



## Committee of the Whole Meeting

May 13<sup>th</sup>, 2024

**Location:** Council Chambers

**Present:** Warden Amanda Mombourquette, Deputy Warden Shawn Samson, Councillor Brent Sampson, Councillor Melanie Sampson, Councillor Michael Diggdon

**Staff:** Chris Boudreau, Director of Public Works, Shannon Mury, Director of Community Development and Recreation, Troy MacCulloch, Chief Administrative Officer (CAO), Danielle Martell, Community Development & Special Projects Officer, Shelley David, Municipal Clerk

**Regrets:** Jim Davis, Interim Chief Financial Officer

### **Call to Order**

The Chair called the meeting to order at 6:15 p.m.

### **“In Camera” Session, Richmond Room**

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Shawn Samson that the meeting move to an “In-Camera” session at 6:15 p.m.  
Motion carried.

- a) Contract Negotiations
- b) Personnel

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that the meeting revert to “Regular” session at 6:52 p.m.  
Motion carried.

The Warden reconvened regular session at 7:00pm in Council Chambers.

### **Items Added to the Agenda (Approval of Agenda)**

The Warden requested and received unanimous consent to add the following:

- Dry Hydrants, Item #14 (a)
- Award of Tender- MOCR 2024036 Former West Richmond Education Centre/Walter Fougere School, Item to be placed after the review of the minutes



Moved by Councillor Micheal Diggdon, seconded by Councillor Melanie Sampson that the agenda be approved with the additional items.  
Motion carried.

### **Review of Minutes, April 08<sup>th</sup>, 2024, Committee of the Whole**

Moved by Councillor Brent Sampson, seconded by Deputy Warden Shawn Samson that the minutes of April 08<sup>th</sup>, 2024, Committee of the Whole be approved.  
Motion carried.

### **Award of Tender - MOCR 2024036- Former West Richmond Education Centre/Walter Fougere School**

For information only.

### **Presentations**

- a) Gina MacDonald, Cape Breton South Recruiting for Health  
Gina MacDonald presented the Richmond County presentation in person.
- b) Lesa McHugh, Re-Nest Furniture Society  
Lesla McHugh presented the Re-Nest Furniture Society presentation in person.

### **New Business**

- a) No Mow May  
It was the consensus of the Committee of the Whole to recommend to Council to observe 'No Mow May' as a standing practice, however, staff are authorized to mow, when it is deemed necessary, at the Department of Public Work's discretion.

### **Warden, Re:**

- a) Review of Warden's Council Report  
For information only.

### **Councillor Michael Diggdon, Re:**

- a) Roaming Farm Animals Issue  
  
Moved by Councillor Micheal Diggdon, seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council to refer the discussion to the Bylaw / Policy Committee.  
  
Motion carried.



**Councillor Melanie Sampson, Re:**

a) Street Light Policy

Moved by Councillor Melanie Sampson, seconded by Councillor Micheal Diggdon, that the Committee of the Whole recommend to Council to refer the Street Light policy to the Bylaw and Policy Committee for review.

Motion carried.

**Councillor Brent Sampson, Re:**

a) NSFM Conference  
For information only

**CAO, Re:**

a) Administration Operations Report  
For information only.

**Community Acknowledgements**

For information purposes.

**Correspondence**

a) **Action Required**

- i. Glenda Kipp, Manager of Home and Community Care, Re: Request to participate in VON Week.

Moved by Councillor Brent Sampon, seconded by Councillor Micheal Diggdon that the Committee of the Whole recommend to Council Whole to approve the VON Proclamation.

Motion carried.

Proclamation  
VON Week  
May 19-25<sup>th</sup>, 2024 - Connected with Purpose

Whereas, The Victorian Order of Nurses for Canada is a charitable community-based health care organization that has addressed community health and social needs for over 125 years.



Whereas, VON Cape Breton nurses, home support workers, community service coordinators and many other staff and volunteers have been caring for the lives and well-being of residents of CBRM and Richmond County and since 1900 and in Richmond in 2019; and VON's nursing, health promotion and support services make a contribution to the health care system in Nova Scotia.

Therefore Be It Resolved that I, Amanda Mombourquette Warden of the Municipality of the County of Richmond, on behalf of Council, hereby proclaim May 19-25<sup>th</sup>, 2024 as VON Week here in Richmond County.

I would like to encourage all residents of Richmond County to support VON and our community by sharing positive messages and financially supporting VON charitable programs.

Moved by Deputy Warden Shawn Samson, seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council to approve the raising of the VON flag during VON Week, May 19-25, 2024.

Motion carried.

It was the consensus of the Committee of the Whole to have staff make the arrangements to light up the Municipal Building in blue and make every effort to recognize VON week on social media.

- ii. Jim Davis, Interim CFO, Re: Richmond River Roots Market Green Society grant request for the Type 4- Regional/Health/General Grant Funds of \$9,200.

It was the consensus of the Committee of the Whole to defer the Richmond River Roots Market Green Society grant request for the Type 4- Regional/Health/General Grant Funds in the amount of \$9,200 to the next Council meeting following Grants and Contributions budget discussions.

- iii. Aline and Michael Langdon, Re: Roaming farm animals.  
The office of the CAO will provide correspondence to Aline and Michael Langdon.



**b) For Information Only**

- i. Christine Blair, Mayor, Municipality of Colchester, Re: Letter to Honourable John Lohr, Re: Service Exchange Agreement
- ii. Bryon Rafuse, Deputy Minister, Municipal Affairs and Housing, Re: Canada Community-Building Fund (CCBF)
- iii. Municipal Profile and Financial Condition Indicators Result 2021-22 (Draft Report)

**Unfinished Business**

a) EMO/Fire Services Coordinator

- i. St. Peter's Volunteer Fire Department Dry Hydrant Installation  
  
Move by Councillor Brent Sampon, seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council to approve the funding of five thousand dollars for the installation of the dry fire hydrant.  
  
Motion carried with four (4) in favor and one (1) opposed.  
  
Moved by Councillor Brent Sampon, seconded by Councillor Michael Diggdon that the Committee of the Whole recommend to Council to refer the Dry Fire Hydrant Policy to By-Law/Policy Committee and the Fire Service Protection Committee for review.  
  
Motion carried.
- ii. Provincial Department of Emergency Management.  
For information only

**Review of Cheques Issued Re:**

- a) April 2024  
For information only.

**Review of Action Items**

- b) Action Items  
For information only.



**Items Added to the Agenda**

- a) Dry Hydrants  
For information only.

**15 Minute Question Period - (902) 226-9885**

Paul Sheers approached Council.

**Adjournment**

There being no further business, the Chair adjourned the meeting at 8:37 p.m.

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Municipal Clerk

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Chairperson