



Committee of the Whole Meeting

April 14, 2026

Items 1-2: Richmond Room, 5:30 p.m.

Item 3: Recess for By-law/Policy Committee Meeting, Council Chambers, 6:00 pm.

Items 4-19: Council Chambers, 7:00 p.m.

AGENDA

- 1. Call to Order**
- 2. In Camera**
 - a) Contract Negotiations
- 3. Recess**
- 4. Opening Acknowledgement**
- 5. Recommendations from In Camera (if applicable)**
- 6. Items Added/Approval of Agenda**
- 7. Review of Minutes**
 - a) March 10, 2026
- 8. Presentations:**
 - a) Deputy Warden Amanda Mombourquette, Municipality of the County of Richmond, Terry Doyle, CAO, Town of Port Hawkesbury, Dave Morgan, Fixed Base Operator (FBO), Celtic Air Services, Re: Allan J. MacEachen Regional Airport Management Committee Update
 - b) Derrick Cameron, Chairperson, Strait Richmond Palliative Care Society, Re: Strait Richmond Hospital Palliative Care Program - Verbal
- 9. New Business, Re:**
 - a) Isle Madame New Horizon Seniors Club grant request for the Tier 1 – Community Grant Funds for \$1,000, submitted as host organization on behalf of the Persons with Impaired Vision Group
 - b) Richmond Rize Volleyball Association sponsorship request for \$1,000
- 10. Warden, Re:**
 - a) Review of Warden's Council Report for March 2026
- 11. Members of Council Items:**
 - a) Councillor Brent Sampson, Re: Property queries



12. CAO, Re:

- a) Administration Operations Report

13. Community Acknowledgements

14. Correspondence

- a) Action Required
 - i. Letter from John Bain, Director, Eastern District Planning Commission, Re: Request to Council to appoint District Planning staff to various Municipal positions
 - ii. Email from Terry Smith, CEO, Destination Cape Breton, Re: Request to Council to amend the MOCR Marketing Levy By-law for short-term rental platforms
 - iii. Email from Donna Lugar, Vice-President, Nova Scotia Lyme & Tick-Borne Diseases Association, Re: Lyme Disease Awareness proclamation request
- b) For Information Only
 - i. Letter from the Honourable Timothy Halman, MLA, Minister of Environment and Climate Change, Re: Minimum lot size standards
 - ii. MOCR call for committee members for the Inclusive, Diverse, Equitable, and Accessible (IDEA) Committee and the Cape Breton Local Immigration Partnership
 - iii. Email from Bonnie Rankin, Executive Director, Employment Support and Income Assistance, Department of Opportunities and Social Development, Re: Policy to establish and implement a guaranteed basic income
 - iv. Cape Breton Partnership Event: Unama'ki-Cape Breton Job Fair Series
 - v. Letter from Doreen Boudreau, President, River Bourgeois Community Services Society, Re: Support for bringing the Navigate Net Zero project to community buildings in Richmond County
 - vi. Department of Justice Policing Service Recipient Update – April 2026



- 15. Review of Cheques Issued**
 - a) March 2026
- 16. Review of Action Items**
- 17. Items Added to the Agenda**
- 18. 15-Minute Question Period - (902) 226-9885**
(Not Restricted to Items on the Agenda)
- 19. Adjournment**

Question Period Details

Phone in number – (902) 226-9885

Any member of the public may ask a question on any item. A maximum of fifteen (15) minutes is set aside for Question Period. Anyone wishing to ask a question, either in person or by phone, must identify who they are before asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

No person speaking during Question Period shall:

- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

* Meeting will be live-streamed via the [MOCR YouTube Channel](#)



Committee of the Whole Meeting

March 10, 2026

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Amanda Mombourquette, Councillor Brent Sampson, Councillor Brian Marchand, Councillor Shawn Samson

Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Shelley David, Municipal Clerk

1. Call to Order

Warden Lois Landry called the meeting to order at 7:00 p.m.

2. Opening Acknowledgement

The Warden made the following opening acknowledgment:

We are proud to acknowledge that we are gathered today on Unama'ki, the Land of Fog, a part of Mi'kma'ki, the unceded traditional territory of the Mi'kmaq people, since time immemorial. We honour and thank the Mi'kmaq for sharing their land and home with us.

3. Items Added to the Agenda (Approval of Agenda)

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that the agenda be approved.

Motion carried.

4. Review of Minutes – February 10, 2026

Moved by Councillor Brent Sampson, seconded by Councillor Brian Marchand, that the minutes of the February 10, 2026, Committee of the Whole meeting be adopted with the addition of the word "Virtual" after the words In Camera Session-Legal.

Motion carried.



5. New Business, Re:

Warden Lois Landry declared a conflict of interest regarding the D'Escousse Civic Improvement Society grant request and left the meeting at 7:03 p.m.

Deputy Warden Amanda Mombourquette assumed the Chair.

- a) D'Escousse Civic Improvement Society grant request for the Tier 1 – Community Grant funding for \$500

Moved by Councillor Shawn Samson, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to approve the D'Escousse Civic Improvement Society grant request for the Tier 1 – Community Grant funding for \$500 and be allocated as follows: \$250 from the District 1 Fund and \$250 from the District 2 Fund.

Motion carried.

Warden Lois Landry returned to the meeting at 7:04 p.m. and resumed the Chair.

- b) Grand River Volunteer Fire Department grant request for the Tier 2 – Community Grant funding for \$7,500

Moved by Councillor Brent Sampson, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to defer the Grand River Volunteer Fire Department grant application until after the approval of the 2026-2027 budget.

Motion carried.

Councillor Brent Sampson declared a conflict of interest regarding the St. Peter's Community Club grant request and left the meeting at 7:10 p.m.

- c) St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for the Tier – 2 Community Grant funding for \$7,500

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to table the St. Peter's Community Club on behalf of the Nicolas Denys Museum grant application to the next Regular Council meeting at the end of March, and be considered first.

Motion carried.



Councillor Brent Sampson returned to the meeting at 7:17 p.m.

6. Warden, Re:

a) Review of Warden's Council Report – February 2026

For information only.

b) Epilepsy Awareness Month

Moved by Councillor Brian Marchand, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to raise an Epilepsy Awareness Flag during Epilepsy Week.

Motion carried.

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson, that the Committee of the Whole recommend to Council to refer the Flag Policy to the By-law/Policy Committee for the purpose of amending the policy to include the Epilepsy Awareness Flag for Epilepsy Week in the list of approved flags.

Motion carried.

7. CAO, Re:

a) Administration Operations Report

For information only.

8. Community Acknowledgements

For information only.

9. Correspondence

a) Action Required

- i. Letter from Meghan Hayter, Clerk, Village of St. Peter's, Re: Request for the Village of St. Peter's to access the Canada Community-Building Fund (CCBF)

Troy MacCulloch, CAO, provided an update. No action is required at this time.

b) For Information Only

- i. Municipality of the County of Richmond (MOCR) letter to the Honourable John A. MacDonald, Re: Request for amendments to the Municipal Government Act to permit municipal tax incentives that support affordable housing



- ii. MOCR letter to the Honourable Timothy Halman, Minister of the Department of Environment and Climate Change, Re: Minimum lot size standards
 - iii. MOCR letter to the Honourable Tim Houston, Premier of Nova Scotia, Re: Closure of visitor information centres at points of entry
 - iv. MOCR letter to the Honourable Tim Houston, Premier of Nova Scotia, Re: Support for the position outlined in the Municipality of the County of Antigonish correspondence regarding Nova Scotia Power
 - v. Letter from the Honourable John A. MacDonald, Minister of Municipal Affairs, Re: Response to MOCR letter regarding the role municipalities play in supporting affordable housing development
 - vi. Letter from Paul LaFleche, Deputy Minister, Department of Municipal Affairs, Re: Nova Scotia 2026-27 Budget
 - vii. Email from Heather Neish, Road Listing Coordinator, Nova Scotia Department of Public Works, Re: Road name change
 - viii. Letter from the Honourable Scott Armstrong, Attorney General and Minister of Justice, Re: RCMP retroactive pay liability, provincial position on cost recovery
 - ix. Letter from Chris Morrissey, Deputy Minister, Department of Growth and Development, RE: Nova Scotia 2026-27 Budget
 - x. Email from Tyler Mattheis, President and CEO, Cape Breton Partnership, Re: Correspondence from the Department of Growth and Development concerning 2026-27 funding
 - xi. Email from Karen MacLean, Executive Director, ROC Society, Re: Funding cuts to disability organizations
10. Unfinished Business:
- a) Servicing for multiple dwelling units on a single lot
Moved by Councillor Brian Marchand, seconded by Deputy Warden Amanda Mombourquette, that the Committee of the Whole recommend to Council to authorize staff to submit a request to the Nova Scotia Regulatory and Appeals Board (NSRAB) to amend the Richmond Water Utility's Schedule of Rules and



Regulations to allow an accessory dwelling unit (ADU) to be served from the same water service connection on any dwelling lot.

Motion carried.

Moved by Councillor Brian Marchand, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to refer the Sewer By-law No. 29 to the By-law/Policy Committee for discussion.

Motion carried.

11. Review of Cheques Issued Re:

- a) February 2026

12. Review of Action Items

- a) Action Items

For information only.

13. Items Added to the Agenda

n/a

14. 15 Minute Question Period - (902) 226-9885

Linus Mury approached Council.

15. Adjournment

There being no further business, the Chair adjourned the meeting at 8:12 p.m.

Chairperson

Municipal Clerk



Allan J MacEachen Regional Airport

**April 2026
Update to Richmond County Council**

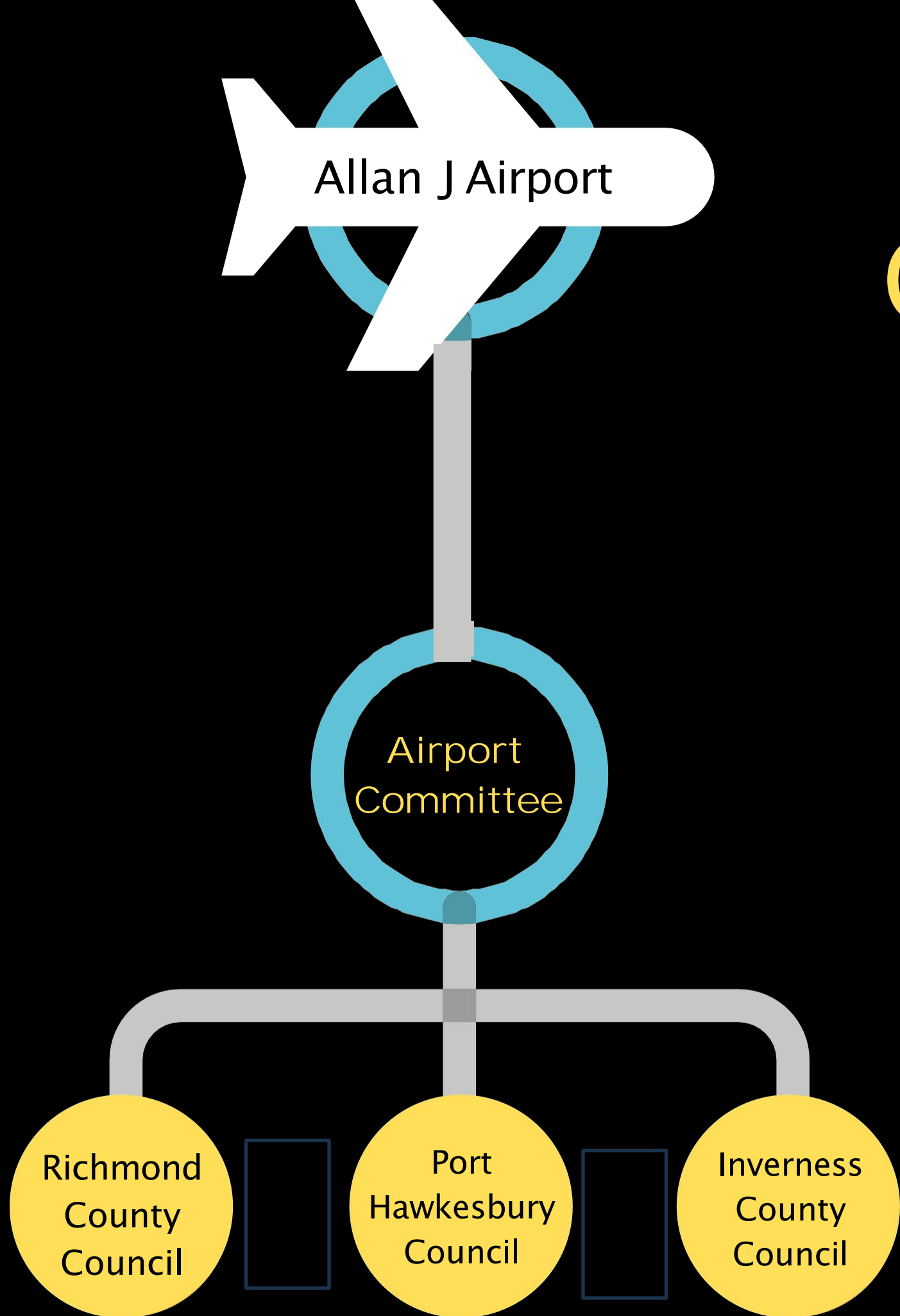
History & Governance



Notable History Milestones

- 1971 Airport Construction Underway
- 1972 Official Opening Oct 7th - 3000 foot gravel runway
- 1975 Expansion - 4000 foot paved runway
- 1979 Further Expansion - 5000 foot paved runway
- 1984 Fuel pumps/storage tanks installed
- 1996 AirMac Flight Centre - new Operator/Manager
- 2010 Terminal Building Renovation and Expansion
- 2017 FBO Contract with Celtic Air Services
- 2018 New Tank Farm & New Reception Centre
- 2024 Runway Improvements of \$3.7 million (\$1 million from reserves)

Inter-Municipal Governance Structure



Airport Committee:

Sets Budget, oversees operations and works with airport operator.

Committee meets 4 times/year

Minutes & Financial statements posted on website

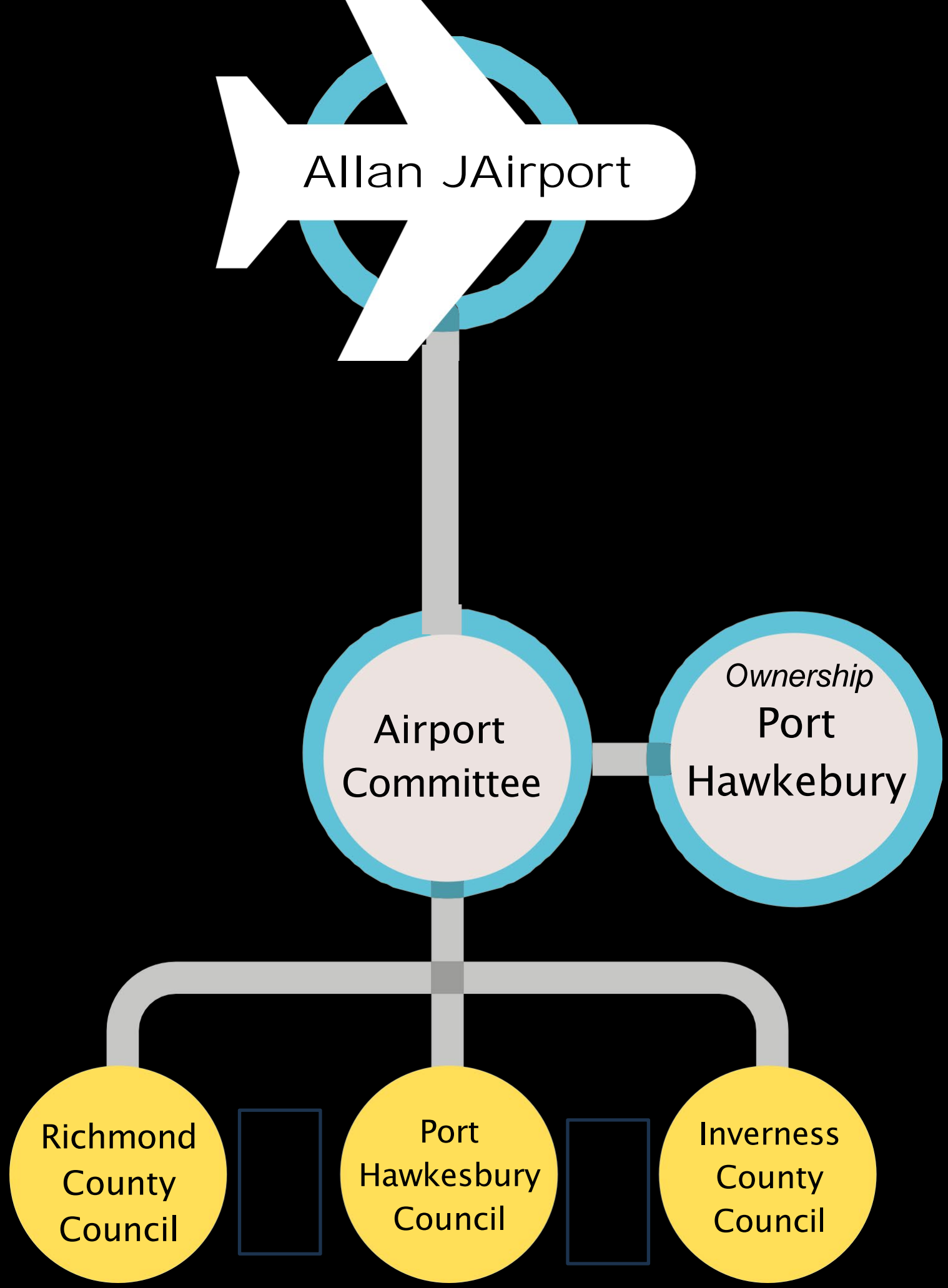
www.allanjairport.ca

Airport Ownership

Port Hawkesbury holds Deed to the Airport

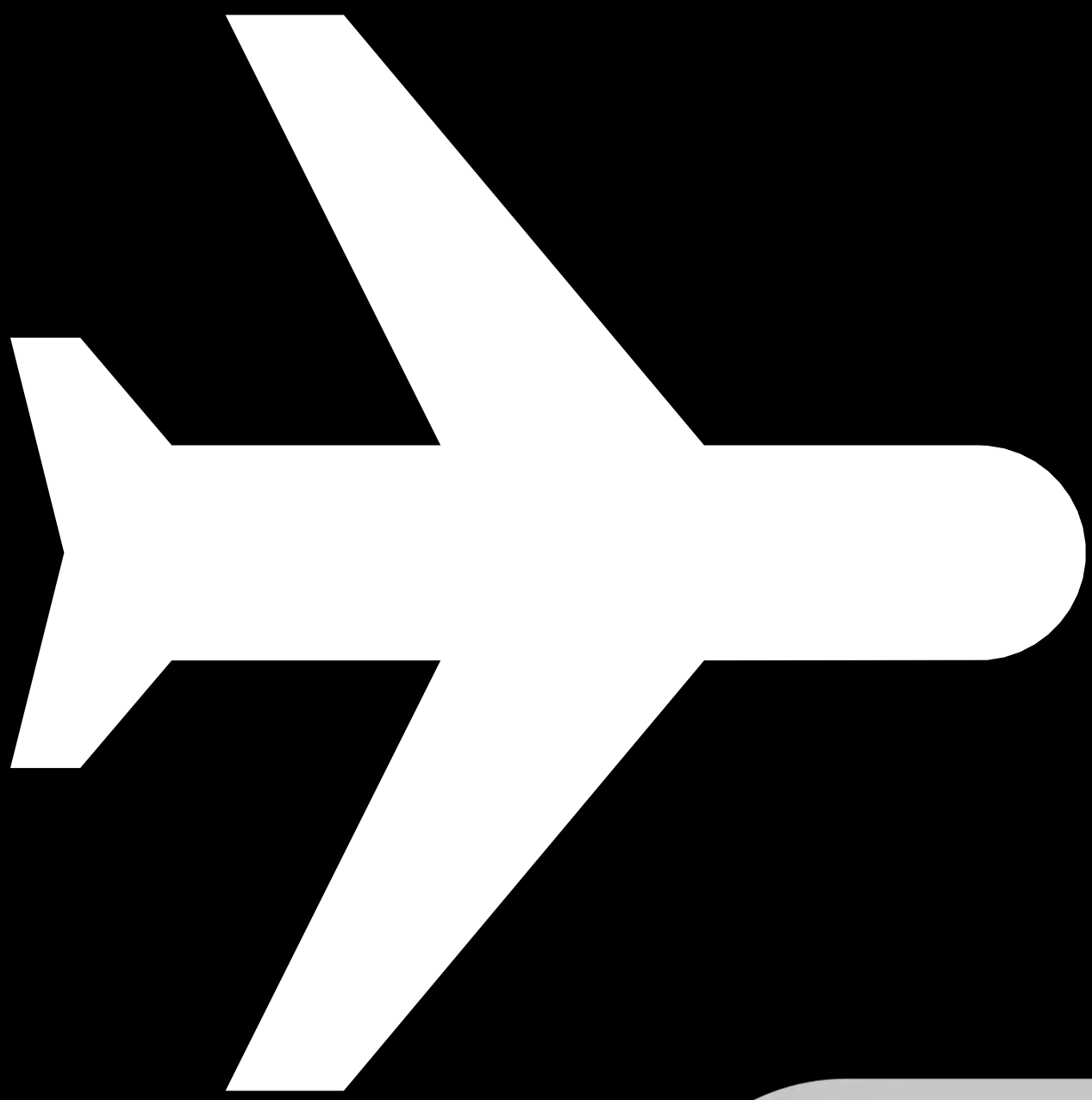
Operational decisions approved at the regional airport committee level

Town contributes "in-kind" financial & staff resources

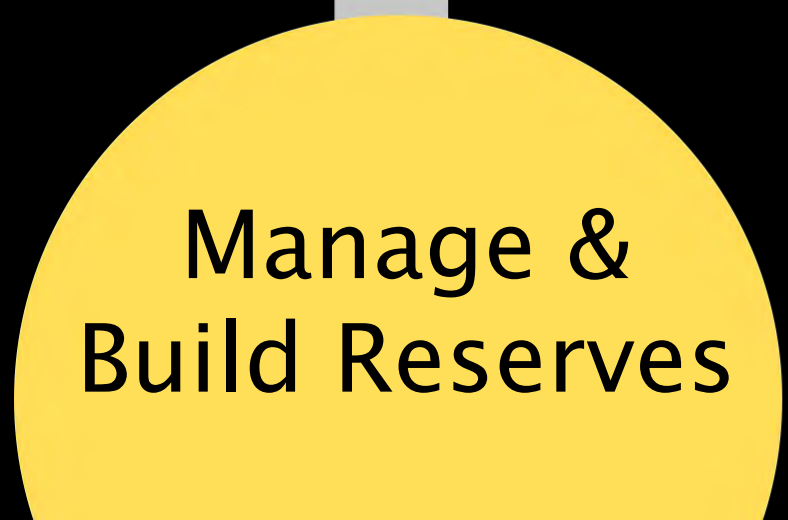
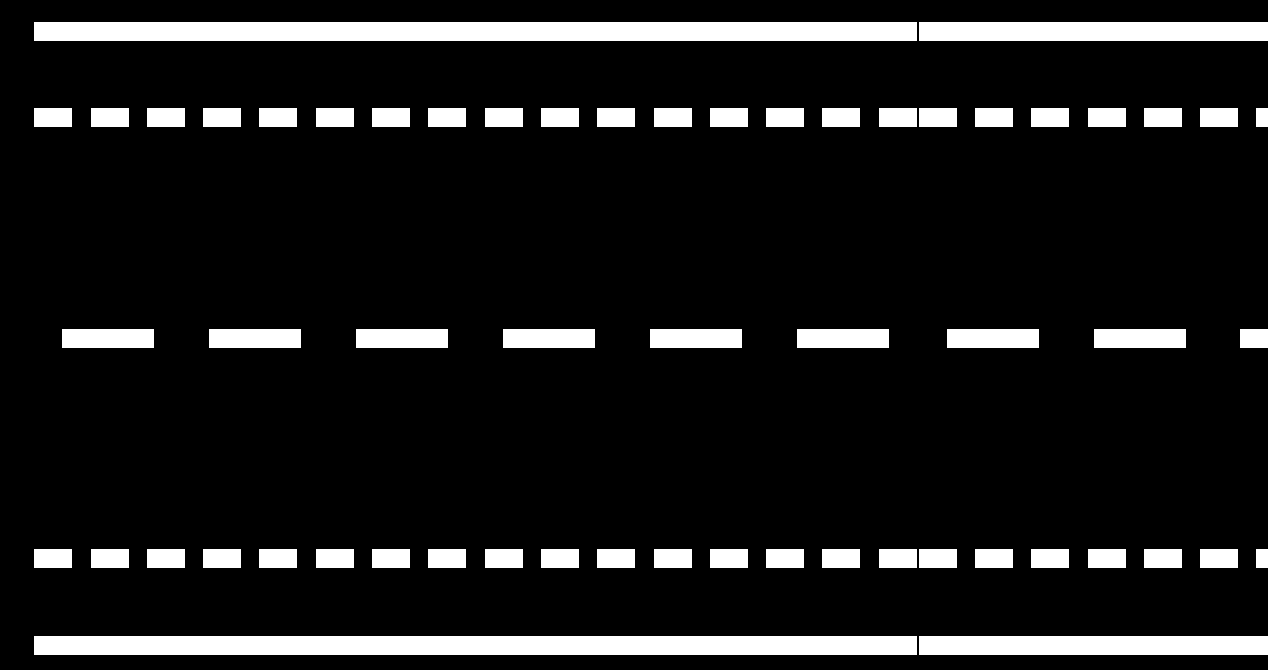


Operations & Finance





Management
Committee



Manage &
Build Reserves



Strategic &
Project
Planning

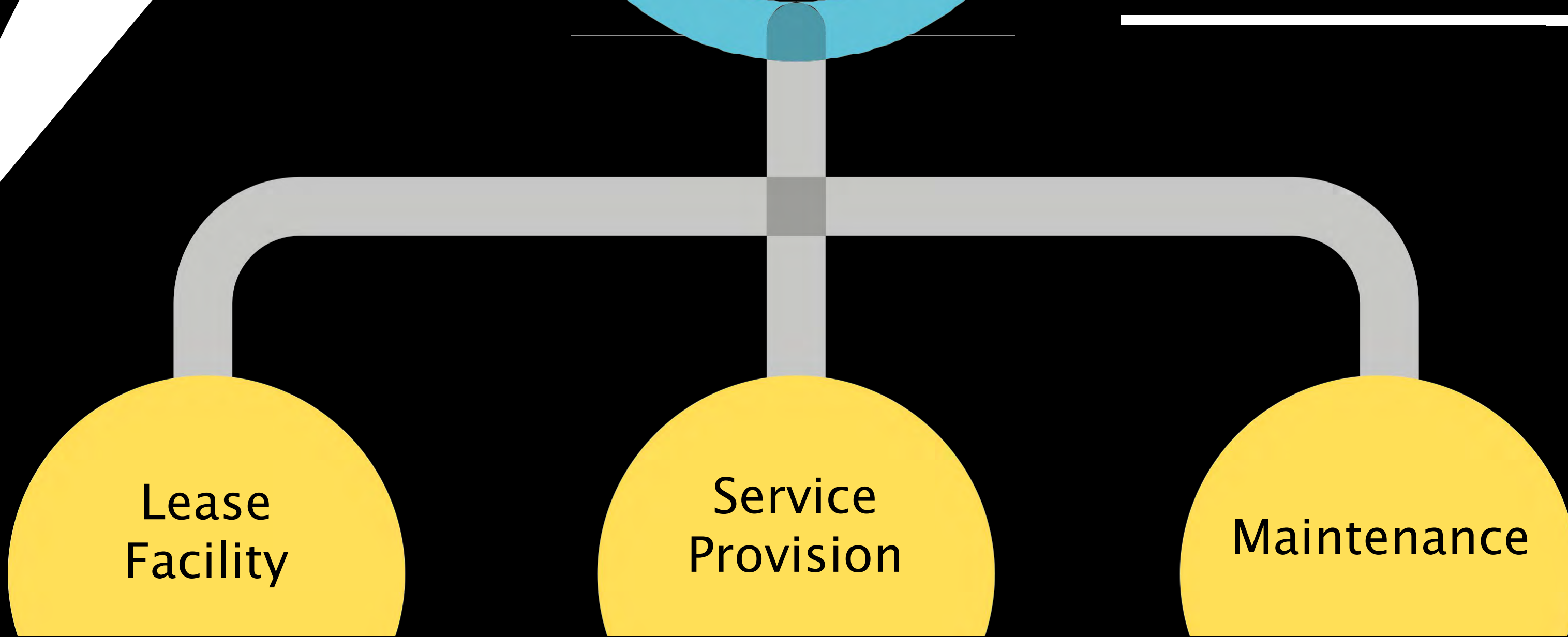
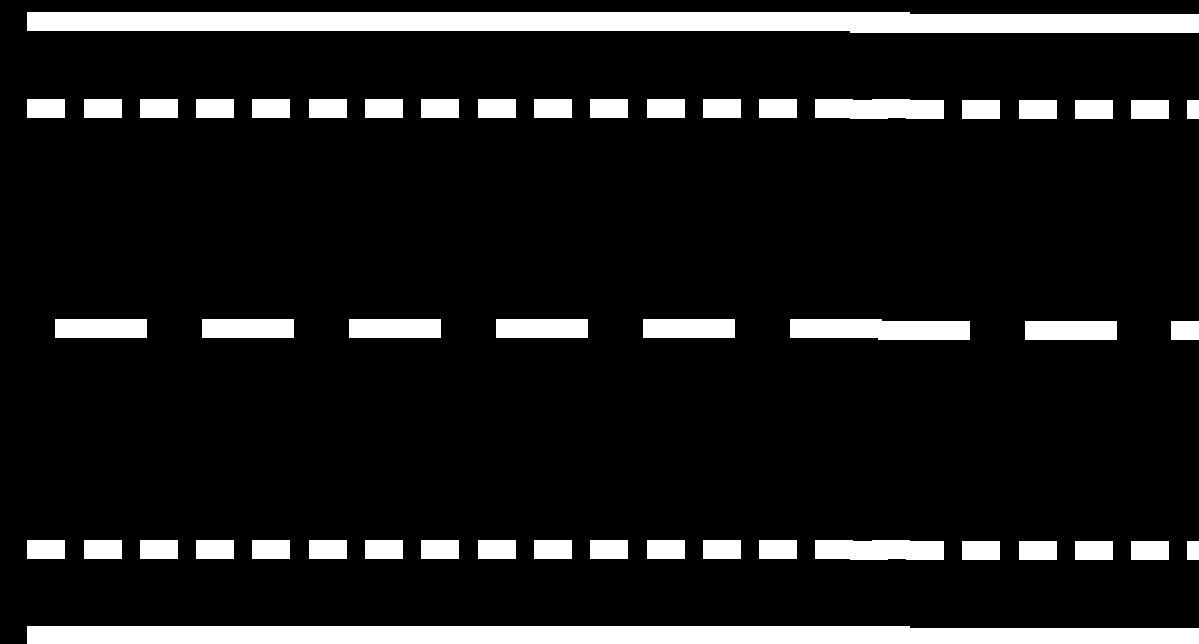
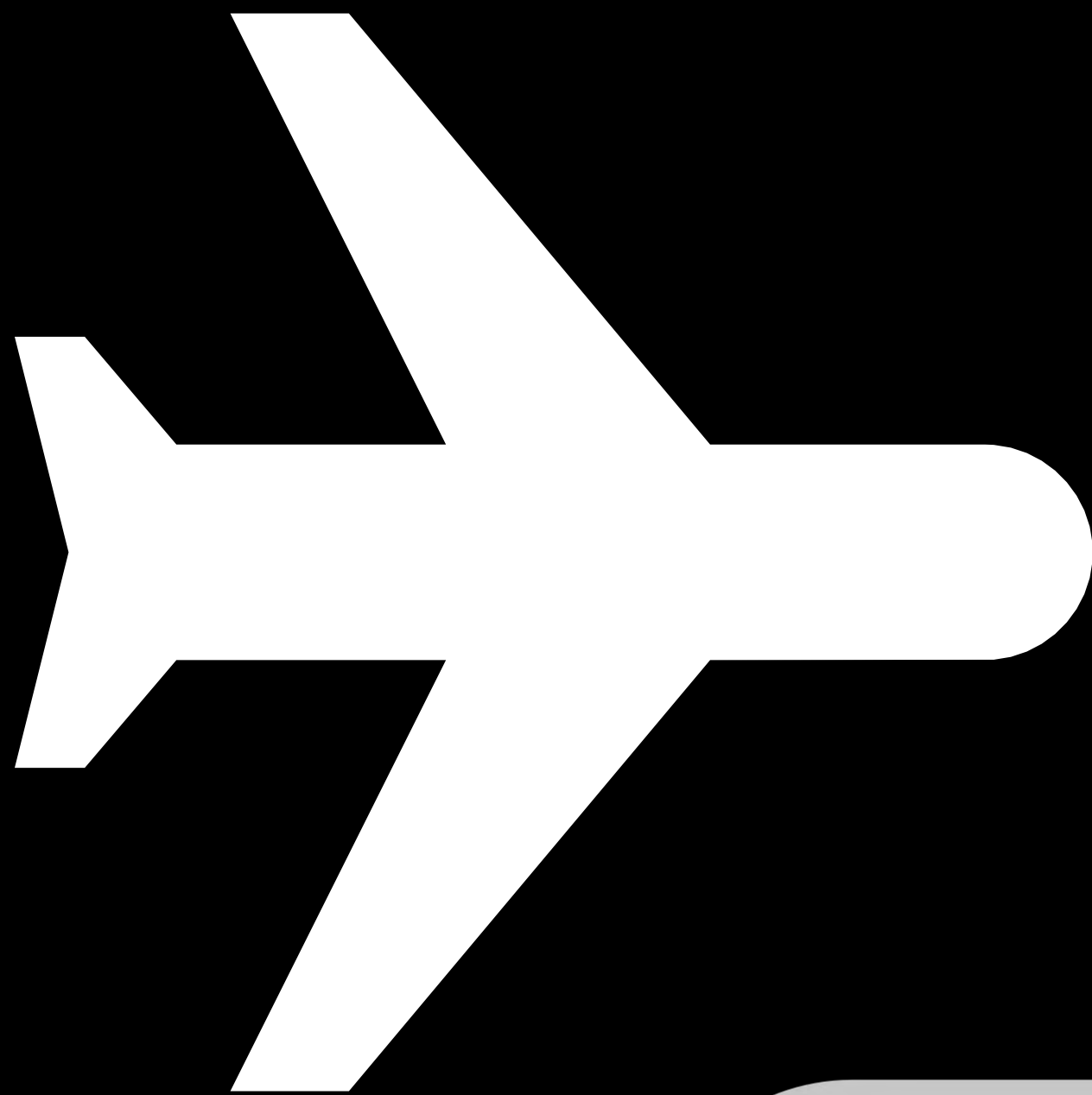


Oversight of
Capital and
Operations

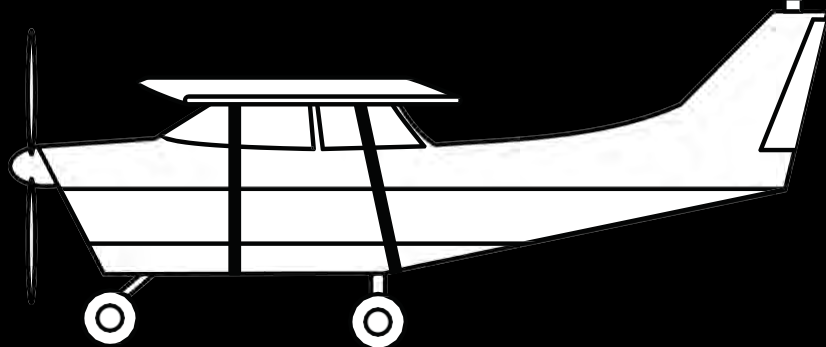
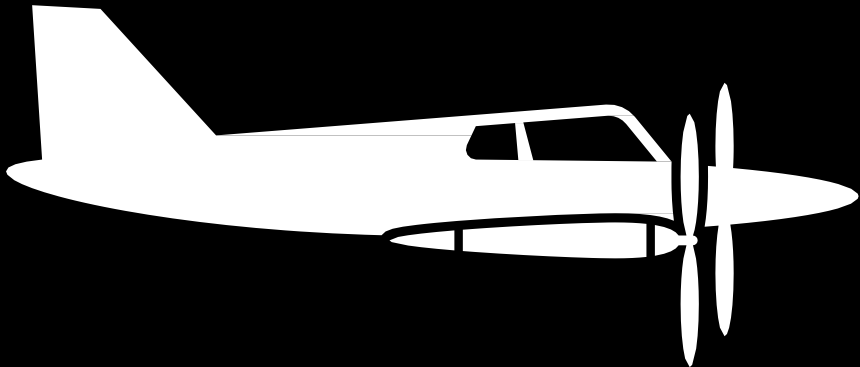
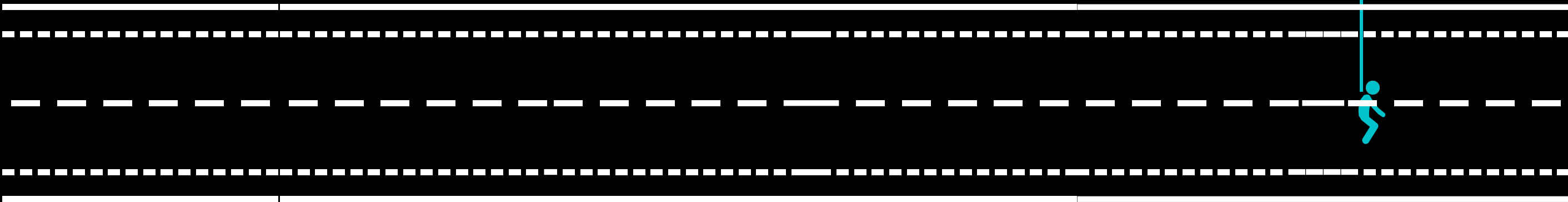
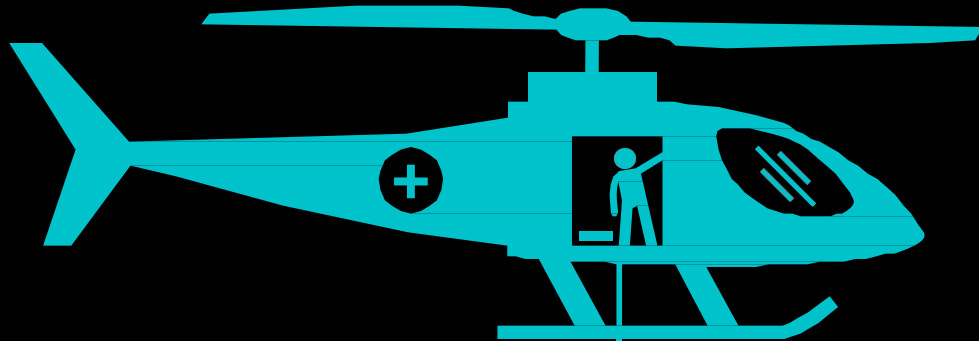
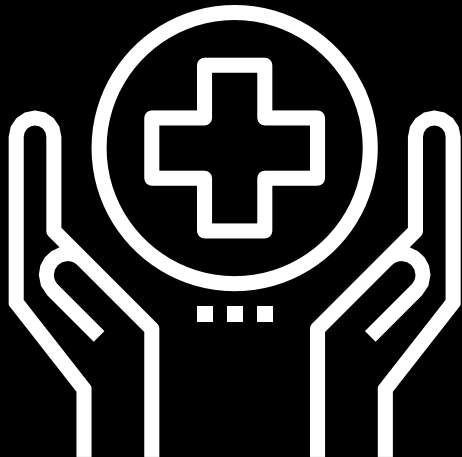
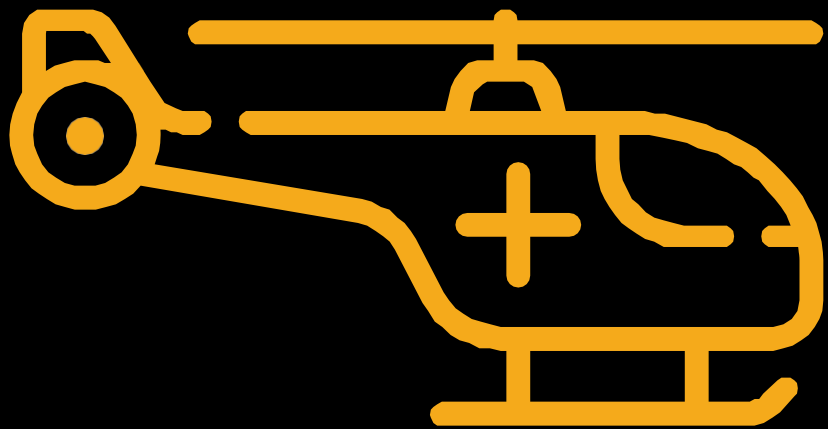


Strategic Location for FBO





Operations & Demand





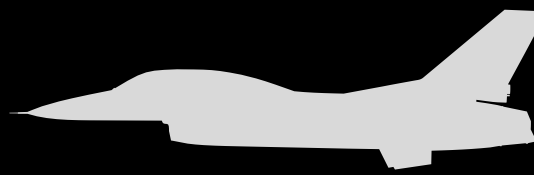
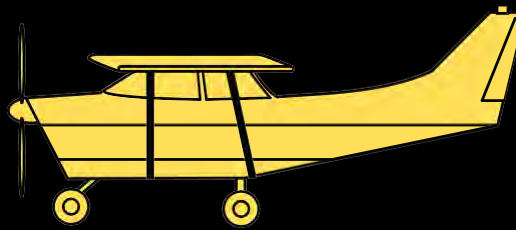
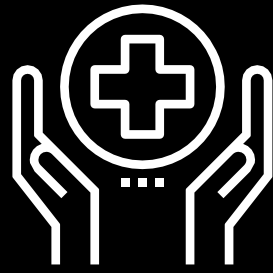
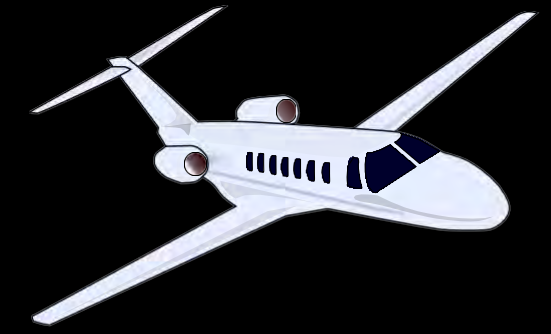
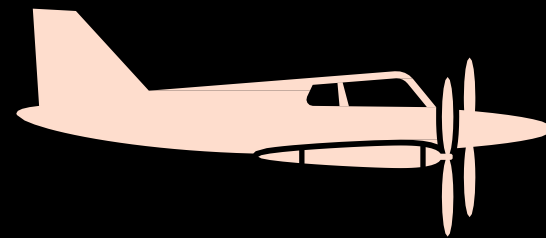
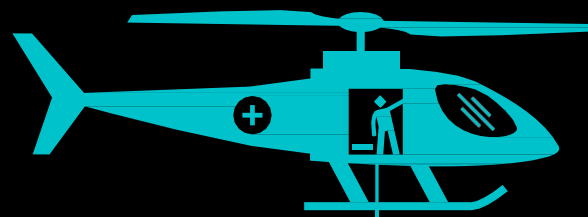
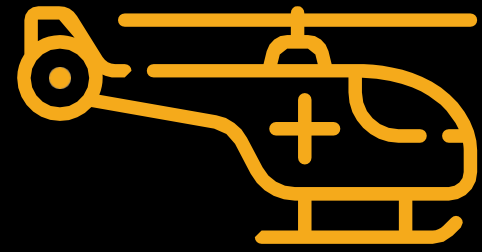
Value Proposition



Multimodal Transportation Hub



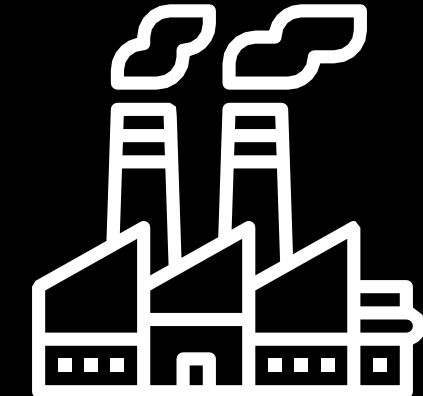
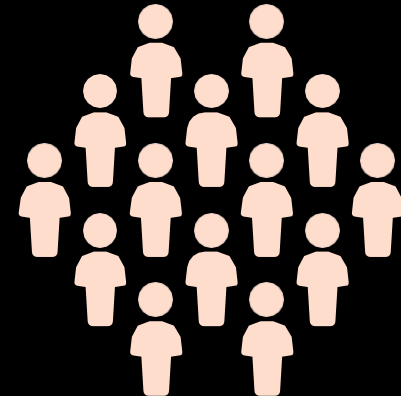
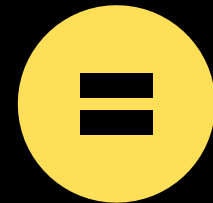
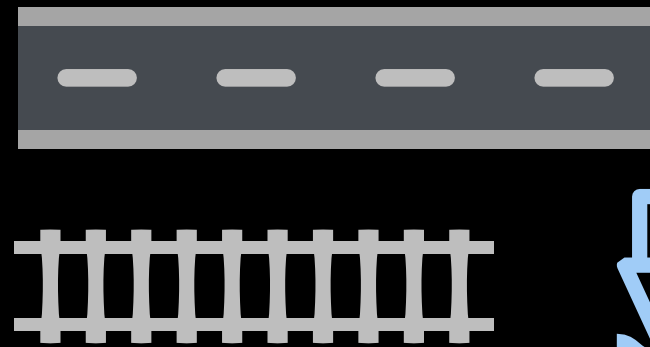
Allan JMacEachen Regional Airport: Current Value Proposition



Essential Services

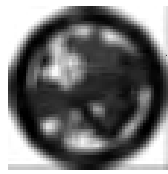
Local Users

Private Jets & Tourism Industry



Multimodal Transportation Hub

Retaining/Attracting Business & Industry



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: March 23, 2026

RE: Tier 1 – Community Grant

Dear CAO,

Attached is a grant application from Persons with Impaired Vision Group, submitted through their host organization, Isle Madame New Horizons Seniors Club. They are requesting Tier 1 Community Grant Funds in the amount of \$1000. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Director of Finance

This project aligns with the following County initiatives or plans:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Accessibility Plan | <input type="checkbox"/> Economic Development |
| <input checked="" type="checkbox"/> Active Living / Recreation Plan | <input checked="" type="checkbox"/> The Strategic Plan |
| <input checked="" type="checkbox"/> Age Friendly Initiative | <input type="checkbox"/> Trails Development Strategy |
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> | |

Appendix B - Community Grant Tier 1 Application Form

Maximum Request: \$1,000

Name of the Organization:		Persons w/ Impaired Vision Group	
Applicant Name and Title of Representative		Maurzen Boudreau, Coordinator	
Civic Address:	2373 Hwy 206, Arichat, NS B0E 1A0		
Contact Number:	[REDACTED]	Email:	horizonnew689@gmail.com
Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization <input type="checkbox"/> Charitable Organization	
(non-registered group)			
Registry of Joint Stocks file number or Charitable Organization number:		/	
<p>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. <u>Please note that the Municipality will pay the approved grant funds to the host organization.</u></p>			
Host Contact Information			
Host Organization:		Isle Madame New Horizons Seniors Club	
Applicant Name and Title of Representative:		Gloria Samson, President	
Civic Address:	2373 Hwy 206, Arichat, NS B0E 1A0		
Contact Number:	[REDACTED]	Email:	horizonnew689@gmail.com
Host Form of Organization:		<input checked="" type="checkbox"/> Not-for-Profit Organization <input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:		RJS # 1888289	
Sum Requested: \$		1000.00	
Purpose of Funding Request: (Use additional pages if required.)			
<p>Current Activities at Club (cards, games, social activity, do not support sight impaired individuals as items + equipment not large enough for use + not suitable for this group. looking to purchase appropriate items to support sight impaired activities + social events at the Club. Maurzen works with CNIB to ensure items are appropriate + they will become the property of the New Horizon Seniors Club)</p>			
Required Attachments		<input type="checkbox"/> Registry of Joint Stocks file number (include a list of directors), Charitable Organization number or proof of organizational status	

Please forward your applications to grants@richmondcounty.ca

This order conta

Proceed to

More items to c

 **Coc**
★ ★ ★
\$20
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\$17
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JusArt Acrylic Paint Markers Brush Tip 30 Colors, Water-Ba...

\$24⁹⁹

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Visually Impaired Coloring Book For Seniors: Large Print Flower...

\$10⁹⁶

by Danial

Paperback

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Visually Impaired Coloring Book: Geometric Owls, Large Print, E...

\$10⁴⁹

by Colorful World

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Bicycle Lo Vision Playing Cards (Pack of 2)

\$21⁹⁹

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Delixike 5X Large Magnifying Glass with Light, Page Magnifi...

\$23⁹⁹

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Style: Full Page Magnifier

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Low Vision Puzzles for Seniors: Extra Large Print Puzzles Activ...

\$10⁶¹

by [Steven Visual Puzzles Press](#)

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300 Large Print Sudoku Puzzles: Brain Games for Seniors and V...

\$18³⁸

by [Sunrise Press](#)

Paperback

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Extra Large Print Puzzles for Visually Impaired: 122 Giant P...

\$12⁹⁵

by Kalman Toth M.A. M.PHIL.
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Format: Paperback

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Bits and Pieces "Birds On The Porch Steps" Jigsaw Puzzle for...

\$19⁹⁸

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Size: 100 Piece Puzzle

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A&A Chess Set - 15"x15" Foldable Silicone Chessboard...

\$39⁸⁰

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Bits and Pieces - Value Set of Three (3) - 100 Piece Jigsaw P...

\$35⁹⁸

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Size: Three 100 Piece Puzzles



25 Green Easy Read Bingo Heavy Duty 5 Ply Jumbo Shutt...

\$116⁸⁶

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Super Jumbo Font Word Search Size 100 pt: Puzzle Book with... by Clarence Edgehill

\$13⁹⁹

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The Braille Store Classic Chess Set for Blind and sighted Players

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prime

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S&S Worldwide W9994 Jumbo Foam Cribbage Board

\$165³⁰

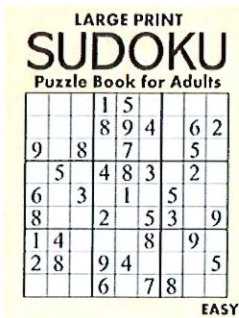
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Large Print Easy Sudoku Puzzle Book for Adults: 100 Easy-to-...

\$10⁰⁵

by [Oliver Hammond](#)

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Super XL Font Word Search Size 70 pt Vol. 4: Low Vision Giant...

\$13⁹⁹

by [Clarence Edgehill](#)

Paperback

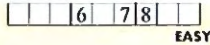
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members

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Super XL Font Word Search Size 70 pt Vol. 4: Low Vision Giant...

\$13⁹⁹

by Clarence Edgehill

Paperback

In Stock

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Ultra XL Print 80 pt Font Word Search: 60 Relaxing Puzzles D...

\$13⁹⁹

by SG Books

Paperback

In Stock

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FREE delivery **Mon, Mar 16** for Prime members

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MR CHIPS Jumbo Bingo Cards with Sliding Windows - Jam Pr...

\$37⁵⁶

+ \$1.88 [Import Fees Deposit](#)

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FREE delivery **Apr 22 - 23**

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Subtotal (27 items): \$998.44

ISLE MADAME NEW HORIZONS SENIOR CITIZENS CLUB

[Profile](#) [Relationships](#) [Events \(31\)](#)

Reg. Number
1888269

Reg. Name
ISLE MADAME NEW HORIZONS SENIOR CITIZENS CLUB

Type
Society

Status	Effective Date
Active	09-Dec-2019

Registered on
07-Oct-1988

Next Annual Return
31-Oct-2026

Addresses

Reg. Address
2373 HWY 206, ARICHAT, NOVA SCOTIA, B0E 1A0, CANADA

Mailing Address
2373 HIGHWAY 206, PO BOX 164, ARICHAT, NOVA SCOTIA, B0E 1A0, CANADA

ISLE MADAME NEW HORIZONS SENIOR CITIZENS CLUB

Profile Relationships Events (31)

Name	Relationship
COLLEEN A. DEWOLFE	Director
IAN J MCKINNON	Director
THOMAS M STANTON	Director
GLORIA E SAMSON	Officer(President)
DORAA SAMSON	Officer(Secretary)

ISLE MADAME NEW HORIZONS SENIOR CITIZENS CLUB

Profile Relationships Events (31)

Name	Relationship
ROSE M MONTGOMERY	Officer(Treasurer)

Name	Relationship
RON MONTGOMERY	Officer(Vice-president)

Name	Relationship
GLORIA E. SAMSON (CANADA)	Recognized Agent



Memo

To: T. MacCulloch, Chief Administrative Officer

From: D. Martell, Community Development Coordinator

cc:

Date: April 08, 2026

Re: Sponsorship Request – Richmond Rize Volleyball Association

Good morning Troy,

Attached is a sponsorship application from the Richmond Rize Volleyball Association in the amount of \$1,000.00.

This application has been reviewed by the Director of Finance, deemed complete, and is ready to be addressed by Council.

Many thanks,

Danielle



Adverting and Sponsorship Application Form

1. Application Information			
Name of the Organization:		Richmond Rize Volleyball Association (17U Nationals Team)	
Applicant Name and Title of Representative:		Angèle Richard, Team Manager	
Civic Address:	[REDACTED]		
Contact Number:	902-302-4118	Email:	[REDACTED]
Form of Organization: (Check one)		<input checked="" type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
		<input type="checkbox"/> Neither – I am applying through a host organization (please complete Section 2 below)	
Registry of Joint Stocks file number or Charitable Organization number:		4676690	
2. Host Organization Information (if applicable)			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:	[REDACTED]		
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
3. Funding Request Details			

Amount Requested: \$1000			
Purpose of Funding Request:(Please provide a detailed description of your event/program/initiative and how it benefits the community. Attach additional pages if necessary.)			
<p>Richmond Rize provides the opportunity for our local female athletes between the ages of 11 and 17 to compete at high levels against other provincial teams. Moreover, the club provides leadership and mentorship opportunities; it promotes teamwork and staying active. Many of our members become coaches and referees for the next generation of volleyball players in our community.</p> <p>Our Richmond Rize 17U volleyball team has been offered an exciting opportunity to play on the national stage and will be attending Nationals in Calgary this May. The 9 athletes on this team as well as their two coaches, are all from Richmond County. Every one of these players has been with Rize since their early teens and our coaches have been volunteering their time and efforts for years. As a team we are looking for \$1000 sponsorship towards travel expenses, meals, and accommodations.</p>			
Required Attachments		x Registry of Joint Stocks file number (include a list of directors) ATTACHED, Charitable Organization number or proof of organizational status	
Date Submitted:	March 6 2026	Signature:	<i>Angèle Richard</i>

Please forward your applications to grants@richmondcounty.ca

List of Directors for Richmond Rize Volleyball Association

Michelle Hayne – President

Rodney Thibeau – Vice President

Tara MacInnis – Treasurer

Nadia Landry – Secretary

Stephanie Stanton – Director

Samantha Martell – Director

Courtney Marchand – Interim Director

Kalley Maltby – Interim Director

RICHMOND RIZE VOLLEYBALL ASSOCIATION

[Profile](#) [Relationships](#) [Events \(3\)](#)

Reg Number
4676890

Reg Name
RICHMOND RIZE VOLLEYBALL ASSOCIATION

Type
Society

Status
Active

Effective Date
16-Jan-2025

Registered on
16-Jan-2025

Next Annual Return
31-Jan-2027

Addresses

Reg Address
4538 HIGHWAY 320, DESCOUSSE, NOVA SCOTIA, B0E 1K0, CANADA

Mailing Address
4538 HIGHWAY 320, DESCOUSSE, NOVA SCOTIA, B0E 1K0, CANADA

RICHMOND RIZE VOLLEYBALL ASSOCIATION

Profile Relationships Events (3)

Name Relationship
MICHELLE HAYNE Director

Name Relationship
NADIA FOUGERE- LANDRY Director

Name Relationship
STEPHANIE STANTON Director

Name Relationship
TARA MACINIIS Director

Name Relationship
COURTNEY MARCHAND Director

Items per page 5 1 - 5 of 6



RICHMOND RIZE VOLLEYBALL ASSOCIATION

Profile Relationships Events (3)

Name	Relationship
RODNEY THIBEAU	Recognized Agent

Warden's Report: March 2026

Event	Organization/Issue	Date(s)
CBC Radio Interview: Council Happenings (Virtual)	Media	March 2, 2026
Monthly Hydrogen Meeting (Virtual)	Meeting	March 5, 2026
Meeting with CB South Recruiting for Health Director	Meeting	March 6, 2026
EDPC Organizational Review Steering Committee (Virtual)	Meeting	March 9, 2026
Superport Days Planning Committee (Virtual)	Meeting	March 10, 2026
EDPC Personnel Sub-Committee Meeting (Virtual)	Meeting	March 10, 2026
Telile Interview	Media	March 11, 2026
Meeting with CAO re: Performance Review	Meeting	March 11, 2026
RCMP Advisory Committee (Ex Officio Member)	Meeting	March 11, 2026
EDPC Personnel Committee Meeting	Meeting	March 12, 2026
EDPC Board Meeting	Meeting	March 12, 2026
Meeting with SPDVFD re: Boat Launch	Meeting	March 12, 2026
EDPC Organizational Review Steering Committee (Virtual)	Meeting	March 16, 2026
Interview re: Open for Business in Richmond (Virtual)	Media	March 18, 2026
Storytime with the Warden (PDG Library)	Event	March 19, 2026
Superport Planning Committee (Virtual)	Meeting	March 19, 2026
Storytime with the Warden (St. Peter's Library)	Event	March 20, 2026
EDPC Organizational Review Steering Committee (Virtual)	Meeting	March 23, 2026
MEMAC Meeting (Virtual)	Meeting	March 23, 2026
Sustainable Jobs Partnership Council and Nat. Res. Can. Mtg	Meeting	March 25, 2026
Meeting re: Visitor Information Centre (Virtual)	Meeting	March 27, 2026
EDPC Organizational Review Steering Committee (Virtual)	Meeting	March 30, 2026

Meetings of Council or Meetings where all Councillors are present:

Meeting	Date
Planning Advisory/Heritage Committee Meeting	March 9, 2026
Committee of the Whole Meeting	March 10, 2026
Bylaw/Policy Committee Meeting	March 16, 2026
In Camera Council Session	March 24, 2026
Regular Council Meeting	March 24, 2026

Note: For review; list does include matters related to District 2 residents' concerns

Memorandum

To: Richmond County Council
From: Brent Sampson, Councillor for District 5
Date: April 9, 2026
RE: Agenda Item – April 14, 2026 : Request for Property Information

Background:

This item is intended to find out the opinions of Council. In January, it was determined that after consultation with our municipal solicitor, staff will no longer be providing residents with property information obtained from online property databases.

I'd like to ask staff if they can investigate options for us rather than simply no longer providing this service going forward. My concern is that it's a customer service issue in my opinion. Many residents prefer to deal with someone face to face on these types of issues and now the closest place for them to get information is Sydney. Most of the county this would be well over a 1-hour drive. We're also not providing information other than what is publicly available unless it is their own private information. I'm open to whether a waiver could be signed by those residents seeking information so it's clear that we're not providing advice but simply information. Any other ideas from staff or council would be great to hear as well.



Memo

To: Municipal Council
From: Troy MacCulloch, CAO
Date: April 9, 2026
Re: Administration Operations Report, March-April 2026

Administration

Continuing by-law/policy development:

- Upcoming: Dry Hydrants Policy, 2025-2026 Grants Policy, Solid Waste By-law, By-law No. 17

Green Hydrogen Engagements:

- Monthly/biweekly meetings with Sector Dev, Everwind, Net Zero, Clean Foundation, and provincial departments
- Water Service Agreement with Developer, Province, and Utility
- Clean Fuels Domestic Use Project is underway
- Easements and Title for lands is just about completed. – meeting this week to sign
- Water withdrawal renewal for Landrie Lake - Submission to NSRAB by Mar. 10

Economic Development:

- Land inventory/map with Eastern District Planning Commission (EDPC) (draft completed; refining underway) - final edits have been delayed. Hope to have it completed by months end.
- New webpage under consideration for Point Tupper via Strait of Canso site
- **Awarded Basin Rd Subdivision** – preparing development and purchase sale agreement with Legal. It has been reviewed by the proponent, and we are getting it signed presently – **still with legal and proponent.**
- **Working with our new Economic Development Officer, Megraj Solanki, with the Cape Breton Partnership – developing a business registry for Richmond Co.**
- **Working with proponent, land owner and EDPC for new development in Point Tupper**

Other Ongoing Initiatives:

- Short-term rental and marketing levy coordination with EDPC/Province
- Flood hazard Project is underway
- Community Climate Resiliency Project is underway
- **Meetings with Community Solar Proponents – Community Engagement has been completed for this stage of their development – **they are awaiting provincial approval.****
- Climate Ready Plan has begun - Federal
- Coastal Cohort for the Community Climate Capacity Grant – ongoing
- Working on the CEEP, Community Energy and Emissions Plan through Clean Foundation and Quest Canada
- **Climate Ready Infrastructure Service (CRIS) Start-up meeting for the engineering taking place at Unity Drive in our Joint Industrial Park.**

- Monthly meetings (CAO roundtable) with the Minister & Deputy Minister for Emergency Mgmt
- Emergency Mgmt conference in Truro with Minister Masland and her team, along with all EMO/EMC's and CAO's for the province – Provincial Fire Services Review
- Meetings with Regional EMO and CAO's as we adapt and plan for the changes provincially with regards to Emergency Management
- First review of the Everwind Pumphouse Design at Landrie Lake – review by our engineer has been completed, and results have been shared with the Everwind Team. – Everwind is incorporating a few of our suggested changes to their plan/design.
- Working with Bell and Rogers on Fibre loop project in Point Tupper – engaging industry/legal to determine value of asset to prepare ours for tender.
- Working with At Home to locate suitable lands for future housing projects in Richmond County
- Engagement with Consultants as we review the Operations/Organization of EDPCC
- Attending Smart Energy and Hydrogen East conferences in Halifax week of April 13th – 15th

Energy Sector Development

Strait of Canso Clean Fuels Domestic Use Strategy:

- Consultants, Deloitte and WESI, are still doing the last revisions and developing the final report.

QUEST Canada – Net-Zero Community Accelerator:

- Baseline and energy mapping workshop summary reports have been completed.
- Draft action plan has been reviewed and feedback submitted.

Community Climate Capacity (CCC) Program:

- Climate Ready Infrastructure Service (CRIS) project for Unity Drive ongoing.
- Developed draft Table of Contents for the updated Municipal Climate Action Plan and liaised with Clean Foundation CCC team for similar work in other municipalities.

Other Sector Work:

- The Extreme Storm Event Flood Hazard Mapping project for Point Tupper is ongoing with CBCL as the consultant – final draft report received and feedback submitted by 31 March.
- MOCR enrolled in Efficiency1's Roving Municipal Energy Management Service from April 2026 – begun work to identify the facilities that will be included in the project.
- Developed Strait of Canso marketing materials for upcoming trade missions to WindEurope and World Hydrogen Summit.
- Joined the working group for the Heavy Transportation Hydrogen Corridor project being led by the Atlantic Hydrogen Alliance.

Information Technology (IT)

General:

- Attended the Atlantic Security Conference (ATLSEC CON) on April 8, 9, and 10 in Halifax.
- 2nd year NSCC Student Wyatt Mury will start his 5-week work term as part of the General IT program with Clayton, starting April 20th.

- 2026-27 IT budget request has been completed and submitted.

Municipal Office:

- Replacing racks in the IT room and removing existing ones.
- Upgrading network switches.
- Installing camera system upgrades.
- Replacing existing NAS
- Installing local MS365 backup systems.
- Research upgrades to telephone system.
- Starlink internet backup installation.
- Starlink mobile internet setup for emergency services.
- Configuring firewall with VLANs, IAM, VPN, etc.
- Data migration to SharePoint and new NAS with document numbering system.
- Council chambers upgrades.

Landfill:

- The office trailer at the landfill has internet now. Starlink is installed. It now needs to be connected to the scale house.
- Security camera system and other network upgrades to improve infrastructure and Wi-Fi.
- Firewall installation and configuration.

Arena:

- A few small upgrades remain to be installed at the arena.

W/S Treatment Plants:

- New computers will be installed as soon as Lync electric is ready.
- Network upgrades to Wi-Fi, camera systems, and installation of new firewalls.

Ongoing Work:

- Continual computer upgrades and replacements as required.
- Maintenance and upgrades of all IT systems.
- Documentation as related to IT operations.
- Decommissioning and disposal of old, obsolete equipment.

Emergency Management and Fire Services

Committees:

- Seniors Take Action Coalition (STAC)
 - Presenting at We Care Day – March 25th @ St. Louis Parsh Hall – Completed with taping done by Telile
- Fire Protection Services Committee (FPSC) meetings
 - Next meeting is scheduled for April 15th
 - Agenda, minutes and meeting package - ongoing
- Fire Service Association of Nova Scotia (FSANS) meetings
 - Board of Directors Meeting – March 29th – Completed
 - AGM – April 10th – 12th
- Strait Area Mutual Aid Association (SAMAA)
 - Next meeting April 7th
- Provincial DEM meetings – ongoing as needed
- New DEM Region 1 (Cape Breton) meetings - ongoing

Key dates:

- Climate Ready Plans and Processes Community of Practice Sessions
 - Ongoing Bi-weekly follow up sessions
- NSDEM – Nova Scotia Department of Emergency Management
 - WebEOC Training DEM online platform – ongoing
- New Provincial Firefighter Training Advisory Committee – ongoing
- County mapping – emergency planning – ongoing
- VVPR – ongoing
- Voyent Alerting – as needed
- NS Alert App– promotion - ongoing
- Community Climate Capacity sessions - ongoing
- Comfort Centre Check-ins – ongoing
- RFP Meeting for audit of Fire Service Apparatus, Equipment and Stations - Presented to FPSC February 25th, motion to move forward after changes
 - Next step is to post RFP
- Dry hydrant policy revision – ongoing
- Budget submission – ongoing
- Dry Hydrant quotes – ongoing
- Emergency Management planning and risk assessments - ongoing

Department of Community Development and Recreation

Programs:

- Spring Programming has started, for more information visit www.richmondcounty.ca/recreation-program-registration.html
- Request for Quotations for Swimming Pool Use - Municipal Life Saving Water Safety Program MOCR202604; ISSUE DATE: April 8, 2026; CLOSING DATE: May 6, 2026; CLOSING TIME: 2:00 pm. For more information visit www.richmondcounty.ca
- Next scheduled Recreation Advisory Committee meeting is Thursday June 11, 2026, 7:00 pm.
- The Recreation Department is looking for facilitators who may be interested in instructing/facilitating classes for various programs (ie: art, exercise class, sewing, etc). Interested persons can email recreation@richmondcounty.ca or call 902.226.2400 ext 5

Community Projects & Initiatives:

- March 2026 Volunteer of the Month, Wayne Bona, District 4
- The IDEA Committee is working with Sheppard Diversity to create EDI (Equity, Diversity, Inclusion) training modules
- The IDEA Committee has 1 vacancy for a citizen appointment. Interested candidates can contact the Municipal Clerk via email, clerk@richmondcounty.ca for more information.
- Staff are working with Destination Cape Breton, CBRM, Victoria and Inverness County staff to create a map highlighting cultural landmarks and museums in Cape Breton
- The IDEA Committee is preparing for the 2026 Access Awareness Week, May 31 – June 6, 2026

- Staff are part of the Inverness County Asylum Commemoration project, working with neighbouring municipalities, as well as the province, resident's families and contemporary advocates to create a respectful memorial and associated education and commemorative activities.
- St. Peter's Library and Visitor Information Centre have relocated to 9992 Grenville Street in a shared space. Please note the Visitor Information Centre is closed for the season and is scheduled to reopen in June 2026.
- Staff are working in partnership with community to host the first Arichat Street Festival, Summer 2026
- Staff are working with CDENE for the Celebration Isle Madame (Community Hall Celebration), May 8-10, 2026
- Staff continue to support community groups in fostering growth and community-based initiatives

Summer Employment Opportunities:

- The Recreation and Public Works summer employment opportunities have been posted. Special Events Coordinators, Recreation Program Assistant, Surf Instructor, Surf Instructor Assistant, Surf Rental Coordinators, Swimming Instructors and Public Works Department Labourers. For more information visit [Summer 2026 Employment - Richmond County, Nova Scotia](#)

Department of Finance

Budgeting & Reporting:

- Audit Committee met on April 8, 2026, the Committee reviewed the updates to the Audit Committee Terms of Reference and the Draft Audit Work Plan. We also reviewed the Credit Card policy, and the policy has been referred to By-law and Policy. Doane Grant Thornton also presented their Audit Strategy.
- Preparing for Audit
- Preparing the Fire Department workbooks.
- Preparing Information for Budget Deliberations.
- In the process of installing Esend with Diamond to be able to email utility and tax bills.
- Submitted HST Offset Application 2026-2027.
- Working on Year-End.

Taxation & Operational Task:

- Tax, Water and Sewer bills have been mailed out.
- 60 Day Notices have been mailed.
- Next Tax Sale is scheduled for June 12th, 2026.
- Completing Year-End Reporting for Auditors.

Staffing & Training:

- Continuing consultation with the Municipal 9 to determine what the next steps are with Diamond and the NaviLine Early Adopters.
- Received RBC training on expanded collection and payment options, including pre-authorized payments. We are continuing to plan for the transition.
- Ongoing training to backfill Finance roles

Department of Public Works

Capital Projects Update:

- Arena Floor/Refrigeration Plant work underway.

- Municipal Building HVAC Renewal. Tender in development. **Deferred to 26/27.**
- **Waste Management Facility Transfer Station Renewal. Complete.**
- Construction and Demolition Debris Landfill Expansion engineering work - awarded and in progress.
- Landfill Closure Phase 3 – Engineering underway with landfill expansion work.
- Watermain Automatic Flushing Station – equipment on-hand. Awaiting installation. Estimated completion Spring 2026.
- District Meter Installations. Not started.
- Bulk Water Filling Station. Equipment delivered. Installation awarded - work to begin spring 2026.
- Spare High Lift Pump – Arichat WTP. **Ordered.**
- Demo of Old WTP in Louisdale (assessment 25/26). Not started.
- Arichat Water System Upgrades. **Engineering underway.**
- Louisdale WTP Dehumidification. Not started.

Solid Waste Management:

- **Heavy Collection is being performed in-house beginning in May. Schedule to be posted shortly.**
- **Solid Waste Facility will be setup to accept new depot materials for Circular Materials (CM). Storage container delivered, awaiting signage.**
- Design review package and class “B” cost estimate provided by consultant. Briefing note to be submitted to Council for approval to proceed with expansion of C&D site in 2026.

Richmond Water Utility:

- Directive issued by NSECC to address ongoing exceedances with aluminum residual in the backwash water discharge to brook. Pre-Engineering completed, final decision to be made and included in the upcoming capital budget deliberations.
- \$250,000 in GRID funding approved for replacement of approximately 400 metres of watermain in Louisdale along Bennies Lane. Total project cost \$500,000. NSRAB approval required prior to proceeding. To be included in upcoming capital budget deliberations. **Request for approval to construct submitted to NSRAB.**

Buildings:

- **Municipal Office solar PV energy produced March 2026 = 3.8 MWh**

General:

- Efforts are ongoing to fill vacancies within the department.

Upcoming Council & ABCC Meetings

- April 15, 2026 – Fire Protection Services Committee, 7:00 p.m.
- April 16, 2026 – By-Law/Policy Committee, 6:00 p.m.
- April 20, 2026 – Planning Advisory/Heritage Committee, 6:00 p.m.
- April 27, 2026 – Special Meeting: Budget Deliberations – Capital, 5:00 p.m.
- April 28, 2026 – Regular Council, 7:00 p.m.



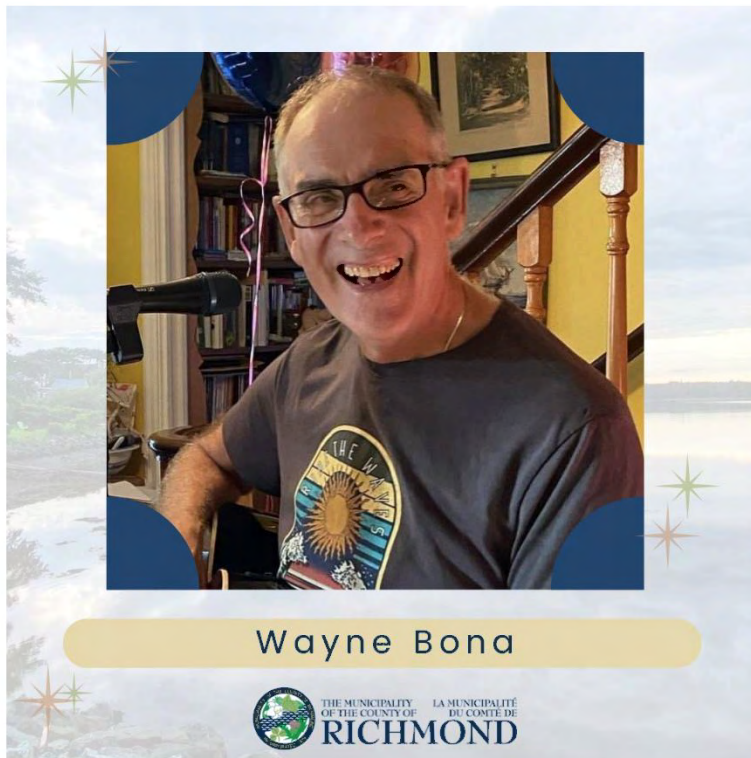
THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

March 2026 Volunteer of the Month – Wayne Bona

Wayne has been a dedicated member of the Community Services Society Board of Directors for over forty years, serving as President and Chair of Policy and Procedures.

He is widely recognized for his volunteer work as a musician, entertaining residents in nursing homes across Richmond and Inverness Counties and performing at community events and fundraisers. Wayne also leads Gerry’s Music Circle at the River Bourgeois Anne Sampson Building and spends many hours setting up and supporting sound systems for these gatherings.

Please join us in recognizing Wayne for his hard work, dedication, and commitment to his community. We thank you for all you do for Richmond County!





Eastern District Planning Commission

606 Reeves Street, Unit #3, Port Hawkesbury NS B9A 2R7
Ph.: 902-625-5364
Fx.: 902-625-1559
1-888-625-5361

John D. Bain
Director
jdbain@edpc.ca

March 23, 2026

Mr. Troy A. MacCulloch, CAO
Municipality of the County of Richmond
P.O. Box 120
Arichat, NS B0E 1A0

Reference: Revised Appointments

Dear Mr. MacCulloch,

As in years past we would ask that the Municipality of the County of Richmond Council make the following appointments at your next regular session of Council replacing all previous appointments of District Planning staff to various Municipal positions effective **immediately**:

- **Building Inspection:**
Building Inspectors: **André Samson** and **Sean Donovan**
Assistant Building Inspector: **Todd Samson**
Alternates: David MacKenzie, Jonathan Martin and Luke Ross
- **Development Officer: Andrew Jones**
Alternates: John Bain; Hetvi Joshi; Brendan MacDonald; Kristen Scanlan, and Mikayla Tait.
Assistant Development Officers: Todd Samson; Heike Bruckner and André Samson
- **Fire Inspectors: André Samson and Todd Samson**
Alternates: S. Donovan; D. MacKenzie; J. Martin and L. Ross.
- **Dangerous or Unsightly Premises**
Administrators: **Sean Donovan** and **John Bain**
Alternates: Todd Samson, Luke Ross and André Samson
- **Special Constables: Building/Fire Codes, Dangerous or Unsightly Premises, Land Use By-laws**
Sean Donovan and Jonathan Martin

These appointments stay in place so long as they are employees of the Commission or until they are replaced by new appointments. If you have any questions or concerns, please do not hesitate to contact me.

Yours truly,

John D. Bain
Director

/jb

Fw: Strengthening the administration of the Marketing Levy

From Shelley David <Clerk@richmondcounty.ca>

Date Tue 3/31/2026 10:54 AM

To Shelley David <Clerk@richmondcounty.ca>

From: **Terry Smith** <terry@visitcapebreton.com>

Date: Fri, Jan 30, 2026 at 2:47 PM

Subject: Strengthening the administration of the Marketing Levy

To: Terry Doyle <terry.doyle@townofporthawkesbury.ca>, Keith MacDonald <Keith.macdonald@invernesscounty.ca>, Troy MacCulloch <CAO@richmondcounty.ca>, Leanne MacEachen <leanne.maceachen@victoriacounty.ca>, Demetri Kachafanas <DKachafanas@cbrm.ns.ca>

Good afternoon Terry, Keith, Troy, Leanne and Demetri,

I'm writing to provide an update on steps that Destination Cape Breton is proposing to strengthen the administration and efficiency of the Marketing Levy across the Island. There are two steps that we are proposing to implement over the next few months, as outlined below.

1. Implementation of a new online portal for Marketing Levy reporting and collection of remittances.

Following discussions with your CFO's (or persons responsible for accounting of the Marketing Levy), we are proposing to implement a portal offered by the Ontario Restaurant Hotel & Motel Association (ORHMA), which is currently being used by 25+ municipalities in Ontario as well as the Town of Yarmouth, the Municipality of the District of Yarmouth and the Municipality of the District of Argyle. As your CFO's/Marketing Levy administrators will attest, having participated in a demo of the portal, this system is far superior to the current portal and will take a significant burden off of your financial staff and accommodation operators. Their system of follow-up to operators has been proven to deliver increased compliance in a more timely manner.

There is a one-time set-up fee of \$3000 per municipality and an ongoing percentage-based fee for the portal of 1.8% for traditional accommodations and 5% for short-term rentals. However, if we are able to implement point #2 below, the short-term rental percentage would then go to 1.8%. We propose that the fees be paid out of the Marketing Levies that are collected, so there would be no cost to municipalities.

A draft of the ORHMA agreement for each of your municipalities is attached for your review. We are aiming to have this system rolled out to operators over the next four months with a June 1, 2026 start date.

2. Implementation of Marketing Levy By-law amendments for short-term rental platforms

Provincial legislation was passed in 2023 to require short-term rental platforms to comply with municipal marketing levies. Following that, a process was initiated, led by Municipal Affairs, to explore how to implement a process for the effective collection and remitting by the platforms. Halifax decided to move forward with its own amendment for short-term rental platforms starting in September 2024 and have reaped the benefits as a result. We met with the HRM Finance staff who were responsible for implementing the amendment with short-term rental platforms and they advised that a specific by-law amendment was required to make the platforms comply.

Following the advice of HRM Finance staff, we are recommending the implementation of Marketing Levy By-law amendments for short-term rental platforms for each of your municipalities. Our lawyer has drafted an amendment template that you may use - see attached. The implementation of collection and remitting by platforms will lessen the burden on municipal staff and on short-term rental operators.

We understand that some of the platforms had communicated to the Province that they did not want to send levy payments to 49 different municipalities, so we are proposing that the platforms provide one monthly payment to ORHMA for all of Cape Breton Island, along with a breakdown of the single payment by municipality. ORHMA can then send the appropriate portion to each municipality.

If possible, it would be ideal to have the amendments passed by June 1 as well to have the platforms remitting for our peak summer period.

We greatly appreciate your continued collaboration on the Marketing Levy. Please let me know if you have any questions or concerns.

Thanks,
Terry

Terry Smith, CDME
Chief Executive Officer
Destination Cape Breton
t: +1.902.563.4636 | m: +1.902.565.6880 | e: terry@visitcapebreton.com
visitcapebreton.com

BE IT ENACTED by the Council of the _____ that By-Law _____, the Marketing Levy By-law, shall be amended as follows:

1. Amending section 2 by adding the following subsection after subsection (d):

(e) "Platform Operator" means a person who facilitates or brokers reservations for the short-term rental of roofed accommodations via the Internet and who receives payment, compensation or any other financial benefit in connection with a person making or completing reservations of such short-term rental; and

This definition shall be inserted before the current subsection (e) which shall become the new subsection (f).
2. Amending the new subsection 2(f) by adding the words "or Platform Operator" after the word "Operator" and before the words "in return".
3. Amending section 5 by adding a comma after the word "sale", followed by the words "whether by an Operator or Platform Operator," before the words "on the total amount of the Purchase Price...".
4. Amending subsection 7(d) by adding the words "or Platform Operator" after the word "Operator" and before the words "with the following".
5. Amending section 18 by adding the words "or Platform Operators" after the word "Operators" and before the words "shall make".
6. Amending section 20 by adding the words "or Platform Operators" after the word "Operators" and before the words "shall be made" and adding the word "Platform Operator" after the word "Operator" and before the period.
7. Amending section 21 by adding the words "or Platform Operator" after the word "Operator" and before the words "during the".
8. Amending section 22 by adding the words "or Platform Operator" after the word "Operator" and before the word "ceases".
9. Amending section 23 by adding the word "or Platform Operator" after the word "Operator" and before the words "shall keep".
10. Amending section 25 by adding the word "or Platform Operator" after the word "Operator" and before the words "shall retain".

11. Adding the following new section 27 after section 26 beginning with the heading “Reporting”:

27. At the time of remittance of any Marketing Levy imposed under this By-law, every Operator or Platform Operator, must submit a detailed report of the Accommodation and nights for which the Marketing Levy was collected. The report must include the following for each Accommodation: (a) total number of room nights sold or booked for the reporting period; and (b) total amount of Marketing Levy collected for the accommodation during the reporting period.

12. Re-numbering the remaining sections to account for the addition of the new section 27.

13. Amending the new section 28 by adding the word “or Platform Operator” after the word “Operator” and before the word “sells”.

14. Amending the new section 29 by adding the word “or Platform Operator” after each use of the word “Operator”.

15. Amending the new section 30 by adding the word “or Platform Operator” after each use of the word “Operator”.

16. Amending the new section 31 by adding the word “or Platform Operator” after each use of the word “Operator”.

17. Amending the new section 33 by adding the word “or Platform Operator” after each use of the word “Operator”.

18. Amending the new section 37 by adding the word “or Platform Operator” after the word “Operator,” and before the word “or the premises”.

 Outlook

Contact From

From richmond-mailer@municipal-website-venture.com <richmond-mailer@municipal-website-venture.com>

Date Mon 4/6/2026 1:14 PM

To Shelley David <Clerk@richmondcounty.ca>

Donna Lugar has submitted a comment.

Phone:9027189000

Email:donna.lugar@outlook.com

Comments / Questions / Concerns:

Good afternoon,

I am reaching out to inquire as to whether the Municipality could proclaim May as Lyme Disease Awareness Month. It is very important to keep this issue at the forefront of residents' minds so that proper precautions are undertaken, and a quick diagnosis and treatment can be obtained.

If you have any facilities that could be lit in lime green for all, or a portion, of Lyme Disease Awareness Month, it would be very much appreciated. If so, the Pantone colour is Green: PMS 368c.

Although May is generally known as Lyme Disease Awareness Month around the world, ticks can be active anytime temperatures are above freezing. In Nova Scotia, this means that ticks can be active for 12 months of the year. Year-round awareness would be very helpful in reducing the number of annual cases. For your information, the number of reported Confirmed/Probable cases of Lyme disease in Nova Scotia has been published for 2024 -

<https://novascotia.ca/dhw/populationhealth/documents/Annual-Notifiable-Disease-Surveillance-Report-2024.pdf>.

As an FYI, In 2023, three more tick-borne diseases were added to the Notifiable Diseases reporting - Babesiosis, Anaplasmosis, and Powassan virus. Word needs to get out that it isn't just Lyme that we should be concerned about, and it isn't just blacklegged ticks. Other ticks can transmit infections as well. The number of cases of Anaplasmosis are steadily climbing and many cases result in trips to the ER and a stay in the hospital.

I can provide a template to assist you with the development of a proclamation if you wish.

Please let me know if you would like me to provide any additional information/clarification.

Thank you.

Donna Lugar
Founder, NS Lyme Support Group
Founder, NS Lyme Advocacy Group
Vice-President, Nova Scotia Lyme & Tick-Borne Diseases Association
41 Brentwood Drive, Bedford, NS B4A 3S2
902-718-9000
donna.lugar@outlook.com



PROCLAMATION

Lyme Disease Awareness Month May 2026

WHEREAS Lyme disease is a serious illness caused by the bite of a blacklegged tick infected with the bacterium *Borrelia burgdorferi*; and

WHEREAS blacklegged ticks carrying a variety of diseases or illnesses can now be found in all parts of Nova Scotia; and

WHEREAS awareness, education and practicing preventative measures, such as daily tick checks and proper tick removal, can help reduce your chances of contracting tick-borne diseases;

THEREFORE, be it resolved that I, Warden Amanda Mombourquette, on behalf on behalf of Richmond Municipal Council, do hereby proclaim May 2026 as “Lyme Disease Awareness Month”.

Dated at Arichat, Nova Scotia, this ___ day of ____, 2026

Warden Lois Landry



**Environment and Climate Change
Office of the Minister**

PO Box 442, Halifax, Nova Scotia, Canada B3J 2P8 • Telephone 902-424-3736 • novascotia.ca

File No: PNS-65118-L3J8L5

March 24, 2026

Lois Landry, Warden
lois.landry@richmondcounty.ca

Dear Lois Landry,

Thank you for your letter dated February 27, 2026, regarding minimum lot size standards and the potential role of newer on-site septic treatment technologies in supporting more compact development. I appreciate Richmond County Council's continued leadership in promoting a range of housing options that meet the needs of your community.

Nova Scotia's on-site sewage disposal regulations and subdivision requirements are designed to protect drinking water, public health, and the environment. Within this framework, the Department allows the use of advanced treatment units (ATUs), which can support denser development where site conditions allow.

We recognize that on-site wastewater technologies continue to evolve, and that other jurisdictions are exploring performance-based approaches. Krysta Montreuil, our Director of Water Resource Management, will contact you to discuss your feedback further.

Sincerely,

A handwritten signature in blue ink that reads "T. Halman".

Honourable Timothy Halman, MLA
Minister of Environment and Climate Change

c: Troy MacCulloch, CAO, Municipality of the County of Richmond
Hon. Trevor Boudreau, MLA for Richmond
Krysta Montreuil, ECC



THE MUNICIPALITY OF THE COUNTY OF
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RICHMOND

WARDEN

February 27, 2026

Hon. Timothy Halman, Minister
Department of Environment and Climate Change
PO Box 442
Halifax, NS B3J 2P8

SUBJECT: Minimum Lot Size Standards

Dear Minister Halman:

On behalf of Richmond County Council, I am writing following a recent motion requesting that the Province review minimum lot size standards and on-site septic regulations, particularly considering how newer technologies may allow for smaller, safe, and environmentally responsible lot development.

Richmond County is actively working to update our Land Use Bylaws to promote housing development on both small and larger scales. Council has made it clear that we want to be housing-friendly, encouraging a range of options that meet the needs of seniors wishing to downsize, young families looking to establish roots, and workers who are essential to our growing economy. As we modernize our planning framework, we are identifying areas where provincial standards may limit our ability to support compact, efficient development.

We recognize and respect the Province's responsibility to protect public health and the environment. At the same time, advances in on-site wastewater technology and treatment systems have evolved significantly in recent years. Jurisdictions like British Columbia and Ontario have incorporated performance-based approaches and advanced treatment systems to enable smaller lot sizes without compromising environmental integrity or groundwater protection.

In rural municipalities such as ours, where central sewer systems are not always cost-effective, flexibility in minimum lot size standards, grounded in sound science and modern engineering, could meaningfully expand opportunities for responsible growth. Such changes would assist municipalities in addressing housing supply challenges while maintaining strong environmental safeguards.

We are therefore requesting that your Department review the current provincial minimum lot size standards and on-site septic disposal regulations, with consideration given to how updated technology and performance-based standards might allow for reduced lot sizes where appropriate.

MINISTER TIMOTHY HALMAN

Page 2

Richmond County remains committed to working collaboratively with the Province to ensure that housing development and environmental stewardship move forward together.

Sincerely,



Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond
Hon. Trevor Boudreau, MLA for Richmond



THE MUNICIPALITY OF THE COUNTY OF
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RICHMOND



Call for Committee Members

The Municipality of the County of Richmond, in partnership with the Village of St. Peter's, is seeking one community representative to serve on the Inclusive, Diverse, Equitable, Accessible (IDEA) Committee. We are also inviting applications for one community representative to join the Cape Breton Local Immigration Partnership (CBLIP).

The IDEA Committee plays an important role in helping:

- Identify and remove barriers to participation in local programs, services, and facilities
- Support inclusion, diversity, and accessibility in everything we do
- Build partnerships that make Richmond County a more welcoming and equitable place for all

We welcome individuals with lived experience in one or more of the following areas:

- Individual with Ethnocultural and/or linguistic diversity
- Racialized individuals
- Gender and sexual diverse individuals
- Indigenous individuals
- LGBTQ2S+ individuals



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

- Individuals with disabilities or represent an organization that represents people with disabilities
- Individuals that may not have lived experience related to one or more of the dimensions of diversity; however, would like to support the work of the IDEA Advisory through their allyship

The CBLIP plays an important role in helping make Cape Breton a welcoming and inclusive place for newcomers. The partnership focuses on helping newcomers settle, feel included, and build a strong sense of belonging in our communities.

To learn more about CBLIP, visit <https://capebretonpartnership.com/initiatives-services/cape-breton-local-immigration-partnership/what-we-do/>

Deadline to Apply

April 30th, 2026

How to Apply

Please submit your expression of interest by email.

Your submission should include:

- Your full name, civic address, and mailing address (if different)
- The Committee you are applying to
- A brief outline of relevant experiences or skills that would support the work of the Committee

Email your application to: clerk@richmondcounty.ca

Fw: Policy to Establish and Implement a Guaranteed Basic Income

From Shelley David <Clerk@richmondcounty.ca>

Date Wed 4/1/2026 12:46 PM

To Shelley David <Clerk@richmondcounty.ca>

From: ESIA Executive Director <ESIAExecDirector@novascotia.ca>

Sent: March 25, 2026 11:38 AM

To: [REDACTED]

Cc: SLTC Minister <SLTCmin@novascotia.ca>; Lois Landry <Lois.Landry@richmondcounty.ca>; info@trevorboudreau.ca; nsfedseniors2023@gmail.com; ed@agingwellns.ca

Subject: Policy to Establish and Implement a Guaranteed Basic Income

You don't often get email from esiaexecdirector@novascotia.ca. [Learn why this is important](#)

Dear Dorothy Barnard:

Thank you for your e-mail of February 6, 2026, to the Department of Seniors and Long-Term Care, with respect establishing and implementing a Guaranteed Basic Income (GBI) for seniors, which was forwarded to the Honourable Barbara Adams, Minister of Opportunities and Social Development. I am responding to you on her behalf as Executive Director of Employment Support and Income Assistance (ESIA).

We appreciate the time and care your Coalition has taken to outline the challenges facing seniors and older adults in your community and across the province.

Our government recognizes that Nova Scotia's population is aging and that a growing number of seniors are facing financial pressures due to the rising costs of housing, heat, food, transportation, and health-related expenses. We also acknowledge your concerns regarding food insecurity, the financial vulnerability of individuals between the ages of 55 and 64 who are not yet eligible for federal supports such as Old Age Security and Guaranteed Income Supplement, and the impact that policy changes, such as adjustments to the Heating Assistance Rebate, can have on households living on fixed or modest incomes.

As you note, several measures have been implemented to strengthen financial stability for seniors, including reducing the HST rate, indexing tax brackets, providing a property tax rebate for eligible seniors, offering the \$750 Seniors Care Grant, investing in home care services, and expanding long-term care capacity with the addition of 5,700 single rooms in new and replacement facilities by 2032. These investments reflect our commitment to helping seniors remain safely in their homes and communities for as long as possible.

With respect to a Guaranteed Basic Income, the province continues to monitor research and developments in other jurisdictions and to engage in dialogue with stakeholders and community partners. Currently, the Government of Nova Scotia is focused on strengthening and modernizing existing supports, improving access, and addressing gaps within current programs. We recognize concerns about eligibility thresholds that may exclude individuals just above program cut-offs and continue to review program design to ensure supports are responsive, sustainable, and targeted to those most in need.

We agree that poverty among seniors carries social, health, and economic consequences. Supporting income stability, housing security, access to nutritious food, and community-based services remains a priority. We will continue working across departments to align policies and investments that promote dignity, independence, and quality of life for older Nova Scotians.

We value the leadership shown by municipalities and community organizations in raising awareness of income security issues. Your advocacy contributes meaningfully to ongoing policy discussions, and we welcome continued engagement as we work to strengthen supports for seniors across the province.

Thank you again for sharing your perspectives.

Bonnie Rankin

Executive Director

Employment Support and Income Assistance

Department of Opportunities and Social Development

cc: Honourable Barbara Adams (2026-01-00024)

Honourable Barbara Adams, Minister of the Department of Seniors and Long-Term Care

Honourable Trevor Boudreau, MLA for Richmond

NS Federation of Seniors

Lois Landry

Shirley Burdock

Dorothy Barnard



FOR IMMEDIATE RELEASE

March 30, 2026

Unama'ki – Cape Breton Job Fair Series Returns This May with Opportunities for Employers and Job Seekers

Unama'ki – Cape Breton, NS – The Cape Breton Partnership, in collaboration with Nova Scotia Works offices from the YMCA of Cape Breton Employment Services Centre, Le Conseil de développement économique de la Nouvelle-Écosse (CDENE), and Northside Employment & Resource Centre, are hosting the ***Unama'ki – Cape Breton Job Fair Series*** from **May 12 to 14, 2026**.

Building on the success of previous years, the 2026 Job Fair Series will once again connect local employers with job seekers across the region, offering valuable opportunities to explore career paths, build connections, and support workforce development in Unama'ki – Cape Breton. The Job Fair Series will include representation from local employers, service provider organizations, and skilled-trades focused service providers.

“We’re seeing strong demand from employers across multiple sectors in Unama'ki – Cape Breton, and events like the Job Fair Series play an important role in helping employers connect with qualified, motivated candidates,” said Leah Shanks, Human Resources Advisor with the Cape Breton Partnership. “It’s also a great opportunity for job seekers to learn more about what employers are looking for right now, ask questions, and make meaningful connections that can lead to long-term career opportunities right here at home.”

This year’s Job Fairs will take place at the **Port Hawkesbury Civic Centre (May 12), the Membertou Trade & Convention Centre (May 13), and the Inverness Firehall (May 14)**.

New this year is a dedicated focus on youth engagement through local high school O2 Programs at the May 12 and May 13 Job Fairs in Port Hawkesbury and Membertou. At these sessions, students will have exclusive access to employers from 11 a.m. to noon, providing a unique opportunity to explore career options and gain early exposure to the local job market. The events will then open to the wider public from noon to 2 p.m., while the Inverness session will run as a single, fully public event from noon to 2 p.m.

To learn more and to register as an employer, visit: <https://capebreton-jobfairseries.eventbrite.ca>.

-30-

Media Contact:

Alyson Oliver, Communications Coordinator
Cape Breton Partnership
Alyson@capebretonpartnership.com
(902) 562-0122

About the Cape Breton Partnership

The Cape Breton Partnership is Unama'ki – Cape Breton’s private sector-led economic development organization that supports companies and entrepreneurs by promoting our Island as a great place to live, work, and invest; growing a culture that values and celebrates creativity, innovation and entrepreneurship; and connecting entrepreneurs and companies to the resources they need to succeed. For more information, visit <https://capebretonpartnership.com/>.



River Bourgeois Community Services Society

21 Recreation Rd. PO Box 56
River Bourgeois, NS B0E 2X0
Phone: 535-3085

Warden Lois Landry
Municipality of the County of Richmond
2357 Highway 206
P.O. Box 120
Arichat, Nova Scotia
B0E 1A0

Ms. Lois Landry,

On behalf of the River Bourgeois Community Services Society, I would like to show my support for bringing the Navigate Net Zero project for community buildings to Richmond County.

Our volunteer board is very interested in this program becoming available in our county.

Energy costs are top of mind for our non-profit organization as we operate the Tara Lynne Community Centre, the Anne Sampson Seniors Building, a canteen, and the River Bourgeois Visitation Parlour.

These buildings are central to our community, but do not generate significant funds in rental fees. A program that could ease some of the financial burdens associated with their operation would be greatly beneficial to our whole community.

Please accept this letter as indication of our support for this initiative to keep community buildings like ours alive and thriving.

President, Doreen Boudreau

River Bourgeois Community Services Society

Non-profit # BN 88813 6884 RR0001

Upcoming Presentations and Training		
Item	Background	Update
PPSA 101	Presentation to contract partners that provides an overview of the Provincial Police Services Agreement (PPSA) in Nova Scotia and how it is administered by Department of Justice (DOJ).	Presentations to municipal staff, elected officials and Police Advisory Board members continue to be delivered upon request. To schedule an in-person or virtual presentation for your staff, elected officials and/or Police Advisory Board, please contact Danielle.Desjardins@novascotia.ca
Police Governance Training	Board Orientation Training is available that outlines the roles and responsibilities for police governance boards in Nova Scotia. Police Governance – Consultation and Strategic Planning Training; this training was created jointly with DOJ and the Canadian Association of Police Governance (CAPG) to provide fundamentals on consultation around strategic planning and priority setting by Policy Advisory Boards for their RCMP Detachment.	To schedule your training session, please contact Charcy.Marchand@novascotia.ca DOJ is pleased to share that CAPG membership is available to municipalities policed by the RCMP as the provincial police service. CAPG membership comes with access to their Learning Portal, reduced pricing for webinars, conferences and other learning opportunities. To obtain a membership for your Board Chair or key municipal staff, please reach out to: Danielle.Desjardins@novascotia.ca
Regional Engagement and 2026/27 Financial Updates	Contract partners will be invited to periodic virtual and in-person meetings that may include presentations from DOJ staff, discussions on policing priorities, financial updates, details on matters impacting policing and public safety and other items as required.	Next meetings to be held in Spring 2026. If your municipality is able to provide space to host a meeting and/or has a suggestion for a topic to be covered in the meeting, please contact: Danielle.Desjardins@novascotia.ca A letter sent March 18, 2026, provided contact information should you have any questions about the 2026/27 billing.

Policing Agreement Related Updates		
Item	Background	Update
Recruitment and Retention	National and local updates on efforts to increase recruitment and retention of police officers as well as mitigation efforts to address staffing challenges.	Regular Member (RM) Applicants: 2023/24 FY – 55 RM applicants from Nova Scotia sent to Depot 2024/25 FY – 50 RM applicants from Nova Scotia sent to Depot

		<p>2025/26 FY – 55 RM applicants from Nova Scotia sent to Depot (as of March 17, 2026)</p> <p>Cadets to Nova Scotia: 2023/24 FY – 41 cadets posted to “H” Division 2024/25 FY – 77 cadets posted to “H” Division 2025/26 FY (YTD) – 49 cadets posted to “H” Division (as of March 17, 2026)</p> <p>Experienced Police Officer (EPO) Program: 2023/24 FY – hired 39 EPOs in “H” Division 2024/25 FY – hired 11 EPOs “H” Division 2025/26 FY (YTD) – hired 9 EPOs “H” Division (as of March 17, 2026)</p> <p>Overall “H” Division is doing well compared to other RCMP Divisions with respect to staffing as there is significant interest in Nova Scotia as posting for cadets and EPOs.</p>
<p>Equipment Modernization</p>	<p>As policing evolves, so does the equipment required for officers to perform their duties in a safe and efficient manner. Other resources, infrastructure and initiatives may also support modernization of policing service delivery. Updates shared will include high-level details of specific items as well as their associated financial and procurement strategies that are driven at the national level.</p>	<p>The RCMP has purchased a replacement Tactical Armored Vehicle (TAV) in 2025/26, as part of the equipment modernization strategy. The previous TAV is 12 years old and has reached the end of its useful life of 10 years. The current model of the TAV is becoming more difficult to maintain with availability of parts being a concern. This new, second generation TAV can drive longer distances without the need of secondary transport (flatbed) and is built on a platform for which replacement parts are more readily available, reducing repair costs, complexity and down-time. A second TAV was also purchased in 25/26 to create redundancy for simultaneous operational needs and should one TAV be out of service for repair or maintenance. This strategy advances the vision of a modern police officer by ensuring Regular Members of the RCMP have the</p>

		appropriate tools to perform their duties as safely and effectively as possible.
Collective Bargaining	As salary is the largest driver of costs related to policing, potential for increases through the collective bargaining processes remain an important issue for contract partners. Although, as a contract partner, Nova Scotia is not party to the collective bargaining process between unions and the employer, our vested interest in the outcomes of collective bargaining drives efforts to support financial stewardship.	The second collective agreement between the National Police Federation (NPF), representing RCMP non-commissioned regular members, and the Treasury Board Secretariat, expired March 31, 2025. Collective bargaining for the third agreement is currently under way. Unfortunately, we have been not provided any updates on this matter.
Communications from National RCMP	As required, details of communications received from the RCMP nationally that may have an impact on policing in Nova Scotia will be shared with contract partners.	The RCMP has recently published its new strategic plan which can be found here: https://www.rcmp-grc.gc.ca/en/change-the-rcmp-our-next-chapter-rcmp-2024-27-strategic-plan.pdf

Local "H" Division RCMP Updates		
Item	Background	Update
RCMP Staffing Update	Roadable Rate: Percentage of positions with officers that are actively working and meeting the operational requirements of the position.	As of January 1, 2026, the overall roadable rate for PPSA resources in "H" Division RCMP was 82%. General Duty Police Resource Methodology (GDPRM) reviews are in-depth analysis of General Duty (GD) response areas within the RCMP. The main purpose of a GDPRM review is to determine whether a detachment/district has the recommended minimum number of resources to respond to the occurrence workload for the area while also allowing GD members enough time to perform proactive policing activities. "H" Division has developed a data-led risking matrix that uses detachment specific information to make recommendations on where a GDPRM review may be of highest urgency. Some of the data considered in the risking matrix includes

		<p>weighted workload per member, years since last review, vacancies, violent and non-violent crime severity index, computer aided dispatch (CAD) file increase. "H" Division has completed 3 GDPRM reviews in 2025/26 and in conjunction with DOJ, has consulted with the relevant municipalities in receipt of policing services by the detachment undergoing the review. Another 3-4 GDPRMs are expected to be undertaken in 2026/27.</p> <p>GDPRMs directly address the recent Comprehensive Nova Scotia Policing Review recommendation to ensure appropriate policing staffing levels.</p>
RCMP Support and Centralized Services	Dozens of units, comprised of hundreds of officers, support policing and public safety in the province through the delivery of specialized and at times, highly technical policing services. Developments such as the creation of new units or additional investments in resources will be shared with contract partners.	The RCMP previously submitted its 2026/27 Multi-Year Financial Plan (MYFP) for the PPSA to the Province. It has been analyzed with associated budget recommendations put forward for decision by the Provincial Treasury Board. The outcome of this process will be shared in a future update following the release of the 2026/27 budget.
RCMP Administration	The delivery of policing services requires a wide range of administrative support. As changes to the types and number of administrative resources change, updates will be shared with contract partners.	The RCMP previously submitted its 2026/27 Multi-Year Financial Plan (MYFP) for the PPSA, inclusive of Divisional and Regional Administrative functions, to the Province. It has been analyzed by DOJ with associated budget recommendations put forward for decision by the Provincial Treasury Board. The outcome of this process will be shared in a future update following the release of the 2026/27 budget.
RCMP Property and Equipment	Updates of significant changes to properties where the RCMP operate and the equipment they use in the course of their duties will be shared with contract partners.	<p>130 new vehicles were put into service in "H" Division RCMP for the 2025/26 FY, this included 27 net new vehicles to support growth in units across the Division.</p> <p>New marked, police package vehicles ordered for delivery in 2026/27 will be black in colour with white vinyl-wrapped doors.</p>

		<p>The existing inventory of all-white vehicles will be put into service prior to the new design being rolled out.</p> <p>“H” Division RCMP has approved the purchase of six Battery Electric Vehicles (administrative). The installation of charging infrastructure at the New Minas, Lower Sackville and the new Stellarton Detachments is being advanced to support these vehicles. The New Minas Detachment was also selected to receive a marked police package Chevrolet Blazer Battery Electric Vehicle as part of a national pilot to assess electric vehicles in an operational police environment.</p> <p>A replacement for the critical incident vehicle used by “H” Division’s Underwater Recovery Team is expected to be delivered in mid-2026.</p> <p>“H” Division RCMP is replacing a vessel stationed in Halifax Regional Detachment which is expected in early 2026. Additionally, Federal RCMP is funding the replacement of two vessels stationed in Nova Scotia including one used by the “H” Division Emergency Response Team in 2026/27.</p> <p>The construction of the new Pictou District RCMP Detachment in Stellarton is expected to be completed in early 2027.</p> <p>The RCMP has submitted its 2026/27 Multi-Year Financial Plan (MYFP) for the PPSA to the Province, inclusive of new and replacement equipment needs. It is undergoing analysis by DOJ with subsequent budget recommendations to be put forward for decision by the Provincial Treasury Board. The outcome of this</p>
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		process will be shared in a future update following the release of the 2026/27 budget.
RCMP Senior Executive	Details of changes to the Nova Scotia RCMP Senior Executive Team will be shared with contract partners.	<p>Commanding Officer, Assistant Commissioner Dennis Daley retired in March 2026. While the process to identify his replacement is under way, Chief Superintendent Dan Morrow will be the Acting Commanding Officer while Superintendent Sean Auld will be the Acting Criminal Operations Officer.</p> <p>Current leadership team: https://rcmp.ca/en/nova-scotia/corporate-information/nova-scotia-rcmp-leadership-team</p>

Department of Justice Updates

Item	Background	Update
Ongoing Initiatives	Initiatives are generated in relation to Government mandate, priorities and public interest.	<p>In September 2024, Department of Justice issued 39 <i>Nova Scotia Policing Standards</i> that all police agencies operating in the Province must meet, to ensure adequate and effective policing services for all Nova Scotians.</p> <p>The Public Safety Audit Function Unit was established in April 2024 within Public Safety and Security Division to measure compliance with the <i>Nova Scotia Policing Standards</i>.</p> <p>Between May and August 2025, the Public Safety Audit Function Unit completed risking assessments of all 39 <i>Nova Scotia Policing Standards</i>. Based on the risking assessment, multiple standards have been selected as audit topics for 2025-2026. Audit processes began in September 2025, with multiple agencies selected for initial audits which it is anticipated will take 6-8 months.</p>

		<p>In September 2025, “H” Division RCMP was selected for an audit related to the Community Patrol and Service Response (CPSR) Standard. This audit is focused on aspects of proactive community patrols, and the reporting of personnel counts and availability to the Department of Justice. The CPSR audit remains ongoing.</p> <p>Department of Justice, Public Safety Audit Function (PSAF) is working directly with police agencies to ensure the expectations of the Nova Scotia Policing Standards are understood, and to provide guidance and clarity through the audit process. PSAF is also available to provide training regarding audit processes, and to answer any audit-related questions that Police Advisory Boards or Municipalities may have. Please contact PSAF@novascotia.ca for any specific questions related to audit processes or for audit training information.</p>
Comprehensive Nova Scotia Policing Review	The Policing Review was completed in June 2025 with the release of a final report by Deloitte published a final report. The report includes recommendations for a provincial policing model in Nova Scotia and outlines several foundational changes to support police modernization.	<p>In June 2025, Department of Justice published “Shaping the Future: Policing in Nova Scotia” which outlines what was heard from Nova Scotians during the Policing Review and the need to modernize policing based on the findings of the review.</p> <p>One of the significant foundational changes identified was the need for a single Records Management System (RMS) for use by all police services including RCMP and municipal police.</p> <p>The Public Safety and Security Division will be inviting all CAOs for municipalities policed by the RCMP to participate in a targeted consultation regarding the new billing mechanism. If you have any questions in advance of this meeting, please contact Hayley.Crichton@novascotia.ca</p>

Policing Priorities	The Provincial Priority setting is a recurrent process that has milestone activities throughout the fiscal year. Engagement drives priority setting.	<p>In December 2025, the Minister of Justice issued a directive to all police services in Nova Scotia to prioritize cannabis enforcement. This directive applies to both the RCMP and municipal police, as the Department of Justice continues to monitor the impact of illicit cannabis and other significant illegal activity.</p> <p>The Minister of Justice will establish Provincial Policing priorities for the 2026/27 fiscal year.</p> <p>We encourage Police Advisory Boards to engage in formal discussions with their police leaders to determine local priorities within their jurisdictions and share those with Department of Justice.</p>
Promising Practices	New and innovative practices of note.	<p>In 2025, Department of Justice delivered three provincial workshops to front line police officers related to sexualized violence investigations. The training focused on trauma-informed and survivor-centred practice and was led by the Sexual Violence Crown Attorneys in partnership with the Public Safety and Security Division. 97 police officers from seven police agencies (RCMP and municipal police agencies) participated in the training, including members of specialized sexual assault units.</p>
Grants and Funding Opportunities	Information on grant programs and funding opportunities which a nexus to public safety and policing which may be available for municipalities, community groups and other stakeholders.	<p>The Community Crime Prevention Grants Program provides up to \$12,000 in funding to various organizations in support of crime prevention work involving youth. The 2025/26 grant program approved 22 applications.</p> <p>The 2026/27 grant program is now accepting applications. Details are available at the following website, https://novascotia.ca/just/prevention/grants.asp.</p> <p>The Civil Forfeiture Grant Program provides one-time funding to organizations that support eligible victims of crime and targeted</p>

		<p>crime prevention initiatives across Nova Scotia. The Program is funded from the disposition of forfeited property seized by law enforcement agencies. Details are available at the following website, https://novascotia.ca/just/civil-forfeiture-grant-program.asp.</p>
Investments		<p>Firearms Laboratory - The Department of Justice has provided funding to the Halifax Regional Police to support the development of a Firearms Laboratory. The Firearms Laboratory will be available to police agencies across the province and will help improve the recovery and analysis of firearms-related offences in the province.</p> <p>NSOC – The “H” Division RCMP has received approval for the establishment of a new Nova Scotia Organized Crime (NSOC) Unit. The unit will be developed to improve investigation capacity to address mid-level organized crime activities across jurisdictions.</p> <p>ICE – Through a federal funding agreement, the Department of Justice has made significant investments to increase investigative capacity to combat online child exploitation. This includes funding training opportunities for municipal officers and contributing to the purchase of technology, equipment and software for municipal police agencies. This has in turn alleviated pressures on the Provincial internet child exploitation (ICE) unit.</p> <p>PSPNET – PSPNET is a free digital mental health services to current and former public safety personnel, including police officers. The program is supported by the Nova Scotia Department of Justice and the Nova Scotia Office of Addictions and Mental Health. Details are available at the following website, www.pspnet.ca.</p>

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	3/1/2026
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last		GENERAL

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
28870	00426	DIGGDON'S FREIGHT SERVICE	3/5/2026	GENERAL	PMCHQ00002664	\$ 20.52
28871	00701	LANDRY BROTHERS LTD.	3/5/2026	GENERAL	PMCHQ00002664	\$ 361.10
28872	01295	STRAIT SUPPLIES LIMITED	3/5/2026	GENERAL	PMCHQ00002664	\$ 386.23
28873	01554	ROYAL CANADIAN LEGION BRANCH #	3/5/2026	GENERAL	PMCHQ00002664	\$ 1,000.00
28874	01643	BOUDREAU, CHRIS A.	3/5/2026	GENERAL	PMCHQ00002664	\$ 227.99
28875	03123	PETER COVIN'S CONTRACTING LTD.	3/5/2026	GENERAL	PMCHQ00002664	\$ 2,872.80
28876	03174	CHARLES FOREST CO-OP LTD.	3/5/2026	GENERAL	PMCHQ00002664	\$ 77.68
28877	04320	NOVA SCOTIA MINISTER OF FINANC	3/5/2026	GENERAL	PMCHQ00002664	\$ 27.25
28878	04555	SAMSON, CLINT	3/5/2026	GENERAL	PMCHQ00002664	\$ 250.00
28879	06875	FLEUR DE LIS SIGNS	3/5/2026	GENERAL	PMCHQ00002664	\$ 50.00
28880	07170	MORRIS, SONIA	3/5/2026	GENERAL	PMCHQ00002664	\$ 702.00
28881	08656	THE ISLAND NEST RESTAURANT LIM	3/5/2026	GENERAL	PMCHQ00002664	\$ 124.94
28882	10197	CARMICHAEL ENGINEERING LTD.	3/5/2026	GENERAL	PMCHQ00002664	\$ 433.20
28883	10842	CARTER, NICOLE	3/5/2026	GENERAL	PMCHQ00002664	\$ 150.00
28884	15306	JURLINK, MICHELLE	3/5/2026	GENERAL	PMCHQ00002664	\$ 430.00
28885	15644	LYNK ELECTRIC LIMITED	3/5/2026	GENERAL	PMCHQ00002664	\$ 2,134.76
28886	17091	SULLIVAN FUELS	3/5/2026	GENERAL	PMCHQ00002664	\$ 4,118.34
28887	17701	PUROLATOR INC.	3/5/2026	GENERAL	PMCHQ00002664	\$ 80.95
28888	17916	INN ON PRINCE HOTEL AND CONFER	3/5/2026	GENERAL	PMCHQ00002664	\$ 489.63
28889	17985	EMM LAW INCORPORATED	3/5/2026	GENERAL	PMCHQ00002664	\$ 3,826.18
28890	18673	BOUDREAU, RONALDA	3/5/2026	GENERAL	PMCHQ00002664	\$ 178.91
28891	20281	CHANNEL MAINTENANCE SERVICES	3/5/2026	GENERAL	PMCHQ00002664	\$ 560.20
28892	22070	CAPE BRETON PARTNERSHIP	3/5/2026	GENERAL	PMCHQ00002664	\$ 1,800.00
28893	24589	THE ROLLING PHONES INC.	3/5/2026	GENERAL	PMCHQ00002664	\$ 1,022.66
28894	24988	HIGHLAND BEVERAGES 2004 LTD.	3/5/2026	GENERAL	PMCHQ00002664	\$ 27.00
28895	25048	AGAT LABORATORIES LTD	3/5/2026	GENERAL	PMCHQ00002664	\$ 296.79
28896	28207	MARCHAND, BRIAN	3/5/2026	GENERAL	PMCHQ00002664	\$ 344.06
28897	29106	SAMPSON, BRENT	3/5/2026	GENERAL	PMCHQ00002664	\$ 660.82
28898	30028	COOPER, DEBRA	3/5/2026	GENERAL	PMCHQ00002664	\$ 540.00
28899	30510	I.B. STOREY INC	3/5/2026	GENERAL	PMCHQ00002664	\$ 5,460.60
28900	30600	PARTS CONNECTION	3/5/2026	GENERAL	PMCHQ00002664	\$ 382.24
28901	30610	PARTS FOR TRUCKS INC.	3/5/2026	GENERAL	PMCHQ00002664	\$ 227.37
28902	31666	MUNICIPALITY OF THE DISTRICT	3/5/2026	GENERAL	PMCHQ00002664	\$ 38.17
28903	31909	RIVER BOURGEOIS SENIORS 50+ CL	3/5/2026	GENERAL	PMCHQ00002664	\$ 300.00
28904	31925	SAMPSON, SHARLA	3/5/2026	GENERAL	PMCHQ00002664	\$ 52.87
28905	33115	EXP SERVICES INC	3/5/2026	GENERAL	PMCHQ00002664	\$ 2,993.81
28906	35063	RADIO, A DIV OF BELL MOBILITY	3/5/2026	GENERAL	PMCHQ00002664	\$ 68.40
28907	35138	GFL ENVIRONMENTAL SERVICES INC	3/5/2026	GENERAL	PMCHQ00002664	\$ 19,133.22
28908	35144	MARTELL, DANIELLE	3/5/2026	GENERAL	PMCHQ00002664	\$ 72.96
28909	35147	ROCKDALE ELECTRIC LTD	3/5/2026	GENERAL	PMCHQ00002664	\$ 15,048.00
28910	35174	MARCELLUS, STEVEN	3/5/2026	GENERAL	PMCHQ00002664	\$ 388.55
28911	37151	CANOE PROCUREMENT GROUP OF CAN	3/5/2026	GENERAL	PMCHQ00002664	\$ 123.40
28912	39103	LANDRY, LOIS NADINE	3/5/2026	GENERAL	PMCHQ00002664	\$ 157.79
28913	39187	STRAIT REGIONAL CENTRE FOR EDU	3/5/2026	GENERAL	PMCHQ00002664	\$ 296,454.18
28914	40145	TOROMONT CAT (MARITIMES)	3/5/2026	GENERAL	PMCHQ00002664	\$ 1,703.73
28915	41114	PROVINCE OF NOVA SCOTIA	3/5/2026	GENERAL	PMCHQ00002664	\$ 541,935.43
28916	42530	OFFICE INTERIORS	3/5/2026	GENERAL	PMCHQ00002664	\$ 482.29
28917	46825	RONA ARICHAT	3/5/2026	GENERAL	PMCHQ00002664	\$ 22.22
28918	46884	3285522 NOVA SCOTIA LIMITED	3/5/2026	GENERAL	PMCHQ00002664	\$ 548.91
28919	47562	SCOTIA RECYCLING LTD.	3/5/2026	GENERAL	PMCHQ00002664	\$ 228.00
28920	48909	CDW CANADA INC	3/5/2026	GENERAL	PMCHQ00002664	\$ 12,685.50
* 28921	17985	EMM LAW INCORPORATED	3/9/2026	GENERAL	PMCHQ00002666	\$ 839.27
* 28922	29120	STRACHAN, EDIE	3/9/2026	GENERAL	PMCHQ00002666	\$ 25,208.33
28923	17985	EMM LAW INCORPORATED	3/9/2026	GENERAL	PMCHQ00002667	\$ 839.27
28924	29120	STRACHAN, EDIE	3/9/2026	GENERAL	PMCHQ00002667	\$ 25,208.33
28925	01104	THE REPORTER	3/10/2026	GENERAL	PMCHQ00002668	\$ 163.11

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
28926	01961	MARTEL, TRISTAN	3/10/2026	GENERAL	PMCHQ00002668	\$ 26.69
28927	03881	FRIENDS OF ST JOHN'S ARICHAT S	3/10/2026	GENERAL	PMCHQ00002668	\$ 701.88
28928	10219	JEFFREY, KATHLEEN	3/10/2026	GENERAL	PMCHQ00002668	\$ 237.28
28929	14885	CASH	3/10/2026	GENERAL	PMCHQ00002668	\$ 3,000.00
28930	15381	IRONFLOW TECHNOLOGIES INC	3/10/2026	GENERAL	PMCHQ00002668	\$ 275.31
28931	22070	CAPE BRETON PARTNERSHIP	3/10/2026	GENERAL	PMCHQ00002668	\$ 11,400.00
28932	23131	MARITIME FIRE CHIEFS ASSOCIATI	3/10/2026	GENERAL	PMCHQ00002668	\$ 650.00
28933	24988	HIGHLAND BEVERAGES 2004 LTD.	3/10/2026	GENERAL	PMCHQ00002668	\$ 27.00
28934	31720	MUNICIPALITY OF THE COUNTY OF	3/10/2026	GENERAL	PMCHQ00002668	\$ 6,750.00
28935	31925	SAMPSON, SHARLA	3/10/2026	GENERAL	PMCHQ00002668	\$ 144.74
28936	33708	DEWOLF, LISA	3/10/2026	GENERAL	PMCHQ00002668	\$ 1,578.00
28937	37151	CANOE PROCUREMENT GROUP OF CAN	3/10/2026	GENERAL	PMCHQ00002668	\$ 16.17
28938	43652	SANTANA CONTRACTING LTD	3/10/2026	GENERAL	PMCHQ00002668	\$ 23,989.46
28939	00426	DIGGDON'S FREIGHT SERVICE	3/11/2026	GENERAL	PMCHQ00002674	\$ 32.83
28940	01104	THE REPORTER	3/11/2026	GENERAL	PMCHQ00002674	\$ 103.19
28941	01295	STRAIT SUPPLIES LIMITED	3/11/2026	GENERAL	PMCHQ00002674	\$ 100.38
28942	02240	JEANTIE'S MINI MART	3/11/2026	GENERAL	PMCHQ00002674	\$ 90.35
28943	03123	PETER COVIN'S CONTRACTING LTD.	3/11/2026	GENERAL	PMCHQ00002674	\$ 7,781.50
28944	03549	MBW COURIER INC.	3/11/2026	GENERAL	PMCHQ00002674	\$ 6.69
28945	07234	SOMEWHERE COSY LTD.	3/11/2026	GENERAL	PMCHQ00002674	\$ 393.30
28946	16226	EAST COAST IRONWORKS	3/11/2026	GENERAL	PMCHQ00002674	\$ 1,710.00
28947	23868	TOWN OF PORT HAWKESBURY	3/11/2026	GENERAL	PMCHQ00002674	\$ 99,000.00
28948	30465	WEST ARICHAT & DISTRICT VILLAG	3/11/2026	GENERAL	PMCHQ00002674	\$ 2,535.26
28949	30600	PARTS CONNECTION	3/11/2026	GENERAL	PMCHQ00002674	\$ 81.74
28950	35866	TROY LIFE & FIRE SAFETY LTD.	3/11/2026	GENERAL	PMCHQ00002674	\$ 1,653.00
28951	38717	CAPE NOVA ELECTRICAL SUPPLIES	3/11/2026	GENERAL	PMCHQ00002674	\$ 125.57
28952	40145	TOROMONT CAT (MARITIMES)	3/11/2026	GENERAL	PMCHQ00002674	\$ 1,367.34
28953	42544	SOCIETE PETIT DE GRAT	3/11/2026	GENERAL	PMCHQ00002674	\$ 10,432.30
28954	28201	MULLER GERHARDT	3/12/2026	GENERAL	PMCHQ00002675	\$ 1,909.37
28955	00426	DIGGDON'S FREIGHT SERVICE	3/20/2026	GENERAL	PMCHQ00002678	\$ 225.72
28956	00485	EASTERN CO. REG. LIBRARY	3/20/2026	GENERAL	PMCHQ00002678	\$ 19,775.00
28957	01104	THE REPORTER	3/20/2026	GENERAL	PMCHQ00002678	\$ 85.50
28958	01961	MARTEL, TRISTAN	3/20/2026	GENERAL	PMCHQ00002678	\$ 761.33
28959	03174	CHARLES FOREST CO-OP LTD.	3/20/2026	GENERAL	PMCHQ00002678	\$ 38.62
28960	03682	POTTIE, JOHN MICHAEL TYLER	3/20/2026	GENERAL	PMCHQ00002678	\$ 1,365.41
28961	03683	AMAZON.COM.CA ULC	3/20/2026	GENERAL	PMCHQ00002678	\$ 111.55
28962	06200	ISLE MADAME IFIT CENTRE	3/20/2026	GENERAL	PMCHQ00002678	\$ 990.00
28963	07170	MORRIS, SONIA	3/20/2026	GENERAL	PMCHQ00002678	\$ 476.00
28964	08508	TELILE	3/20/2026	GENERAL	PMCHQ00002678	\$ 1,242.60
28965	10011	DE LAGE LANDEN FINANCIAL SERVI	3/20/2026	GENERAL	PMCHQ00002678	\$ 205.20
28966	20664	ECOLE BEAU-PORT	3/20/2026	GENERAL	PMCHQ00002678	\$ 840.00
28967	22861	DOUCETTE, LYNNE	3/20/2026	GENERAL	PMCHQ00002678	\$ 1,929.00
28968	25968	RIVERDALE COMMUNITY SERVICES S	3/20/2026	GENERAL	PMCHQ00002678	\$ 450.00
28969	27186	RUDDERHAN'S OVERHEAD DOORS	3/20/2026	GENERAL	PMCHQ00002678	\$ 992.03
28970	28401	SAMSON, LAURIER	3/20/2026	GENERAL	PMCHQ00002678	\$ 800.00
28971	31925	SAMPSON, SHARLA	3/20/2026	GENERAL	PMCHQ00002678	\$ 318.92
28972	35106	BONNIE BRAE SENIORS CLUB	3/20/2026	GENERAL	PMCHQ00002678	\$ 150.00
28973	35120	LAROCHELLE, BELINDA	3/20/2026	GENERAL	PMCHQ00002678	\$ 1,080.00
28974	36502	ATLANTIC DIGITAL REPRODUCTIONS	3/20/2026	GENERAL	PMCHQ00002678	\$ 5,314.11
28975	37151	CANOE PROCUREMENT GROUP OF CAN	3/20/2026	GENERAL	PMCHQ00002678	\$ 1,113.96
28976	38712	CANAL HOLDINGS LTD	3/20/2026	GENERAL	PMCHQ00002678	\$ 615.60
28977	38962	SEAL COVE HOLDING	3/20/2026	GENERAL	PMCHQ00002678	\$ 4,090.91
28978	42103	DAVID, DYLAN	3/20/2026	GENERAL	PMCHQ00002678	\$ 1,650.00
28979	42706	RECREATION FACILITY ASSOCIATIO	3/20/2026	GENERAL	PMCHQ00002678	\$ 342.00
28980	43648	SAUNDERS EQUIPMENT LTD	3/20/2026	GENERAL	PMCHQ00002678	\$ 1,347.78
28981	43652	SANTANA CONTRACTING LTD	3/20/2026	GENERAL	PMCHQ00002678	\$ 23,989.46
28982	46825	RONA ARICHAT	3/20/2026	GENERAL	PMCHQ00002678	\$ 50.73
28983	47023	BOUDREAU, BRANDON	3/20/2026	GENERAL	PMCHQ00002678	\$ 1,650.00
28984	48909	CDW CANADA INC	3/20/2026	GENERAL	PMCHQ00002678	\$ 7,496.23
28985	00485	EASTERN CO. REG. LIBRARY	3/27/2026	GENERAL	PMCHQ00002680	\$ 5,869.43
28986	00701	LANDRY BROTHERS LTD.	3/27/2026	GENERAL	PMCHQ00002680	\$ 165.26
28987	01066	PITNEY BOWES	3/27/2026	GENERAL	PMCHQ00002680	\$ 264.98
28988	01295	STRAIT SUPPLIES LIMITED	3/27/2026	GENERAL	PMCHQ00002680	\$ 1,343.51

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
28989	01341	VILLAGE OF ST. PETER'S	3/27/2026	GENERAL	PMCHQ00002680	\$ 3,552.00
28990	01961	MARTEL, TRISTAN	3/27/2026	GENERAL	PMCHQ00002680	\$ 300.00
28991	02488	DILLON CONSULTING	3/27/2026	GENERAL	PMCHQ00002680	\$ 9,621.21
28992	03123	PETER COVIN'S CONTRACTING LTD.	3/27/2026	GENERAL	PMCHQ00002680	\$ 1,083.00
28993	03174	CHARLES FOREST CO-OP LTD.	3/27/2026	GENERAL	PMCHQ00002680	\$ 175.43
28994	03524	TALBOT MARKETING	3/27/2026	GENERAL	PMCHQ00002680	\$ 169.86
28995	04863	CBCL LIMITED	3/27/2026	GENERAL	PMCHQ00002680	\$ 12,312.00
28996	06875	FLEUR DE LIS SIGNS	3/27/2026	GENERAL	PMCHQ00002680	\$ 3,533.58
28997	07170	MORRIS, SONIA	3/27/2026	GENERAL	PMCHQ00002680	\$ 255.00
28998	10529	DESJARDINS FINAN.SECURITY	3/27/2026	GENERAL	PMCHQ00002680	\$ 29,247.09
28999	11908	CANADA POST CORPORATION	3/27/2026	GENERAL	PMCHQ00002680	\$ 19.90
29000	14157	POTLOTEK FIRST NATION	3/27/2026	GENERAL	PMCHQ00002680	\$ 1,000.00
29001	15987	ST. PETER'S PASTORAL CHARGE	3/27/2026	GENERAL	PMCHQ00002680	\$ 5,980.00
29002	15989	SWISH MAINTENANCE LIMITED	3/27/2026	GENERAL	PMCHQ00002680	\$ 10,177.58
29003	16010	OBAN CEMETERY SOCIETY	3/27/2026	GENERAL	PMCHQ00002680	\$ 700.00
29004	16012	NORTHERN BOARD DISTRIBUTION CO	3/27/2026	GENERAL	PMCHQ00002680	\$ 1,575.48
29005	16101	BOUDREAU, TESSA	3/27/2026	GENERAL	PMCHQ00002680	\$ 253.00
29006	16113	NULANTIC WATER	3/27/2026	GENERAL	PMCHQ00002680	\$ 6,613.67
29007	16841	JAMIE MACKAY TRUCKING	3/27/2026	GENERAL	PMCHQ00002680	\$ 5,910.54
29008	17091	SULLIVAN FUELS	3/27/2026	GENERAL	PMCHQ00002680	\$ 6,743.16
29009	19589	HEARTS ABILITY SOCIETY	3/27/2026	GENERAL	PMCHQ00002680	\$ 980.86
29010	24988	HIGHLAND BEVERAGES 2004 LTD.	3/27/2026	GENERAL	PMCHQ00002680	\$ 36.00
29011	25048	AGAT LABORATORIES LTD	3/27/2026	GENERAL	PMCHQ00002680	\$ 9,298.31
29012	25968	RIVERDALE COMMUNITY SERVICES S	3/27/2026	GENERAL	PMCHQ00002680	\$ 1,898.56
29013	28207	MARCHAND, BRIAN	3/27/2026	GENERAL	PMCHQ00002680	\$ 135.84
29014	29106	SAMPSON, BRENT	3/27/2026	GENERAL	PMCHQ00002680	\$ 302.53
29015	30028	COOPER, DEBRA	3/27/2026	GENERAL	PMCHQ00002680	\$ 48.00
29016	31050	NSGEU	3/27/2026	GENERAL	PMCHQ00002680	\$ 1,552.80
29017	31925	SAMPSON, SHARLA	3/27/2026	GENERAL	PMCHQ00002680	\$ 129.24
29018	33708	DEWOLF, LISA	3/27/2026	GENERAL	PMCHQ00002680	\$ 39.00
29019	35087	UNIVERSAL ACCESS DESIGN INC	3/27/2026	GENERAL	PMCHQ00002680	\$ 3,276.00
29020	35120	LAROCHELLE, BELINDA	3/27/2026	GENERAL	PMCHQ00002680	\$ 39.00
29021	35138	GFL ENVIRONMENTAL SERVICES INC	3/27/2026	GENERAL	PMCHQ00002680	\$ 12,262.68
29022	35289	GAP TRUCKING	3/27/2026	GENERAL	PMCHQ00002680	\$ 6,091.03
29023	35785	MURY, SHANNON	3/27/2026	GENERAL	PMCHQ00002680	\$ 87.40
29024	37151	CANOE PROCUREMENT GROUP OF CAN	3/27/2026	GENERAL	PMCHQ00002680	\$ 1,710.11
29025	37156	ARICHAT IRVING	3/27/2026	GENERAL	PMCHQ00002680	\$ 127.98
29026	38962	SEAL COVE HOLDING	3/27/2026	GENERAL	PMCHQ00002680	\$ 4,592.84
29027	40145	TOROMONT CAT (MARITIMES)	3/27/2026	GENERAL	PMCHQ00002680	\$ 266.35
29028	41604	4333938 NS LTD	3/27/2026	GENERAL	PMCHQ00002680	\$ 2,674.67
29029	42530	OFFICE INTERIORS	3/27/2026	GENERAL	PMCHQ00002680	\$ 377.65
29030	43648	SAUNDERS EQUIPMENT LTD	3/27/2026	GENERAL	PMCHQ00002680	\$ 1,295.61
29031	46190	BOUDREAU, ADELE	3/27/2026	GENERAL	PMCHQ00002680	\$ 300.00
29032	48173	GUARDIAN ALARM & SECURITY	3/27/2026	GENERAL	PMCHQ00002680	\$ 410.26
29033	48909	CDW CANADA INC	3/27/2026	GENERAL	PMCHQ00002680	\$ 1,067.02
29034	01104	THE REPORTER	3/31/2026	GENERAL	PMCHQ00002685	\$ 216.37
29035	01295	STRAIT SUPPLIES LIMITED	3/31/2026	GENERAL	PMCHQ00002685	\$ 586.24
29036	02488	DILLON CONSULTING	3/31/2026	GENERAL	PMCHQ00002685	\$ 2,089.62
29037	03174	CHARLES FOREST CO-OP LTD.	3/31/2026	GENERAL	PMCHQ00002685	\$ 88.68
29038	03683	AMAZON.COM.CA ULC	3/31/2026	GENERAL	PMCHQ00002685	\$ 442.03
29039	10197	CARMICHAEL ENGINEERING LTD.	3/31/2026	GENERAL	PMCHQ00002685	\$ 2,193.38
29040	10991	ROBIN'S DONUTS	3/31/2026	GENERAL	PMCHQ00002685	\$ 20.00
29041	15202	ATLANTIC PURIFICATION SYSTEMS	3/31/2026	GENERAL	PMCHQ00002685	\$ 319.58
29042	15902	PARDY'S HEAT PUMP CLEANING	3/31/2026	GENERAL	PMCHQ00002685	\$ 250.00
29043	15903	HEARN, JOHAN	3/31/2026	GENERAL	PMCHQ00002685	\$ 200.00
29044	15904	TRAFFIC LOGIX CORPORTATION	3/31/2026	GENERAL	PMCHQ00002685	\$ 1,443.24
29045	17091	SULLIVAN FUELS	3/31/2026	GENERAL	PMCHQ00002685	\$ 2,352.90
29046	18673	BOUDREAU, RONALDA	3/31/2026	GENERAL	PMCHQ00002685	\$ 144.93
29047	19828	MAC MOTORS LTD.	3/31/2026	GENERAL	PMCHQ00002685	\$ 285.65
29048	25968	RIVERDALE COMMUNITY SERVICES S	3/31/2026	GENERAL	PMCHQ00002685	\$ 974.43
29049	27065	FRAMBOISE COMMUNITY CENTRE	3/31/2026	GENERAL	PMCHQ00002685	\$ 650.32
29050	31925	SAMPSON, SHARLA	3/31/2026	GENERAL	PMCHQ00002685	\$ 256.27
29051	34789	BURKE, SHANNA	3/31/2026	GENERAL	PMCHQ00002685	\$ 4,310.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
29052	35063	RADIO, A DIV OF BELL MOBILITY	3/31/2026	GENERAL	PMCHQ00002685	\$ 68.40
29053	35174	MARCELLUS, STEVEN	3/31/2026	GENERAL	PMCHQ00002685	\$ 318.72
29054	35866	TROY LIFE & FIRE SAFETY LTD.	3/31/2026	GENERAL	PMCHQ00002685	\$ 820.80
29055	36528	CANADIAN TIRE	3/31/2026	GENERAL	PMCHQ00002685	\$ 245.04
29056	37151	CANOE PROCUREMENT GROUP OF CAN	3/31/2026	GENERAL	PMCHQ00002685	\$ 177.79
29057	38717	CAPE NOVA ELECTRICAL SUPPLIES	3/31/2026	GENERAL	PMCHQ00002685	\$ 226.18
29058	45946	POWERS, ANN MARIE	3/31/2026	GENERAL	PMCHQ00002685	\$ 588.00
29059	46825	RONA ARICHAT	3/31/2026	GENERAL	PMCHQ00002685	\$ 41.82
29060	48173	GUARDIAN ALARM & SECURITY	3/31/2026	GENERAL	PMCHQ00002685	\$ 1,216.61
* 29061	20265	ROYAL BANK VISA	3/31/2026	GENERAL	PMCHQ00002686	\$ 12,194.80
29062	00272	BOUDREAU, CLIFFORD	3/31/2026	GENERAL	PMCHQ00002688	\$ 75.00
29063	01716	JOHNSON, GAIL	3/31/2026	GENERAL	PMCHQ00002688	\$ 150.00
29064	02071	WAMBOLT, ROBERT	3/31/2026	GENERAL	PMCHQ00002688	\$ 225.00
29065	11208	MORRISON, STACEY	3/31/2026	GENERAL	PMCHQ00002688	\$ 75.00
29066	11568	MACNEIL, STEVE	3/31/2026	GENERAL	PMCHQ00002688	\$ 75.00
29067	19886	JANKULOSKI, JASON	3/31/2026	GENERAL	PMCHQ00002688	\$ 300.00
29068	19887	HUSSEY, RANDALL	3/31/2026	GENERAL	PMCHQ00002688	\$ 75.00
29069	29387	COTTON, SHAUNA	3/31/2026	GENERAL	PMCHQ00002688	\$ 75.00
29070	30808	CAMPBELL, LIZ	3/31/2026	GENERAL	PMCHQ00002688	\$ 300.00
29071	31113	MURY, NATASHA	3/31/2026	GENERAL	PMCHQ00002688	\$ 75.00
29072	35789	STEWART, JULISSA	3/31/2026	GENERAL	PMCHQ00002688	\$ 75.00
29073	37420	CAMPBELL, DAPHNE	3/31/2026	GENERAL	PMCHQ00002688	\$ 75.00
29074	39472	FOUGERE, LESTER	3/31/2026	GENERAL	PMCHQ00002688	\$ 225.00
29075	40061	DIGGDON, RODNEY	3/31/2026	GENERAL	PMCHQ00002688	\$ 75.00
29076	41742	DIGOUT, BILLY	3/31/2026	GENERAL	PMCHQ00002688	\$ 225.00
29077	41905	CAMPBELL, JOHN	3/31/2026	GENERAL	PMCHQ00002688	\$ 150.00
29078	45051	COTTON ROBBIN	3/31/2026	GENERAL	PMCHQ00002688	\$ 375.00
29079	45366	DITTRICK, DONNA	3/31/2026	GENERAL	PMCHQ00002688	\$ 75.00
29080	45791	MACDOUGALL, JESSICA	3/31/2026	GENERAL	PMCHQ00002688	\$ 75.00
29081	48008	MCNAMARA, JOE	3/31/2026	GENERAL	PMCHQ00002688	\$ 75.00
29082	48128	POAN, TARA	3/31/2026	GENERAL	PMCHQ00002688	\$ 150.00
29083	48318	LANDRY, DOUG	3/31/2026	GENERAL	PMCHQ00002688	\$ 225.00

Total Cheques: 214

Total Amount of Cheques: \$ 1,383,146.79

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	3/1/2026
Vendor ID	First	Last	Chequebook ID	ONLINE PAYMENTS
Vendor Name	First	Last		ONLINE PAYMENTS

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1520	20265	ROYAL BANK VISA	3/4/2026	ONLINE PAYMENTS	PMCHQ00002660	\$ 9,184.45
1521	00825	BELL ALIANT	3/5/2026	ONLINE PAYMENTS	PMCHQ00002662	\$ 121.25
1522	01023	NOVA SCOTIA POWER INC.	3/5/2026	ONLINE PAYMENTS	PMCHQ00002662	\$ 8,492.37
1523	01090	RECEIVER GEN. FOR CANADA	3/5/2026	ONLINE PAYMENTS	PMCHQ00002662	\$ 38,271.83
1524	39100	DIRECTOR OF MAINTENANCE ENFORC	3/5/2026	ONLINE PAYMENTS	PMCHQ00002662	\$ 341.61
1525	20265	ROYAL BANK VISA	3/6/2026	ONLINE PAYMENTS	PMCHQ00002665	\$ 12,123.59
1526	36914	ROGERS COMMUNICATIONS CANADA I	3/6/2026	ONLINE PAYMENTS	PMCHQ00002665	\$ 1,722.30
1527	10010	TELUS HEALTH	3/10/2026	ONLINE PAYMENTS	PMCHQ00002669	\$ 28,445.23
1528	39100	DIRECTOR OF MAINTENANCE ENFORC	3/10/2026	ONLINE PAYMENTS	PMCHQ00002669	\$ 341.61
1529	19810	KOMLINE AERATOR SOLUTIONS LLC	3/11/2026	ONLINE PAYMENTS	PMCHQ00002670	\$ 29,130.98
1530	01023	NOVA SCOTIA POWER INC.	3/11/2026	ONLINE PAYMENTS	PMCHQ00002672	\$ 42,124.26
1531	00825	BELL ALIANT	3/20/2026	ONLINE PAYMENTS	PMCHQ00002677	\$ 30.16
1532	01023	NOVA SCOTIA POWER INC.	3/20/2026	ONLINE PAYMENTS	PMCHQ00002677	\$ 944.06
1533	01457	BELL MOBILITY INC.	3/20/2026	ONLINE PAYMENTS	PMCHQ00002677	\$ 819.12
1534	34886	EASTLINK	3/20/2026	ONLINE PAYMENTS	PMCHQ00002677	\$ 869.82
1535	39100	DIRECTOR OF MAINTENANCE ENFORC	3/20/2026	ONLINE PAYMENTS	PMCHQ00002677	\$ 341.61
1536	01090	RECEIVER GEN. FOR CANADA	3/23/2026	ONLINE PAYMENTS	PMCHQ00002679	\$ 41,765.85
1537	00825	BELL ALIANT	3/27/2026	ONLINE PAYMENTS	PMCHQ00002682	\$ 1,274.92
1538	01023	NOVA SCOTIA POWER INC.	3/27/2026	ONLINE PAYMENTS	PMCHQ00002682	\$ 35,576.08
1539	39100	DIRECTOR OF MAINTENANCE ENFORC	3/27/2026	ONLINE PAYMENTS	PMCHQ00002682	\$ 341.61
1540	42102	TELUS	3/27/2026	ONLINE PAYMENTS	PMCHQ00002682	\$ 532.95
1541	43108	DESCHAMPS MATS SYSTEMS INC	3/27/2026	ONLINE PAYMENTS	PMCHQ00002682	\$ 3,289.88
1542	20265	ROYAL BANK VISA	3/31/2026	ONLINE PAYMENTS	PMCHQ00002687	\$ 12,194.80

Total Cheques:	23		Total Amount of Cheques:	\$ 268,280.34
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Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 3/1/2026 3/31/2026
 Vendor ID First Last Chequebook ID WATER WATER
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
3466	00426	DIGGDON'S FREIGHT SERVICE	3/5/2026	WATER	PMCHQ00002663	\$ 205.20
3467	15229	SUPERIOR PROPANE	3/5/2026	WATER	PMCHQ00002663	\$ 2,002.93
3468	19809	BUREAU VERITAS CANADA (2019) I	3/5/2026	WATER	PMCHQ00002663	\$ 737.36
3469	25048	AGAT LABORATORIES LTD	3/5/2026	WATER	PMCHQ00002663	\$ 169.18
3470	38171	AWP SAFETY	3/5/2026	WATER	PMCHQ00002663	\$ 2,277.82
3471	46825	RONA ARICHAT	3/5/2026	WATER	PMCHQ00002663	\$ 215.05
3472	00426	DIGGDON'S FREIGHT SERVICE	3/11/2026	WATER	PMCHQ00002673	\$ 109.44
3473	04863	CBCL LIMITED	3/11/2026	WATER	PMCHQ00002673	\$ 7,862.01
3474	15229	SUPERIOR PROPANE	3/11/2026	WATER	PMCHQ00002673	\$ 1,682.79
3475	19809	BUREAU VERITAS CANADA (2019) I	3/11/2026	WATER	PMCHQ00002673	\$ 368.68
3476	25048	AGAT LABORATORIES LTD	3/11/2026	WATER	PMCHQ00002673	\$ 276.81
3477	45705	LONG POINT SERVICES SEPTIC DIV	3/11/2026	WATER	PMCHQ00002673	\$ 684.00
3478	15229	SUPERIOR PROPANE	3/20/2026	WATER	PMCHQ00002676	\$ 68.34
3479	07226	SCOTIA TECH FLUID SERVICES	3/27/2026	WATER	PMCHQ00002681	\$ 3,078.00
3480	15229	SUPERIOR PROPANE	3/27/2026	WATER	PMCHQ00002681	\$ 1,585.68
3481	15644	LYNK ELECTRIC LIMITED	3/27/2026	WATER	PMCHQ00002681	\$ 1,168.50
3482	00701	LANDRY BROTHERS LTD.	3/31/2026	WATER	PMCHQ00002684	\$ 11.72
3483	01295	STRAIT SUPPLIES LIMITED	3/31/2026	WATER	PMCHQ00002684	\$ 94.16
3484	01686	T. SAMPSON & SONS BACKHOE AND	3/31/2026	WATER	PMCHQ00002684	\$ 473.10
3485	15202	ATLANTIC PURIFICATION SYSTEMS	3/31/2026	WATER	PMCHQ00002684	\$ 1,427.03
3486	15901	CANSEL SURVEY EQUIPMENT INC	3/31/2026	WATER	PMCHQ00002684	\$ 9,438.14
3487	19809	BUREAU VERITAS CANADA (2019) I	3/31/2026	WATER	PMCHQ00002684	\$ 1,106.04
3488	26204	MCLENNAN SALES	3/31/2026	WATER	PMCHQ00002684	\$ 1,143.08
3489	45705	LONG POINT SERVICES SEPTIC DIV	3/31/2026	WATER	PMCHQ00002684	\$ 684.00

Total Cheques: 24

Total Amount of Cheques: \$ 36,869.06

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	3/1/2026
Vendor ID	First	Last	Chequebook ID	ONLINE UTILITY
Vendor Name	First	Last		ONLINE UTILITY

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
386	00825	BELL ALIANT	3/5/2026	ONLINE UTILITY	PMCHQ00002661	\$ 388.23
387	01023	NOVA SCOTIA POWER INC.	3/5/2026	ONLINE UTILITY	PMCHQ00002661	\$ 972.60
388	01023	NOVA SCOTIA POWER INC.	3/11/2026	ONLINE UTILITY	PMCHQ00002671	\$ 2,644.56
389	00825	BELL ALIANT	3/27/2026	ONLINE UTILITY	PMCHQ00002683	\$ 388.23
390	01023	NOVA SCOTIA POWER INC.	3/27/2026	ONLINE UTILITY	PMCHQ00002683	\$ 5,390.55
391	34886	EASTLINK	3/27/2026	ONLINE UTILITY	PMCHQ00002683	\$ 161.82

Total Cheques:	6			Total Amount of Cheques:		\$ 9,945.99
						=====



Action List 2022-2026

Over 6 mos

Complete

In Progress

Pending

Ref. #	Action Item	Date	Responsible	Time Frame	Status	Item Type
118	Committee Terms of Reference /Refer the Terms of Reference for council committees that have members of the public to the By-Law/Policy Committee for review. With a focus on member terms, code of conduct, and the onboarding of new members.	11-28-2022	CAO / Municipal Clerk	Immediate	In Progress	By-Law/Policy
511	Planning new areas to have two-lane roadways with turning areas suitable for fire apparatus and provisions for water supply planning/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate specific private road standards for the subdivision bylaw that takes into account serviced/unserved areas, number of lots, and the process for making roads public, based on best practices across the province.	03-25-2025	EDPC Staff	Immediate	In Progress	PAC
522	Receipt of donations policy development/ that Council accept the recommendation of the By-Law/Policy Committee and refer the policy for donations to staff for a report on the feasibility of moving forward with a draft policy.	4-22-2025	Director of Finance	Immediate	In Progress	By-Law/Policy
537	Pondville Beach Update/ that Council accept the recommendation of the Committee of the Whole and direct staff to explore the Municipality's options for a Letter of Authority between the Municipality and the Province for Pondville Beach and report their findings back to Council, upon completion of the work in the Pondville Beach Provincial Park Management Statement.	5-27-2025	Director of Community Development and Recreation	Immediate	Complete	Council
545	Service Connections for accessory dwellings on lots that are able to be subdivided / that Council direct staff to explore possible revisions to current utility regulations around the hookup of secondary units on the same property, including lots that can be subdivided and those that can not.	5-27-2025	CAO/Director of Public Works	Immediate	Complete	Council
621	Dry Hydrant Policy and Priority List/ that Council accept the recommendation of the Fire Protection Services Committee and direct staff to investigate a Dry Hydrant installation in Cleveland (County Line Road/Riverside Road and Hwy 4 – Southeast side of bridge).	09-23-2025	CAO/Director of Public Works	Immediate	Complete	FPSC
623	ABCC Appointments/ that Council appoint Randall Hussey and Dorothy Booher to the Source Water Protection Advisory Committee; Paula Jesty to the Audit Committee; Jason Jankuloski to the By-law/Policy Committee; Jessica MacDougall to the IDEA Committee; Doug Landry to the RCMP Advisory Board; Daphne Campbell, Natasha Mury, Julisa Stewart, Joe McNamara, Isaiah Bernard and Rodney Diggdon to the Recreation Advisory Committee; Liz Campbell, Steve MacNeil and Robert Wambolt to the Richmond Villa Board; Josie Robinson to the Eastern Counties Regional Library Board; FURHTERMOVE, appoint Councillor Brian Marchand as Councillor representative to the Source Water Protection Advisory Committee; and FURTHERMOVE, that staff re-advertise for the vacant positions on the Cape Breton Local Immigration Partnership and the IDEA Committee.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
624	Richmond Water Utility Source Water Protection Advisory Committee/ that Council approve the re-establishment of the Source Water Protection Advisory Committee, the draft terms of reference, and the advertising for two members of the public to join the committee.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
625	Committees Policy/ that Council refer the Committees Policy to the next By-law/Policy Committee meeting.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
626	Inverness Asylum Commemoration Project/ that Council accept the recommendation of the Committee of the Whole and defer the \$9,000 funding request to budget deliberations.	10-28-2025	Director of Finance	Immediate	Complete	Budget
627	National Seniors Day proclamation/ that Council approve the National Seniors Day proclamation request.	10-28-2025	Municipal Clerk	Immediate	Complete	Council

628	Inverness Asylum Commemoration Project /that Council accept the recommendation of the Committee of the Whole and authorize the signing of the joint project request for provincial support, and acknowledge the Municipality's role in the Inverness Asylum by passing a resolution, engaging the IDEA Committee in its preparation.	10-28-2025	Director of Community Development and Recreation	Immediate	Complete	IDEA
629	Recind Motion /that Council accept the recommendation of the Committee of the Whole and rescind the motion made on June 24, 2025 (Action Item No. 590), which granted \$1,000 to the Framboise Community Centre.	10-28-2025	Director of Finance	Immediate	Complete	Council
630	Framboise Community Centre grant request for the Tier 1 Community Grant Fund in the amount of \$700 / that Council accept the recommendation of the Committee of the Whole and approve the Framboise Community Centre grant request for the Tier 1 Community Grant Fund in the amount of \$700 and be allocated as follows: \$350 from the District 5 Fund and \$350 from the Regional Fund.	10-28-2025	Director of Finance	Immediate	Complete	Grant
631	Low Income Property Tax Exemption Program /that Council accept the recommendation of the Committee of the Whole and approve an extension to the application deadline for the 2025 Low Income Property Tax Exemption Program to December 31, 2025, and that qualified applicants who have paid their property taxes in full receive their exemption amount by rebate cheque.	10-28-2025	Director of Finance	Immediate	Complete	Council
632	Low Income Property Tax Exemption Program Policy /that Council accept the recommendation of the Committee of the Whole and refer the Low Income Property Tax Exemption Program to the By-law/Policy Committee to change the application deadline to December 31.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
633	MGA Amendments /that Council accept the recommendation of the Committee of the Whole and refer the MGA amendment, " Tax reductions due to natural disasters ", to the By-law/Policy Committee for further discussion.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
634	MGA Amendments /that Council accept the recommendation of the Committee of the Whole and refer the MGA amendment, " Allowing tax sale payments to be made electronically ", to the By-law/Policy Committee for further discussion.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
635	Cost Shared J-Class Roads /that Council accept the recommendation of the Committee of the Whole and add Touesnard Lane to the list.	10-28-2025	Director of Public Works	Immediate	Complete	Council
636	Cost Shared Paving for 2026-27 J-Class Roads List /that Council accept the recommendation of the Committee of the Whole and submit an application to the Province for cost-shared paving of the following J-class roads in order of priority: Kings Road, Rockdale; Touesnard Lane, River Bourgeois; Forgeron Road, West Arichat; Sampson Road, L'Ardoise; and Lobster Plant Road, Cape Auget.	10-28-2025	Director of Public Works	Immediate	Complete	Budget
637	Permitting practices for standalone buildings /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to prepare a report on how to provide more consistency and less ambiguity for accessory buildings across the County.	10-28-2025	EDPC Staff	Immediate	Complete	PAC
638	Report to consolidate Rich.Co. Land Use By-laws /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to prepare a report outlining the process, scope, timeline, and resources required to overhaul and consolidate Richmond County's Land Use By-laws, with the goal of improving consistency, reducing ambiguity, and removing barriers to diverse and affordable housing development.	10-28-2025	EDPC Staff	Immediate	Complete	PAC
639	Zoning Areas /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to update the zoning areas for Evanston, Isle Madame, and St. Peter's to allow a minimum of 4 units as of right.	10-28-2025	EDPC Staff	Immediate	Complete	PAC
640	Comfort centres/emergency shelter strategy /that Council accept the recommendation of the Municipal Emergency Management Advisory Committee and direct staff to investigate ways to improve and expand comfort centres and emergency shelters across the County in preparation for budget deliberations.	10-28-2025	Emergency Services Coordinator	Immediate	Complete	MEMAC
641	Committee Matrix /that Council accept the recommendation of the By-law/Policy Committee and remove the St. Anne's Community & Nursing Care Centre and the Volunteer Fire Department from the Committee Matrix, and add the Richmond Water Utility Source Water Protection Advisory Committee.	10-28-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy

642	Grant Disclosure Policy /that Council accept the recommendation of the By-law/Policy Committee and adopt the Grant Disclosure Policy	10-28-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
643	Repeal By-Law 64- Second Reading /that Council give second reading approval for By-law No.R-100: Repeal of By-law No.64 – Dundee Hills Development Wastewater Management District By-law.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
644	Elected Officials Code of Conduct /that Council send a letter to Municipal Affairs Minister, John MacDonald, requesting that the Provincial Government act quickly in working with Municipalities to better define eligible and/or ineligible complaints, so that the ability of the public to submit complaints is re-instated, and to copy NSFM on that motion requesting that it become an advocacy priority for them.	10-28-2025	Warden	Immediate	Complete	Council
645	RCLN Dolly Parton Imagination Library / that Council support the Dolly Parton Imagination Library Program in the amount of \$2,000, to be allocated from the Council Strategic Initiative Funding.	10-28-2025	Director of Finance	Immediate	Complete	Council
646	Solid Waste Disposal Agreement with GFL /that Council accept the staff recommendation and authorize staff to proceed with final negotiations and execution of the Solid Waste Disposal Services Agreement with GFL Environmental Inc.	11-25-2025	Director of Public Works	Immediate	Complete	Council
647	Fire protection rates for the St. Peter's – Samsonville and Area Water Utility / that Council accept the recommendation of the Committee of the Whole and form a sub-committee consisting of Richmond County staff and Council, and that Village staff and Commissioners be invited to participate for the purpose of reviewing the full scope of the County/Village relationship, and to provide an update to Council prior to budget deliberations.	11-25-2025	Warden/CAO	Immediate	In Progress	Council
651	Exploring opportunities and costs associated with Volunteer Appreciation/Recognition /direct staff, with advice from the Recreation Advisory Committee and checking in with volunteer organizations, to explore the opportunities and costs associated with volunteer appreciation/recognition, to be considered at budget deliberations.	11-25-2025	Director of Community Development and Recreation	Immediate	Complete	Budget
654	Accessory Buildings in Front /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct EDPC staff to remove anything that doesn't permit an accessory or any structure to be built in the front yard, maintaining the current setback, in the Plan Richmond, Plan Isle Madame, Plan St. Peter's, and Plan West Richmond. 2nd Motion :that Council direct EDPC staff to prepare amending pages to remove section 6.3(3)(c) from the Central Richmond Land Use By-law, and subsequently that staff report back on statements to remove anything that doesn't permit an accessory or any structure to be built in the front yard, maintaining the current setback, in the Central Richmond Plan.	11-25-2025	EDPC Staff	Immediate	Complete	PAC
656	Low Income Property Tax Exemption Program Policy /adopt the Low Income Property Tax Exemption Program Policy as presented, with the following changes: •Remove "(b)" in section 3.2 •Remove "(b)" and replace the words " in a timely manner " with "within 2 to 3 weeks" in Section 3.3 •Remove "(See section 6)" in Section 4.2 •Add " , up to the limit approved annually by Council" after the word "property" in Section 5.5 •Replace "August 15th" with "December 31st" in Section 5.6 •Replace " balance" with "from previous years" in Section 6.1(d) •Remove section 8.4 and renumber	11-25-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
657	Funding request for power and base lighting at the River Bourgeois Lighthouse /that Council accept the recommendation of the By-law/Policy Committee and defer the discussion to budget deliberations to consider a \$400 annual contribution.	11-25-2025	Director of Finance	Immediate	Complete	Budget
658	First Reading Approval/roposed amendments to the Municipal Planning Strategy and the Land Use By-law for the Central Richmond, Isle Madame, and St. Peter's Plan Areas /that Council give first reading approval for the proposed amendments to the Municipal Planning Strategy and the Land Use By-law for the Central Richmond, Isle Madame, and St. Peter's Plan Areas and schedule a public hearing.	11-25-2025	Municipal Clerk	Immediate	Complete	Council

659	Emergency Services Provider Fund /that Council approve the Emergency Services Provider Fund application and FURTHER MOVE that the municipal contribution for this application be funded through the Fire Services and Emergency Measures Budget.	11-25-2025	Emergency Services Coordinator	Immediate	Complete	Council
660	IDEA/ECRL Citizen Appointment /that Council appoint Elizabeth Campbell to the IDEA Committee and as Richmond County's representative to the Eastern Counties Regional Library Board.	12-16-2025	Municipal Clerk	Immediate	Complete	Council
661	New GL for Staff Recognition/Compassion/Appreciation- that Council direct staff to transfer funds from general admin to a new GL for Staff Recognition and Compassion, the dollar amount to include costs associated with recognition for retirement, compassion, and staff appreciation, including items outlined in the Awards of Recognition Policy. And FURTHER move to refer future use of this new GL to budget deliberations so that it can be consistently separated for accountability purposes.	12-16-2025	Director of Finance	Immediate	Complete	Budget
662	Acceptable bid for properties scheduled for the February 6, 2026, tax sale/ that Council accept the recommendation of the Committee of the Whole and authorize staff to sell properties AAN 00176303, AAN 00367028, and AAN 01626272 at the February 6, 2026, tax sale for the minimum acceptable bid for each property, as discussed in camera.	12-16-2025	Director of Finance	Immediate	Complete	Council
663	Fire protection rate on property owners in Point Tupper /that Council accept the recommendation of the Committee of the Whole and provide formal written notice to all Point Tupper property owners advising that, effective April 1, 2026, a fire protection rate of \$0.05 per \$100 of assessment will be applied to their properties, and direct staff to complete all required notification, administrative, and communication steps to implement the fire protection rate in accordance with the Municipal Government Act.	12-16-2025	Director of Finance	Immediate	Complete	Council
664	Firearm training/ that Council accept the recommendation of the Committee of the Whole and direct staff to explore costs associated with hosting the Firearms Safety Course locally for Council's consideration during budget deliberations.	12-16-2025	Director of Finance, Director of Community Development and Recreation	Immediate	Complete	Budget
665	Richmond Arena/ that Council accept the recommendation of the Committee of the Whole and proceed with all four recommendations outlined by staff in the briefing note, which include the \$15,000 in spending for updated drawings, carrying out the maintenance activities deemed appropriate to reduce the risk of failures, conducting a building condition audit, and proceeding with the floor replacement in the 2026-2027 budget.	12-16-2025	Director of Public Works/Director of Finance	Ongoing	Complete	Budget
669	Consultant to conduct an audit across all VF departments in Richmond County /that Council accept the recommendation of the Fire Protection Services Committee and include in budget deliberations funding from the Operating Budget be allocated to retain the professional services of a qualified consultant; AND THAT the consultant be engaged, in consultation with Fire Services Protection Committee, to conduct a comprehensive Fire Services Equipment Audit across all departments, including: 1. An assessment of equipment, apparatus, and stations currently in use; and 2. Identification of the equipment and resources required to bring all departments to a consistent, modern, and regulation-aligned standard. AND THAT the consultant be directed to prepare a final report and master plan summarizing findings and recommendations, to be presented at both the Fire Protection Services Committee and Council for consideration.	12-16-2025	CAO/Director of Finance/ESC/Warden	Immediate	Complete	FPSC
670	Boat launch on the ocean side of the canal in St. Peter's /that Council accept the recommendation of the Fire Protection Services Committee and have Council draft another letter to the Minister in support of having a boat launch installed on the ocean side of the canal in St. Peter's.	12-16-2025	Warden	Immediate	Complete	FPSC
671	Fire Protection Services Committee Terms of Reference /that Council accept the recommendation of the Fire Protection Services Committee and table the Fire Protection Services Committee Terms of Reference for new discussion when appropriate in 2026.	12-16-2025	Municipal Clerk	Immediate	Complete	FPSC

672	NSAPG Membership /that Council accept the recommendation of the RCMP Advisory Board and defer the request for an annual membership in the NSAPG to budget deliberations and FURTHER MOVE that Councillor Brent Sampson be appointed as the Board's representative, effective upon confirmation of membership.	12-16-2025	Director of Finance	Immediate	Complete	Budget
673	Second Reading approval / that Council give second reading approval for the amendments to the Central Richmond, Isle Madame, and St. Peters Plan Area Municipal Planning Strategies and Land Use By-Laws to update definitions related to dwelling types; to increase the number of multiple-unit dwellings permitted as-of-right, allowing the development of fourplexes and other small-scale multi-unit housing forms; and to remove, within the Central Richmond Land Use By-law, the requirement that accessory buildings be located no closer to the street than the main building.	12-16-2025	Municipal Clerk	Immediate	Complete	Council
674	Sewer Service Charge By-law #52 and Solid Waste By-law #17 / that Council refer the Sewer Service Charge By-Law #52 and the Solid Waste By-law #17 to the By-law/Policy Committee's working list for review and discussion.	12-16-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
675	Public Hearing, Re: Award of Basin Road Lands, Tender MOCR202514 / that Council authorize the CAO to schedule a public hearing respecting the sale of lands over \$10,000.00 but less than appraised value, for the purpose of increasing the availability of affordable housing in the municipality.	12-16-2025	CAO	Immediate	Complete	Council
676	Navigate Energy Net Zero Community Buildings Project /that Council accept the recommendation of the Committee of the Whole and direct staff to further explore the Net Zero Community Buildings Project, potentially issuing a call for expressions of interest to determine if any halls are interested, and other ways the Municipality can contribute.	01-27-2026	CAO	Immediate	In Progress	Council
677	Declining and deteriorating cell service /that Council accept the recommendation of the Committee of the Whole and authorize the Warden and the CAO to reach out to neighbouring towns and municipalities to discuss the issue of declining and deteriorating cell service.	01-27-2026	CAO/Warden	Immediate	In Progress	Council
678	By-law No. 56 – Tax Exemption By-law /that Council accept the recommendation of the Committee of the Whole and authorize the Warden to write a letter to the Minister of Municipal Affairs, requesting adjustments to the Municipal Government Act to enable municipalities to provide tax rebates and incentives to residential affordable housing developers, and further to request that this become an advocacy item for the Nova Scotia Federation of Municipalities and to copy our regional partners on the correspondence. 2nd Motion: that Council accept the recommendation of the Committee of the Whole and direct staff to send a letter to current exempt organizations encouraging them to consider appealing their assessed values, if appropriate.	01-27-2026	Warden/ 2nd Motion: Director of Finance	Immediate	Complete	Council
679	Eastern District Planning Commission (EDPC) process and timelines for handling dangerous and unsightly complaints /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct EDPC staff to review and update their policy on dangerous and unsightly complaint process timelines and response standards; and FURTHER MOVE that Council direct EDPC staff to report to Council twice annually, confirming whether or not any orders exist.	01-27-2026	EDPC	Immediate	In Progress	PAC
680	Coastal Protection Support Program /that Council accept the recommendation of the Planning Advisory/Heritage Committee and approve, in principle, joining other municipalities in applying for the Coastal Protection Support Program funding for an educational component; and FURTHER MOVE that Council direct EDPC staff to submit a standalone application on behalf of Richmond County if the other municipalities are unable to commit.	01-27-2026	EDPC	Immediate	complete	PAC
681	Central Richmond Plan Area – RG 2 Zone /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct EDPC to prepare a staff report reviewing lot sizes in rural areas under all of Richmond County's land use by-laws.	01-27-2026	EDPC	Immediate	Complete	PAC
682	Temporary Borrowing Resolution, Re: Richmond Area /that Council approve the Temporary Borrowing Resolution in the amount of five million dollars (\$5,000,000) to enable staff to proceed with securing the required funding to advance the Richmond Arena floor upgrades.	01-27-2026	Director of Finance	Immediate	Complete	Council

683	Advocacy for a secondary permanent road to Saint Martha's Regional Hospital /that Council ask the Warden to write a letter to Mayor Cameron, our member of parliament, our local MLA, and the provincial Minister of Public Works to advocate for the construction of a new secondary permanent road to the hospital.	01-27-2026	Warden	Immediate	Complete	Council
684	NSCC Municipal Leaders Partnership Table / that Council approve the Warden and one member of Council to participate in the NSCC Municipal Leaders Partnership Table for one year; and FURTHER MOVE that Council review the participation after the first year and decide whether to continue.	01-27-2026	Warden	Immediate	Complete	Council
685	Proposed Sale of Municipal Property: MOCR202514/ that Council approve, under section 51 of the Municipal Government Act, the sale of Lot 1A and Lot 1B, Basin Road Subdivision, Evanston (AAN 09633618/PID 75190801 and AAN 09633766/PID 75190819) at a price less than the appraised value, at the bid of \$33,000, for the purpose of affordable housing. 2nd Motion: that Council, based on the recommendation of the Evaluation Sub Committee, authorize the CAO to award MOCR202514 Tender to Brela Construction; and FURTHER MOVE that staff circulate the development agreement to Council before it is signed by the developer to ensure it reflects residents' concerns.	01-27-2026	CAO	Immediate	In Progress	Council
686	IDEA Committee Appointment - Recommendation from In Camera Session/ that Council approve the appointments of Trina Hall and Jessica Madden to the Inclusive, Diverse, Equitable, Accessible (IDEA) Committee.	02-24-2026	Director of Community Development and Recreation	Immediate	Complete	Council
687	Community Benefit Agreement - Recommendation from in Camera Session/that Council approve the Municipality of the County of Richmond entering into the Community Benefit Agreement for the Community Vibrancy Fund with Everwind Fuels as discussed in camera.	02-24-2026	CAO	Immediate	In Progress	Council
688	Three-Year Cost-Sharing Agreement for Subdivision Streets / that Council accept the recommendation of the Committee of the Whole and authorize the Warden and the CAO to sign Cost Share Agreement No. 2026-018.	02-24-2026	CAO/Warden	Immediate	Complete	Council
689	Amyloidosis Month / that Council accept the recommendation of the Committee of the Whole and approve the proclamation to proclaim March 2026 as Amyloidosis Awareness Month in Richmond County.	02-24-2026	Municipal Clerk	Immediate	Complete	Council
690	Letter from Nicholas MacInnis, Warden, Mun. Co. Antigonish to Hon. Tim. H.- NS Power Rate Application /that Council accept the recommendation of the Committee of the Whole and authorize the Warden to write a letter of support.	02-24-2026	Warden	Immediate	Complete	Council
691	Subdivision and minimum lot size standards for unserviced lots / that Council accept the recommendation of the Planning Advisory/Heritage Committee and have the Warden write a letter to the Nova Scotia Department of Environment and Climate Change, requesting a review of provincial minimum lot size standards and on-site septic disposal system regulations to allow smaller lots based on newer technology.	02-24-2026	Warden	Immediate	Complete	Council
692	MOCR Dangerous and Unsightly Premises By-law and Policy /that Council accept the recommendation of the Planning Advisory/Heritage Committee and refer the Dangerous and Unsightly Premises By-Law, By-law No. 28, and the Dangerous and Unsightly Premises Policy to the By-law/Policy Committee	02-24-2026	Municipal Clerk	Immediate	Complete	Council
693	Chief Administrative Officer (CAO) Performance Review Policy /that Council accept the recommendation of the By-law/Policy Committee and adopt the Chief Administrative Officer (CAO) Performance Review Policy as presented.	02-24-2026	Municipal Clerk	Immediate	Complete	Council
694	Advertising and Sponsorship Policy /that Council accept the recommendation of the By-law/Policy Committee and adopt the Advertising and Sponsorship Policy as presented.	02-24-2026	Municipal Clerk	Immediate	Complete	Council
695	Travel and Expense Policy /that Council accept the recommendation of the By-law/Policy Committee and adopt the Travel and Expense Policy as amended.	02-24-2026	Municipal Clerk	Immediate	Complete	Council
696	Strategic Communications Plan /that Council accept the recommendation of the By-law/Policy Committee and adopt the Strategic Communications Plan as amended.	02-24-2026	Municipal Clerk	Immediate	Complete	Council
697	International Day for the Elimination of Racial Discrimination /that Council accept the recommendation of the Inclusive, Diverse, Equitable, Accessible Advisory Committee and proclaim March 21, 2026, as the International Day for the Elimination of Racial Discrimination.	02-24-2026	Municipal Clerk	Immediate	Complete	Council

698	Recreation Instructor/Facilitator Liability Insurance Funding /that Council accept the recommendation of the Director of Community Development and Recreation and authorize the allocation of additional funding, within the existing 2025-2026 departmental budget, to further offset the cost of instructor and facilitator liability insurance, provided that the total amount of requests does not exceed the funds budgeted for the 2025-2026 fiscal year AND FURTHER MOVE that Council approve \$10,000 for the 2026-2027 fiscal year to offset instructor/facilitator liability insurance cost at a rate of \$250 per instructor with the option to allocate further funding at the end of the fiscal should the budget allow.	02-24-2026	Director of Finance/Director of Community Development and Recreation	Immediate	Complete	Council
699	Eastern Counties Regional Library's request for the allocation of funding for the St. Peter's Hub project to be included in the Municipality's 2026/2027 annual operating budget/ hat Council reallocate the \$20,000 in funding for the St. Peter's Hub project from the 2025-2026 budget to the 2026–2027 budget.	02-24-2026	Director of Finance	Immediate	Complete	Council
700	Destination Cape Breton Association Briefing Note, Re: Announced closure of the Port Hastings Visitor Information Centre /that Council authorize the Warden to write a letter to the Provincial Government urging them to reverse their decision to close Visitor Information Centres at key ports of entry to the province, including the gateway to Cape Breton Island in Port Hastings, as well as Yarmouth, Amherst, and the Halifax Airport, citing information on economic multipliers, reputation and strategic risks as outlined in the briefing note from Destination Cape Breton Association, and FURTHER MOVE that Council collaborate with other municipalities in advocating for a reversal and exploration of potential alternative models for service delivery.	02-24-2026	Warden	Immediate	Complete	Council
701	Low Income Property Tax Exemption Program /that Council set the household income threshold for the Low Income Property Tax Exemption Program at \$35,000 and maintain the exemption at up to \$200.	02-26-2026	Director of Finance	Immediate	In Progress	Council
702	2025-2026 Grants Policy/ that the 2025-2026 Grants Policy be referred to the By-Law/Policy Committee for review.	02-26-2026	Municipal Clerk	Immediate	Complete	Council
703	D'Escousse Civic Improvement Society grant request for the Tier 1 – Community Grant funding for \$500/ that Council accept the recommendation of the Committee of the Whole, and approve the D'Escousse Civic Improvement Society grant request for the Tier 1 – Community Grant funding for \$500, and be allocated as follows: \$250 from the District 1 Fund and \$250 from the District 2 Fund.	03-24-2026	Director of Finance	Immediate	Complete	Grant
704	Grand River Volunteer Fire Department grant request for the Tier 2 – Community Grant funding for \$7,500/ that Council accept the recommendation of the Committee of the Whole and defer the Grand River Volunteer Fire Department grant application until after the approval of the 2026-2027 budget.	03-24-2026	Council	Immediate	Complete	Grant
705	St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for the Tier – 2 Community Grant funding for \$7,500/ that Council accept the recommendation of the Committee of the Whole and table the St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant application to the next Regular Council meeting at the end of March, and be considered first. 2nd Motion: that Council defer the grant request from the St. Peter's Community Club, on behalf of the Nicolas Denys Museum, until immediately following the approval of the 2026-2027 budget.	03-24-2026	Council	Immediate	Complete	Grant
706	Request for the Municipality to raise the Epilepsy Awareness flag /that Council accept the recommendation of the Committee of the Whole and raise an Epilepsy Awareness flag during Epilepsy Week.	03-24-2026	Director of Public Works	Immediate	Complete	Council
707	Flag Policy /that Council accept the recommendation of the Committee of the Whole and refer the Flag Policy to the By-law/Policy Committee for the purpose of amending the policy to include the Epilepsy Awareness flag for Epilepsy Week in the list of approved flags.	03-24-2026	Municipal Clerk	Immediate	Complete	By-Law/Policy
708	Servicing for multiple dwelling units on a single lot /that Council accept the recommendation of the Committee of the Whole and authorize staff to submit a request to the Nova Scotia Regulatory and Appeals Board (NSRAB) to amend the Richmond Water Utility's Schedule of Rules and Regulations to allow an accessory dwelling unit (ADU) to be served from the same water service connection on any dwelling lot.	03-24-2026	Director of Public Works	Immediate	In Progress	Council

709	Capital Cost of Sewer Construction By-law No. 29/ that Council accept the recommendation of the Committee of the Whole and refer the Capital Cost of Sewer Construction By-law No. 29 to the By-law/Policy Committee for discussion.	03-24-2026	Municipal Clerk	Immediate	Complete	By-Law/Policy
710	New draft Dry Hydrant Policy/ that Council accept the recommendations of the Fire Protection Services Committee and refer the new draft Dry Hydrant Policy to the Bylaw/Policy Committee for review.	03-24-2026	Municipal Clerk	Immediate	Complete	By-Law/Policy
711	Draft Request for Proposal (RFP) to retain a consultant to conduct an audit across all departments in Richmond County/ that Council accept the recommendation of the Fire Protection Services Committee and proceed with the RFP process to retain the professional services of a qualified consultant to conduct a comprehensive Fire Services Equipment Audit across all departments	03-24-2026	CAO/Warden/ESC	Immediate	In Progress	FPSC
712	Write-off of taxes for property destroyed by fire/ that Council write off the taxes for property AAN00449997 owned by Carol-Anne and Kenneth Couch, which was completely destroyed by fire, in the amount of \$350.99, which represents taxes on the dwelling only from December 8, 2025, to March 31, 2026.	03-24-2026	Revenue Manager	Immediate	Complete	Council
713	Rocky Bay Irish Club grant request for the Tier 2 – Community Grant funding for \$7,500/ that Council approve the Rocky Bay Irish Club grant request for the Tier 2-Community Grant funding in the amount of \$7,5000, to be allocated as follows: \$1,615 from the District 1 Fund, \$1,694 from the District 2 Fund, \$1,661.50 from the District 3 Fund, \$1,400 from the District 4 Fund, \$650 from the District 5 Fund, and \$479.50 from the Regional Fund.	03-24-2026	Director of Finance	Immediate	Complete	Grant
714	Province's new Regional Emergency Management Organization (REMO) standards/ that Council refer the development of the REMO by-law and the associated terms of reference to the By-law/Policy Committee.	03-24-2026	Municipal Clerk	Immediate	Complete	By-Law/Policy