



Committee of the Whole Meeting

January 13, 2026
Council Chambers
7:00 p.m.

AGENDA

- 1. Call to Order**
- 2. Opening Acknowledgement**
- 3. Items Added / Approval of Agenda**
- 4. Review of Minutes**
 - a) December 2, 2025
- 5. Presentation**
 - a) Andy Thompson, Community Developer, Aging Well Nova Scotia, Liam Cook, Retrofit Navigator, Navigate Energy, Re: Net Zero Community Buildings
- 6. Warden, Re:**
 - a) Review of Warden's Council Report – December 2025
- 7. CAO, Re:**
 - a) Administration Operations Report
- 8. Community Acknowledgements**
- 9. Correspondence**
 - a) Action Required
 - i. n/a
 - b) For Information Only
 - i. MOCR letter to the Honourable Fred Tilley, Minister of the Department of Public Works, Re: Letter of support regarding the Town of Mulgrave's request to include Route 344 in current provincial paving plans
 - ii. MOCR letter to the Honourable Julie Dabrusin, Minister of the Environment, Climate Change, and Nature, Re: Request for Ministerial Assistance – Emergency Boat Launch Ramp, St. Peter's Canal (Ocean Side)
 - iii. Letter from the Honorable John. A MacDonald, Minister of the Department of Municipal Affairs, Re: Code of Conduct for Municipal Elected Officials Regulations (Code of Conduct)

iv. Letter from Nicholas MacInnis, Warden, Municipality of the County of Antigonish, Re: Letter to the Honourable Tim Houston regarding the declining cell service in Antigonish County

10. Unfinished Business, Re:

a) By-law No. 56 – Tax Exemption By-law (Action Item 575) – Staff Report

11. Review of Cheques Issued

a) November 2025

b) December 2025

12. Review of Action Items

13. Items Added to the Agenda

14. 15-Minute Question Period - (902) 226-9885

(Not Restricted to Items on the Agenda)

15. Adjournment

Question Period Details

Phone in number – (902) 226-9885

Any member of the public may ask a question on any item. A maximum of fifteen (15) minutes is set aside for Question Period. Anyone wishing to ask a question, either in person or by phone, must identify who they are before asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

No person speaking during Question Period shall:

- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

* Meeting will be live-streamed via the [MOCR YouTube Channel](#)



Committee of the Whole Meeting

December 2, 2025

Location: Council Chambers

Present: Deputy Warden Amanda Mombourquette, Councillor Brent Sampson, Councillor Brian Marchand, Councillor Shawn Samson

Regrets: Warden Lois Landry (Committee of the Whole Meeting – Regular Session), Councillor Brian Marchand (Committee of the Whole – In Camera Session)

Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Chris Boudreau, Director of Public Works, Shelley David, Municipal Clerk

1. Call to Order

Deputy Warden Amanda Mombourquette called the meeting to order at 5:30 p.m.

2. In Camera Session

Warden Lois Landry attended the In Camera session virtually.

Moved Councillor Brent Sampson, seconded by Councillor Shawn Samson, that the meeting move to an “In Camera” session at 5:30 p.m.

Motion carried.

a) Setting a minimum price to be accepted for the property tax sale

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson, that the meeting revert to “Regular” session at 5:52 p.m., and FURTHER MOVE that the Committee break for recess until 7:00 p.m.

Motion carried.

Warden Lois Landry left the In Camera meeting at 5:52 p.m.

Councillor Brian Marchand arrived at 5:55 p.m.

3. Recess (for By-Law/Policy meeting 6:00-7:00 p.m.)

Deputy Warden Amanda Mombourquette reconvened the meeting at 7:00 p.m.



4. Opening Acknowledgement

The Deputy Warden read an opening acknowledgment.

5. Recommendation from In Camera Session

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson, that the Committee of the Whole recommend to Council to authorize staff to sell properties AAN 00176303, AAN 00367028, and AAN 01626272 at the February 6, 2026, tax sale for the minimum acceptable bid for each property, as discussed In Camera.

Motion carried.

6. Items Added to the Agenda (Approval of Agenda)

Moved by Councillor Brent Sampson, seconded by Councillor Brian Marchand, that the agenda be approved.

Motion carried.

7. Review of Minutes – November 12, 2025

Moved by Councillor Shawn Samson, seconded by Councillor Brent Sampson, that the minutes of the November 12, 2025, Committee of the Whole meeting be adopted as presented.

Motion carried.

8. Presentation

- a) Josie Robinson, Community Engagement and Public Relations Manager, Dr. Kingston Memorial Community Health Centre, Re: Media Literacy and its compounding effects on Public Health and Safety
Josie Robinson presented the Media Literacy and its compounding effects on Public Health and Safety presentation.

9. New Business

- a) Implementation of a fire protection area rate on property owners in Point Tupper

Moved by Councillor Brian Marchand, seconded by Councillor Brent Sampson, that the Committee of the Whole recommend to Council to provide formal written notice to all Point Tupper property owners advising that, effective



April 1, 2026, a fire protection area rate of \$0.05 per \$100 of assessment will be applied to their properties, and direct staff to complete all required notification, administrative, and communication steps to implement the fire protection area rate in accordance with the Municipal Government Act. Motion carried with three (3) in favour and one (1) opposed. (No: Deputy Warden Amanda Mombourquette)

10. Warden, Re:

- a) Review of Warden's Council Report – November 2025

For information only.

- b) Firearm Training

Moved by Councillor Brian Marchand, seconded by Councillor Brent Sampson, that the Committee of the Whole recommend to Council that staff explore costs associated with hosting the *Firearms Safety Course* locally for Council's consideration during budget deliberations.

Motion carried.

11. CAO, Re:

- a) Administration Operations Report

For information only.

12. Community Acknowledgements

For information only.

13. Correspondence

- a) Action Required

i. n/a

- b) For Information Only

i. Eastern Counties Regional Library 2024-2025 Annual Report

ii. Letter from Dorothy Booher, Richmond County Resident, Re: Request to transition away from Facebook for municipal outreach

iii. Letter from the Honourable John A. MacDonald, Minister of Municipal Affairs, Re: Review of Community Financial Numbers



iv. Letter from Paul LaFleche, Executive Deputy Minister, Department of Municipal Affairs, Re: Follow-up on Community Financial Numbers

14. Unfinished Business

a) Richmond Arena – Staff Report

Moved by Councillor Brian Marchand, seconded by Councillor Brent Sampson, that the Committee of the Whole recommend to Council to proceed with all four recommendations outlined by staff in the briefing note, which include the \$15,000 in spending for updated drawings, carrying out the maintenance activities deemed appropriate to reduce the risk of failures, conducting a building condition audit, and proceeding with the floor replacement in the 2026-2027 budget.

Motion carried.

15. Review of Cheques Issued Re:

The November cheques will be reviewed at the January 13, 2026, Committee of the Whole.

16. Review of Action Items

a) Action Items

For information only.

17. Items Added to the Agenda

n/a

18. 15 Minute Question Period - (902) 226-9885

There were no questions.

19. Adjournment

There being no further business, the Chair adjourned the meeting at 8:04 p.m.

Chairperson

Municipal Clerk

EMPOWERING RURAL COMMUNITIES

A NET-ZERO SOLUTION FOR
NON-PROFIT COMMUNITY HALLS

Richmond County
January 13, 2026



Navigate
Energy



INTRODUCTIONS



Andy Thompson
Community Developer
Aging Well Nova Scotia



Liam Cook
Retrofit Navigator
Navigate Energy

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CORNERSTONE OF THE COMMUNITY

Rural Halls have a long-standing history in their communities.

They hold the identity, memories, and the social fabric of the community.

Often, the last spaces for inclusive, free, recreational and social gatherings.

“Over 46% of Atlantic Canadians live rural.”





LOSING THESE LAST COMMUNITY ASSETS

Non-Profit Owned and
Operated Halls are Witnessing:

- Fewer Volunteers
- Increased Energy Poverty
- Neglected Maintenance
- Closures and Sell-offs



VISION FOR NET-ZERO ADOPTION

Save Rural Community Assets
By Eliminating Energy Bills

The Solution:

- Capture Community Interest
- Keep Upgrades Affordable
- Use Proven Retrofit Methods
- Support Local Contractors
- Increase Community Resiliency



“

Nobody wants to fundraise
just to pay the oil bill.

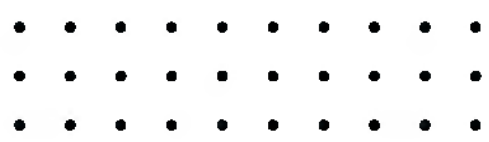
KEY CHALLENGES OF GOING IT ALONE

Individual Halls Often Lack:

- Staff Capacity for Funding and Retrofits
- Subject Matter Experts on Energy Upgrades
- Project Funding
- Bridge Financing
- Access To Larger Grant Opportunities
- Local Qualified/Trusted Contractor Network

“ It can be hard to find experienced contractors willing to travel 2+ hours.



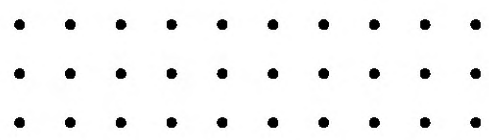


FINDING CHAMPIONS

Access To A Network of Supporters

- Trusted by the Community
- Introductions to Decision Makers
- Conviction in the Solutions
- Promote and Drive Local Interest
- Uncover Funding Opportunities





DEDICATED NAVIGATOR

Providing a Navigator

- Single Point of Contact for Halls
- Offer Hand-in-Hand Support to Halls
- Knowledge of Technical Guidance
- Assist in Accessing Program Funding
- Contractor Selection and Coordination



PROJECT OPPORTUNITY

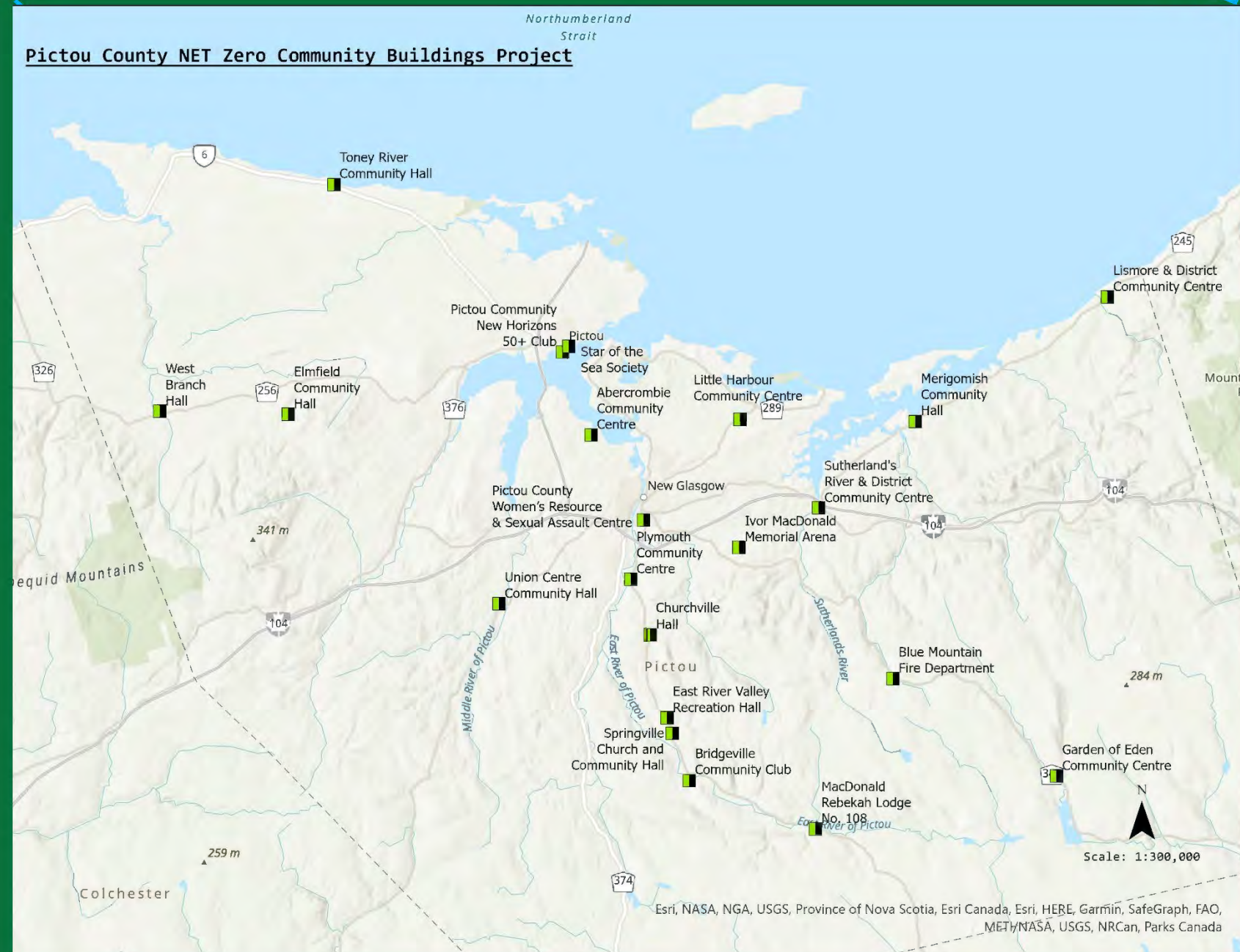
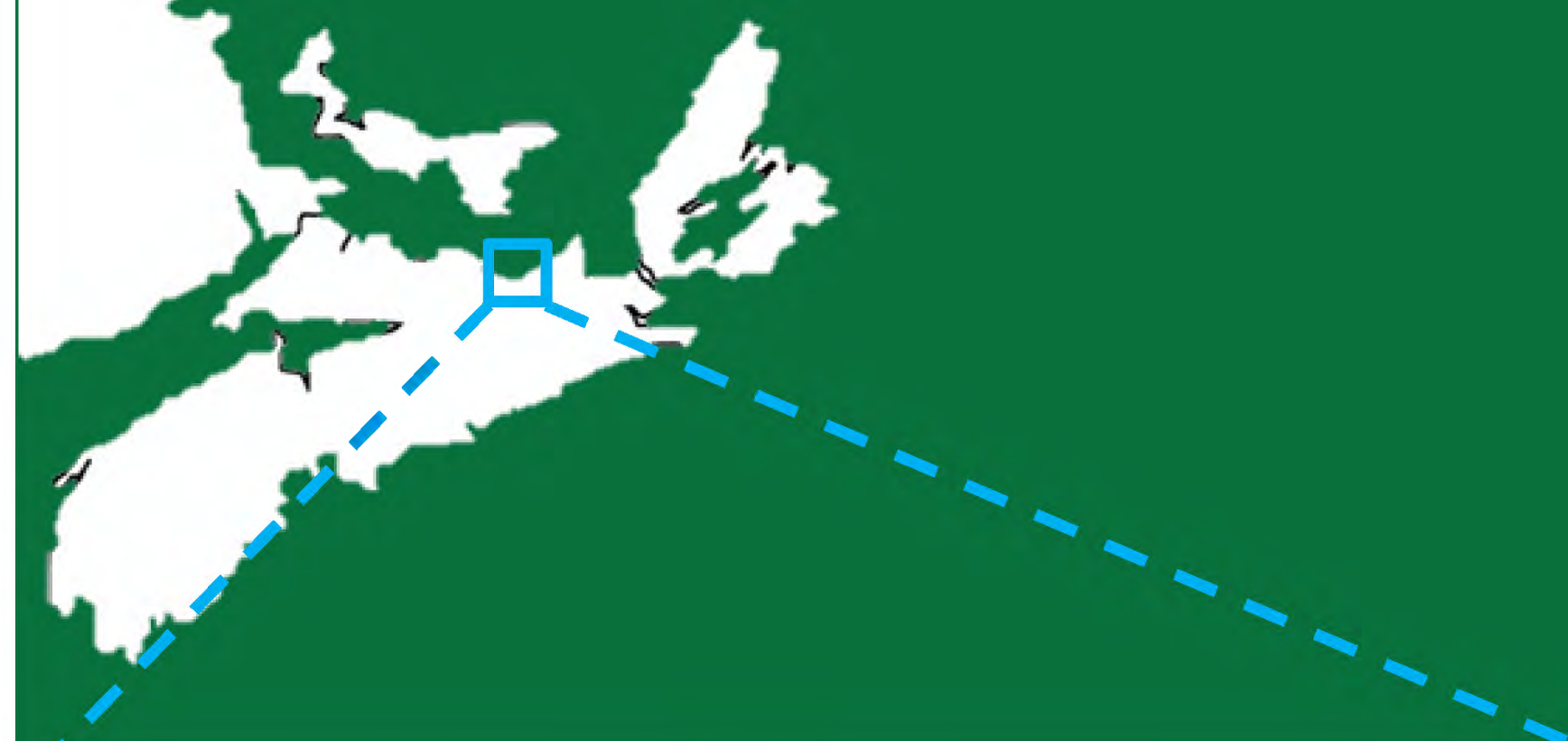
Aggregate Community Halls to Demonstrate Impact At Scale

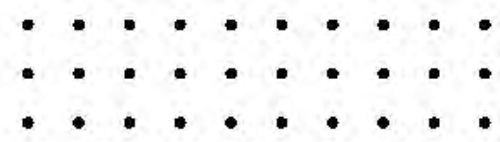
Letters of Support

42

Annual Energy Bills

\$115,000





PROJECT FUNDERS

Nova Scotia Federation of Municipalities:

- Sustainable Communities Challenge Fund

Efficiency Nova Scotia:

- Affordable Multifamily Housing
- Community Solar

Government of Nova Scotia:

- Low Carbon Communities Fund

21
Halls
Enrolled

\$1.3M
Retrofit
Budget

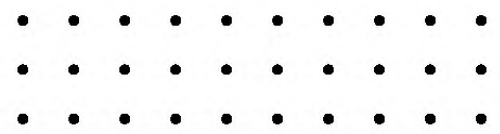
~200kW
Solar
Capacity



NOVA SCOTIA FEDERATION
OF MUNICIPALITIES

efficiency
NOVA SCOTIA


NOVA SCOTIA



PICTOU NET-ZERO PROJECT APPROACH

Making Deep Retrofits Simple and Affordable

- Independent Oversight Board
- Community Engagement Sessions
- Dedicated Navigator To Guide Decisions
- Individual Energy Audits
- Building-Level Scope of Work Agreements
- Revolving “Draw-Down” Fund
- Community Hall Approves All Work
- Local Contractor Network
- Final Energy Assessment

“Removal of the old furnace and chimney freed us from oil.”





RETROFIT JOURNEY

1. Review Project Eligibility
2. Energy Assessment and Recommendations
3. Contractor Quotes and SOW Agreement
4. Budget Confirmation
5. Coordination of Trades, Implementation Schedule
6. Retrofit Work
6. Signoff and Invoicing
7. Funding Reimbursement





UNIVERSAL UPGRADES

Understanding

- Energy Audit and Condition Walkthrough

Energy Conservation

- Building Envelope Failures
- Increased Insulation (Basement, Walls, Attic)
- Heating and Lighting Controls

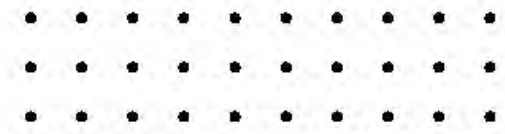
Efficiency and Electrification

- LED Lighting (interior and exterior)
- Cold Climate Heat Pumps
- Panel Upgrades (as required)

Renewable Energy System

- On-site Solar PV





EAST RIVER VALLEY REC

Net-Zero Operation:

- Insulation:
 - Attic R60
 - Walls R22
- Cold Climate Heat Pumps
- Interior and Exterior LED Lighting
- 4kW Solar PV
- Exterior Siding and a Metal Roof

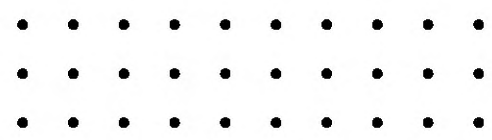


SUNNY BRAE COMMUNITY CENTRE

Transformational Change

- Insulation:
 - Attic R60
 - Walls R25
 - Basement R24
- Cold Climate Heat Pumps
- Electrical Service Upgrade
- Electric Water Heater
- LED lighting
- Solar PV to Net Zero
- Interior/Exterior and Accessibility Renovations





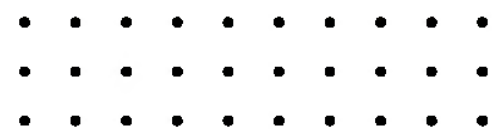
GARDEN OF EDEN COMMUNITY CENTRE

“ Our January power bill
already has a credit from
the solar panels!

Eliminated Oil & Power Bills:

- Insulation:
 - Attic R60
 - Basement R24
- Removal of Oil Furnace
- Cold Climate Central Heat Pump
- 10kW Solar PV





BREATHING NEW LIFE INTO OLD SPACES

Measuring Success

- Renewed Use of Community Spaces
- Inspiring Local Residents on Solutions
- Bringing Energy Bills to \$0
- Eliminating 30,000 litres in Annual Oil Use
- Offsetting 1,200 tonnes of Annual Emissions



FUNDING NEW OPPORTUNITIES



Uncover community potential with the [Climate Ready Infrastructure Service](#)

- Designed for rural communities (under 30,000 inhabitants)
- Free support to local governments exploring community climate solutions
- Navigate Energy is an Approved Expert to explore solutions with you

A screenshot of the Climate Ready Infrastructure Service website. The header includes the logo, the text "Climate Ready Infrastructure Service" and "Le Service pour des infrastructures adaptées au climat", and navigation links: "ABOUT", "MEET THE EXPERTS", "EXPLORE PROJECTS", "REGISTER", "Contact", "EN", and "FR". The main content area features a large green background with the text "Free Expert Advice to Future-Proof Housing and Infrastructure" and three columns of text: "Driving low carbon solutions", "Building local capacity", and "Fostering climate resilience". The background is decorated with circular images of infrastructure and nature.

Questions / Discussion



Andy Thompson

Aging Well Nova Scotia

Andy@AgingWellNS.ca

902.754.0101



Liam Cook

Navigate Energy

Liam@NavigateEnergy.ca

902.210.6259



Warden's Report: December 2025

Event	Organization/Issue	Date(s)
Interview with CBC	Media	December 12, 2025
Offshore Wind Task Force (Virtual)	Meeting	December 16, 2025
Seniors Take Action Coalition – Planning Session (Virtual)	Meeting	December 23, 2025
Interview with the Hawk	Media	December 22, 2025
Seniors Take Action Coalition – Planning Session (Virtual)	Meeting	December 30, 2025

Meetings of Council or Meetings where all Councillors are present:

Meeting	Date
Regular Council Meeting (in camera virtual)	December 2, 2025
Audit Committee Meeting	December 15, 2025
Regular Council Meeting	December 16, 2025
Public Hearing	December 16, 2025
Special Meeting (in camera virtual)	December 22, 2025

Note: For review; list does include matters related to District 2 residents' concerns



Memo

To: Municipal Council
From: Troy MacCulloch, CAO
Date: January 8, 2025
Re: Administration Operations Report, December 2025 – January 2026

Administration

Continuing by-law/policy development:

- Upcoming: CAO Performance Review Policy (amendments), Advertising and Sponsorship Policy, Travel and Expense Policy (amendments), Strategic Communications Plan (amendments)

Green Hydrogen Engagements:

- Monthly/biweekly meetings with Sector Dev, Everwind, Net Zero, Clean Foundation, and provincial departments
- Water Service Agreement with Developer, Province, and Utility
- Clean Fuels Domestic Use Project is underway
- Easements and Title for lands is just about completed. – with legal.

Economic Development:

- Land inventory/map with EDPC (draft completed; refining underway) - final edits have been delayed. Hope to have it completed by months end.
- New webpage under consideration for Point Tupper via Strait of Canso site
- Released RFP for Basin Road Development – submission being reviewed this week – going to public hearing for motion to sell below market value.
- Meeting with numerous developers for Point Tupper and elsewhere in the County
- Working with our new EDO – Megraj Solanki with the CB Partnership.

Other Ongoing Initiatives:

- Short-term rental and marketing levy coordination with EDPC/Province
- Flood hazard Project is underway
- Community Climate Resiliency Project is underway
- Meetings with Community Solar Proponents – Community Engagement has been completed for this stage of their development
- Climate Ready Plan has begun - Federal
- Coastal Cohort for the Community Climate Capacity Grant – ongoing
- Working on the CEEP, Community Energy and Emissions Plan through Clean Foundation and Quest Canada
- Monthly meetings (CAO roundtable) with Min & DM for Emergency Mgmt
- Meetings with Regional EMO and CAO's as we adapt and plan for the changes provincially with regards to Emergency Management
- 1st review of the Everwind Pumphouse Design at Landrie Lake
- Working with Bell and Rogers on Fibre loop project in Point Tupper

Energy Sector Development

Strait of Canso Clean Fuels Domestic Use Strategy:

- Chapters 1-6 of the report completed and reviewed.
- Project Steering Committee meetings on 2 December and 13 January.

Strait of Canso Ports Green Energy Value Proposition:

- NovaStream developing the site on www.thestraitofcanso.ca
- NovaStream implementing last changes.
- Still awaiting feedback from one port owner before finalization.

QUEST Canada – Net-Zero Community Accelerator

- Clean Foundation contracted to develop a Community Energy & Emissions Plan (CEEP) for Richmond County.
- Benchmark Assessment Interview on 19 November.
- Benchmark Webinar on 1 December.
- Completed greenhouse gas emissions questionnaires.

Community Climate Capacity Program

- Molly Foster from the Clean Foundation is now the assigned Community Navigator for Richmond County under the Community Climate Capacity program.
- Molly developed a successful application to the Climate Ready Infrastructure Service for \$20K, which will result in an updated scope of work and a quote for repairs needed on Unity Drive in the MOCR/ToPH Joint Industrial Park.
- Attended Community Climate Capacity Community of Practice meeting on 16 December.

Other Sector Work

- Presented OSW CoE report to NSCC on 13 January.
- The Extreme Storm Event Flood Hazard Mapping project for Point Tupper is ongoing with CBCL as the consultant.
- Speaking to Efficiency Nova Scotia about potentially enrolling MOCR in their Roving Municipal Energy Management Service from April 2026.
- Attended NSFM Coastal Planning Support Program Information Session in Port Hawkesbury on 26 November.
- Attended EverWind Community Liaison Committee meeting in Point Tupper on 10 December.

Information Technology (IT)

Current IT Initiatives:

- The phone system at the Administration building will be set up with an auto-attendant next week. We are simply waiting for an installation date with Bell. Since we are still on a Centrex system and not an IP based system the installation requires additional work orders and an installation technician.
- The arena network has been upgraded with fiber internet, a firewall, and several other network components. This has significantly improved the Wi-Fi coverage, speed, and security. There are a few more upgrades required and all the supporting documentation is being finalized. Only camera system upgrades remain to bring the arena completely up to date.

- The Louisdale Water Treatment Plant has been upgraded with fiber internet from DSL. This has significantly improved the speed and reliability of the connection. The network has been traced, and the supporting documentation is being created. The computers will be upgraded and a firewall installed. At least one camera will be installed monitoring the location.
- Starlink will be installed at the Landfill to improve internet speed. It is the only option available to upgrade from the current DSL without having to install lines to the main building. A firewall will be installed with other network upgrades including preparations for an office for Evan Fougere.
- Computer upgrades and replacements are underway across the Municipality. Several of the Public Work's machines have been upgraded. Staff and Council upgrades will take place this month. This will bring the Municipalities computer systems all up to date and in-line with a rolling replacement schedule.
- A new firewall and network upgrades will be installed at the Arichat Water Treatment Plant along with Wi-Fi Access points allowing for Wi-Fi calling. Cell service is very poor at the location. At least one camera will be installed monitoring the location.
- All camera system equipment has been received for the major upgrades and replacements for the Admin building and Landfill. This includes new NVR's and cameras with remote viewing support for select employees. Highest priorities are the admin building tax office and landfill scale house.
- A numbering system for tracking Assets, Parts, Documents, etc. has been created, allowing for better tracking and organization. The system will be first used to begin uploading to Sharepoint and can be adopted by anyone. Document templates have been created for several IT related documents for standardization.
- Regarding above, documentation will start to be migrated to Sharepoint and a new local NAS. To start the common drive will be migrated first.
- Regarding above, a new NAS must be ordered and installed. This will most likely be a combination of a Synology device for local storage of MS365 data and a 45Drives device for local personal drives, etc.
- A purge of old decommissioned equipment will take place that includes computers, printers, fax machines, etc. They will be sent to the landfill for appropriate recycling/disposal. All hard drives will be removed from devices and destroyed.
- Policies and procedures for performing user risk assessments and vulnerabilities regarding threat and attack vector analysis are underway.
- Incident Response and Disaster Recovery plans have been started and will be upgraded as we upgrade our infrastructure.
- VPN's for firewalls and select users need to be created for the admin building and PW facilities. This supports remote access to HMI's, NAS data, and cameras systems. Remote software that does not require a VPN such as TeamViewer and Splashtop are under review.

Ongoing Work:

- Maintenance and upgrades of all IT systems.
- Documentation of policies, procedures, response and recovery plans, infrastructure, training, etc. as related to IT operations.
- Converting Notes data to Outlook and providing to user

Emergency Management and Fire Services

Committees:

- Seniors Take Action Coalition (STAC)
 - December 1st meeting
 - We Care Day – February 25th @ St. Louis Parsh Hall
- Municipal Emergency Management Advisory Committee (MEMAC) meetings - October 1st
- Fire Protection Services Committee (FPSC) meetings
 - February 25th
- Fire Service Association of Nova Scotia (FSANS) meetings
 - Board of Directors Meeting – December 7th
 - Fire Service Governance review - ongoing – January 11th
- Long Term Care Emergency Planning Meeting for Richmond Villa - Consultant Firm – June 24th
- Strait Area Mutual Aid Association (SAMAA)
 - December 2nd meeting
- Provincial DEM meetings – ongoing as needed
- New DEM Region 1 (Cape Breton) meetings - ongoing

Key dates:

- Climate Ready Plans and Processes Community of Practice Sessions
 - Ongoing Bi-weekly follow up sessions
- NSDEM – Nova Scotia Department of Emergency Management
 - WebEOC Training DEM online platform – ongoing
- New Provincial Firefighter Training Advisory Committee – ongoing
 - Next meeting January 10, 2026
- County mapping – emergency planning – ongoing
- VVPR – ongoing
- Voyent Alerting – as needed
- NS Alert – promotion
- Community Climate Capacity sessions - ongoing
- PSFC TMR2 changes info session – January 23rd
- DEM Emergency Resilience Forum – January 27th - 29th

Department of Community Development and Recreation

Programs:

- Winter Programming has started
- Next scheduled Recreation Advisory Committee meeting is Thursday, February 12, 2026, 7:00 pm.
- The Recreation Department is looking for facilitators who may be interested in providing art classes for various ages; interested persons can email recreation@richmondcounty.ca
- Skate Sharpening Services Temporarily Unavailable: The skate sharpening machine is currently out of order at the Richmond Arena. We apologize for any inconvenience and appreciate your understanding. We will notify the public as soon as it is back in service. Thank you for your patience.

Inclusion & Accessibility:

- The committee has two vacancies; interested persons can reach out to the Municipal Clerk via email at clerk@richmondcounty.ca and indicate their interests and relevant experience.

- The IDEA Committee hosted EDI training during the month of December with Sheppard Diversity
- The Richmond County Waste Management Facility Scale House has obtained Rick Hansen Facility Access Certification

Community Projects & Initiatives:

- November Volunteer of the Month is Bradley Malcolm, District 3
- December Volunteer of the Month is Sonia Morris, District 1
- Trail funding is available for ATV Associations in Richmond County. For more information visit [Trails - Richmond County, Nova Scotia](#)
- St. Peter's Library and Visitor Information Centre have relocated to 9992 Grenville Street in a shared space. Please note the Visitor Information Centre is closed for the season and is scheduled to reopen in June 2026.

Department of Finance

Budgeting & Reporting:

- Met with Audit Committee and Worked on Draft Audit Workplan.
- Enrolled with RBC for pre-authorized payments (launch date tbd)
- In the process of installing Esend with Diamond to be able to email utility and tax bills.

Taxation & Operational Tasks:

- Prepared water and sewer billings.
- Next Tax Sale will be February 6th, 2026
- Imported 2026 Assessment Roll
- Mailed out notice to Point Tupper property owners

Staffing & Training:

- Received training to offer residents the option to receive bills electronically.
- Received RBC training on expanded collection and payment options, including pre-authorized payments. We are continuing to plan for the transition.
- Ongoing training to backfill Finance roles

Department of Public Works

Capital Projects Update:

- Municipal Building solar PV installation. Complete.
- Municipal Building Improvements (boiler replacement). RFQ issued. Estimated completion March 2026.
- Municipal Building HVAC Renewal. Tender in development. Estimated completion March 2026.
- Fleet Vehicle (1/2 ton truck). Awarded.
- Sewer system Renewal 25/26. In progress. Estimated completion March 2026.
- Waste Management Facility Transfer Station Renewal. Work 90% complete. Estimated completion December 2025.
- Curbside Collection Vehicles Zone 1 & 2 – Complete and in service.
- Curbside Collection / Heavy Collection Trailer – complete
- Construction and Demolition Debris Landfill Expansion engineering work - awarded and in progress.
- Landfill Closure Phase 3 – Engineering underway with landfill expansion work.

- Capacity Study Water/Sewer. 95% complete. Complete.
- Watermain Automatic Flushing Station – equipment on-hand. Awaiting installation.
- District Meter Installations. Not started.
- Bulk Water Filling Station. Equipment ordered.
- Spare High Lift Pump – Arichat WTP. RFQ issued.
- Demo of Old WTP in Louisdale (assessment 25/26). Not started.
- Leak Detection Equipment purchase. Equipment on-hand. Training Complete.
- Arichat Water System Upgrades. Tender in development.
- Louisdale WTP Dehumidification. Not started.
- Public Works Storage Container. Complete.

Solid Waste Management

- Extended Producer Responsibility Regulation implementation date December 1, 2025. Agreement signed with Circular Materials (Producer Rep) for curbside collection services and post-collection services.

Richmond Water Utility:

Richmond Sewer:

- Repairs to aerators at the Arichat STP were completed. Equipment being evaluated that could serve as a backup should there be additional failures of the aerators at the Arichat or PDG STPs.

Buildings

- Snow load live monitoring equipment installed. Complete
- Other recommended repairs noted in the Structural Assessment not yet complete (awaiting contractor availability).

General

- Efforts are ongoing to fill vacancies within the department.

Upcoming Council & ABCC Meetings

- January 15, 2026 – Joint Council Meeting, 6:00 p.m.
- January 27, 2026 – Public Hearing, 6:00 p.m.
- January 27, 2026 – Regular Council, 7:00 p.m.



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

December Volunteer of the Month – Sonia Morris

Beyond promoting active living, Sonia is deeply committed to serving her community through volunteerism and leadership. She generously gives her time as a board member of the Seniors Take Action Coalition, where she advocates for and supports initiatives that enhance the quality of life for older adults. In addition, Sonia plays an active role in fundraising and supporting vital local organizations, including the Hearts of Isle Madame, the local daycare, and area food banks, helping to ensure that essential programs and services remain accessible to those who need them most.

This past holiday season, Sonia’s compassion and generosity were evident when she hosted a free English style Christmas dinner for more than thirty community members. Her efforts provided not only a warm meal, but also a sense of belonging, connection, and holiday spirit for those in attendance.

Please join us in recognizing Sonia for her hard work, dedication, and commitment to her community. We thank you for all you do for Richmond County!





THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

WARDEN

December 19, 2025

Fred Tilley, Minister
Department of Public Works
PO Box 186,
Halifax, Nova Scotia B3J 2N2

Dear Minister,

On behalf of the Council of the Municipality of the County of Richmond, I am writing to express our support for the Town of Mulgrave's request that the Province include the portion of Route 344 running through Mulgrave's main street in its current paving plans.

As you are aware, this stretch of road is municipally owned by the Town of Mulgrave and runs directly in front of the Mulgrave Marine Terminal, including the location of the recently installed provincial bridge. The road is in need of repair, and the Town does not have the financial capacity to address the level of wear it is currently experiencing.

With the growth of wind energy development in the region, Mulgrave's infrastructure is playing a critical role in enabling the Province to advance its green energy objectives. Turbine components, including oversized and heavy equipment, must be shipped through and offloaded in Mulgrave in order to reach wind farm sites in Guysborough County and ultimately supply facilities and industries in Richmond County. This activity places a disproportionate burden on Mulgrave's local road network, despite the fact that the direct economic benefits of these projects are realized elsewhere.

Given that these green energy developments are provincial in scope and benefit many Nova Scotians—including municipalities such as Richmond County and Guysborough County—we believe it is appropriate for the Province to support Mulgrave by addressing the impact on its infrastructure.

For these reasons, we respectfully ask that this request be given further consideration.

Sincerely,

Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond
Ron Chisholm, Mayor of the Town of Mulgrave



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

WARDEN

December 19, 2025

The Honourable Julie Dabrusin
Minister of the Environment, Climate Change, and Nature
Place Vincent Massey Building
351 Saint-Joseph Boulevard
Gatineau QC K1A 0H3

RE: Request for Ministerial Assistance – Emergency Boat Launch Ramp, St. Peter’s Canal (Ocean Side)

Dear Minister:

On behalf of the Municipality of the County of Richmond, I am writing to request your assistance regarding a long-standing proposal to establish an emergency boat launch ramp on the ocean side of the St. Peter’s Canal.

The St. Peter’s and District Volunteer Fire Department has been seeking approval for this project for many years, including recent correspondence to our Member of Parliament, Mr. Jaime Battiste, and earlier engagement with Parks Canada and federal departments. As outlined by Fire Chief Blair Stone, the absence of a direct launch point on the ocean side of the canal significantly delays emergency response times for marine rescues and other life-threatening situations.

The proposal itself is modest in scope. It involves the removal of rocks, at no cost, to create a suitable emergency launch area. This work would provide critical access for first responders without the need for major construction or new infrastructure. Despite meetings and ongoing communication, progress has been slow, and the Volunteer Fire Department has been advised that the matter is currently awaiting review by Environment, Climate Change, and Nature.

Emergency response infrastructure of this nature is fundamental to public safety, particularly in a coastal community with active marine traffic. The potential life-saving benefits of this project are clear, and the continued lack of resolution is understandably frustrating for local emergency responders and residents alike.

Letter of Support: St. Peter's and District Volunteer Fire Department

Page 2

We respectfully ask that your office review this file and provide whatever assistance is possible to help move it toward a timely decision. Richmond County Council fully supports the St. Peter's and District Volunteer Fire Department in this request and believes that facilitating this emergency launch ramp would be a practical and responsible step in enhancing marine safety in the area.

Thank you for your attention to this matter. We would welcome any guidance your department can provide and are hopeful for a path forward.

Sincerely,



Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond
Jaime Battiste, Member of Parliament for Cape Breton-Canso-Antigonish
Blair Stone, Chief of the St. Peter's and District Volunteer Fire Department



**Municipal Affairs
Office of the Minister**

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902 424-5550 Fax 902 424-0581 • novascotia.ca

December 19, 2025

Lois Landry
Warden
Municipality of the County of Richmond
Via Email: Lois.Landry@richmondcounty.ca

Dear Warden Landry:

Thank you for your letter regarding your Council's concerns about recent changes to the *Code of Conduct for Municipal Elected Officials Regulations* (Code of Conduct).

The Department of Municipal Affairs is actively working with the Nova Scotia Federation of Municipalities (NSFM) to determine the best path forward with respect to the Code of Conduct.

The recent amendments were introduced in response to concerns raised by municipalities regarding the complaint and investigator process. Originally, the framework did not include safeguards to prevent frivolous or vexatious complaints from being investigated at significant cost to municipalities. Addressing these gaps is essential before the public can once again submit complaints.

The Department looks forward to working with NSFM and our municipal partners to improve the Code of Conduct for all Nova Scotians.

Thank you for sharing the Municipality's concerns regarding this important matter.

Yours truly,

A handwritten signature in cursive script that reads "John A. MacDonald".

John A. MacDonald
Minister of Municipal Affairs

c: Juanita Spencer, CEO, NSFM

PNS-60936/nb



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

WARDEN

October 30, 2025

Hon. John A. MacDonald
Minister of Municipal Affairs
PO Box 216
Halifax, NS B3J 2M4

Dear Minister MacDonald,

At its recent meeting, Richmond County Council passed a motion requesting that the Province work with municipalities to provide clearer guidance around what constitutes eligible and ineligible complaints under the *Code of Conduct for Municipal Elected Officials*.

Council understands that the *Code's* complaint process was paused due to concerns about the administrative burden associated with the volume of complaints received. While we appreciate the intent, this pause has left uncertainty for both municipal officials and residents and has limited the public's ability to raise legitimate concerns through an established process.

We respectfully ask that your Department act quickly to define and communicate clear parameters for eligible and ineligible complaints so that the public's ability to submit complaints can be re-instated with confidence and consistency across municipalities.

A copy of this letter is also being provided to the Nova Scotia Federation of Municipalities, with a request that this matter be included among their advocacy priorities.

Thank you for your attention to this important issue and for your continued collaboration with municipalities across Nova Scotia.

Sincerely,

Lois Landry, Warden
Municipality of the County of Richmond

cc: Nova Scotia Federation of Municipalities
Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond

December 15, 2025

Honourable Tim Houston
PO Box 726
Halifax, NS B3J 2T3

RE: Declining Cell Service in Antigonish County

Dear Premier,

I am writing on behalf of the Municipality of the County of Antigonish to express our urgent and growing concern regarding the rapidly declining state of cellular service across our region.

Cell coverage in many areas of Antigonish County has become increasingly unreliable, with some communities now experiencing complete service loss. This situation presents a significant and immediate public safety risk. During medical emergencies, extreme weather events, or other crises, the inability to make a simple phone call can be life-threatening. For rural communities, reliable cellular service is not optional, it is a fundamental requirement for safety, communication, and economic stability.

Council continues to receive frequent reports from residents who are increasingly frustrated and alarmed by worsening coverage, particularly in areas that once had limited service but now have none. This downward trend is unacceptable and demands urgent action.

Given the seriousness of this issue, we are requesting an update on the status of the Cellular for Nova Scotia Program, including projected timelines and planned coverage areas for Antigonish County. Our residents deserve clarity, and our communities require dependable communication infrastructure without further delay.

Thank you for your prompt attention to this matter. We look forward to your response and to continued collaboration to ensure all Nova Scotians have access to reliable cellular service.

Sincerely,



Nicholas MacInnis
Warden, The Municipality of the County of Antigonish

CC: All Municipalities in the Province of Nova Scotia
Nova Scotia Federation of Municipalities



BRIEFING NOTE

Municipality of the County of Richmond

Tax Exemption By-Law #56 (v.7)

January 6, 2026

Purpose

The purpose of this briefing note is to identify advantages and concerns associated with reopening the Tax Exemption By-Law #56 (v.7) and to encourage Council to consider alternative ways to assist non-profit and charitable organizations, as well as developers, with tax-related concerns without reopening Tax Exemption By-law #56 (v.7).

Background

Tax Exemption By-law #56 (v.7) was adopted by Council on June 24, 2019. The by-law provides full property tax exemptions inclusive of fire and area rates to eligible registered charities and non-profit organizations listed in the approved schedules.

As part of the 2019 update, Council capped the eligible assessment account numbers as of May 1, 2019, and determined that no new exemption requests would be considered beyond those already pending at that time.

Through annual budget deliberations, Council reviews the financial impact of this by-law. The amount of municipal taxes written off each year through these exemptions is approximately \$438,880, representing a significant level of municipal support to the non-profit sector.

Current Structure of the By-law

Under the current By-law #56 (v.7):

- Eligible organizations do not pay municipal property taxes, fire levies and area rates.
- There is no annual application or renewal requirement.
- There are no fees, reporting requirements, or formal protocols associated with receiving the exemption.

- Exemptions continue so long as the eligibility requirements are met.

Council Discussion and Staff Action

Council has previously discussed encouraging organizations to appeal their property assessment values if they believe their assessed values are inaccurate or too high.

As a result of this discussion, staff have prepared a draft letter to be provided to eligible organizations outlining the option to appeal their assessment through Property Valuation Services Corporation (PVSC).

This approach holds organizations accountable in assisting Council to continue to offer such an exemption.

Considerations

Reopening By-law #56 (v.7) could result in:

- Increased pressure to add new organizations or properties to the exemption list.
- Increased financial impact on the Municipality due to the uniform assessment base; currently, more than \$19,000,000 in commercial assessment is written off under By-Law #56 (v.7).
- Reduced certainty during annual budget planning as exemptions are based on assessment values determined by Property Valuation Services Corporation.
- The current by-law provides annual exemptions ranging from \$24.65 to \$88,381.85 per organization.
- In reviewing tax relief options under the Municipal Government Act, municipalities are limited to the following forms of tax relief established by policy or by-law.
 - Income-based residential property tax exemptions for low-income property owners, adopted by Council policy (s. 69).
 - Property tax reductions and reimbursements where buildings are destroyed or rebuilt following fire or certain natural disasters and assessment has not yet been adjusted (ss. 69A–69B).
 - Property tax exemptions or reductions for eligible registered charities and non-profit organizations, including the ability to reduce commercial property taxes to the residential-equivalent rate, adopted by Council policy (s. 71).
 - Property tax reductions or exemptions for licensed child care facilities, established by by-law (ss. 71A–71B).

- Commercial Development Districts, where permitted, allowing for the phasing-in of assessment increases and the cancellation, reduction, or refund of taxes related to those increases, subject to servicing requirements and ministerial oversight, and established by by-law (s. 71C).

Alternative Ways to Support Non-Profit Organizations

Rather than reopening the by-law, Council may wish to consider:

- Proceeding with the distribution of the draft letter encouraging assessment appeals through PVSC.
- Considering partial exemptions such as reducing commercial property tax to the residential rate where properties are primarily used for community benefit.
- Establish a maximum exemption amount per property or per organization.
- At present, the Municipal Government Act does not provide municipalities with authority to offer property tax exemptions, reductions, or rebates specifically for property developers or redevelopers, nor does it permit tax exemptions or reductions on residential property for the purpose of encouraging new development or redevelopment. Council may want to prepare a letter for the Minister of Municipal Affairs to consider amending the MGA to allow support for housing developments.

Recommendation

That Council maintain Tax Exemption By-law #56 (v.7) in its current form and explore alternative methods to support non-profit and charitable organizations by means of offering tax exemptions. To request support from the Department of Municipal Affairs requesting that the province consider amendments to the MGA to provide municipalities – particularly rural municipalities authority to support new housing development and redevelopment through tax incentives, guided by the province to ensure consistency, fiscal responsibility, and alignment with municipal planning objectives.

Suggested Motion

THAT Council directs staff to further investigate alternative approaches to support non-profit and community organizations and developers with property tax relief, including structured tax relief programs with clear eligibility criteria, and not reopen By-law #56 (v.7); AND THAT Council approve issuing the prepared draft letter to current exempt

organizations encouraging them to consider appealing their assessed values if appropriate;
AND FURTHER MOVE THAT Council prepare and submit a letter to the Department of
Municipal Affairs requesting provincial support for municipalities, in the form of tax
incentives, to support new housing development and redevelopment across Nova Scotia.

Prepared By: Kathleen Jeffrey, Director of Finance

Contact Person: Kathleen Jeffrey, Director of Finance

Date: January 6, 2026



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

MUNICIPALITY OF RICHMOND COUNTY

NOTICE TO TAXPAYERS – BYLAW 56 – TAX EXEMPTION BY-LAW (v.7)

Dear Property Owner/Organization,

As property assessment notices from the Property Valuation Services Corporation (PVSC) will be issued soon, we ask that you review your assessment carefully when it arrives. Please ensure the assessed value accurately reflects your property. If you have concerns, contact PVSC promptly and file an appeal before the deadline if necessary.

Accurate assessments help the Municipality keep tax rates low while continuing to offer exemptions under **Bylaw 56 – Tax Exemption By-Law (v.7)** to your organization. We are providing this notice in advance, so organizations and property owners have sufficient time to review and respond once assessments are received.

If you have any questions, please feel free to contact the Finance Department at (902) 226-2400.

Thank you for your cooperation.

Sincerely,
Municipality of Richmond County

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 11/1/2025 11/30/2025
 Vendor ID First Last Chequebook ID GENERAL GENERAL
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
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28304	00701	LANDRY BROTHERS LTD.	11/6/2025	GENERAL	PMCHQ00002588	\$ 27.34
28305	01309	SAMSON'S PLUMBING & HEATING	11/6/2025	GENERAL	PMCHQ00002588	\$ 627.00
28306	01686	T. SAMPSON & SONS BACKHOE AND	11/6/2025	GENERAL	PMCHQ00002588	\$ 1,430.70
28307	03824	FROST, CECIL J.	11/6/2025	GENERAL	PMCHQ00002588	\$ 80.00
28308	06807	CONNORS OFFICE PRODUCTS	11/6/2025	GENERAL	PMCHQ00002588	\$ 489.81
28309	07170	MORRIS, SONIA	11/6/2025	GENERAL	PMCHQ00002588	\$ 385.00
28310	09415	ACKLANDS-GRAINGER INC.	11/6/2025	GENERAL	PMCHQ00002588	\$ 659.50
28311	10529	DESJARDINS FINAN.SECURITY	11/6/2025	GENERAL	PMCHQ00002588	\$ 29,253.99
28312	17091	SULLIVAN FUELS	11/6/2025	GENERAL	PMCHQ00002588	\$ 866.55
28313	17985	EMM LAW INCORPORATED	11/6/2025	GENERAL	PMCHQ00002588	\$ 1,237.36
28314	18673	BOUDREAU, RONALDA	11/6/2025	GENERAL	PMCHQ00002588	\$ 732.01
28315	19763	SEABOARD TIRE	11/6/2025	GENERAL	PMCHQ00002588	\$ 986.10
28316	24988	HIGHLAND BEVERAGES 2004 LTD.	11/6/2025	GENERAL	PMCHQ00002588	\$ 36.00
28317	28207	MARCHAND, BRIAN	11/6/2025	GENERAL	PMCHQ00002588	\$ 157.79
28318	28665	LAVANDIER, RENE	11/6/2025	GENERAL	PMCHQ00002588	\$ 10,435.27
28319	29057	RECEIVER GENERAL	11/6/2025	GENERAL	PMCHQ00002588	\$ 3,924.71
28320	29106	SAMPSON, BRENT	11/6/2025	GENERAL	PMCHQ00002588	\$ 302.53
28321	30246	STANTON, FRANCINE	11/6/2025	GENERAL	PMCHQ00002588	\$ 150.00
28322	30825	CUMMINS CANADA ULC	11/6/2025	GENERAL	PMCHQ00002588	\$ 1,681.50
28323	31050	NSGEU	11/6/2025	GENERAL	PMCHQ00002588	\$ 1,845.05
28324	31925	SAMPSON, SHARLA	11/6/2025	GENERAL	PMCHQ00002588	\$ 79.37
28325	35144	MARTELL, DANIELLE	11/6/2025	GENERAL	PMCHQ00002588	\$ 44.34
28326	38712	CANAL HOLDINGS LTD	11/6/2025	GENERAL	PMCHQ00002588	\$ 307.80
28327	38962	SEAL COVE HOLDING	11/6/2025	GENERAL	PMCHQ00002588	\$ 1,397.34
28328	41645	BOWEN, DANIEL	11/6/2025	GENERAL	PMCHQ00002588	\$ 826.76
28329	42530	OFFICE INTERIORS	11/6/2025	GENERAL	PMCHQ00002588	\$ 526.43
28330	43648	SAUNDERS EQUIPMENT LTD	11/6/2025	GENERAL	PMCHQ00002588	\$ 84.22
28331	43652	SANTANA CONTRACTING LTD	11/6/2025	GENERAL	PMCHQ00002588	\$ 52,709.47
28332	45144	SOURCE ATLANTIC	11/6/2025	GENERAL	PMCHQ00002588	\$ 969.00
28333	46825	RONA ARICHAT	11/6/2025	GENERAL	PMCHQ00002588	\$ 333.41
28334	48160	LANMAR DEVELOPMENTS LTD.	11/6/2025	GENERAL	PMCHQ00002588	\$ 1,725.00
28335	01961	MARTEL, TRISTAN	11/7/2025	GENERAL	PMCHQ00002590	\$ 92.78
28336	03190	ST. PETER'S & DISTRICT VOL.	11/7/2025	GENERAL	PMCHQ00002590	\$ 78,000.00
28337	03975	MINISTER OF FINANCE	11/7/2025	GENERAL	PMCHQ00002590	\$ 38.70
28338	36641	DOANE GRANT THORNTON LLP	11/7/2025	GENERAL	PMCHQ00002590	\$ 5,591.70
28339	46825	RONA ARICHAT	11/7/2025	GENERAL	PMCHQ00002590	\$ 341.52
28340	01104	THE REPORTER	11/17/2025	GENERAL	PMCHQ00002594	\$ 402.97
28341	01295	STRAIT SUPPLIES LIMITED	11/17/2025	GENERAL	PMCHQ00002594	\$ 657.24
28342	01309	SAMSON'S PLUMBING & HEATING	11/17/2025	GENERAL	PMCHQ00002594	\$ 296.40
28343	01643	BOUDREAU, CHRIS A.	11/17/2025	GENERAL	PMCHQ00002594	\$ 20.17
28344	01686	T. SAMPSON & SONS BACKHOE AND	11/17/2025	GENERAL	PMCHQ00002594	\$ 4,443.15
28345	02240	JEANTIE'S MINI MART	11/17/2025	GENERAL	PMCHQ00002594	\$ 42.93
28346	03549	MBW COURIER INC.	11/17/2025	GENERAL	PMCHQ00002594	\$ 241.38
28347	05460	LOUISDALE LIONS CLUB	11/17/2025	GENERAL	PMCHQ00002594	\$ 175.00
28348	05711	RANKIN, CLAIR	11/17/2025	GENERAL	PMCHQ00002594	\$ 142.37
28349	07234	SOMEWHERE COSY LTD.	11/17/2025	GENERAL	PMCHQ00002594	\$ 417.88
28350	08508	TELILE	11/17/2025	GENERAL	PMCHQ00002594	\$ 866.40
28351	08656	THE ISLAND NEST RESTAURANT LIM	11/17/2025	GENERAL	PMCHQ00002594	\$ 84.47
28352	09687	BURKE BROTHERS TRUCKING	11/17/2025	GENERAL	PMCHQ00002594	\$ 5,768.34
28353	10049	BABIN'S SERVICE CENTRE LTD.	11/17/2025	GENERAL	PMCHQ00002594	\$ 109.44
28354	10197	CARMICHAEL ENGINEERING LTD.	11/17/2025	GENERAL	PMCHQ00002594	\$ 120,873.71
28355	13722	CANSO FORD SALES LTD.	11/17/2025	GENERAL	PMCHQ00002594	\$ 160,548.48
28356	13942	THE GATHERING PLACE CATERING	11/17/2025	GENERAL	PMCHQ00002594	\$ 766.26
28357	14909	ESRI CANADA	11/17/2025	GENERAL	PMCHQ00002594	\$ 2,257.20
28358	15229	SUPERIOR PROPANE	11/17/2025	GENERAL	PMCHQ00002594	\$ 1,053.26

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
28359	17091	SULLIVAN FUELS	11/17/2025	GENERAL	PMCHQ00002594	\$ 1,374.22
28360	18562	BOUDREAU, SHAUN	11/17/2025	GENERAL	PMCHQ00002594	\$ 40.00
28361	18673	BOUDREAU, RONALDA	11/17/2025	GENERAL	PMCHQ00002594	\$ 18.19
28362	23446	BENOIT, SHELTON	11/17/2025	GENERAL	PMCHQ00002594	\$ 40.00
28363	24988	HIGHLAND BEVERAGES 2004 LTD.	11/17/2025	GENERAL	PMCHQ00002594	\$ 63.00
28364	25048	AGAT LABORATORIES LTD	11/17/2025	GENERAL	PMCHQ00002594	\$ 728.34
28365	25267	MATTHEWS, C. DELBERT	11/17/2025	GENERAL	PMCHQ00002594	\$ 40.00
28366	28207	MARCHAND, BRIAN	11/17/2025	GENERAL	PMCHQ00002594	\$ 210.59
28367	30547	ENTANDEM INC	11/17/2025	GENERAL	PMCHQ00002594	\$ 456.00
28368	30600	PARTS CONNECTION	11/17/2025	GENERAL	PMCHQ00002594	\$ 72.74
28369	33115	EXP SERVICES INC	11/17/2025	GENERAL	PMCHQ00002594	\$ 5,130.00
28370	35063	RADIO, A DIV OF BELL MOBILITY	11/17/2025	GENERAL	PMCHQ00002594	\$ 68.40
28371	35138	GFL ENVIRONMENTAL SERVICES INC	11/17/2025	GENERAL	PMCHQ00002594	\$ 29,693.21
28372	35165	MAPLE SIGNS & ENGRAVING	11/17/2025	GENERAL	PMCHQ00002594	\$ 26.22
28373	35174	MARCELLUS, STEVEN	11/17/2025	GENERAL	PMCHQ00002594	\$ 475.15
28374	35189	ACCESSIBLE WATER & WASTEWATER	11/17/2025	GENERAL	PMCHQ00002594	\$ 1,197.00
28375	35785	MURY, SHANNON	11/17/2025	GENERAL	PMCHQ00002594	\$ 65.50
28376	37151	CANOE PROCUREMENT GROUP OF CAN	11/17/2025	GENERAL	PMCHQ00002594	\$ 1,445.81
28377	38171	AWP SAFETY	11/17/2025	GENERAL	PMCHQ00002594	\$ 4,668.98
28378	39187	STRAIT REGIONAL CENTRE FOR EDU	11/17/2025	GENERAL	PMCHQ00002594	\$ 296,454.18
28379	39817	MAIA TRANSPORT	11/17/2025	GENERAL	PMCHQ00002594	\$ 5,545.05
28380	40145	TOROMONT CAT (MARITIMES)	11/17/2025	GENERAL	PMCHQ00002594	\$ 450.31
28381	41604	4333938 NS LTD	11/17/2025	GENERAL	PMCHQ00002594	\$ 113.00
28382	41888	FOUGERE, TYLER	11/17/2025	GENERAL	PMCHQ00002594	\$ 40.00
28383	44180	BURCHELL WICKWIRE BRYSON LLP	11/17/2025	GENERAL	PMCHQ00002594	\$ 820.80
28384	45050	GROUNDMAX LTD	11/17/2025	GENERAL	PMCHQ00002594	\$ 5,882.40
28385	45705	LONG POINT SERVICES SEPTIC DIV	11/17/2025	GENERAL	PMCHQ00002594	\$ 2,166.00
28386	46825	RONA ARICHAT	11/17/2025	GENERAL	PMCHQ00002594	\$ 37.37
28387	47655	STAN'S PAVING LIMITED	11/17/2025	GENERAL	PMCHQ00002594	\$ 128,535.00
28388	48160	LANMAR DEVELOPMENTS LTD.	11/17/2025	GENERAL	PMCHQ00002594	\$ 149.86
28389	48624	CAMDON RECYCLING LIMITED	11/17/2025	GENERAL	PMCHQ00002594	\$ 5,870.86
28390	48628	A & L CANADA LABORATORIES INC	11/17/2025	GENERAL	PMCHQ00002594	\$ 404.42
28391	01805	ASSOCIATION OF MUNICIPAL	11/20/2025	GENERAL	PMCHQ00002597	\$ 4,403.82
28392	03950	MOMBOURQUETTE, AMANDA	11/20/2025	GENERAL	PMCHQ00002597	\$ 1,627.54
28393	10529	DESJARDINS FINAN.SECURITY	11/20/2025	GENERAL	PMCHQ00002597	\$ 16,100.00
28394	13722	CANSO FORD SALES LTD.	11/20/2025	GENERAL	PMCHQ00002597	\$ 160,548.48
28395	14885	CASH	11/20/2025	GENERAL	PMCHQ00002597	\$ 3,000.00
28396	15180	RECREATION NOVA SCOTIA	11/20/2025	GENERAL	PMCHQ00002597	\$ 600.00
28397		MGA Section 480 (3) (c)	11/20/2025	GENERAL	PMCHQ00002597	\$ 200.00
28398		MGA Section 480 (3) (c)	11/20/2025	GENERAL	PMCHQ00002597	\$ 200.00
28399		MGA Section 480 (3) (c)	11/20/2025	GENERAL	PMCHQ00002597	\$ 200.00
28400		MGA Section 480 (3) (c)	11/20/2025	GENERAL	PMCHQ00002597	\$ 200.00
28401	20010	DANMAC LUMBER & HARDWARE	11/20/2025	GENERAL	PMCHQ00002597	\$ 150.00
28402	23221	GRAND RIVER SENIORS CLUB	11/20/2025	GENERAL	PMCHQ00002597	\$ 1,000.00
28403	25889	AA CLEANING SOLUTIONS INC.	11/20/2025	GENERAL	PMCHQ00002597	\$ 627.00
28404	30333	MACKENZIE ENVIRONMENTAL SERVIC	11/20/2025	GENERAL	PMCHQ00002597	\$ 16,193.70
28405	31666	MUNICIPALITY OF THE DISTRICT	11/20/2025	GENERAL	PMCHQ00002597	\$ 40.99
28406	35390	HOLY GUARDIAN ANGELS PARISH	11/20/2025	GENERAL	PMCHQ00002597	\$ 2,000.00
28407	39151	RICHARD PEST SOLUTIONS	11/20/2025	GENERAL	PMCHQ00002597	\$ 225.00
28408	42530	OFFICE INTERIORS	11/20/2025	GENERAL	PMCHQ00002597	\$ 314.75
28409	48760	JP FINANCIAL LTD	11/20/2025	GENERAL	PMCHQ00002597	\$ 9,121.00
28410	00426	DIGGDON'S FREIGHT SERVICE	11/26/2025	GENERAL	PMCHQ00002601	\$ 54.72
28411	00701	LANDRY BROTHERS LTD.	11/26/2025	GENERAL	PMCHQ00002601	\$ 43.30
28412	01295	STRAIT SUPPLIES LIMITED	11/26/2025	GENERAL	PMCHQ00002601	\$ 1,417.04
28413	01309	SAMSON'S PLUMBING & HEATING	11/26/2025	GENERAL	PMCHQ00002601	\$ 205.20
28414	03174	CHARLES FOREST CO-OP LTD.	11/26/2025	GENERAL	PMCHQ00002601	\$ 182.05
28415	04555	SAMSON, CLINT	11/26/2025	GENERAL	PMCHQ00002601	\$ 38.99
28416	06386	ATLANTIC MARINE & IND. RIGGING	11/26/2025	GENERAL	PMCHQ00002601	\$ 442.32
28417	10991	ROBIN'S DONUTS	11/26/2025	GENERAL	PMCHQ00002601	\$ 35.00
28418	11908	CANADA POST CORPORATION	11/26/2025	GENERAL	PMCHQ00002601	\$ 28.89
28419	17091	SULLIVAN FUELS	11/26/2025	GENERAL	PMCHQ00002601	\$ 2,772.27
28420	17985	EMM LAW INCORPORATED	11/26/2025	GENERAL	PMCHQ00002601	\$ 1,400.03
28421	19589	HEARTS ABILITY SOCIETY	11/26/2025	GENERAL	PMCHQ00002601	\$ 300.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
28422	21784	FORD, JEROME W.	11/26/2025	GENERAL	PMCHQ00002601	\$ 182.39
28423	22861	DOUCETTE, LYNNE	11/26/2025	GENERAL	PMCHQ00002601	\$ 2,209.00
28424	25048	AGAT LABORATORIES LTD	11/26/2025	GENERAL	PMCHQ00002601	\$ 146.13
28425	26468	PITNEYWORKS	11/26/2025	GENERAL	PMCHQ00002601	\$ 5,000.00
28426	29106	SAMPSON, BRENT	11/26/2025	GENERAL	PMCHQ00002601	\$ 105.59
28427	29118	ARICHAT ON THE FLY - IRVING ST	11/26/2025	GENERAL	PMCHQ00002601	\$ 127.98
28428	31300	BRETON PRINT	11/26/2025	GENERAL	PMCHQ00002601	\$ 116.57
28429	35177	AQUATIC INFORMATICS	11/26/2025	GENERAL	PMCHQ00002601	\$ 5,471.20
28430	35866	TROY LIFE & FIRE SAFETY LTD.	11/26/2025	GENERAL	PMCHQ00002601	\$ 644.10
28431	38712	CANAL HOLDINGS LTD	11/26/2025	GENERAL	PMCHQ00002601	\$ 615.60
28432	39051	BERRN CONSULTING	11/26/2025	GENERAL	PMCHQ00002601	\$ 835.37
28433	39151	RICHARD PEST SOLUTIONS	11/26/2025	GENERAL	PMCHQ00002601	\$ 300.00
28434	45705	LONG POINT SERVICES SEPTIC DIV	11/26/2025	GENERAL	PMCHQ00002601	\$ 2,052.00
28435	46190	BOUDREAU, ADELE	11/26/2025	GENERAL	PMCHQ00002601	\$ 160.00
28436	46825	RONA ARICHAT	11/26/2025	GENERAL	PMCHQ00002601	\$ 129.95
28437	49382	ARTHUR J. GALLAGHER CANADA LIM	11/26/2025	GENERAL	PMCHQ00002601	\$ 293.00

Total Cheques: 135

Total Amount of Cheques: \$ 1,232,874.87
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Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	11/1/2025
Vendor ID	First	Last	Chequebook ID	ONLINE PAYMENTS
Vendor Name	First	Last		ONLINE PAYMENTS

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1454	01023	NOVA SCOTIA POWER INC.	11/5/2025	ONLINE PAYMENTS	PMCHQ00002586	\$ 1,854.07
1455	10010	TELUS HEALTH	11/5/2025	ONLINE PAYMENTS	PMCHQ00002586	\$ 27,385.83
1456	20265	ROYAL BANK VISA	11/5/2025	ONLINE PAYMENTS	PMCHQ00002586	\$ 4,863.53
1457	42102	TELUS	11/5/2025	ONLINE PAYMENTS	PMCHQ00002586	\$ 334.02
1458	36914	ROGERS COMMUNICATIONS CANADA I	11/6/2025	ONLINE PAYMENTS	PMCHQ00002589	\$ 1,722.30
1459	39100	DIRECTOR OF MAINTENANCE ENFORC	11/6/2025	ONLINE PAYMENTS	PMCHQ00002589	\$ 341.61
1460	01023	NOVA SCOTIA POWER INC.	11/14/2025	ONLINE PAYMENTS	PMCHQ00002591	\$ 38,828.08
1461	01457	BELL MOBILITY INC.	11/14/2025	ONLINE PAYMENTS	PMCHQ00002591	\$ 62.70
1462	34886	EASTLINK	11/14/2025	ONLINE PAYMENTS	PMCHQ00002591	\$ 869.82
1463	39100	DIRECTOR OF MAINTENANCE ENFORC	11/14/2025	ONLINE PAYMENTS	PMCHQ00002591	\$ 341.61
1464	01090	RECEIVER GEN. FOR CANADA	11/20/2025	ONLINE PAYMENTS	PMCHQ00002595	\$ 36,920.20
1465	39100	DIRECTOR OF MAINTENANCE ENFORC	11/20/2025	ONLINE PAYMENTS	PMCHQ00002595	\$ 341.61
1466	01023	NOVA SCOTIA POWER INC.	11/26/2025	ONLINE PAYMENTS	PMCHQ00002599	\$ 34,998.12
1467	39100	DIRECTOR OF MAINTENANCE ENFORC	11/26/2025	ONLINE PAYMENTS	PMCHQ00002599	\$ 341.61

Total Cheques: 14

Total Amount of Cheques: \$ 149,205.11
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Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 11/1/2025 11/30/2025
 Vendor ID First Last Chequebook ID WATER WATER
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
3358	15229	SUPERIOR PROPANE	11/6/2025	WATER	PMCHQ00002587	\$ 93.28
3359	15806	ACWWA CONFERENCE	11/6/2025	WATER	PMCHQ00002587	\$ 1,953.65
3360	19809	BUREAU VERITAS CANADA (2019) I	11/6/2025	WATER	PMCHQ00002587	\$ 737.36
3361	20115	HARRIS INDUSTRIAL TESTING (202	11/6/2025	WATER	PMCHQ00002587	\$ 410.40
3362	26204	MCLENNAN SALES	11/6/2025	WATER	PMCHQ00002587	\$ 1,120.46
3363	46825	RONA ARICHAT	11/6/2025	WATER	PMCHQ00002587	\$ 82.57
3364	00701	LANDRY BROTHERS LTD.	11/14/2025	WATER	PMCHQ00002593	\$ 71.79
3365	01686	T. SAMPSON & SONS BACKHOE AND	11/14/2025	WATER	PMCHQ00002593	\$ 13,995.78
3366	05010	B & N DISTRIBUTORS LTD.	11/14/2025	WATER	PMCHQ00002593	\$ 98.62
3367	25048	AGAT LABORATORIES LTD	11/14/2025	WATER	PMCHQ00002593	\$ 176.24
3368	38171	AWP SAFETY	11/14/2025	WATER	PMCHQ00002593	\$ 2,877.25
3369	46625	SCP DISTRIBUTORS CANADA INC.	11/14/2025	WATER	PMCHQ00002593	\$ 1,232.48
3370	46825	RONA ARICHAT	11/14/2025	WATER	PMCHQ00002593	\$ 126.90
3371	00701	LANDRY BROTHERS LTD.	11/20/2025	WATER	PMCHQ00002596	\$ 39.41
3372	15900	CAMERON INSTRUMENTS INC.	11/20/2025	WATER	PMCHQ00002596	\$ 27,802.86
3373	00701	LANDRY BROTHERS LTD.	11/26/2025	WATER	PMCHQ00002600	\$ 75.22
3374	09415	ACKLANDS-GRAINGER INC.	11/26/2025	WATER	PMCHQ00002600	\$ 1,381.68
3375	15202	ATLANTIC PURIFICATION SYSTEMS	11/26/2025	WATER	PMCHQ00002600	\$ 1,030.56
3376	15229	SUPERIOR PROPANE	11/26/2025	WATER	PMCHQ00002600	\$ 68.34
3377	19809	BUREAU VERITAS CANADA (2019) I	11/26/2025	WATER	PMCHQ00002600	\$ 737.36
3378	26204	MCLENNAN SALES	11/26/2025	WATER	PMCHQ00002600	\$ 1,092.12
3379	35177	AQUATIC INFORMATICS	11/26/2025	WATER	PMCHQ00002600	\$ 5,471.20
3380	45705	LONG POINT SERVICES SEPTIC DIV	11/26/2025	WATER	PMCHQ00002600	\$ 684.00
3381	46625	SCP DISTRIBUTORS CANADA INC.	11/26/2025	WATER	PMCHQ00002600	\$ 3,974.18
3382	26204	MCLENNAN SALES	11/26/2025	WATER	PMCHQ00002602	\$ 1,603.36

Total Cheques: 25

Total Amount of Cheques: \$ 66,937.07

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	11/1/2025
Vendor ID	First	Last	Chequebook ID	ONLINE UTILITY
Vendor Name	First	Last		ONLINE UTILITY

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
371	01023	NOVA SCOTIA POWER INC.	11/5/2025	ONLINE UTILITY	PMCHQ00002585	\$ 213.67
372	01023	NOVA SCOTIA POWER INC.	11/14/2025	ONLINE UTILITY	PMCHQ00002592	\$ 1,844.83
373	01023	NOVA SCOTIA POWER INC.	11/26/2025	ONLINE UTILITY	PMCHQ00002598	\$ 3,366.96
374	34886	EASTLINK	11/26/2025	ONLINE UTILITY	PMCHQ00002598	\$ 161.82

Total Cheques:	4				Total Amount of Cheques:	\$ 5,587.28
						=====

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 12/1/2025 12/31/2025
 Vendor ID First Last Chequebook ID GENERAL GENERAL
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
28438	01295	STRAIT SUPPLIES LIMITED	12/4/2025	GENERAL	PMCHQ00002608	\$ 436.08
28439	01341	VILLAGE OF ST. PETER'S	12/4/2025	GENERAL	PMCHQ00002608	\$ 133,438.92
28440	01643	BOUDREAU, CHRIS A.	12/4/2025	GENERAL	PMCHQ00002608	\$ 365.47
28441	01961	MARTEL, TRISTAN	12/4/2025	GENERAL	PMCHQ00002608	\$ 365.47
28442	02240	JEANTIE'S MINI MART	12/4/2025	GENERAL	PMCHQ00002608	\$ 199.41
28443	03026	WEST BAY ROAD & DISTRICT VOLUN	12/4/2025	GENERAL	PMCHQ00002608	\$ 4,480.00
28444	03174	CHARLES FOREST CO-OP LTD.	12/4/2025	GENERAL	PMCHQ00002608	\$ 54.76
28445	03190	ST. PETER'S & DISTRICT VOL.	12/4/2025	GENERAL	PMCHQ00002608	\$ 74,000.00
28446	03950	MOMBOURQUETTE, AMANDA	12/4/2025	GENERAL	PMCHQ00002608	\$ 266.94
28447	04545	REGISTRY OF MOTOR VEHICLES	12/4/2025	GENERAL	PMCHQ00002608	\$ 1,406.40
28448	04555	SAMSON, CLINT	12/4/2025	GENERAL	PMCHQ00002608	\$ 54.57
28449	06200	ISLE MADAME IFIT CENTRE	12/4/2025	GENERAL	PMCHQ00002608	\$ 440.00
28450	07170	MORRIS, SONIA	12/4/2025	GENERAL	PMCHQ00002608	\$ 612.00
28451	10011	DE LAGE LANDEN FINANCIAL SERVI	12/4/2025	GENERAL	PMCHQ00002608	\$ 410.40
28452	12563	LA PICASSE CENTRE COMMUNAUTAIR	12/4/2025	GENERAL	PMCHQ00002608	\$ 230.00
28453	13722	CANSO FORD SALES LTD.	12/4/2025	GENERAL	PMCHQ00002608	\$ 146.77
28454	16462	CANAL TROPHY & ENGRAVING	12/4/2025	GENERAL	PMCHQ00002608	\$ 57.30
28455	16645	GREENHOUSE CO-OP LTD.	12/4/2025	GENERAL	PMCHQ00002608	\$ 17.05
28456	17091	SULLIVAN FUELS	12/4/2025	GENERAL	PMCHQ00002608	\$ 2,926.78
28457	17985	EMM LAW INCORPORATED	12/4/2025	GENERAL	PMCHQ00002608	\$ 5,343.42
28458	18562	BOUDREAU, SHAUN	12/4/2025	GENERAL	PMCHQ00002608	\$ 300.00
28459	18673	BOUDREAU, RONALDA	12/4/2025	GENERAL	PMCHQ00002608	\$ 66.44
28460	20010	DANMAC LUMBER & HARDWARE	12/4/2025	GENERAL	PMCHQ00002608	\$ 338.02
28461	24988	HIGHLAND BEVERAGES 2004 LTD.	12/4/2025	GENERAL	PMCHQ00002608	\$ 27.00
28462	30600	PARTS CONNECTION	12/4/2025	GENERAL	PMCHQ00002608	\$ 99.18
28463	31925	SAMPSON, SHARLA	12/4/2025	GENERAL	PMCHQ00002608	\$ 321.62
28464	35165	MAPLE SIGNS & ENGRAVING	12/4/2025	GENERAL	PMCHQ00002608	\$ 26.22
28465	35174	MARCELLUS, STEVEN	12/4/2025	GENERAL	PMCHQ00002608	\$ 177.96
28466	35785	MURY, SHANNON	12/4/2025	GENERAL	PMCHQ00002608	\$ 283.54
28467	40827	BABIN, RENE	12/4/2025	GENERAL	PMCHQ00002608	\$ 40.00
28468	46450	DAVID, SHELLEY	12/4/2025	GENERAL	PMCHQ00002608	\$ 17.03
28469	46825	RONA ARICHAT	12/4/2025	GENERAL	PMCHQ00002608	\$ 59.14
28470	00329	CAUSEWAY ELECTRICAL SUPPLIES L	12/11/2025	GENERAL	PMCHQ00002612	\$ 1,325.64
28471	00701	LANDRY BROTHERS LTD.	12/11/2025	GENERAL	PMCHQ00002612	\$ 237.54
28472	01104	THE REPORTER	12/11/2025	GENERAL	PMCHQ00002612	\$ 85.50
28473	01295	STRAIT SUPPLIES LIMITED	12/11/2025	GENERAL	PMCHQ00002612	\$ 1,908.37
28474	01643	BOUDREAU, CHRIS A.	12/11/2025	GENERAL	PMCHQ00002612	\$ 66.44
28475	01805	ASSOCIATION OF MUNICIPAL	12/11/2025	GENERAL	PMCHQ00002612	\$ 228.00
28476	02488	DILLON CONSULTING	12/11/2025	GENERAL	PMCHQ00002612	\$ 40,282.00
28477	03026	WEST BAY ROAD & DISTRICT VOLUN	12/11/2025	GENERAL	PMCHQ00002612	\$ 3,322.00
28478	03174	CHARLES FOREST CO-OP LTD.	12/11/2025	GENERAL	PMCHQ00002612	\$ 177.75
28479	03549	MBW COURIER INC.	12/11/2025	GENERAL	PMCHQ00002612	\$ 200.28
28480	03824	FROST, CECIL J.	12/11/2025	GENERAL	PMCHQ00002612	\$ 206.96
28481	03859	STRAIT AREA CHMMBER OF COMMERC	12/11/2025	GENERAL	PMCHQ00002612	\$ 741.04
28482	04863	CBCL LIMITED	12/11/2025	GENERAL	PMCHQ00002612	\$ 49,248.00
28483	05460	LOUISDALE LIONS CLUB	12/11/2025	GENERAL	PMCHQ00002612	\$ 20,000.00
28484	05479	MERRICK, ROBYN	12/11/2025	GENERAL	PMCHQ00002612	\$ 200.00
28485	05703	FEDERATION OF CANADIAN MUNICIP	12/11/2025	GENERAL	PMCHQ00002612	\$ 3,006.93
28486	06262	WILF'S DEMOLITION & SALVAGE LT	12/11/2025	GENERAL	PMCHQ00002612	\$ 218.88
28487	06386	ATLANTIC MARINE & IND. RIGGING	12/11/2025	GENERAL	PMCHQ00002612	\$ 177.84
28488	06912	STRAIT ENGINEERING LTD.	12/11/2025	GENERAL	PMCHQ00002612	\$ 627.00
28489	07234	SOMEWHERE COSY LTD.	12/11/2025	GENERAL	PMCHQ00002612	\$ 696.47
28490	08281	ISLE MADAME BOAT CLUB	12/11/2025	GENERAL	PMCHQ00002612	\$ 20,000.00
28491	10197	CARMICHAEL ENGINEERING LTD.	12/11/2025	GENERAL	PMCHQ00002612	\$ 5,774.81
28492	13528	LA COOPERATIVE RADIO RICHMOND	12/11/2025	GENERAL	PMCHQ00002612	\$ 182.40
28493	14168	EASTERN DISTRICT PLANNING	12/11/2025	GENERAL	PMCHQ00002612	\$ 3,585.06

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
28494	20281	CHANNEL MAINTENANCE SERVICES	12/11/2025	GENERAL	PMCHQ00002612	\$ 834.66
28495	20297	FLOWPOINT ENVIRONMENTAL SYSTEM	12/11/2025	GENERAL	PMCHQ00002612	\$ 47,587.42
28496	20298	KITCHEN RACKETS ORGANIZATION	12/11/2025	GENERAL	PMCHQ00002612	\$ 1,000.00
28497	20299	CANAL TIRE LTD	12/11/2025	GENERAL	PMCHQ00002612	\$ 57.00
28498	28805	LEBLANC, MARYANN	12/11/2025	GENERAL	PMCHQ00002612	\$ 600.00
28499	29115	BOUDREAU TESSA	12/11/2025	GENERAL	PMCHQ00002612	\$ 180.00
28500	29118	ARICHAT ON THE FLY - IRVING ST	12/11/2025	GENERAL	PMCHQ00002612	\$ 133.13
28501	30028	COOPER, DEBRA	12/11/2025	GENERAL	PMCHQ00002612	\$ 510.00
28502	35063	RADIO, A DIV OF BELL MOBILITY	12/11/2025	GENERAL	PMCHQ00002612	\$ 68.40
28503	35144	MARTELL, DANIELLE	12/11/2025	GENERAL	PMCHQ00002612	\$ 101.91
28504	37151	CANOE PROCUREMENT GROUP OF CAN	12/11/2025	GENERAL	PMCHQ00002612	\$ 231.71
28505	37420	CAMPBELL, DAPHNE	12/11/2025	GENERAL	PMCHQ00002612	\$ 75.00
28506	38962	SEAL COVE HOLDING	12/11/2025	GENERAL	PMCHQ00002612	\$ 2,212.41
28507	39201	NOVA SCOTIA FEDERATION OF MUNI	12/11/2025	GENERAL	PMCHQ00002612	\$ 860.00
28508	41604	4333938 NS LTD	12/11/2025	GENERAL	PMCHQ00002612	\$ 1,406.51
28509	42103	DAVID, DYLAN	12/11/2025	GENERAL	PMCHQ00002612	\$ 250.00
28510	45705	LONG POINT SERVICES SEPTIC DIV	12/11/2025	GENERAL	PMCHQ00002612	\$ 2,166.00
28511	46150	NORTH EAST TRUCK & TRAILER SAL	12/11/2025	GENERAL	PMCHQ00002612	\$ 15,163.27
28512	46450	DAVID, SHELLEY	12/11/2025	GENERAL	PMCHQ00002612	\$ 64.06
28513	46825	RONA ARICHAT	12/11/2025	GENERAL	PMCHQ00002612	\$ 324.67
28514	46884	3285522 NOVA SCOTIA LIMITED	12/11/2025	GENERAL	PMCHQ00002612	\$ 2,138.64
28515	47023	BOUDREAU, BRANDON	12/11/2025	GENERAL	PMCHQ00002612	\$ 250.00
28516	28665	LAVANDIER, RENE	12/16/2025	GENERAL	PMCHQ00002614	\$ 5,600.00
28517	43652	SANTANA CONTRACTING LTD	12/16/2025	GENERAL	PMCHQ00002614	\$ 11,200.00
28518	00426	DIGGDON'S FREIGHT SERVICE	12/18/2025	GENERAL	PMCHQ00002617	\$ 212.04
28519	01200	GD EQUIPMENT LTD.	12/18/2025	GENERAL	PMCHQ00002617	\$ 26,062.68
28520	01295	STRAIT SUPPLIES LIMITED	12/18/2025	GENERAL	PMCHQ00002617	\$ 893.19
28521	01961	MARTEL, TRISTAN	12/18/2025	GENERAL	PMCHQ00002617	\$ 15.90
28522	02488	DILON CONSULTING	12/18/2025	GENERAL	PMCHQ00002617	\$ 27,453.29
28523	06955	LENNOX PASSAGE YACHT CLUB	12/18/2025	GENERAL	PMCHQ00002617	\$ 100.00
28524	08656	THE ISLAND NEST RESTAURANT LIM	12/18/2025	GENERAL	PMCHQ00002617	\$ 109.42
28525	10025	MACCULLOCH, TROY	12/18/2025	GENERAL	PMCHQ00002617	\$ 167.28
28526	10197	CARMICHAEL ENGINEERING LTD.	12/18/2025	GENERAL	PMCHQ00002617	\$ 1,729.61
28527	10529	DESJARDINS FINAN.SECURITY	12/18/2025	GENERAL	PMCHQ00002617	\$ 36,388.74
28528	12563	LA PICASSE CENTRE COMMUNAUTAIR	12/18/2025	GENERAL	PMCHQ00002617	\$ 2,000.00
28529	14885	CASH	12/18/2025	GENERAL	PMCHQ00002617	\$ 3,000.00
28530	15306	JURRLINK, MICHELLE	12/18/2025	GENERAL	PMCHQ00002617	\$ 810.00
28531	15768	SCOTTVAC SEPTIC SERVICE	12/18/2025	GENERAL	PMCHQ00002617	\$ 5,394.48
28532	17888	VELASA SPORTS, INC.	12/18/2025	GENERAL	PMCHQ00002617	\$ 5,050.16
28533	18562	BOUDREAU, SHAUN	12/18/2025	GENERAL	PMCHQ00002617	\$ 119.19
28534	18673	BOUDREAU, RONALDA	12/18/2025	GENERAL	PMCHQ00002617	\$ 58.45
28535	22861	DOUCETTE, LYNNE	12/18/2025	GENERAL	PMCHQ00002617	\$ 2,209.00
28536	24589	THE ROLLING PHONES INC.	12/18/2025	GENERAL	PMCHQ00002617	\$ 1,945.43
28537	24988	HIGHLAND BEVERAGES 2004 LTD.	12/18/2025	GENERAL	PMCHQ00002617	\$ 81.00
28538	25048	AGAT LABORATORIES LTD	12/18/2025	GENERAL	PMCHQ00002617	\$ 7,221.29
28539	25063	BURKE, KENDRA	12/18/2025	GENERAL	PMCHQ00002617	\$ 2,275.00
28540	25968	RIVERDALE COMMUNITY SERVICES S	12/18/2025	GENERAL	PMCHQ00002617	\$ 450.00
28541	28401	SAMSON, LAURIER	12/18/2025	GENERAL	PMCHQ00002617	\$ 800.00
28542	29106	SAMPSON, BRENT	12/18/2025	GENERAL	PMCHQ00002617	\$ 471.00
28543	29115	BOUDREAU TESSA	12/18/2025	GENERAL	PMCHQ00002617	\$ 420.00
28544	30287	WAJAX LIMITED	12/18/2025	GENERAL	PMCHQ00002617	\$ 75.00
28545	30511	FERN GULLY TRUCKING	12/18/2025	GENERAL	PMCHQ00002617	\$ 12,361.03
28546	31050	NSGEU	12/18/2025	GENERAL	PMCHQ00002617	\$ 1,504.76
28547	31097	CKG ELEVATOR LTD	12/18/2025	GENERAL	PMCHQ00002617	\$ 3,831.54
28548	31098	MALCOLM, BRADLEY	12/18/2025	GENERAL	PMCHQ00002617	\$ 150.00
28549	31909	RIVER BOURGEOIS SENIORS 50+ CL	12/18/2025	GENERAL	PMCHQ00002617	\$ 200.00
28550	32578	KEAN, KRISTINA	12/18/2025	GENERAL	PMCHQ00002617	\$ 84.00
28551	33708	DEWOLF, LISA	12/18/2025	GENERAL	PMCHQ00002617	\$ 2,268.00
28552	35120	LAROCHELLE, BELINDA	12/18/2025	GENERAL	PMCHQ00002617	\$ 1,000.00
28553	35138	GFL ENVIRONMENTAL SERVICES INC	12/18/2025	GENERAL	PMCHQ00002617	\$ 40,628.38
28554	35178	HOMEWOOD HEALTH INC	12/18/2025	GENERAL	PMCHQ00002617	\$ 3,529.44
28555	35785	MURY, SHANNON	12/18/2025	GENERAL	PMCHQ00002617	\$ 122.92
28556	35786	LEBLANC, KATIE	12/18/2025	GENERAL	PMCHQ00002617	\$ 750.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
28557	35866	TROY LIFE & FIRE SAFETY LTD.	12/18/2025	GENERAL	PMCHQ00002617	\$ 1,108.72
28558	37151	CANOE PROCUREMENT GROUP OF CAN	12/18/2025	GENERAL	PMCHQ00002617	\$ 427.41
28559	39187	STRAIT REGIONAL CENTRE FOR EDU	12/18/2025	GENERAL	PMCHQ00002617	\$ 296,454.18
28560	40145	TOROMONT CAT (MARITIMES)	12/18/2025	GENERAL	PMCHQ00002617	\$ 385.98
28561	41114	PROVINCE OF NOVA SCOTIA	12/18/2025	GENERAL	PMCHQ00002617	\$ 541,935.43
28562	42285	HAMPTON INN & SUITES	12/18/2025	GENERAL	PMCHQ00002617	\$ 221.13
28563	43652	SANTANA CONTRACTING LTD	12/18/2025	GENERAL	PMCHQ00002617	\$ 23,822.80
28564	44180	BURCHELL WICKWIRE BRYSON LLP	12/18/2025	GENERAL	PMCHQ00002617	\$ 1,368.00
28565	45705	LONG POINT SERVICES SEPTIC DIV	12/18/2025	GENERAL	PMCHQ00002617	\$ 1,368.00
28566	45946	POWERS, ANN MARIE	12/18/2025	GENERAL	PMCHQ00002617	\$ 968.00
28567	46450	DAVID, SHELLEY	12/18/2025	GENERAL	PMCHQ00002617	\$ 95.62
28568	46825	RONA ARICHAT	12/18/2025	GENERAL	PMCHQ00002617	\$ 24.02
28569	48160	LANMAR DEVELOPMENTS LTD.	12/18/2025	GENERAL	PMCHQ00002617	\$ 1,725.00
28570	48470	MARTELL, DONALD BLAIR	12/18/2025	GENERAL	PMCHQ00002617	\$ 373.75
28571	48624	CAMDON RECYCLING LIMITED	12/18/2025	GENERAL	PMCHQ00002617	\$ 3,252.18
28572	49335	MCNAMARA, ANNE	12/18/2025	GENERAL	PMCHQ00002617	\$ 212.50
28573	01066	PITNEY BOWES	12/23/2025	GENERAL	PMCHQ00002624	\$ 264.98
28574	04100	SHORT, CHARLENE	12/23/2025	GENERAL	PMCHQ00002624	\$ 335.78
28575	10219	JEFFREY, KATHLEEN	12/23/2025	GENERAL	PMCHQ00002624	\$ 327.45
28576	15807	ANDERSON, LANCE	12/23/2025	GENERAL	PMCHQ00002624	\$ 371.74
28577	17985	EMM LAW INCORPORATED	12/23/2025	GENERAL	PMCHQ00002624	\$ 5,798.59
28578	21784	FORD, JEROME W.	12/23/2025	GENERAL	PMCHQ00002624	\$ 143.75
28579	22942	DESTINATION CAPE BRETON	12/23/2025	GENERAL	PMCHQ00002624	\$ 38,984.95
28580	37028	RICHMOND COUNTY LITERACY	12/23/2025	GENERAL	PMCHQ00002624	\$ 2,000.00
28581	37156	ARICHAT IRVING	12/23/2025	GENERAL	PMCHQ00002624	\$ 127.98
28582	41645	BOWEN, DANIEL	12/23/2025	GENERAL	PMCHQ00002624	\$ 470.92

Total Cheques: 145

Total Amount of Cheques: \$ 1,587,032.67

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Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 12/1/2025 12/31/2025
 Vendor ID First Last Chequebook ID ONLINE PAYMENTS ONLINE PAYMENTS
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1468	01023	NOVA SCOTIA POWER INC.	12/3/2025	ONLINE PAYMENTS	PMCHQ00002604	\$ 44,714.33
1469	01090	RECEIVER GEN. FOR CANADA	12/3/2025	ONLINE PAYMENTS	PMCHQ00002604	\$ 31,644.74
1470	39100	DIRECTOR OF MAINTENANCE ENFORC	12/3/2025	ONLINE PAYMENTS	PMCHQ00002604	\$ 341.61
1471	00825	BELL ALIANT	12/3/2025	ONLINE PAYMENTS	PMCHQ00002607	\$ 2,046.59
1472	01457	BELL MOBILITY INC.	12/3/2025	ONLINE PAYMENTS	PMCHQ00002607	\$ 834.76
1473	10010	TELUS HEALTH	12/5/2025	ONLINE PAYMENTS	PMCHQ00002609	\$ 26,601.50
1474	20265	ROYAL BANK VISA	12/5/2025	ONLINE PAYMENTS	PMCHQ00002609	\$ 11,595.94
1475	36914	ROGERS COMMUNICATIONS CANADA I	12/10/2025	ONLINE PAYMENTS	PMCHQ00002610	\$ 1,722.30
1476	39100	DIRECTOR OF MAINTENANCE ENFORC	12/10/2025	ONLINE PAYMENTS	PMCHQ00002610	\$ 341.61
1477	42102	TELUS	12/11/2025	ONLINE PAYMENTS	PMCHQ00002613	\$ 1,909.66
1478	00825	BELL ALIANT	12/18/2025	ONLINE PAYMENTS	PMCHQ00002619	\$ 16.94
1479	01023	NOVA SCOTIA POWER INC.	12/18/2025	ONLINE PAYMENTS	PMCHQ00002619	\$ 50.59
1480	01457	BELL MOBILITY INC.	12/18/2025	ONLINE PAYMENTS	PMCHQ00002619	\$ 821.88
1481	34886	EASTLINK	12/18/2025	ONLINE PAYMENTS	PMCHQ00002619	\$ 869.82
1482	39100	DIRECTOR OF MAINTENANCE ENFORC	12/18/2025	ONLINE PAYMENTS	PMCHQ00002619	\$ 341.61
1483	01090	RECEIVER GEN. FOR CANADA	12/18/2025	ONLINE PAYMENTS	PMCHQ00002620	\$ 38,799.00
1484	00825	BELL ALIANT	12/23/2025	ONLINE PAYMENTS	PMCHQ00002623	\$ 1,231.55
1485	39100	DIRECTOR OF MAINTENANCE ENFORC	12/23/2025	ONLINE PAYMENTS	PMCHQ00002623	\$ 341.61

Total Cheques: 18

Total Amount of Cheques: \$ 164,226.04
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County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 12/1/2025 12/31/2025
 Vendor ID First Last Chequebook ID WATER WATER
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
3383	15229	SUPERIOR PROPANE	12/3/2025	WATER	PMCHQ00002605	\$ 1,259.88
3384	19809	BUREAU VERITAS CANADA (2019) I	12/3/2025	WATER	PMCHQ00002605	\$ 368.68
3385	20010	DANMAC LUMBER & HARDWARE	12/3/2025	WATER	PMCHQ00002605	\$ 78.36
3386	45705	LONG POINT SERVICES SEPTIC DIV	12/3/2025	WATER	PMCHQ00002605	\$ 684.00
3387	00701	LANDRY BROTHERS LTD.	12/10/2025	WATER	PMCHQ00002611	\$ 17.09
3388	01686	T. SAMPSON & SONS BACKHOE AND	12/10/2025	WATER	PMCHQ00002611	\$ 5,183.58
3389	14168	EASTERN DISTRICT PLANNING	12/10/2025	WATER	PMCHQ00002611	\$ 40.00
3390	19809	BUREAU VERITAS CANADA (2019) I	12/10/2025	WATER	PMCHQ00002611	\$ 368.68
3391	26204	MCLENNAN SALES	12/10/2025	WATER	PMCHQ00002611	\$ 9,804.00
3392	38171	AWP SAFETY	12/10/2025	WATER	PMCHQ00002611	\$ 1,822.52
3393	47655	STAN'S PAVING LIMITED	12/10/2025	WATER	PMCHQ00002611	\$ 11,856.00
3394	48173	GUARDIAN ALARM & SECURITY	12/10/2025	WATER	PMCHQ00002611	\$ 256.50
3395	00426	DIGGDON'S FREIGHT SERVICE	12/17/2025	WATER	PMCHQ00002615	\$ 205.20
3396	07633	T. SAMPSON & SONS BACKHOE &	12/17/2025	WATER	PMCHQ00002615	\$ 7,897.35
3397	25048	AGAT LABORATORIES LTD	12/17/2025	WATER	PMCHQ00002615	\$ 176.24
3398	00426	DIGGDON'S FREIGHT SERVICE	12/17/2025	WATER	PMCHQ00002616	\$ 123.12
3399	00701	LANDRY BROTHERS LTD.	12/17/2025	WATER	PMCHQ00002616	\$ 24.58
3400	15202	ATLANTIC PURIFICATION SYSTEMS	12/17/2025	WATER	PMCHQ00002616	\$ 1,208.74
3401	15806	ACWWA CONFERENCE	12/17/2025	WATER	PMCHQ00002616	\$ 1,354.25
3402	19809	BUREAU VERITAS CANADA (2019) I	12/17/2025	WATER	PMCHQ00002616	\$ 368.68
3403	25048	AGAT LABORATORIES LTD	12/17/2025	WATER	PMCHQ00002616	\$ 937.17
3404	30310	MACDONALD, GRAHAM	12/17/2025	WATER	PMCHQ00002616	\$ 469.00
3405	36109	ACADIA BROADCASTING LTD	12/17/2025	WATER	PMCHQ00002616	\$ 237.12
3406	45144	SOURCE ATLANTIC	12/17/2025	WATER	PMCHQ00002616	\$ 1,902.37
3407	45705	LONG POINT SERVICES SEPTIC DIV	12/17/2025	WATER	PMCHQ00002616	\$ 684.00
3408	46825	RONA ARICHAT	12/17/2025	WATER	PMCHQ00002616	\$ 71.47
3409	19809	BUREAU VERITAS CANADA (2019) I	12/18/2025	WATER	PMCHQ00002621	\$ 368.68
3410	24988	HIGHLAND BEVERAGES 2004 LTD.	12/18/2025	WATER	PMCHQ00002621	\$ 8.00

Total Cheques: 28

Total Amount of Cheques: \$ 47,775.26
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Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	12/1/2025
Vendor ID	First	Last	Chequebook ID	ONLINE UTILITY
Vendor Name	First	Last		ONLINE UTILITY

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
375	01023	NOVA SCOTIA POWER INC.	12/3/2025	ONLINE UTILITY	PMCHQ00002603	\$ 2,032.06
376	00825	BELL ALIANT	12/3/2025	ONLINE UTILITY	PMCHQ00002606	\$ 352.25
377	01023	NOVA SCOTIA POWER INC.	12/3/2025	ONLINE UTILITY	PMCHQ00002606	\$ 179.69
378	34886	EASTLINK	12/18/2025	ONLINE UTILITY	PMCHQ00002618	\$ 161.82
379	00825	BELL ALIANT	12/23/2025	ONLINE UTILITY	PMCHQ00002622	\$ 302.84

Total Cheques:	5				Total Amount of Cheques:	\$ 3,028.66
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Action List 2022-2026

Over 6 mos

Complete

In Progress

Pending

Ref. #	Action Item	Date	Responsible	Time Frame	Status
118	Committee Terms of Reference /Refer the Terms of Reference for council committees that have members of the public to the By-Law/Policy Committee for review. With a focus on member terms, code of conduct, and the onboarding of new members.	11-28-2022	CAO / Municipal Clerk	Immediate	In Progress
400	Climate Emergency Planning / that Council refer to staff to commence a review and further update our climate action plan with the assistance of EDPC staff, through the lens of coastal protection and emergency management planning and FURTHER MOVE to have staff work with a Provincial Funding Navigator to investigate any funding opportunities that could be applied for such as the Green Municipal Fund (FCM) and the Community Capacity Grant (Province).	06-24-2024	CAO	Immediate	In Progress
447	Deer Population / to have staff contact the Department of Natural Resources and Renewables to inquire about what program(s) are in place to manage the deer population in Richmond County and report back to council.	12-16-2024	CAO	Immediate	In Progress
453	Exploration of a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park / that Council authorize staff and Council team to work with the Province and Invest NS on how a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park could work. Update: 4-22-2025 that Council write a letter regarding joint management, and a follow-up letter insisting on the inclusion of Point Tupper Heavy Industrial Park lands in an Atlantic Canadian port assessment that are owned by the province of Nova Scotia and Invest Nova Scotia.	12-16-2024	CAO/Warden	Immediate	In Progress
483	Construction and Demolition Debris Landfill Expansion / that Council accept the recommendation of the Committee of the Whole and authorize staff to proceed with the expansion of the Construction and Demolition Debris Landfill, with construction subject to budget approval. & that Council accept the recommendation of the Committee of the Whole and proceed with the engineering work and studies on or after April 1, 2025, at an estimated cost of \$275,000 (exclusive of HST), with the funding to be allocated from CCBF funds.	03-25-2025	Director of Public Works	Immediate	In Progress

501	Lot size restrictions and technology for on-site sewage for unserved areas/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate lot size restrictions and technology for on-site sewage to allow more flexibility in the creation of lots in unserved areas for the purposes of advocacy and to spur housing development.	03-25-2025	EDPC Staff	Immediate	In Progress
504	Climate Risk Assessment and Prioritized Adaptation Plan Project/ that Council pursue Option One (1) in the staff memo, to approve and upload onto the FCM website a signed letter confirming our in-kind contributions to the project as outlined in the package, Council resolution letter, and to attend online education sessions and update information as required.	03-25-2025	ESC	Immediate	In Progress
511	Planning new areas to have two-lane roadways with turning areas suitable for fire apparatus and provisions for water supply planning/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate specific private road standards for the subdivision bylaw that takes into account serviced/unserved areas, number of lots, and the process for making roads public, based on best practices across the province.	03-25-2025	EDPC Staff	Immediate	In Progress
522	Receipt of donations policy development/ that Council accept the recommendation of the By-Law/Policy Committee and refer the policy for donations to staff for a report on the feasibility of moving forward with a draft policy.	4-22-2025	Director of Finance	Immediate	In Progress
537	Pondville Beach Update/ that Council accept the recommendation of the Committee of the Whole and direct staff to explore the Municipality's options for a Letter of Authority between the Municipality and the Province for Pondville Beach and report their findings back to Council, upon completion of the work in the Pondville Beach Provincial Park Management Statement.	5-27-2025	CAO	Immediate	In Progress
545	Service Connections for accessory dwellings on lots that are able to be subdivided / that Council direct staff to explore possible revisions to current utility regulations around the hookup of secondary units on the same property, including lots that can be subdivided and those that can not.	5-27-2025	CAO/Director of Public Works	Immediate	In Progress
597	Acadiaville Community Centre Society – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,500 / that Council approve the Acadiaville Community Centre Society grant application for the Tier 2 Community Grant Fund in the amount of \$7,500, to be allocated from as follows: \$500 from the District 1 Funds, \$1,000 from the District 2 Funds, and \$6,000 from the Regional Fund.	07-22-2025	Director of Finance	Immediate	Complete
598	L'Ardoise Jolly Club – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$6,726 / that Council approve the L'Ardoise Jolly Club grant application for the Tier 2 Community Grant Fund in the amount of \$1,000, to be allocated from the District 5 Funds.	07-22-2025	Director of Finance	Immediate	Complete
599	Grand River Presbyterian Church – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,500 / that Council approve the Grand River Presbyterian Church grant application for the Tier 2 Community Grant Fund in the amount of \$7,000, to be allocated as follows: \$3,000 from the District 5 Funds, and \$4,000 from the Regional Fund.	07-22-2025	Director of Finance	Immediate	Complete
600	Village on the Canal Association – Re: Grant application for the Tier 3 Waterfront Development Grant Funds in the amount of \$20,000 / that Council approve the Village on the Canal Association grant application for the Tier 3 Waterfront Development Grant Fund in the amount of \$20,000, to be allocated from the Canada Community Building Fund (CCBF), subject to assessment by staff as to the project's eligibility.	07-22-2025	Director of Finance	Immediate	Complete
601	St. Peter's Pirate Association – Sponsorship Request / that Council approve the St. Peter's Pirate Association sponsorship request in the amount of \$500, to be allocated from the Sponsorship budget.	07-22-2025	Director of Finance	Immediate	Complete

602	Request for a letter/affidavit from Cam Samson, Dundee Hills Vacation Village / that Council authorize the Warden to write a letter of support for Phases 1 to 3 of the Bareland Condominium as a grandfathered campground use, and further, to provide a letter of support in principle for an expansion to the condominium, Phases 4 to 7, subject to amendments to the bylaws.	07-22-2025	Warden	Immediate	Complete
603	ABCC Citizen Appointments/ that Council appoint Katie Cave to the Bras d'Or Lake Biosphere Regional Board and Adam Frederick Pottie to the Inclusive, Diverse, Equitable, Accessible (IDEA) Committee.	09-23-2025	Municipal Clerk	Immediate	Complete
604	Taxi License/ that Council accept the recommendation of the Committee of the Whole and approve the taxi license and taxi driver's license application for Willie's Taxi as discussed in camera.	09-23-2025	Municipal Clerk	Immediate	Complete
605	Recreation Nova Scotia Conference Sponsorship/ that Council accept the recommendation of the Committee of the Whole and accept the staff recommendation to sponsor the Recreation Nova Scotia Conference at the Silver Sponsor level of \$1,000.00, and be allocated from the Sponsorship Budget.	09-23-2025	Director of Finance	Immediate	Complete
606	Admin Opps Report - Richmond Arena updates / that Council accept the recommendation of the Committee of the Whole and direct staff to investigate all possible funding opportunities for the repairs to the Richmond Arena.	09-23-2025	CAO	Immediate	Complete
607	Global Media and Information Literacy Week Proclamation/ that Council accept the recommendation of the Committee of the Whole and proclaim October 24-31, 2025, as Global Media and Information Literacy Week.	09-23-2025	Municipal Clerk	Immediate	Complete
608	CDÉNE, regarding the Celebration Isle Madame/ that Council accept the recommendation of the Committee of the Whole and authorize the Warden to provide a letter of support regarding the Celebration Isle Madame, following a conversation with CDÉNE to explore any opportunities to expand or include other Acadian communities in the broader Richmond County area.	09-23-2025	Warden	Immediate	Complete
609	Hands-Free Cell Phone Policy/ that Council accept the recommendation of the By-law/Policy Committee and repeal the Hands-Free Cell Phone Policy.	09-23-2025	Municipal Clerk	Immediate	Complete
610	Dundee Hills Development Wastewater Management District By-law, By-law #64/ that Council accept the recommendation of the By-law/Policy Committee and proceed with the repeal process of the Dundee Hills Development Wastewater Management District By-law, By-law #64. First Reading Approval: 09/23/2025	09-23-2025	Municipal Clerk	Immediate	Complete
611	Updated appendices of the Comfort Centres Policy/ that Council accept the recommendation of the By-law/Policy Committee and adopt the following updated appendices to the Comfort Centre Policy: Appendix B: List of MOCR Comfort Centres and Appendix B1: Comfort Centres Map.	09-23-2025	Municipal Clerk	Immediate	Complete
612	Low Income Exemption Program Policy/ that Council accept the recommendation of the By-law/Policy Committee and adopt the amendments to the Low Income Tax Exemption Program Policy as presented, with the addition of a revision to the policy title by inserting the word "Property" before the word "Tax".	09-23-2025	Municipal Clerk	Immediate	Complete
613	Low Income Property Tax Exemption Program/ that Council accept the recommendation of the By-law/Policy Committee and set the household income threshold at \$30,000 and the property tax exemption amount at \$200 for the Low Income Property Tax Exemption	09-23-2025	Municipal Clerk	Immediate	Complete
614	Municipal Fees Policy/ that Council accept the recommendation of the By-law/Policy Committee and adopt the Municipal Fees Policy as presented.	09-23-2025	Municipal Clerk	Immediate	Complete

615	By-law/Policy Working List: Policy and Discussion Sections/ that Council accept the recommendation of the By-law/Policy Committee and remove Item 21 (Heritage By-law) and Item 22 (Heritage Property Designation Policy) from the Working List. - that Council accept the recommendation of the By-law/Policy Committee and remove Item 5 (Roaming Farm Animals) and Item 6 (Animal By-law) from the Working List.	09-23-2025	Municipal Clerk	Immediate	Complete
616	PAC Review of Action Items/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to implement a standing agenda item titled "Review of Action Items"	09-23-2025	Municipal Clerk	Immediate	Complete
617	Nova Scotia Department of Agriculture's municipal survey/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct the Director of EDPC to participate in the Municipal Survey on Agriculture in Planning.	09-23-2025	Municipal Clerk	Immediate	Complete
618	Evacuation plan for the Richmond Arena for snow loads/ that Council accept the recommendation of the Recreation Advisory Committee and that staff be directed to prepare a communication and evacuation plan to address the potential to have to close the arena to the public if the snow load on the roof of the Richmond Arena reaches 24 pounds per square foot (psf).	09-23-2025	CAO	Immediate	Complete
619	Appointment of Auditors/ that Council accept the recommendation of the Audit Committee and send out a request for proposal (RFP) for auditors. Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that the main motion be amended to add the words " for the term of five (5) years" after the word auditors.	09-23-2025	Director of Finance	Immediate	Complete
620	Year Ending March 31, 2025 Financial Statements/ that Council accept the recommendation of the Audit Committee and approve the draft financial statements of the Municipality for the year ended March 31, 2025, as presented, with the non-substantive changes as discussed.	09-23-2025	Director of Finance	Immediate	Complete
621	Dry Hydrant Policy and Priority List/ that Council accept the recommendation of the Fire Protection Services Committee and direct staff to investigate a Dry Hydrant installation in Cleveland (County Line Road/Riverside Road and Hwy 4 – Southeast side of bridge).	09-23-2025	CAO/Director of Public Works	Immediate	In Progress
622	GRID funding application/ that Council support an application to the Province's GRID program for the Louisdale Water Distribution System Renewal Project at a total cost of \$500,000, with 50% proposed to be funded by the Utility Depreciation Fund and 50% through the GRID program.	09-23-2025	Director of Public Works	Immediate	Complete
623	ABCC Appointments/ that Council appoint Randall Hussey and Dorothy Booher to the Source Water Protection Advisory Committee; Paula Jesty to the Audit Committee; Jason Jankuloski to the By-law/Policy Committee; Jessica MacDougall to the IDEA Committee; Doug Landry to the RCMP Advisory Board; Daphne Campbell, Natasha Mury, Julisa Stewart, Joe McNamara, Isaiah Bernard and Rodney Diggdon to the Recreation Advisory Committee; Liz Campbell, Steve MacNeil and Robert Wambolt to the Richmond Villa Board; Josie Robinson to the Eastern Counties Regional Library Board; FURHTERMOVE, appoint Councillor Brian Marchand as Councillor representative to the Source Water Protection Advisory Committee; and FURTHERMOVE, that staff re-advertise for the vacant positions on the Cape Breton Local Immigration Partnership and the IDEA Committee.	10-28-2025	Municipal Clerk	Immediate	Complete
624	Richmond Water Utility Source Water Protection Advisory Committee/ that Council approve the re-establishment of the Source Water Protection Advisory Committee, the draft terms of reference, and the advertising for two members of the public to join the committee.	10-28-2025	Municipal Clerk	Immediate	Complete
625	Committees Policy/ that Council refer the Committees Policy to the next By-law/Policy Committee meeting.	10-28-2025	Municipal Clerk	Immediate	Complete
626	Inverness Asylum Commemoration Project/ that Council accept the recommendation of the Committee of the Whole and defer the \$9,000 funding request to budget deliberations.	10-28-2025	Director of Finance	Immediate	Complete

627	National Seniors Day proclamation/ that Council approve the National Seniors Day proclamation request.	10-28-2025	Municipal Clerk	Immediate	Complete
628	Inverness Asylum Commemoration Project/ that Council accept the recommendation of the Committee of the Whole and authorize the signing of the joint project request for provincial support, and acknowledge the Municipality's role in the Inverness Asylum by passing a resolution, engaging the IDEA Committee in its preparation.	10-28-2025	Director of Community Development and Recreation	Immediate	In Progress
629	Recind Motion/ that Council accept the recommendation of the Committee of the Whole and rescind the motion made on June 24, 2025 (Action Item No. 590), which granted \$1,000 to the Framboise Community Centre.	10-28-2025	Director of Finance	Immediate	Complete
630	Framboise Community Centre grant request for the Tier 1 Community Grant Fund in the amount of \$700/ that Council accept the recommendation of the Committee of the Whole and approve the Framboise Community Centre grant request for the Tier 1 Community Grant Fund in the amount of \$700 and be allocated as follows: \$350 from the District 5 Fund and \$350 from the Regional Fund.	10-28-2025	Director of Finance	Immediate	Complete
631	Low Income Property Tax Exemption Program/ that Council accept the recommendation of the Committee of the Whole and approve an extension to the application deadline for the 2025 Low Income Property Tax Exemption Program to December 31, 2025, and that qualified applicants who have paid their property taxes in full receive their exemption amount by rebate cheque.	10-28-2025	Director of Finance	Immediate	Complete
632	Low Income Property Tax Exemption Program Policy/ that Council accept the recommendation of the Committee of the Whole and refer the Low Income Property Tax Exemption Program to the By-law/Policy Committee to change the application deadline to December 31.	10-28-2025	Municipal Clerk	Immediate	Complete
633	MGA Amendments/ that Council accept the recommendation of the Committee of the Whole and refer the MGA amendment, " Tax reductions due to natural disasters ", to the By-law/Policy Committee for further discussion.	10-28-2025	Municipal Clerk	Immediate	Complete
634	MGA Amendments/ that Council accept the recommendation of the Committee of the Whole and refer the MGA amendment, " Allowing tax sale payments to be made electronically ", to the By-law/Policy Committee for further discussion.	10-28-2025	Municipal Clerk	Immediate	Complete
635	Cost Shared J-Class Roads/ that Council accept the recommendation of the Committee of the Whole and add Touesnard Lane to the list.	10-28-2025	Director of Public Works	Immediate	Complete
636	Cost Shared Paving for 2026-27 J-Class Roads List/ that Council accept the recommendation of the Committee of the Whole and submit an application to the Province for cost-shared paving of the following J-class roads in order of priority: Kings Road, Rockdale; Touesnard Lane, River Bourgeois; Forgeron Road, West Arichat; Sampson Road, L'Ardoise; and Lobster Plant Road, Cape Auget.	10-28-2025	Director of Public Works	Immediate	Complete
637	Permitting practices for standalone buildings/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to prepare a report on how to provide more consistency and less ambiguity for accessory buildings across the County.	10-28-2025	EDPC Staff	Immediate	Complete
638	Report to consolidate Rich.Co. Land Use By-laws/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to prepare a report outlining the process, scope, timeline, and resources required to overhaul and consolidate Richmond County's Land Use By-laws, with the goal of improving consistency, reducing ambiguity, and removing barriers to diverse and affordable housing development.	10-28-2025	EDPC Staff	Immediate	In Progress

639	Zoning Areas /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to update the zoning areas for Evanston, Isle Madame, and St. Peter's to allow a minimum of 4 units as of right.	10-28-2025	EDPC Staff	Immediate	Complete
640	Comfort centres/emergency shelter strategy /that Council accept the recommendation of the Municipal Emergency Management Advisory Committee and direct staff to investigate ways to improve and expand comfort centres and emergency shelters across the County in preparation for budget deliberations.	10-28-2025	Emergency Services Coordinator	Immediate	In Progress
641	Committee Matrix /that Council accept the recommendation of the By-law/Policy Committee and remove the St. Anne's Community & Nursing Care Centre and the Volunteer Fire Department from the Committee Matrix, and add the Richmond Water Utility Source Water Protection Advisory Committee.	10-28-2025	Municipal Clerk	Immediate	Complete
642	Grant Disclosure Policy /that Council accept the recommendation of the By-law/Policy Committee and adopt the Grant Disclosure Policy	10-28-2025	Municipal Clerk	Immediate	Complete
643	Repeal By-Law 64- Second Reading /that Council give second reading approval for By-law No.R-100: Repeal of By-law No.64 – Dundee Hills Development Wastewater Management District By-law.	10-28-2025	Municipal Clerk	Immediate	Complete
644	Elected Officials Code of Conduct /that Council send a letter to Municipal Affairs Minister, John MacDonald, requesting that the Provincial Government act quickly in working with Municipalities to better define eligible and/or ineligible complaints, so that the ability of the public to submit complaints is re-instated, and to copy NSFMs on that motion requesting that it become an advocacy priority for them.	10-28-2025	Warden	Immediate	Complete
645	RCLN Dolly Parton Imagination Library / that Council support the Dolly Parton Imagination Library Program in the amount of \$2,000, to be allocated from the Council Strategic Initiative Funding.	10-28-2025	Director of Finance	Immediate	Complete
646	Solid Waste Disposal Agreement with GFL /that Council accept the staff recommendation and authorize staff to proceed with final negotiations and execution of the Solid Waste Disposal Services Agreement with GFL Environmental Inc.	11-25-2025	Director of Public Works	Immediate	In Progress
647	Fire protection rates for the St. Peter's – Samsonville and Area Water Utility / that Council accept the recommendation of the Committee of the Whole and form a sub-committee consisting of Richmond County staff and Council, and that Village staff and Commissioners be invited to participate for the purpose of reviewing the full scope of the County/Village relationship, and to provide an update to Council prior to budget deliberations.	11-25-2025	Warden/CAO	Immediate	In Progress
648	Grant request from the Friends of St. John's Arichat for the Tier 1 Community Grant Fund in the amount of \$800 / that Council accept the recommendation of the Committee of the Whole and approve the Friends of St. John's Arichat grant request for the Tier 1 Community Grant Funds in the amount of \$800.00 and be allocated as follows:\$400.00 from the District 1 Fund and \$400.00 from the District 2 Fund.	11-25-2025	Director of Finance	Immediate	Complete
649	Allocation of surplus funds and transfers from the Municipality's Operating Reserve /that Council accept the recommendation of the Committee of the Whole and approve the transfer of \$909,500 from the Operating Reserve as follows: <ul style="list-style-type: none"> •\$500,000 for landfill closure •\$200,000 for strategic priorities of Council •\$189,500 for the solar PV system, and •\$20,000 for the ECRL Hub Projec 	11-25-2025	Director of Finance	Immediate	Complete

650	Write off of inactive accounts /that Council accept the recommendation of the Committee of the Whole and approve the Finance Department's request to write off the principal and interest associated with the attached inactive accounts in the total amount of \$33,137.34.	11-25-2025	Director of Finance	Immediate	Complete
651	Exploring opportunities and costs associated with Volunteer Appreciation/Recognition /direct staff, with advice from the Recreation Advisory Committee and checking in with volunteer organizations, to explore the opportunities and costs associated with volunteer appreciation/recognition, to be considered at budget deliberations.	11-25-2025	Director of Community Development and Recreation	Immediate	In Progress
652	Raising the Village request for support for conferences /that Council accept the recommendation of the Committee of the Whole and support the March 26 Wagmatcook Regional Well-Being Conference at \$500.00 and the Richmond County Intergenerational Health Fair to be held in Richmond County in early 2026 at \$1,000.00 to be allocated from the Sponsorship Budget, contingent on both events taking place.	11-25-2025	Director of Finance	Immediate	Complete
653	Property Valuation Services Corporation to present at a future meeting/hat Council accept the recommendation of the Committee of the Whole and direct staff to contact PVSC to invite them to do a presentation.	11-25-2025	Municipal Clerk	Immediate	Complete
654	Accessory Buildings in Front /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct EDPC staff to remove anything that doesn't permit an accessory or any structure to be built in the front yard, maintaining the current setback, in the Plan Richmond, Plan Isle Madame, Plan St. Peter's, and Plan West Richmond.	11-25-2025	EDPC Staff	Immediate	In Progress
655	Statements to remove anything that doesn't permit an accessory or any structure to be built in the front yard / direct EDPC staff to prepare amending pages to remove section 6.3(3)(c) from the Central Richmond Land Use By-law, and subsequently that staff report back on statements to remove anything that doesn't permit an accessory or any structure to be built in the front yard, maintaining the current setback, in the Central Richmond Plan.	11-25-2025	EDPC Staff	Immediate	Complete
656	Low Income Property Tax Exemption Program Policy /adopt the Low Income Property Tax Exemption Program Policy as presented, with the following changes: <ul style="list-style-type: none"> •Remove "(b)" in section 3.2 •Remove "(b)" and replace the words " in a timely manner " with "within 2 to 3 weeks" in Section 3.3 •Remove "(See section 6)" in Section 4.2 •Add ", up to the limit approved annually by Council" after the word "property" in Section 5.5 •Replace "August 15th" with "December 31st" in Section 5.6 •Replace " balance" with "from previous years" in Section 6.1(d) •Remove section 8.4 and renumber 	11-25-2025	Municipal Clerk	Immediate	Complete
657	Funding request for power and base lighting at the River Bourgeois Lighthouse /that Council accept the recommendation of the By-law/Policy Committee and defer the discussion to budget deliberations to consider a \$400 annual contribution.	11-25-2025	Director of Finance	Immediate	Complete
658	First Reading Approval/roposed amendments to the Municipal Planning Strategy and the Land Use By-law for the Central Richmond, Isle Madame, and St. Peter's Plan Areas /that Council give first reading approval for the proposed amendments to the Municipal Planning Strategy and the Land Use By-law for the Central Richmond, Isle Madame, and St. Peter's Plan Areas and schedule a public hearing.	11-25-2025	Municipal Clerk	Immediate	Complete

659	Emergency Services Provider Fund /that Council approve the Emergency Services Provider Fund application and FURTHER MOVE that the municipal contribution for this application be funded through the Fire Services and Emergency Measures Budget.	11-25-2025	Emergency Services Coordinator	Immediate	Complete
660	IDEA/ECRL Citizen Appointment /that Council appoint Elizabeth Campbell to the IDEA Committee and as Richmond County's representative to the Eastern Counties Regional Library Board.	12-16-2025	Municipal Clerk	Immediate	Complete
661	New GL for Staff Recognition/Compassion/Appreciation - that Council direct staff to transfer funds from general admin to a new GL for Staff Recognition and Compassion, the dollar amount to include costs associated with recognition for retirement, compassion, and staff appreciation, including items outlined in the Awards of Recognition Policy. And FURTHER move to refer future use of this new GL to budget deliberations so that it can be consistently separated for accountability purposes.	12-16-2025	Director of Finance	Immediate	In Progress
662	Acceptable bid for properties scheduled for the February 6, 2026, tax sale / that Council accept the recommendation of the Committee of the Whole and authorize staff to sell properties AAN 00176303, AAN 00367028, and AAN 01626272 at the February 6, 2026, tax sale for the minimum acceptable bid for each property, as discussed in camera.	12-16-2025	Director of Finance	Immediate	Complete
663	Fire protection rate on property owners in Point Tupper /that Council accept the recommendation of the Committee of the Whole and provide formal written notice to all Point Tupper property owners advising that, effective April 1, 2026, a fire protection rate of \$0.05 per \$100 of assessment will be applied to their properties, and direct staff to complete all required notification, administrative, and communication steps to implement the fire protection rate in accordance with the Municipal Government Act.	12-16-2025	Director of Finance	Immediate	Complete
664	Firearm training / that Council accept the recommendation of the Committee of the Whole and direct staff to explore costs associated with hosting the Firearms Safety Course locally for Council's consideration during budget deliberations.	12-16-2025	Director of Finance	Immediate	Complete
665	Richmond Arena / that Council accept the recommendation of the Committee of the Whole and proceed with all four recommendations outlined by staff in the briefing note, which include the \$15,000 in spending for updated drawings, carrying out the maintenance activities deemed appropriate to reduce the risk of failures, conducting a building condition audit, and proceeding with the floor replacement in the 2026-2027 budget.	12-16-2025	Director of Public Works	Immediate	In Progress
666	External Auditing Services Request for Proposals /that Council accept the recommendation of the Audit Committee and award the contract for External Auditing Services to Doane Grant Thornton, being the successful proponent under the Request for Proposals (RFP) process.	12-16-2025	Director of Finance	Immediate	Complete
667	Delegations and Petitions to Municipal Council Policy / that Council accept the recommendation of the By-law/Policy Committee and adopt the Delegations and Petitions to Municipal Council Policy as amended.	12-16-2025	Municipal Clerk	Immediate	Complete
668	Hospitality Policy / that Council accept the recommendation of the By-law/Policy Committee and adopt the Hospitality Policy as amended.	12-16-2025	Municipal Clerk	Immediate	Complete

669	<p>Consultant to conduct an audit across all VF departments in Richmond County/that Council accept the recommendation of the Fire Protection Services Committee and include in budget deliberations funding from the Operating Budget be allocated to retain the professional services of a qualified consultant; AND THAT the consultant be engaged, in consultation with Fire Services Protection Committee, to conduct a comprehensive Fire Services Equipment Audit across all departments, including:</p> <ol style="list-style-type: none"> 1. An assessment of equipment, apparatus, and stations currently in use; and 2. Identification of the equipment and resources required to bring all departments to a consistent, modern, and regulation-aligned standard. <p>AND THAT the consultant be directed to prepare a final report and master plan summarizing findings and recommendations, to be presented at both the Fire Protection Services Committee and Council for consideration.</p>	12-16-2025	CAO/Director of Finance	Immediate	In Progress
670	<p>Boat launch on the ocean side of the canal in St. Peter's/that Council accept the recommendation of the Fire Protection Services Committee and have Council draft another letter to the Minister in support of having a boat launch installed on the ocean side of the canal in St. Peter's.</p>	12-16-2025	Warden	Immediate	Complete
671	<p>Fire Protection Services Committee Terms of Reference/that Council accept the recommendation of the Fire Protection Services Committee and table the Fire Protection Services Committee Terms of Reference for new discussion when appropriate in 2026.</p>	12-16-2025	Municipal Clerk	Immediate	Complete
672	<p>NSAPG Membership/that Council accept the recommendation of the RCMP Advisory Board and defer the request for an annual membership in the NSAPG to budget deliberations and FURTHER MOVE that Councillor Brent Sampson be appointed as the Board's representative, effective upon confirmation of membership.</p>	12-16-2025	Director of Finance	Immediate	Complete
673	<p>Second Reading approval/ that Council give second reading approval for the amendments to the Central Richmond, Isle Madame, and St. Peters Plan Area Municipal Planning Strategies and Land Use By-Laws to update definitions related to dwelling types; to increase the number of multiple-unit dwellings permitted as-of-right, allowing the development of fourplexes and other small-scale multi-unit housing forms; and to remove, within the Central Richmond Land Use By-law, the requirement that accessory buildings be located no closer to the street than the main building.</p>	12-16-2025	Municipal Clerk	Immediate	Complete
674	<p>Sewer Service Charge By-law #52 and Solid Waste By-law #17/ that Council refer the Sewer Service Charge By-Law #52 and the Solid Waste By-law #17 to the By-law/Policy Committee's working list for review and discussion.</p>	12-16-2025	Municipal Clerk	Immediate	Complete
675	<p>Award of Basin Road Lands, Tender MOCR202514 / that Council authorize the CAO to schedule a public hearing respecting the sale of lands over \$10,000.00 but less than appraised value, for the purpose of increasing the availability of affordable housing in the municipality.</p>	12-16-2025	CAO	Immediate	Complete