

## **Committee of the Whole Report November 2024**

The Committee met on November 12<sup>th</sup>, 2024.

### **The Committee discussed communications related to the municipal election.**

I move that the Committee of the Whole recommend to Council to refer the Strategic Communications Plan to the By-law/Policy Committee for the purpose of incorporating communications related to the municipal election.

### **The Committee discussed the Good Neighbour Project proposal.**

I move that the Committee of the Whole recommend to Council to refer the Good Neighbour Project proposal to staff for further investigation.

### **The Committee discussed the members of Council ABCC appointments.**

I move that the Committee of the Whole recommend to Council to approve the Committee Matrix with the changes as discussed. (Committee Matrix Attached)

### **The Committee discussed the Low Income Tax Exemption Program Policy.**

I move that the Committee of the Whole recommend to Council to extend the deadline for applications to the Low Income Tax Exemption Program Policy to February 28, 2025, for this year only.

### **The Committee discussed the Royal Canadian Legion Br. 150 grant request for the Type 1, Infrastructure Grant Funds in the amount of \$5,000.**

I move that the Committee of the Whole recommend to Council to approve the grant request from the Royal Canadian Legion Br. 150 for the Type 1 Infrastructure Grant Funds in the amount of \$5,000, pending the submission of their balance sheet; and FURTHER MOVE that the funds be allocated as follows: \$1,000 from District 1 Funds, \$1,000 from District 2 Funds, and \$3,000 from the Regional Funds.

### **The Committee discussed the Acadiaville Community Centre Society grant request for the Type 2 Start-up Activity Grant Funds in the amount of \$500.**

I move that the Committee of the Whole recommend to Council to approve the grant request from the Acadiaville Community Centre Society for the Type 2 Start-up Activity Grant Funds in the amount of \$500 and be allocated from the District 2 Funds.

**The Committee discussed the Isle Royale ATV Club's request for a letter of support.**

I move that the Committee of the Whole recommend to Council to have the Warden prepare a non-monetary letter of support for the Isle Royale ATV Club regarding the Capelin Cove Wilderness Area as outlined in the request.

**The Committee discussed the Dr. Kingston Memorial Community Health Centre's request for letters of support.**

I move that the Committee of the Whole recommend to Council to have the Warden prepare letters of support for the Dr. Kingston Memorial Community Health Centre for their application to the Community Foundation of Nova Scotia Visions Fund Grant and the Age-Friendly Communities Grant Program as outlined in the request.

**The Committee discussed contact information.**

I move that the Committee of the Whole recommend to Council to have staff investigate the use of generic email addresses and landline phone numbers for members of Council.

**This concludes the Committee of the Whole Report for the month of November 2024, and I move its adoption.**

**MUNICIPALITY OF THE COUNTY OF RICHMOND COMMITTEE MATRIX**

**COUNCIL ESTABLISHED ABCCs**

Agencies, Boards, Commission, Committees ABCCs		Approximate Meeting Frequency	Committee Type	Creation	Members of Council	Appointed	Warden Required	Alt Councillor	CAO	Dir. Finance	Dir. PW	Dir. CD & Recreation	Clerk	Other Staff	Citizen Appt.'s	Other External
1	Inclusivity, Diversity, Equity, and Accessibility (IDEA) Committee	1/month	Advisory / Statutory	Accessibility Act	1	Councillor Amanda Mombourquette						1		1	4	3
2	Allan J. MacEachern Regional Airport Mgmt Committee	min 4/year	External Community	By Policy	2	Councillor Amanda Mombourquette Councillor Shawn Samson ALT - Deputy Warden Brent Sampson		1	1							6
3	Audit Committee	3-4/year	Standing / Statutory	Municipal Government Act	5	All Members of Council			1	1					1	
4	By-Law/Policy Committee	2-3/month	Standing	Council	5	All Members of Council			1	1	1	1	1		2	
5	Cape Breton Regional Enterprise Network (CBREN) Liaison Oversight Committee	4/year	Inter-Municipal	Agreement		Warden Lois Landry	1		1							14
6	Committee of the Whole	1/month	Standing	Council	5	All Members of Council			1	1	1	1	1			
7	Eastern District Planning Commission	1/month	Inter-Municipal	Agreement	2	Warden Lois Landry Councillor Shawn Samson ALT - Councillor Amanda Mombourquette		1	1							10
8	Eastern Counties Regional Library Board	4/year	Inter-Municipal	Library Act/Agreement											1	7
9	Fences Arbitration Committee	As Needed	Standing / Statutory	Fences and Detention of Stray Livestock Act	1	Deputy Warden Brent Sampson										1
10	Fire Protection Services Committee	4/year	Standing	Council	1	Councillor Brian Marchand								1		14
11	Landrie Lake Water Utility Board	4/year	Inter-Municipal	Agreement	2	Councillor Brian Marchand Councillor Shawn Samson ALT - Deputy Warden Brent Sampson		1	1							3
12	Landrie Lake Watershed Advisory Committee	4/year	Inter-Municipal	Agreement	1	Councillor Brian Marchand ALT - Councillor Shawn Samson		1			1				1	8
13	Municipal Emergency Management Advisory Committee (MEMAC)	2/year (min)	Advisory / Statutory	Emerg.Mgmt Act	3	Warden Lois Landry Councillor Amanda Mombourquette Deputy Warden Brent Sampson			1				1	1		
14	Municipal Emergency Management Planning Committee (MEMPC)	4/year	Advisory/ Standing	By-Law #50	2	Warden Lois Landry Councillor Amanda Mombourquette			1	1	1	1	1	1		7

15	Planning Advisory/Heritage Committee	1/month	Standing	Council	5	All Members of Council											2	
16	RCMP Advisory Board	4/year	Advisory / Statutory	Police Act	2	Deputy Warden Brent Sampson Councillor Shawn Samson											2	1
18	Recreation Advisory Committee	6/year	Advisory / Standing	By Policy	1	Warden Lois Landry						1		2			8	
17	Richmond Villa Board	6/year	Standing / Statutory	Municipal Housing Corp Act	3	Councillor Brian Marchand Councillor Amanda Mombourquette Deputy Warden Brent Sampson ALT - Councillor Shawn Samson		1									3	
19	Richmond/Port Hawkesbury Joint Park Commission	1/month	Inter-Municipal	Agreement	2	Warden Lois Landry Councillor Brian Marchand Councillor Amanda Mombourquette	1		1									4

**EXTERNAL COMMUNITY - Members of Council / Staff Appointees**

ABCCs		Approximate Meeting Frequency		Appointment Created	Members of Council		Warden Required	Alt Councillor	CAO	Dir. Finance	Dir. PW	Dir. CD & Recreation	Clerk	Other Staff	Citizen Appt.'s	Other External	
20	Bras d'Or Lakes Collaborative Environmental Planning Initiative (CEPI) Senior Council	4/year		By Policy / Charter	1	Warden Lois Landry	1										~20
21	Bras d'Or Lakes CEPI Steering Committee	1/quarter		By Policy					1								
22	Cape Breton South Recruiting for Health	1/month		By Policy	1	Councillor Brian Marchand ALT - All members of Council		4									~20
23	Fire Services Association of Nova Scotia (FSANS)	6/year		By Policy										1	1 as Alternate		
24	Pitu'paq	1/month		By Policy	1	Councillor Amanda Mombourquette											
25	Strait Area Transit (SAT)	6/year		By Policy	2	Councillor Shawn Samson Councillor Amanda Mombourquette											10
26	Strait of Canso Offshore Wind Task Force	1/month		By Policy	1	Warden Lois Landry Councillor Brian Marchand	1		1								
27	Strait Richmond Housing Matters Coalition	1/month		By Policy	1	Councillor Amanda Mombourquette			1								~16

**EXTERNAL COMMUNITY - CITIZEN APPOINTEES**

ABCCs		Approximate Meeting Frequency		Appointment Created	Members of Council											Citizen Appt.'s	Other External
28	Strait of Canso Superport Corporation - Strait Superport Board	6/year		By Policy												1	
29	St. Peter's, Sampsonville and Area Water Utility Board	1/month		By Policy												4	
30	Destination Cape Breton Association (DCBA)	6/year		By Policy												1	
31	Bras d'Or Lakes Biosphere Association	6/year		By Policy		To be Determined										1	
32	Cape Breton Local Immigration Partnership	4/year		By Policy		To be Determined										1	

**EXTERNAL COMMUNITY - MUNICIPAL LIAISON APPOINTEES**

ABCCs		Approximate Meeting Frequency		Liaison Created	Members of Council										Other Staff		Other External
33	Doctor Kingston Memorial Community Health Centre	10/year		By Policy		To be Determined											

34	Raising the Villages	6/year		By Policy		To be Determined										
35	Richmond County Literacy Network (RCLN)	10/year		By Policy		To be Determined										
36	Volunteer Fire Departments	varies		By Policy		To be Determined										
37	Seniors Take Action Coalition (STAC)	Commtee 1/month Board 6/year		By Policy		To be Determined										
38	St. Anne's Community & Nursing Care Centre	11/year		By Policy		To be Determined										