

## **COMMITTEE OF THE WHOLE MEETING**

**OCTOBER 12, 2021**

**Location:** Council Chambers

**Present:** Councillor Shawn Samson, Deputy Warden Michael Diggdon  
Councillor Melanie Sampson, Warden Amanda Mombourquette  
Councillor Brent Sampson, Don Marchand, CAO, Jason Martell, CFO

### **Call to Order**

Warden Mombourquette called the meeting to order at 7:01 p.m.

### **Items Added to the Agenda**

Deputy Warden Diggdon requested and received unanimous consent to add the following items to the agenda:

- Hockey Announcement
- Security/Monitoring of Municipal Website
- Review of Wellness Policy

Moved by Councillor Shawn Samson, seconded by Deputy Warden Diggdon that the agenda be approved with the items added. Motion carried.

### **Review of Minutes: September 13, 2021**

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that the minutes of the September 13, 2021 Committee of the Whole meeting be approved. Motion carried.

### **Presentations re:**

- a) **Department of Justice - Donna Jewers, RCMP Liaison/Hayley Crichton, A/Executive Director, Public Safety, Security Division/Stephen Ong, Director of Contracts, DOJ re: RCMP Policing Contract;**

Warden Mombourquette welcomed Donna Jewers, Hayley Crichton, Stephen Ong and Ed Nugent to the meeting.

The group gave a power point presentation followed by a question and answer period.

The Warden thanked the group for the presentation.

**b) Property Valuation Services, Lloyd MacLeod re: Assessment and PID Matching;**

Warden Mombourquette welcomed Lloyd MacLeod and Dave Penny to the meeting.

Mr. MacLeod and Mr. Penny gave a power point presentation followed by a question and answer period.

Warden Mombourquette thanked Mr. MacLeod and Mr. Penny for the presentation.

**Warden Mombourquette re: J-Class Roads (Discussion)**

The Warden indicated that the motion made at the Special Council Meeting on October 4, 2021 regarding the submission of J-Class Roads to the Department of Public Works would require an amendment.

**Amend Something Previously Adopted re: move to amend the motion adopted at the October 4, 2021 Special Council Meeting that a list be submitted by Staff to the Department of Public Works as per the requirements:**

- 1) Lobster Plant Road, Cape Auget - Ditching and Gravel
- 2) Langley Lane, Point Tupper - Ditching and Gravel
- 3) Marchand Lane, Louisdale - Culverts and Repaving
- 4) Golden River, West Loch Lomond - Ditching, Gravel, Brush Cutting (flooding issue)
- 5) Pondville Rear Beach Road, Pondville - Ditching and Gravel (flooding issue)
- 6) Sampson's Road, West L'Ardoise - Ditching, Gravel, Brush Cutting
- 7) Martell Road, L'Ardoise - Brush Cutting
- 8) Harbourview Road, Port Royal - Ditching, Gravel, Brush Cutting
- 9) Touesnard's Lane, River Bourgeois - Ditching, Culverts, Gravel

The seconder of the original motion, Councillor Melanie Sampson, gave permission to amend the motion previously adopted at the October 4, 2021 Special Council Meeting.

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson that the Committee recommend to Council that the motion adopted at the October 4, 2021 Special Council Meeting be amended in order to revise the list of roads to be submitted by Staff to the Department of Public Works from the list of nine to the following:

- 1) Lobster Plant Road, Cape Auget – Paving and Culverts
  - 2) Langley Lane, Point Tupper - Paving and Culverts
  - 3) Sampson's Road, West L'Ardoise - Paving and Culverts
  - 4) Marchand Lane, Louisdale - Culverts and Repaving
- Motion carried.

**CAO re:**

**a) Appointment of Commissioner re: Private Ways Act;**

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the Committee recommend to Council that Mr. John Bain, Director of the Eastern District Planning Commission, be appointed as the Commissioner on the current Private Ways Application. Motion carried.

**b) Strait of Canso Gateway Project re: Funding;**

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Diggdon that the Committee recommend to Council that the Municipality of Richmond County provide funding in the amount no greater than \$5,000 to the Strait of Canso Gateway Project contingent on the majority of other municipalities following suit. Motion carried.

**c) West Richmond Education Centre re: Final Capital Plan;**

It was the consensus of the Committee that Council review the Final Capital Plan for the West Richmond Education and that Staff schedule a Special Council Meeting for early November in order to enter into discussions regarding the plan.

**d) Provincial Capital Assistance Program for the Petit de Grat Sewage System I&I Study;**

An update was provided by the CAO indicating that the Municipality is awaiting funding from the province.

**Warden Mombourquette re:**

**a) ACTing Collectively;**

Moved by Deputy Warden Diggdon, seconded by Councillor Brent Sampson that the Committee recommend to Council that the municipality complete a Call for Expression of Interest, with the support of the Seniors Take Action Coalition, regarding the ACTing Collectively Project. Motion carried.

Warden Mombourquette indicated that she would reach out to Dorothy Barnard.

**b) Department and Committee Reporting;**

It was the consensus of the Committee that this agenda item be tabled.

**c) Vaccination Policy;**

Moved by Councillor Shawn Samson, seconded by Councillor Brent Sampson that the

Committee recommend to Council that Staff draft a Vaccination Policy for review at a future Policy/By-Law Committee Meeting. Motion carried.

**d) In Person / Virtual Meetings;**

It was the consensus of the Committee that the Committee of the Whole and Regular Council meetings would be held in person for the time being.

**e) CBREN Contribution Agreement**

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that the Committee recommend to Council that the Cape Breton Regional Enterprise Network Contribution Agreement Renewal be circulated to Councillors for review and be brought to the October 25, 2021 Regular Council Meeting for approval. Motion carried.

**Correspondence**  
**Action Required**

**a) Grant Requests re:**

- **Isle Madame iFit Centre Society, Type 4 – Regional/Health/General Grant Funds (\$5,821.42);**

Moved by Councillor Shawn Samson, seconded by Deputy Warden Diggdon that the Committee recommend to Council that the grant request from the Isle Madame Ifit Centre Society be approved in the amount of \$2,000 with \$1,000 allocated from District Fund #1 and \$1,000 from District Fund #2. Motion carried.

- **Raising the Villages Cooperative Ltd., Type 4 – Regional/Health/General Grant Funds (\$5,000);**

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that the Committee recommend to Council that the grant request from Raising the Villages Cooperative Ltd. be approved in the amount of \$2,500 and be allocated from the Type 4 – Regional/Health/General Grant Funds. Motion carried.

- **Waterway Economic Development, Type 4 – Regional/Health/General Grant Funds (\$20,125).**

Warden Mombourquette relinquished the Chair to the Deputy Warden.

The Chief Financial Officer, Jason Martell gave an overview of the grant application indicating that it was the recommendation of Staff that the grant application from Waterway Economic Development be denied due to non-compliance with the Grant Policy.

Moved by Warden Mombourquette, seconded by Councillor Melanie Sampson that the Committee recommend to Council that the grant request from Waterway Economic Development be approved and allocated as follows:

- \$2,500 from the Regional/Health/General Grant Funds
- \$2,500 from District #4
- \$500 from each of the remaining four Districts, 1, 2, 3 and 5, total of \$2,000

Motion carried.

The Deputy Warden relinquished the Chair to the Warden.

**b) Clint Samson re: Michelle Demers Kennedy, Property Damaged by Fire AAN 01363808;**

Moved by Councillor Brent Sampson, seconded by Deputy Warden Diggdon that the Committee recommend to Council that taxes in the amount of \$112.60 (2020) and \$186.24 (2021) be written off which represents taxes on the dwelling only from August 21, 2020 to March 31, 2022 for property, AAN 01363808, owned by Michelle Demers Kennedy, which was completely destroyed by fire. Motion carried.

**c) Clint Samson re: Lisa Leblanc, Property Damaged by Fire AAN 02499584;**

Moved by Deputy Warden Diggdon, seconded by Councillor Melanie Sampson that the Committee recommend to Council that taxes in the amount of \$284.37 be written off which represents taxes on the dwelling only from July 8, 2021 to March 31, 2022 for property, AAN 02499584, owned by Lisa LeBlance, which was completely destroyed by fire. Motion carried.

**d) Jason Martell re: Temporary Borrowing Resolution (TBR) for the St. Peter's & District Volunteer Fire Department;**

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the Committee recommend to Council that the municipality enter into a loan agreement with the lending institution in the amount of \$300,000 for the purpose of the St. Peter's & District Volunteer Fire Department purchasing a 2021 Ford F550 4X4 with a Tri Star 12' custom aluminum rescue body. Motion carried.

**Review of Cheques Issued: September 2021**

It was noted that Councillor Shawn Samson would forward an email to the CAO for further information regarding cheques in question.

**Review of Action Items from September 13, 2021 Committee of the Whole Meeting**

For information purposes.

**Items Added to the Agenda**

**Hockey Announcement (Deputy Warden)**

For information purposes.

**Security/Monitoring of Municipal Website**

Discussion took place.

**Review of Wellness Policy**

Moved by Deputy Warden Diggdon, seconded by Councillor Shawn Samson that the Committee recommend to Council that the Workplace Wellness Policy be forwarded to the Policy/By-Law Committee for review. Motion carried.

**15 Minute Question Period (Not Restricted to Items on the Agenda)**

**PHONE IN # 902-226-9855**

There were no questions.

**“In Camera” Session (Personnel)**

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the meeting move to an “In Camera” Session at 9:47 p.m. Motion carried.

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the meeting revert back to Regular Session at 10:42 p.m.

**Adjournment**

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Diggdon that the meeting be adjourned. Motion carried.

There being no further business, the meeting was adjourned at 10:43 p.m.

CHAIRPERSON:

CLERK:

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