

SCHEDULE "B"



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

OF THE COUNTY OF RICHMOND	MUNICIPALITY TRAVEL
EXPENSE CLAIM	

Name of Claimant:	Chris Boudreau
Destination:	Port Hawkesbury Civic Centre, Nova Scotia
Purpose of Travel:	Strait Area Chamber of Commerce Event
Departure Date/Time:	March 21, 2018 - 7:30 AM
Return Date/Time:	March 21, 2018 - 2:00 PM
Approval to Travel	Date: <u>March 21/18</u>

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Mileage: # of Km	86	0	0	0	0	36.89
Accommodation: Direct Bill Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						0.00
Lunch \$25						0.00
Dinner \$30						0.00
Other Meals (Receipts Required)						0.00
Incidentals (\$10 per overnight stay)						0.00
Taxi/Parking/Tolls (Receipts Required)						0.00
Total Amount Being Claimed						36.89

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial CB N/A

All claims are to be submitted not later than 30 days after return.	
Claimant Signature:	
Date:	<u>March 21/18</u>
Travel Approved by Supervisor:	
GL Code:	<u>10-242-3070-242110</u>

Goods Rec'd. Date.....	Initial.....	<u>A</u>
Prices Checked.....		<u>A</u>
Add. & Ext. Checked.....		<u>A</u>
Approval for Payment.....		<u>A</u>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. <u>10-242-3070-242</u>		<u>110</u>

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Eventbrite	<input type="text" value="Search for events"/>	BROWSE EVENTS	HELP ▼	☰	SIGN IN	CREATE EVENT
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This event has ended.

SALES ENDED

MAR
21

State of the Strait Region Annual Business Update

by Strait Area Chamber of Commerce

\$65 - \$75 ▲

Save Event



State of the Strait Region Annual Business Update
Wed, 21 March 2018, 8:00 AM - 1:00 PM ADT

Sales Ended

DETAILS

Infrastructure Renewal

- Q&A

12:00pm Lunch - KEYNOTE- Joyce Carter, President & CEO Halifax International Airport Authority

12:40pm Closing Remarks



TAGS

Things To Do In Port Hawkesbury

Networking

Business

DATE AND TIME

Wed, 21 March 2018

8:00 AM – 1:00 PM ADT

[Add to Calendar](#)

LOCATION

Port Hawkesbury Civic Centre

606 Reeves Street

Port Hawkesbury, NS B9A 2R7

[View Map](#)

REFUND POLICY

No Refunds

Strait Area Chamber of Commerce

Organizer of State of the Strait Region Annual Business Update

[PROFILE](#)

[CONTACT](#)

[VIEW MAP](#)

SCHEDULE "B"



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

OF THE COUNTY OF RICHMOND	EXPENSE CLAIM	MUNICIPALITY TRAVEL
Name of Claimant:	Chris Boudreau	
Destination:	1919 Upper Water Street, Halifax, Nova Scotia	
Purpose of Travel:	Info Session - Low Carbon Economy Challenge Funding Program	
Departure Date/Time:	March 27, 2018 - 5:00 AM	
Return Date/Time:	March 27, 2018 - 4:00 PM	
Approval to Travel	Date: <u>March 22 / 2018</u>	

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Mileage: # of Km	628	0	0	0	0	\$ 269.35
Accommodation: Direct Bill Hotel Name: <small>(Indicate if Direct Bill or Provide Receipt)</small>						
Meals: Breakfast \$20	20					0.00
Lunch \$25	25					0.00
Dinner \$30	/					0.00
Other Meals (Receipts Required)	/					0.00
Incidentals (\$10 per overnight stay)	/					0.00
Taxi/Parking/Tolls (Receipts Required)	/					0.00
Total Amount Being Claimed						\$ 314.35

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial CB N/A

All claims are to be submitted not later than 30 days after return.	
Claimant Signature:	
Date:	March 22, 2018
Travel Approved by Supervisor:	x
GL Code:	10-842-3070-242110

Goods Rec'd. Date.....	Initial.....	A
Prices Checked.....		A
Add. & Ext. Checked.....		A
Approval for Payment.....		A
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. 10-242-3070-242110		

MSF 3



Government
of Canada

Gouvernement
du Canada

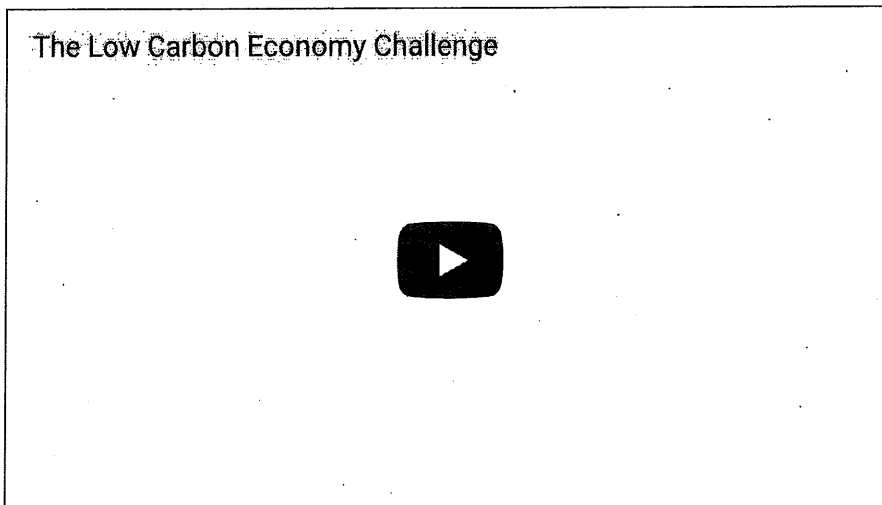
[Home](#) → [Environment and natural resources](#) → [Weather, climate and hazards](#) → [Climate change](#)

→ [Canada's action on climate change](#) → [The Low Carbon Economy Fund](#)

Low Carbon Economy Challenge

On this page

- [Introduction](#)
- [How to apply for funding](#)
 - [Expression of Interest](#)
 - [Formal Proposal](#)
- [Applicant guide](#)
- [Frequently asked questions](#)
- [Key dates](#)
- [Challenge roadshow 2018](#)
 - [Time and locations of the information sessions](#)
- [Contact](#)



Introduction

The Low Carbon Economy Challenge is part of the Low Carbon Economy Fund. It will leverage Canadian ingenuity to reduce greenhouse gas emissions and generate clean growth in support of Canada's clean growth and climate action plan, the Pan-Canadian Framework on Clean Growth and Climate Change. The Challenge is broken into two streams:

Champions stream

The \$450 million Champions stream will provide funding to all eligible applicants (provinces and territories, municipalities, Indigenous communities and organizations, businesses and not-for-profit organizations.) The Champions stream is now open for applications, with a deadline of May 14, 2018

Partnerships stream

The \$50M Partnerships stream is limited to Indigenous communities and organizations, small and medium-sized businesses, not-for-profit organizations and small municipalities. This stream will help ensure a broad range of Canadians are able to participate in the Challenge. The Partnerships stream will be open for applications later in 2018

- Cumulative greenhouse gas emissions reduced per dollar of federal funding
- Greenhouse gas emissions reduced in 2030 per dollar of federal funding
- Project feasibility and risk
- Other benefits that contribute to clean growth and a clean environment

Emission reductions must also be:

- material (measurable and verifiable)
- complementary to existing actions
- in-line with Canada's 2030 climate target
- cost-effective

▼ What are the two opportunities to apply for funding, and how do they differ?

Champions: Valued at over \$450 million, the Champions stream will provide funding to all eligible applicants—provinces and territories, municipalities, Indigenous communities and organizations, businesses, and not-for-profit organizations.

Partnerships: Valued at \$50 million, the Partnerships stream will be available to Indigenous communities and organizations; small and medium-sized businesses, not-for-profit organizations, and small municipalities. This stream will help ensure a broad range of Canadians are able to participate in the Challenge.

▼ Can applicants apply to both the Champions and the Partnerships streams?

Yes. Applicants who are eligible for the Partnerships stream can maximize their chance of success by also applying to the Champions stream with the same project.

▼ Can an applicant who is eligible for both the Champions and Partnerships streams apply to each stream with a different project?

Yes. Applicants can apply with different projects to each stream or with the same project for each stream.

▼ Can an applicant receive funding from both the Low Carbon Economy Leadership Fund and the Low Carbon Economy Challenge?

No. Projects that were funded through the Low Carbon Economy Leadership Fund cannot receive additional funding through the Low Carbon Economy Challenge.

▼ How much is the Government of Canada going to contribute to individual projects?

The minimum federal contribution to any project funded through the Low Carbon Economy Challenge is \$1 million. The maximum contribution to any project funded through the Champions stream will be \$50 million, while the maximum contribution to a project funded through the Partnerships stream will be \$10 million.

Additionally, the maximum percentage of total project costs the federal government can contribute toward a project varies depending on the recipient of the funding. The maximum federal share for specific recipients is as follows:

- 25 percent for businesses
- 40 percent for municipalities
- 40 percent for not-for-profit organizations
- 50 percent for provincial governments
- 75 percent for territorial governments
- 75 percent for Indigenous communities and organizations

municipalities, businesses, Indigenous communities or organizations, and not-for-profit organizations) in order to clarify the application and selection processes and answer questions related to the Challenge and other funding programs. These sessions are closed to the media.

Time and locations of the information sessions

City	Date	Venue	Time
Victoria, BC	March 19	St. Ann's Academy, 835 Humboldt Street	1:00 pm - 3:00 pm
Vancouver, BC	March 20	Wosk Conference Centre, 580 W. Hastings Street	12:30 pm - 4:00 pm
Iqaluit, NU	March 21	Frobisher Inn, 505 Astro Hill	10:30 am - 12:00 pm
Edmonton, AB	March 22	Edmonton Federal Building, 9820 107 Street	8:30 am - 11:30 am
Moncton, NB	March 22	Delta Beausejour, 750 Main Street	9:00 am - 12:00 pm
Calgary, AB	March 23	Southern Alberta Jubilee Auditoria , 1415 14 Ave NW	8:30 am - 11:30 am
Charlottetown, PE	March 23	Delta Prince Edward, 18 Queen St	9:00 am - 12:00 pm
Toronto, ON	March 26	Marriott Downtown at CF Toronto Eaton Centre, 525 Bay St	1:30 pm - 4:30 pm
Montreal, QC	March 27	Le Centre Sheraton Montreal Hotel, 1201 René-Lévesque Blvd W	9:00 am - 12:00 pm
Halifax, NS	March 27	Halifax Marriott Harbourfront Hotel, 1919 Upper Water St	9:00 am - 12:00 pm
Ottawa, ON	March 28	Library and Archives Canada, 395 Wellington Street	1:30 pm - 4:30 pm
St. John's, NL	March 28	Sheraton Hotel Newfoundland, 115 Cavendish Square	1:00 pm - 4:00 pm
Regina, SK	April 3	Delta Hotels Regina, 1919 Saskatchewan Dr	12:30 pm - 4:30 pm
Winnipeg, MB	April 5	Delta Hotels Winnipeg, 350 St Mary Ave	8:30 am - 12:30 pm
Saskatoon, SK	April 6	Delta Bessborough Hotel, 601 Spadina Cres	9:00 am - 12:00 pm
Whitehorse, YT	April 10	Kwanlin Dun Cultural Centre, 1171 Front Street	To be confirmed
Yellowknife, NT	April 12	The Explorer Hotel, 4825 49th Avenue	To be confirmed

Contact

For more information about the program, email: ec.lcef-fefec.ec@canada.ca.

Date modified:

2018-03-19

SCHEDULE "B"



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM Rate **\$0.4289**

Name of Claimant:	Ronalda Boudreau
Destination:	Port Hawkesbury, NS
Purpose of Travel:	To pick up daffodils for Volunteer Banquet at Walmart
Departure Date/Time:	March 22, 2018 - 5:00pm
Return Date/Time:	March 22, 2018 - 6:30pm

Approval to Travel **Date: March 22, 2018**

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): 90.00	90.00					90.00
Total Cost of Mileage: \$38.60	\$38.60	\$0.00	\$0.00	\$0.00	\$0.00	\$38.60
Accommodation/Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>						\$0.00
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$38.60	\$0.00	\$0.00	\$0.00	\$0.00	\$38.60

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

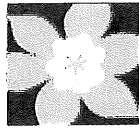
I confirm that I attended 80% or more of the conference I attended: Initial N/A RB

All claims are to be submitted not later than 60 days after return.	
Claimant Signature: <u>Ronalda Boudreau</u>	Initial: <u>RB</u>
Date Submitted: <u>March 23/18</u>	Prices Checked: <u>RB</u>
Travel Approved by Supervisor: <u>[Signature]</u>	Ad. & Ext. Checked: <u>RB</u>
GL Code: <u>102704120 270180</u>	Approval for Payment: <u>[Signature]</u>
	Discount Date: <u></u>
	Paid by Cheque No. <u>102704120 270180</u>
	Distribution: Acc't. No. <u>102704120 270180</u>

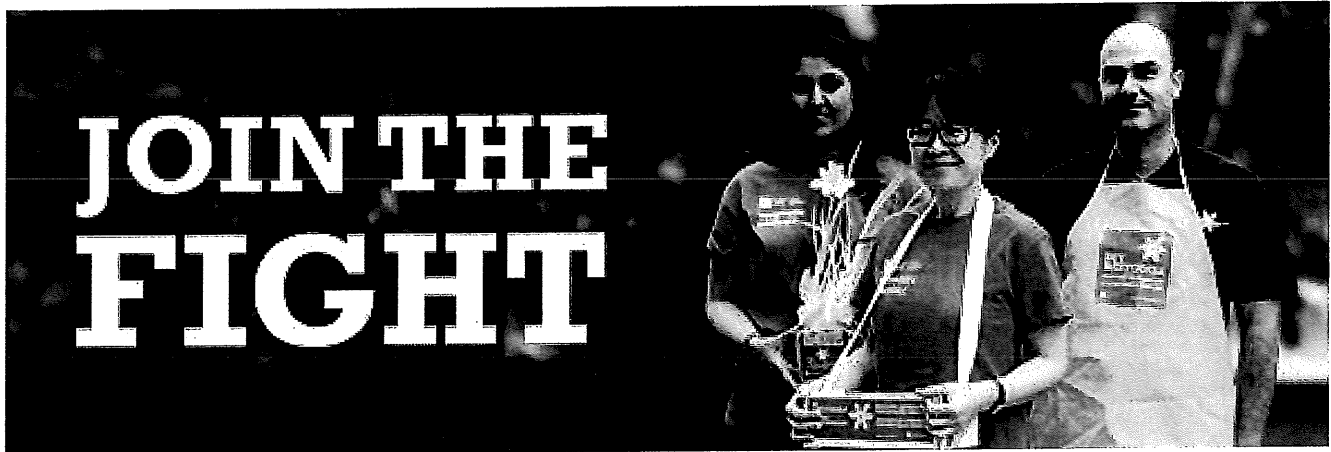
Daffodil flowers will be available for sale at the following locations from Thursday, March 22 to Saturday, March 24, 2018.

Community	Retail Location(s)	Address
Cheticamp	Co-op	15081 Cabot Trail, Cheticamp, NS
Glace Bay	Sobeys	144 Reserve Street, Glace Bay, NS
PortHawkesbury	Walmart	47 Paint Street, Port Hawkesbury, NS
Sydney	Sobeys	95 Keltic Drive, Sydney, NS
	Sobeys	272B Prince Street, Sydney, NS
North Sydney	Superstore	125 King Street, North Sydney, NS
Baddeck	Co-op	48 Twining Street, Baddeck, NS
Antigonish	Sobeys	151 Church Street, Antigonish, NS
New Glasgow	Walmart	713 Westville Road, New Glasgow, NS
	Sobeys Aberdeen Mall	610 East River Road, New Glasgow, NS
Amherst	Walmart	46 Roert Angus Drive, Amherst, NS
Oxford/Pugwash	Oxford Save Easy	5185 Main Street, Oxford, NS
Springhill	Foodland	21 Main Street, Springhill, NS
Truro	Superstore	46 Elm Street, Truro, NS
Bridgewater	Superstore	21 Davison Drive, Bridgewater, NS
	Sobeys	349 LaHave Street, Bridgewater, NS
	Pharmasave	215 Dominion Street, Bridgewater, NS
	Gows	450 LaHave Street, Bridgewater, NS
	South Shore Regional Hospital	90 Glen Allan Drive, Bridgewater, NS
Chester	SaveEasy	211 Duke Street, Chester, NS
Queens County	Superstore	50 Milton Road, Liverpool, NS
	Sobeys	180 Bristol Avenue, Liverpool, NS
	Liverpool Post Office	176 Main Street, Liverpool, NS
	Caledonia Pharmachoice	9849 Nova Scotia Trunk 8, Caledonia, NS
	Caledonia Post Office	1895 Hibernia Road, Caledonia, NS
	Caledonia Cloverfarms	9871 Nova Scotia Trunk 8, Caledonia, NS
Berwick	Doug's Your Independent Grocer	197 Commercial Street, Berwick, NS
New Minas	Superstore	9064 Commercial Street, New Minas, NS
Hants West - Windsor	Sobeys Windsor	50 Empire Lane, Windsor, NS
Kingston/Greenwood	Sobeys	720 Central Ave, Kingston, NS
Annapolis East / Middleton	Gerald's Your Independent Grocer	306 Main Street, Middleton, NS
Annapolis Royal	SaveEasy	21 St Anthony St Annapolis Royal, NS
	Foodland	155 St Anthony Annapolis Royal, NS
	Cornwallis Mall	Basinview Centre, Cornwallis Park, NS
Barrington	Sobeys	3536 Main St. Highway 3, Barrington Passage, NS
Digby	Superstore	490 Highway #303, Digby, NS
	Sobeys	110 Warwick Street, Digby, NS

[view email in browser](#) | [forward to a friend](#)



Canadian
Cancer
Society



Thank you so much for purchasing Daffodils from the Canadian Cancer Society! Every bunch sold helps fund life saving research across the country and programs and services right here in Nova Scotia like the Susan K. Roberts Lodge that Gives a home away from home for Nova Scotians that need to travel to Halifax for cancer treatment.

Please remember to pick up your daffodils this week from the location you chose when you made your order. For your reference, a list of pick up locations and times can be found at here: **[View Daffodil flower pick up locations.](#)**

Please bring a copy of your order form, or confirmation email when you go to pick up your daffodil order.

Our presold numbers are down this year, so please spread the word to your family and friends so they can purchase a bunch of daffodils as well and contribute to the life-saving work of the Canadian Cancer Society! Daffodils are being sold at locations across the province **Thursday, March 22-Saturday, March 24**. A list of locations where daffodils can be purchased from CCS volunteers can be found **[here](#)**

If you have any questions please contact daffodils@ns.cancer.ca or 902-423-6183.

Thank you for your support! Together we will create a future where no one fears cancer.

Canadian Cancer Society, Nova Scotia Division
5826 South Street Halifax, Nova Scotia B3H 1S6
902-423-6183 TF: 1-800-639-0222 F: 902-429-6563
daffodils@ns.cancer.ca



THE MUNICIPALITY OF THE COUNTY OF

LA MUNICIPALITÉ DU COMTÉ DE

RICHMOND

SCHEDULE "B"

MUNICIPALITY OF THE COUNTY OF RICHMOND TRAVEL EXPENSE CLAIM

Name of Claimant:	Kent MacIntyre
Destination:	Port Hawkesbury Civic Centre to Port Hastings
Purpose of Travel:	CBREN Liasion Oversight Commitee
Departure Date/Time:	21-Mar-18
Return Date/Time:	March 21, 2018
Approval to Travel:	attached email

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Mileage: # of Km	14	0	0	0	0	6.00
Accommodation: Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						0.00
Lunch \$25						0.00
Dinner \$30	30					30.00
Other Meals (Receipts Required)						0.00
Incidentals (\$10 per overnight stay)						0.00
Taxi/Parking/Tolls (Receipts Required)						0.00
Total Amount Being Claimed						36.00

Written Travel Report - Policy Requirements (Section 1.3.ii)

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I confirm that I attended 80% or more of the conference I attended: Initial KM N/A

All claims are to be submitted not later than 30 days after return.

Claimant Signature: Kent MacIntyre

Date: March 22, 2018

Travel Approved by Supervisor: Brian Marchand

GL Code: _____

Goods Rec'd. Date.....	Initial.....	A
Prices Checked.....		A
Add. & Ext. Checked.....		A
Approval for Payment.....		A
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. <u>10 212 2120 2121</u>		30

HSE 3



RE: Sat Board
Brian to: kmacintyre@richmondcounty.ca

2018-03-20 11:12 AM

Yes

From: kmacintyre@richmondcounty.ca [kmacintyre@richmondcounty.ca]
Sent: March 19, 2018 5:36 PM
To: Brian
Subject: Re: Sat Board

Warden;

Need permission to attend CBREN Oversight Meeting - Port Hastings, March 21st., 4pm.

Kent

From: "Brian" <brianmarchand@hotmail.com>
To: "Kent MacIntyre" <kmacintyre@richmondcounty.ca>
Date: 2018-03-19 05:01 PM
Subject: Sat Board

Need permission to attend SAT board meeting Tuesday March 20-2018.

Thanks.

Brian

CBREN Liaison Oversight Committee Board Meeting

Port Hastings Fire Hall, Port Hastings, NS

March 21, 2018

4:00pm – 5:00 pm

Agenda

- 1 Welcome and Introductions
- 2 Approval of Agenda
- 3 Approval of Minutes
- 4 New Business
 - New Cape Breton REN Partners
 - Review & approval CBREN Action Plan & Budget 2018-19
 - Review & approval of Inter-municipal Agreement
 - Review & approval of Contribution Agreement
- 5 Financial Update
- 6 Roundtable
- 7 Adjournment



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTE DE RICHMOND

SCHEDULE "B"
 MUNICIPALITY OF THE COUNTY OF RICHMOND
 TRAVEL EXPENSE CLAIM

Name of Claimant:	Kent MacIntyre
Destination:	Port Hawkesbury Civic Centre
Purpose of Travel:	State of the Strait Region Conference
Departure Date/Time:	21-Mar-18
Return Date/Time:	March 21, 2018
Approval to Travel	attached email

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Mileage: # of Km	82	0	0	0	0	35.17
Accommodation: Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						0.00
Lunch \$25						0.00
Dinner \$30						0.00
Other Meals (Receipts Required)						0.00
Incidentals (\$10 per overnight stay)						0.00
Taxi/Parking/Tolls (Receipts Required)						0.00
Total Amount Being Claimed						35.17

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial KM · N/A

All claims are to be submitted not later than 30 days after return

Claimant Signature: Kent MacIntyre

Date: March 22/2018

Travel Approved by Supervisor: Brian Marchand

GL Code: _____

Goods Rec'd. Date.....	Initial.....	<u>A</u>
Prices Checked.....		<u>A</u>
Add. & Ext. Checked.....		<u>A</u>
Approval for Payment.....		<u>A</u>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. <u>10212 2120 212130</u>		

FSI 3

RE: State of the Strait Meeting
Brian to: kmacintyre@richmondcounty.ca

2018-03-20 11:18 AM

Yes.

From: kmacintyre@richmondcounty.ca [kmacintyre@richmondcounty.ca]
Sent: March 20, 2018 11:17 AM
To: Brian
Subject: Re: State of the Strait Meeting

Yes.

As well - I need permission to attend.

Kent

From: "Brian" <brianmarchand@hotmail.com>
To: "Kent MacIntyre" <kmacintyre@richmondcounty.ca>
Date: 2018-03-20 11:15 AM
Subject: State of the Strait Meeting

Need permission to attend the State of the Strait Meeting in Port Hawkesbury
on Mar 21st at 8AM.

Brian

STRAIT REGIONAL ANNUAL BUSINESS UPDATE

THURSDAY, MARCH 21st, 2018
PORT HAWKESBURY CIVIC CENTRE

HOSTED BY



TODAY'S AGENDA

8:00am: Breakfast & Registration

8:45am: Welcome

9:05am - PANEL 1

CANNABIS OPPORTUNITIES & RISK MANAGEMENT

David Burton,
Headland Cultivation Company
Tom Toner,
East Coast Mobile Medical
Patrick Austin,
Cape Breton REN

9:50am - PANEL 2

AGRICULTURE & AQUACULTURE

Jeff Lee,
Sam's Point Oyster Company
Michelle Theriault,
Université Sainte-Anne
Chris van den Heuvel,
Inverness / Victoria
Federation of Agriculture

10:40am Break

11:00am

TRANSPORTATION INFRASTRUCTURE

Damian MacInnis,
Celtic Air Services
Keith Flynn,
Martin Marietta
Rose Paul,
Paqtnkek Mi'kmaw Nation
David Oxner,
NS Transportation
& Infrastructure Renewal

12:00pm

KEYNOTE

with Joyce Carter
CEO
Halifax International
Airport

12:40pm Closing Remarks

#2018BizUpdate

@StraitAreaCoC





THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTE DE RICHMOND

MUNICIPALITY OF THE COUNTY OF RICHMOND
TRAVEL EXPENSE CLAIM

Name of Claimant: Brian Marchand
 Destination: Port Hawkesbury Civic Center
 Purpose of Travel: Airport Meeting
 Departure Date/Time: Mar 13-2018 - 12:30 PM
 Return Date/Time: Mar 13-2018 - 4:00 PM
 Approval to Travel: *[Signature]* Date: Mar. 13 / 2018

Description	Day 1						Total
Mileage: # of Km 56 KM	\$ 24.02						\$ 24.02
Accommodation: Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>							\$ -
Meals: Breakfast \$20							\$ -
Lunch \$25							\$ -
Dinner \$30							\$ -
Other Meals (Receipts Required)							\$ -
Incidentals (\$10 per overnight stay)							\$ -
Taxi/Parking/Tolls (Receipts Required)							\$ -
Total Amount Being Claimed	\$ 24.02						\$ 24.02

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial BM N/A

All claims are to be submitted not later than 30 days after return.

Claimant Signature: Brian Marchand
 Date: Mar 23-2018
 Travel Approved by Supervisor: [Signature]
 GL Code:

Goods Rec'd. Date.....Initial.....BM
 Prices Checked.....BM
 Add. & Ext. Checked.....BM HSI
 Approval for Payment.....
 Discount Date.....
 Paid by Cheque No.....
 Distribution: Acc't. No. 10 210 2100 210110

Airport Committee Meeting

Date: Thursday, March 8, 2018

Time: 1:00 p.m.

Location: Boardroom, PHCC

*Rescheduled to
March 13/18*

A G E N D A

1. Meeting Call to Order
2. Additions to / Approval of Agenda
3. Approval of Minutes – November 30, 2017
4. Business Arising from the Minutes
5. Celtic Air Services Report
6. Snow Removal Contract
7. Capital Improvements
 - i. ACOA Application
8. Next Meeting Date
9. Adjournment

Re: Airport Meeting

kmacintyre@richmondcounty.ca

Tue 2018-03-13 10:31 AM

To: Brian <brianmarchand@hotmail.com>;

Yes.

Kent

From: "Brian" <brianmarchand@hotmail.com>
To: "Kent MacIntyre" <kmacintyre@richmondcounty.ca>
Date: 2018-03-13 10:22 AM
Subject: Airport Meeting

Asking for permission to attend Airport meeting in Port Hawkesbury this morning?

Thanks.

Brian



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTE DE RICHMOND

MUNICIPALITY OF THE COUNTY OF RICHMOND
TRAVEL EXPENSE CLAIM

Name of Claimant:	Brian Marchand
Destination:	Port Hasting Fire Dept
Purpose of Travel:	CB REN LOC Meeting
Departure Date/Time:	Mar 21-2018 - 3:30 PM
Return Date/Time:	Mar 21-2018 - 7:30 PM
Approval to Travel	<i>[Signature]</i> Date: Mar. 20/2018

Description	Day 1						Total
Mileage: # of Km 67 KM	\$ 28.74						\$ 28.74
Accommodation:							
Hotel Name:							\$ -
(Indicate if Direct Bill or Provide Receipt)							\$ -
Meals: Breakfast \$20							\$ -
Lunch \$25							\$ -
Dinner \$30							\$ -
Other Meals (Receipts Required)							\$ -
Incidentals (\$10 per overnight stay)							\$ -
Taxi/Parking/Tolls (Receipts Required)							\$ -
Total Amount Being Claimed	\$ 28.74						\$ 28.74

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial BM N/A

All claims are to be submitted not later than 30 days after return.

Claimant Signature:	<i>Brian Marchand</i>
Date:	<i>March 23, 2018</i>
Travel Approved by Supervisor:	<i>[Signature]</i>
GL Code:	

Goods Rec'd. Date.....	Initial.....	<i>A</i>
Prices Checked.....		<i>A</i>
Add. & Ext. Checked.....		<i>A</i>
Approval for Payment.....		<i>A</i>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. <i>10 210 2100 210</i>		<i>110</i>

HST 3

CBREN Liaison Oversight Committee

Board Meeting

Port Hastings Fire Hall, Port Hastings, NS

March 21, 2018

4:00 pm – 5:00 pm

Agenda

- 1 Welcome and Introductions
- 2 Approval of Agenda
- 3 Approval of Minutes
- 4 New Business
 - New Cape Breton REN Partners
 - Review & approval CBREN Action Plan & Budget 2018-19
 - Review & approval of Inter-municipal Agreement
 - Review & approval of Contribution Agreement
- 5 Financial Update
- 6 Roundtable
- 7 Adjournment

Re: CB Ren Meeting

kmacintyre@richmondcounty.ca

Tue 2018-03-20 11:17 AM

To: Brian <brianmarchand@hotmail.com>;

Yes.

Kent

From: "Brian" <brianmarchand@hotmail.com>
To: "Kent MacIntyre" <kmacintyre@richmondcounty.ca>
Date: 2018-03-20 11:14 AM
Subject: CB Ren Meeting

Need permission to attend CB Ren Meeting on Mar 21st in Port Hawkesbury.

Brian



MUNICIPALITY OF THE COUNTY OF RICHMOND
 TRAVEL EXPENSE CLAIM

Name of Claimant:	Brian Marchand
Destination:	Port Hawkesbury Civic Center
Purpose of Travel:	Cape Breton Local Immigration Partnership
Departure Date/Time:	Mar 27-2018 - 9:30 AM
Return Date/Time:	Mar 27-2018 - 1:00 PM
Approval to Travel	<i>[Signature]</i> Date: Mar. 26/2018

Description	Day 1						Total
Mileage: # of Km 56 KM	\$ 24.02						\$ 24.02
Accommodation: Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>							\$ -
Meals: Breakfast \$20							\$ -
Lunch \$25							\$ -
Dinner \$30							\$ -
Other Meals (Receipts Required)							\$ -
Incidentals (\$10 per overnight stay)							\$ -
Taxi/Parking/Tolls (Receipts Required)							\$ -
Total Amount Being Claimed	\$ 24.02						\$ 24.02

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial BM N/A

All claims are to be submitted not later than 30 days after return.

Claimant Signature: Brian Marchand

Date: March 27-2018

Travel Approved by Supervisor: *[Signature]*

GL Code: _____

Goods Rec'd. Date.....	Initial.....	<u>P</u>
Prices Checked.....		<u>P</u>
Add. & Ext. Checked.....		<u>P</u>
Approval for Payment.....		<u>P</u>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No.....	<u>10 210 2100 210110</u>	

HST
3



CBLIP Council

Meeting #3: Digging In

March 27, 2018

10am – 12pm

Arts and Crafts Room, Port Hawkesbury Civic Centre, Port Hawkesbury

Purpose:

For CBLIP Council Members to:

- receive updates and provide feedback on CBLIP progress and activities
- brainstorm the features of welcoming and inclusive communities
- explore strategies and plans from other LIPs
- review and provide feedback on draft survey questions

Time	Topic
9:45 am	Arrival and Refreshments
10:00 am	Welcome & Check In
10:20 am	Updates from Coordinator
11:00 am	Summary of National LIP Conference
	Break (Activity: <i>What Does A Welcoming Community Look Like in Cape Breton?</i>)
11:15 am	Small Group Activity 1: Review of LIP Strategies
11:30 am	Small Group Activity 2: Survey Question Review
11:50 am	Closing

Funded by:

Financé par :



Immigration, Refugees
and Citizenship Canada

Immigration, Réfugiés
et Citoyenneté Canada



From: kmacintyre@richmondcounty.ca
Subject: Re: CB LIP
Date: Mar 26, 2018 at 10:50:46 PM
To: Brian brianmarchand@hotmail.com

Yes.

Kent

Sent from my iPhone using IBM Verse

On Mar 26, 2018, 9:51:28 PM, brianmarchand@hotmail.com wrote:

From: brianmarchand@hotmail.com
To: kmacintyre@richmondcounty.ca
Cc:
Date: Mar 26, 2018, 9:51:28 PM
Subject: CB LIP

I need permission to attend the CB LIP committee meeting in Port Hawkesbury tomorrow (Tuesday)?

Thanks.

Brian



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

MUNICIPALITY OF THE COUNTY OF RICHMOND
TRAVEL EXPENSE CLAIM

Name of Claimant:	Brian Marchand
Destination:	Port Hawkesbury Civic Center
Purpose of Travel:	Strait Regional Annual Business Update
Departure Date/Time:	Mar 21-2018 - 7:45 AM
Return Date/Time:	Mar 21-2018 - 1:30 PM
Approval to Travel	<i>[Signature]</i> Date: Mar. 20/2018

Description	Day 1						Total
Mileage: # of Km 56 KM	\$ 24.02						\$ 24.02
Accommodation: Hotel Name: <i>(Indicate if Direct Bill or Provide Receipt)</i>							\$ -
Meals: Breakfast \$20							\$ -
Lunch \$25							\$ -
Dinner \$30							\$ -
Other Meals (Receipts Required)							\$ -
Incidentals (\$10 per overnight stay)							\$ -
Taxi/Parking/Tolls (Receipts Required)							\$ -
Total Amount Being Claimed	\$ 24.02						\$ 24.02

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial BM N/A

All claims are to be submitted not later than 30 days after return.

Claimant Signature: Brian Marchand

Date: March 23, 2018

Travel Approved by Supervisor: [Signature]

GL Code: _____

Goods Rec'd. Date.....	Initial.....	<u>A</u>
Prices Checked.....		<u>A</u>
Add. & Ext. Checked.....		<u>A</u>
Approval for Payment.....		<u>A</u>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. 10 210 2100 2101		10

HST 3

Re: State of the Strait Meeting

kmacintyre@richmondcounty.ca

Tue 2018-03-20 11:17 AM

To: Brian <brianmarchand@hotmail.com>;

Yes.

As well - I need permission to attend.

Kent

From: "Brian" <brianmarchand@hotmail.com>
To: "Kent MacIntyre" <kmacintyre@richmondcounty.ca>
Date: 2018-03-20 11:15 AM
Subject: State of the Strait Meeting

Need permission to attend the State of the Strait Meeting in Port Hawkesbury on Mar 21st at 8AM.

Brian

STRAIT REGIONAL ANNUAL BUSINESS UPDATE

THURSDAY, MARCH 21st, 2018
PORT HAWKESBURY CIVIC CENTRE

HOSTED BY



TODAY'S AGENDA

8:00am: Breakfast & Registration

8:45am: Welcome

9:05am - PANEL 1

CANNABIS OPPORTUNITIES & RISK MANAGEMENT

David Burton,
Headland Cultivation Company
Tom Toner,
East Coast Mobile Medical
Patrick Austin,
Cape Breton REN

9:50am - PANEL 2

AGRICULTURE & AQUACULTURE

Jeff Lee,
Sam's Point Oyster Company
Michelle Theriault,
Université Sainte-Anne
Chris van den Heuvel,
Inverness / Victoria
Federation of Agriculture

10:40am Break

11:00am

TRANSPORTATION INFRASTRUCTURE

Damian MacInnis,
Celtic Air Services
Keith Flynn,
Martin Marietta
Rose Paul,
Paqtnkek Mi'kmaw Nation
David Oxner,
NS Transportation
& Infrastructure Renewal

12:00pm

KEYNOTE

with Joyce Carter
CEO
Halifax International
Airport

12:40pm Closing Remarks

#2018BizUpdate

@StraitAreaCoC



SCHEDULE "B"



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTE DE RICHMOND

TRAVEL EXPENSE CLAIM Rate \$0.4289

Name of Claimant:	JASON MARTELL
Destination:	HALIFAX, NS
Purpose of Travel:	PROFESSIONAL DEVELOPMENT COURSE - CPA NS
Departure Date/Time:	TUESDAY, MARCH 6TH, 2018 - 2PM
Return Date/Time:	WEDNESDAY, MARCH 7TH, 2018 - 5PM

Approval to Travel *See attached JK.* Date: *2/14/18*

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	637.60	318.80	318.80			637.60
Total Cost of Mileage:	\$273.47	\$136.73	\$136.73	\$0.00	\$0.00	\$273.47
Accommodation/Hotel Name:						\$0.00
(Indicate if Direct Bill or Provide Receipt) <i>PG</i>						
Meals: Breakfast \$20		\$20.00				\$20.00
Lunch \$25		\$25.00				\$25.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)	\$10.00					\$10.00
Taxi/Parking/Tolls (Receipts Required) <i>Course Fee</i>	\$161.00					\$161.00
Total Amount Being Claimed	\$307.73	\$181.73	\$0.00	\$0.00	\$0.00	\$489.47

Written Travel Report - Policy Requirements (Section 1.3.ii)
 Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met

I confirm that I attended 80% or more of the conference I attended: Initial JK N/A

No agenda provided. Course binder provided. Course was a prep work/writing & electric briefing notes/reports. Course was downtown Halifax.

All claims are to be submitted not later than 30 days after return.

Claimant Signature: *Jason Martell*

Date: *3/19/18*

Travel Approved by Supervisor: *[Signature]*

GL Code:

Goods Rec'd. Date.....	Initial.....	<i>A</i>
Prices Checked.....		<i>A</i>
Add. & Ext. Checked.....		<i>A</i>
Approval for Payment.....		<i>D</i>
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. <i>10 212 2120 21213</i>		<i>0</i>

HST 3

SCHEDULE "B"



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTE DE
RICHMOND

TRAVEL EXPENSE CLAIM Rate **\$0.4289**

Name of Claimant:	JASON MARTELL
Destination:	HALIFAX, NS
Purpose of Travel:	PROFESSIONAL DEVELOPMENT COURSE - CPA NS
Departure Date/Time:	TUESDAY, MARCH 6TH, 2018 - 2PM
Return Date/Time:	WEDNESDAY, MARCH 7TH, 2018 - 5PM

Approval to Travel *KM Martell* **Date:** *Feb. 14 / 2018*

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): 0.00						0.00
Total Cost of Mileage: \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Written Travel Report - Policy Requirements (Section 1.3.ii)
Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met

I confirm that I attended 80% or more of the conference I attended: Initial _____ N/A _____

All claims are to be submitted not later than 30 days after return.

Claimant Signature: _____

Date: _____

Travel Approved by Supervisor: _____

GL Code: _____



The Prince George Hotel
HALIFAX

MUN. OF RICHMOND COUNTY
ATTN: MS. YVONNE BOUDREAU
PO BOX 120
ARICHAT, NS B0E 1A0
Canada

Room No. : 223
Arrival : 03-06-18
Departure : 03-07-18
Folio No. : 148418
Invoice No. : 9654
Cashier No. : 44
Conf. No. : 735043

Martell, Jason
Company Name: Municipality of Richmond County
Group Name:
AR No.: 0538

Date	Description	Charges	Credits
03-06-18	Room Charge	169.00	
03-06-18	HRM Room Levy	3.38	
03-06-18	HST Room	25.86	
03-06-18	Guest Self Parking	24.00	
03-06-18	HST Parking	3.60	

Total Charges 225.84

Total Credits 0.00

GST Tax Total: \$

Balance


225.84

Goods Rec'd. Date.....	Initial.....	
Prices Checked.....		
Add. & Ext. Checked.....		
Approval for Payment.....		HST 3
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No. 10212 2120 212 130		

ORDER CONFIRMATION
CPA Nova Scotia

Order Number
15017
Order Date
2/27/2018
Bill To
Mr. Jason Martell, CPA, CMA
Payment Method
VISA *****3033
Name on Card
Jason Martell
Ship To
Mr. Jason Martell, CPA, CMA
4556 Highway 320
PO Box 269
Arichat, NS B0E 1A0
CANADA

Item	Quantity	Price	Total
Writing Effective Briefing Notes/Reports When: 3/7/2018 - 3/7/2018 Where: CPA NS Learning Centre 300 - 1871 Hollis Street Halifax, NS Registration Option: Half Day Additional Passport Discount 3/7/2018 8:30 AM	1	140.00	140.00


Item Total
140.00
Tax
21.00
Transaction Grand Total
161.00

SCHEDULE "B"



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM		Rate <u>\$0.4289</u>
Name of Claimant:	Sharla Sampson	
Destination:	Port Hawkesbury Civic Centre, Port Hawkesbury	
Purpose of Travel:	Active Transportation Leadership Training Workshop	
Departure Date/Time:	Thursday March 22, 2018 9:00 am	
Return Date/Time:	Thursday March 22, 2018 3:00 pm	
Approval to Travel		Date:

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	91.80	91.80				91.80
Total Cost of Mileage:	\$39.37	\$39.37	\$0.00	\$0.00	\$0.00	\$39.37
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$39.37	\$0.00	\$0.00	\$0.00	\$0.00	\$39.37

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial SS N/A _____

All claims are to be submitted not later than 30 days after return.	
Claimant Signature:	<u>Sharla Sampson</u>
Date:	<u>23-03-2018</u>
Travel Approved by Supervisor:	<u>[Signature]</u>
GL Code:	<u>10 270 4120 270130</u>

Goods Receipt Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't No. <u>10 270 4120 2701</u>	

SCHEDULE "B"



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMITÉ DE RICHMOND

TRAVEL EXPENSE CLAIM	Rate \$0.4289
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Name of Claimant:	Sharla Sampson
Destination:	Civic Centre, Port Hawkesbury
Purpose of Travel:	Active Transportation Training Workshop
Departure Date/Time:	Wednesday, March 21, 2018 Thursday, March 22, 2018
Return Date/Time:	Wednesday, March 21, 2018 Thursday, March 22, 2018

Approval to Travel	Date: 03/13/18
---------------------------	-----------------------

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): 0.00						0.00
Total Cost of Mileage: \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial _____ N/A _____

** Date Change*

All claims are to be submitted not later than 30 days after return.	
Claimant Signature:	_____
Date:	_____
Travel Approved by Supervisor:	_____
GL Code:	_____



ACTIVE TRANSPORTATION LEADERSHIP TRAINING WORKSHOP

Natalia Diaz-Insense & Stephanie Johnstone-Laurette
Youth AT Coordinators (Ecology Action Centre)

Date: Thursday, March 22, 2018

Time: 10 am - 4:30 pm

Locations: **Halifax** (Ecology Action Centre, 2705 Fern Lane) and
Cape Breton (Port Hawkesbury Civic Centre, 606 Reeves Street)

NEW DATE - HALIFAX
Monday, March 26,

This workshop will provide MPALS and other Physical Activity practitioners from organizations in the field of education, health, safety, and recreation in Nova Scotia an opportunity to:

- learn in depth about EAC's child and youth Active Transportation programs,
- increase knowledge of evidence-based and best practice approaches to AT promotion such as School Travel Planning (STP),
- increase and support the implementation of AT initiatives in your local community, and
- encourage collaboration amongst participants.

RSVP: Registration is FREE, but space is limited to 15 participants at each session. To register please visit <https://www.surveymonkey.com/r/ATLW2018> by **March 19, 2018**.

For any questions, please do not hesitate to contact us:
walk@ecologyaction.ca or stp-cb@ecologyaction.ca



SCHEDULE "B"



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMITÉ DE RICHMOND

TRAVEL EXPENSE CLAIM		Rate \$0.4289
Name of Claimant:	Sharla Sampson	
Destination:	Hilton Garden Inn, Enfield	
Purpose of Travel:	Physical Activity Practioners Exchange	
Departure Date/Time:	Monday March 19, 2018 @ 6:00 am	
Return Date/Time:	Monday March 19, 2018 @ 8:00 pm	
Approval to Travel		Date:

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	576.00	576.00				576.00
Total Cost of Mileage:	\$247.05	\$0.00	\$0.00	\$0.00	\$0.00	\$247.05
Accomodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20	\$20.00					\$20.00
Lunch \$25						\$0.00
Dinner \$30	\$30.00					\$30.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$297.05	\$0.00	\$0.00	\$0.00	\$0.00	\$297.05

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial SS N/A _____

All claims are to be submitted not later than 30 days after return.

Claimant Signature: Sharla Sampson

Date: 20-03-2018

Travel Approved by Supervisor: [Signature]

GL Code: 10 270 4120 270130

Goods Rec'd. Date.....	Initial.....
Prices Checked.....	
Add. & Ext. Checked.....	
Approval for Payment.....	
Discount Date.....	
Paid by Cheque No.....	
Distribution: Acc't. No. <u>0 270 4120 270</u>	

SCHEDULE "B"



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

TRAVEL EXPENSE CLAIM		Rate \$0.4289
Name of Claimant:	Sharla Sampson	
Destination:	Hilton Garden Inn, Enfield	
Purpose of Travel:	Physical Activity Practitioners Exchange	
Departure Date/Time:	Monday March 19, 2018	
Return Date/Time:	Monday March 19, 2018	
Approval to Travel		Date: <u>03/13/18</u>

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	0.00					0.00
Total Cost of Mileage:	\$0.00					\$0.00
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$0.00					\$0.00

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80%

I confirm that I attended 80% or more of the conference I attended: Initial _____ N/A _____

All claims are to be submitted not later than 30 days after return.

Claimant Signature: _____

Date: _____

Travel Approved by Supervisor: _____

GL Code: _____



**Physical Activity
Practitioners Exchange
Monday, March 19th**

Hilton Garden Inn, 200 Pratt & Whitney Dr. Enfield, NS

9:00am Registration and continental breakfast

9:30am Advise the Heart and Stroke Foundation:

-How can they **help you** promote physical activity?

-Inform the next campaign!

12:30pm Lunch

1:30 pm Dr. Mark Tremblay:

-24 Hour Movement Guidelines (early years to youth)

-Encouraging Movement for Youth (12-18years)

3:30pm Event Concludes

**RSVP by Monday March
12, noon to**

colleen.strickland@novascotia.ca



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
 LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

TRAVEL EXPENSE CLAIM Rate **\$0.4289**

Name of Claimant:	Laurier Samson
Destination:	Baddeck Courthouse, Baddeck
Purpose of Travel:	Cape Breton Connect Committee Meeting
Departure Date/Time:	Friday, March 23 - 10:45 am
Return Date/Time:	Friday, March 23 - 5:30 pm
Approval to Travel	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> Ken Samson </div> <div>Date:</div> </div>

Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km):	238.00	238.00				238.00
Total Cost of Mileage:	\$102.08	\$102.08	\$0.00	\$0.00	\$0.00	\$102.08
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25	\$25.00					\$25.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$127.08	\$0.00	\$0.00	\$0.00	\$0.00	\$127.08

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial LS N/A _____

All claims are to be submitted not later than 60 days after return.

Claimant Signature:	
Date Submitted:	03/28/18
Travel Approved by Supervisor:	
GL Code:	102704120 770180

Goods Rec'd. Date.....	Initial.....	A
Prices Checked.....		A
Add. & Ext. Checked.....		A
Approval for Payment.....	HST 3	A
Discount Date.....		
Paid by Cheque No.....		
Distribution: Acc't. No.....	102704120 770180	



TRAVEL EXPENSE CLAIM Rate **\$0.4289**

Name of Claimant:	Laurier Samson
Destination:	Baddeck Courthouse, Baddeck
Purpose of Travel:	Cape Breton Coniect Committee Meeting
Departure Date/Time:	Friday, March 23 - 11:00 am
Return Date/Time:	Friday, March 23 - 6:00 pm
Approval to Travel	Date: <u>Mar. 23/2018</u>

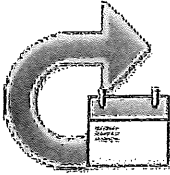
Description	Day 1	Day 2	Day 3	Day 4	Day 5	Total
Total Mileage (# of Km): 0.00						0.00
Total Cost of Mileage: \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accommodation/Hotel Name:						\$0.00
<i>(Indicate if Direct Bill or Provide Receipt)</i>						
Meals: Breakfast \$20						\$0.00
Lunch \$25						\$0.00
Dinner \$30						\$0.00
Other Meals (Receipts Required)						\$0.00
Incidentals (\$10 per overnight stay)						\$0.00
Taxi/Parking/Tolls (Receipts Required)						\$0.00
Total Amount Being Claimed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Written Travel Report - Policy Requirements (Section 1.3.ii)

Please provide a copy of the agenda or briefly outline the time, location, duration, attendees and purpose of your travel. Please indicate if the 80% attendance threshold has been met.

I confirm that I attended 80% or more of the conference I attended: Initial _____ N/A _____

All claims are to be submitted not later than 60 days after return.	
Claimant Signature:	
Date Submitted:	<u>03/23/18</u>
Travel Approved by Supervisor:	_____
GL Code:	_____



Rescheduled: CBConnect

2018/03/23 Fri 1:00 PM – 4:00 PM

Attendance is **required** for Laurier M Samson

Chair: **cbconnect@cbrm.ns.ca**

Location: Baddeck Courthouse

This reschedule notice has been applied to the meeting.

Required: annalee.maceachern@invernesscounty.ca, cgillis@townofph.ca,
donna.macdonald@invernesscounty.ca, jeanninefaye@eskasoni.ca,
'jnicholas@potlotek.ca', Jcpenny@cbrm.ns.ca, kadurning@cbrm.ns.ca,

Optional: naturallyactiveforlife@countyvictoria.ns.ca

Description

Cape Breton Connect Meeting Agenda

Date: March 23rd

Meeting facilitated by Laurier Samson

Minutes taken by Ashley Eisan

1. Housekeeping Items
 - a. Provincial Advisory Update
 - b. Visitation analytics from last year's launch event.
 - c. Record maintenance to date
 - d. Record maintenance plan moving forward
 - e. Value/Internal Usage/ External Usage
 - f. Active for Life Update
2. Subcommittee Recommendations– Active for Life Alternatives
 - a. Cape Breton Connect WordPress landing page
 - b. Cape Breton Connect Tap'nbe Project
3. Database Training for untrained partners
 - a. How many need training?
 - b. When should training take place?
 - c. Venue for training?