

COMMITTEE OF THE WHOLE MEETING

AUGUST 16, 2017

Location: Council Chambers, Municipal Office

Present: Councillor James Goyetche, Warden Brian Marchand,
Councillor Gilbert Boucher, Deputy Warden Jason MacLean

Absent: Councillor Alvin Martell

Warden Marchand called the meeting to order at 7:04 p.m.

Review of Minutes:

- a) **June 27, 2017 - Committee of the Whole (Budget)**
- b) **June 19, 2017 - Committee of the Whole (Budget)**
- c) **June 15, 2017 - Committee of the Whole (Budget)**
- d) **June 14, 2017 - Committee of the Whole (Budget)**

Moved by Councillor Goyetche, seconded by Councillor Boucher that the minutes of:

- a) June 27, 2017 - Committee of the Whole (Budget)
- b) June 19, 2017 - Committee of the Whole (Budget)
- c) June 15, 2017 - Committee of the Whole (Budget)
- d) June 14, 2017 - Committee of the Whole (Budget)

be adopted as presented. Motion carried.

Items Added to the Agenda

There were no items added to the agenda.

Budget Deliberation/Approval:

Moved by Councillor Goyetche, seconded by Councillor Boucher that the Committee recommend to Council that Municipal Council give approval to the municipal estimates

of revenues and expenditures for the year ending March 31, 2018 in the amount of \$13,744,481;

AND FURTHER MOVED THAT WHEREAS pursuant to the Municipal Act, the Municipal Council of the Municipality of Richmond estimates that sums amounting to \$9,248,056 are required for the lawful purpose of the said Municipality for the year ending March 31, 2018, after crediting the probable revenue from all sources other than rates for the said year and making due allowance for the abatement and losses which may occur in the collection of the taxes and for taxes for the said year which may not be collectible or collected;

BE IT THEREFORE RESOLVED that Richmond Council hereby authorizes the levying and collection of a residential rate of .80¢ on each \$100 of the assessed value of residential property assessed on the assessment roll and a commercial rate of \$2.10; which rates said Council deems sufficient to raise the sums required to defray the expenditures of the said Municipality for this year, and any deficit from the preceding years;

AND BE IT FURTHER RESOLVED that Richmond Council hereby imposes an additional percentage charge of 18 percent per annum on all rates and taxes remaining unpaid;

AND BE IT FURTHER RESOLVED that Richmond Council hereby fixes the 30th day of September, 2017 as the day on which the Tax Collector or Treasurer may proceed to issue warrants for the collection of all rates and taxes then unpaid. Motion carried. (Nay: Warden Marchand).

Moved by Councillor Goyetche, seconded by Councillor Boucher that the Committee recommend to Council to accept the recommendation of the Director of Finance and that the following area rates be approved:

St. Peter's Fire Department	0.09
West Bay Road Fire Dept.	0.10
L'Ardoise Fire Dept.	0.16
Grand River Fire Dept.	0.15
Loch Lomond Fire Dept.	0.12
Louisdale Fire Dept.	0.10
Framboise-Fourchu Fire Dept.	0.15

Isle Madame Fire Dept.	0.11
District Ten Fire Dept.	0.15
Louisdale Sidewalks	0.10
District #2 Community Rate	0.04
District #4 Community Rate	0.05

St. Peter's Village Commission – collect whatever rate they establish, conditional on them providing their rate to the Municipality by July 31, 2017. Motion carried.

Correspondence:

Action Required

- a) Department of Transportation & Infrastructure Renewal, Capital Programs
Re: Three Year Cost Share Agreement for Subdivision Streets;

Moved by Councillor Goyetche, seconded by Councillor Boucher that the Committee recommend to Council that approval be given to a 3 year cost sharing agreement, (# 2018-018), for sub-division streets which does not commit Richmond Council to undertaking any projects but will serve as a governing agreement for any potential future cost shared work with the Department of Transportation and Infrastructure Renewal. Motion carried.

- b) Department of Municipal Affairs re: Vacant CAO Position (Info)

For Information purposes

- c) CAO Job Description

Moved by Councillor Boucher, seconded by Councillor Goyetche that the Committee recommend to Council that the section of the CAO Job Description titled “Qualifications” be amended to the following:

A university degree plus seven years’ experience in a position with responsibilities that demonstrate expertise in the organizational functions of financial, personnel/human resources, administration, communication, and operations management. A post graduate degree or designation in a discipline which includes administration or finance would be an asset.

Motion carried.

Fifteen Minute Question Period

Mr. Richie Cotton approached with a question.

“In Camera” Session (Personnel Issue)

Moved by Councillor Boucher, seconded by Councillor Goyetche that the meeting move to an “In Camera” Session at 7:55 p.m. Motion carried.

Moved by Councillor Goyetche, seconded by Councillor Boucher that the meeting reconvene to regular session at 8:41 p.m. Motion carried.

Moved by Deputy Warden MacLean, seconded by Councillor Boucher that the Committee recommend to Council to authorize staff to advertise and hire a temporary Administrative Support position to fill a temporary vacancy. Motion carried.

Moved by Deputy Warden MacLean, seconded by Councillor Boucher that the Committee recommend to Council to continue the Lead Hand position as a full time position at the Richmond Arena for the remainder of the 2017/18 season with remuneration at the 2016/17 rate. Motion carried.

Adjournment

Moved by Councillor Boucher that the meeting be adjourned.

There being no further business, the meeting was adjourned at 8:50 p.m.

MINUTES RECORDED BY:

CHIEF ADMINISTRATIVE OFFICER

CHAIRPERSON