

COMMITTEE OF THE WHOLE MEETING

APRIL 27, 2009

Location: Council Chambers, Municipal Office

Warden Boudreau called the meeting to order at 7:00 p.m.

Items Added to the Agenda

Warden Boudreau indicated that he wish to add an "In-Camera" item regarding a personnel matter.

Moved by Councillor Martell, **seconded** by Councillor Beaton that the agenda be adopted as presented. Motion carried.

Review of Minutes: April 6, 2009

Moved by Councillor Sampson, **seconded** by Councillor Boucher that the minutes of April 6, 2009 be adopted as presented. Motion carried.

Chief Financial Officer

- (i) 2009/10 Budget

The CFO reported the following:

- The CFO presented a draft 2009/2010 budget to the Committee. See attached.
- The CFO highlighted various items in the budget and indicated that he is available for discussion if further information is required.

The following points were brought forth during discussion:

- It was noted that PDG Sidewalk Levy account name should be changed to Dist #2 Community Levy
- It was noted that the Committee would like to have list of J Class roads that are in Richmond County
- It was noted that the Committee would like the Eastern District Planning Commission to prepare a budget and have Mr. John Bain present it
- It was noted that the Committee would like to have the information prepared by Mr. Clifford Boudreau, regarding programs offered by the Tourism, Culture & Recreation Department, circulated again

- It was noted that the information provided by the CFO was detailed and provided a clear presentation of the County's financial goals for the 2009/2010 fiscal year
 - It was noted that the CFO done an excellent job in preparing the budget and it was the first time a detailed budget has been presented for review
 - It was noted that Richmond County has the second lowest tax rate in the Province; in order to deliver excellent programs and services, the money has to come from somewhere, which may lead to an increase in the tax rate
 - It was noted that when the strategic planning process begins, for the County, it will provide a better understanding of which direction the Municipality of Richmond is taking
 - It was noted that the new budget provides funding for special projects, and those monies may be available in future years for other projects
- (ii) Land Purchase (to be reviewed "In-Camera")

This item has been table to the "In-Camera" session.

Director of Public Works

- (i) Richmond Municipal Services Design and Construction Standard

The Director of Public Works presented the following:

- The Director presented the Richmond Municipal Services Design and Construction Standard document to the Committee. See attached.
- Mr. McLean provided the Committee with some background knowledge on the process of creating the document
- The Richmond Municipal Services Design & Construction Specification provides design criteria for stormwater, road, sanitary sewage and water distribution systems which are to be owned and maintained by the Municipality. These services could either be installed within an existing public road right of way or within an public services easement over private property.
- The Specification is intended to give design engineers, developers and Municipal Staff guidance on the selection of criteria that will lead to cost-effective construction and reasonable annual maintenance costs.
- An important feature of the Specification is an outline of the process for private developers to submit their proposed developments for review and approval by the Municipal Engineer
- The Specification is intended to be a working document that could be modified from time to time to adapt to advances and improvements in engineering or construction practice
- Municipal Staff and the engineering consultant have attempted to develop a Specification that is suitable to the local circumstances in Richmond. An effort has been made to strike a balance between ensuring that the best interests of the

Municipality are maintained while specifying requirements that are not too difficult for local developers to deal with

The following points were brought forth during discussion:

- It was noted that the document is intended to provide a minimum criteria to assist developer with future projects
- It was noted that this document is for developers of any size

Moved by Councillor Martell, **seconded** by Councillor David that the Committee accept the recommendation of the Director of Public Works and recommend to Council that the Richmond Municipal Services Design and Construction Specification be adopted as presented and begin application of the document immediately. Motion carried.

Tourism Partnership Coordinator

- (i) Bike Rally

Warden Boudreau indicated that the industry met and it was decided that the Bike Rally will not take place in Richmond County this year.

Correspondence:

- (a) Mr. John Bain re: Unsightly Premises (to be reviewed “In-Camera”)

This item has been table to the “In-Camera” session.

- (b) Hon. Richard Hurlburt re:

- (i) Pre-Design of the District 4 Sewerage System

The CAO presented the following:

- The Department of Service Nova Scotia and Municipal Relations will provide fifty percent of eligible cost, up to a maximum contribution of \$17,500 towards the project.
- The funding will be made available from the Provincial Capital Assistance Program (PCAP) in this fiscal year.

- (ii) Nova Scotia Transit-Rural Incentive Program (NSTRIP)

The CAO reported the following:

- The Province is providing the County with initial payment under the Nova Scotia Transit-Rural Incentive Program (NSTRIP).
- The funding is intended to support the development of new and improved public transit services in rural and small centres in Nova Scotia that currently have limited or no public transit services available.

The following points were brought forth during discussion:

- It was noted that this funding could be put in reserve for future funding years
- It was noted that a buffer plan should be created with other municipalities

(c) Hon. David Morse re: Arichat Water Supply System/Louisdale Water Supply System

The CAO reported the following:

- This document was provided for information purposes.

(d) Shannon Diggdon re: Grant Requests:

Moved by Councillor **David**, seconded by Councillor Beaton that Committee recommend to Council that the following grants be approved:

- Little Anse Sampsons Cove Social Action Club/Centre; Municipal District \$17,000 Fund, District #2; (\$5,000)
- Dorothy's Pets in Need Society; Councillors District Activity Fund - \$3,000, Districts #1,2,3,5,6,7,8,9,10; (\$1,550)
- Dorothy's Pets in Need Society; Municipal District \$17,000 Fund, District #7; (\$1,000)
- Grou Tyme, Councillors District Activity - \$3,000, District #9; (\$500)
- Loch Lomond Heritage Association; Councillors District Activity - \$3,000 Fund, District #10; (\$2,296)
- L'Archeveque Wharf Preservation Society; Municipal District \$17,000 Fund, District #10; (\$8,500)
- Rocky Bay Irish Club, Councillor District Activity - \$3,000 Fund, District #3; (\$700)

Motion carried.

(e) Mr. John Bain re: Regulating Self Contained Wood Burning Furnaces

The CAO reported the following:

- Commercial Wood Burning Applications are addressed through two measures; by a specific by-law or through the Municipality's land use by-law.
- The CAO provided information submitted by Mr. John Bain regarding Outdoor Wood Furnaces
- CAO asked the Committee to consider the direction they would like to take this
- CAO indicated that rather than a by-law, this type of issue is best dealt with in a case-by-case manner

List of Cheques Issued: March, 2009

Moved by Councillor Sampson, **seconded** by Councillor Boucher that the list of cheques issued for March, 2009, in the amount of \$1,349,354.54 be accepted as presented. Motion carried.

Items Added to the Agenda

1. Warden Boudreau re: Personnel Matter

This item has been table to the "In-Camera" session.

Fifteen Minute Question Period

Mr. Doug Begg addressed the Committee indicating that he would like to thank Warden Boudreau for the letter of support, which assisted his community in obtaining the Community Spirited Award.

Moved by Councillor Boucher, **seconded** by Councillor Martell that the meeting move to "In-Camera" session at 9:13 p.m.

The Committee met "In-Camera" to discuss a personnel issue and a Land Sale issued.

Moved by Councillor Boucher, **seconded** by Councillor Martell that the meeting reconvene to regular Committee of the Whole session. Motion carried.

Moved by Councillor David, **seconded** by Councillor Martell that Committee recommend to Council that the Municipality of Richmond commit to the sale of the property in L'Ardoise to the Coastal Riders Club, for legal and migration fees incurred. Motion carried.

Adjournment

Moved by Councillor David, **seconded** by Councillor Martell that the meeting be adjourned. Motion carried.

There being no further business the meeting was adjourned at 9:41 p.m.

MINUTES RECORDED BY:

COUNCIL RECORDER:

CHAIRPERSON

CHIEF ADMINISTRATIVE OFFICER