

SUMMARY OF MEETING AGENDAS
BETWEEN OCTOBER 2020 AND DECEMBER 2021

- **COMMITTEE OF THE WHOLE MEETINGS**
- **COUNCIL MEETINGS**
- **POLICE ADVISORY BOARD MEETING**
- **PLANNING ADVISORY COMMITTEE MEETINGS**
- **BY-LAW/POLICY COMMITTEE MEETINGS**
- **BUDGET MEETINGS**
- **EASTERN DISTRICT PLANNING COMMISSION MEETINGS**
- **RICHMOND VILLA BOARD MEETINGS**
- **AUDIT COMMITTEE MEETINGS**

RICHMOND COUNTY MUNICIPAL COUNCIL

SPECIAL MEETING

OCTOBER 26, 2020; 7:00 P.M.;

COUNCIL CHAMBERS, MUNICIPAL OFFICE

AGENDA

1. Meeting called to order by the Chief Administrative Officer
2. O'Canada
3. Swearing in of Councillors
4. Nominations called by the Chief Administrative Officer for the Appointment of Warden
5. Nominations called by the Warden for the Appointment of Deputy Warden
6. Adjournment

COMMITTEE OF THE WHOLE MEETING

NOVEMBER 9, 2020; 7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: September 14, 2020
4. Eastern District Planning Commission re: Demolition Order:
 - (i) EDPC re: Update on Property
 - (ii) Opportunity for the Above Property Owner to Address the Committee
5. Presentations re:
 - a) Cape Breton University (David Dingwall, President) re: Future of CBU
 - b) Report of the Returning Officer for the 2020 Municipal & CSAP Elections
6. Warden Mombourquette re:
 - a) Question Period
 - b) Approval of Committee Structure
 - c) Committee Appointments (For Warden, Deputy Warden and Councillors)
 - d) Food Banks
 - e) Training for Council and Staff
7. Councillor Sampson re:
 - a) Strategic Priorities
 - b) Fire Protection in Richmond County
8. Correspondence re:

Action Required

 - a) Bras d'Or Lake Biosphere re: Letter of Support
 - b) Royal Canadian Legion, Branch 43; Port Hawkesbury, Nova Scotia re: Support
 - c) St. Anne Centre re: Board Appointment

- d) Le Conseil de development économique de la Nouvelle-Ecosse re: Board Appointment
 - e) Strait Richmond Housing Matters Coalition re: Committee Appointment
9. Review of Cheques Issued: September/October 2020
 10. Items Added to the Agenda
 11. "In Camera" Session (Legal Issues)
 12. Adjournment

RICHMOND COUNTY MUNICIPAL COUNCIL
REGULAR MEETING
NOVEMBER 23, 2020; 7:00 P.M.; COUNCIL CHAMBERS
AGENDA

1. Call to Order
2. O'Canada
3. Roll Call of Councillors
4. Items Added to the Agenda
5. Review of Minutes:
 - a) September 28, 2020 (Public Hearing)
 - b) September 28, 2020 (Regular Council Meeting)
 - c) October 8, 2020 (Emergency Council Meeting)
 - d) October 26, 2020 (Special Council Meeting)
6. Committee Reports:
 - a) Committee of the Whole
7. **First Reading** to amend By Law #50, Municipal Emergency Measures By-Law in order to change the title and included name references to Municipal Emergency Management By-Law #50 and to include the "Repeal and Replace" Section in the body of the By-Law.
8. Warden re:
 - a) Requirement for additional Committee member appointments:
 - One Additional Councillor for the Eastern District Planning Commission
 - One Additional Councillor for Richmond/PH Joint Park Commission
 - b) Members at Large – Application review and Appointments to Committees and Boards
9. CAO re: Request for Petition re: Research capital cost of sewer and water extension to a property

10. Correspondence
Action Required

- a) St. Peter's, Samsonville and Area Water Utility Board re: Lloyd Boudreau resignation;
- b) St. Peter's, Samsonville and Area Water Utility Board re: Motion to advertise for Board Member to replace Lloyd Boudreau;
- c) Heritage Cape Breton Connection re: Request for Contribution;
- d) John Dowling, Chair Strait Area Transit re: Request for an additional Councillor on Board;

11. Items Added to the Agenda

12. "In Camera" Session (Contract Negotiations)

13. Adjournment

COMMITTEE OF THE WHOLE MEETING

DECEMBER 7, 2020; 7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: November 9, 2020
4. Eastern District Planning Commission re: Property of Lester Morgan and Elizabeth Morgan, 2011 Whiteside Road, Whiteside, NS, PID (75026898) and AAN (03304582)
 - (i) EDPC re: Update on Property
 - (ii) Opportunity for the Above Property Owner to Address the Committee
5. Presentations re:
 - a) Bras d'Or Lake Biosphere Reserve Association, Eileen Crosby, Chair, Board of Directors, Gordon Kerr re: Information and Update;
 - b) Strait Area Mutual Aid Association, Jim Cavanagh, President re: Information
6. Director of Public Works, Chris Boudreau re: Richmond Water Utility – Water Rate Study
7. Councillor Shawn Samson re: By-Law #56 – Tax Exemption
8. Councillor Melanie Sampson re: National Day of Remembrance and Action on Violence Against Women
9. Warden Mombourquette re:
 - a) Sewage Testing for COVID-19;
 - b) Broadband;
 - c) Strait Richmond Healthcare Foundation;
 - d) Port Hawkesbury Paper 8 Year Anniversary

10. Correspondence re:
Action Required

a) Clint Samson, Revenue Manager re: Letter of Authority for access and repair of
Municipal property for trail use;

11. Review of Cheques Issued: November 2020

12. Items Added to the Agenda

13. Question Period

14. "In Camera" Session (Contract Negotiations)

15. Adjournment

AGENDA

INFORMATION SESSION

Tuesday, November 24, 2020

4:00 PM – 8:30 PM

Richmond Municipal Council

4:00 – 5:00	Carla Arsenault, CB Partnership/REN
5:00 – 5:30	Supper
5:30 – 6:15	John Bain, Eastern District Planning Commission
6:15 – 7:00	Ed Nugent, Richmond County RCMP Sergeant
7:00– 7:45	Millie Hatt, Richmond County Literacy Network

RICHMOND COUNTY MUNICIPAL COUNCIL
REGULAR MEETING
DECEMBER 21, 2020; 7:00 P.M.; COUNCIL CHAMBERS
AGENDA

1. Call to Order
2. O'Canada
3. Roll Call of Councillors
4. Items Added to the Agenda
5. Review of Minutes: November 23, 2020
6. John Bain, Eastern District Planning Commission re: Dangerous and Unsightly Property
7. Committee Reports:
 - a) Committee of the Whole
8. **Second Reading** to amend By Law #50, Municipal Emergency Measures By-Law in order to change the title and included name references to Municipal Emergency Management By-Law #50 and to include the "Repeal and Replace" Section in the body of the By-Law.
9. CAO re:
 - a) NSCC re: Unity Drive Lease Renewal
 - b) SRD International Limited re: Updated Information
10. **Correspondence**
Action Required
 - a) Member at Large Appointment re: St. Peter's, Samsonville and Area Water Utility Board;
 - b) Chris Boudreau, Director of Public Works re: Remembrance Day Road Closure;
 - c) Seniors Take Action Coalition re: Age Friendly Action Plan

11. Councillor Brent Sampson re: Information regarding the Holidays
12. Items Added to the Agenda
13. Question Period
14. "In Camera" Session (Contract Negotiations)
15. Adjournment

COMMITTEE OF THE WHOLE MEETING
JANUARY 11, 2021; 7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: December 7, 2020
4. Presentations re:
 - a) Maggie MacDonald, Trevor Boudreau, Cape Breton South Recruitment for Health;
 - b) Allan Eddy, Port Hawkesbury Paper re: Update
5. CAO re:
 - a) Nova Scotia Transportation and Infrastructure Renewal re: Road Closure;
 - b) Virtual versus In Person Committee of the Whole and Council Meetings
6. Warden re:
 - a) St. Peter's Village Commission Quarterly Meetings
7. Correspondence re:
Action Required
 - a) Dr. Kingston Memorial Health Centre re: Vibrant Communities Fund Food Security Project re: Letter of Support;
8. Review of Cheques Issued: December 2020
9. Items Added to the Agenda
10. Question Period
11. "In Camera" Session (Contract Negotiations)
12. Adjournment

RICHMOND COUNTY MUNICIPAL COUNCIL
REGULAR MEETING
JANUARY 25, 2021; 7:00 P.M.; COUNCIL CHAMBERS
AGENDA

1. Call to Order
2. O'Canada
3. Roll Call of Councillors
4. Items Added to the Agenda
5. Review of Minutes: December 21, 2020
6. Presentations
 - a) Eastern District Planning Commission re: Property of Lester Morgan and Elizabeth Morgan, 2011 Whiteside Road, Whiteside Richmond County, PID (75026898) and AAN (03304582).
 - (i) EDPC re: Update on Property
 - (ii) Opportunity for the Above Property Owner to Address the Committee
7. Committee Reports:
 - a) Committee of the Whole
8. Warden Mombourquette re:
 - a) Sewage Testing for COVID;
 - b) Question Period;
 - c) Dry Hydrants;
 - d) African Heritage Month - Feb 2021;
 - e) Statistics Canada Census - May 2021;
 - f) Climate Action Plan Update;
 - g) Communications Plan Refresh

9. Correspondence
Action Required

- a) Cora Leblanc, Telile re: Live Streaming;
- b) Eastern District Planning Commission re: Inter-municipal Agreement;
- c) George & Gail Landry re: Property Access;
- d) Letter from Minister Furey re Accessibility Act

For Information Purposes

- a) Eastern District Planning Commission re: Operating Estimates 2021-2022
10. Items Added to the Agenda
11. Question Period
12. “In Camera” Session (Legal Advice)
13. Adjournment

RICHMOND COUNTY MUNICIPAL COUNCIL

SPECIAL MEETING – COUNCIL CHAMBERS

JANUARY 27, 2021 – 5:00 PM

AGENDA

1. Call to order

2. Roll Call of Councillors

3. Presentations

- a) **5:00 - 5:30** - Dorothy Bernard, Seniors Take Action Committee
- b) **5:30 - 6:15** - Danny Graham/Hailey Vidler, Engage NS Quality of Life Initiative
- c) **6:15 - 6:45** - Terry Smith, Destination Cape Breton Association
- d) **6:45 - 7:15** - Alicia Lake, Pan Cape Breton Food Hub
- e) **7:15 - 8:00** - Michele McPhee, Senior Safety Coordinator
- f) **8:00 - 8:30** - Celeste Gotell/Cher McDaniel, Strait Richmond Housing Coalition

4. Adjournment

COMMITTEE OF THE WHOLE MEETING

FEBRUARY 9, 2021; 7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: January 11, 2021
4. Presentations re:
 - a) Strait Richmond Palliative Care Society (Dorothy Barnard/ Elaine Noseworthy) re: Update (Videoconference)
 - b) Arichat Community Development Association (Rachel Samson) re: Outdoor Recreation Park
5. **Notice to be Given** – To amend By-Law #52, Sewer Service Charge By-Law in order to amend the following:
 - Change the method of billing for sewer services so that sewer billings are based on real-time water billings rather than calculated based on the prior year's water billings.
 - Make provisions for metered sewer connections for institutional, commercial or industrial (ICI) customers with water consumption that varies significantly from sewage discharge volumes
 - Provide for a mechanism to adjust a sewer bill in certain instances where a customer's water consumption is unusually high due to a water leak or other unusual activity.
 - Combine the four sewer systems into a single sewer system (similar to the Richmond Water Utility) to allow for a single sewer ratio among all four sewer systems.
6. CAO re:
 - a) George & Gail Landry re: Property Access – Update;
 - b) Clint Samson, Revenue Manager re: Mike and Kim Noseworthy (Property Damaged by Fire AAN02497743);
 - c) COVID-19 Wastewater Testing re: Update;

7. Correspondence re:

Action Required

a) Bras d'Or Lakes CEPI re: Annual Funding Request

For Information Purposes

a) Municipal Affairs and Housing, Office of the Minister re: Safe Restart Agreement;

8. Review of Cheques Issued: January 2021

9. Items Added to the Agenda

10. Question Period

11. "In Camera" Session (Contract Negotiations)

12. Adjournment

All Committee of the Whole and Regular Council Meetings will now be Live Streamed by Telile, in addition to being posted on their You Tube Channel the following day.

To watch **Live Meetings**, please go to

<https://www.youtube.com/channel/UCYAHWZyYhtIDMeNXX3dXzqQ/featured>

RICHMOND COUNTY MUNICIPAL COUNCIL
REGULAR MEETING
FEBRUARY 22, 2021; 7:00 P.M.; COUNCIL CHAMBERS
AGENDA

1. Call to Order
2. O'Canada
3. Roll Call of Councillors
4. Items Added to the Agenda
5. Review of Minutes:
 - a) January 27, 2021 Special Council
 - b) January 25, 2021 Regular Council
6. **Councillor M. Sampson** - Motion to rescind the following motion which was adopted on January 25, 2021, considering new information brought to Council's attention:

January 25, 2021: Moved by Deputy Warden Diggdon, seconded by Councillor Brent Sampson that Council accept the recommendation of the Eastern District Planning Commission and that a 10 day demolition order be issued on the property of Lester Morgan and Elizabeth Morgan, 2011 Whiteside Road, Whiteside Richmond County, PID (75026898) and AAN (03304582). Motion carried.
7. Question Period (Restricted to Items on the Committee of the Whole Report)
8. Committee Reports:
 - a) Committee of the Whole
9. **First Reading Approval** – To amend By-Law #52, Sewer Service Charge By-Law in order to amend the following:
 - Change the method of billing for sewer services so that sewer billings are based on real-time water billings rather than calculated based on the prior year's water billings.
 - Make provisions for metered sewer connections for institutional, commercial or industrial (ICI) customers with water consumption that varies significantly from sewage discharge volumes

- Provide for a mechanism to adjust a sewer bill in certain instances where a customer's water consumption is unusually high due to a water leak or other unusual activity.
- Combine the four sewer systems into a single sewer system (similar to the Richmond Water Utility) to allow for a single sewer ratio among all four sewer systems.

10. CAO re:

a) Manager of Accounting and Finance, Kathleen Jeffrey re: Write off of Inactive Accounts;

b) Staff Report, Brett Hershey re: Dry Hydrants

11. Warden Mombourquette re: Snow Removal for By Roads

12. Items Added to the Agenda

13. "In Camera" Session (Contract Negotiations)

14. Adjournment

RICHMOND COUNTY MUNICIPAL COUNCIL

SPECIAL MEETING – COUNCIL CHAMBERS

MARCH 8, 2021 – 6:00 PM

AGENDA

1. Call to order
2. Roll Call of Councillors
3. In Camera (Contract Negotiations)
4. Adjournment

COMMITTEE OF THE WHOLE MEETING
MARCH 8, 2021; 7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: February 9, 2021
4. Presentations re:
 - a) LA Picasse, Centre Communautaire Culturel (Yvon Samson) re: proposed Tourism/ Green Space project in Petit de Grat;
 - b) SRD International Limited (Rachelle Samson): Low Income Housing Project on Grandique Road
5. **Notice to be Given** – To amend By-Law #29, Capital Cost of Sewer Construction in order to clarify the responsibilities of the Municipality and private property owner as it relates to sewer back-ups and maintenance of building sewer service connections.
6. CAO re: Accessibility Committee Applications
7. Warden Mombourquette re:
 - a) West Richmond Education Centre
 - b) Communications Plan
 - c) Committee Structure
 - d) St. Peter's-River Tillard Trail
8. **Correspondence – Action Required**
 - a) Clean Ocean Action Committee re: Letter of Support
 - b) Arichat Community Development Association re: Letter of Support;
 - c) Pan Cape Breton Food Hub Co-op re: Funding Request;
 - d) Dr. Kingston Memorial Community Health Centre re: Emergency Funding Request
9. Review of Cheques Issued: February 2021
10. Items Added to the Agenda
11. Question Period (NOT restricted to items on the agenda)

12. "In Camera" Session (Legal)

13. Adjournment

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RICHMOND COUNTY MUNICIPAL COUNCIL

EMERGENCY MEETING – COUNCIL CHAMBERS– 6:00 PM

MARCH 15, 2021

AGENDA

1. Call to order
2. Roll Call of Councillors
3. In Camera (Contract Negotiations)
4. Adjournment

RICHMOND COUNTY MUNICIPAL COUNCIL
REGULAR MEETING
MARCH 22, 2021; 7:00 P.M.; COUNCIL CHAMBERS
AGENDA

1. Call to Order
2. O'Canada
3. Roll Call of Councillors
4. Items Added to the Agenda
5. Review of Minutes:
 - a) March 15, 2021 (Emergency Council)
 - b) March 8, 2021 (Special Council)
 - c) February 22, 2021 (Regular Council)
6. Presentations
 - a) Eastern District Planning Commission re: Property of Lester Morgan and Elizabeth Morgan, 2011 Whiteside Road, Whiteside Richmond County, PID (75026898) and AAN (03304582).
 - (i) EDPC re: Update on Property
 - (ii) Opportunity for the Above Property Owner to Address the Committee
7. CAO re: Update/Staff Report – Dr. Kingston Memorial Community Health Centre
8. Question Period (Restricted to Items on the Committee of the Whole Report)
9. Committee Reports:
 - a) Committee of the Whole
 - Accessibility Committee;
 - River Tillard to St. Peter's Trail
 - Request from Arichat Development Commission
 - Request from Dr. Kingston Memorial Community Health Centre

10. **Second Reading Approval** – To amend By-Law #52, Sewer Service Charge By-Law in order to amend the following:
 - Change the method of billing for sewer services so that sewer billings are based on real-time water billings rather than calculated based on the prior year’s water billings.
 - Make provisions for metered sewer connections for institutional, commercial or industrial (ICI) customers with water consumption that varies significantly from sewage discharge volumes
 - Provide for a mechanism to adjust a sewer bill in certain instances where a customer’s water consumption is unusually high due to a water leak or other unusual activity.
 - Combine the four sewer systems into a single sewer system (similar to the Richmond Water Utility) to allow for a single sewer ratio among all four sewer systems.

11. **First Reading Approval** - To amend By-Law #29, Capital Cost of Sewer Construction in order to clarify the responsibilities of the Municipality and private property owner as it relates to sewer back-ups and maintenance of building sewer service connections.

12. CAO re:
 - a) West Richmond Education Centre re: Update;
 - b) Richmond Housing Corporation Resolution;
 - c) Revenue Manager re: Property Destroyed by Fire;
 - d) Waste Management Contract

13. Warden Mombourquette re:
 - a) Strait Area Transit Board Member;
 - b) Moratorium on oil and gas exploration on Georges Bank;
 - c) Eastern Counties Regional Library re: Council Update on Equitable Funding;
 - d) Question Period;
 - e) Point Tupper Fire Protection

14. Correspondence – Action Required
 - a) Epilepsy Association of the Maritimes re: Purple Day – March 26, 2021 (Proclamation)

15. Items Added to the Agenda

16. “In Camera” Session (If Required)

17. Adjournment

COMMITTEE OF THE WHOLE MEETING

APRIL 12, 2021; 7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: March 8, 2021
4. Presentations re:
 - a) Collaborative Environmental Planning Initiative (Stan Johnson, CEPI Coordinator, Ron Newcombe) - Shirley McNamara for Pitupaq
 - b) Terry Smith, Chief Executive Officer, Destination Cape Breton re: Strategy
5. Notice be Given – To adopt the Richmond County Asset Management Policy in order to formalize the municipality’s commitment to the long term sustainability of our infrastructure. This policy provides guidance to Council and staff on identifying priorities, managing risk and meeting its service delivery goals.
6. Warden Mombourquette re:
 - a) Municipal Councillors Code of Conduct re: Requirements Outlined by the Province;
 - b) Accessibility Committee – Councillor Appointment;
 - c) Autism Month Recognition;
 - d) Close to Home Community Clean Up Day - April 18;
 - e) Strategic Planning
7. Correspondence – Action Required
 - a) Richmond River Roots Community Garden Society re: Compost Request;
 - b) Mawita'nej Multicultural Festival East of the Causeway
8. Review of Cheques Issued: March 2021
9. Items Added to the Agenda
10. 15 Minute Question Period (Not Restricted to Items on the Agenda)
PHONE IN #902-226-9885
11. “In Camera” Session (If Required)
12. Adjournment

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<https://www.youtube.com/channel/UCYAHWZyYhtIDMeNXX3dXzqQ/featured>

QUESTION PERIOD PHONE IN: 902-226-9885

RICHMOND COUNTY MUNICIPAL COUNCIL

EMERGENCY MEETING – VIDEOCONFERENCE – 6:00 PM

APRIL 26, 2021

AGENDA

1. Call to order
2. Roll Call of Councillors
3. In Camera (Contract Discussions)
4. Adjournment

RICHMOND COUNTY MUNICIPAL COUNCIL
REGULAR MEETING
APRIL 26, 2021; 7:00 P.M.; VIDEOCONFERENCE
AGENDA

1. Call to Order
2. O'Canada
3. Roll Call of Councillors
4. Items Added to the Agenda
5. Review of Minutes:
 - a) March 22, 2021 (Regular Council)
6. Question Period (Restricted to Items on the Committee of the Whole Report)
(PHONE IN #1 778 907 2071 – see Question Period Details Below)
7. Committee Reports:
 - a) Committee of the Whole
 - Accessibility Committee;
 - Code of Conduct for Elected Officials
8. **Motion to Adopt**– To adopt the Richmond County Asset Management Policy in order to formalize the municipality's commitment to the long term sustainability of our infrastructure. This policy provides guidance to Council and staff on identifying priorities, managing risk and meeting its service delivery goals.
9. **Second Reading Approval** - To amend By-Law #29, Capital Cost of Sewer Construction in order to clarify the responsibilities of the Municipality and private property owner as it relates to sewer back-ups and maintenance of building sewer service connections.
10. **Notice to be Given** – To adopt By-Law #66, Private Ways, to clarify the authority as set out in section 29A of the Private Ways Act, RSNS 1989, c 358, amended 2011.
11. CAO re:
 - a) Eastern District Planning Commission Inter-municipal Services Agreement;
 - b) Richmond Compost Pricing;
 - c) Solid Waste Management Facility Tipping Fees;

12. Warden Mombourquette re:
 - a) 2021 Census of Population;
 - b) Lyme Disease Awareness Month;
 - c) Volunteer Week
 - d) Tax Roll Maintenance
 - e) Raising/Lowering of Flags on Municipal-Owned Property
 - f) Action Items
13. Correspondence – Action Required
 - a) The Friends of St. John`s Arichat Society re: Funding Request;
 - b) Raising the Villages re: Funding Request;
 - c) Strait Richmond Housing Matters re: Support
14. Items Added to the Agenda
15. Question Period (Restricted to the remainder of the Agenda following the COW Report)
(PHONE IN #1 778 907 2071 – see Question Period Details Below)
16. “In Camera” Session (Legal)
17. Adjournment

To Join the Meeting, please go to:

<https://us02web.zoom.us/j/83497466545>

Question Period Details

PHONE IN: 1 778 907 2071 Canada

*If you have a question, send a chat message, via zoom chat, to the HOST (Yvonne Boudreau) to request to be added to the queue. You can also phone in at **1 778 907 2071**.

Any member of the public may ask a question on any item listed in the agenda without giving notice or submitting a form. A maximum of ten (10) minutes is set aside for each Question Period. Anyone wishing to ask a question either in person or by phone must identify who they are prior to asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

No person speaking during Question Period shall:

- Speak disrespectfully

- Use offensive words
- Disobey the rules of order or a decision of the Chair

COMMITTEE OF THE WHOLE MEETING

MAY 10, 2021; 7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: April 12, 2021
4. Presentations re:
 - a) Raising the Villages-Mawiomi W'Jit Mijuwajijk, Amanda Knight
 - b) Rural Cape Breton Housing Enterprises, Damian MacInnis re: Shortage in Rentals
5. Notice of Motion – To repeal the Internal Procedures – Sewer Service Charge Appeals Policy
6. Warden Mombourquette re:
 - a) Cape Breton Local Immigration Partnership Community Consultation Results;
 - b) Mawita'nej Multicultural Festival East of the Causeway
7. Correspondence – For Information Purposes
 - a) Eastern District Planning Commission re: 443 Black River Road, Grande Anse, Richmond County;
8. Review of Cheques Issued: April 2021
9. Items Added to the Agenda
10. 15 Minute Question Period (Not Restricted to Items on the Agenda)
PHONE IN #1 587 328 1099
11. “In Camera” Session (If Required)
12. Adjournment

Question Period Details

PHONE IN: 1 587 328 1099 Canada

If you have a question, send a chat message, via zoom chat, to the HOST (Yvonne Boudreau) to request to be added to the queue. You can also phone in at 1 587 328 1099

Any member of the public may ask a question on any item listed in the agenda without giving notice or submitting a form. A maximum of ten (10) minutes is set aside for each Question Period. Anyone wishing to ask a question either in person or by phone must identify who they are prior to asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

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- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

RICHMOND COUNTY MUNICIPAL COUNCIL

SPECIAL MEETING – VIDEOCONFERENCE

MAY 10, 2021 – 6:00 PM

AGENDA

1. Call to order
2. Roll Call of Councillors
3. CAOre::
 - a) Tax Sale Requirements
 - b) Office Closure
4. In Camera (Legal)
5. Adjournment

RICHMOND COUNTY MUNICIPAL COUNCIL

SPECIAL MEETING – VIDEOCONFERENCE

MAY 13, 2021 – 6:00 PM

AGENDA

1. Call to order
2. Roll Call of Councillors
3. Approval of the Agenda
4. CAO re: Tax Sale Properties 2021 re: Minimum Bids
5. Presentation re: Iván Barroeta, Chief Executive Officer - Brezo Energy Inc. - Floating Wind Power technology for Eastern Nova Scotia
6. Adjournment

RICHMOND COUNTY MUNICIPAL COUNCIL
REGULAR MEETING
TUESDAY, MAY 25, 2021; 7:00 P.M.; VIDEOCONFERENCE
AGENDA

1. Call to Order
2. O'Canada
3. Roll Call of Councillors
4. Items Added to the Agenda
5. Review of Minutes:
 - a) May 13, 2021 (Special Council)
 - b) May 10, 2021 (Special Council)
 - c) April 26, 2021 (Emergency Council)
 - d) April 26, 2021 (Regular Council)
6. **First Reading Approval** – To adopt By-Law #66, Private Ways, to clarify the authority as set out in section 29A of the Private Ways Act, RSNS 1989, c 358, amended 2011.
7. **Motion to Repeal** the Internal Procedures – Sewer Service Charge Appeals Policy
8. CAO re: Memo's from Chief Financial Officer
 - a) 5 Year Capital Investment Plan
 - b) Area Rates
 - c) Final Budget for year ending March 31, 2022
 - d) Final Water Budget for year ending March 31, 2022.
9. Warden Mombourquette re:
 - a) In Memory of Jim St. Clair;
 - b) Brezo Energy Inc. re: Letter of Support;
 - c) Virtual Meeting Policy;
 - d) Transportation and Infrastructure Renewal re: Update;
 - e) Cape Breton Island Housing Authority re: Update;
 - f) Mountain Bike Strategy - Richmond Expansion;
 - g) Proclamation World Elder Abuse Awareness Day;
 - h) Nova Scotia's 2021 Access Awareness Week

10. Correspondence – Action Required
 - a) Eastern District Planning Commission re: Revised Appointments;
 - b) Richmond County Literacy Network re: Partnership Coalition
11. Items Added to the Agenda
12. Question Period (Restricted to the Agenda) (**PHONE IN #1 647 558 0588 – see Question Period Details Below**)
13. “In Camera” Session (If Required)
14. Adjournment

To Join the Meeting, please go to:

<https://us02web.zoom.us/j/89408975306>

Question Period Details

PHONE IN: 1 647 558 0588 Canada

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RICHMOND COUNTY MUNICIPAL COUNCIL

SPECIAL MEETING – VIDEOCONFERENCE

JUNE 2, 2021 – 7:30 PM

AGENDA

1. Call to order
2. Roll Call of Councillors
3. Approval of the Agenda
4. CAO re: Memo's from Chief Financial Officer
 - a) 5 Year Capital Investment Plan
 - b) Area Rates
 - c) Final Budget for year ending March 31, 2022
 - d) Final Water Budget for year ending March 31, 2022.
5. Jason Martell re: Canada Day Funding
6. Director of Public Works, Chris Boudreau re: PCAP Funding application
7. Adjournment

COMMITTEE OF THE WHOLE MEETING

JUNE 14, 2021; 7:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: May 10, 2021
4. Presentations re:
 - a) Shawn Luker, Director, Cape Breton Island & Eastern Mainland Housing Authorities
 - b) Adam Malcolm re: Ecological Considerations
5. Warden Mombourquette
 - a) Municipal Office Re-Opening to the Public
 - b) Publishing 2020/2021 Funding Contributions
 - c) Pride Month Recognition
 - d) Indigenous History Month Recognition
 - e) Call for a National Day of Mourning for the Lost Children of Residential School
 - f) Affordable Housing Commission Report
 - g) Rapid Testing Opportunity for Employers
 - h) Municipal Affairs Training re: In Camera
6. Correspondence
 - a) Minister of Environment and Climate Change re: 60 Day Public Engagement
7. Deputy Warden Diggdon
 - a) Tax Roll Maintenance Planning (PVSC)
8. Councillor Melanie Sampson re:
 - a) Richmond County Literacy Network Follow Up
 - b) Strait Area Transit Update
9. Councillor Shawn Samson re:
 - a) Congratulations to the Grads of 2021

10. Review of Cheques Issued: May 2021
11. Items Added to the Agenda
12. 15 Minute Question Period (Not Restricted to Items on the Agenda)
PHONE IN #1 204 272 7920
13. “In Camera” Session (If Required)
14. Adjournment

Question Period Details

PHONE IN: Canada

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RICHMOND COUNTY MUNICIPAL COUNCIL
REGULAR MEETING
MONDAY, JUNE 28, 2021; 7:00 P.M.; VIDEOCONFERENCE
AGENDA

1. Call to Order
2. O'Canada
3. Roll Call of Councillors
4. Items Added to the Agenda
5. Review of Minutes:
 - a) May 25, 2021 (Regular Council)
 - b) June 2, 2021 (Special Council)
6. Question Period (Restricted to Items on the Committee of the Whole Report) (PHONE IN #1 778 907 2071 – see Question Period Details Below)
7. Committee Reports:
 - a) Committee of the Whole
 - Posting of Funding Contributions and Tax Exemptions
8. **Second Reading Approval** – To adopt By-Law #66, Private Ways, to clarify the authority as set out in section 29A of the Private Ways Act, RSNS 1989, c 358, amended 2011.
9. Councillor Melanie Sampson re: Road Shoulder Condition
10. CAO re:
 - a) West Richmond Education Centre re: Update
 - b) Richmond County Literacy Network Request
11. Warden Mombourquette re:
 - a) Grant Funding
 - b) Local Business Message
 - c) Summer Message
12. Correspondence
 - a) Hon. Minister Lena Metlege Diab re: Traffic Signs Regulations Correspondence – Minister Metlege Diab re Sign Changes

13. Items Added to the Agenda
14. Question Period (Restricted to the remainder of the Agenda following the COW Report)
(PHONE IN #1 778 907 2071 – see Question Period Details Below)
15. “In Camera” Session (Contract Negotiations)
16. Adjournment

Question Period Details

PHONE IN: 1 778 907 2071 Canada

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RICHMOND COUNTY MUNICIPAL COUNCIL

SPECIAL MEETING – VIDEOCONFERENCE

JUNE 30, 2021 – 4:30 PM

AGENDA

1. Call to order
2. Roll Call of Councillors
3. In Camera (Contract Negotiations)
4. Adjournment

COMMITTEE OF THE WHOLE MEETING
SEPTEMBER 13, 2021; 7:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: June 14, 2021
4. Presentations re:
 - a) Shawn Luker, Director, Cape Breton Island & Eastern Mainland Housing Authorities
5. **Notice to be Given** to Amend By-Law # 50, Municipal Emergency Management By-Law in order to make the following changes:
 - Amend “repeal and replace” provision (section 12) to read All Emergency Measures By-Laws passed previously by the Municipality of the County of Richmond or a predecessor municipal unit are hereby repealed.
 - add “for approval” to section 4(3) (b) and to 5.3(b).
 - 4 (2) changed to a majority of Council.
 - 5, typographical error, Section 5
 - 5(c) Changed to EMC advises the CAO/Clerk on the duties required by employees, servants and agents during emergency events.
 - Step 2, 1st reference to section 5. Letter switched under subsection 5(3) and
 - Reference changed to s.5 (3) (c)
 - S.2 changed definition to the “municipal emergency management advisory committee”.
 - Definitions list re-ordered alphabetically.
 - Clause 2(N) changed to “State of Emergency Forms Regulations” and citation is Order in Council 2008-211, N.S. Regulation 225/2008 (effective April 22, 2008). References to the old regulation name changed throughout the by-law.
6. Warden Mombourquette re:
 - a) J-Class Roads;
 - b) Bear Head Energy re: Letter of Support;
 - c) National Day for Truth and Reconciliation (September 30, 2021);
 - d) Strategic Planning
7. Correspondence
Action Required
 - a) Community Organization Representatives re: Staff Support;

b) Jason Martell re: Grant Requests

- Lennox Passage Yacht Club, Type 3-C3-Sponsorships Grant Funds (\$500);
- Raising the Villages Cooperative Ltd., Type 4 – Regional/Health/General Grant Funds (\$5,000);
- River Bourgeois Mariners Society, Type 4 - Regional/Health/General Grant Funds (\$1,000);
- Arichat Community Development Association, Type 4 -Regional/Health/General Grant Funds (\$10,000);
- Pan Cape Breton Food Hub Coop, Type 4 - Regional/Health/General Grant Funds (\$15,000).

8. Review of Cheques Issued: June/July/August 2021

9. Items Added to the Agenda

10. 15 Minute Question Period (Not Restricted to Items on the Agenda)
PHONE IN # 1 438 809 7799

11. “In Camera” Session (If Required)

12. Adjournment

Question Period Details

PHONE IN: 1 438 809 7799 Canada

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RICHMOND COUNTY MUNICIPAL COUNCIL
REGULAR MEETING
MONDAY, SEPTEMBER 27, 2021; 7:00 P.M.; VIDEOCONFERENCE
AGENDA

1. Call to Order
2. O'Canada
3. Roll Call of Councillors
4. Items Added to the Agenda
5. Review of Minutes:
 - a) June 28, 2021 (Regular Council)
 - b) June 30, 2021 (Special Council)
6. Question Period (Restricted to Items on the Committee of the Whole Report) (PHONE IN-**1 647 558 0588** see Question Period Details Below)
7. Committee Reports:
 - a) Committee of the Whole
 - Request for a letter of support Bear Head Energy
 - Truth and Reconciliation Day.
 - Hours of Operation Policy
 - Flag Raising Ceremony.
 - Strategic Planning.
 - Fire Departments Levy Payment Schedule.
 - Water/Sewer Bill Notices.
 - Grant Requests.
8. **First Reading Approval** – to Amend By-Law # 50, Municipal Emergency Management By-Law in order to make the following changes:
 - Amend “repeal and replace” provision (section 12) to read All Emergency Measures By-Laws passed previously by the Municipality of the County of Richmond or a predecessor municipal unit are hereby repealed.
 - add “for approval” to section 4(3) (b) and to 5.3(b).
 - 4 (2) changed to a majority of Council.
 - 5, typographical error, Section 5
 - 5(c) Changed to EMC advises the CAO/Clerk on the duties required by employees, servants and agents during emergency events.
 - Step 2, 1st reference to section 5. Letter switched under subsection 5(3) and

- Reference changed to s.5 (3) (c)
 - S.2 changed definition to the “municipal emergency management advisory committee”.
 - Definitions list re-ordered alphabetically.
 - Clause 2(N) changed to “State of Emergency Forms Regulations” and citation is Order in Council 2008-211, N.S. Regulation 225/2008 (effective April 22, 2008). References to the old regulation name changed throughout the by-law.
9. Councillor Brent Sampson re: Coastal Riders OHV Letter of Support Request;
 10. Warden Mombourquette re:
 - a) Proclamation re: Right to Know Week 2021;
 - b) Coastal Protection Act;
 - c) J-Class Road Investment;
 - d) Cadet Week;
 - e) Accessibility Advisory re: County Approval of New Members;
 - f) Seniors’ Week: Oct. 1-7, 2021;
 - g) Strait of Canso Gateway Project
 11. Items Added to the Agenda
 12. Question Period (Restricted to the remainder of the Agenda following the COW Report)
(PHONE IN 1 647 558 0588 – see Question Period Details Below)
 13. “In Camera” Session (If Required)
 14. Adjournment

Question Period Details

PHONE IN #1 647 558 0588: Canada

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Topic: Regular Council Meeting
Time: Sep 27, 2021 07:00 PM Atlantic Time (Canada)

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RICHMOND COUNTY MUNICIPAL COUNCIL

SPECIAL MEETING – VIDEOCONFERENCE

OCTOBER 4, 2021 – 7:00 PM

AGENDA

1. Call to order
2. Roll Call of Councillors
3. J-Class Roads
4. Adjournment

COMMITTEE OF THE WHOLE MEETING
OCTOBER 12, 2021; 7:00 P.M.; COUNCIL CHAMBERS
AGENDA

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: September 13, 2021
4. Presentations re:
 - a) Department of Justice - Donna Jewers, RCMP Liaison/Hayley Crichton, A/Executive Director, Public Safety, Security Division/Stephen Ong, Director of Contracts, DOJ re: RCMP Policing Contract;
 - b) Property Valuation Services, Lloyd MacLeod re: Assessment and PID Matching;
5. Warden Mombourquette re: J-Class Roads (Discussion)

6. **Amend Something Previously Adopted re:**

I move to amend the motion adopted at the October 4, 2021 Special Council Meeting that a list be submitted by Staff to the Department of Public Works as per the requirements:

- 1) Lobster Plant Road, Cape Auget - Ditching and Gravel
- 2) Langley Lane, Point Tupper - Ditching and Gravel
- 3) Marchand Lane, Louisdale - Culverts and Repaving
- 4) Golden River, West Loch Lomond - Ditching, Gravel, Brush Cutting (flooding issue)
- 5) Pondville Rear Beach Road, Pondville - Ditching and Gravel (flooding issue)
- 6) Sampson's Road, West L'Ardoise - Ditching, Gravel, Brush Cutting
- 7) Martell Road, L'Ardoise - Brush Cutting
- 8) Harbourview Road, Port Royal - Ditching, Gravel, Brush Cutting
- 9) Touesnard's Lane, River Bourgeois - Ditching, Culverts, Gravel

by replacing the list with the following list:

7. CAO re:
 - a) Appointment of Commissioner re: Private Ways Act;
 - b) Strait of Canso Gateway Project re: Funding;
 - c) West Richmond Education Centre re: Final Capital Plan;
 - d) Provincial Capital Assistance Program for the Petit de Grat Sewage System I&I Study;

8. Warden Mombourquette re:

- a) ACTing Collectively;
- b) Department and Committee Reporting;
- c) Vaccination Policy;
- d) In Person / Virtual Meetings;
- e) CBREN Contribution agreement

9. Correspondence

Action Required

a) Grant Requests re:

- Isle Madame iFit Centre Society, Type 4 – Regional/Health/General Grant Funds (\$5,821.42);
- Raising the Villages Cooperative Ltd., Type 4 – Regional/Health/General Grant Funds (\$5,000);
- Waterway Economic Development, Type 4 – Regional/Health/General Grant Funds (\$20,125).

b) Clint Samson re: Michelle Demers Kennedy, Property Damaged by Fire AAN 01363808;

c) Clint Samson re: Lisa Leblanc, Property Damaged by Fire AAN 02499584;

d) Jason Martell re: Temporary Borrowing Resolution (TBR) for the St. Peter's & District Volunteer Fire Department;

10. Review of Cheques Issued: September 2021

11. Review of Action Items from September 13, 2021 Committee of the Whole Meeting

12. Items Added to the Agenda

13. 15 Minute Question Period (Not Restricted to Items on the Agenda)

PHONE IN # 902-226-9885

14. "In Camera" Session (Personnel)

15. Adjournment

Question Period Details

PHONE IN: 902-226-9885

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RICHMOND COUNTY MUNICIPAL COUNCIL

REGULAR MEETING

MONDAY, OCTOBER 25, 2021; 7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. O'Canada
3. Roll Call of Councillors
4. Items Added to the Agenda
5. **Review of Minutes**
 - a) September 27, 2021 (Regular Council)
 - b) October 4, 2021 (Special Council)
6. Election of Deputy Warden
7. Question Period (Restricted to Items on the Committee of the Whole Report) (PHONE IN- 902-226-9885 see Question Period Details Below)
8. **Committee Reports**
 - a) Committee of the Whole
 - J-Class Roads
 - Appointment of a Commissioner (Private Ways)
 - Strait of Canso Gateway Project
 - ACTing Collectively Project
 - Vaccination Policy
 - CBREN Contribution Agreement
 - Grant Requests
 - Taxes owing on properties destroyed by Fire
 - Temporary Borrowing Resolution
 - Workplace Wellness Policy
 - b) Fire Services Report (Councillor Brent Sampson)
9. **Second Reading Approval** – to Amend By-Law # 50, Municipal Emergency Management By-Law in order to make the following changes:
 - Amend “repeal and replace” provision (section 12) to read All Emergency Measures By-Laws passed previously by the Municipality of the County of Richmond or a predecessor municipal unit are hereby repealed.

- add “for approval” to section 4(3) (b) and to 5.3(b).
 - 4 (2) changed to a majority of Council.
 - 5, typographical error, Section 5
 - 5(c) Changed to EMC advises the CAO/Clerk on the duties required by employees, servants and agents during emergency events.
 - Step 2, 1st reference to section 5. Letter switched under subsection 5(3) and
 - Reference changed to s.5 (3) (c)
 - S.2 changed definition to the “municipal emergency management advisory committee”.
 - Definitions list re-ordered alphabetically.
 - Clause 2(N) changed to “State of Emergency Forms Regulations” and citation is Order in Council 2008-211, N.S. Regulation 225/2008 (effective April 22, 2008). References to the old regulation name changed throughout the by-law.
10. CAO re:
- a) Destination Cape Breton Member at Large (Richmond County Representative);
 - b) CBREN Inter-Municipal Agreement;
 - c) Upland Planning and Design Studio re: Mandatory Planning
11. Warden re:
- a) One Year In Review
 - b) National Veterans' Week
 - c) Rink Revitalization Program
12. **Review of Action Items**
- a) September 27, 2021 Regular Council
 - b) October 4, 2021 Special Council
13. Items Added to the Agenda
14. Question Period (Restricted to the remainder of the Agenda following the COW Report)
(PHONE IN 902-226-9885 – see Question Period Details Below)
15. “In Camera” Session (Personnel Matters/Contract Negotiations)
16. Adjournment

Question Period Details

PHONE IN #902-226-9885

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RICHMOND COUNTY MUNICIPAL COUNCIL

SPECIAL MEETING – COUNCIL CHAMBERS

NOVEMBER 1, 2021 – 7:00 PM

AGENDA

1. Call to order
2. Roll Call of Councillors
3. Presentation re: UPLAND | Planning + Design Studio (Virtual)
4. West Richmond Education Centre (WREC)
5. In Camera (Legal)
6. Adjournment

COMMITTEE OF THE WHOLE MEETING
NOVEMBER 8, 2021; 7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: October 12, 2021
4. Presentations re:
 - a) Eastern Counties Regional Library, Laura Emery re: Library Services
 - b) Cape Breton Partnership, Carla Arsenault/Omar Tag El-Din/Megan Watt re: Update
5. **Motion to Amend** the following policies:
 - a) **Hours of Operation** in order to include National Day of Truth and Reconciliation in the list of holidays which the Municipal Office will be closed on
 - b) **Grants Policy** as per amendments made at the November 3, 2021 By-Law/Policy Committee Meeting.
6. **Motion to Adopt** the **Flag Policy** as a policy of the Municipality of the County of Richmond
7. Warden Mombourquette re:
 - a) Accessibility Advisory Committee Update
 - b) NSFAM Update
8. CAO re: Recommendation #39 – Fire Services Report prepared by Goudreault Associates;
9. Correspondence – Action Required
 - a) Grant Requests re:
 - L’Ardoise Men’s Club, Type 3-C3 – Sponsorships Grant Funds (\$500);
 - Pitu’paq Partnership Society, Type 4 – Regional/Health/General Grant Funds (\$2,000);
10. Review of Cheques Issued: October 2021
11. Review of Action Items from October 12, 2021 Committee of the Whole Meeting

12. Items Added to the Agenda

13. 15 Minute Question Period (Not Restricted to Items on the Agenda)
PHONE IN # 902-226-9885

14. "In Camera" Session (If Required)

15. Adjournment

Question Period Details

PHONE IN: 902-226-9885

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RICHMOND COUNTY MUNICIPAL COUNCIL
REGULAR MEETING
MONDAY, NOVEMBER 22, 2021; 7:00 P.M.; COUNCIL CHAMBERS
AGENDA

1. Call to Order
2. O'Canada
3. Roll Call of Councillors
4. Items Added to the Agenda
5. **Review of Minutes**
 - a) October 25, 2021 (Regular Council)
 - b) November 1, 2021 (Special Council)
6. Question Period (Restricted to Items on the Committee of the Whole/Audit Reports)
(PHONE IN- 902-226-9885 see Question Period Details Below)
7. **Committee Reports**
 - a) Committee of the Whole (Deputy Warden Melanie Sampson)
 - Recommendation #39 from Fire Services Report
 - Grant Requests – L'Ardoise Men's Club (\$500)/Pitu'paq Partnership Society (\$2,000)
 - Letter of Support – Strait of Canso Working Group re: Offshore Wind Energy
 - b) Audit Committee
 - Approval of Financial statements of the Municipality for the year ended March 31, 2021 be accepted as presented by the Auditors and the Chief Financial Officer.
8. **Motion to Amend** the following policies:
 - a) **Hours of Operation** in order to include National Day of Truth and Reconciliation in the list of holidays which the Municipal Office will be closed on
 - b) **Grants Policy** as per amendments made at the November 3, 2021 By-Law/Policy Committee Meeting.
9. **Motion to Adopt** the **Flag Policy** as a policy of the Municipality of the County of Richmond.

10. Warden Mombourquette re;
 - a) Presentations on Live Stream
 - b) Provincial Day of Action - LTC Nov 30
 - c) Housing Survey
 - d) Congrats to Trudie's Nutrition
 - e) Upcoming Notable Dates
 - f) RCMP Costs
 - g) Strategic Plan

11. **Review of Action Items**

- a) November 1, 2021 (Special Council)

12. Items Added to the Agenda

13. Question Period (Restricted to the remainder of the Agenda following the COW/Audit Reports) (**PHONE IN 902-226-9885 – see Question Period Details Below**)

14. "In Camera" Session (If Required)

15. Adjournment

Question Period Details

PHONE IN #902-226-9885

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COMMITTEE OF THE WHOLE MEETING
DECEMBER 6, 2021; 7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: November 8, 2021
4. Presentations to Richmond County Food Banks (Isle Madame, Louisdale, St. Peter's, L'Ardoise & Potlotek)
5. Presentations re:
 - a) Kevin MacEachern/Iaian Langley re: Offshore Wind
 - b) Andrew Fedora/Allan Eddy, Port Hawkesbury Paper re: Update/Wind Project;
6. Correspondence – Action Required
 - a) Jason Martell, CFO/Treasurer re: Tax Sale by Tender;
 - b) Clint Samson, Revenue Manager re: Tax Sale Properties 2022 re: Minimum Bids;
 - c) Jason Martell, CFO re: Information from surrounding Municipalities regarding single rate model administration

Correspondence – For Information Purposes

- a) NS Public Works re: Trail Development and Management
7. Warden Mombourquette re:
 - a) National Day of Remembrance and Action on Violence Against Women, December 6, 2021;
 - b) Local Holiday Celebrations;
 - c) Private Ways Process – Process / Timelines;
 - d) Storm Impact Reporting;
8. Review of Cheques Issued: November 2021
9. Review of Action Items from November 8, 2021 Committee of the Whole Meeting
10. Items Added to the Agenda
11. 15 Minute Question Period (Not Restricted to Items on the Agenda)

PHONE IN # 902-226-9885

12. "In Camera" Session (Personnel)

13. Adjournment

Question Period Details

PHONE IN: 902-226-9885

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All Committee of the Whole and Regular Council Meetings will be live streamed on the Telile Community Television You Tube Channel. The link for the meetings can be found at: Telile Community TV - YouTube

RICHMOND COUNTY MUNICIPAL COUNCIL

SPECIAL MEETING – VIDEOCONFERENCE

DECEMBER 16, 2021 – 6:00 PM

AGENDA

1. Call to order
2. Roll Call of Councillors
3. In Camera Session (Contract Negotiations)
4. Adjournment

RICHMOND COUNTY MUNICIPAL COUNCIL
REGULAR MEETING
MONDAY, DECEMBER 20, 2021; 7:00 P.M.; VIDEOCONFERENCE
AGENDA

1. Call to Order
2. O'Canada
3. Roll Call of Councillors
4. Items Added to the Agenda
5. Review of Minutes re: November 22, 2021 (Regular Council)
6. Question Period (Restricted to Items on the Committee of the Whole/PAC Reports)
(PHONE IN- **902-226-9885** see Question Period Details Below)
7. Committee Reports
 - a) Committee of the Whole (Deputy Warden Melanie Sampson)
 - Tax Sale by Tender
 - Tax Sale Properties 2022 re: Minimum Bids
 - Information from surrounding Municipalities regarding single rate model administration.
 - Performance Management Plan
 - In Camera Matter Investigation
 - b) Planning Advisory Committee
 - Application by SRD International Ltd to amend the Isle Madame Municipal Land Use By-Law
 - Request for a St. Peter's Land Use By-Law map amendment
8. **First Reading** regarding the St. Peter's Land Use By-Law map amendment (rezoning) for the rear portion of the lot at 9959 Grenville Street, St. Peter's (PID 75053397) from Residential Village (R-1) to Downtown Commercial (C-1).
9. **First Reading** regarding the Isle Madame Municipal Planning Strategy and land Use By-Law amendments to add policy to allow for the consideration of multiple unit dwellings and/or grouped dwellings, if the properties are able to get access to municipal water and sewer services, and according to the development agreement provisions of the Municipal Government Act.

10. **Notice of Motion to Adopt** the Vaccination Policy as a policy of the Municipality of the County of Richmond
11. **Notice of Motion to Adopt** the Dry Hydrant Policy as a policy of the Municipality of the County of Richmond
12. **Correspondence – Action Required**
 - a) NSUARB re: 2022 Municipal Boundary Review;
 - b) Department of Municipal Affairs and Housing re: Surplus Land Notification – 1602 St. Peter’s Fourchu Road, Grand River;

Correspondence – For Information Purposes

 - a) Strait Richmond Palliative Care Society re: Donation
13. Warden Mombourquette re:
 - a) Former West Richmond Education Center;
 - b) Raising the Villages Letter of Support
 - c) Long Term Care Data
 - d) Community of Care Awards
 - e) Council Christmas Greeting
 - f) Return to Service, Healthcare Professionals
14. **Review of Action Items**
 - a) November 22, 2021 (Regular Council)
15. Councillor Brent Sampson re: 2021 Christmas Message
16. Councillor Michael Diggdon re: PVSC Detailed Report
17. Items Added to the Agenda
18. Question Period (Restricted to the remainder of the Agenda following the COW/PAC Reports) (**PHONE IN 902-226-9885 – see Question Period Details Below**)
19. “In Camera” Session (Contract Negotiations)
20. Adjournment

Question Period Details

PHONE IN #902-226-9885

Any member of the public may ask a question on any item listed in the agenda without giving notice. A maximum of ten (10) minutes is set aside for Question Period. Anyone wishing to

ask a question either in person or by phone must identify who they are prior to asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

No person speaking during Question Period shall:

- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

All Committee of the Whole and Regular Council Meetings will be live streamed on the Telile Community Television You Tube Channel. The link for the meetings can be found at: Telile Community TV - YouTube

Topic: Regular Council Meeting

Time: Dec 20, 2021 07:00 PM Atlantic Time (Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83850852675>

Meeting ID: 838 5085 2675

One tap mobile

+16473744685,,83850852675# Canada

POLICE ADVISORY BOARD MEETING

ST. PETER'S DETACHMENT

JUNE 30; 6:00 P.M.

AGENDA

1. Call to order
2. Items Added to the Agenda
3. Review of Minutes - April 6, 2021
4. Sgt. Ed Nugent, District Commander re: Richmond County Stats
5. Questions or Concerns
6. Items Added to the Agenda
7. Next Meeting Date: To be determined
8. Adjournment

POLICE ADVISORY BOARD MEETING
RCMP DETACHMENT – ST. PETER’S
NOVEMBER 17, 2021; 6:00 P.M.

AGENDA

1. Call to order
2. Items Added to the Agenda
3. Review of Minutes - June 30, 2021
4. Sgt. Ed Nugent, District Commander re: Richmond County Stats
5. Doug Landry re: Traffic Lights at corner of Pepperell and Granville (Cosy Corner)
6. Questions or Concerns
7. Items Added to the Agenda
8. Next Meeting Date: To be determined
9. Adjournment

PLANNING ADVISORY COMMITTEE
NOVEMBER 9, 2021; 6:30 P.M.; VIDEOCONFERENCE
INFORMATION SESSION

1. Information re: Work Plan re: Eastern Nova Scotia Regional Planning Project

2. Question and Answer Period

PLANNING ADVISORY COMMITTEE MEETING
DECEMBER 14, 2021; 7:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Items Added to the Agenda (Approval of the Agenda)
3. Review of Minutes – May 18, 2021
4. Application by SRD International Limited to amend the Isle Madame Municipal Land Use By-Law by rezoning two of their properties located on the Grandique Road in Arichat from Water Supply (0-3) to Village Residential Multiple Unit (VR-2).
5. Request for a St. Peter`s Land Use By-Law map amendment (rezoning) for the rear portion of the lot at 9959 Grenville Street, St. Peter`s (PID 75053397) from Residential Village (R-1) to Downtown Commercial (C-1).
6. Verbal Update re:Plan Richmond".

Plan Eastern Nova is a project of the Eastern District Planning Commission. In 2018, the Provincial Government passed Bill 58, an amendment to the *Municipal Government Act* that requires every municipality to develop and adopt a Municipal Planning Strategy and Land Use By-law. Currently, Richmond County has these documents for some, but not all areas within its boundaries.
7. Questions/Answers
8. Items Added to the Agenda
9. Adjournment

PLANNING ADVISORY COMMITTEE MEETING

MAY 18, 2021; 7:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Introductions
3. Call for Nominations, Chairperson
4. Call for Nominations, Vice Chairperson
5. Items Added to the Agenda (Approval of the Agenda)
6. Review of Minutes - June 24, 2020
7. Terms of Reference - Review
8. Questions/Answers
9. Items Added to the Agenda
10. Adjournment

BY-LAW COMMITTEE MEETING

DECEMBER 21, 2020; 6:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Review of Policies and By-Law's
 - a) By-Law #56 – Tax Exemption
3. Recommend to the Council (If Required)
4. Adjournment

BY-LAW COMMITTEE MEETING

JANUARY 11, 2021; 6:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Review of Policies and By-Law's
 - a) By-Law #56 – Tax Exemption;
 - b) SRD International Request
3. Recommend to the Council (If Required)
4. Information for next By-Law/Policy Committee
 - a) By-Law #52 - The Sewer Service Charge By-Law
 - b) By-Law #29 - Capital Cost of Sewer Construction
5. Adjournment

BY-LAW COMMITTEE MEETING

JANUARY 25, 2021; 6:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Review of Policies and By-Law's
 - a) By-Law #52 - The Sewer Service Charge By-Law
 - b) By-Law #29 - Capital Cost of Sewer Construction
3. Recommend to the Council (If Required)
4. Adjournment

BY-LAW COMMITTEE MEETING

FEBRUARY 9, 2021; 6:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Review of Minutes re: January 25, 2021
3. Review of Policies and By-Law's
 - a) By-Law #52 - The Sewer Service Charge By-Law
 - b) By-Law #29 - Capital Cost of Sewer Construction
3. Recommend to the Council (If Required)
4. Adjournment

BY-LAW COMMITTEE MEETING

FEBRUARY 22, 2021; 6:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Review of Minutes re: February 9, 2021
3. Approval of Agenda
4. Review of Policies and By-Law's
 - a) By-Law #29 - Capital Cost of Sewer Construction
3. Recommend to the Council (If Required)
4. Adjournment

BY-LAW COMMITTEE MEETING

MARCH 22, 2021; 6:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Review of Minutes re: February 22, 2021
3. Approval of Agenda
4. Review of Policies and By-Law's
 - a) By-Law #66 – Private Ways
 - b) Asset Management Policy
3. Recommend to the Council (If Required)
4. Adjournment

BY-LAW COMMITTEE MEETING

APRIL 12, 2021; 6:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Review of Minutes re: March 22, 2021
3. Approval of Agenda
4. Review of Policies and By-Law's
 - a) By-Law #66 - Private Ways
 - b) By-Law #17 - Solid Waste Management
5. Recommend to the Council (If Required)
6. Adjournment

BY-LAW COMMITTEE MEETING

MAY 17, 2021; 6:00–9:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Approval of Agenda
3. Review of Minutes re: April 12, 2021
4. Review of Policies and By-Law's
 - a) Policy Creation re: Compost Donations
 - b) Policy Creation re: Flag Flying
 - c) By-Law #56 – Tax Exemption
 - d) Dry Hydrant Policy
 - e) Grant Policy
5. Recommend to the Council (If Required)
6. Adjournment

BY-LAW COMMITTEE MEETING

JUNE 28, 2021; 6:00–7:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Approval of Agenda
3. Review of Minutes re: May 17, 2021
4. Review of Policies and By-Law's
 - a) Policy Creation re: Flag Flying
5. Recommend to the Council (If Required)
6. Adjournment

BY-LAW COMMITTEE MEETING

OCTOBER 25, 2021; 6:00–7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Approval of Agenda
3. Review of Minutes re: June 28, 2021
4. Review of Policies and By-Law's
 - a) Grant Policy (re District Funds)
 - b) Flag Raising
 - c) Dry Hydrants
5. Recommend to the Council (If Required)
6. Adjournment

BY-LAW COMMITTEE MEETING

NOVEMBER 3, 2021; 6:00–8:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Approval of Agenda
3. Review of Minutes re: October 25, 2021
4. Review of Policies and By-Law's
 - a) Grant Policy (re District Funds) (attached)
 - b) Flag Raising (attached)
 - c) Dry Hydrants (attached)
 - d) Wellness Policies (attached)
 - e) Staff Salaries Policy
 - f) Fire Department Levy Payment Schedule
 - g) Notifications re: Significant Increases in Water Sewer
5. Recommend to the Council (If Required)
6. Adjournment

BY-LAW COMMITTEE MEETING

NOVEMBER 8, 2021; 6:00–7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Approval of Agenda
3. Review of Minutes re: November 3, 2021
4. Review of Policies and By-Law's
 - a) Dry Hydrants
 - b) Workplace Wellness
 - c) Staff Salary/Merit Increase
 - d) Fire Department Levy Payment Schedule
 - e) Notifications re: Significant Increases in Water Sewer
 - f) By-Law #56 – Tax Exemption
 - g) Vaccination Policy
5. Recommend to the Council (If Required)
6. Adjournment

BY-LAW COMMITTEE MEETING

NOVEMBER 22, 2021; 6:00–7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Approval of Agenda
3. Review of Minutes re: November 8, 2021
4. Review of Policies and By-Law's
 - a) Dry Hydrants
 - b) Workplace Wellness
 - c) Staff Salary/Merit Increase
 - d) Fire Department Levy Payment Schedule
 - e) Notifications re: Significant Increases in Water Sewer
 - f) By-Law #56 – Tax Exemption
 - g) Vaccination Policy
 - h) Travel Expense Policy
5. Recommend to the Council (If Required)
6. Adjournment

BY-LAW COMMITTEE MEETING

DECEMBER 6, 2021; 6:00–7:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Approval of Agenda
3. Review of Minutes re: November 22, 2021
4. Review of Policies and By-Law's
 - a) Vaccination Policy
 - b) Dry Hydrants
 - c) Fire Department Levy Payment Schedule
 - d) Workplace Wellness
 - e) Staff Salary/Merit Increase
 - f) Notifications re: Significant Increases in Water Sewer
 - g) By-Law #56 – Tax Exemption
 - h) Travel Expense Policy
5. Recommend to the Council (If Required)
6. Adjournment

BY-LAW COMMITTEE MEETING

DECEMBER 13, 2021; 6:00–8:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Approval of Agenda
3. Review of Minutes re: December 6, 2021
4. Review of Policies and By-Law's
 - a) Dry Hydrants
 - b) Travel Expense Policy
 - c) Fire Department Levy Payment Schedule
 - d) Workplace Wellness
 - e) Staff Salary/Merit Increase
 - f) Notifications re: Significant Increases in Water Sewer
 - g) By-Law #56 – Tax Exemption
 - h) Private Ways
5. Recommend to the Council (If Required)
6. Adjournment

MUNICIPALITY OF THE COUNTY OF RICHMOND
COUNCIL/STAFF BUDGET WORKSHOP (FUNDING)
MARCH 10, 2021; 6:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Staff Presentations and Discussions
3. Adjournment

MUNICIPALITY OF THE COUNTY OF RICHMOND

COUNCIL/STAFF BUDGET WORKSHOP

MAY 5, 2021; 6:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. 2021-2022 Budget
3. Adjournment

MUNICIPALITY OF THE COUNTY OF RICHMOND

COUNCIL/STAFF BUDGET WORKSHOP

JUNE 1, 2021; 5:30 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. 2021-2022 Budget
3. Adjournment

Yvonne Boudreau is inviting you to a scheduled Zoom meeting.

Topic: Budget Meeting

Time: Jun 1, 2021 05:30 PM Atlantic Time (Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87119934650>

Meeting ID: 871 1993 4650

One tap mobile

+16475580588,,87119934650# Canada

+17789072071,,87119934650# Canada

Dial by your location

+1 647 558 0588 Canada

+1 778 907 2071 Canada

+1 204 272 7920 Canada

+1 438 809 7799 Canada

+1 587 328 1099 Canada

+1 647 374 4685 Canada

Meeting ID: 871 1993 4650

Find your local number: <https://us02web.zoom.us/j/87119934650>

MUNICIPALITY OF THE COUNTY OF RICHMOND
COUNCIL/STAFF BUDGET WORKSHOP (OPERATING)
APRIL 7, 2021; 6:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. 2021-2022 Budget re: Operating
3. Adjournment

MUNICIPALITY OF THE COUNTY OF RICHMOND

COUNCIL/STAFF BUDGET WORKSHOP (CAPITAL)

MARCH 24, 2021; 6:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. 2021-2022 Budget re: Capital
3. Adjournment

MUNICIPALITY OF THE COUNTY OF RICHMOND

COUNCIL/STAFF BUDGET WORKSHOP

MAY 27, 2021; 6:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. 2021-2022 Budget
3. Adjournment

MUNICIPALITY OF THE COUNTY OF RICHMOND
COUNCIL/STAFF BUDGET WORKSHOP (FUNDING)
MARCH 15, 2021; 6:30 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. Asset Management Presentation
3. 2021-2022 Budget re: Funding Contributions (If time permits)
4. Adjournment

MUNICIPALITY OF THE COUNTY OF RICHMOND
COUNCIL/STAFF BUDGET WORKSHOP (OPERATING)

APRIL 14, 2021; 6:00 P.M.; COUNCIL CHAMBERS

AGENDA

1. Call to order
2. 2021-2022 Budget re: Operating
3. Adjournment

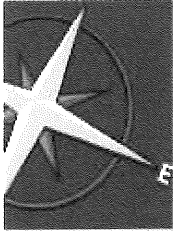
MUNICIPALITY OF THE COUNTY OF RICHMOND

COUNCIL/STAFF BUDGET WORKSHOP

APRIL 28, 2021; 6:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. 2021-2022 Budget
3. Adjournment



Eastern District Planning Commission

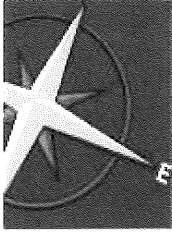
606 Reeves Street, Unit 3,
Port Hawkesbury, Nova Scotia
B9A 2R7

Tel: 902-625-5361
Fax: 902-625-1559
1-888-625-5361

AGENDA

**Thursday, November 26th 2020 at 1:00 p.m.
Port Hawkesbury Civic Centre**

1. Call to Order
2. Welcome to new Members – Appointment of Officers
 - (i) Chair: Richmond County
 - (ii) Vice Chair: Inverness County
3. Items added to the Agenda
4. Review of Minutes: Board Meeting – September 10th 2020
5. Director's Report
6. Correspondence and Documentation
 - a. Financials Report
 - b. Letter from Cape Breton Partnership – September 15, 2020
 - c. Letter to Deputy Minister Berliner – October 16, 2020
 - d. Response from Deputy Minister – November 16, 2020
 - e. Inter-Municipal Service Agreement
7. Discussion – Items added to the Agenda
8. Next Meeting Date – **January 14, 2021**
9. Adjournment



Eastern District Planning Commission

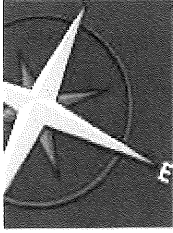
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AGENDA

**Thursday, November 26th 2020 at 1:00 p.m.
Port Hawkesbury Civic Centre**

1. Call to Order
2. Welcome to new Members – Appointment of Officers
 - (i) Chair: Richmond County
 - (ii) Vice Chair: Inverness County
3. Items added to the Agenda
4. Review of Minutes: Board Meeting – September 10th 2020
5. Director's Report
6. Correspondence and Documentation
 - a. Financials Report
 - b. Letter from Cape Breton Partnership – September 15, 2020
 - c. Letter to Deputy Minister Berliner – October 16, 2020
 - d. Response from Deputy Minister – November 16, 2020
 - e. Inter-Municipal Service Agreement
7. Discussion – Items added to the Agenda
8. Next Meeting Date – **January 14, 2021**
9. Adjournment



Eastern District Planning Commission

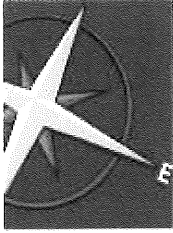
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1-888-625-5361

AGENDA

**Thursday, November 26th 2020 at 1:00 p.m.
Port Hawkesbury Civic Centre**

1. Call to Order
2. Items added to the Agenda
3. Review of Minutes: Board Meeting – November 26, 2020
4. Director's Report
5. Correspondence and Documentation
 - a. Financials Report (December 31, 2020)
 - b. 2021-22 Operating Estimates for Approval
 - c. Letter of Resignation (December 16, 2020)
 - d. Permanent Commission Membership Request (January 8, 2021)
 - e. Draft Revised Inter-Municipal Services Agreement
 - f. Staff Memo re Accessibility Plans
 - g. Coastal Protection Act Regulations (Overview)
6. Discussion – Items added to the Agenda
7. Next Meeting Date – **January 14, 2021**
8. Adjournment



Eastern District Planning Commission

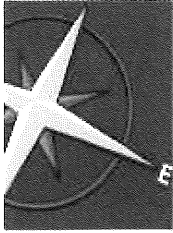
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B9A 2R7

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Fax: 902-625-1559
1-888-625-5361

AGENDA

**Thursday, November 26th 2020 at 1:00 p.m.
Port Hawkesbury Civic Centre**

1. Call to Order
2. Items added to the Agenda
3. Review of Minutes: Board Meeting – November 26, 2020
4. Director's Report
5. Correspondence and Documentation
 - a. Financials Report (December 31, 2020)
 - b. 2021-22 Operating Estimates for Approval
 - c. Letter of Resignation (December 16, 2020)
 - d. Permanent Commission Membership Request (January 8, 2021)
 - e. Draft Revised Inter-Municipal Services Agreement
 - f. Staff Memo re Accessibility Plans
 - g. Coastal Protection Act Regulations (Overview)
6. Discussion – Items added to the Agenda
7. Next Meeting Date – **January 14, 2021**
8. Adjournment



Eastern District Planning Commission

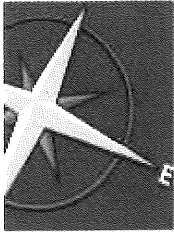
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1-888-625-5361

AGENDA

**Thursday, March 25th 2021 at 1:00 p.m.
Shannon Studio – Port Hawkesbury Civic Centre**

1. Call to Order
2. Items added to the Agenda
3. Review of Minutes: Board Meeting – January 14, 2020
4. Director's Report
5. Correspondence and Documentation
 - a. Budget Letter – January 15, 2021
 - b. Inverness County Comments on Proposed IMSA
 - c. Emailed Response to Comments from Inverness County
 - d. Draft Revised Inter-Municipal Services Agreement
 - e. Financials (To Follow)
6. Discussion – Items added to the Agenda
7. Next Meeting Date – **May 27, 2021 (Audit Meeting)**
8. Adjournment



Eastern District Planning Commission

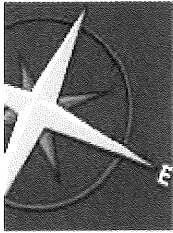
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B9A 2R7

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1-888-625-5361

AGENDA

Thursday, May 27th 2021 at 1:00 p.m.
Shannon Studio – Port Hawkesbury Civic Centre

1. Call to Order
2. Appointment of New Officers
 - a. Chair: Inverness County
 - b. Vice Chair: Victoria County
 - c. Secretary Treasurer: Inverness County
3. Items added to the Agenda
4. Review of Minutes: Board Meeting – March 25th 2021
5. Director's Report (Including Auditor's Report)
6. Correspondence and Documentation
 - a. Minister of Municipal Affairs Letter – April 12, 2021
 - b. New Inter-Municipal Services Agreement
 - c. Development Statistics January to April, 2019 to 2021
 - d. NSBOA Qualification Letters
 - e. Financials (To Follow)
7. Discussion – Items added to the Agenda
8. Next Meeting Date – **July 22, 2021**
9. Adjournment



Eastern District Planning Commission

606 Reeves Street, Unit 3,
Port Hawkesbury, Nova Scotia
B9A 2R7

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Fax: 902-625-1559
1-888-625-5361

AGENDA

**Thursday, September 23rd 2021 at 1:00 p.m.
Shannon Studio – Port Hawkesbury Civic Centre**

1. Call to Order
2. Items added to the Agenda
 - a. Virtual Meetings (Warden Mombourquette)
3. Review of Minutes: Board Meeting – May 27th 2021
4. Director's Report
5. Correspondence and Documentation
 - a. Coastal Protection Letter from Victoria County
 - b. Coastal Protection Letter from Athol Grant NSLS
 - c. Financials
6. Discussion – Items added to the Agenda
 - a. Virtual Meetings (Warden Mombourquette)
7. Next Meeting Date – **November 18, 2021**
8. Adjournment



Eastern District Planning Commission

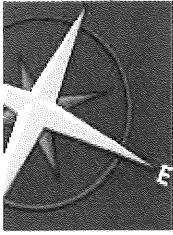
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AGENDA

**Thursday, September 23rd 2021 at 1:00 p.m.
Shannon Studio – Port Hawkesbury Civic Centre**

1. Call to Order
2. Items added to the Agenda
 - a. Virtual Meetings (Warden Mombourquette)
3. Review of Minutes: Board Meeting – May 27th 2021
4. Director's Report
5. Correspondence and Documentation
 - a. Coastal Protection Letter from Victoria County
 - b. Coastal Protection Letter from Athol Grant NSLS
 - c. Financials
6. Discussion – Items added to the Agenda
 - a. Virtual Meetings (Warden Mombourquette)
7. Next Meeting Date – **November 18, 2021**
8. Adjournment



Eastern District Planning Commission

606 Reeves Street, Unit 3,
Port Hawkesbury, Nova Scotia
B9A 2R7

Tel: 902-625-5361
Fax: 902-625-1559
1-888-625-5361

AGENDA

Thursday, November 18th 2021 at 1:00 p.m.

Virtually

1. Call to Order
2. Items Added to the Agenda
3. Review of Minutes: Board Meeting – September 23, 2021
4. Director's Report
5. Correspondence and Documentation
 - a. Plan Eastern Nova Progress Report (September 2021)
 - b. Plan Eastern Nova Progress Report (October 2021)
 - c. Bill 98 (Clause 1) – MGA Amendments Respecting Virtual Meetings
 - d. Vaccination and Testing Policy (Draft)
 - e. Coastal Protection Act Submission – District Planning
 - f. Coastal Protection Act Submission – Antigonish County
 - g. Coastal Protection Act Submission – Richmond County
 - h. Financials
6. Discussion – Items Added to the Agenda
7. Next Meeting Date – **January 13, 2022**
8. Adjournment

RICHMOND VILLA BOARD MEETING

DECEMBER 15, 2020, 7:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Introduction of Board Members and Staff
3. Call for Nominations, Appointment, Board Chairperson
4. Call for Nominations, Appointment, Board Vice-Chairperson
5. Items Added to the Agenda
6. Review of Minutes: September 8, 2020
7. Business Arising from the Minutes
8. CEO re:
 - a) Confidentiality Agreement
 - b) Conflict of Interest Policy
 - c) CEO's Report
9. Report (attached)
10. Items Added to the Agenda
11. General Business
12. Adjournment

RICHMOND VILLA SPECIAL BOARD MEETING

JANUARY 12, 2021, 7:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Items Added to the Agenda
3. Review of Minutes: December 15, 2020
4. Business Arising from the Minutes
5. Richmond Villa Apartments
6. Items Added to the Agenda
7. General Business
8. Adjournment

RICHMOND VILLA BOARD MEETING

MARCH 9, 2021, 7:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Items Added to the Agenda
3. Review of Minutes:
 - a) February 12, 2021 (Special)
 - b) January 12, 2021 (Special)
4. Business Arising from the Minutes
5. CEO's Report
6. Items Added to the Agenda
7. General Business
8. Adjournment

RICHMOND VILLA BOARD MEETING

May 18, 2021, 12:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Items Added to the Agenda
3. Review of Minutes:
 - a) April 9, 2021 (Special)
 - b) March 9, 2021 (Special)
4. Business Arising from the Minutes
5. ICIP Project Funding and Next Steps
6. Items Added to the Agenda
7. General Business
8. Adjournment

RICHMOND VILLA BOARD MEETING

JUNE 8, 2021, 2:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Items Added to the Agenda
3. Review of Minutes: May 18, 2021
4. Business Arising from the Minutes
5. Presentation of the Audited Financial Statements for the year ending March 31, 2021
6. Items Added to the Agenda
7. General Business
8. Adjournment

RICHMOND VILLA BOARD MEETING

SEPTEMBER 14, 2021, 5:30 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Items Added to the Agenda
3. Review of Minutes:
 - a) June 17, 2021 Special Meeting
 - b) June 8, 2021 Regular Meeting
4. Business Arising from the Minutes
5. CEO's Report
6. Items Added to the Agenda
7. General Business
8. Adjournment

RICHMOND VILLA BOARD MEETING

OCTOBER 12, 2021, 6:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Items Added to the Agenda
3. Review of Minutes: September 14, 2021
4. Business Arising from the Minutes
5. 21-032 Vinyl Siding and Engineered wood siding information for Board Members
6. Items Added to the Agenda
7. General Business
8. Adjournment

RICHMOND VILLA BOARD MEETING

DECEMBER 14, 2021, 2:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Briefing from Andrew Nicholson of Atlantic jobs – International Recruitment
3. Briefing from Gary Rankin – Legal Counsel to Richmond Villa – NSH Service Agreements
4. Items Added to the Agenda
5. Review of Minutes: September 14, 2021
6. Business Arising from the Minutes
7. CEO Report (Project updates herein)
8. Items Added to the Agenda
9. General Business
10. Adjournment

AUDIT COMMITTEE MEETING

MARCH 5, 2021; 1:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Review of Minutes: October 8, 2020
3. Audit Planning Discussions - Grant Thornton
4. Question and Answer Period
5. Recommendation to Council
6. Adjournment

AUDIT COMMITTEE MEETING

OCTOBER 27, 2021; 6:00 P.M.; VIDEOCONFERENCE

AGENDA

1. Call to order
2. Review of Minutes: March 5, 2021
3. Presentation of Financial Statements – Chief Financial Officer
4. Grant Thornton Audit Report
5. Question and Answer Period
6. Recommendation to Council
7. Adjournment