



COMMITTEE OF THE WHOLE MEETING

DECEMBER 12, 2022

Location: Council Chambers

Present: Councillor Shawn Samson, Councillor Michael Diggdon,
Councillor Melanie Sampson, Warden Amanda Mombourquette,
Deputy Warden Brent Sampson

Staff: Troy MacCulloch, Chief Administrative Officer, Chris Boudreau, Director
of Public Works, Shannon Mury, Recreation Manager, Jason Martell,
Chief Financial Officer, Shelley David, Municipal Clerk

Also Present: Rita Campbell, Paul Boudreau, Bernice Campbell

Call to Order

The Chair called the meeting to order at 7:00 p.m.

Items Added to the Agenda (Approval of Agenda)

Warden Mombourquette requested and received unanimous consent to add the following items:

- Boundary Review
- Personnel (In-Camera Session)

Moved by Councillor Michael Diggdon, seconded by Deputy Warden Brent Sampson that the agenda be approved with the items added.

Motion carried.

Review of Minutes: November 14, 2022, Committee of the Whole

Moved by Councillor Melanie Sampson, seconded by Councillor Shawn Samson that the minutes of the November 14, 2022 Committee of the Whole meeting be approved.

Motion carried.



Presentations:

- a) Rita Campbell presented on behalf of the Johnstown Community Development Co-operators regarding the Irish Cove Reclaimed Limestone Quarry Trails project.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Michael Diggdon that Warden Mombourquette draft a letter of support to the Department of Natural Resources for the Irish Cove Reclaimed Limestone Quarry Walking Trails project.

Motion carried.

New Business:

- a) Presentations to Richmond County Food Banks

Municipal Council presented the food bank donation cheques.

Warden Mombourquette re:

- a) Communications Plan Update

Moved by Councillor Shawn Samson, seconded by Councillor Melanie Sampson that Council have staff reach out to the Cape Breton Partnership for support in revising the June 4, 2021 Draft Strategic Communication Plan.

Motion carried.

Deputy Warden Brent Sampson re:

- a) Chronicle Herald / Cape Breton Post Delivery

Moved by Deputy Warden Brent Sampson, seconded by Councillor Melanie Sampson that Warden Mombourquette draft a letter of concern to Saltwire requesting the resumption of rural door to door delivery or consider semi-central drop off locations and encourage other Municipalities to do the same.

Motion carried.

Community Acknowledgements

For information purposes.

Correspondence - Action Required



- a) Clint Samson, Revenue Manager, re: Tax Sale Properties February 10, 2023, Minimum Bids

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that Council accept the recommendation of the Revenue Manager and CFO and that Council authorize the Revenue Manager and CFO to sell property number 01415298 for a minimum acceptable bid of \$5,000 and if this property does not sell for the minimum acceptable bid, to proceed and sell the property for any bid.

Motion carried with 4 in favor and 1 opposed.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Melanie Sampson that Council accept the recommendation of the Revenue Manager and CFO and that Council authorize the Revenue Manager and CFO to sell property numbers 02465418, 03739511, 03927415, 04537521, 05176328, 07944063 for a minimum acceptable bid of principal only and if these properties do not sell for the minimum acceptable bid, to sell these properties for half the principal only amount, and if these properties do not sell for half the principal only amount, to proceed and sell these properties for any bid.

Motion carried with 4 in favor and 1 opposed.

- b) Jason Martell, CFO, re: Village of St. Peter's - Guarantee Request

WHEREAS the Village of ST. PETER'S is a village situated within the Municipality of the COUNTY OF RICHMOND;

WHEREAS the Village of ST. PETER'S has, with the approval of the electors of the Village, determined to borrow the aggregate principal amount of FIFTY SIX THOUSAND FOUR HUNDRED AND SEVEN (50 CENTS) Dollars (\$56, 407.50) for the purposes of purchasing a sidewalk tractor;

WHEREAS the Village of ST. PETER'S has requested that the Municipality guarantee said borrowing;



WHEREAS Section 89 of the Municipal Government Act provides that a municipality may guarantee a loan for a village; and,

WHEREAS Section 88(3) of the Municipal Government Act provides that no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs and Housing has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

THAT the Municipality of the COUNTY OF RICHMOND does hereby approve the borrowing by the Village of ST. PETER’S the aggregate principal amount of FIFTY SIX THOUSAND FOUR HUNDRED AND SEVEN (50 CENTS) Dollars (\$56, 407.50) for the purposes set out above;

THAT subject to the approval of the Minister of Municipal Affairs and Housing, the Municipality does unconditionally guarantee repayment of the principal and interest of the borrowing so made; and,

THAT upon the issue of the debentures, the Warden and Clerk of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

Moved by Councillor Michael Diggdon, seconded by Deputy Warden Brent Sampson that the draft loan guarantee requested by the Village of St. Peter’s in the amount of \$56, 407.50 for the purposes of purchasing a sidewalk tractor be approved.

Motion carried.

- c) Kathleen Jeffrey, Manager of Accounting & Finance, re: Memo - Write off of Inactive Accounts

Moved by Deputy Warden Brent Sampson, seconded by Councillor Melanie Sampson that Council accept the recommendation of the Manager of Accounting & Finance and CFO and that



Council authorize the Manager of Accounting & Finance and CFO to proceed and write off the principal and interest associated with the inactive accounts in the total amount of \$28,209.44.

Motion carried.

d) Richmond River Roots, re: Letter of Support Request

Moved by Councillor Shawn Samson, seconded by Deputy Warden Brent Sampson that Warden Mombourquette draft a letter of support for the Richmond River Roots Market Garden Society in support of their Sustainable Communities Challenge Fund proposal to obtain a second climate battery greenhouse.

Motion carried.

Unfinished Business:

a) Atlantic Biosphere Project

For information purposes.

Review of Cheques Issued re:

a) November 2022

For information purposes.

Review of Action Items

For information purposes.

Items Added to the Agenda

a) Boundary Review

The committee agreed to meet on Wednesday, December 14, 2022 in Council Chambers to discuss the Boundary Review with Mr. John Heseltine of Stantec.



15 Minute Question Period 902-226-9885 (Not Restricted to Items on the Agenda)

There were no questions.

Moved by Councillor Shawn Samson, seconded by Councillor Deputy Warden Brent Sampson that the meeting move to an “In Camera” session at 8:04 pm.

Motion carried.

“In Camera” Session

- a) Contract Negotiations
- b) Personnel

Moved by Deputy Warden Brent Sampson, seconded by Councillor Melanie Sampson that the meeting revert to Regular Session at 9:21 p.m.

Adjournment

There being no further business, the Chair adjourned the meeting at 9:21 p.m.

CLERK:

CHAIRPERSON:
