



Municipality of the County of Richmond - October 2018		
Meetings Held:		67 kms
Date:	Meeting:	Gilbert Boucher
October-09-18	COW	1
October-23-18	Council	1
Total # of Meetings Attended:		2
x kms/trip (return):		67
Total Mileage (kms):		134
Rate		0.4415
Total Owed		\$59.16

Municipality of the County of Richmond - November 2018		
Meetings Held:		67 kms
Date:	Meeting:	Gilbert Boucher
November-13-18	COW	1
November-20-18	Audit Committee	1
November 26, 2018	Council	1
Total # of Meetings Attended:		3
x kms/trip (return):		67
Total Mileage (kms):		201
Rate		0.4415
Total Owed		\$88.74

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No.	10 210 2110 2101 30

MST 3

Handwritten signatures and initials, including a large signature that appears to be 'K. Boucher' and another signature below it.



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

NAME: Chris Boudreau

PERIOD COVERED: November 1, 2018 to November 30, 2018

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
06-Nov-18	Travel from office to Louisdale WTP for commissioning of new plant.	34	
08-Nov-18	Travel from office to Louisdale WTP for commissioning of new plant.	34	
08-Nov-18	Travel from office to D'Escousse for on-site sewage disposal system inspection.	30	
12-Nov-18	Travel from home to sewer installation in Poulamon and return (2 inspections).	52	
16-Nov-18	Travel from office to Louisdale WTP for commissioning of new plant.	34	
22-Nov-18	Travel from office to D'Escousse for on-site sewage disposal system inspection.	26	
22-Nov-18	Travel from home to Holger's Lane for Atlantic Business Magazine presentation.	58	

Totals: 268.00 \$0.00

Rate: \$0.4415

Total Mileage (\$): \$118.32

Total Expenses Claimed: **\$118.32**

ACCOUNT #:	10-242-3070-242110	CHEQUE #:	
SIGNATURE:	<i>Chris Boudreau</i>	AMOUNT:	
APPROVED:	<i>[Signature]</i>	DATE PAID:	
DATE SUBMITTED:	Dec 3 / 18	INITIAL:	

Goods Rec'd. Date.....	Initial.....	A
Prices Checked.....		A
Add. & Ext. Checked.....		A
Approval for Payment.....		A
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. 10-242-3070-242110		HST 3







**TRAVEL EXPENSE CLAIM**

Rate **\$0.4415**

Name of Claimant:	Yvonne Boudreau
Destination:	Port Hawkesbury
Purpose of Travel:	Chamber of Commerce Dinner
Departure Date/Time:	5:00 PM on November 14, 2018
Return Date/Time:	9 PM on November 14, 2018
Approval to Travel	Date: <u>Nov. 7 / 2018</u>

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): <b>90.00</b>	90.00	0.00	0.00	0.00		90.00
Total Cost of Mileage: <b>\$39.74</b>	\$39.74	\$0.00	\$0.00	\$0.00	\$0.00	\$39.74
Accommodation/Hotel Name <i>(Indicate if Direct Bill or Provide Receipt)</i>						\$0.00
Meals: Breakfast \$20	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Lunch \$25	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Dinner \$30	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
<b>Total Amount Being Claimed</b>	<b>\$39.74</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$39.74</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**  
 Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial \_\_\_\_\_ N/A YB

**All claims are to be submitted not later than 60 days after return.**

Claimant Signature:	<u>Yvonne Boudreau</u>	Goods Rec'd. Date.....Initial.....	<u>P</u>
Date Submitted:	<u>Nov 15 / 18</u>	Prices Checked.....	<u>P</u>
Travel Approved by Supervisor:	<u>[Signature]</u>	Adj. & Ext. Checked.....	<u>P</u>
GL Code:		Approval for Payment.....	<u>P</u>
		Discount Date.....	
		Paid by Cheque No.....	
		Distribution: Acc't. No. <u>10 212 2120 212</u>	<u>130</u>







Municipality of the County of Richmond - October 2018		
Meetings Held:		10 km
Date:	Meeting:	James Goyetche
October-09-18	COW	1
October-23-18	Council	1
Total # of Meetings Attended:		2
x kms/trip (return):		10
Total Mileage (kms):		20
Rate		0.4415
Total Owed		\$8.83

Municipality of the County of Richmond - November 2018		
Meetings Held:		10 km
Date:	Meeting:	James Goyetche
November-13-18	COW	1
November-20-18	Audit Committee	1
November 26, 2018	Council	1
Total # of Meetings Attended:		3
x kms/trip (return):		10
Total Mileage (kms):		30
Rate		0.4415
Total Owed		\$13.25

Goods Rec'd. Date.....	Initial.....	A
Prices Checked.....		A
Add. & Ext. Checked.....		A
Approval for Payment.....		A
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. 10 210 2110 210		130

HST 3 



**TRAVEL EXPENSE CLAIM** Rate \$0.4415

<b>Name of Claimant:</b>	James Goyetche
<b>Destination:</b>	Halifax
<b>Purpose of Travel:</b>	NSFM Conference
<b>Departure Date/Time:</b>	Tuesday, November 06, 2018 9:00 am
<b>, November</b>	Friday, November 09, 2018 6:30 pm

Approval to Travel *attached* Date:

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
<b>Total Mileage (# of Km):</b> 644.00	322.00			322.00		644.00
<b>Total Cost of Mileage:</b> \$284.33	\$142.16	\$0.00	\$0.00	\$142.16	\$0.00	\$284.33
<b>Accommodation/Hotel Name:</b>						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
<b>Meals:</b> Breakfast \$20		\$20.00	\$20.00	\$20.00		\$60.00
Lunch \$25	\$25.00			\$25.00		\$50.00
Dinner \$30	\$30.00	\$30.00				\$60.00
<b>Other Meals (Receipts Required)</b>						\$0.00
<b>Incidentals (\$10 per overnight stay)</b>	\$10.00	\$10.00	\$10.00			\$30.00
<b>Taxi/Parking/Tolls (Receipts Required)</b>		\$10.00	\$8.00			\$18.00
<b>Total Amount Being Claimed</b>	\$207.16	\$70.00	\$38.00	\$187.16	\$0.00	\$502.33

**Written Travel Report - Policy Requirements (Section 1.3.ii)**  
 Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met

I confirm that I attended 80% or more of the conference I attended: Initial *JG* N/A

**All claims are to be submitted not later than 60 days after return.**

Claimant Signature: *James Goyetche*

Date Submitted: *April 13<sup>th</sup> 2018*

Travel Approved by Supervisor: *[Signature]*

GL Code: \_\_\_\_\_

Goods Rec'd. Date.....	Initial.....	<i>A</i>
Prices Checked.....		<i>A</i>
Add. & Ext. Checked.....		<i>A</i>
Approval for Payment.....		<i>A</i>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. <i>10 210 2110 21013</i>		<i>0</i>



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**TRAVEL EXPENSE CLAIM** Rate **\$0.4415**

Name of Claimant:	JAMES Goyetche
Destination:	Halifax
Purpose of Travel:	NSFM Conference
Departure Date/Time:	NOVEMBER 4, 2018
Return Date/Time:	NOVEMBER 9/2018

Approval to Travel: Date: Oct 31, 2018

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): <span style="float: right;">0.00</span>						0.00
Total Cost of Mileage: <span style="float: right;">\$0.00</span>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>						\$0.00
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
<b>Total Amount Being Claimed</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**  
 Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met

I confirm that I attended 80% or more of the conference I attended: Initial \_\_\_\_\_ N/A \_\_\_\_\_

All claims are to be submitted not later than 60 days after return.

Claimant Signature: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Travel Approved by Supervisor: \_\_\_\_\_

GL Code: \_\_\_\_\_

# PROGRAM AT A GLANCE (At the Time of Printing)

(All sessions and events take place at the Westin Nova Scotian Hotel)

## TUESDAY, November 6<sup>th</sup>

2:00 p.m. – 8:00 p.m.	Registration Open	Mezzanine
7:00 p.m. – 8:30 p.m.	Meet & Greet	Commonwealth A

## WEDNESDAY, November 7<sup>th</sup>

8:00 a.m. – 9:15 a.m.	Opening: <ul style="list-style-type: none"> <li>Remarks by Chair of the Conference Planning Committee – Deputy Mayor Wayne Mason, HRM</li> <li>Remarks by Premier McNeil (TBC)</li> <li>Greetings from Halifax Regional Municipality</li> <li>Greetings from Develop Nova Scotia – presenting sponsor</li> <li>Greetings from Mr. Alain Muise, President of AMANS</li> <li>Remarks by NSFM President, Councillor Geoff Stewart, County of Colchester</li> <li>Presentation of Climate Change Leaders Award and Carbon Surcharge Fund Recipient</li> <li>Presentation of NSFM Long Service Awards</li> </ul>	Atlantic Ballroom
9:15 a.m. – 10:15 a.m.	Keynote Address: Curbside Chat - Charles Marohn, JR., PE AICP Strong Towns - Sponsored by CUPE NS	Atlantic Ballroom
10:15 a.m. – 10:45 a.m.	Break/Viewing of Exhibits - Sponsored by CN	Mezzanine & Commonwealth B
10:45 a.m. – 11:45 a.m.	Concurrent Sessions: (Attend 1 of 3) <ul style="list-style-type: none"> <li>Develop Nova Scotia</li> <li>Best Practices for Public Safety</li> <li>Accessibility - What does it mean for your municipality?</li> </ul>	Harbour Suites A & B Atlantic Ballroom Tradewinds - Lower Level Commonwealth A
11:55 a.m. – 12:55 p.m.	Delegates' Luncheon Sponsored by Nova Scotia Municipal Finance Corporation	Atlantic Ballroom
1:00 p.m. – 1:45 p.m.	Annual General Meeting & Report of Nominating Comm.	Atlantic Ballroom
1:45 p.m. – 3:00 p.m.	Caucus Meetings & Elections <ul style="list-style-type: none"> <li>Regional Caucus</li> <li>Rural Caucus</li> <li>Towns Caucus</li> </ul>	Seaport Room - Lower Level Atlantic Ballroom Harbour Suites - Lower Level Mezzanine & Commonwealth B
3:00 p.m. – 3:30 p.m.	Break/Viewing of Exhibits - Sponsored by CN	Same Locations
3:30 p.m. – 4:15 p.m.	Caucus Meetings & Elections Continued...	Atlantic Ballroom
4:20 p.m. – 5:00 p.m.	Women in Local Government Networking	Atlantic Ballroom
5:30 p.m. – 6:30 p.m.	An Optional Event: The screening of a Local Documentary: Climate Change and the Human Prospect	Atlantic Ballroom

## THURSDAY, November 8<sup>th</sup>

8:00 a.m. – 8:30 a.m.	FCM Update	Atlantic Ballroom
8:30 a.m. – 9:30 a.m.	Making our Voices Count	Atlantic Ballroom
9:30 a.m. – 10:15 a.m.	NSFM Resolutions/Priorities/Member Feedback	Atlantic Ballroom
10:15 a.m. – 10:45 a.m.	Break/Viewing of Exhibits	Mezzanine & Commonwealth B
10:45 a.m. – 12:00 p.m.	NSFM Resolutions/Updates/Member Feedback	Atlantic Ballroom
12:00 p.m. – 1:00 p.m.	Delegates' Luncheon	Commonwealth A
1:15 p.m. – 1:45 p.m.	Advancing the Assessment Industry through Cutting Edge Technology - PVSC	Atlantic Ballroom
1:45 p.m. – 3:00 p.m.	Shared Secrets - Economic Development	Atlantic Ballroom
3:00 p.m. – 3:30 p.m.	Break/Viewing of Exhibits	Mezzanine & Commonwealth B
3:30 p.m. – 4:00 p.m.	Honourable Chuck Porter, Minister of Municipal Affairs, Province of Nova Scotia	Atlantic Ballroom
4:00 p.m. – 5:00 p.m.	Ministers' Panel	Atlantic Ballroom
6:15 p.m.	Reception	Mezzanine
7:00 p.m. – 9:00 p.m.	Banquet Sponsored by Frank Cowan Company Limited	Commonwealth Ballroom
9:00 p.m. – 11:00 p.m.	Dance – Bluesmobile	Commonwealth Ballroom

## FRIDAY, November 9<sup>th</sup>

7:55 a.m. – 8:55 a.m.	Where's my Report? You know, version 2 final final- <i>Bulletproof</i>	Harbour Suites A&B Lower Level
9:00 a.m. – 10:00 a.m.	Concurrent Workshops: (Attend 1 of 2) <ul style="list-style-type: none"> <li>Moving Forward with Climate Change Adaptation &amp; Innovative Financing Mechanisms for Energy Initiatives</li> <li>Youth Engagement</li> </ul>	Commonwealth A Atlantic Ballroom
10:10 a.m. – 11:15 a.m.	Import Replacement: Economic Revitalization and Re localization Business Card Collection Winner Grand Prize Draw Conclusion	Atlantic Ballroom Atlantic Ballroom

# Casino Taxi Ltd. Receipt

Ph: (902) 429-6666  
425-6666

Cab No. 873

Date 7/11/2018

\$ 10.00

From Prince George

To Western Hwy

HST No. \_\_\_\_\_

Driver's Name [Signature]

(Print)

**YELLOW CAB HALIFAX**  
2756 GLADSTONE ST  
HALIFAX NS

TERMINAL ID: 316-438-289  
VEHICLE ID : 696  
DRIVER ID : 00171070  
TRIP NUMBER: 2320  
PASSENGERS: 1  
11/08/2018  
START: 21:00 END: 21:00  
FARE AMOUNT: \$ 8.00

**TOTAL: \$ 8.00**

TIP AMOUNT : \$ \_\_\_\_\_

GRAND TOTAL: \$ \_\_\_\_\_

**CASH RECEIPT**

902 420 0000  
THANK YOU





THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**TRAVEL EXPENSE CLAIM**

Rate \$0.4415

Name of Claimant:	Kent MacIntyre
Destination:	Halifax, Nova Scotia
Purpose of Travel:	Nova Scotia Federation of Municipalities
Departure Date/Time:	2018-11-06
Return Date/Time:	November 9, 2018

Approval to Travel \_\_\_\_\_ Date: \_\_\_\_\_

Description	2018-11-06	2018-11-07	2018-11-08	2018-11-09	Day 5	Total	
Total Mileage (# of Km):	628.00	314.00		314.00		628.00	
Total Cost of Mileage:	\$0.44	\$138.63	\$0.00	\$0.00	\$138.63	\$0.00	\$277.26
Accommodation/Hotel Name:						\$0.00	
<i>(Indicate if Direct Bill or Provide Receipt)</i>							
Meals: Breakfast \$20		\$20.00	\$20.00	\$20.00		\$60.00	
Lunch \$25				\$25.00		\$25.00	
Dinner \$30		\$30.00	\$30.00			\$60.00	
Other Meals (Receipts Required)						\$0.00	
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00	\$10.00			\$30.00	
Taxi/Parking/Tolls (Receipts Required)						\$0.00	
<b>Total Amount Being Claimed</b>	\$178.63	\$60.00	\$30.00	\$183.63	\$0.00	<b>\$452.26</b>	

**Written Travel Report - Policy Requirements (Section 1.3.ii)**

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial [Signature] N/A \_\_\_\_\_

All claims are to be submitted not later than 60 days after return.

Claimant Signature: [Signature]

Date Submitted: November 14/2018

Travel Approved by Supervisor: [Signature]

GL Code: \_\_\_\_\_

Goods Rec'd. Date.....	Initial.....	<u>[Initial]</u>
Prices Checked.....		<u>[Initial]</u>
Add. & Ext. Checked.....		<u>[Initial]</u>
Approval for Payment.....		<u>[Initial]</u>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No.	<u>10.212.21.20.21.21.30</u>	



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**TRAVEL EXPENSE CLAIM**

Rate **\$0.4415**

<b>Name of Claimant:</b>	Kent MacIntyre
<b>Destination:</b>	Halifax, Nova Scotia
<b>Purpose of Travel:</b>	Nova Scotia Federation of Municipalities Conference
<b>Departure Date/Time:</b>	2018-11-06
<b>Return Date/Time:</b>	November 9, 2018

Approval to Travel Brian Marchand Date: Oct 9/2018

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
<b>Total Mileage (# of Km):</b> 0.00						0.00
<b>Total Cost of Mileage:</b> \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Accommodation/Hotel Name:</b>						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
<b>Meals:</b> Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
<b>Total Amount Being Claimed</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Written Travel Report - Policy Requirements (Section 1.3.ii)**

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial \_\_\_\_\_ N/A \_\_\_\_\_

All claims are to be submitted not later than 60 days after return.

Claimant Signature: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Travel Approved by Supervisor: \_\_\_\_\_

GL Code: \_\_\_\_\_



The Prince George Hotel  
HALIFAX

MUN. OF RICHMOND COUNTY  
ATTN: MS. YVONNE BOUDREAU  
PO BOX 120  
ARICHAT, NS B0E 1A0  
Canada

Room No. : 9003  
Arrival : 11-06-18  
Departure : 11-14-18  
Folio No. :  
Invoice No. : 11436  
Cashier No. : 324  
Conf. No. : 790671

Municipality of Richmond County,  
Company Name: Municipality of Richmond County  
Group Name: Richmond County  
AR No.: 0538

Date	Description	Charges	Credits
11-07-18	Routed From Martell Alvin Of Room #539 HRM Room Levy	3.38	
11-07-18	Routed From Martell Alvin Of Room #539 HST Room	25.86	
11-07-18	Routed From Martell Alvin Of Room #539 Guest Self Parking	24.00	
11-07-18	Routed From Martell Alvin Of Room #539 HST Parking	3.60	
11-08-18	Routed From Martell Alvin Of Room #539 Room Charge	169.00	
11-08-18	Routed From MacIntyre Kent Of Room #404 HRM Room Levy	3.38	
11-08-18	Routed From MacIntyre Kent Of Room #404 HST Room	25.86	
11-08-18	Routed From MacIntyre Kent Of Room #404 Guest Self Parking	24.00	
11-08-18	Routed From MacIntyre Kent Of Room #404 HST Parking	3.60	
11-08-18	Routed From MacIntyre Kent Of Room #404 Room Charge	169.00	
11-08-18	Routed From Goyetche James Of Room #534 HRM Room Levy	3.38	
11-08-18	Routed From Goyetche James Of Room #534 HST Room	25.86	
11-08-18	Routed From Goyetche James Of Room #534 Room Charge	169.00	
11-08-18	Routed From Martell Alvin Of Room #539 HRM Room Levy	3.38	
11-08-18	Routed From Martell Alvin Of Room #539 HST Room	25.86	
11-08-18	Routed From Martell Alvin Of Room #539 Guest Self Parking	24.00	
11-08-18	Routed From Martell Alvin Of Room #539 HST Parking	3.60	
	<b>Total Charges</b>	<b>1,949.76</b>	
	<b>Total Credits</b>		<b>0.00</b>

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Ext. Checked.....	
Approval for Payment.....	
Amount Date.....	
Paid by Cheque No.....	
Contribution: Acc't. No.....	

Kent 10 212 2120 212130 677.52  
 Alvin 10 210 2110 210130 677.52  
 James 10 210 2110 210130 594.72

GST Tax Total: \$

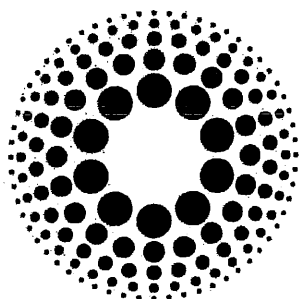
Balance

1,949.76



**NOVEMBER 6TH – 9TH 2018  
NSFM ANNUAL  
CONFERENCE**

Annual meeting of Nova Scotia's Municipal Leaders



**NOVA SCOTIA  
FEDERATION OF  
MUNICIPALITIES**

**LEARN**

**NETWORK**

**EXCHANGE**

**ACHIEVE**

**NSFM**

1809 Barrington St.  
Suite 1304  
Halifax, NS B3J 3K8  
902-423-8331

[www.nsfm.ca](http://www.nsfm.ca)

# Program

## Tuesday, November 6<sup>th</sup>, 2018

2:00 p.m. - 8:00 p.m.

Registration

7:00 p.m. - 8:30 p.m.

Meet & Greet Reception

## Wednesday, November 7<sup>th</sup>, 2018

8:00 a.m. - 9:15 a.m.

Opening

- Remarks by Chair of the Conference Planning Committee –Deputy Mayor Wayne Mason, Halifax Regional Municipality
- Greetings from Halifax Regional Municipality
- Greetings from AMANS President, Alain Muise, District of Argyle
- Remarks by Premier McNeil (TBC)
- Remarks by NSFM President, Councillor Geoff Stewart, County of Colchester
- Presentation of Climate Change Award and Carbon Offset Winner
- Presentation of NSFM Long Service Awards

9:15 a.m. - 10:15 a.m.

**Keynote Address: Curbside Chat – Charles Marohn, JR., PE AICP- Strong Towns**

The Curbside Chat is a game-changing presentation that explains, in plain language, how so many small North American municipalities have found themselves in decline, despite—or perhaps because of—moments of promising growth.

The problem lies in the current model of development, which values short-term gains over long-term prosperity, and top-down investment from outside the municipal borders rather than bottom-up investment in our neighbors and ourselves. To strengthen our places and ensure their economic success, we must look back to traditional ways of building communities, and return to a path that made our municipalities progressively stronger for generations before our current approach took hold. In this presentation, we show how active citizens, local officials and design professionals can work together to reverse the negative trajectory in their communities and help themselves become more resilient—no matter what challenges lie ahead. This core Strong Towns presentation is a game-changer for communities, large and small, who want to be financially strong in an uncertain future.



Charles Marohn - known as "Chuck" to friends and colleagues - is a Professional Engineer (PE) licensed in the State of Minnesota and a member of the American Institute of Certified Planners (AICP). He is the Founder and President of Strong Towns. Marohn has a bachelor's degree in Civil Engineering from the University of Minnesota's Institute of Technology and a Master of Urban and Regional Planning degree from the University of Minnesota's

Humphrey Institute. Marohn is the lead author of *Thoughts on Building Strong Towns* — Volume 1, Volume 2 and Volume 3 — as well as the author of *A World Class*

*Transportation System.* He hosts the Strong Towns Podcast and is a primary writer for Strong Towns' web content. He has presented Strong Towns concepts in hundreds of cities and towns across North America and in 2017 was named one of the 10 Most Influential Urbanists of all time by Planetizen.

Sponsored by



10:15 a.m. – 10:45 a.m.

**Break/Networking/Viewing of Exhibits**

10:45 a.m. – 11:45 a.m.

**Concurrent Workshops (Attend 1 of 2)**

1) **Best Practices for Public Safety** - Community safety and well-being are the foundation of healthy, livable municipalities. Despite a remarkable decline in crime rates over the past twenty years across Canada, victimization and incarceration rates remain disproportionately higher for our more vulnerable residents. At the same time, fear of crime--whether rooted in perception or reality--can paralyze entire communities, deeply impacting their well-being and ability to participate in civic life. Traditionally, finding solutions to these challenges has fallen to law enforcement, yet municipalities can--and should--play a broader, and much more fundamental role. This presentation will make the case for municipal investment in upstream, evidence-based approaches to creating safer communities. Drawing the national work by the Canadian Municipal Network on Crime Prevention and Halifax's recently adopted Public Safety Strategy, as well as other case studies across Canada, this presentation will focus on how municipalities can make a strategic, coordinated shift toward investing in preventative approaches to community safety and well-being. Presenters: Amy Siciliano, PhD., Public Safety Advisor, HRM and Felix Munger, PhD, Canadian Municipal Network on Crime Prevention

1) **Accessibility – What does it mean for your municipality?** - Learn about the province's accessibility legislation and regulations and how they will impact municipalities, including the need for advisory committees and three-year plans. The Nova Scotia Accessibility Directorate will present recent regulations pertaining to municipal responsibilities and will share helpful tools and information to assist municipalities in complying with the provincial regulations. Presenter: Gerry Post, Executive Director, Nova Scotia Accessibility Directorate, Department of Justice, Province of Nova Scotia

11:55 a.m. – 12:55 p.m.

**Delegates Luncheon**

Sponsored by



1:00 p.m. – 1:45 p.m.

**Annual General Meeting**

- Audited Financial Statements/Motion re Dues
- Election of President & Vice-President

1:45 p.m. – 3:00 p.m.  
3:00 p.m. – 3:30 p.m.  
3:30 p.m. – 4:15 p.m.  
4:20 p.m. – 5:00 p.m.

### **Caucus Meetings & Elections**

### **Break/Networking/Viewing of Exhibits**

### **Caucus Meetings Continued**

**Women in Local Government Networking** - Join us in celebrating the 100<sup>th</sup> anniversary of women's right to vote in Canada. Learn what resources are available to encourage and support women in local government. Share experiences with women elected in Nova Scotia. It will be a nice way to end the day!

**Dinner on your own**

## **Thursday, November 8<sup>th</sup>, 2018**

8:00 a.m. – 8:30 a.m.  
8:30 a.m. – 9:30 a.m.

### **Federation of Canadian Municipalities Update**

### **Making our Voices Count** (Part of the Ken Simpson Memorial Municipal Lecture Series)

As we come together to agree on NSFM's top priorities and resolutions, we need to ensure that our collective voices are heard. We are inviting a panel of experienced former elected politicians who have previously played a senior role at the provincial level to provide insight on how we can make our messages count! Advocacy and effective lobbying are key to moving our municipalities forward.

9:30 a.m. – 10:15 a.m.  
10:15 a.m. – 10:45 a.m.  
10:45 a.m. – 12:00 p.m.  
12:00 p.m. – 1:00 p.m.  
1:15 p.m. – 1:45 p.m.

### **NSFM Resolutions/Updates/Membership Feedback**

### **Break/Networking/Viewing of Exhibits**

### **NSFM Resolutions/Updates/Membership Feedback**

### **Delegates' Luncheon**

**Advancing the Assessment Industry through Cutting Edge Technology - PVSC Innovation** - The application of better solutions to meet new or existing needs. Property Valuation Services Corporation (PVSC) was created to efficiently provide Nova Scotia municipalities with property assessment information. Our Board of Directors is mandated to lead and support the organization in its journey of fiscal responsibility. As we look towards the future, technology is paving the path. Machines are being taught to make our jobs and our lives better, faster and stronger - PVSC is no exception. Come hear about how PVSC is leading the assessment industry by integrating hand held mobile technology with artificial intelligence.

1:45 p.m. – 3:00 p.m.

### **Shared Secrets – Economic Development**

Come and learn how these municipalities gained success in economic development in their communities.

**Start-up Port Hawkesbury - Out-of-the-box Innovation for Rural Growth** – this presentation discusses how the status quo, when it comes to rural economic development, is no longer a viable option. We must consider what key innovation partnerships and initiatives can do to tackle rural challenges that face us. Hear about a case study on Start-up Port Hawkesbury and how this project is helping to change the dialogue in a small Nova Scotia town.

Presenter: John Beaton, CEO, Eastern-Strait Regional Enterprise Network



**Bridgewater Transit System-** In September of 2017, the Town of Bridgewater launched Bridgewater Transit, a single-loop transit service that travels approximately 16 kilometres around Bridgewater on the hour. The service, which began as a pilot project and has now moved into the demonstration phase, has served more than 20,000 riders during its first year of operation and is a shining example of how inter-governmental cooperation, research-based decision making, and sustainable thinking can have profound and direct impacts on a community – not only from an economic point of view, but also in terms of broad social and community development.

Presenters: Mayor David Mitchell, Town of Bridgewater and Jessica McDonald, Director of Planning

**Annapolis Royal - Waterfront Amphitheatre Project** – Mayor Bill MacDonald will describe how Annapolis Royal's Waterfront Amphitheatre is much more than a magnificent venue for the entertainment of residents and visitors. It represents the coming together of two communities in the spirit of a shared history, forging a partnership of mutual respect and benefit in a renewal of an historic bond of friendship from 1605. The coming together of the L'Sitkuk First Nation and the Town of Annapolis Royal over a piece of surplus Park Canada land is a lesson in relationship building - worthy of consideration by other municipalities.

3:00 p.m. – 3:30 p.m.

3:30 p.m. – 4:00 p.m.

4:00 p.m. – 5:00 p.m.

6:15 p.m.

7:00 p.m. – 9:00 p.m.

9:00 p.m. – 11:30 p.m.

**Break/Networking/Viewing of Exhibits**

**Honourable Chuck Porter, Minister of Municipal Affairs, Province of Nova Scotia**  
(TBC)

**Ministers' Panel**

**Reception**

**Banquet**  
**Sponsored by**



**Dance**  
Back by popular  
demand.....



**Friday, November 9<sup>th</sup>, 2018**

7:55 a.m. – 8:55 a.m.

**Cyber Security – How safe is your municipality?**

Listen in, as Trevor Flynn, Director of Technical Services with Bulletproof dives deeper into how you can protect your municipality without sacrificing user experience using real-world examples. Topics discussed include: Effective Defense Strategies for Cyber Security Threats; Implement and Sustain Security Awareness Programs; The Evolving Threat Landscape Emerging Technology and Security Trends; and Ransomware



**Sponsored by**



a GLI company

9:00 a.m. – 10:00 a.m.

### Concurrent Workshops: (Attend 1 of 2)

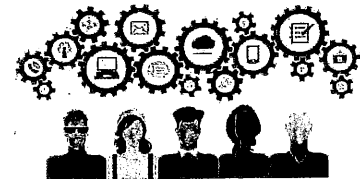
#### 1) Moving Forward with Climate Change Adaptation & Innovative Financing Mechanisms for Energy Initiatives

This 2-part session will present options for municipalities to implement adaptation initiatives from their *Municipal Climate Change Actions Plans* and to use innovative financing mechanism to support their energy work in an effort to reduce greenhouse gas emissions. For the first part of the session, the Clean Foundation will provide an overview of the *Municipal Climate Adaptation Initiative*, which aims to help local municipalities reduce their climate change-related risks and build community resilience. The program has identified barriers to adaptation and offers solutions for moving forward with concrete actions to facilitate adaptation planning.

The second half of the session will explore mechanisms municipalities can use to finance their community energy work. You will hear how the towns of Antigonish, Berwick and Mahone Bay self-financed the *Alternative Resource Energy Authority's* Wind Farm in Ellershouse, which consists of 10 large turbines. As well, you will learn how to fund projects through energy service contracts and public-private partnership arrangements, and the benefits and risks associated with each.

#### 2) Youth Engagement – Panel

**P4G** - Youth attraction and retention is more than just the trendy topic of the day, it's an imperative pillar of our future. P4G is a unique social enterprise built upon the foundation of improving Lives, Livelihoods



and Futures in Atlantic Canada. We believe in the region, and work to attract and retain diverse talent and cultural *contributors* to help create tomorrow's Nova Scotia. "The only certainty is that the Status Quo is not an option" - *Creating our Own Future. A Nova Scotia Economic Strategy, 1991.*

Presenters: Matt Thomson, co-founder: P4G, Bradley Daye, co-founder: P4G, and Lauren Sears, co-founder: P4G

**Youth Advocate Program – HRM** - The Youth Advocate Program work with youth ages 9-15 years old in 14 communities across HRM with 45 youth in the program at any given time. The Youth Advocate Program is family-centered, which means it looks to and works with the family of the youth to provide coordinated support. By connecting youth to existing community programs and support, the Youth Advocate Program increases self-reliance, resiliency, life skills, and social skills by engaging youth in constructive behaviors with family, school and community. The program's goal is to reduce the key risk factors—*isolation, stress, negative rushes*—that make young people vulnerable to engaging in criminal behavior.

Presenters: Adam Huffman - Youth Advocate Worker (Spryfield), and Troy Allen - Youth Advocate Worker (North End Halifax)

10:10 a.m. – 11:15 a.m.

#### Import Replacement: *Economic Revitalization and Re-localization*

Our local community economies have a very high rate of monetary leakage, driven by globalized economic forces combined with local consumer and institutional spending patterns. Import replacement has been proven to be a viable way to 'plug the leaks' in a

local economy. It can redirect lost spending to circulate back into the local economy and can be the quickest means for revitalization. Import replacement builds economic resilience through public institutions, businesses and residents purchasing more of their needed goods and services from local sources, rather importing them from outside of the region. Examples will be discussed from the County of Annapolis, the Town of Bridgewater and other communities.

Presenters: Robert Cervelli, Centre for Local Prosperity; Leon de Vreede, Sustainability Planner, Town of Bridgewater; Warden Timothy Habinski, Municipality of the County of Annapolis; and Councillor Gregory Heming, Municipality of the County of Annapolis

11:15 a.m.

**Business Card Collection Prize  
Grand Prize Draw  
Departure**

# Networking



Networking is a crucial component when you are an elected official. The planning committee has come up with some interesting and fun activities to ensure you have time to exchange ideas with your municipal colleagues. There will be a **contest** to see who can collect the most **business cards**. You won't want to miss out on this prize so make sure you bring lots of business cards with you! Look for fun questions and interesting conversation starters throughout the event. Get ready to Tweet!



# How to Register

Delegate Before October 16 <sup>th</sup> (includes Banquet)	\$ 480 + HST+ Carbon Surcharge * (\$557)
Delegate After October 16 <sup>th</sup> (includes Banquet)	\$ 530 + HST + Carbon Surcharge * (\$614.50)
Non-Member Delegate Before October 16 <sup>th</sup>	\$ 530 + HST + Carbon Surcharge * (\$614.50)
Non-Member Delegate After October 16 <sup>th</sup>	\$ 580 + HST + Carbon Surcharge * (\$672)
Banquet Ticket	\$ 65 + HST (\$74.75)

\*Carbon Surcharge Fund

You can register on-line [Click Here to Register On-Line](#) or by e-mail to [tverbeke@nsfm.ca](mailto:tverbeke@nsfm.ca).

## CANCELLATION POLICY:

**DELEGATE:** All cancellations of delegates must be received in writing (by fax or e-mail [[tverbeke@nsfm.ca](mailto:tverbeke@nsfm.ca)]) before 4:30 p.m. on **Thursday, October 25<sup>th</sup>, 2018**. No Cancellation Fee will be incurred prior to this time.

**DELEGATE CANCELLATION FEE POLICY:** Cancellations received between 4:30 p.m. on **October 25<sup>th</sup>** and 4:30 p.m. on **November 1<sup>st</sup>, 2018**, will be subject to a \$175 (plus taxes) charge.

**CANCELLATION FEE AFTER 4:30 P.M., NOVEMBER 1<sup>ST</sup>, 2018:** Cancellations of Delegates received after 4:30 p.m., November 1<sup>st</sup>, 2018, are subject to the full registration fee.

**BANQUET:** No refunds on banquet ticket cancellations received after 4:30 p.m. on **Thursday, October 25<sup>th</sup>, 2018**.

SUBSTITUTIONS ARE WELCOME AT NO CHARGE



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

**TRAVEL EXPENSE CLAIM**

Rate **\$0.4415**

Name of Claimant:	Kent MacIntyre
Destination:	Halifax, Nova Scotia
Purpose of Travel:	TIANS Conference and CAO/Government Meetings
Departure Date/Time:	2018-11-25
Return Date/Time:	November 30, 2018

Approval to Travel: *attached* Date:

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): <b>0.44</b>	314.00				314.00	628.00
Total Cost of Mileage: <b>\$277.26</b>	\$138.63	\$0.00	\$0.00	\$0.00	\$138.63	\$277.26
Accommodation/Hotel Name: Prince George <i>(Indicate if Direct Bill or Provide Receipt)</i>						\$0.00
Meals: Breakfast \$20		\$20.00	\$20.00	\$20.00	\$20.00	\$80.00
Lunch \$25				\$25.00		\$25.00
Dinner \$30	\$30.00	\$30.00		\$30.00	\$30.00	\$120.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00	\$10.00	\$10.00		\$40.00
Taxi/Parking/Tolls (Receipts Required)		\$9.00	\$10.00	\$10.00		\$29.00
<b>Total Amount Being Claimed</b>	<b>\$178.63</b>	<b>\$69.00</b>	<b>\$40.00</b>	<b>\$95.00</b>	<b>\$188.63</b>	<b>\$571.26</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial *KM* N/A \_\_\_\_\_

All claims are to be submitted not later than 60 days after return.

Claimant Signature: *Kent MacIntyre*

Date Submitted: *December 4/2018*

Travel Approved by Supervisor: *[Signature]*

GL Code:

Goods Rec'd. Date.....	Initial.....	A
Prices Checked.....		A
Add. & Ext. Checked.....		A
Approval for Payment.....		A
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. <i>10 212 2120 2121</i>		30



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**TRAVEL EXPENSE CLAIM**

Rate **\$0.4415**

Name of Claimant:	Kent MacIntyre
Destination:	Westin - Halifax and Prince George Hotel
Purpose of Travel:	TIANs Conference and CAOs' Meeting with PNS Senior Staff
Departure Date/Time:	2018-11-25
Return Date/Time:	November 29, 2018

Approval to Travel Brian Marchand Date: Oct 9/2018

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00					0.00
Total Cost of Mileage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
<b>Total Amount Being Claimed</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Written Travel Report - Policy Requirements (Section 1.3.ii)**

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial \_\_\_\_\_ N/A \_\_\_\_\_

All claims are to be submitted not later than 60 days after return.

Claimant Signature:	_____
Date Submitted:	_____
Travel Approved by Supervisor:	_____
GL Code:	_____



**Fw: Transaction Receipt - Do Not Reply**

Yvonne Boudreau to: Jason Martell, Kent MacIntyre, jmarchand

01/11/2018 03:33 PM

For all 3 of you. Save this

Yvonne Boudreau  
Municipal Clerk, Communications Administrator  
Municipality of the County of Richmond  
2357 Hwy 206, PO Box 120  
Arichat, NS  
BOE 1A0  
PH:(902) 226-3971  
FAX: (902) 226-1510  
yboudreau@richmondcounty.ca

*visit*



----- Forwarded by Yvonne Boudreau/Richmond on 01/11/2018 03:33 PM -----

From: "TOURISM INDUSTRY ASSOCIAT" <esp\_receipt@moneris.com>  
To: yboudreau@richmondcounty.ca  
Date: 01/11/2018 03:23 PM  
Subject: Transaction Receipt - Do Not Reply

**TOURISM INDUSTRY ASSOCIAT**

**TRANSACTION APPROVED - THANK YOU**

**PAYMENT DETAILS**

TYPE PURCHASE  
DATE 2018-11-01 15:22:58  
ORDER ID mhp18304142215p29  
AMOUNT(CAD) \$1375.00  
CARDHOLDER Jason Martell  
CARD NUM \*\*\*\* \* 5850  
ACCOUNT VISA  
REF NUM 662411030010130040  
AUTH CODE 077485

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No.....	

**ITEM DETAILS**

DESCRIPTION	PRODUCT CODE	QUANTITY	ITEM AMOUNT
		TOTAL(CAD)	<u>\$1375.00</u>

**CUSTOMER DETAILS**

CUST ID  
EMAIL yboudreau@richmondcounty.ca  
NOTE

*Jason Martell 458.33  
Jeff Stanley 458.33  
Kent MacIntyre 458.34*

# Casino Taxi Ltd. Receipt

Ph: (902) 429-6666  
425-6666

Cab No. 217

Date Nov 28

\$ 10.00

From R. George

To Westin A.

HST No. \_\_\_\_\_

Driver's Name Mackay (Print)

# Casino Taxi Ltd. Receipt

Ph: (902) 429-6666  
425-6666

Cab No. 402

Date Nov 26

\$ 9.00

From George H

To Westin

HST No. \_\_\_\_\_

Driver's Name James (Print)

Car No. 396



DATE/TIME Nov 27, 2018

CHARGE TO.....

FROM.....

TO.....

No. Pass 2 Extras.....

FARE \$10.00

PASS. NAME.....

SIGNED [Signature]

FILE #.....

# 420-0000

SUMMIT COUNTDOWN: **46** **09** **34**  
*days* *hours* *mins*

## 2018 SESSIONS PRELIMINARY LINE UP

WATCH FOR MORE UPDATES COMING SOON

## 2018 TOURISM SUMMIT KEYNOTE ADDRESSES AND SESSIONS

### JIM KYTE

The 5 P's of Success

**From Hockey Hero to Tourism.** As the first round draft pick of the Winnipeg Jets in 1982, Jim Kyte enjoyed a 17-year professional hockey career, including 13 seasons in the National Hockey League (NHL) with Winnipeg, Pittsburgh, Calgary, Ottawa and San Jose. The Ottawa native is the only legally deaf player to play in the history of the NHL and was twice nominated for the NHL's Masterston Trophy. After sustaining a career-ending injury in an auto accident, Jim retired from hockey and transitioned into a career with Sport Business management, leading to his current role as the Dean of Algonquin College's School of Hospitality, Tourism, and Culinary Arts. Never one to back away from a challenge, Jim's path in life and work has always been guided by the 5 P's. Join Jim as he describes his life principles that have allowed him to aim high and succeed – see if you can do the same!

### CHAIRMAN'S LUNCHEON

Speaker: Judy Saunders, TIANS Chair

Join TIANS Chair, Judy Saunders for the traditional Chairman's Address. This annual address will provide a state of the industry from TIANS perspective and also allow industry to recognize those past leader who have contributed to the TIANS organization over the past 41 years.

## **TOURISM NOVA SCOTIA KEYNOTE ADDRESS**

Speaker: Michele Saran, CEO – Tourism Nova Scotia

Many things have changed for Nova Scotia's tourism sector since the Ivany Report was released in 2014, Tourism Nova Scotia was created in 2015, and our industry began rallying to work towards the common goal of reaching \$4 billion in annual tourism revenues by 2024. Join Michele Saran, CEO of Tourism Nova Scotia, to take a look at some of the exciting initiatives from the past year, and activities planned for the months ahead.

## **EDUCATIONAL SESSIONS**

### **BECOME NOVA SCOTIA'S NEXT GREAT TRAVEL EXPERIENCE**

Speaker: Heather Yule, Experience Development Manager, TNS

Are you ready to differentiate your business to attract new visitors? To authentically connect travellers with our best local flavours, places and storytellers? Join this conversational workshop that will help you become the next "must do experience".

Participants will:

- Learn what it takes to curate a travel experience
- Gain direct insight from Nova Scotia tourism operators who have developed experiences of their own
- Get a sneak-peek at Tourism Nova Scotia's new tools to create your experience
- Receive advice and support from Tourism Nova Scotia's entire experience development team

### **CULTURE + SPORT = TOURISM OPPORTUNITY**

Speaker: Communities, Culture and Heritage

In 2020, Nova Scotia will play host to the North American Indigenous Games (NAIG). The Games will be one of the largest sporting events to ever be held in the province and this will be the first time they have been hosted in Atlantic Canada. A fundamental element of the Games is the showcasing of regional indigenous culture combined with high performance sport. This interactive panel will share insights on how your business and community can leverage this unprecedented opportunity.

### **ACCESSIBLE TOURISM – WHAT IT REALLY MEANS**

Panel Session

This interactive panel will discuss best practices; market opportunities and how Nova Scotia can truly reposition itself as a best in class destination!

### **HELP WANTED – ADDRESSING TOURISM'S LABOUR CRISIS**

Panel Session

Labour shortages are having a severe impact on tourism businesses ability to operate. Diversifying workforces is part of the solution – how can tourism operators take advantage of diverse labour pools. How can we bridge indigenous workers to tourism jobs? Why are immigration programs not meeting tourism needs today. Join this interactive panel to discuss solutions for Nova Scotia tourism industry.

## **DISRUPTIVE INNOVATION? — DIGITIZE NOW: TRANSFORM YOUR BUSINESS**

Speaker: Chris O'Shea, Consultant, Business Development Bank of Canada

Travel today is a completely different experience. Who could have envisioned even 10 years ago the level of technology integration and convenience that modern travelers get to enjoy? No industry has been impacted by technology as much as tourism and over the next few years the pace of change is going to accelerate as digital advancement is reshaping purchasing decisions and global access. In an increasingly connected, automated and data-driven world, tourism businesses will need to embrace new technologies or risk falling behind. During this informative session, the Business Development Bank of Canada will provide an update on the latest research exploring digital technology adoption of businesses in Canada and the impact on financial performance.

## **CANNABIS AND THE TOURISM INDUSTRY — WHAT IT MEANS FOR YOU**

Panel Session

Join the Province of Nova Scotia Cannabis Forum to have all your questions answered. Cannabis is legal in Canada as of October 17, 2018. Legalization is a major shift for Canada and has implications for everyone. A group of representatives from several government departments will be here to answer questions from the tourism industry including the laws, workplace safety, implications for licensed premises, and the Smoke-free Places Act.

## **ARE YOU READY TO WELCOME INTERNATIONAL VISITORS?**

Panel Session

Find out what you can do to best prepare your business to serve international visitors.

Topics include:

- A deeper dive into the profile of the Chinese, German and UK traveller
- How to ready your business to best serve visitors from key international markets
- Tourism Nova Scotia's Business Resources

## **SPECIAL OPPORTUNITY FOR TOURISM SUMMIT DELEGATES**

### **DIGITAL HELP DESK — ENHANCE YOUR ONLINE PRESENCE**

BROUGHT TO YOU BY TOURISM NOVA SCOTIA AND GOOGLE CANADA

Get one-on-one **support** to enhance your **online presence** – By Appointment Only:

- Expert advice from Google representatives on Google Business Listings, Analytics, Search engine marketing and site speed optimizations.
- Assistance from Tourism Nova Scotia's digital marketing team to optimize your NovaScotia.com business listing.
- Information about opportunities to partner with Tourism Nova Scotia to develop digital content and marketing strategies for your business.

Appointment Times are available from 10:00a.m. to 4:40p.m. and run 20 minutes. Register here!

**PARTNERS:**



**A SPECIAL THANK YOU TO ALL OF OUR PARTNERS**

© 2018 Tourism Industry Association of Nova Scotia (TIANS)

*Photo Credit: Tourism Nova Scotia*

SUMMIT COUNTDOWN: **46** **09** **33**  
*days* *hours* *mins*

## 2018 TOURISM SUMMIT AGENDA

NOVEMBER 25 – 27 | THE WESTIN NOVA SCOTIAN

### Sunday – November 25, 2018

3:00pm-7:00pm	REGISTRATION DESK OPENS   SILENT AUCTION BIDDING BEGINS
11:00am-1:00pm	COANS MEETING
12:30pm-5:00pm	INDUSTRY MEETINGS
2:00pm-5:00pm	TOURISM HR CANADA, LABOUR – ROUNDTABLE (BY INVITATION)
4:00pm	TIANS BOARD OF DIRECTORS MEETING
7:00pm-9:00pm	TOURISM COMEDY CLUB

### Monday – November 26, 2018

7:00am-5:00pm	REGISTRATION DESK OPEN
8:30am-10:00am	OPENING & KEYNOTE PRESENTATION

10:00am-10:30am	<b>NUTRITION BREAK &amp; SILENT AUCTION</b>
10:30am-11:45am	<b>BECOME NOVA SCOTIA'S NEXT GREAT TRAVEL EXPERIENCE</b> Speaker: Heather Yule, Experience Development Manager
10:30am-11:45am	<b>CULTURE + SPORT = TOURISM OPPORTUNITY</b> Speaker: Communities, Culture and Heritage
10:30am-11:45am	<b>ACCESSIBLE TOURISM – WHAT IT REALLY MEANS</b> Panel Session
12:00pm-1:15pm	<b>CHAIRMAN'S LUNCHEON</b> Speaker: Judy Saunders, TIANS Chair
1:30pm-2:00pm	<b>TOURISM NOVA SCOTIA KEYNOTE ADDRESS</b> Speaker: Michele Saran, TNS CEO
2:00pm-3:30pm	<b>GROWING EXPORT TOURISM REVENUES</b> Panel Session
3:30pm-4:00pm	<b>NS EVENTS STRATEGY UPDATE</b>
5:00pm-7:00pm	<b>INDUSTRY RECEPTION &amp; B2B MARKETPLACE AT HCC</b> Hosted by: Halifax Convention Centre

## Tuesday – November 27, 2018

7:30am-4:00pm	<b>REGISTRATION DESK OPEN</b>
8:30am-9:45am	<b>INDUSTRY BREAKFAST &amp; KEYNOTE PRESENTATION</b> Sponsored by: The Westin Nova Scotian

### **SPECIAL OPPORTUNITY FOR TOURISM SUMMIT DELEGATES**

#### **DIGITAL HELP DESK – ENHANCE YOUR ONLINE PRESENCE**

**Sign Up for a Session Here – by Appointment Only**  
Appointments Run 20 mins; Available 10:00 a.m. – 4:40 p.m. Nov. 27th

*Brought to you by: Tourism Nova Scotia and Google Canada*

10:00am-11:15am	<b>HELP WANTED – ADDRESSING TOURISM'S LABOUR CRISIS</b> Panel Session
10:00am-11:15am	<b>SESSION TBA</b>
10:00am-11:15am	<b>DISRUPTIVE INNOVATION? DIGITIZE NOW: TRANSFORM YOUR BUSINESS</b> Speaker: Chris O'Shea, Business Development Bank of Canada
11:15am-11:45am	<b>NUTRITION BREAK &amp; SILENT AUCTION</b>
11:45am-1:00pm	<b>CANNABIS AND THE TOURISM INDUSTRY – WHAT IT MEANS FOR YOU</b> Panel Session
11:45am-1:00pm	<b>ARE YOU READY TO WELCOME INTERNATIONAL VISITORS?</b> Panel Session
11:45am-1:00pm	

**SESSION TBA**

1:00pm-3:00pm	<b>LUNCHEON &amp; CLOSING KEYNOTE PRESENTATION</b> Speaker: Jim Kyte, Aim High – The 5 P's of Success
3:00pm-3:15pm	<b>2018 SUMMIT – CLOSING REMARKS</b>
6:00pm-7:00pm	<b>CRYSTAL TOURISM AWARDS OF EXCELLENCE RECEPTION</b> Presented by: Taste of Nova Scotia
7:00pm-9:30pm	<b>CRYSTAL TOURISM AWARDS OF EXCELLENCE GALA DINNER</b>
9:30pm	<b>POST AWARDS RECEPTION AND ENTERTAINMENT</b>

*Conference schedule subject to change.*

**PARTNERS:**



**A SPECIAL THANK YOU TO ALL OF OUR PARTNERS**

© 2018 Tourism Industry Association of Nova Scotia (TIANS)

*Photo Credit: Tourism Nova Scotia*

**Thursday, November 29, 2018**  
**Halifax, Nova Scotia**

This is to confirm the final schedule for Thursday's meetings.

**Agenda:**

- 7:30AM – Pre-meeting with Strait Region Group to go over the day's agenda
- 8AM to 9AM – Innovacorp with President & CEO, Malcolm Fraser
- 9AM to 10:15AM – Develop NS with President & CEO, Jennifer Angel
- 10:30AM to 11:45AM – Tourism NS with Director of Communications, Kelli MacDonald
- 12PM to 1PM – Department of Business, attendee TBD, Including light lunch refreshments
- 1:15PM to 2:30PM – NSBI with COO, Peter MacAskill

**Thursday, November 29, 2018**

3:30pm: Meeting TIR – Johnson Building, Halifax.

## Innovacorp

*President & CEO, Malcolm Fraser*

Innovacorp is Nova Scotia's early stage venture capital organization. Innovacorp works to find, fund and foster innovative Nova Scotia start-ups that strive to change the world. They also give entrepreneurs access to world class incubation facilities, expert advice and other support to help accelerate their companies. Target industries include information technology, clean technology, life sciences and ocean technology. Innovacorp's goal is to help start-ups commercialize their technologies and succeed in the global marketplace.

### Vision

Our region will become one of the top 10 start-up ecosystems in the world.

### Mission

Innovacorp finds, funds and fosters innovative Nova Scotia start-ups that strive to change the world.

Established in 1995 and based in Halifax, Innovacorp is Nova Scotia's early stage venture capital organization. Target industries include information technology, clean technology, life sciences and ocean technology.

Early stage investment is at the core of Innovacorp's business model. They also give entrepreneurs access to world-class incubation facilities, expert advice and other support to help accelerate their companies.

### Local Involvement and Participation

- Has an office in Cape Breton (Sydney)
- Manages the Nova Scotia Power Makerspace, collaborative space providing Cape Breton start-ups, entrepreneurs, students and other creative minds with the space, equipment, materials and education to design and build innovative products.
- Administers the Momentum initiative, helping Cape Breton start-ups grow stronger, faster. It includes an entrepreneur-in-residence, acceleration programs, training opportunities, a makerspace (coming in 2018), mentorship and networking events. Innovacorp collaborates with Cape Breton Partnership, CBU, Navigate Start-Up House, NSCC, NRC and Propel ICT to ensure Momentum supports Cape Breton start-ups need.
  - Organizes regular TecSocial meet-up, a monthly meeting for those with an interest in technology and entrepreneurship. The topics feature a variety of entrepreneurs and subject matter

experts. TecSocial brings together entrepreneurs from across Cape Breton, Innovacorp clients, business professionals, industry representatives and students.

- Presents the Spark Innovation Challenge, a province-wide competition for early stage technology companies in Nova Scotia, winners can receive up to \$50,000 and guidance from seasoned business professionals to put ideas into action. A total of \$175,000 is awarded in each region (Spark West, Spark North, Spark Halifax, and Spark Cape Breton).

### Malcolm Fraser, President & CEO Biography



Malcolm Fraser is president and CEO of Innovacorp, based in Halifax, Nova Scotia. In this role, Malcolm oversees Innovacorp's work to find, fund and foster innovative Nova Scotia start-ups that strive to change the world. Malcolm joined Innovacorp in October 2017. He was a leader in Canada's digital sector for the previous 20 years, earning recognition and awards for innovation, management and community leadership.

In 1995, Malcolm started ISL Internet Solutions Ltd., later rebranded as MODE, and grew the company to be Atlantic Canada's top digital agency. ISL coached many businesses through digital transformation, including Stanfield's, the Toronto Symphony Orchestra and Tourism Nova Scotia. In 2016, MODE was acquired by Vancouver-based digital marketing agency FCV Interactive, when Malcolm joined the firm's executive team.

The Nova Scotia native has a bachelor of commerce in marketing and economics from Mount Allison University. He is board chair at the Art Gallery of Nova Scotia, research committee chair at Destination Canada, a board member with the Dalhousie Medical Research Foundation and Sobey Art Foundation, and past chair of ITANS, now Digital Nova Scotia.

improve operational efficiency and reduce costs.

- Transparency: Update and optimize Internal Controls and systems and actively seek out ways to maximize transparency.
- Achieve Operational Excellence: Strive for excellence in all areas of operation, exhibiting leadership in sustainable property management and providing a clean, green and safe experience on all properties.

#### 4. Foster a culture of innovation and action (capability/capacity/brand)

Build and develop and enable communities of creative, courageous problem solvers who draw inspiration from around the province and the world to deliver excellence.

#### STRATEGIC GOALS

- Drive Innovation: 10 land/infrastructure related innovation action initiatives by 2020.
- Build Brand: Build brand of crown corporation and marketing/communication plan to increase confidence in the value of the organization.
- Establish Place: Establish leadership role in placemaking and increase understanding of its impact on inclusive economic development: strategic sector and population growth.
- Provincial Alignment: Align with private and public sector partners, provincial departments, and crown corporations

working in economic development provincially and regionally to champion role of placemaking in economic development.

#### Local Involvement and Participation

- Develop NS is in the initial stages of growing staff across Nova Scotia, and expanding their Board of Directors to include members outside of the Halifax region.
- Develop NS is administering the new provincial Internet Trust, currently valued at \$193 Million where internet service providers and municipalities will be eligible to apply for funding for broadband projects in their regions.
- Develop NS has been conducting workshops across the region to inform the community about their upcoming changes.

Jennifer Angel, President & CEO



## **Nova Scotia Department of Business**

The Nova Scotia Department of Business works with Crown corporations and special operating entities (Develop Nova Scotia, Innovacorp, Invest Nova Scotia, Tourism Nova Scotia and Nova Scotia Business Inc.) to develop plans, programs and policies that encourage entrepreneurship, help attract venture capital investment and grow sectors of the economy. They also work with other government departments and levels of government, universities, NSCC and the private and social enterprise sectors to create a shared strategy for business growth.

The Department of Business has about 25 staff with experience in business, community, development and public sector planning.

### **Responsibilities**

- Working to help make Nova Scotia competitive and business-friendly
- Administering the Invest Nova Scotia fund
- Leading projects including rural internet, Centre for Ocean Ventures

and Entrepreneurship( COVE) and the Halifax Convention Centre

- Accountability reporting on the Nova Scotia Jobs Fund, Nova Scotia Fund, Strategic Investment Funds and Nova Scotia Film & Television Production Incentive Fund

### **Priorities**

- Helping grow the social enterprise sector
- Working with Develop Nova Scotia and the Internet Funding Trust to improve high-speed internet service across the province
- Launching the Centre for Ocean Ventures & Entrepreneurship
- Helping entrepreneurs build strong companies and opportunities for creative collaboration

### **Local Involvement and Participation**

- There are no local staff for the department in our region.
- Minister Geoff MacLellan is responsible for the Department.





THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

NAME: Jason MacLean

PERIOD COVERED:

FROM: October 23, 2018

TO: December 3, 2018

DATE:	PARTICULARS:	MILEAGE (KM):	OTHER EXPENSES:
Oct. 23	Regular Council	67.00	
Oct. 29	Village Commission - Canal 150 - Council Chambers	67.00	
Nov. 13	COW	67.00	
Nov. 18	Special Presentation at church in Arichat	65.00	
Nov. 19	Canal 150 - St. Peter's Village Commission.	18.00	
Nov. 20	Audit Committee	67.00	
Nov. 21	Canal 150 - Council Chambers	67.00	
Nov. 22	Atlantic Business Magazine launch - 26 Holgers Lane, Kempt Road	44.00	
Nov. 26	Regular Council	67.00	
Dec. 3	Meeting with MLA at Council Chambers	67.00	

Goods Rec'd. Date..... Initial.....  
 Prices Checked.....  
 Add. & Ext. Checked.....  
 Approval for Payment.....  
 Discount Date.....  
 Paid by Cheque No.....  
 Distribution: Acc't. No. 10.210.2100.210.111.0

Totals: 596.00 \$0.00  
 Rate: \$0.4415  
 Total Mileage (\$): \$263.13  
 Total Expenses Claimed: **\$263.13**

ACCOUNT #:		CHEQUE #:	
SIGNATURE:	<i>Jason MacLean</i>	AMOUNT:	
APPROVED:	<i>[Signature]</i>	DATE PAID:	
		INITIAL:	



THE MUNICIPALITY OF THE COUNTY OF


LA MUNICIPALITÉ DU COMTÉ DE

# RICHMOND

OF THE COUNTY OF RICHMOND

MUNICIPALITY TRAVEL

### EXPENSE CLAIM

Name of Claimant:	Brian Marchand
Destination:	Halifax - Westin
Purpose of Travel:	UNSM
Departure Date/Time:	Nov 6-2018 - 2:30 PM
Return Date/Time:	Nov 9-2018 - 6:00 PM
Approval to Travel	 Date: Oct 31, 2018

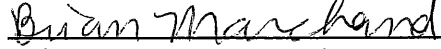
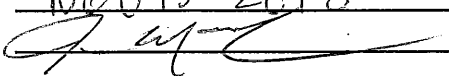
Description	Nov 6	Nov 7	Nov 8	Nov 9		Total
Mileage: # of Km 622 KM	\$ 137.31			\$ 137.31		\$ 274.61
Accommodation: Hotel Name: Westin Hotel <i>(Indicate if Direct Bill or Provide Receipt)</i>	\$ 174.78	\$ 174.78	\$ 174.78			\$ 524.34
Meals: Breakfast \$20		\$ 20.00	\$ 20.00	\$ 20.00		\$ 60.00
Lunch \$25				\$ 25.00		\$ 25.00
Dinner \$30	\$ 30.00	\$ 30.00				\$ 60.00
Other Meals (Receipts Required)						\$ -
Incidentals (\$10 per overnight stay)	\$ 10.00	\$ 10.00	\$ 10.00			\$ 30.00
Taxi/Parking/Tolls (Receipts Required)						\$ -
<b>Total Amount Being Claimed</b>	<b>\$ 352.09</b>	<b>\$ 234.78</b>	<b>\$ 204.78</b>	<b>\$ 182.31</b>	<b>\$ -</b>	<b>\$ 973.95</b>

#### Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial BM N/A

All claims are to be submitted not later than 30 days after return.

Claimant Signature:	
Date:	Nov 13-2018
Travel Approved by Supervisor:	
GL Code:	

Cheques Rec'd. Date.....	Initial.....	A
Prices Checked.....		A
Add. & Ext. Checked.....		A
Approval for Payment.....		A HSR 3
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. 10 210 2110 210 130		

From: jmaclean@richmondcounty.ca  
Subject: Re: FNSM Fall Conference  
Date: Oct 31, 2018 at 4:35:22 PM  
To: Brian brianmarchand@hotmail.com

---

Hi Brian, yes for sure.

From: "Brian" <brianmarchand@hotmail.com>  
To: "Jason MacLean" <jmaclean@richmondcounty.ca>  
Date: 31/10/2018 12:48 AM  
Subject: FNSM Fall Conference

---

Looking for permission to attend the Fall FNSM Conference in Halifax - Nov 6-9th, 2018?

Thanks.

Brian

--  
If this email is spam, please report it to  
[https://support.onlymyemail.com/view/report\\_spam/MjgwNzYwOjIzMzE0NTExODU6am1hY2x1YW5AcmljaG1vbmRjb3VudHkuY2E6ZGVsaXZlcmVk](https://support.onlymyemail.com/view/report_spam/MjgwNzYwOjIzMzE0NTExODU6am1hY2x1YW5AcmljaG1vbmRjb3VudHkuY2E6ZGVsaXZlcmVk)

Westin Nova Scotian  
 1181 Hollis Street  
 Halifax, NS B3H 2P6  
 Canada  
 Tel: 902 421-1000 Fax: 902 422-9465



Brian Marchand  
 2357 Highway 206  
 Arichat, NS, B0E 1A0  
 UK02AD - Union of Nova Scotia Munic Att

Page Number : 1 Invoice Nbr : 481677  
 Guest Number : 1034359  
 Folio ID : A  
 Arrive Date : 06-NOV-18 18:34  
 Depart Date : 09-NOV-18 12:00  
 No. Of Guest : 1  
 Room Number : 231  
 Club Account :

Tax Invoice

Tax ID : 899994933RT0001  
 Westin Nova Scotian NOV-09-2018 11:46 VRIMLAND

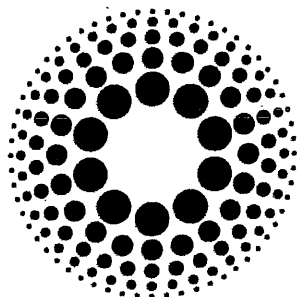
Date	Reference	Description	Charges (CAD)	Credits (CAD)
06-NOV-18	RT231	Room Charge	149.00	
06-NOV-18	RT231	HRM Levy 2.0%	2.98	
06-NOV-18	RT231	HST Tax - Room 15%	22.80	
07-NOV-18	RT231	Room Charge	149.00	
07-NOV-18	RT231	HRM Levy 2.0%	2.98	
07-NOV-18	RT231	HST Tax - Room 15%	22.80	
08-NOV-18	RT231	Room Charge	149.00	
08-NOV-18	RT231	HRM Levy 2.0%	2.98	
08-NOV-18	RT231	HST Tax - Room 15%	22.80	
09-NOV-18	VI	Visa-0331		-524.34
***For Authorization Purpose Only***				
xxxxxx0331				
Date	Code	Authorized		
09-NOV-18	087587	1		
09-NOV-18	090449	523.34		
** Total			524.34	-524.34
*** Balance			0.00	

Continued on the next page



**NOVEMBER 6TH – 9TH 2018  
NSFM ANNUAL  
CONFERENCE**

Annual meeting of Nova Scotia's Municipal Leaders



**NOVA SCOTIA  
FEDERATION OF  
MUNICIPALITIES**

**LEARN**

---

**NETWORK**

---

**EXCHANGE**

---

**ACHIEVE**

---

**NSFM**

1809 Barrington St.  
Suite 1304  
Halifax, NS B3J 3K8  
902-423-8331

[www.nsfm.ca](http://www.nsfm.ca)

# Program

## Tuesday, November 6<sup>th</sup>, 2018

2:00 p.m.- 8:00 p.m.

Registration

7:00 p.m. – 8:30 p.m.

Meet & Greet Reception

## Wednesday, November 7<sup>th</sup>, 2018

8:00 a.m. – 9:15 a.m.

Opening

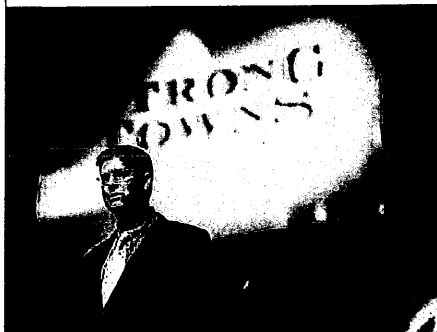
- Remarks by Chair of the Conference Planning Committee –Deputy Mayor Wayne Mason, Halifax Regional Municipality
- Greetings from Halifax Regional Municipality
- Greetings from Presenting Sponsor – Develop Nova Scotia
- Greetings from AMANS President, Alain Muise, District of Argyle
- Remarks by Premier McNeil (TBC)
- Remarks by NSFAM President, Councillor Geoff Stewart, County of Colchester
- Presentation of NSFAM's Climate Change Leaders Award and Carbon Surcharge Fund Recipient
- Presentation of NSFAM Long Service Awards

9:15 a.m. – 10:15 a.m.

**Keynote Address: Curbside Chat – Charles Marohn, JR., PE AICP- Strong Towns**

The Curbside Chat is a game-changing presentation that explains, in plain language, how so many small North American municipalities have found themselves in decline, despite—or perhaps because of—moments of promising growth.

The problem lies in the current model of development, which values short-term gains over long-term prosperity, and top-down investment from outside the municipal borders rather than bottom-up investment in our neighbors and ourselves. To strengthen our places and ensure their economic success, we must look back to traditional ways of building communities, and return to a path that made our municipalities progressively stronger for generations before our current approach took hold. In this presentation, we show how active citizens, local officials and design professionals can work together to reverse the negative trajectory in their communities and help themselves become more resilient—no matter what challenges lie ahead. This core Strong Towns presentation is a game-changer for communities, large and small, who want to be financially strong in an uncertain future.



Charles Marohn - known as "Chuck" to friends and colleagues - is a Professional Engineer (PE) licensed in the State of Minnesota and a member of the American Institute of Certified Planners (AICP). He is the Founder and President of Strong Towns. Marohn has a bachelor's degree in Civil Engineering from the University of Minnesota's Institute of Technology and a Master of Urban and Regional Planning degree from the University of Minnesota's

Humphrey Institute. Marohn is the lead author of *Thoughts on Building Strong Towns* — Volume 1, Volume 2 and Volume 3 — as well as the author of *A World Class Transportation System*. He hosts the Strong Towns Podcast and is a primary writer for Strong Towns' web content. He has presented Strong Towns concepts in hundreds of cities and towns across North America and in 2017 was named one of the 10 Most Influential Urbanists of all time by Planetizen.

Sponsored by



10:15 a.m. – 10:45 a.m.

10:45 a.m. – 11:45 a.m.

### Break/Networking/Viewing of Exhibits

### Concurrent Workshops (Attend 1 of 3)

- 1) **Develop Nova Scotia** - Develop Nova Scotia's new mandate is to drive economic growth across the province through the development of strategically important property and infrastructure. We do that by working with municipalities, public and private organizations, industry, and the public to create sustainable places that inspire people and investment. We achieve this through placemaking - creating places that attract and retain people, understanding that jobs will follow talent. Sometimes it's the smallest of investments that can make the biggest impact, but in order to be effective, it must be driven by authentic, diverse, practical community engagement and involvement. How can municipalities be a part of shaping our 5-year strategic plan? Presenter: Jennifer Angel, President & CEO, Develop Nova Scotia
- 2) **Best Practices for Public Safety** - Community safety and well-being are the foundation of healthy, livable municipalities. Despite a remarkable decline in crime rates over the past twenty years across Canada, victimization and incarceration rates remain disproportionately higher for our more vulnerable residents. At the same time, fear of crime--whether rooted in perception or reality--can paralyze entire communities, deeply impacting their well-being and ability to participate in civic life. Traditionally, finding solutions to these challenges has fallen to law enforcement, yet municipalities can--and should--play a broader, and much more fundamental role. This presentation will make the case for municipal investment in upstream, evidence-based approaches to creating safer communities. Drawing the national work by the Canadian Municipal Network on Crime Prevention and Halifax's recently adopted Public Safety Strategy, as well as other case studies across Canada, this presentation will focus on how municipalities can make a strategic, coordinated shift toward investing in preventative approaches to community safety and well-being. Presenters: Amy Siciliano, PhD., Public Safety Advisor, HRM and Felix Munger, PhD, Canadian Municipal Network on Crime Prevention
- 3) **Accessibility – What does it mean for your municipality?** - Learn about the province's accessibility legislation and regulations and how they will impact municipalities, including the need for advisory committees and three-year plans. The Nova Scotia Accessibility Directorate will present recent regulations pertaining to municipal responsibilities and will share helpful tools and information to assist municipalities in complying with the provincial regulations. Presenter: Gerry Post, Executive Director, Nova Scotia Accessibility Directorate, Department of Justice, Province of Nova Scotia.

11:55 a.m. – 12:55 p.m.

### Delegates Luncheon



Sponsored by

NOVA SCOTIA  
MUNICIPAL FINANCE  
CORPORATION

1:00 p.m. – 1:45 p.m.

### Annual General Meeting

- Audited Financial Statements/Motion re Dues
- Election of President & Vice-President

1:45 p.m. – 3:00 p.m.

### Caucus Meetings & Elections

3:00 p.m. – 3:30 p.m.

### Break/Networking/Viewing of Exhibits

3:30 p.m. – 4:15 p.m.

### Caucus Meetings Continued

4:20 p.m. – 5:00 p.m.

**Women in Local Government Networking** - Join us in celebrating the 100<sup>th</sup> anniversary of women's right to vote in Canada. Learn what resources are available to encourage and support women in local government. Share experiences with women elected in Nova Scotia. It will be a nice way to end the day!

5:30 p.m. – 6:30 p.m.

An Optional Event: The Screening of a Local Documentary: ***Climate Change and the Human Prospect*** - The Centre for Local Prosperity invites you to attend the screening of a 40-minute documentary, entitled "***Climate Change and the Human Prospect***." This film documents the vision created by 24 Thinkers at the Pugwash Thinkers Lodge in 2017 for restoring and revitalizing our communities in the face of climate change.

**Dinner on your own**

## Thursday, November 8<sup>th</sup>, 2018

8:00 a.m. – 8:30 a.m.

### Federation of Canadian Municipalities Update

8:30 a.m. – 9:30 a.m.

### Making our Voices Count (Part of the Ken Simpson Memorial Municipal Lecture Series)

As we come together to agree on NSFM's top priorities and resolutions, we need to ensure that our collective voices are heard. We are inviting a panel of experienced former elected politicians who have previously played a senior role at the provincial level to provide insight on how we can make our messages count! Advocacy and effective lobbying are key to moving our municipalities forward.

9:30 a.m. – 10:15 a.m.

### NSFM Resolutions/Updates/Membership Feedback

10:15 a.m. – 10:45 a.m.

### Break/Networking/Viewing of Exhibits

10:45 a.m. – 12:00 p.m.

### NSFM Resolutions/Updates/Membership Feedback

12:00 p.m. – 1:00 p.m.

### Delegates' Luncheon

1:15 p.m. – 1:45 p.m.

**Advancing the Assessment Industry through Cutting Edge Technology - PVSC Innovation** - The application of better solutions to meet new or existing needs. Property Valuation Services Corporation (PVSC) was created to efficiently provide Nova Scotia municipalities with property assessment information. Our Board of Directors is mandated to lead and support the organization in its journey of fiscal responsibility. As we look towards the future, technology is paving the path. Machines are being taught to make our jobs and our lives better, faster and stronger - PVSC is no exception. Come hear about

1:45 p.m. – 3:00 p.m.

how PVSC is leading the assessment industry by integrating hand held mobile technology with artificial intelligence.

### **Shared Secrets – Economic Development**

Come and learn how these municipalities gained success in economic development in their communities.

### **Start-up Port Hawkesbury - Out-of-the-box Innovation for Rural**

**Growth** – this presentation discusses how the status quo, when it comes to rural economic development, is no longer a viable option. We must consider what key innovation partnerships and initiatives can do to tackle rural challenges that face us. Hear about a case study on Start-up Port Hawkesbury and how this project is helping to change the dialogue in a small Nova Scotia town.



Presenter: John Beaton, CEO, Eastern-Strait Regional Enterprise Network

**Bridgewater Transit System-** In September of 2017, the Town of Bridgewater launched Bridgewater Transit, a single-loop transit service that travels approximately 16 kilometres around Bridgewater on the hour. The service, which began as a pilot project and has now moved into the demonstration phase, has served more than 20,000 riders during its first year of operation and is a shining example of how inter-governmental cooperation, research-based decision making, and sustainable thinking can have profound and direct impacts on a community – not only from an economic point of view, but also in terms of broad social and community development.

Presenters: Mayor David Mitchell, Town of Bridgewater and Jessica McDonald, Director of Planning

**Annapolis Royal - Waterfront Amphitheatre Project** – Mayor Bill MacDonald will describe how Annapolis Royal's Waterfront Amphitheatre is much more than a magnificent venue for the entertainment of residents and visitors. It represents the coming together of two communities in the spirit of a shared history, forging a partnership of mutual respect and benefit in a renewal of an historic bond of friendship from 1605. The coming together of the L'Sitkuk First Nation and the Town of Annapolis Royal over a piece of surplus Park Canada land is a lesson in relationship building - worthy of consideration by other municipalities.

3:00 p.m. – 3:30 p.m.

### **Break/Networking/Viewing of Exhibits**

3:30 p.m. – 4:00 p.m.

**Honourable Chuck Porter, Minister of Municipal Affairs, Province of Nova Scotia**

4:00 p.m. – 5:00 p.m.

### **Ministers' Panel**

6:15 p.m.

### **Reception**

7:00 p.m. – 9:00 p.m.

**Banquet  
Sponsored by**



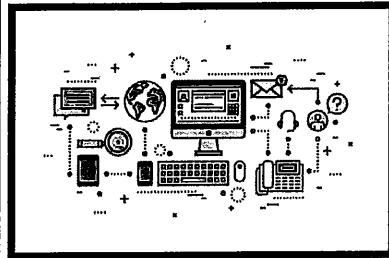
9:00 p.m. – 11:30 p.m.

**Dance**  
Back by popular  
demand.....



Friday, November 9<sup>th</sup>, 2018

7:55 a.m. – 8:55 a.m.



**Where's my report? You know, version 2 final final** - Managing and understanding information and content is crucial for municipalities. Well managed information enables you to efficiently find important content amongst the garbage, as a foundation for business processes and business intelligence, in enabling better citizen engagement, collaborating across silos, and responding to regulatory requirements. In this session Shaun will

look at some common difficulties and provide a pragmatic approach to addressing your information and enterprise content management challenges. Presenter: Shaun Hughes, Senior Consultant, Bulletproof

Sponsored by



**BULLETPROOF**

a GLLI company

9:00 a.m. – 10:00 a.m.

**Concurrent Workshops: (Attend 1 of 2)**

- 1) **Moving Forward with Climate Change Adaptation & Innovative Financing Mechanisms for Energy Initiatives** -This 3-part session will present opportunities for municipalities to implement climate change adaptation and mitigation initiatives in their communities as means to make them more resilient to our changing climate and help reduce their overall energy use.

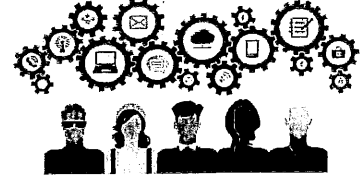
In the first presentation, you learn about FCM's *Municipalities for Climate Innovation Program* (MCIP) and how it is enabling Canadian municipalities to address climate change. You will hear about the various initiatives MCIP offers to municipalities, and about the projects it has supported in communities across the country and in Nova Scotia.

For the second part of the session, the Clean Foundation will provide an overview of the *Municipal Climate Adaptation Initiative* (a program supported by MCIP), which aims to help local municipalities reduce their climate change-related risks and build community resilience. The program involves 7 Nova Scotia municipalities and has identified barriers to adaptation and solutions for moving forward with concrete actions to facilitate adaptation planning.

The third part of the session will explore mechanisms municipalities can use to finance their community energy work. You will hear how the towns of Antigonish, Berwick and Mahone Bay self-financed the *Alternative Resource Energy Authority's* Wind Farm in Ellershouse, which consists of 10 large turbines.

As well, you will learn how to fund projects through energy service contracts and public-private partnership arrangements, and the benefits and risks associated with each. Presenters: Jean-Patrick Toussaint, Capacity Building Advisor, Municipalities for Climate Innovation Program, FCM; Michael Benson, Climate Mitigation & Adaptation Specialist, the Clean Foundation; Aaron Long, Director of Business Services, Alternative Resource Energy Authority (AREA)

## 2) Youth Engagement – Panel



**P4G** - Youth attraction and retention is more than just the trendy topic of the day, it's an imperative pillar of our future. P4G is a unique social enterprise built upon the foundation of improving Lives, Livelihoods

and Futures in Atlantic Canada. We believe in the region, and work to attract and retain diverse talent and cultural *contributors* to help create tomorrow's Nova Scotia. "The only certainty is that the Status Quo is not an option" - *Creating our Own Future. A Nova Scotia Economic Strategy, 1991.*

Presenters: Matt Thomson, co-founder: P4G, Bradley Daye, co-founder: P4G, and Lauren Sears, co-founder: P4G

**Youth Advocate Program – HRM** - The Youth Advocate Program work with youth ages 9-15 years old in 14 communities across HRM with 45 youth in the program at any given time. The Youth Advocate Program is family-centered, which means it looks to and works with the family of the youth to provide coordinated support. By connecting youth to existing community programs and support, the Youth Advocate Program increases self-reliance, resiliency, life skills, and social skills by engaging youth in constructive behaviors with family, school and community. The program's goal is to reduce the key risk factors—*isolation, stress, negative rushes*—that make young people vulnerable to engaging in criminal behavior.

Presenters: Adam Huffman - Youth Advocate Worker (Spryfield), and Troy Allen - Youth Advocate Worker (North End Halifax)

10:10 a.m. – 11:15 a.m.

### **Import Replacement: *Economic Revitalization and Re-localization***

Our local community economies have a very high rate of monetary leakage, driven by globalized economic forces combined with local consumer and institutional spending patterns. Import replacement has been proven to be a viable way to 'plug the leaks' in a local economy. It can redirect lost spending to circulate back into the local economy and can be the quickest means for revitalization. Import replacement builds economic resilience through public institutions, businesses and residents purchasing more of their needed goods and services from local sources, rather importing them from outside of the region. Examples will be discussed from the County of Annapolis, the Town of Bridgewater and other communities.

Presenters: Robert Cervelli, Centre for Local Prosperity; Warden Timothy Habinski, Municipality of the County of Annapolis; and Councillor Gregory Heming, Municipality of the County of Annapolis.

11:15 a.m.

**Business Card Collection Prize  
Grand Prize Draw  
Departure**





MUNICIPALITY OF THE COUNTY OF RICHMOND  
 TRAVEL EXPENSE CLAIM

Name of Claimant: Brian Marchand  
 Destination: Halifax Central Library  
 Purpose of Travel: Housing Symposium 2018  
 Departure Date/Time: Nov 18-2018 - 1:00 PM  
 Return Date/Time: Nov 19-2018 - 9:00 PM  
 Approval to Travel: *[Signature]* Date: Nov 16, 2018

Description	Day 1	Day 2					Total
Mileage: # of Km 616 KM	\$ 135.98	\$ 135.98					\$ 271.96
Accommodation: Hotel Name: Lord Nelson <i>(Indicate if Direct Bill or Provide Receipt)</i>		\$ 212.84					\$ 212.84
Meals: Breakfast \$20		\$ 20.00					\$ 20.00
Lunch \$25							\$ -
Dinner \$30	\$ 30.00	\$ 30.00					\$ 60.00
Other Meals (Receipts Required)							\$ -
Incidentals (\$10 per overnight stay)	\$ 10.00						\$ 10.00
Taxi/Parking/Tolls (Receipts Required)							\$ -
Total Amount Being Claimed	\$ 175.98						\$ 574.80

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial B.M N/A

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

All claims are to be submitted not later than 30 days after return.

Claimant Signature: *Brian Marchand*  
 Date: *Nov 21/2018*  
 Travel Approved by Supervisor: *[Signature]*  
 GL Code: \_\_\_\_\_

Goods Rec'd. Date.....	Initial.....	<u>A</u>
Prices Checked.....		<u>A</u>
Add. & Ext. Checked.....		<u>A</u>
Approval for Payment.....		<u>A</u>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No.....	<u>10 210 2110 710</u>	<u>130</u>

HST 3

*[Handwritten mark]*





# LORD NELSON

HOTEL & SUITES

1515 South Park Street, Halifax, Nova Scotia, Canada B3J 2L2  
T 902-423-6331 | 800-565-2020 www.lordnelsonhotel.com

Guest Name: Brian Marchand  
Federation of Canadian Municipalities  
Arichat, NS B0E 1A0 CN

Room Number: 344  
Folio Number: RBB9CB - 4  
Group Number:

No. of Guests: 1

C/O Clerk:

CC No: CL #:

Arrival: 11/18/18 Time: 08:41 PM Departure: 11/19/18 Time: 07:25:51 Status: FOL

11/18/18	344	ROOM CHARGE		\$154.00	
11/18/18	344t	HRM MKTG LEVY	HRM MKTG LEVY	\$3.08	
11/18/18	344t	HST	HST	\$23.56	
11/18/18	Recur 240	GUEST PARKING	Recurring: Marchand 344	\$28.00	
11/18/18	Recur 240t	HST PARK	Recurring: Marchand 344	\$4.20	
11/18/18	11188219428	VISA-PAYMENT	***** **0331		-\$180.64
11/19/18	11198219428	VISA-PAYMENT	***** **0331		-\$32.20

Folio Balance: \$0.00

# 2018 HOUSING SYMPOSIUM AGENDA

## 8:00 am REGISTRATION AND COFFEE

(Paul O'Regan Hall)

## 8:30 am OPENING REMARKS

(Paul O'Regan Hall)

With contributions from:

- Max Chauvin (MC and Chair of the Housing and Homelessness Partnership)
- Elder Debbie Eisan (Mi'kmaw Native Friendship Centre Elder)
- Mike Savage (Mayor, Halifax Regional Municipality)
- Brendan Maguire (Ministerial Assistant to the Honourable Kelly Regan)
- Michelle Maillet (Regional Manager, Atlantic Affordable Housing, CMHC)

---

## 9:05 – 9:50 am OPENING KEYNOTE

(Paul O'Regan Hall)

**Success Stories in Affordable Housing Development**

*Presented by: Jeff Neven, Executive Director - Indwell*

---

## 9:50 – 10:10 am REFRESHMENT BREAK

**Dalhousie School of Planning Students: Affordable Housing Design Projects Poster Display**

**Table Displays by Trade Sponsors including: 211, BBD Thermal, Efficiency Nova Scotia, IPOANS, RentersEd**

(Paul O'Regan Hall)

---

## 10:15 – 11:05 am CONCURRENT SESSIONS – MORNING

### THEME A AFFORDABLE HOUSING DEVELOPMENT

**Session #1 – Housing Nova Scotia - Collaborative Approaches to Housing Affordability**

*Presentation by: Stephan Richard*

(Paul O'Regan Hall)

### THEME B SYSTEMS PLANNING / SYSTEMS CHANGE

**Session #2 – New Data and Housing Service Delivery**

*Presenters include: Charlene Gagnon, Jim Graham, Mita Suokonautio; Facilitated by: Claudia Jahn, Affordable Housing Association of Nova Scotia (AHANS)*

(Room 301)

### THEME C PROJECT IMPLEMENTATION

**Session #3 – Affordable Housing Development: Financing 101**

*Presentation by: David McCulloch, CMHC - Affordable Housing Specialist*

(RBC Room)

### THEME D CURRENT TOPICS IN AFFORDABLE HOUSING

**Session #4 – Indigenous Housing Issues**

*Panelists - Fabian Francis, Stephanie Raymond and Miranda Pierro ; Facilitated by: Cheyenne Labrador (Executive Assistant to the Executive Director - Mi'kmaw Native Friendship Centre)*

(BMO Room)

---

## 11:10 – 12:00 pm CONCURRENT SESSIONS – MORNING (continued)

---

### THEME A AFFORDABLE HOUSING DEVELOPMENT

**Session #5 – The Affordable + Accessible Housing Challenge**

*Presented by: Gerry Post, Executive Director - Accessibility Directorate, Province of Nova Scotia*

(Paul O'Regan Hall)

### THEME B SYSTEMS PLANNING / SYSTEMS CHANGE

**Session #6 – Transformative Scenarios: Dreaming and scheming structural change for housing and growing home**

*Facilitated by: Nanci Lee*

(Room 301)

### THEME C PROJECT IMPLEMENTATION

**Session #7 – Affordable Housing Development: Planning 101**

*Facilitated by: Planning Department Representatives, HRM*

(RBC Room)

#### Description

This session will cover the planning and development approval process in the Halifax Regional Municipality. HRM Representatives include:

- Ben Sivak, Principal Planner, Regional Planning
- Sean Audas, Principal Planner/Development Officer, Development Services
- Adam Sadler, Building Official 2, Municipal Compliance

### THEME D CURRENT TOPICS IN AFFORDABLE HOUSING

**Session #8 – Creating Cultures of Trauma Informed Care**

*Presenters: Holly Murphy, Prasanna Kariyawansa*

(BMO Room)

---

**12:05 – 12:55 pm LUNCH** (Paul O'Regan Hall)

**Dalhousie School of Planning Students: Affordable Housing Design Projects Poster Display**

**Table Displays by Trade Sponsors including: 211, BBD Thermal, Efficiency Nova Scotia, IPOANS, RentersEd**

---

**1:00 – 1:50 pm CONCURRENT SESSIONS - AFTERNOON**

---

**THEME A AFFORDABLE HOUSING DEVELOPMENT**

**Session #9 – National Housing Strategy Information Session**

*Presenter: Jeremie LeBlanc, CMHC - Specialist, Affordable Housing*

(Paul O'Regan Hall)

**THEME B SYSTEMS PLANNING / SYSTEMS CHANGE**

**Session #10 – Coordinated Access, the By-Name List and Functional Zero**

*Presentation by: E J Davis, MOSH Housing First Team Lead - MOSH and Sheri Lecker, Executive Director, Adsum for Women & Children*

(BMO Room)

**THEME D CURRENT TOPICS IN AFFORDABLE HOUSING**

**Session #11 – Legal Cannabis & Tenancy**

*Panelists: Trevor Arnason (Medical Officer of Health: Public Health); Barbara Darby (Barbara Darby Legal Services); Michelle Waye (Director of Consumer Programs: Residential Tenancies); Facilitator: Kevin Russell, Executive Director - Investment Property Owners Association of Nova Scotia (IPOANS)*

(Lindsay Room)

---

**1:50 – 2:10 pm REFRESHMENT BREAK**

(Paul O'Regan Hall)

**Table Displays by Trade Sponsors including: 211, BBD Thermal, Efficiency Nova Scotia, IPOANS, RentersEd**

---

**2:10 – 3:00 pm CONCURRENT SESSIONS - AFTERNOON (continued)**

---

**THEME A AFFORDABLE HOUSING DEVELOPMENT**

**Session #12 – Engaging the Private Sector**

*Presenter: Jason LeJeune*

(Paul O'Regan Hall)

**THEME B SYSTEMS PLANNING / SYSTEMS CHANGE**

**Session #13 – Integrating Cultural Competence in Housing Services and Support**

*Presentation by: Dorothy Edem, Program Leader - Recovery and Integration, Addictions and Mental Health Program*

(BMO Room)

**THEME D CURRENT TOPICS IN AFFORDABLE HOUSING**

**Session #14 – A Gendered Analysis of Men's Homelessness**

*Presented by: Melissa Phillips, Director of Homelessness - Shelter Nova Scotia*

(Lindsay Room)

---

**3:05 – 3:20 pm PERFORMANCE BY THE SHINING LIGHTS CHOIR**

(Paul O'Regan Hall)

---

**3:25 – 4:00 pm CLOSING KEYNOTE**

**Housing as a Human Right: Ethical and Legal Considerations**

*Presented by: Vincent Calderhead (Pink Larkin Lawyers / Advocates)*

(Paul O'Regan Hall)

---

**4:00 – 5:00 pm TRADE SHOW DISPLAY & DELEGATE NETWORKING**

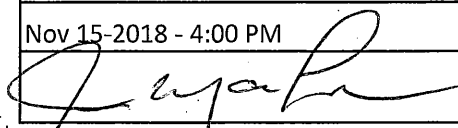


THE MUNICIPALITY  
OF THE COUNTY OF

LA MUNICIPALITÉ  
DU COMTÉ DE

# RICHMOND

## MUNICIPALITY OF THE COUNTY OF RICHMOND TRAVEL EXPENSE CLAIM

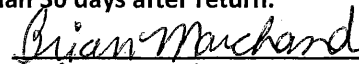
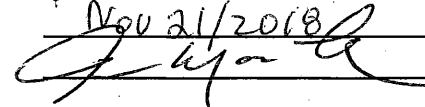
Name of Claimant:	Brian Marchand
Destination:	Verschuren Center CBU
Purpose of Travel:	Immigration Summit
Departure Date/Time:	Nov 15-2018 - 7:00 AM
Return Date/Time:	Nov 15-2018 - 4:00 PM
Approval to Travel	 Date: Oct 31 / 2018

Description	Day 1						Total
Mileage: # of Km      240 KM	\$ 105.96						\$ 105.96
Accommodation:							
Hotel Name:							
(Indicate if Direct Bill or Provide Receipt)							\$ -
Meals: Breakfast      \$20							\$ -
Lunch      \$25							\$ -
Dinner      \$30							\$ -
Other Meals (Receipts Required)							\$ -
Incidentals (\$10 per overnight stay)							\$ -
Taxi/Parking/Tolls (Receipts Required)							\$ -
Total Amount Being Claimed	\$ 105.96						\$ 105.96

### Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended:      Initial B.M.      N/A


<b>All claims are to be submitted not later than 30 days after return.</b>	
Claimant Signature:	
Date:	Nov 21/2018
Travel Approved by Supervisor:	
GL Code:	

Goods Rec'd, Date.....	Initial.....	
Prices Checked.....		
Add. & Ext. Checked.....		
Approval for Payment.....		HSR 3
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. 10 210 2118 210130		

From: jmaclean@richmondcounty.ca  
Subject: Re: Immigration Summit  
Date: Oct 31, 2018 at 4:36:09 PM  
To: Brian brianmarchand@hotmail.com

---

Hi Brian, yes for sure.

Jason

From: "Briañ" <brianmarchand@hotmail.com>  
To: "Jason MacLean" <jmaclean@richmondcounty.ca>  
Date: 31/10/2018 01:04 AM  
Subject: Immigration Summit

---

Looking for permission to attend the immigration summit at the Verschuren Center at CBU in Sydney on Nov 15-2018?

Thanks.

Brian

--  
If this email is spam, please report it to  
[https://support.onlymyemail.com/view/report\\_spam/MjgwNzYwOjIxMzE0NTIwMjg6am1hY2x1YW5AcmljaG1vbmRjb3VudHkuY2E6ZGVsaXZlcGVk](https://support.onlymyemail.com/view/report_spam/MjgwNzYwOjIxMzE0NTIwMjg6am1hY2x1YW5AcmljaG1vbmRjb3VudHkuY2E6ZGVsaXZlcGVk)

# **Cape Breton • Unama'ki Immigration Summit**

## **Agenda**

### **Cape Breton Local Immigration Partnership Community Update**

<b>9:00 AM to 9:30 AM</b>	<b>Registration &amp; Networking</b>
<b>9:30 AM to 9:45 AM</b>	<b>CBLIP co-chair welcome</b>
<b>9:45 AM to 10:30 AM</b>	<b>CBLIP Community Update</b>
<b>10:30 AM to 10:45 AM</b>	<b>Nutrition break</b>
<b>10:45 AM to 11:15 AM</b>	<b>Newcomer story sharing</b>
<b>11:15 AM to 11:30 AM</b>	<b>Wrap up</b>

### **Cape Breton • Unama'ki Immigration Summit Luncheon**

<b>11:00 AM to 12:00 PM</b>	<b>Luncheon registration &amp; networking with music by Swetlana Haensel</b>
<b>12:00 PM to 12:05 PM</b>	<b>Immigration update – Shelley Bent Director of Programs, Nova Scotia Office of Immigration</b>
<b>12:10 PM to 12:40 PM</b>	<b>Keynote Address – Francis McGuire President, Atlantic Canada Opportunities Agency</b>
<b>12:40 PM to 12:55 PM</b>	<b>Atlantic Immigration Pilot (AIP) Program Overview &amp; Cape Breton Success Stories</b>
<b>12:55 PM-1:00 PM</b>	<b>Wrap up &amp; closing</b>





**TRAVEL EXPENSE CLAIM**

Rate **\$0.4415**

<b>Name of Claimant:</b>	Alvin Martrell
<b>Destination:</b>	Halifax
<b>Purpose of Travel:</b>	NSFM Conference
<b>Departure Date/Time:</b>	November 6, 2018 11 A.M.
<b>Return Date/Time:</b>	November 9, 2018 1:00 P.M.

Approval to Travel : Motion of Council *[Signature]* Date: *November 5/18*

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): <b>620.00</b>						0.00
Total Cost of Mileage: <b>\$273.73</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$273.73
Accommodation/Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>						\$0.00
Meals: Breakfast \$20		\$20.00	\$20.00	\$20.00		\$60.00
Lunch \$25						\$0.00
Dinner \$30	\$30.00	\$30.00				\$60.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00	\$10.00			\$30.00
Taxi/Parking/Tolls (Receipts Required)	\$16.00					\$16.00
<b>Total Amount Being Claimed</b>	<b>\$56.00</b>	<b>\$60.00</b>	<b>\$30.00</b>	<b>\$20.00</b>	<b>\$0.00</b>	<b>\$439.73</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**  
 Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel.. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial AM

**All claims are to be submitted not later than 60 days after return.**

Claimant Signature: *[Signature]*

Date Submitted: *NOV 13, 2018*

Travel Approved by Supervisor: *[Signature]*

GL Code: \_\_\_\_\_

Goods Rec'd. Date.....	Initial.....	<i>AM</i>
Prices Checked.....		<i>AM</i>
Add. & Ext. Checked.....		<i>AM</i>
Approval for Payment.....		<i>AM</i>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. <i>10 210 2110 2101</i>		<i>30</i>

# PROGRAM AT A GLANCE (At the Time of Printing)

(All sessions and events take place at the Westin Nova Scotian Hotel)

## TUESDAY, November 6<sup>th</sup>

2:00 p.m. – 8:00 p.m.	<b>Registration Open</b>	Mezzanine
7:00 p.m. – 8:30 p.m.	<b>Meet &amp; Greet</b>	Commonwealth A

## WEDNESDAY, November 7<sup>th</sup>

8:00 a.m. – 9:15 a.m.	<b>Opening:</b> <ul style="list-style-type: none"> <li>• Remarks by Chair of the Conference Planning Committee – Deputy Mayor Wayne Mason, HRM</li> <li>• Remarks by Premier McNeil (TBC)</li> <li>• Greetings from Halifax Regional Municipality</li> <li>• Greetings from Develop Nova Scotia – presenting sponsor</li> <li>• Greetings from Mr. Alain Muise, President of AMANS</li> <li>• Remarks by NSFM President, Councillor Geoff Stewart, County of Colchester</li> <li>• Presentation of Climate Change Leaders Award and Carbon Surcharge Fund Recipients</li> <li>• Presentation of NSFM Long Service Awards</li> </ul>	Atlantic Ballroom
9:15 a.m. – 10:15 a.m.	<b>Keynote Address: Curbside Chat - Charles Marohn, JR., PE AICP</b>	Atlantic Ballroom
10:15 a.m. – 10:45 a.m.	<b>Strong Towns - Sponsored by CUPE NS</b>	Mezzanine & Commonwealth B
10:45 a.m. – 11:45 a.m.	<b>Break/Viewing of Exhibits - Sponsored by CN</b>	
	<b>Concurrent Sessions: (Attend 1 of 3)</b> <ul style="list-style-type: none"> <li>• Develop Nova Scotia</li> <li>• Best Practices for Public Safety</li> <li>• Accessibility -What does it mean for your municipality?</li> </ul>	Harbour Suites A & B Atlantic Ballroom Tradewinds - Lower Level
11:55 a.m. – 12:55 p.m.	<b>Delegates' Luncheon</b> Sponsored by Nova Scotia Municipal Finance Corporation	Commonwealth A
1:00 p.m. – 1:45 p.m.	<b>Annual General Meeting &amp; Report of Nominating Comm.</b>	Atlantic Ballroom
1:45 p.m. – 3:00 p.m.	<b>Caucus Meetings &amp; Elections</b> <ul style="list-style-type: none"> <li>• Regional Caucus</li> <li>• Rural Caucus</li> <li>• Towns Caucus</li> </ul>	Seaport Room - Lower Level Atlantic Ballroom Harbour Suites - Lower Level
3:00 p.m. – 3:30 p.m.	<b>Break/Viewing of Exhibits - Sponsored by CN</b>	Mezzanine & Commonwealth B
3:30 p.m. – 4:15 p.m.	<b>Caucus Meetings &amp; Elections Continued...</b>	Same Locations
4:20 p.m. – 5:00 p.m.	<b>Women in Local Government Networking</b>	Atlantic Ballroom
5:30 p.m. – 6:30 p.m.	<b>An Optional Event: The screening of a Local Documentary: Climate Change and the Human Prospect</b>	Atlantic Ballroom

## THURSDAY, November 8<sup>th</sup>

8:00 a.m. – 8:30 a.m.	<b>FCM Update</b>	Atlantic Ballroom
8:30 a.m. – 9:30 a.m.	<b>Making our Voices Count</b>	Atlantic Ballroom
9:30 a.m. – 10:15 a.m.	<b>NSFM Resolutions/Priorities/Member Feedback</b>	Atlantic Ballroom
10:15 a.m. – 10:45 a.m.	<b>Break/Viewing of Exhibits</b>	Mezzanine & Commonwealth B
10:45 a.m. – 12:00 p.m.	<b>NSFM Resolutions/Updates/Member Feedback</b>	Atlantic Ballroom
12:00 p.m. – 1:00 p.m.	<b>Delegates' Luncheon</b>	Commonwealth A
1:15 p.m. – 1:45 p.m.	<b>Advancing the Assessment Industry through Cutting Edge Technology - PVSC</b>	Atlantic Ballroom
1:45 p.m. – 3:00 p.m.	<b>Shared Secrets - Economic Development</b>	Atlantic Ballroom
3:00 p.m. – 3:30 p.m.	<b>Break/Viewing of Exhibits</b>	Mezzanine & Commonwealth B
3:30 p.m. – 4:00 p.m.	<b>Honourable Chuck Porter, Minister of Municipal Affairs, Province of Nova Scotia</b>	Atlantic Ballroom
4:00 p.m. – 5:00 p.m.	<b>Ministers' Panel</b>	Atlantic Ballroom
6:15 p.m.	<b>Reception</b>	Mezzanine
7:00 p.m. – 9:00 p.m.	<b>Banquet</b> Sponsored by Frank Cowan Company Limited	Commonwealth Ballroom
9:00 p.m. – 11:00 p.m.	<b>Dance – Bluesmobile</b>	Commonwealth Ballroom

## FRIDAY, November 9<sup>th</sup>

7:55 a.m. – 8:55 a.m.	<b>Where's my Report? You know, version 2 final final- Bulletproof</b>	Harbour Suites A&B Lower Level
9:00 a.m. – 10:00 a.m.	<b>Concurrent Workshops: (Attend 1 of 2)</b> <ul style="list-style-type: none"> <li>• Moving Forward with Climate Change Adaptation &amp; Innovative Financing Mechanisms for Energy Initiatives</li> <li>• Youth Engagement</li> </ul>	Commonwealth A Atlantic Ballroom
10:10 a.m. – 11:15 a.m.	<b>Import Replacement: Economic Revitalization and Re localization</b>	Atlantic Ballroom
11:15 a.m.	<b>Business Card Collection Winner Grand Prize Draw Conclusion</b>	Atlantic Ballroom

# Casino Taxi Ltd. Receipt

Ph: (902) 429-6666  
425-6666

Cab No. 827

Date NOV/06/18

\$ 8.00

From \_\_\_\_\_

HST No. \_\_\_\_\_ To \_\_\_\_\_

Driver's Name [Signature]  
(Print)

**YELLOW CAB HALIFAX**  
2756 GLADSTONE ST  
HALIFAX NS

TERMINAL ID: 316-438-326  
VEHICLE ID : 181  
DRIVER ID : 00910096

TRIP NUMBER: 2398  
PASSENGERS: 1

11/06/2018  
START: 20:15 END: 20:15

FARE AMOUNT: \$ 8.00

**TOTAL: \$ 8.00**

TIP AMOUNT : \$ \_\_\_\_\_

GRAND TOTAL: \$ \_\_\_\_\_

\*\*\*\*\*CASH RECEIPT\*\*\*\*\*

902 420 0000  
THANK YOU

Municipality of the County of Richmond - October 2018		
Meetings Held:		14 km
Date:	Meeting:	Alvin Martell
October-09-18	COW	1
October-23-18	Council	1
Total # of Meetings Attended:		2
x kms/trip (return):		14
Total Mileage (kms):		28
Rate		0.4415
Total Owed		\$12.36

Municipality of the County of Richmond - November 2018		
Meetings Held:		14 km.
Date:	Meeting:	Alvin Martell
November-13-18	COW	1
November-20-18	Audit Committee	0
November 26, 2018	Council	1
Total # of Meetings Attended:		2
x kms/trip (return):		14
Total Mileage (kms):		28
Rate		0.4415
Total Owed		\$12.36

Goods Rec'd. Date.....Initial.....	A
Prices Checked.....	A
Add. & Ext. Checked.....	A
Approval for Payment.....	A
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No. 10 210 2110 2101	30

HST 3

*Alvin Martell*

*Kim Stynes*





THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMITÉ DE RICHMOND

**TRAVEL EXPENSE CLAIM** Rate \$0.4415

Name of Claimant:	JASON MARTELL
Destination:	HALIFAX, NS
Purpose of Travel:	PROFESSIONAL DEVELOPMENT COURSE, CPA NS / TOURISM SUMMIT
Departure Date/Time:	SUNDAY, NOVEMBER 25TH, 2018 - 2PM
Return Date/Time:	WEDNESDAY, NOVEMBER 28H, 2018 - 2PM
Approval to Travel	<i>[Signature]</i> Date: <u>Nov. 2/2018</u>

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): <span style="float: right;">629.20</span>	314.60			314.60		629.20
Total Cost of Mileage: <span style="float: right;">\$277.79</span>	\$138.90	\$0.00	\$0.00	\$138.90	\$0.00	\$277.79
Accommodation/Hotel Name: <u>PG.</u> <small>(Indicate if Direct Bill or Provide Receipt)</small>						\$0.00
Meals: Breakfast \$20		\$20.00	\$20.00	\$20.00		\$60.00
Lunch \$25			\$25.00			\$25.00
Dinner \$30	\$30.00	\$30.00				\$60.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00	\$10.00	\$10.00			\$30.00
Taxi/Parking/Tolls (Receipts Required) -Course Fee	\$402.50	\$10.00	\$10.00			\$422.50
<b>Total Amount Being Claimed</b>	<b>\$581.40</b>	<b>\$70.00</b>	<b>\$65.00</b>	<b>\$158.90</b>	<b>\$0.00</b>	<b>\$875.29</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**  
 Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met

I confirm that I attended 80% or more of the conference I attended: Initial JK N/A \_\_\_\_\_  
 THERE WAS NO AGENDA FOR THIS COURSE. THIS IS A "FRAUD HAPPENS" COURSE WHICH IS PART OF CPA PD REQUIREMENTS.  
 SEE ATTACHED AGENDA FOR THE SUMMIT ✓

All claims are to be submitted not later than 60 days after return.

Claimant Signature: Jason Martell  
 Date Submitted: NOVEMBER 29TH, 2018  
 Travel Approved by Supervisor: [Signature]  
 GL Code: \_\_\_\_\_

Goods Rec'd. Date.....	Initial.....	<u>A</u>
Prices Checked.....		<u>A</u>
Add. & Ext. Checked.....		<u>A</u>
Approval for Payment.....		<u>A</u>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. <u>10 212 2120 212</u>		<u>130</u>



The Prince George Hotel  
HALIFAX

MUN. OF RICHMOND COUNTY  
ATTN: MS. YVONNE BOUDREAU  
PO BOX 120  
ARICHAT, NS B0E 1A0  
Canada

**Martell, Jason**  
Company Name: Municipalities of Nova Scotia  
Group Name:  
AR No.: 0538

Room No. : 524  
Arrival : 11-25-18  
Departure : 11-28-18  
Folio No. :  
Invoice No. : 11502  
Cashier No. : 233  
Conf. No. : 940674

Date	Description	Charges	Credits
11-25-18	Room Charge	199.00	
11-25-18	HRM Room Levy	3.98	
11-25-18	HST Room	30.45	
11-26-18	Room Charge	199.00	
11-26-18	HRM Room Levy	3.98	
11-26-18	HST Room	30.45	
11-27-18	Room Charge	199.00	
11-27-18	HRM Room Levy	3.98	
11-27-18	HST Room	30.45	

**Total Charges** 700.29  
**Total Credits** 0.00

GST Tax Total: \$

**Balance**

**700.29**

Goods Rec'd. Date.....	Initial.....	<i>A</i>
Prices Checked.....		<i>A</i>
Add. & Ext. Checked.....		<i>A</i>
Approval for Payment.....		<i>A</i>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No.	10 212 2120 212 130	

*[Signature]* HST 3



**CPA**

CHARTERED  
PROFESSIONAL  
ACCOUNTANTS  
NOVA SCOTIA

1871 Hollis Street, Suite  
300  
Halifax, NS B3J 0C3  
P 902.425.7273  
F 902.407.2967  
W [www.cpans.ca](http://www.cpans.ca)

**REGISTRATION CONFIRMATION**

Dear Jason

Thank you for your order.

**Please Note:** In accordance with the CPD Green Initiative, you will receive a confirmation email that the course is running at least 5 business days before the course start date along with information on how to download the course material. If you do not receive a confirmation email before the course date, please contact [Juanita](#).

The details of your order can be found below. Please retain this email for your records.

**Order Number: 20,900.00**

**Order Date: 11/1/2018**

Payment Type: WEB\_VISA

**Bill To:**

Jason Martell  
4556 Highway 320  
PO Box 269  
Arichat, NS, B0E 1A0  
Canada

Item	Price	Qty	Total
Fraud Happens Full Day Regular Registration Fee When: 11/27/2018 - 11/27/2018	350.00	1.00	350.00
<b>HST</b>			52.50
<b>Total</b>			402.50

Thank you again for your support!

HST (80953 5321 RT0001)

**Confirmation:** This is a confirmation of registration only. Some courses could possibly be cancelled due to insufficient participant levels. If a course is cancelled or postponed, you will be advised via email two weeks prior when possible.

**Weather:** In case of severe weather conditions, an email will be sent to the registrant's preferred email on file by 7:00 am the morning of the course.

**Passports:** Passport registrants who do not show for a course will have the course credit counted towards their passport unless cancellation notification is received 5 full business days prior to course date. Please see passport details on the website.

Please review all information above carefully, including dates and locations, and advise Juanita 902-425-7273 ext. 236 or email [jonochie@cpans.ca](mailto:jonochie@cpans.ca) of any concerns.


# 2018 TOURISM SUMMIT AGENDA

NOVEMBER 25 – 27 | THE WESTIN NOVA  
SCOTIAN

## Sunday – November 25, 2018

- |                 |  |
|-----------------|--|
| 3:00pm-7:00pm   | REGISTRATION DESK OPENS   SILENT AUCTION OPENS                   |
| 11:00am-1:00pm  | COANS MEETING  |
| 12:30pm-5:00pm  | INDUSTRY MEETINGS  |
| 1:00pm-4:00pm   | TOURISM HR CANADA, LABOUR – ROUNDTABLE (BY INVITATION)           |
| 2:00pm – 4:00pm | TIANS BOARD OF DIRECTORS MEETING                                 |
| 7:00pm-9:00pm   | TOURISM COMEDY CLUB FEATURING ONE OF YUK YUK'S BEST – JAMES BALL |

## Monday – November 26, 2018

- |                 |   |
|-----------------|---|
| 7:00am-5:00pm   | REGISTRATION DESK OPEN  |
| 8:30am-10:00am  | OPENING & KEYNOTE PRESENTATION<br>DAVID CHALK, THE TECHNOLOGY NAVIGATOR   |
| 10:00am-10:30am | NUTRITION BREAK & SILENT AUCTION  |
| 10:30am-11:45am | MANAGING YOUR BRAND ONLINE WITH TRIPADVISOR<br>Speaker: Andrew Wiens, International DMO Manager,<br>TripAdvisor   |
| 10:30am-11:45am | BECOME NOVA SCOTIA'S NEXT GREAT TRAVEL<br>EXPERIENCE, <i>Registration required</i><br>Speaker: Heather Yule, Experience Development Manager,<br>Tourism Nova Scotia  |



10:30am-11:45am

**CULTURE + SPORT = TOURISM OPPORTUNITY**  
Panel Session

10:30am-11:45am

**ACCESSIBLE TOURISM – WHAT IT REALLY MEANS**  
Panel Session

12:00pm-1:15pm

**CHAIRMAN'S LUNCHEON**  
Judy Saunders, TIANS Chair

1:30pm-2:00pm

**GOING THE DISTANCE – TOURISM NOVA SCOTIA KEYNOTE ADDRESS**  
Michele Saran, Tourism Nova Scotia CEO

2:00pm-3:30pm

**GROWING EXPORT TOURISM REVENUES**  
Panel Session

3:30pm-4:00pm

**NOVA SCOTIA EVENT STRATEGY UPDATE**  
Communities, Culture and Heritage  
With introduction from Carrie Cussons, President & CEO, Halifax Convention Centre

5:00pm-7:00pm

**INDUSTRY RECEPTION & B2B MARKETPLACE AT THE HALIFAX CONVENTION CENTRE**  
Hosted by: Halifax Convention Centre

*Thank you to our Transportation Partner, Ambassadors Gray Line, for providing transport from The Westin Nova Scotian to the Halifax Convention Centre. Departure Times for the B2B Marketplace are 4:45 and 5:00 on Monday, Nov. 26th*

9:00pm-10:45pm

**Movie Night at The Westin – Exclusive Screening of "Splinters"**  
Presented by: FIN – Atlantic International Film Festival

## Tuesday – November 27, 2018

7:30am-4:00pm

**REGISTRATION DESK OPEN**

8:30am-9:45am

**INDUSTRY BREAKFAST & KEYNOTE PRESENTATION ANDREW PROSSIN, ONE OCEAN EXPEDITIONS**  
Sponsored by: The Westin Nova Scotian

# **SPECIAL OPPORTUNITY FOR TOURISM SUMMIT DELEGATES**

## **DIGITAL HELP DESK – ENHANCE YOUR ONLINE PRESENCE**

**Sign Up for a Session Here – by Appointment Only**

Appointments Run 20 mins; Available 10:00 a.m. – 4:40 p.m. Nov. 27th

*Brought to you by: Tourism Nova Scotia and Google Canada*

- |                   |  |
|-------------------|--|
| 10:00am-11:15am   | <b>HELP WANTED – ADDRESSING TOURISM’S LABOUR CRISIS</b><br>Panel Session   |
| 10:00am-11:15am / | <b>BUILDING STRONG COMMUNITIES &amp; PRIDE OF PLACE</b><br>Develop Nova Scotia   |
| 10:00am-11:15am   | <b>DISRUPTIVE INNOVATION? DIGITIZE NOW: TRANSFORM YOUR BUSINESS</b><br>Speaker: Chris O’Shea, Business Development Bank of Canada          |
| 10:00am-11:15am   | <b>TOURISM AND THE ENVIRONMENT – IT MATTERS</b><br>Ecology Action Centre   |
| 11:15am-11:45am   | <b>NUTRITION BREAK &amp; SILENT AUCTION</b>  |
| 11:45am-1:00pm    | <b>CANNABIS AND THE TOURISM INDUSTRY – YOUR QUESTIONS ANSWERED</b><br>Panel Session  |
| 11:45am-1:00pm    | <b>PREPARE YOUR BUSINESS TO WELCOME INTERNATIONAL VISITORS</b><br>Panel Session  |
| / 11:45am-1:00pm  | <b>INDIGENOUS CULTURAL TOURISM – FOSTERING SUSTAINABLE PARTNERSHIPS</b><br>Presented by: Nova Scotia Indigenous Tourism Enterprise Network |
| 1:00pm-3:00pm     | <b>LUNCHEON &amp; CLOSING KEYNOTE PRESENTATION</b><br><b>JIM KYTE, FROM HOCKEY HERO TO TOURISM – THE 5 P’S OF SUCCESS</b>                  |
| 3:00pm-3:15pm     | <b>2018 SUMMIT – CLOSING REMARKS</b>   |
| 6:00pm-7:00pm     | <b>GALA DINNER RECEPTION</b><br>Presented by: Taste of Nova Scotia   |
| 7:00pm-9:30pm     | <b>CRYSTAL TOURISM AWARDS OF EXCELLENCE GALA DINNER</b>  |
| 9:30pm            | <b>POST AWARDS RECEPTION AND MUSICAL ENTERTAINMENT</b>   |

# EDUCATIONAL SESSIONS MANAGING YOUR BRAND ONLINE WITH TRIPADVISOR

**Speaker: Andrew Wiens, International DMO Manager – Tripadvisor**

The scope and scale of TripAdvisor has positioned the company as the foremost online review platform in the world. As Nova Scotia continues to leverage this channel, businesses need to understand and implement best practices in the review space, how to improve rankings, and how to access free resources to drive more business. Andrew Wiens returns from Trip Advisor to share practical, immediately actionable information – appropriate for owners and managers in all tourism sector.

## BECOME NOVA SCOTIA'S NEXT GREAT TRAVEL EXPERIENCE – *PRE- REGISTRATION REQUIRED*

**Speaker: Heather Yule, Experience Development Manager, Tourism Nova Scotia**

Are you ready to differentiate your business to attract new visitors? To authentically connect travellers with our best local flavours, places and storytellers? To offer Nova Scotia's next must-do experience? Join Tourism Nova Scotia for a conversational workshop that introduces essential experience development concepts and skills, offers in-person expertise, and shares brand-new resources.

Participants will:

- Learn what it takes to curate a travel experience
- Gain direct insight from Nova Scotia tourism operators who have developed experiences of their own
- Get a sneak-peek at Tourism Nova Scotia's new tools to create your experience
- Receive advice and support from Tourism Nova Scotia's entire experience development team
- Discover how experience development can grow your business

Registration is first-come first-serve. Register today! [Link: <https://tourismns.ca/2018-tourism-summit-session-registration-become-nova-scotias-next-great-travel-experience>]

## CULTURE + SPORT = TOURISM OPPORTUNITY

**Speaker: Communities, Culture and Heritage**

In July 2020, Nova Scotia will host to the North American Indigenous Games (NAIG). The Games will be the largest sporting event ever held in Nova Scotia and this will be the first time the Games have been hosted in Atlantic Canada. A fundamental element

of the Games is the showcasing of Indigenous culture. This interactive panel will share some insights on how your business and community can leverage this unprecedented opportunity.

## **ACCESSIBLE TOURISM – WHAT IT REALLY MEANS**

### **Panel Session**

Accessible Tourism is about creating inclusive environments and memories that cater to the needs of everyone, including those with physical and intellectual disabilities. This interactive panel will discuss best practices, market opportunities and how Nova Scotia can truly reposition itself as a best in class destination!

## **HELP WANTED – ADDRESSING TOURISM’S LABOUR CRISIS**

### **Panel Session**

Labour shortages are having a severe impact on tourism businesses ability to operate. Diversifying workforces is part of the solution – how can tourism operators take advantage of diverse labour pools. How can we bridge indigenous workers to tourism jobs? How can immigration programs meet tourism needs today? Join this interactive panel to discuss solutions for Nova Scotia’s tourism industry.

## **BUILDING STRONG COMMUNITIES & PRIDE OF PLACE**

### **Develop Nova Scotia**

Develop Nova Scotia’s mandate is to drive economic growth across the province through the development of strategic property and infrastructure. They do that by working with public and private organizations and communities to create sustainable places that attract and inspire people and investment. We know that visitors want to eat, drink, explore and celebrate where the locals do. Their work is about creating authentic, high quality places that reflect the values and aspirations of Nova Scotians, building on our distinct maritime heritage and diverse culture. If we get it right by Nova Scotians, we’ll create a place that is a source of pride for all and a magnet for visitors. Let’s discuss how placemaking can make a difference in growing strategic sectors like tourism, and how Develop Nova Scotia can continue to support tourism growth.

## **DISRUPTIVE INNOVATION? – DIGITIZE NOW: TRANSFORM YOUR BUSINESS**

**Speaker: Chris O’Shea, Consultant, Business Development Bank of Canada**

Travel today is a completely different experience. Who could have envisioned even 10 years ago the level of technology integration and convenience that modern travelers get to enjoy? No industry has been impacted by technology as much as tourism and over the next few years the pace of change is going to accelerate as digital advancement is reshaping purchasing decisions and global access. In an increasingly connected, automated and data-driven world, tourism businesses will need to embrace new technologies or risk falling behind. During this informative session, the Business Development Bank of Canada will provide an update on the latest research exploring digital technology adoption of businesses in Canada and the impact on financial performance.

## **TOURISM & THE ENVIRONMENT – IT MATTERS**

### **Ecology Action Centre**

Nova Scotia has become a destination for those seeking authentic and nature based experiences. How we protect and manage our natural resources will play a critical role in tourism's ability to grow and reach the economic goals. During this session, the Ecology Action Centre of Nova Scotia will explore the pressures on Nova Scotia's vulnerable areas, what it means for the tourism industry and how you can take action to ensure a sustainable future for the province.

## **CANNABIS AND THE TOURISM INDUSTRY – YOUR QUESTIONS ANSWERED**

### **Panel Session**

Join the Province of Nova Scotia Cannabis Forum to have all your questions answered. Cannabis is legal in Canada as of October 17, 2018. Legalization is a major shift for Canada and has implications for everyone. A group of representatives from several government departments will be here to answer questions from the tourism industry including the laws, workplace safety, implications for licensed premises, and the Smoke-free Places Act.

## **PREPARE YOUR BUSINESS TO WELCOME INTERNATIONAL VISITORS**

### **Panel Session**

Tourism Nova Scotia's market development team and in-market representatives from Germany, the UK and China will share insights about visitor expectations and how you can best prepare your business to serve international visitors.

Topics include:

- A deeper dive into the profile of the Chinese, German and UK traveller
- How to ready your business to best serve visitors from key international markets
- Tourism Nova Scotia's business resources

# **INDIGENOUS CULTURAL TOURISM – FOSTERING SUSTAINABLE PARTNERSHIPS**

## **Nova Scotia Indigenous Tourism Enterprise Network**

In this session participants will learn and explore the best practices of partnering with Indigenous nations and entrepreneurs as it relates to building sustainable and mutually beneficial partnerships. The Nova Scotia Indigenous Tourism Enterprise Network is leading the way here in Nova Scotia by prioritizing cultural authenticity and guiding ways towards reconciliation. The organization strongly believes that a strong path to rebuilding its culture and history is through key long term investments in the Indigenous tourism industry while providing unique and authentic cultural experiences to world travellers coming to Nova Scotia.



ARICHAT TO PRINCE GEORGE HOTEL, HALIFAX



Sign in

All Maps Images News Shopping More

Settings



Switch to Chrome

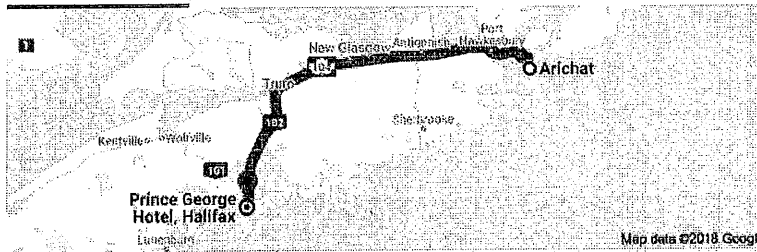
Hide annoying ads and protect against malware on the web

About 24,800 results (0.67 seconds)

NO THANKS YES

Arichat, Nova Scotia

Prince George Hotel, Halifax, 1725 Market St, Halifax, NS B3J 3N9



3 h 20 min (314.6 km) via Trans-Canada Hwy/NS-104

Directions

The Prince George Hotel

https://www.princegeorgehotel.com/

World-class hotel excellence in the heart of downtown Halifax | The Prince George Hotel.

Missing: arichat | Must include: arichat

Halifax Accommodations | The Prince George Hotel

https://www.princegeorgehotel.com/accommodations.php

Halifax Accommodations - Providing 203 elegant pet friendly hotel guest rooms & suites located in the heart of downtown Halifax, Nova Scotia - The Prince ...

Missing: arichat | Must include: arichat

Contact us | The Prince George Hotel

https://www.princegeorgehotel.com/contact.php

The Prince George Hotel, 1725 Market Street Halifax, Nova Scotia B3J 3N9.

Missing: arichat | Must include: arichat

Prince George Hotel - UPDATED 2018 Prices, Reviews & Photos ...

https://www.tripadvisor.ca/... Halifax Region Halifax Halifax Hotels

Rating: 4.5 - 3,565 reviews - Price range: C\$113 - C\$370 (Based on Average Rates for a Standard Room)

Now C\$170 (Was C\$190) on TripAdvisor: Book Prince George Hotel, Halifax. See 3525 traveller reviews, 486 candid photos, and great deals for Prince ...

Missing: arichat | Must include: arichat

The Prince George Hotel, Halifax, Canada - Booking.com

https://www.booking.com/... Halifax Region Halifax Hotels Downtown Halifax

Rating: 9.1/10 - 743 reviews - Price range: Prices for upcoming dates start at \$101 per night (We Price Match)

Set in the heart of downtown Halifax, Nova Scotia, only 689 feet from the Scotiabank Center, this hotel offers luxurious guestrooms, first-rate services...

Missing: arichat | Must include: arichat

Images for ARICHAT TO PRINCE GEORGE HOTEL ...



More images for ARICHAT TO PRINCE GEORGE HOTEL, HALIFAX

Report images

**YELLOW CAB HALIFAX**  
2756 GLADSTONE ST  
HALIFAX NS

TERMINAL ID: 316-438-100  
VEHICLE ID : 786  
DRIVER ID : 00151251  
TRIP NUMBER: 5055  
PASSENGERS: 1  
11/27/2018  
START: 23:24 END: 23:24  
FARE AMOUNT: \$ 10.00

TOTAL : \$ 10.00  
TIP AMOUNT : \$ \_\_\_\_\_  
GRAND TOTAL : \$ \_\_\_\_\_

\*\*\*CASH RECEIPT\*\*\*

902 420 0000  
THANK YOU



**902.420.0000**

PAS NAME: \_\_\_\_\_  
DATE / TIME: \_\_\_\_\_  
PICK UP: \_\_\_\_\_  
DROP OFF: \_\_\_\_\_  
FARE \$ 10  
SIGNED: \_\_\_\_\_  
RL # \_\_\_\_\_ # of PAS: 3

**\* RECEIPT \***



**Fw: Transaction Receipt - Do Not Reply**

Yvonne Boudreau to: Jason Martell, Kent MacIntyre, jmarchand

01/11/2018 03:33 PM

For all 3 of you. Save this

Yvonne Boudreau  
Municipal Clerk, Communications Administrator  
Municipality of the County of Richmond  
2357 Hwy 206, PO Box 120  
Arichat, NS  
B0E 1A0  
PH:(902) 226-3971  
FAX: (902) 226-1510  
yboudreau@richmondcounty.ca

*0151*



----- Forwarded by Yvonne Boudreau/Richmond on 01/11/2018 03:33 PM -----

From: "TOURISM INDUSTRY ASSOCIAT" <esp\_receipt@moneris.com>  
To: yboudreau@richmondcounty.ca  
Date: 01/11/2018 03:23 PM  
Subject: Transaction Receipt - Do Not Reply

**TOURISM INDUSTRY ASSOCIAT**

**TRANSACTION APPROVED - THANK YOU**

**PAYMENT DETAILS**

TYPE PURCHASE  
DATE 2018-11-01 15:22:58  
ORDER ID mhp18304142215p29  
AMOUNT(CAD) \$1375.00  
CARDHOLDER Jason Martell  
CARD NUM \*\*\*\* \* 5850  
ACCOUNT VISA  
REF NUM 662411030010130040  
AUTH CODE 077485

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No.....	

**ITEM DETAILS**

DESCRIPTION	PRODUCT CODE	QUANTITY	ITEM AMOUNT
		TOTAL(CAD)	<u>\$1375.00</u>

**CUSTOMER DETAILS**

CUST ID  
EMAIL yboudreau@richmondcounty.ca  
NOTE

<i>Jason Martell</i>	<i>458.33</i>
<i>Jeff Stanley</i>	<i>458.33</i>
<i>Kent MacIntyre</i>	<i>458.34</i>



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTE DE RICHMOND

**TRAVEL EXPENSE CLAIM** Rate \$0.4415

Name of Claimant:	JASON MARTELL
Destination:	SYDNEY, NS
Purpose of Travel:	PROFESSIONAL DEVELOPMENT COURSE, CPA NOVA SCOTIA
Departure Date/Time:	MONDAY, NOVEMBER 19TH, 2018 - 11AM
Return Date/Time:	MONDAY, NOVEMBER 19TH, 2018 - 8PM
Approval to Travel	Date: <u>Nov. 12/2018</u>

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): <span style="float: right;">244.80</span>	244.80					244.80
Total Cost of Mileage: <span style="float: right;">\$108.08</span>	\$108.08	\$0.00	\$0.00	\$0.00	\$0.00	\$108.08
Accommodation/Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>						\$0.00
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30	\$30.00					\$30.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required) -Course Fee	\$230.00					\$230.00
<b>Total Amount Being Claimed</b>	<b>\$368.08</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$368.08</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**  
 Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met

I confirm that I attended 80% or more of the conference I attended: initial \_\_\_\_\_ N/A JK

THERE WAS NO AGENDA FOR THIS COURSE. THIS IS AN "ETHICS AT OUR CORE" COURSE WHICH IS A REQUIREMENT UNDER CPA NOVA SCOTIA TO HAVE 4 HOURS OF ETHICS RELATED COURSE WORK IN EVERY THREE YEAR PERIOD.

All claims are to be submitted not later than 60 days after return.

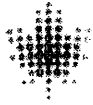
Claimant Signature: Jason Martell

Date Submitted: NOVEMBER 22ND, 2018

Travel Approved by Supervisor: [Signature]

GL Code: \_\_\_\_\_

Goods Rec'd. Date.....	Initial.....	<u>A</u>
Prices Checked.....		<u>A</u>
Add. & Ext. Checked.....		<u>A</u>
Approval for Payment.....		<u>A</u>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No.....	<u>10 212 2120 2121</u>	<u>30</u>



**CPA**

CHARTERED  
PROFESSIONAL  
ACCOUNTANTS  
NOVA SCOTIA

1871 Hollis Street, Suite  
300  
Halifax, NS B3J 0C3  
P 902.425.7273  
F 902.407.2967  
W [www.cpans.ca](http://www.cpans.ca)

**REGISTRATION CONFIRMATION**

Dear Jason

Thank you for your order.

**Please Note:** In accordance with the CPD Green Initiative, you will receive a confirmation email that the course is running at least 5 business days before the course start date along with information on how to download the course material. If you do not receive a confirmation email before the course date, please contact Juanita.

The details of your order can be found below. Please retain this email for your records.

**Order Number: 20,901.00**

**Order Date: 11/1/2018**

Payment Type: WEB\_VISA

**Bill To:**

Jason Martell  
4556 Highway 320  
PO Box 269  
Arichat, NS, B0E 1A0  
Canada

Item	Price	Qty	Total
Ethics At Our Core Half Day Registration Fee When: 11/19/2018 - 11/19/2018	200.00	1.00	200.00
<b>HST</b>			30.00
<b>Total</b>			230.00

Thank you again for your support!

HST (80953 5321 RT0001)

**Confirmation:** This is a confirmation of registration only. Some courses could possibly be cancelled due to insufficient participant levels. If a course is cancelled or postponed, you will be advised via email two weeks prior when possible.

**Weather:** In case of severe weather conditions, an email will be sent to the registrant's preferred email on file by 7:00 am the morning of the course.

**Passports:** Passport registrants who do not show for a course will have the course credit counted towards their passport unless cancellation notification is received 5 full business days prior to course date. Please see passport details on the website.

Please review all information above carefully, including dates and locations, and advise Juanita 902-425-7273 ext. 236 or email [jonochie@epans.ca](mailto:jonochie@epans.ca) of any concerns.



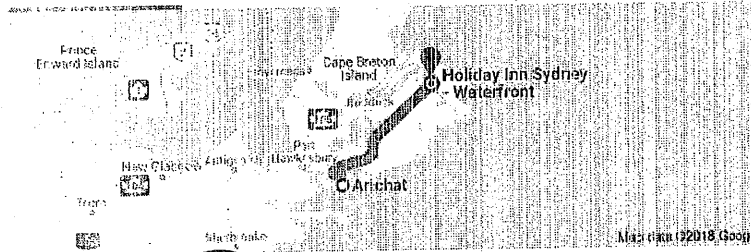
ARICHAT TO HOLIDAY INN, SYDNEY, NS



All Maps News Images Shopping More Settings Tools

About 21,500 results (0.51 seconds)

- Arichat, Nova Scotia
- Holiday Inn Sydney - Waterfront, 300 Esplanade, Sydney, NS B1P 1A7



1 h 36 min (122.4 km) via NS-4 E

Directions

Holiday Inn Sydney - Waterfront Hotel by IHG

https://www.ihg.com Home Holiday Inn Sydney Hotels

Rating: 4.4 - 984 reviews

Welcome to the Holiday Inn Sydney | Located in the heart of Cape Breton Island, voted number one island destination in the Continental US and Canada and ...

Total Number of Rooms: 132 Number of Floors: 10

Number of Suites: 2

Missing: arichat | Must incl. de: arichat

Holiday Inn Sydney Waterfront: Cape Breton Hotel With Waterfront Views

www.holidayinnsydneywaterfront.ca/

Experience all that gorgeous Cape Breton Island has to offer at our Sydney waterfront hotel in Nova Scotia. Pet friendly suites near all the harbour action!

Missing: arichat | Must incl. de: arichat

The Holiday Inn, Sydney - Waterfront | Cape Breton Island ...

www.capebreton.com/accommodations/hotels-motels/holiday-inn-waterfront/

While visiting Holiday Inn Sydney-Waterfront make sure to dine in our SaltSpray Restaurant which features a sweeping view of the waterfront and delicious food, ...

Email: Hsydney@ihg.com Phone: 902-562-7500

Toll Free: 1-800-565-1001

Hotels in Arichat NS | YellowPages.ca™

https://www.yellowpages.ca Travel & Lodging Lodging Hotels

Locate and compare Hotels in Arichat NS, Yellow Pages Local Listings. Find useful information.

Hotels in Sydney - Waterfront - Hotels - 1-877-654-0228 ...

Hotels in Petit de Grat NS | YellowPages.ca™

https://www.yellowpages.ca Travel & Lodging Lodging Hotels

Get directions - Website - L'Auberge Acadienne Inn Arichat - Hotels - 902-226-2200 ... Holiday Inn Sydney - Waterfront - Hotels - 1-877-654-0228 ...

Top 10 Arichat Hotels: Cheap Hotel Deals C\$75 - Expedia

https://www.expedia.ca Hotels Canada Nova Scotia

Check out the top 10 hotels in Arichat, Nova Scotia at Expedia.ca. Compare prices and read user reviews to book the right room

CTV News at Six Atlantic for Thursday, Nov. 15, 2018 | CTV Atlantic ...

https://atlantic.ctvnews.ca/video?clipid=1535017

Nov 14, 2018





<b>TRAVEL EXPENSE CLAIM</b>		Rate <b>\$0.4415</b>
Name of Claimant:	KEVIN PARDY	
Destination:	Sydney Centre 200	
Purpose of Travel:	Courses Dec 04/18 & Dec 05/18	
Departure Date/Time:	6:45 AM	
Return Date/Time:	6:00 PM	
Approval to Travel: <i>Chris Broadbeam</i>		Date: Dec 3/18

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
MPWA Training Courses						
Total Mileage (# of Km):	0.00					
Total Cost of Mileage:	\$0.00					
Accommodation/Hotel Name:						
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals:						
Breakfast \$20						
Lunch \$25	\$25	\$25				
Dinner \$30						
Other Meals (Receipts Required)						
Incidentals (\$10 per overnight stay)						
Taxi/Parking/Tolls (Receipts Required)						
<b>Total Amount Being Claimed</b>	25.00	25.00				<b>50.00</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial VP N/A

Dec 04/18 → Operational Math  
Dec 05/18 → Basic Computers

All claims are to be submitted not later than 60 days after return.

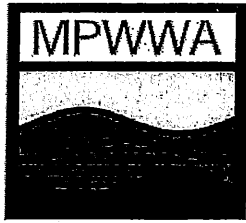
Claimant Signature: *Kevin Pardy*

Date Submitted: *Dec 06/18*

Travel Approved by Supervisor: *Chris Broadbeam*

GL Code: *10-242-3080-242210*

Goods Rec'd. Date.....	Initial.....	A
Prices Checked.....		A
Add. & Ext. Checked.....		A
Approval for Payment.....		A
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. 10-242-3080-242210		



## Basic Computers for Water & Wastewater Operators

This course is approved for operator certification renewal  
CEU value of 0.6

**December 5, 2018 – Sydney, NS**

**Prerequisite** - Participants should have a computer with Microsoft Office on it (if not contact Brian at [www.awws.ca](http://www.awws.ca)) and will work in teams to practice what is presented.

Topics covered but not limited to, will include:

**Navigating your computer & Basic Office Applications.** Participants will work together in groups to practice points presented.

**Running Programs** - Organizing and Finding your files, Finding files and folders

**Microsoft Word** - Using Word to write a report, Create professional documents, Formatting your report to highlight your important points. Using Templates

**Microsoft Excel** - What's excel and how can it help me. Creating a saving a spreadsheet. Working within a spreadsheet – what's a cell and can I move it. Basic Formula's – let excel calculate it for you. Conditional Formatting – let excel highlight it when it matters. Create worksheets with a visual punch using basic charts.

**Basic E-mail** - Using Outlook to keep you organized. Sending reports via e-mail. Add a report or important documents to your meeting scheduled in your calendar

Presented by:

**Andrew Mooney** received a BSc in Biology and Chemistry from Mount Saint Vincent University, a BA in English, as well as an MITE (Master's in Information Technology Education) from Dalhousie University. In 2006 Andrew earned his degree in business with an MBA (Masters in Business Administration). Andrew also has a MCP (Microsoft Certified Professional) designation in Visual Basic and is a Sun Certified Java Programmer. Andrew has spent over 15 years in industry as a software developer working for American Express, Disney, Office Depot, NCCI (National Council on Compensation Insurance), MDVIP.com, Royal Caribbean and ASPSoft to name a few. As a very passionate person who enjoys learning he has balanced his learning with significant industry experience and welcomes the opportunity to share some of his "lessons learned". Andrew is also a faculty member employed with Nova Scotia Community College (NSCC)

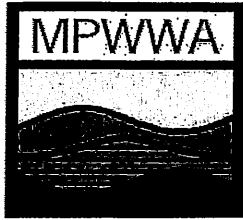
Andrew Mooney

Co-ordinated and assisted by **Brian A. Hazlett** who is a certified operator and has 40 years of professional experience in the operation and management of various distribution, collection, and treatment systems for drinking water and wastewater.

### **COURSE LOCATION & TIME:**

Centre 200  
481 George St, Sydney, NS

8:30am- 4:30pm,  
Lunch "**On Your Own**" 12:00- 1:00, Refreshment breaks supplied



# Operational Math Course

\*\* This course is approved for operator certification renewal and has a CEU value of: 0.6

**December 4, 2018 – Sydney, NS**

## **COURSE DESCRIPTION:**

This course is designed to refresh operators with their math skills. It will carry on from where the “Basic Math Course” left off and go further in depth with the math involved for operators in the level II or higher. It will however start at the basics and progress through the more complex math problems that the operator could expect to use or see on certification exams.

Some of the key areas that this course will focus on but not limited to are;

- Common conversions – Where and Why we use them and their applications.
- Calculations for Volume, Flows, Chemical Dosing, Process Controls, Laboratory Work,
- Trench Work, Pumping Stations, Detention Times, Exam Writing Techniques etc.

## **Instructed by Timothy Hiltz**

**Timothy** is a Water Resources Technologist and holds a Class IV Water Treatment Certification and a Class III Water Distribution Certification from the Nova Scotia Department of Environment. Timothy has over 18 years of experience in source water protection, water treatment and water distribution. He has developed a strong working knowledge of monitoring and analysis requirements, in the Maritimes.

**Brian Hazlett** will be coordinating and will also be adding input from his experience. Brian has 40 years of professional experience in the operation and management of various distribution, collection, and treatment systems for drinking water and wastewater and is certified in all four fields.

## **COURSE LOCATION & TIME:**

Centre 200  
481 George St. Sydney, NS

8:30am- 4:30pm,  
Lunch “*On Your Own*” 12:00- 1:00, Refreshment breaks supplied

## **CONTACT INFORMATION:**

Registration can be made by faxing or mailing the registration form. For further information, please contact Clara Shea at 902-434-8874.



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**TRAVEL EXPENSE CLAIM**

Rate \$0.4415

Name of Claimant:	Sharla Sampson
Destination:	Truro Golf Course, Truro
Purpose of Travel:	Physical Activity Practioners Exchange
Departure Date/Time:	Friday, November 30, 2018
Return Date/Time:	Friday, November 30, 2018

Approval to Travel  Date: Nov. 15/2018

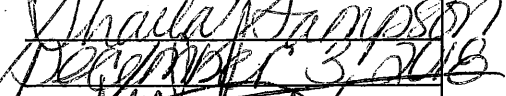
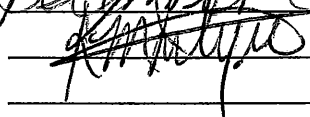
Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	450.00	450.00				450.00
Total Cost of Mileage:	\$198.68	\$0.00	\$0.00	\$0.00	\$0.00	\$198.68
Accommodation/Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>						\$0.00
Meals: Breakfast \$20	\$20.00					\$20.00
Lunch \$25						\$0.00
Dinner \$30	\$30.00					\$30.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
<b>Total Amount Being Claimed</b>	<b>\$248.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$248.68</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial SS N/A

All claims are to be submitted not later than 60 days after return.

Claimant Signature:   
 Date Submitted: December 31, 2018  
 Travel Approved by Supervisor:   
 GL Code:

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No. <u>10.270.4120.2701.30</u>	

Physical Activity  
Practitioners  
Exchange

🏠 **Location:** Truro Golf Club  
📅 **Date:** November 30, 2018  
🕒 **Time:** 10:00am – 3:30pm

**Meeting Agenda**

Time <i>time</i>	Topic <i>topio</i>	Speaker <i>Speake</i>
✓ 10:00am	Registration & Networking	
✓ 10:30am	Welcome & Introductions	Anna Sherwood
✓ 10:40am	Physical Activity Practitioner Capacity Building Plan	Elaine Shelton
	Let's Get Moving	
✓ 10:50am	<ul style="list-style-type: none"> <li>✓ • Let's Get Moving Overview</li> <li>✓ • MPAL Breaking News</li> <li>• Let's Get Moving and Shared Strategy</li> </ul>	Elaine Shelton Meg Cuming
✓ 12:10pm	Lunch and Movement	
	Story Sharing	
✓ 12:40pm	<ul style="list-style-type: none"> <li>✓ • Middleton Story</li> <li>✓ • Guysborough Walk with the Doc</li> <li>✓ • Truro Walk with the Doc</li> </ul>	Anna Sherwood Jeff Myers Raj Makkar
	Movement Medicine: Bridging the Gap from Health Care to Communities	
✓ 1:45pm	<ul style="list-style-type: none"> <li>• Value of movement</li> <li>• Why Physical Activity is even better than we thought</li> <li>• EIM project highlights</li> </ul>	Dr. Jonathon Fowles
3:00pm	Social Connector for Physical Activity Practitioners	Michelle Aucoin Michelle MacDougall
3:20pm	Wrap Up & Evaluation	Elaine Shelton



Nov 30th PAPE RSVP

Strickland, Colleen to: Strickland, Colleen 2018/11/16 02:39 PM

History:

This message has been replied to.

This is a friendly reminder of the upcoming PAPE session.

**What to expect:**

- Overview of and discussion on the *Let's Get Moving Nova Scotia* action plan
- MPAL program enhancements
- Examples of relevant Nova Scotia stories
- Presentation from Dr. Jonathon Fowles, Kinesiology, Acadia University:
  - Why movement? The value of small bouts of movement
  - Physical activity is all that! New research shows physical activity is even more important than we thought!
  - Exercise is Medicine - overview and results from a Nova Scotian project
  - Role of communities in supporting physical activity counselling.

**WHAT:** *Let's Get Moving Nova Scotia* PAPE session

**WHERE:** Truro Golf Club

**WHEN:** Friday November 30<sup>th</sup>  
9:30am Registration and Networking  
10:00am Start  
3:30pm Wrap Up

**RSVP:** [colleen.strickland@novascotia.ca](mailto:colleen.strickland@novascotia.ca). Please advise of any dietary restrictions.

---

If this email is spam, report it to [www.OnlyMyEmail.com](http://www.OnlyMyEmail.com)



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
 LA MUNICIPALITÉ DU COMITÉ DE RICHMOND

<b>TRAVEL EXPENSE CLAIM</b>		<b>Rate \$0.4415</b>
Name of Claimant:	Sharla Sampson	
Destination:	Truro Golf Course, Truro	
Purpose of Travel:	Physical Activity Practioners Exchange	
Departure Date/Time:	Friday, November 30, 2018 6:30 am	
Return Date/Time:	Friday, November 30, 2018 4:00 pm	
Approval to Travel	<span style="float: right;">Date: Nov. 29/2018</span>	

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00					0.00
Total Cost of Mileage:	\$0.00					\$0.00
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
<b>Total Amount Being Claimed</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0.00</b>

**Written Travel Report - Policy Requirements (Section 1.3.ii)**  
 Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended:    Initial \_\_\_\_\_ N/A \_\_\_\_\_

All claims are to be submitted not later than 60 days after return.

Claimant Signature:

Date Submitted: November 30, 2018

Travel Approved by Supervisor:

GL Code: \_\_\_\_\_

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No.....	

