal Party (tbc)	Atlantic Ballroom
9:30 a.m. – 10:15 a.m.	Resolutions	Atlantic Ballroom
10:15 a.m. – 10:45 a.m.	Break/Networking/Viewing of Exhibits	Mezzanine & Commonwealth B
10:45 a.m. – 11:30 a.m.	Resolutions	Atlantic Ballroom
11:30 a.m. – 12:00 p.m.	Tim Houston, Leader of the PC Party	Atlantic Ballroom
12:00 p.m. – 1:00 p.m.	Luncheon	Commonwealth A
1:05 p.m. – 1:35 p.m.	Gary Burrill - Leader of the NDP Party	Atlantic Ballroom
1:35 p.m. – 2:35 p.m.	Municipal Government Needs a Good De-Cluttering	Atlantic Ballroom
2:35 p.m. – 3:00 p.m.	Break/Networking/Viewing of Exhibits	Mezzanine & Commonwealth B
3:00 p.m. – 3:30 p.m.	Dr. Thomas Trappenberg - Leader of the Green Party	Atlantic Ballroom
3:30 p.m. – 4:30 p.m.	Panel: Successful Partnerships Between Municipalities and First Nations	Atlantic Ballroom
6:15 p.m.	Reception	Mezzanine
7:00 p.m. – 9:00 p.m.	Banquet	Commonwealth A
9:00 p.m. – 11:30 p.m.	Dance – Bluesmobile	Commonwealth A

FRIDAY, November 8th

8:00 a.m. – 9:00 a.m. 9:00 a.m. – 10:00 a.m.	Are Your Municipal Facilities Climate Ready? - AMERESCO Concurrent Workshops: (Attend 1 of 2) • Bulk Purchase of Electronic Voting Services • PVSC Strategic Update	Harbour Suites Atlantic Ballroom Commonwealth A
10:10 a.m. – 11:15 a.m. 11:15 a.m.	How Immigration is Helping Employers & Communities Succeed Draw Prizes & Conference Wrap-Up	Atlantic Ballroom Atlantic Ballroom

Municipality of the County of Richmond - November 2019		
Meetings Held:		10 km
Date:	Meeting:	James Goyetche
November-04-19	By Law Committee	0
November-12-19	COW	1
November 20, 2019	Audit Committee	1
November-25-19	Regular Council	1
		0
		0
Total # of Meetings Attended:		3
x kms/trip (return):		10
Total Mileage (kms):		30
Rate		0.4585
Total Owed		\$13.76

James Goyetche

DM

HST3

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	<i>CS</i>
Add. & Ext. Checked.....	<i>CS</i>
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No. <i>10 210 2110</i>	
Distribution: Acc't. No. <i>210130</i>	



MUNICIPALITY OF THE COUNTY OF RICHMOND
 TRAVEL EXPENSE CLAIM

Name of Claimant:	Brian Marchand
Destination:	Port Hawkesbury Civic Center
Purpose of Travel:	CB REN LOC Meeting
Departure Date/Time:	Nov 18-2019 - 1:00 PM
Return Date/Time:	Nov 18-2019 - 4:00 PM
Approval to Travel	<i>attached</i> Date:

Description	Day 1						Total
Mileage: # of Km 56 KM	\$ 25.68						\$ 25.68
Accommodation: Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>							\$ -
Meals: Breakfast \$20							\$ -
Lunch \$25							\$ -
Dinner \$30							\$ -
Other Meals (Receipts Required)							\$ -
Incidentals (\$10 per overnight stay)							\$ -
Taxi/Parking/Tolls (Receipts Required)							\$ -
Total Amount Being Claimed	\$ 25.68						\$ 25.68

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial BM N/A

--	--

MST3

All claims are to be submitted not later than 30 days after return.	
Claimant Signature:	<i>Brian Marchand</i>
Date:	<i>Nov 25, 2019</i>
Travel Approved by Supervisor:	<i>Brian Marchand</i>
GL Code:	

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	<i>CS</i>
Add. & Ext. Checked.....	<i>CS</i>
Approval for Payment.....	<i>CS</i>
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No.....	<i>10 210 2100 210110</i>

From: dmarchand@richmondcounty.ca
Subject: Re: CB ren liaison meeting
Date: Nov 18, 2019 at 7:56:02 AM
To: Brian brianmarchand@hotmail.com

Yes Brian

Sent from my iPhone

On Nov 17, 2019, at 11:13 AM, Brian <brianmarchand@hotmail.com> wrote:

Wanting permission to attend cbren liaison committee meeting in Port
Hawkesbury Monday nov 18th?

Thanks.

Brian

CBREN Liaison Oversight Committee Meeting

Port Hawkesbury Civic Centre

November 18, 2019

2:00 pm – 3:30 pm

Agenda

- 1 Welcome and Introductions
- 2 Approval of Agenda
- 3 Approval of Minutes
- 4 Audited Financials 2018-19
- 5 Review of Action Plan & Budget 2019
- 6 New Business
 - Structure of Cape Breton REN LOC to include new partners
 - Cape Breton-Unama'ki Island Economic & Population Growth Strategy
 - Seasonal Housing study update
 - Richmond County Notice
 - Provincial REN Conference, Truro, NS
- 7 Roundtable
- 8 Adjournment



MUNICIPALITY OF THE COUNTY OF RICHMOND
 TRAVEL EXPENSE CLAIM

Name of Claimant:	Brian Marchand
Destination:	Port Hawkesbury PHCC
Purpose of Travel:	Airport Board Meeting
Departure Date/Time:	Nov 19-2019 - 12:00 PM
Return Date/Time:	Nov 19-2019 - 3:30 PM
Approval to Travel	<i>attached</i> Date:

Description	Day 1						Total
Mileage: # of Km 56 KM	\$ 25.68						\$ 25.68
Accommodation: Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>							\$ -
Meals: Breakfast \$20							\$ -
Lunch \$25							\$ -
Dinner \$30							\$ -
Other Meals (Receipts Required)							\$ -
Incidentals (\$10 per overnight stay)							\$ -
Taxi/Parking/Tolls (Receipts Required)							\$ -
Total Amount Being Claimed	\$ 25.68						\$ 25.68

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial B.M. N/A

To Discuss Airport Operations

HST 3

All claims are to be submitted not later than 30 days after return.

Claimant Signature: Brian Marchand

Date: Nov 25 - 2019

Travel Approved by Supervisor: Brian Marchand

GL Code: _____

Goods Rec'd. Date.....Initial.....	
Prices Checked.....	<i>CS</i>
Add. & Ext. Checked.....	<i>CS</i>
Approval for Payment.....	<i>CS</i>
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No.....	<i>10 210 2100 210110</i>

From: dmarchand@richmondcounty.ca
Subject: Re: Airport Meeting
Date: Nov 18, 2019 at 7:56:23 AM
To: Brian brianmarchand@hotmail.com

Yes Brian

Sent from my iPhone

On Nov 17, 2019, at 1:55 PM, Brian <brianmarchand@hotmail.com> wrote:

Need permission to attend the airport meeting on Tuesday 19th of Nov in Port Hawkesbury.

Thanks.

Brian



Airport Management Committee Meeting

Date: Tuesday, November 19, 2019

Time: 1:00 p.m.

Location: Boardroom, Port Hawkesbury Civic Centre

A G E N D A

1. Meeting Call to Order
2. Additions to the Agenda
3. Approval of the Agenda
4. Approval of Minutes – September 24, 2019
5. Business Arising from the Minutes
6. Public Relations Contract – Summary Report
7. Allan J. MacEachen Regional Airport
 - Press Release / Website Activation - Update
8. ACOA Application
9. Marketing Strategy
 - i. Signage Costs
10. Committee Governance Update
11. Airport Operations Update
12. Financial Update
13. Emergency Preparedness
 - i. Generator Capacity and Pricing
 - ii. Draft Letter to NSP and EMO
14. Approved Additions
15. Next Meeting Date
16. Adjournment



MUNICIPALITY OF THE COUNTY OF RICHMOND
TRAVEL EXPENSE CLAIM

Name of Claimant:	Brian Marchand
Destination:	Port Hawkesbury PHCC
Purpose of Travel:	Meeting to Discuss Housing Issues
Departure Date/Time:	Nov 25-2019 - 9:15 AM
Return Date/Time:	Nov 25-2019 - 1:00 PM
Approval to Travel	Date:

Description	Day 1						Total
Mileage: # of Km 56 KM	\$ 25.68						\$ 25.68
Accommodation: Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>							\$ -
Meals: Breakfast \$20							\$ -
Lunch \$25							\$ -
Dinner \$30							\$ -
Other Meals (Receipts Required)							\$ -
Incidentals (\$10 per overnight stay)							\$ -
Taxi/Parking/Tolls (Receipts Required)							\$ -
Total Amount Being Claimed	\$ 25.68						\$ 25.68

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial BM N/A

Meeting with Celeste & others to discuss Issues around Housing

1573

All claims are to be submitted not later than 30 days after return.

Claimant Signature: Brian Marchand

Date: Nov 25/2019

Travel Approved by Supervisor: Brian Marchand

GL Code: _____

Goods Rec'd. Date.....Initial.....	<u>25</u>
Prices Checked.....	<u>25</u>
Add. & Ext. Checked.....	<u>25</u>
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No. <u>10 210 2100210110</u>	

From: dmarchand@richmondcounty.ca
Subject: Re: Housing Meeting
Date: Nov 25, 2019 at 8:23:01 AM
To: Brian brianmarchand@hotmail.com

Yes Brian

Sent from my iPhone

On Nov 24, 2019, at 8:58 PM, Brian <brianmarchand@hotmail.com> wrote:

Looking for permission to attend the housing Meeting in Port Hawkebury
Monday Nov 25th?

Thanks.

Brian



AGENDA

November 13, 2019

10:00am – 12:00pm

Port Hawkesbury Civic Centre

Board Room, 2nd Floor

1. Welcome and Check-In
2. “Building Solutions for Collaborative Actions to Address Affordable Housing” from Rural Housing Forum in Cornwallis, NS
 - Provincial work
3. CMHC Grant
 - Pre-Planning for Service Based Count
 - Next steps?
4. Know Your Rights: Tenants’ Rights and Responsibilities
 - Update from sub-committee meeting on October 25th
5. Fresh Start Peer Support
 - Update from Michael George
6. Upcoming Meetings/Events
 - Innovative Housing Webinar: November 26th
 - Strait Richmond Housing Matters Meeting: December 11, 2019



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM

Rate \$0.4585

Name of Claimant:	Don Marchand
Destination:	Antigonish Town Office
Purpose of Travel:	Regional CAOs Meeting
Departure Date/Time:	November 29, 2019 08:30am
Return Date/Time:	November 29, 2019 02:30pm

Approval to Travel *attached* Date: _____

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	180.00					180.00
Total Cost of Mileage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82.53
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82.53

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial _____ N/A

lunch was provided.

HST?

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	CS
Add. & Ext. Checked.....	CS
Approval for Payment.....	CS
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No.....	102122120212130

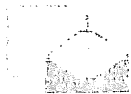
All claims are to be submitted not later than 60 days after return.


Claimant Signature: *Don Marchand*

Date Submitted: *Tuesday Dec 3, 2019*

Travel Approved by Supervisor: *Brian Marchand*

Gl. Code: _____



Re: Regional CAO Meeting 
Brian Marchand to: Donald Marchand

2019-11-27 01:00 PM

Yes, you have permission.

Brian

-----Donald Marchand/Richmond@Richmond wrote: -----

=====
To: Brian Marchand/Richmond@Richmond
From: Donald Marchand/Richmond@Richmond
Date: 11/26/2019 11:57AM
Subject: Regional CAO Meeting
=====

Brian,

Looking for permission to attend Regional CAO meeting in Antigonish on Friday
November 29.

Don Marchand
Chief Administrative Officer
2357 Hwy 206, P.O. Box 120
Arichat, N.S.
BOE 1A0
902-226-3970

Agenda
Straight Area Regional CAO Meeting
November 28, 2019

1. Call to order
2. Approval of Agenda
3. Regional Enterprise Network
4. PVSC
5. Short Term Rentals
6. DMAH
7. New Business
8. Adjournment

Sick EI ⇒ return to work

On Site Energy Managers

4. PVSC *Saint Task Force created by province*

Municipality of the County of Richmond - November 2019		
Meetings Held:		14 km
Date:	Meeting:	Alvin Martell
November-04-19	By Law Committee	1
November-12-19	COW	1
November 20, 2019	Audit Committee	0
November-25-19	Regular Council	1
		0
		0
Total # of Meetings Attended:		3
x kms/trip (return):		14
Total Mileage (kms):		42
Rate		0.4585
Total Owed		\$19.26

H573

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No. 10 210 2110 210130	

28401



THE MUNICIPALITY OF THE COUNTY OF RICHMOND LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM Rate \$0.4585

Name of Claimant: Laurier Samson
Destination: Communities, Culture & Heritage, Sydney, NS
Purpose of Travel: Active Cape Breton Communities Meeting
Departure Date/Time: December 16 - 8:00 am
Return Date/Time: December 16 - 3:00 pm

Approval to Travel Date:

Table with 7 columns: Description, Day 1, Day 2, Day 3, Day 4, Day 5, Total. Rows include Total Mileage, Total Cost of Mileage, Accomodation/Hotel Name, Meals (Breakfast, Lunch, Dinner), Other Meals, Incidentals, Taxi/Parking/Tolls, and Total Amount Being Claimed (\$111.87).

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial LS N/A

All claims are to be submitted not later than 60 days after return. Claimant Signature: [Signature] Date Submitted: 10/16/19 Travel Approved by Supervisor: [Signature] GL Code:

Goods Rec'd. Date.....Initial.....
Prices Checked.....
Add. & Ext. Checked.....
Approval for Payment.....
Discount Date.....
Paid by Cheque No.....
Distribution: Acc't. No. 10212212021218

28401



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM Rate **\$0.4585**

Name of Claimant:	Laurier Samson
Destination:	Communities, Culture & Heritage, Sydney, NS
Purpose of Travel:	Active Cape Breton Communities Meeting
Departure Date/Time:	December 16 - 8:00 am
Return Date/Time:	December 16 - 3:00 pm

Approval to Travel *Don MacIsaac* **Date:** *December 13, 2019*

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): 0.00	0.00					0.00
Total Cost of Mileage: \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial _____ N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature: *[Signature]*

Date Submitted: *12/13/2019*

Travel Approved by Supervisor: _____

GL Code: _____

Active Communities Cape Breton

Team Agenda

Meeting Information

- Objectives:**
- Share individual updates
 - Review ongoing work
 - Determine regional engagement with CB Connect
 - Revisit ACBC Priorities – Where are we and how are we doing?

Date: Monday Dec 19, 2019 **Location:** 305 Suite 101
Esplanade, Sydney

Time: 10:00 – 12:00 p.m. **Meeting Type:** In Person

Call in Number: N/A **Facilitator:** Jillian

Attendees:

Meeting Preparation

Come prepared with one initiative you're working on to share with the group.

Actions from Previous Meeting	Responsible	Due Date
--------------------------------------	--------------------	-----------------

Meeting minutes from last ACBC meeting will be distributed.

Agenda Items	Lead	Time Allotted (min)
---------------------	-------------	----------------------------

- | | | |
|--|-----------|--|
| 1) Welcome and introduction of new members | Jillian | |
| 2) MPAL/Partner Updates | All | |
| 3) CB Connect | Ashley | |
| 4) Gender Equity | Charlotte | |
| 5) Health Promoting Schools | Marcie | |
| 6) CCH Updates | Larry | |
| 7) Sport Nova Scotia Update | Cyril | |
| 8) Revisit ACBC Priorities | Jillian | |

Actions	Responsible	Due Date
----------------	--------------------	-----------------

- 1)
- 2)