

**COMMITTEE OF THE WHOLE MEETING**

**SEPTEMBER 11, 2017**

Location: Council Chambers, Municipal Office

Present: Warden Brian Marchand, Councillor Gilbert Boucher  
Deputy Warden Jason MacLean

Absent: Councillor Alvin Martell, Councillor James Goyetche

Warden Marchand called the meeting to order at 7:04 p.m.

Review of Minutes: August 16, 2017

Moved by Deputy Warden MacLean, seconded by Councillor Boucher that the minutes of August 16, 2017 be approved as presented. Motion carried.

Items Added to the Agenda (Request)

There were two items previously added to the agenda, 1) Warden Marchand re: Visa Statements – Online Posting and 2) CAO re: CAO By-Law

Councillor Boucher requested and received unanimous consent to add a grant request to the agenda.

Warden Marchand requested and received unanimous consent to add online posting of the Budget to the agenda.

Moved by Deputy Warden MacLean, seconded by Councillor Boucher that the agenda be approved with the items added. Motion carried.

Presentations:

a) Partnerships for Municipal Innovation (Carla Arsenault & Mayor Brenda Chisholm)  
re: Local Economic Development (PMI-LED)/ Association of Cities of Vietnam;

Warden Marchand welcomed Ms. Carla Arsenault and Mayor Brenda Chisholm-Beaton to the meeting.

Ms. Arsenault and Mayor Chisholm-Beaton gave a power point presentation. A question and answer period followed.

Warden Marchand thanked Ms. Arsenault and Mayor Chisholm-Beaton for their presentation.

b) Cape Breton Partnership (Jeff Stanley & Patrick Austin) re: Cape Breton Regional Enterprise Network Broadband Strategy;

Warden Marchand welcomed Mr. Patrick Austin and Mr. Jeff Stanley to the meeting.

Mr. Austin and Mr. Stanley gave a presentation. A question and answer period followed.

Warden Marchand thanked Mr. Austin and Mr. Stanley for their presentation.

Moved by Councillor Boucher, seconded by Deputy Warden MacLean that the Committee recommend to Council that BE IT RESOLVED that the Municipality of the County of Richmond will work with the CBREN-led Municipal/First Nation Broadband Strategy Initiative to complete the necessary research and public engagement; develop and identify key objectives, including short (three year), mid (seven year) and long-term (ten year), related to broadband communications infrastructure; as well as develop connectivity strategies. This initiative is carried out in recognition that high-speed, accessible and affordable broadband is mission-critical in advancing economic, social and cultural development; enhancing government service delivery including health care, education and municipal services; increasing citizen engagement, government transparency and responsiveness; enhancing business capacity and job creation; increasing sustainability (including reduced carbon emissions) and enhancing safe, connected communities and emergency preparedness. Motion carried.

c) Cape Breton University (President Keefe and Vice-President Gordon MacInnis) re: Past, Present, Future

Warden Marchand welcomed Interim President, Mr. Dale Keefe, VP of Finance, Mr. Gordon MacInnis and VP of Academics, Mr. Richard MacKinnon to the meeting.

Mr. Keefe, Mr. MacInnis and Mr. Mackinnon gave a power point presentation. A question and answer period followed.

Warden Marchand thanked Mr. Keefe, Mr. MacInnis and Mr. Mackinnon for their presentation.

Motion Required - To amend the Municipality of the County of Richmond Travel Expense Policy to change section 1.3 (v) Disbursements to read:

“To be eligible for payment, travel expense forms must be presented for approval no later than 90 days after return”

and to add the following to section 1.3 (i), Vehicle Use:

For out of Province travel, reimbursement will be the lesser of:

- a) The total cost of economy airfare, airport parking and travel to the airport
- or
- b) Mileage at the present provincial rate per kilometer as per section 1.3 (i) Vehicle use. (Attached as Appendix “A”).

Moved by Councillor Boucher, seconded by Deputy Warden MacLean that the words **“and from”** be added to the proposed amendment to the Travel Expense Policy prior to notice being given: **(a) The total cost of economy airfare, airport parking and travel to the airport** to read “The total cost of economy airfare, airport parking and travel to and from the airport”. Motion carried.

Moved by Councillor Boucher, seconded by Deputy Warden MacLean that notice be given to amend the Municipality of the County of Richmond Travel Expense Policy to change section 1.3 (v) Disbursements to read:

“To be eligible for payment, travel expense forms must be presented for approval no later than 90 days after return”

and to add the following to section 1.3 (i), Vehicle Use to Schedule A:

For out of Province travel, reimbursement will be the lesser of:

- a) The total cost of economy airfare, airport parking and travel to the airport or
- b) Mileage at the present provincial rate per kilometer as per section 1.3 (i) Vehicle use. (Attached as Appendix “A”).

**Motion carried.**

Motion Required - To recommend to Council that the Organizational Review Report prepared for The Municipality of the County of Richmond be posted on the Richmond County website.

Moved by Councillor Boucher, seconded by Deputy Warden MacLean that the Committee recommend to Council that Municipal Council remove privilege and

confidentiality on the Organizational Review Report prepared for the Municipality of the County of Richmond. Motion carried.

Moved by Councillor Boucher, seconded by Deputy Warden MacLean that the Committee recommend to Council that the Organizational Review Final Report prepared for the Municipality of the County of Richmond be posted on the Richmond County Website. Motion carried.

Correspondence  
Action Required

a) Richmond County Literacy Network re: Denied funding request;

It was the consensus of the Committee that the CAO respond to correspondence received from the Richmond County Literacy Network regarding Core Community Funding.

b) Grant Requests:

–Petit de Grat Red Caps, Municipal District Activity Fund, District #1 (\$500).

Moved by Councillor Deputy Warden MacLean, seconded by Councillor Boucher that the Committee recommend to Council that the following grant requests be approved:

- \$500 to Petit de Grat Red Caps, Municipal District Activity Fund, District #1;
- \$800 to St. Peter's Community Club (Nicolas Denys Museum), Municipal District Activity Fund, District #4.

Motion carried.

For Information Purposes

a) Business Cape Breton re: Isle Madame Façade Program;

b) Cheques Issued: June/July/August 2017

Items Added to the Agenda

1) Visa Statements – Online Posting

Moved by Councillor Boucher, seconded by Deputy Warden MacLean that the Committee recommend to Council that the Visa Statements for the Municipality of the County of Richmond be posted on the Richmond County Website, retroactive to November 2016 inclusive. Motion carried.

2) CAO re: CAO By-Law

It was the consensus of the Committee that this item be moved to a later date in order for further review to take place.

3) Grant Request: St. Peter's Community Club, Municipal District Activity Fund, District #4 (\$800)

This item was previously dealt with under "Correspondence – Action Required".

4) Warden Marchand re: Budget – Online Posting

Moved by Councillor Boucher, seconded by Deputy Warden MacLean that the Committee recommend to Council that the Municipality of the County of Richmond Budget, presented on August 16, 2017, be posted on the Richmond County Website. Motion carried.

Fifteen Minute Question Period

Mr. Robert Fougere approached the Committee.

Mrs. Germaine MacDonald approached the Committee.

Moved by Councillor Boucher, seconded by Deputy Warden MacLean that the Committee recommend to Council that the monthly cheque list for the Municipality of the County of Richmond be posted to the Richmond County Website. Motion carried.

"In Camera" Session (Personnel)

There was no "In Camera" Session

Adjournment

Moved by Councillor Boucher that the meeting be adjourned.

There being no further business, the meeting was adjourned at 9:14 p.m.

MINUTES RECORDED BY:

CHIEF ADMINISTRATIVE OFFICER

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CHAIRPERSON