

COMMITTEE OF THE WHOLE MEETING

NOVEMBER 5, 2012

Location: Council Chambers, Municipal Office

Present: Warden S. Sampson, Councillor V. David
Councillor R. Samson, Councillor M. Beaton
Councillor A. Martell, Councillor S. McNamara
Councillor B. Marchand, Councillor G. Boucher
Councillor S. MacNeil, Councillor G. Johnson

Warden Sampson called the meeting to order at 7:00 p.m.

Items Added to the Agenda

Warden Sampson indicated that there were no items to add to the agenda.

Moved by Councillor Johnson, seconded by Councillor McNamara to approve the agenda as presented. Motion carried.

Review of Minutes: September 24, 2012

Moved by Deputy Warden Martell, seconded by Councillor MacNeil that the minutes of September 24, 2012 be adopted as presented. Motion carried.

CAO RE:

- (a) Term of Office of Warden Policy
- (b) Term of Office of Deputy Warden Policy

The CAO indicated that the Municipal Government Act states that the term of Office of Warden Policy and Term of Office of Deputy Warden Policy is to be amended prior to the election of a Warden and Deputy Warden.

Moved by Councillor Boucher, seconded by Deputy Warden Martell that the Term of Office of Warden Policy and the Term of Office of Deputy Warden Policy be tabled in order for the CAO to investigate this matter. Motion carried.

(c) Wild Rose Estates

The CAO noted the following:

- A policy has been adopted by Council which indicates that property of interest has been previously conveyed by Council;
- The request put forth by the group meets the criteria of the policy;

Moved by Councillor MacNeil, seconded by Councillor Boucher that the Committee recommend to Council that the Municipality quit claim their interest in a portion of a former Gillies Subdivision street, Paul Street, PID No.75052845; AAN # 02715945 to Wild Rose Estates for nominal value/no consideration. Motion carried.

(d) Municipal Climate Action Plan

This item was tabled prior to the beginning of the meeting.

(e) Port Hawkesbury Pool

The CAO noted the following:

- An additional funding request has been put forth in the amount of \$15,000 to assist with the additional debt of the Port Hawkesbury Pool;
- Currently the County contributes \$20,000 per fiscal year;

The following points were brought forth during discussion:

- Currently there is no confirmation of commitment from other neighbouring Municipalities;
- It was noted that the shared services task force has been voicing the encouragement of shared services and it may be beneficial to climb on board prior;
- The methods used to track the number of users in Richmond County is through pool program registrations;
- It was noted that this is the only pool in the region which is utilized for recreational purposes;
- It was noted that if there are first nation registrants, there may be another level of government that can be approached for financial assistance;

Moved by Deputy Warden Martell, seconded by Councillor Beaton that the Committee recommend to Council that the additional funding request, in the amount of \$15,000, put forth by the Port Hawkesbury Pool, to assist with its debt, be approved. Motion carried. (Aye: 8, Nay: 1 – Councillor Boucher)

Call for Nominations and Appointments (Committees) – List to be provided at meeting

Warden Sampson reviewed the list of Committees and Appointments for the following Committees:

- Planning Advisory Committee: (will only meet when required)

It was consensus of the Committee that the Planning Advisory Committee representation consists of four Councillors and four members at large.

- Eastern District Planning Commission:

It was the consensus of the Committee that the Eastern District Planning Commission Board representation remains the same with two Councillors and the CAO.

- Richmond Villa Board:

It was the consensus of the Committee that the Richmond Villa Board representation remains the same with four Councillors, the CAO and three members at large.

- Eastern Counties Regional Library Board:

It was the consensus of the Committee that the Eastern Counties Regional Library Board representation remains the same with one Councillor.

- St. Anne's Community & Nursing Care Centre:

It was the consensus of the Committee that the St. Anne's Community & Nursing Care Centre Board representations remain the same with one Councillor.

- Richmond/Port Hawkesbury Joint Park Commission:

It was the consensus of the Committee that the Richmond/Port Hawkesbury Joint Park Commission representations remain the same with the Warden, two Councillors, the CAO and one Staff.

It was noted that the CAO will research to determine if it is possible to have the Committee of the Whole represent the Commission, otherwise it is to remain as is.

- Strait-Highlands Regional Development Agency:

It was the consensus of the Committee that the Strait-Highlands Regional Development Agency representations remain the same with one Councillor and two "Members at Large".

The CAO will contact the existing “Members at Large” and request that they remain on the Board until March 31, 2013, given the current status of the Strait-Highland Regional Development Agency.

- Strait Area Airport Committee:

It was the consensus of the Committee that the Strait Area Airport Committee representations remain the same with the CAO and one Councillor.

The CAO will contact the Chair of the board to inquire about future meetings, as the Committee has not been meeting regularly.

- Richmond County Police Services Advisory Committee:

It was the consensus of the Committee that the Richmond County Police Services Advisory Committee representations remain the same with the three Councillors and three “Members at Large”.

The CAO will inquire about the possibility of changing the meeting schedule

- Youth Recreation Advisory Committee:

It was the consensus of the Committee that the Youth Recreation Advisory Committee is redundant and no longer required.

- Emergency Measures Planning Committee:

It was the consensus of the Committee that the Emergency Measures Planning Committee representations remain the same with the CAO, two staff persons and two Councillors.

The CAO will contact the Emergency Measure Officer and request that a presentation be made to Council.

- Working Group re: Use of Municipal Vehicles

It was the consensus of the Committee that the Working Group re: Use of Municipal Vehicles is redundant and no longer required.

- Audit Committee:

It was the consensus of the Committee that the Audit Committee representations remain the same with all Councillors, the CAO and the CFO.

- Committee re: Defined Benefits Pension Plan:

It was the consensus of the Committee that the Committee re: Defined Benefits Pension Plan is no longer required.

- Committee re: Defined Contribution Pension Plan

It was the consensus of the Committee that the Committee re: Defined Contribution Pension Plan is no longer required.

- Committee re: Grants to Charitable and Not for Profit Groups:

It was the consensus of the Committee that the Committee re: Grants to Charitable and Not for Profit Groups is no longer required.

- Committee re: Code of Conduct/Council:

It was the consensus of the Committee that the Committee re: Code of Conduct/Council is no longer required.

- Steering Committee re: Fire Services:

It was the consensus of the Committee that the Steering Committee re: Fire Services representation consists of four Councillors, the CAO, two staff and all Fire Chiefs.

- Committee to Review Alternate Solutions for Providing Potable Water and Wastewater Management for Richmond County:

It was the consensus of the Committee that the Committee to Review Alternate Solutions for Providing Potable Water and Wastewater Management for Richmond County remain the same with three staff, the CAO, four Councillors, Robert Anderson, Department of Environment and Marvin MacDonald, Service Nova Scotia and Municipal Relations.

- Richmond County Literacy Board:

It was the consensus of the Committee that the Richmond County Literacy Board representations consist of two Councillors.

- Pitu'paq Committee:

It was the consensus of the Committee that the Pitu'paq Committee representation remain the same with one Councillor.

- CEPI Management Committee:

It was the consensus of the Committee that the CEPI Management Committee is no longer required.

- Bras D'Or Lakes Biosphere Committee:

It was the consensus of the Committee that the Bras D'Or Lakes Biosphere Committee is no longer required.

- Recreation Advisory Committee:

It was the consensus of the Committee that the Recreation Advisory Committee representations remain the same with one Councillor, two staff and thirteen "Members at Large".

- Renewal Energy Committee:

It was the consensus of the Committee that the Renewal Energy Committee representations remain the same with three Councillors and two Staff.

- Document Storage and Retention Policy:

It was noted that this is an internal Committee that is not active.

- By-Law Review Committee:

It was noted that this is an internal Committee that is not active.

- Strait Area Transit:

It was the consensus of the Committee that the Strait Area Transit Committee representations remain the same with one Councillor.

- Physician Recruitment Committee:

It was the consensus of the Committee that the Physician Recruitment Committee representations remain the same with three Councillors.

The Warden indicated that Staff will send an updated list of the Committees to Council. Councillors can advise the Warden of their preferences for Committee selection.

Correspondence:

- a) Eastern Synod, Bishop Rev Dr. Michael J. Pryse re: A call for all levels of Government in Canada to develop and/or expand affordable supportive housing strategies

For information purposes.

- a) Dr. W.B. Kingston Memorial Health Centre re: Tax Exemption, Account # 10286352

The CAO reported the following:

- A request was put forth by the Dr. W.B. Kingston Memorial Health Centre for Tax Exemption for account # 10286352;
- The Dr. W.B. Kingston Memorial Health Centre is already included in the By-Law;
- Staff will correspond with the Centre to inform them of this for future reference;

The following points were brought forth during discussion:

- It was noted that a portion of the operational funding comes from the Department of Health, while other revenue is generated from rent for office space;
- It was noted that staff will provide Council with an update on the difference between Dr. W.B. Kingston Memorial Health Centre and St. Anne's Nursing Centre with reference to tax exemption;

The CAO indicated that he would investigate and report back to Council the issue of the effects on funding available by the Department of Health to St. Anne's Nursing Centre and Dr. W.B. Kingston Memorial Health Centre as a result of receiving Municipal property tax exemptions.

- b) Jim Pyke re: Port Hawkesbury Airport Statistical Information

The CAO reported the following:

- The statistics are attributed to executives flying in and out for the Cabot Links Golf Club and the New Page issue;
- Fuel surcharges have increased significantly;
- Mr. Jim Pyke will be contacted with regards to setting up a meeting in the near future;

- c) Eastern District Planning Commission re:

- (i) Property of Mary Rosalie Rogers, 70 Cove Road, West, Arichat, NS, (PID) 75022871, (AAN) 01554387

Councillor David declared a conflict of interest due to family relations and left his seat during discussion of this matter.

For information purposes.

(ii) Property of Donald John MacDonald, Oban Road, St. Peters, NS
(PID) 75086785, (AAN) 09615652

For information purposes.

The following points were brought forth during discussions:

- There is an issue with illegal dumping on private property causing landowners to require clean up of garbage that doesn't belong to them;
- This issue has not been brought to the attention of the Administration or the Public Works Department;
- Land owners should be encouraged to bring this to the attention of staff;
- Cameras should be placed at potential dumping stations to help solve this type of issue;

Shannon Mury re: Grant Requests

- (a) Adult Drop In Centre for Mental Health, Municipal District Activity Fund, District #9 (\$400);
- (b) Royal Canadian Legion Branch 110, Municipal District Activity Fund, District #9 (\$500);

Moved by Councillor Boucher, seconded by Councillor Johnson that the Committee recommend to Council that the following grants be approved:

- \$400, Adult Drop In Centre for Mental Health, Municipal District Activity Fund, District #9;
- \$500, Royal Canadian Legion Branch 110, Municipal District Activity Fund, District #9;

Motion carried.

8. Review of Cheques Issued: August & September 2012

For information purposes.

Items Added to the Agenda

There were no items added to the agenda.

Fifteen Minute Question Period

There were no questions from the gallery.

Adjournment

Moved by Councillor David, seconded by Councillor Boucher that the meeting be adjourned. Motion carried.

There being no further business the meeting was adjourned at 8:51 p.m.

MINUTES RECORDED BY:

MUNICIPAL CLERK:

CHAIRPERSON

CHIEF ADMINISTRATIVE OFFICER