

Committee of the Whole Meeting

January 15th, 2024

Location: Council Chambers

Present: Warden Amanda Mombourquette, Deputy Warden Shawn Samson, Councillor Brent Sampson, Councillor Melanie Sampson, Councillor Michael Diggdon

Staff: Jason Martell, Chief Financial Officer, Chris Boudreau, Director of Public Works, Shannon Mury, Director of Community Development and Recreation, Troy MacCulloch, Chief Administrative Officer, Shelley David, Municipal Clerk

Call to Order

The Chair called the meeting to order at 5:35 p.m.

“In Camera” Session, Richmond Room: Land/Legal

Moved Councillor Brent Sampson, seconded by Deputy Warden Shawn Samson that the meeting move to an “In-Camera” session at 5:35 p.m.
Motion carried.

Moved by Councillor Brent Sampson, seconded by Deputy Warden Shawn Samson that the meeting revert to “Regular” session at 5:41 p.m. and FURTHER MOVE that the Committee break for recess after the recommendation from “in-camera” session.
Motion carried.

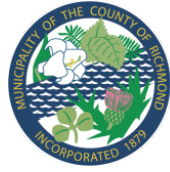
Moved by Councillor Brent Sampson, seconded by Deputy Warden Shawn Samson that the Committee of the Whole recommend to Council to authorize staff to negotiate and execute the purchase of PID 75220756 as discussed in camera.
Motion carried.

Councillor Melanie Sampson joined the meeting at 5:45 p.m.

Recess for By-law/ Policy Meeting, Council Chambers

The chair called for recess at 5:43 p.m.

Councillor Michael Diggdon joined the meeting at 6:00 p.m.



Reconvene Committee of the Whole Meeting, Council Chambers

The Warden reconvened regular session at 7:00 p.m.

Items Added to the Agenda (Approval of Agenda)

Warden Amanda Mombourquette requested and received unanimous consent to add the following item:

- Property Assessments, Item # 12 (a)

Moved by Councillor Brent Sampson seconded by Deputy Warden Shawn Samson that the agenda be approved with the additional item.

Motion carried.

Review of Minutes, December 7th, 2023, Committee of the Whole

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the minutes of December 7th, 2023 Committee of the Whole be approved.

Motion carried.

Presentations

Coastal Communities, Coastal Erosion, Dr. Tim Webster, NSCC

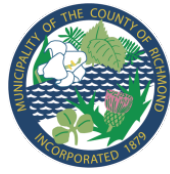
Dr. Tim Webster was unable to present to Council and was offered to present at a future meeting.

Warden, Re:

- a) Review of Warden's Council Report
For information only.
- b) Cape Breton South Recruiting for Health Update
For information only.
- c) Engage Nova Scotia Quality of Life Survey Support
It was the consensus of the Committee to defer Engage to budget discussions.

Councillor Brent Sampson, Re:

- a) Low Income Tax Exemption
Moved by Councillor Brent Sampson seconded by Deputy Warden Shawn Samson that the Committee of the Whole recommend to Council to have staff investigate the cost of such a program at multiple income levels and relief levels and refer the information collected to budget discussions.
Motion carried.



b) Coastal Riders Trail Access

Moved by Councillor Brent Sampson seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council to refer the Coastal Riders ATV group request for a letter of authorization for trail access along municipal property to staff to investigate on an optimum access route.

Motion carried.

CAO, Re:

a) Administration Operations Report

Information only

b) 2024 Municipal Election

Voting Method

Moved by Councillor Brent Sampson seconded by Deputy Warden Shawn Samson, that the Committee of the Whole recommend to Council to use paper ballots for the 2024 Municipal Election.

Motion carried.

Appointment of the Returning Officer

Moved by Councillor Brent Sampson seconded by Councillor Michael Diggdon that Committee of the Whole recommend to Council to delegate its powers of appointment for a returning officer for the 2024 Municipal Election to the Chief Administrative Officer as per section 4 (1C) of the Municipal Elections Act .

Motion carried with 4 in favor and one opposed.

Advance Polling Day

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council to set the one other fixed advance poll day for or Saturday October 12th, 2024.

Motion carried.

Enumeration or use of lists or permanent register

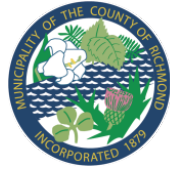
Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the Committee of the Whole recommend to Council to proceed with option (c) use any permanent register of electors established and maintained for use in the federal or provincial election, if more recent than option (b) use the list of electors prepared in the most recent federal or provincial election or in an election held pursuant to Municipal Elections Act and FUTURE MOVE that staff investigate whether or not the complete list is used in its form or can be revised by staff for accuracy.

Motion carried.

Tariff Fees and Expenses

Moved by Councillor Michael Diggdon, seconded by Deputy Warden Shawn Samson that the Committee of the whole recommend to Council to delegate its authority to the Chief Administrative Officer, Per section 139 (1A) of the Municipal Elections Act, to make, revise and amend the tariff of fees and expenses and provide for a method of rendering and verifying accounts for payment relating to the 2024 Municipal Election.

Motion carried.



Community Acknowledgements

For information purposes.

Correspondence

a) Action Required

- i. Jason Martell, CFO, Re: Grant request from Raising the Villages Cooperative Ltd. for the Type 4 – Regional/Health/General Grant Funds in the amount of \$5,000.

Moved by Councillor Michael Diggdon, seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council to approve the Raising the Villages Cooperative Ltd. grant application for the Type 4 – Regional/Health/General Grant Funds in the amount of \$2,500 and be allocated from the Regional Funds.
Motion carried.

- ii. Jason Martell, CFO, Re: Guarantee for The Village of St. Peter's

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council to approve a loan guarantee in the amount of not more than \$185,000 for the purpose of the Village to conduct lift station upgrades and wastewater treatment plant electrical upgrades.
Motion carried.

- iii. Shannon Mury, Director of Community Development and Recreation, Re: Briefing Note, Eastern Counties Regional Library request for additional rent.

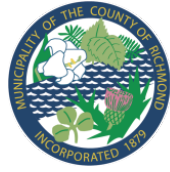
Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that the Committee of the Whole recommend to Council to approve the allocate funds to support rental fees for the relocation of the ECRL Petit de Grat Library for a period of up to two months during which time the renovations take place in February 2024.
Motion carried.

b) For Information Only

- i. Cape Breton Regional Enterprise Network, Information and Activity Report

Review of Cheques Issued, Re: December 2023

For information purposes.



Review of Action Items

For information purposes.

Items added to the Agenda

Property Assessment
For information only.

15 Minute Question Period 902-226-9885 (Not Restricted to Items on the Agenda)

There were no questions.

Adjournment

There being no further business, the Chair adjourned the meeting at 8:18 p.m.

Municipal Clerk

Chairperson