

COMMITTEE OF THE WHOLE MEETING

SEPTEMBER 13, 2021

Location: Council Chambers

Present: Councillor Shawn Samson, Deputy Warden Michael Diggdon
Councillor Melanie Sampson, Warden Amanda Mombourquette
Councillor Brent Sampson, Don Marchand, CAO

Call to Order

Warden Mombourquette called the meeting to order at 7:01 p.m.

Items Added to the Agenda

Councillor Brent Sampson requested and received unanimous consent to add a referral to the By-Law/Policy Committee regarding Fire Departments payment schedule.

Councillor Melanie Sampson requested and received unanimous consent to add an update on the Warden action item regarding contacting the Indigenous community and an update on West Richmond Education Centre Request for Proposal.

Councillor Shawn Samson requested and received unanimous consent to add three acknowledgments and Notices/letters for residents relating to water/sewer.

Moved by Councillor Brent Sampson, seconded by Deputy Warden Diggdon that the agenda be approved with the items added. Motion carried.

Review of Minutes: June 14, 2021 (Included)

Moved by Councillor Shawn Samson, seconded by Councillor Brent Sampson that the minutes of the June 14, 2021 Committee of the Whole meeting be approved. Motion carried.

Presentations re:

a) Shawn Luker, Director, Cape Breton Island & Eastern Mainland Housing Authorities

Warden Mombourquette welcomed Mr. Shawn Luker to the meeting.

Mr. Luker gave a power point presentation.

A question and answer period followed.

Warden Mombourquette thanked Mr. Luker for the presentation.

Notice to be Given to Amend By-Law # 50, Municipal Emergency Management By-Law in order to make the following changes:

- **Amend “repeal and replace” provision (section 12) to read All Emergency Measures By-Laws passed previously by the Municipality of the County of Richmond or a predecessor municipal unit are hereby repealed.**
- **add “for approval” to section 4(3) (b) and to 5.3(b).**
- **4 (2) changed to a majority of Council.**
- **5, typographical error, Section 5**
- **5(c) Changed to EMC advises the CAO/Clerk on the duties required by employees, servants and agents during emergency events.**
- **Step 2, 1st reference to section 5. Letter switched under subsection 5(3) and**
- **Reference changed to s.5 (3) (c)**
- **S.2 changed definition to the “municipal emergency management advisory committee”.**
- **Definitions list re-ordered alphabetically.**
- **Clause 2(N) changed to “State of Emergency Forms Regulations” and citation is Order in Council 2008-211, N.S. Regulation 225/2008 (effective April 22, 2008). References to the old regulation name changed throughout the by-law.**

Moved by Councillor Shawn Samson, seconded by Councillor Brent Sampson that Notice be Given to amend By-Law # 50, Municipal Emergency Management By-Law in order to make the following changes:

- Amend “repeal and replace” provision (section 12) to read All Emergency Measures By-Laws passed previously by the Municipality of the County of Richmond or a predecessor municipal unit are hereby repealed.
- add “for approval” to section 4(3) (b) and to 5.3(b).
- 4 (2) changed to a majority of Council.
- 5, typographical error, Section 5
- 5(c) Changed to EMC advises the CAO/Clerk on the duties required by employees, servants and agents during emergency events.
- Step 2, 1st reference to section 5. Letter switched under subsection 5(3) and
- Reference changed to s.5 (3) (c)
- S.2 changed definition to the “municipal emergency management advisory committee”.
- Definitions list re-ordered alphabetically.

• Clause 2(N) changed to “State of Emergency Forms Regulations” and citation is Order in Council 2008-211, N.S. Regulation 225/2008 (effective April 22, 2008). References to the old regulation name changed throughout the by-law.

Motion carried.

Warden Mombourquette re:

a) J-Class Roads;

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that Staff reach out to Public Works in order to confirm the process regarding J-Class Roads. Motion carried.

b) Bear Head Energy re: Letter of Support;

Moved by Deputy Warden Diggdon, seconded by Councillor Shawn Samson that the Committee recommend to Council that a letter of support be provided to Bear Head Energy regarding support for the Project and Industrial Development in the Point Tupper Area. Motion carried.

c) National Day for Truth and Reconciliation (September 30, 2021);

Moved by Deputy Warden Diggdon, seconded by Councillor Melanie Sampson that the Committee recommend to Council that September 30, 2021 be recognized as Truth and Reconciliation Day in the Municipality of Richmond and be included as a municipal holiday. Motion carried.

Moved by Councillor Shawn Samson, seconded by Councillor Brent Sampson that the Committee recommend to Council that the addition of National Day for Truth and Reconciliation as a statutory holiday be referred to the By-Law/Policy Committee in order to amend the “Hours of Operation” Policy to reflect the addition. Motion carried.

Moved by Deputy Warden Diggdon, seconded by Councillor Brent Sampson that the Committee recommend to Council that the Municipality conduct a flag raising ceremony, on a date to be determined, in honor and recognition of Truth and Reconciliation Day. Motion carried.

d) Strategic Planning

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the Committee recommend to Council that Staff prepare a draft RFP for an external source to aide in the creation of a strategic plan and that Concillors review the draft prior to the September 27, 2021 Regular Council meeting. Motion carried.

Correspondence
Action Required

a) Community Organization Representatives re: Staff Support;

Moved by Deputy Warden Diggdon that the Committee recommend to Council that the CAO be directed to provide leadership support or identify resources to provide leadership for the Coalition by organizing and facilitating coalition meetings that would take place three to four times a year via Zoom.

There was no seconder for the motion.

It was the consensus of the Committee that the Warden reply to the letter received from the representatives of community organizations indicating the results of the discussion in relation to their request.

b) Jason Martell re: Grant Requests

– Lennox Passage Yacht Club, Type 3-C3-Sponsorships Grant Funds (\$500);

Moved by Deputy Warden Diggdon, seconded by Councillor Shawn Samson that the Committee recommend to Council that the request for funding from the Lennox Passage Yacht Club in the amount of \$500 be approved from the District #2 Fund. Motion carried.

– Raising the Villages Cooperative Ltd., Type 4 – Regional/Health/General Grant Funds (\$5,000);

Moved by Deputy Warden Diggdon, seconded by Councillor Brent Sampson that the Committee recommend to Council that the funding request from Raising the Villages Cooperative Ltd., Type 4 Regional/Health/General Grant Funds, be approved in the amount of \$2,500 with \$250 being distributed from each of the 5 District Funds and the remaining \$1,250 being distributed from the General Grant Fund. Motion carried. (Nay: Melanie Sampson)

– River Bourgeois Mariners Society, Type 4 - Regional/Health/General Grant Funds (\$1,000);

Moved by Deputy Warden Diggdon, seconded by Councillor Shawn Samson that the Committee recommend to Council that the request for funding from the River Bourgeois Mariners Society, Type 4 - Regional/Health/General Grant Funds in the amount of \$1,000 be approved with \$500 distributed from District #4 fund and \$500 distributed from the General Grant Fund. Motion carried.

- **Arichat Community Development Association, Type Regional/Health/General Grant Funds (\$10,000);**

Moved by Councillor Shawn Samson, seconded by Deputy Warden Diggdon, that the Committee recommend to Council that the request for funding from the Arichat Community Development Association, Type Regional/Health/General Grant Funds be approved in the amount of \$7,500 with \$1250 distributed from each of the District #1 and District #2 Funds and the remaining \$5,000 to be distributed from the General Grant Fund. Motion carried.

- **Pan Cape Breton Food Hub Coop, Type 4 - Regional/Health/General Grant Funds (\$15,000).**

Moved by Deputy Warden Diggdon, seconded by Councillor Shawn Samson that the Committee recommend to Council that the request for funding from the Pan Cape Breton Food Hub Coop, Type 4 - Regional/Health/General Grant Funds in the amount of \$15,000 be denied due to \$2,000 previously allocated in the budget. Motion carried.

Review of Cheques Issued: June/July/August 2021

Deputy Warden Diggdon inquired about cheque # 20324 from April 2021. The CAO indicated that the Deputy Warden email his cheque inquiry to him and he would provide him with the requested information.

Items Added to the Agenda

Councillor Brent Sampson requested and received unanimous consent to add a referral to the By-Law/Policy Committee regarding Fire Departments levies payment schedule.

Moved by Councillor Brent Sampson, seconded by Deputy Warden Diggdon that the Committee recommend to Council that the creation of a Fire Department Levy Payment Schedule Policy be referred to a By-Law/Policy Committee Meeting. Motion carried.

Councillor Melanie Sampson requested and received unanimous consent to add an update on the Warden Action Item regarding contacting the Indigenous community and an update on West Richmond Education Centre Request for Proposal.

Warden Mombourquette provided an update regarding outreach with the Indigenous community.

The CAO provided an update regarding the West Richmond Education Centre RFP.

Councillor Shawn Samson requested and received unanimous consent to add three acknowledgments and Notices/letters for residents relating to water/sewer.

Councillor Shawn Samson gave acknowledgement to Petit de Grat Red Caps, the Richmond Hawks Pee Wee Team, coaches, parents and players and the local off duty RCMP Officer.

Moved by Councillor Shawn Samson, seconded by Deputy Warden Diggdon that the Committee recommend to Council that Notices/letters regarding significant changes to water and sewer billing be referred to the By-Law/Policy Committee for review. Motion carried.

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson that the meeting be extended beyond 10:00 p.m. Motion carried.

15 Minute Question Period (Not Restricted to Items on the Agenda)
PHONE IN # 1 438 809 7799

There were no questions.

“In Camera” Session (If Required)

There was no “In Camera Session”

Adjournment

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson that the meeting be adjourned. Motion carried.

There being no further business, the meeting was adjourned at 10:15 p.m.

CHAIRPERSON:

CLERK:
