

## COMMITTEE OF THE WHOLE MEETING

FEBRUARY 9, 2015

Location: Council Chambers, Municipal Office

Present: Warden V. David, Deputy Warden S. McNamara  
Councillor R. Samson, Councillor A. Martell,  
Councillor M. Beaton, Councillor B. Marchand,  
Councillor G. Boucher, Councillor S. MacNeil  
Councillor G. Johnson, Councillor S. Sampson

Warden David called the meeting to order at 7:00 p.m.

### Items Added to the Agenda

Warden David indicated that two items had previously been added to the agenda by Shannon Mury and Warden David.

Councillor Beaton requested and received unanimous consent to add a grant request to the agenda.

Deputy Warden McNamara requested and received unanimous consent to add an application to register a Heritage Property for the Municipality of the County of Richmond.

Moved by Councillor Johnson, seconded by Councillor Samson that the agenda be approved with the items added. Motion carried.

### Review of Minutes: January 12, 2015

Moved by Councillor Martell, seconded by Deputy Warden McNamara that the minutes of January 12, 2015 be adopted as presented. Motion carried.

### CAO re

- a) Z-Class Roads in Richmond County

Mrs. Josette Marchand noted that a list of Z-Class Roads in Richmond County was included, as per the request of Council. She also noted if there were any questions regarding the provided list; the CAO could be contacted for additional information.

Director of Public Works re: Compost/Recycling Educator Position

Mr. Chris Boudreau reviewed the details of his request to re-purpose the role of the Compost/Recycling Educator contract position with the Municipality to meet the present needs of the department.

The following points were brought forth in discussions:

- The Nova Scotia Government is committed to maintaining a goal of 50% waste diversion and to reach a target for waste disposal of no more than 300 kilograms per person per year by the year 2015;
- There are a number of areas within the Public Works Department that could benefit from additional resources (arena, waste management facility, By-Law enforcement etc);
- There would be a cost savings of approximately \$10,000/year as compared to the salary expended in 2014 and the elimination of some part time labor currently used at the Richmond Arena and the Waste Management Facility;
- The RRFB provides funding for education activity which amounts to approximately \$12,500 per year;
- The previous educator was willing to continue with part time work, but not willing to do the extra tasks;
- The contract would consist of full time hours for a year;
- We will continue to receive the \$12,500/year as long as we meet the education requirements;
- A heavy garbage collection was dropped to save money and now a new position in the Public Works Department is being sought;
- The previous position provided a valuable service to the residents of Richmond County;
- The new person would start at the bottom of the salary scale;
- The estimated cost per year for the new position is approximately \$45,000/year;
- The request is covering work for a lot of areas within the department;
- The educational component will not be maintained at the same level;

Moved by Councillor Martell, seconded by Councillor Samson that the Committee recommend to Council to approve the request submitted by the Director of Public Works and hire a Compost/Recycling Educator, for, on a one year contract, to improve the level of service presently offered in certain areas, particularly in the area of by-law enforcement. **Motion defeated.** (Ayes: Councillor Martell, Councillor Samson; Naves: Councillor Johnson, Councillor Sampson, Councillor MacNeil, Deputy Warden

McNamara, Councillor Boucher, Councillor Beaton, Councillor Marchand, Warden David).

Correspondence:

For Information Purposes

- a) Minister of Transport re: Canada Post;
- b) Trans Canada re: Support of the Energy East Pipeline Project

Action Required

- a) Shannon Mury re: Core Community Organization Funding Application;

Moved by Councillor Samson, seconded by Councillor Martell that the Committee recommend to Council that the request by La Picasse, Centre Communautaire Culturel to be added to the list of Core Community Organizations, be approved. Motion carried.

- b) Shannon Mury re: Grant Requests
  - Dorothy's Cat Sanctuary, Municipal District Activity Fund, Multiple Districts (\$195.50);
  - Acadiaville Community Centre Society, Municipal District Activity Fund, District #4 (\$2,000);
  - Acadiaville Community Centre Society, Municipal District Infrastructure Fund, District #4 (\$1,852)

Moved by Councillor Sampson, seconded by Deputy Warden McNamara that the Committee recommend to Council that the following grant requests be approved:

- Dorothy's Cat Sanctuary, Municipal District Activity Fund, Multiple Districts (\$195.50);
- Acadiaville Community Centre Society, Municipal District Activity Fund, District #4 (\$2,000);
- Acadiaville Community Centre Society, Municipal District Infrastructure Fund, District #4 (\$1,852)
- D'Escousse Civic Improvement, Municipal District Activity Fund, District #3 (\$400);
- Isle Madame New Horizons Seniors, Municipal District Activity Fund, Multiple Districts (\$550).

Motion carried.

### Approval of Cheques Issued - December 2014:

Warden David declared a conflict of interest because there were cheques written to his personal business and asked Deputy Warden McNamara to Chair the meeting in his absence and removed himself from discussion.

Moved by Councillor Sampson, seconded by Councillor MacNeil that the list of cheques issued for the month of December 2015 in the amount of \$868,035.07 (General Account), \$17,452.02 (Water Account) and \$1,698.30 (Receiver General for Canada – Online payments) be approved. Motion carried.

### Review of Cheques – January 2015:

For Information purposes.

### Items Added to the Agenda

- Application to Register a Heritage Property for the Municipality of the County of Richmond

Deputy Warden McNamara indicated that an application was completed and submitted by the Friends of St. John Arichat Society (Registered Society ID# 3282872) to have the St. John's Anglican Church, Arichat registered as a Heritage Property.

The following points were noted:

The Heritage Committee (Councillor Beaton, Councillor Samson and Councillor McNamara and Josette Marchand) met on two occasions to discuss the application. On November 10, 2014 – the Heritage Committee met with Friends of St. John Arichat Society to review application followed by a site visit – exterior of building.

On February 9, 2015, the heritage committee met to review the process.

- Present structure was built in 1895
- Style of building is Gothic Revival (1800-1890) – Included designs in Application
- Type of construction: Wood Frame and Stone Foundation.
- Framework for first church erected in 1825; first service celebrated in 1828.
- Architect for present structure: William Critchlow Harris. His designs are considered part of the architectural legacy of the Anglican Church.
- Architecturally significant features include the bell tower, the interior buttresses and the gothic design.
- First minister – Rev James Allen Shaw – Fluent in English, French and Gaelic

- Channel Island Connections: Many of the first members of the congregation were from the Channel Islands. More than 30 Huguenot family names could be found on Isle Madame at that time.
- Second oldest Anglican congregation on Cape Breton
- Only Anglican church in Richmond County.
- Municipal Heritage By-Law generates a faster result
- The group would have access to provincial funding
- The applicant is not the owner of the building
- The church will be served notice and would be invited to present to Council on March 9, 2015 at 6:30 PM
- The building was inspected by a conservation architect and a local engineer and both have said that the building is sound
- This would protect the building from demolition
- Provisions in the Act protect the Municipality if the building needs demolition
- The church has 3 weeks to oppose

The applicant has met all requirements, is in good standing with the Nova Scotia Registry of Joint Stocks.

Moved by Deputy Warden McNamara, seconded by Councillor Samson that the Committee recommend to Council that St. John's Anglican Church in Arichat, Richmond County be designated as a heritage building, in accordance with the process of the Municipal Heritage By-Law. Motion carried.

- Budget

Warden David indicated that budget time is drawing near and Councillors need to start noting any projects or issues that need to be added to the budget process.

- Audit Committee

Warden David indicated that the Municipal Government Act requires that Council appoint an Audit Committee yearly. (MGA, Section 42-44 Attached).

The following points were brought forth during discussions:

- The Audit Committee has always been the full committee of Council and should not change;
- 10 Councillors on an Audit Committee is too many;
- Audit Committee has functioned well in the past and has been successful. No changes should be made;
- The Audit Committee would still have to report to Council;
- Finances of the Municipality would benefit if all Councillors were members.

Moved by Councillor MacNeil, seconded by Councillor Martell that the Committee recommend to Council that an Audit Committee be formed, for the current fiscal year, consisting of all Councillors and a Chair to be chosen by the Warden or the Committee. **Motion defeated.** (Ayes: Councillor Sampson, Councillor MacNeil, Councillor Martell, Councillor Samson; Nays: Councillor Johnson, Councillor Sampson, Councillor MacNeil, Deputy Warden McNamara, Councillor Boucher, Councillor Beaton, Councillor Marchand, Warden David).

Moved by Councillor Boucher, seconded by Councillor Johnson that the Committee recommend to Council that the Warden form an Audit Committee consisting of the Warden and three Councillors appointed by the Warden. **Motion carried.** (Nayes: Councillor Sampson, Councillor MacNeil, Councillor Martell, Councillor Samson).

Fifteen Minute Question Period

There were no questions from the gallery.

In-Camera

There were no “In Camera” items.

Adjournment

Moved by Councillor Johnson, seconded by Deputy Warden McNamara that the meeting be adjourned. Motion carried.

There being no further business the meeting was adjourned at 8:00 p.m.

MINUTES RECORDED BY:

CAO/MUNICIPAL CLERK:

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CHAIRPERSON