

Committee of the Whole Meeting

Tuesday, October 14, 2025

7:00 p.m.

AGENDA

- 1. Call to Order**
- 2. Opening Acknowledgement**
- 3. Items Added / Approval of Agenda**
- 4. Review of Minutes**
 - a) September 9, 2025
- 5. Presentation**
 - a) Keith MacDonald, CAO, Municipality of Inverness, Re: Inverness County Asylum Commemoration Project
- 6. New Business**
 - a) Grant Application:
 - i. Framboise Community Centre – Re: Grant application for the Tier 1 Community Grant Funds in the amount of \$700
- 7. Warden, Re:**
 - a) Review of Warden’s Council Report – September 2025
- 8. CAO, Re:**
 - a) Administration Operations Report
 - b) Low Income Property Tax Exemption Program – Deadline Extension
- 9. Community Acknowledgements**
- 10. Correspondence**
 - a) Action Required
 - i. n/a
 - b) For Information Only
 - i. MOCR to the Conseil de développement économique de la Nouvelle-Écosse (CDÉNE), Re: Letter of support for Celebration Isle Madame
 - ii. MOCR to Blaise Sampson, Re: Letter of congratulations on the Nova Scotia Strong Award

- iii. Letter from the Nova Scotia Federation of Municipalities (NSFM), Re:
Advocacy for sustainable funding for public libraries
- iv. Letter from the Honourable John Lohr, Minister of Municipal Affairs, Re:
Municipal Modernization (2025) Act - Summary of Amendments

11. Unfinished Business, Re:

- a) Cost-Shared Road Paving, J-Class Roads 2026-27

12. Review of Cheques Issued, Re:

- a) September 2025

13. Review of Action Items

- a) Action Items

14. Items Added to the Agenda

15. 15-Minute Question Period - (902) 226-9885

(Not Restricted to Items on the Agenda)

16. Adjournment

Question Period Details

Phone in number – (902) 226-9885

Any member of the public may ask a question on any item. A maximum of fifteen (15) minutes is set aside for Question Period. Anyone wishing to ask a question, either in person or by phone, must identify who they are before asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

No person speaking during Question Period shall:

- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

* Meeting will be live-streamed via the [MOCR YouTube Channel](#)



Committee of the Whole Meeting

September 9, 2025

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson

Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Chris Boudreau, Director of Public Works, Kathleen Jeffrey, Director of Finance, Shannon Mury, Director of Community Development and Recreation, Shelley David, Municipal Clerk

1. Call to Order

Warden Lois Landry called the meeting to order at 5:30 p.m.

2. In Camera Session

Moved Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that the meeting move to an "In Camera" session at 5:30 p.m.

Motion carried.

- a) Contract Negotiation
- b) Personnel

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that the meeting revert to "Regular" session at 6:00 p.m., and FURTHER MOVE that the Committee break for recess from 6:00 p.m. - 7:00 p.m.

Motion carried.

3. Recess (6:00 – 7:00 p.m.)

The Warden reconvened the meeting at 7:00 pm

4. Opening Acknowledgement

The Warden read the following acknowledgment:

We are proud to acknowledge that we are gathered today on Unama'ki, the Land of Fog, a part of Mi'kma'ki, the unceded traditional territory of the Mi'kmaq people



since time immemorial. We honour and thank the Mi'kmaq for sharing their land and home with us.

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council to approve the taxi license application for Willie's Taxi as discussed in camera.

Motion carried.

5. Items Added to the Agenda (Approval of Agenda)

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the agenda be approved.

Motion carried.

6. Review of Minutes – June 10, 2025

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the minutes of the June 10, 2025, Committee of the Whole meeting be approved as presented.

Motion carried.

7. Presentations

- a) Terry Smith, CEO, Destination Cape Breton, Re: The CBRM Marketing Levy Decision: Impacts on Destination Cape Breton and Regional Tourism
Terry Smith presented the he CBRM Marketing Levy Decision: Impacts on Destination Cape Breton and Regional Tourism presentation.

8. New Business

- a) Recreation Nova Scotia Conference Sponsorship

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that the Committee of the Whole recommend to Council to accept the staff recommendation to sponsor the Recreation Nova Scotia Conference at the Silver Sponsor level of \$1,000.00, and be allocated from the Sponsorship Budget.

Motion carried with 4 in favour and one opposed. (Nay – Councillor Brian Marchand)



- b) Cost-Shared Road Paving, J-Class Roads 2026-27 – Staff Briefing Note
Moved by Councillor Brian Marchand, seconded by Councillor Amanda Mombourquette, that the Cost-Shared Road Paving agenda item be tabled to the next meeting of Council.

Motion carried.

9. Warden, Re:

- a) Review of Warden's Council Report

- i. June
- ii. July
- iii. August

For information only.

10. CAO, Re:

- a) Administration Operations Report

Moved by Councillor Brian Marchand, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council to direct staff to investigate all possible funding opportunities for the repairs to the Richmond Arena.

Motion carried.

11. Community Acknowledgements

For information only.

12. Correspondence

- a) Action Required

- i. Letter from Josie Robinson, Community Engagement Manager, Dr. Kingston Memorial Community Health Centre, Re: Request for Proclamation: Global Media and Information Literacy Week

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council to proclaim October 24-31, 2025, as Global Media and Information Literacy Week.

Motion carried.



- ii. Letter from Jacqueline Gerrior, Economic Development Officer, CDÉNÉ,
Re: Request for a letter of support for the Celebration Isle Madame
Moved by Councillor Shawn Samson, seconded by Councillor Brian
Marchand, that the Committee of the Whole recommend to Council to
authorize the Warden to provide a letter of support regarding the
Celebration Isle Madame.

Move by Councillor Amanda Mombourquette, seconded by Councillor
Shawn Samson, to amend the main motion by removing the period after
“Celebration Isle Madame” and inserting:

“, following a conversation with CDÉNÉ to explore any opportunities to
expand or include other Acadian communities in the broader Richmond
County area”.

Motion carried.

Moved by Councillor Shawn Samson, seconded by Councillor Brian
Marchand, that the Committee of the Whole recommend to Council to
authorize the Warden to provide a letter of support regarding the
Celebration Isle Madame, following a conversation with CDÉNÉ to explore
any opportunities to expand or include other Acadian communities in the
broader Richmond County area.

Motion carried.

b) For Information Only

- i. Unama’ki/Cape Breton Island Sustainability Plan
- ii. Letter from Honourable John Lohr, Minister of Municipal Affairs, Re:
Value-for-money audit of the Nova Scotia Firefighters School
- iii. Eastern Counties Regional Library, Richmond County Community
Impact Report April – June 2025
- iv. Letter from Clair Rankin, Eastern Counties Regional Library Board
Chair, to the Honourable Dave Ritcey, Re: Library funding
- v. 2022-23 MOCR Municipal Profile and Financial Condition Indicators
Results



- vi. MOCR letter to Cam Samson, Dundee Hills RV Development, Re: Letter of support for phases 1 and 3
- vii. MOCR letter to Cam Samson, Dundee Hills RV Development, Re: Letter of support for phases 4 to 7
- viii. Letter from Paul LaFleche, Deputy Minister, Re: Code of Conduct for Elected Municipal Officials Training
- ix. Letter from Matt Parker, Executive Director, Forestry and Wildlife, Re: MOCR's request for adjustments to the 2025 fall hunt in response to overpopulation of deer in Richmond County
- x. Letter from Becky Druhan, Attorney General and Minister of Justice, Re: Future of policing in Nova Scotia
- xi. MOCR letter to the Nova Scotia Federation of Municipalities (NSFM) Board, Re: Request for advocacy for sustainable funding for public libraries
- xii. MOCR letter to Honourable Lohn Lohr, Minister of Finance and Treasury Board, Re: Request for consideration of a credit freeze mechanism in Nova Scotia
- xiii. MOCR letter to the NSFM Board, Re: Request for advocacy for a policy change that would extend the property assessment cap to all Nova Scotians who lose their homes to disaster, including in cases of involuntary destruction such as fire or severe weather
- xiv. Letter from Linda Gregory, Warden, Municipality of Digby, to Pam Mood, President of NSFM, Re: Road safety and insufficient funding concerns
- xv. Letter from Dennis Daley, Assistant Commissioner, Commanding Officer, Nova Scotia RCMP, Re: Your Nova Scotia RCMP: 2024 Annual Review
- xvi. Eastern District Planning Commission – 2024-2025 Annual Report and Financial Statements
- xvii. Cape Breton Regional Hospital Foundation, 2024 Report to Donors



xviii. Letter from David C. Dingwall, President & Vice-Chancellor, Cape Breton University, Re: Donation for the Cape Breton Medical Campus

13. Review of Cheques Issued Re:

- a) June 2025
- b) July 2025
- c) August 2025

For information only.

14. Review of Action Items

- a) Action Items

For information only.

15. Items Added to the Agenda

n/a

16. 15 Minute Question Period - (902) 226-9885

There were no questions.

17. Adjournment

There being no further business, the Chair adjourned the meeting at 8:20 p.m.

Municipal Clerk

Chairperson



Inverness County Asylum Commemoration Project

Presentation to Municipality of the
County of Richmond Council
October 14, 2025



Inverness County Asylum Commemoration Project

Historical Context



Fairview Historical Society

1754

First poorhouse
in Halifax opens.



NS Archives

1856

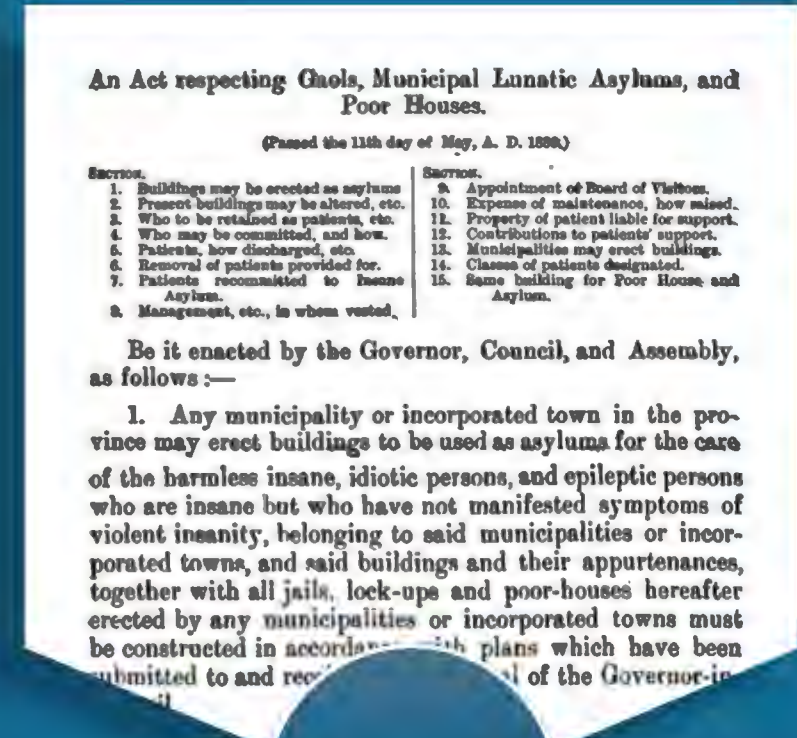
Mount Hope Asylum
for the Insane opens.



NS Archives

1878

More institutions proposed by Mount Hope Superintendent Dr. Reid.



1886

An Act respecting Gaols, Municipal Lunatic Asylums, and Poor Houses



1890

The Inverness County Asylum opens near Mabou with space for 32 “inmates.”



1893

Neighbouring municipalities sign agreements to send patients to the Inverness County Asylum. Facility population soon surpasses 100 residents, and additional space is added to the facility.



1917

"The Inverness County Asylum is one of the largest of the county institutions, accommodating nearly 100 patients. These people are housed in a cheerless, ramshackle old fire trap, which is poorly equipped and in bad repair, and which is altogether unsuited for asylum purposes."

Inverness County Asylum.—The conditions here grow more unsatisfactory as years pass by. In the face of the greatest difficulties, the superintendent and his staff endeavour to provide such comfort as is possible, but the building is becoming more and more dilapidated. It could not reasonably be expected, however, that any considerable expenditure should be made on the building, or that a new building should be commenced, until a decision is reached in respect of a hospital centre for the insane of Cape Breton island.

1922

Deteriorating conditions of the overcrowded facility necessitate the construction of a new facility on the site.



1924

**A new, larger facility was built upon the same site in 1924.
It was destroyed by fire in February 1947.**

Inverness County Hospital Destroyed

Two patients were said to be missing this morning after the \$200,000 fire that destroyed the Inverness County Hospital for chronic mental cases at Mabou yesterday.

Royal Canadian Mounted Police said their names were thought to be Timmins and Barclay. Ninety-five patients,

1947

Two residents, Susan Barclay (aged 63) and Hannah Timmons (aged 45), died in the fire. They were the last two people buried in the Asylum cemetery.



1949

Property sold at auction and has been an active farm ever since.

1358

FORM 6. PROVINCE OF NOVA SCOTIA
CERTIFICATE OF REGISTRATION OF DEATH

1 PLACE OF DEATH--
County of Antigonish Municipality of Antigonish House No. _____
If in hospital or institution, give name: Provincias County Asylum

2 NAME OF DECEASED
Isabelle Rippe
Residence 1111 St. John's

3 SEX Female 4 RACE White 5 Date of birth 1924

6 AGE 24 7 DATE OF BIRTH (month, day, year)

8 CAUSE OF DEATH BY DECLARED
(a) Heart
(b) Stroke

9 LENGTH OF RESIDENCE (in years and months)
(a) At place of death 7 years
(b) In province 21-22 years

10 MEDICAL CERTIFICATE OF DEATH
19 Date of death March 1949
20 I HEREBY CERTIFY that I attended deceased from 1948 to 1949
and that death occurred on the date stated above, at 4 P. M.
The CAUSE OF DEATH was as follows:—
Asphyxia
(duration) 1 day man

21 Where was disease contracted if not at place of death?
Did an operation precede death? Yes Date of _____
Nature of operation: _____
Was there an autopsy? Yes
(Signed) _____
Address _____

11 Name of father _____
12 Birthplace of father (Province or country) _____
13 Maiden name of mother _____
14 Informant's name J. B. Beaton
Address Antigonish N.S.

2009

Local historian Stanley Beaton begins researching the Asylum Cemetery.



2014

Mr. Beaton begins public campaign to commemorate site.



2024

Municipality of Inverness County begins commemoration project.

In Memory

In the **57 years** the Inverness County Asylum operated:

- There were **447 recorded deaths**.
- There are an estimated **110 unmarked graves** on site.
- Of those, **88 names** have been identified. Including:
 - **40** from Inverness County.
 - **22** from Victoria County.
 - **16** from Richmond County.
 - **6** from outside Cape Breton.
 - **3** from CBRM.
 - **1** from Port Hawkesbury.

Asylum Location





Inverness County Asylum Commemoration Project

Project Overview

Project Description

- A **commemoration of the former Inverness County Asylum and cemetery** and the people who lived and are buried there.
- A **multi-year initiative** led by the Municipality of Inverness County, in collaboration with neighbouring municipalities, the province, families, historians, and disability advocates.
- Focused on **acknowledgment, education, and creating lasting public memorials**.

Project Goal: Restore dignity, preserve memory, and ensure long-term stewardship of the site.

The Project

Seven interconnected components based upon research:

1. **Truth-Telling & Acknowledgment:** formal statements and apologies.
2. **Family, Community & Government Engagement:** inclusive consultation process.
3. **Public Memorialization:** permanent markers and monuments.
4. **Education & Storytelling:** signage, exhibits, and learning materials.
5. **Ceremony & Ritual:** unveiling and remembrance events.
6. **Funding & Stewardship:** sustainable, long-term care of the site.
7. **Municipal Legacies:** embedding lessons into DEIA plans and efforts.

A comprehensive approach: not only remembering, but ensuring lasting change.

The Remedy

Nova Scotia Human Rights Remedy (“The Remedy”)

- Legally binding plan to **end systemic discrimination and institutionalization**.
- **Focus:** closing institutions, expanding community supports, individualized planning.
- **Accountability:** independent monitoring, public reporting.

The Remedy & This Project

How This Project Relates

- The Asylum site is a **visible reminder of the institutional model the Remedy seeks to end.**
- This commemoration offers public acknowledgment and memorial justice that **complements policy reform.**
- Together, **reform and remembrance** form a full response to historic and ongoing injustice.

The Province's Role

- The Asylum was **created and maintained under provincial legislation** with oversight and support from the province.
- **Provincial acknowledgment and support is essential** alongside municipal leadership.
- The **province has been invited** to support and participate in:
 - Public **acknowledgment of responsibility**;
 - Participation in **memorial and education efforts**;
 - **Financial support** for commemoration and stewardship.

Proposed Timeline

- **Fall-Winter 2025:** Draft public statements; project plan finalized; engagement plan developed.
- **Winter-Spring 2026:** Memorial design finalized; communications launched; consultations held.
- **Summer 2026:** Memorial unveiling ceremony.
- **2026 onward:** Remembrance event and long-term stewardship.

Proposed Budget

Engagement & Monument Construction	Description	Cost	Source
Construction	Building monument & signage	\$50,000	Partners
Professional Fees	Research, design, facilitation	\$30,000	Partners
Educational Materials	Signage, website, printing	\$10,000	Partners
Event Costs	Hosting, rentals, equipment	\$5,000	Partners
Travel, Honoraria, Etc.	Support for community participation	\$5,000	Partners
Staff time	Project management and support	\$40,000	In-kind
Total		\$140,000	

Yearly Maintenance			
Staff training	DEIA training for municipal staff	\$TBD	Municipalities
Yearly maintenance	Monument and site maintenance	\$2,000	Partners
Replacement fund/contingency	Savings to replace or repair site monuments	\$1,500	Partners
Total		\$3,500	

What's Asked of Partner Councils

- Sign joint **request for provincial support**.
- Pass a **formal resolution of acknowledgment** of the Asylum's history and your municipality's role in it.
- Join in delivering a **joint statement of responsibility** with partners at a memorial ceremony and monument unveiling in 2026.
- **Commit resources:**
 - **\$1 per current resident** toward project costs (one-time).
 - **\$0.10 per resident, per year** for ongoing remembrance and stewardship.
 - **Designate a staff lead** to join project team (1-3 hours per month).

Financial Contributions

	2021 Population	One-time contribution*	Percent cash contribution	In-kind contribution
Municipality of County of Inverness	14,136	\$30,000	30%	\$34,000
Municipality of County of Richmond	8,914	\$9,000	9%	\$2,000
Municipality of County of Victoria	7,441	\$7,500	7.5%	\$2,000
Town of Port Hawkesbury	3,210	\$3,200	3.2%	\$2,000
	Subtotal	\$49,700	49.7%	\$40,000
Province of Nova Scotia		\$50,300	50.3%	0
	Total	\$100,000	100%	\$40,000

* Funding requested for fiscal year 2026-27.

Next Steps

- Sign joint **request for provincial support**.
- **Pass resolution** to acknowledge role in Inverness County Asylum.
- Designate **staff lead** to join project team (~1 hour per month).
- **Approve funding as part of 2026-27 budget**.



Thank you!



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: October 7, 2025

RE: Tier 1 – Community Grant

Dear CAO,

Attached is a grant application from Framboise Community Centre. They are requesting Tier 1 Community Grant Funds in the amount of \$700. The application appears complete and is ready to be addressed by Council.

Please note that they have also submitted correspondence indicating that the Tier 1 Community Grant previously approved is no longer required. They are instead requesting that Council consider this new request.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Director of Finance

This project aligns with the following County initiatives or plans:

- | | |
|---|--|
| <input type="checkbox"/> Accessibility Plan | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan |
| <input type="checkbox"/> Age Friendly Initiative | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> | |

Framboise Community Reunion 2025

From Elaine [REDACTED]
Date Fri 26-Sep-2025 1:16 PM
To Richmond Grants <Grants@richmondcounty.ca>
Cc Sarah Morrison [REDACTED]

You don't often get email from [REDACTED] [Learn why this is important](#)

Dear Danielle,

In regards to our conversation on September 25th 2025, we no longer require the approved grant for the Framboise Community Center Association for the Framboise Community 2025 Reunion. Instead, we would like approval of the current request that was submitted by Sarah Morrison for a holiday event for the Framboise Community Center Association.

Please contact me at [REDACTED] if you need further information.

Thank you for your attention in this matter and we look forward to a positive result.

Sincerely,

Elaine MacLellan
Sent from my iPad



THE MUNICIPALITY
OF THE COUNTY OF

LA MUNICIPALITÉ
DU COMTÉ DE

RICHMOND

June 26, 2025

Framboise Community Centre
7690 St.Peters Fourchu Road
Framboise, NS B2J 1B7

Attn: Donald Morrison

Dear Grant Applicant,

Re: Grant Application – Tier 1 Community Grant

Richmond Municipal Council has reviewed your grant application, and I am pleased to advise that funding in the amount of \$1,000.00 has been approved for your organization.

When requesting release of funds, please provide the following documentation:

- A letter to the Municipality requesting the release of funds
- Confirmation of 100% project completion
- Receipts, invoices, and cleared cheques for expenditures
- An income statement for your event

Please send to the attention of:

Mrs. Danielle Martell, Community Development & Special Projects Officer
Municipality of the County of Richmond
P.O. Box 120, 2357 Highway 206
Arichat, NS B0E 1A0
Phone: (902) 226-3982 / Fax: (902) 226-0295
Email: cdsppofficer@richmondcounty.ca

We hope this support helps your organization carry out the work outlined in your grant request.

Sincerely,
KJ

Mrs. Kathleen Jeffrey
Director of Finance
Municipality of the County of Richmond

new grant application



Appendix B - Community Grant Tier 1 Application Form
Maximum Request: \$1,000

Form with fields: Name of the Organization: Framboise Community Centre, Applicant Name and Title of Representative: Sarah Morrison, Civic Address: 7690 St. Peters / Fourchu Road, Framboise B2J 1B7, Contact Number: 304-2268, Email: [redacted], Form of Organization: [X] Not-for-Profit Organization, Registry of Joint Stocks file number or Charitable Organization number: 3101274, Host Contact Information, Host Organization, Applicant Name and Title of Representative, Civic Address, Contact Number, Email, Host Form of Organization, Host's Registry of Joint Stocks file number or Charitable Organization number, Sum Requested: \$ 700, Purpose of Funding Request: Annual Children's Christmas party (Dec 7/25) where we raise money for all the children from Framboise & Fourchu receive a gift from Santa. We request assistance to help pay for the lunch, treat bags, plates, cups, napkins, Required Attachments: [X] Registry of Joint Stocks file number (include a list of directors), Charitable Organization number or proof of organizational status

Please forward your applications to grants@richmondcounty.ca

Framboise Community Centre

Directors For 2025

President	Donald morrison
Secretary	Sarah morrison
Treasure	Evelyn Burke morrison

Directors	Douglas morrison
	David morrison
	Jnez Lemoine
	Darlene Canning
	Corinne Cowan
	Colleen miller.

FRAMBOISE COMMUNITY CENTRE ASSOCIATION

[Profile](#) [Relationships](#) [Events \(22\)](#)

Reg. Number

3101274

Reg. Name

FRAMBOISE COMMUNITY CENTRE ASSOCIATION

Type

Society

Status

Active

Effective Date

21-Nov-2014

Registered on

25-Apr-2005

Next Annual Return

30-Apr-2026

Addresses

Reg. Address

7690 ST. PETERS FOURCHU ROAD, FRAMBOISE, NOVA SCOTIA, B2J 1B9, CANADA

Mailing Address

7690 ST. PETERS FOURCHU ROAD, FRAMBOISE, NOVA SCOTIA, B2J 1B9, CANADA

FRAMBOISE COMMUNITY CENTRE ASSOCIATION

Profile Relationships Events (22)

Name	Relationship	Effective From
EVELYN BURKE	Director	28-May-2015
SARAH MORRISON	Director	28-May-2015
DAVID MORRISON	Director	29-Apr-2019
DOUGLAS MORRISON	Director	28-May-2015
INEZ LEMOINE	Director	29-Apr-2019

FRAMBOISE COMMUNITY CENTRE ASSOCIATION

Profile Relationships Events (22)

Name	Relationship	Effective From
DONALD MORRISON	Director	13-Apr-2017
DARLENE CANNING	Director	13-Apr-2023
CORINNE COWAN	Director	10-Apr-2025
COLLEEN MILLER	Director	10-Apr-2025
DONALD MORRISON	Officer(President)	29-Apr-2019

Warden's Report: September 2025

Event	Organization/Issue	Date(s)
Grand Opening – St. Peter's Gym	Event	Sept. 1, 2025
Webinar Prep – Green Fuels Project (Virtual)	Meeting	Sept. 3, 2025
IDEA Meeting (Virtual) – ex officio member	Meeting	Sept. 4, 2025
CCTH Minister Visit: St. Peter's, Arichat, Louisdale	Events	Sept. 5, 2025
Meeting with Minister/MLA re: LLWU	Meeting	Sept. 8, 2025
Clean Fuels Webinar	Event	Sept. 9, 2025
Solid Waste Management Committee (Virtual)	Meeting	Sept. 10, 2025
Fire Services Meeting – Agenda Setting	Meeting	Sept. 10, 2025
Recreation Advisory Committee Meeting	Meeting	Sept. 11, 2025
Seniors Take Action Coalition AGM	Meeting	Sept. 15, 2025
CBC Interview – Council Happenings	Media	Sept. 15, 2025
EverWind CLC	Meeting	Sept. 17, 2025
Fire Services Meeting – Ex Officio Member	Meeting	Sept. 17, 2025
Budget Meeting with Energy Manager	Meeting	Sept. 18, 2025
Volunteering at Chamber Golf Event	Event	Sept. 19, 2025
Presentation to students re: role of municipality	Presentation	Sept. 22, 2025
Strait of Canso Task Force (Virtual) Meeting	Meeting	Sept. 23, 2025
EDPC Personnel Committee Meeting	Meeting	Sept. 26, 2025
EDPC Board Meeting	Meeting	Sept. 26, 2025
Richmond Artists' Alliance Open House	Event	Sept. 26, 2025
Meeting with Developer	Meeting	Sept. 28, 2025
Arichat Playground Open House	Event	Sept. 28, 2025
NSFM Webinar: Bylaw changes	Webinar	Sept. 29, 2025

Meetings of Council or Meetings where all Councillors are present:

Meeting	Date
Planning Advisory/Heritage Committee	September 2, 2025
Bylaw/Policy Committee	September 9, 2025
Committee of the Whole Meeting	September 9, 2025
Audit Committee Meeting	September 15, 2025
Audit Committee Meeting	September 22, 2025
Regular Council Meeting	September 23, 2025

Note: For review; list does include matters related to District 2 residents' concerns



Memo

To: Municipal Council
From: Troy MacCulloch, CAO
Date: October 9, 2025
Re: Administration Operations Report, September - October 2025

Administration

Continuing by-law/policy development:

- Upcoming: Committees Policy - Amendment, Grant Disclosure Policy - Amendments, CAO Success Plan - Amendment, Audit Committee Terms of Reference - Amendment, MEMAC Terms of Reference - Amendment

Green Hydrogen Engagements:

- Monthly/biweekly meetings with Sector Dev, Everwind, Net Zero, Clean Foundation, and provincial departments
- Water Service Agreement with Developer, Province, and Utility
- Clean Fuels Domestic Use Project is underway

Economic Development:

- Land inventory/map with EDPC (draft completed; refining underway)
- New webpage under consideration for Point Tupper via Strait of Canso site
- Released RFP for Basin Road Development
- Meeting with numerous developers for Point Tupper and elsewhere in the County

Other Ongoing Initiatives:

- Short-term rental and marketing levy coordination with EDPC/Province
- Cell tower upgrades with Public Safety NS – lease for tower in Stirling is now fully executed. Tower is expected to be complete in Late Summer/Fall '26.
- Flood hazard Project is underway
- Community Climate Resiliency Project is underway
- Meetings with Community Solar Proponents – Community Engagement has been completed for this stage of their development
- Climate Ready Plan is set to begin this summer - Federal
- Coastal Cohort for the Community Climate Capacity Grant – we were successful in our bid and are part of the Cohort for 2026/27
- Working on the CEEP, Community Energy and Emissions Plan through Clean Foundation and Quest Canada
- CCC - Community Climate Capacity Summit is in Truro Oct 20-22
- CB Investor Summit is Baddeck Oct 23/24

Energy Sector Development

Offshore Wind Centre of Excellence:

- Update to Department of Energy Leadership on 22 September.
- Publication postponed to November to accommodate final edits requested by the Department of Energy.
- Plan is to present the final report at Committee of the Whole in November.

- A partnership of universities and other Atlantic Canadian organizations, led by Dalhousie University, are applying to the 2026 Transformation Competition to bring recommendations in the report to fruition.

Strait of Canso Clean Fuels Domestic Use Strategy:

- Project kickoff public webinar was held on 9 September, hosted by the Atlantic Hydrogen Alliance
- Project Steering Committee meeting on 7 October.
- Planning and outreach regarding stakeholder questionnaire, site visits and industry workshop in October.

Strait of Canso Ports Green Energy Value Proposition:

- NovaStream still developing the site – interactive map needed extra work.
- Engagement with port owners ongoing.

QUEST Canada – Community Energy & Emissions Plan

- Clean Foundation contracted to develop a Community Energy & Emissions Plan (CEEP) for Richmond County.
- Completion of the CEEP will provide the County with the Federation of Canadian Municipalities and Partner for Climate Protection Program's 'Certified Milestone 3' – an important certification to have when applying for grants from the Green Municipal Fund in the future.
- Energy Mapping and CEEP Development Stakeholder Workshop is scheduled for 29 October.

Other Sector Work

- Richmond County is now enrolled in the Community Climate Capacity Program, delivered by Clean Foundation. Our assigned Community Navigator, Molly Folster, is currently undergoing onboarding but will be ready to help out on projects from November. One particular piece of work Molly will be leading is an update to the County's 2013 Municipal Climate Change Action Plan.
- The Extreme Storm Event Flood Hazard Mapping project for Point Tupper is ongoing with CBCL as the consultant. Project update provided to CAO and Manager of Energy Sector Development on 9 October.
- Attended Net Zero Atlantic's Offshore Wind R&D Forum in Halifax on 24 September.
- Attended Department of Energy and NZA Clean Energy Conversations event in Louisdale on 15 September.
- Attended EverWind CLC on 17 September.

Information Technology (IT)

Current IT Initiatives:

- Computer upgrades are underway across the Municipality. Highest priority is to replace all Windows 10 systems prior to its end of support on October 14, 2025.
- Camera system upgrades and replacements are underway across the Municipality. This includes new NVR's and cameras with remote viewing support for select employees. Highest priorities are the admin building tax office and landfill scale house.
- General network upgrades are ongoing across the municipality. The latest major upgrade was a new 1GB fiber internet installation for the arena.

- Upgrades to admin building, landfill, and arena networks are ongoing.
- Documentation of infrastructure and user risk assessments and vulnerabilities as they pertain to threat vector and attack vector analysis is underway. This is required to further define our current position and forward plan.
- VPN into the Municipal Office is now operational. However, work still needs to be completed to provide NAS access when connected via VPN.
- Improvements to remote access for PW and office staff will be made operational this month.
- Internet upgrades to PW facilities are going to be scheduled this month.
- SharePoint sites will be created for documentation libraries, and we will begin to introduce them to appropriate staff.
- Backup Systems upgrades need to be implemented.

Ongoing Work:

- Maintenance of all IT systems.
- Upgrades and improvements to the networks at the Municipal Office and PW facilities.
- Documentation for policies, procedures, training, etc. as related to IT operations.
- Converting Notes data to Outlook and providing to user

Emergency Management and Fire Services

Committees:

- Seniors Take Action Coalition (STAC) meeting
 - September 15th AGM @ St. Louis Parsh Hall
- Municipal Emergency Management Advisory Committee (MEMAC) meetings
 - October 1st
- Fire Protection Services Committee (FPSC) meetings
 - September 17th
- Fire Service Association of Nova Scotia (FSANS) meetings
 - Board of Directors Meeting – September 27th
 - Fire Service review sessions – July 23rd
- Long Term Care Emergency Planning Meeting for Richmond Villa
 - Consultant Firm – June 24th
- Strait Area Mutual Aid Association (SAMAA)
 - September 2nd

Key dates:

- Climate Ready Plans and Processes Community of Practice Sessions
 - September 18th and November 20th
- Adaptation in Action Community of Practice (LLCA)
 - October 21st and December 16th
- NSDEM – Nova Scotia Department of Emergency Management
 - WebEOC Training DEM online platform – October 1st
 - Met with new Regional Outreach Officer from Sydney REOC – October 6th
 - Provincial EMC Conference – October 15th
 - Public Safety Field Communications (PSFC) Forum – October 16th
- Review of Fire Services Governance Review which was released September 29th – ongoing
- New Provincial Firefighter Training Committee - ongoing
- County Dry Hydrant mapping – ongoing

- Review of Value For Money Audit (VFMA) of the Nova Scotia Fire School – ongoing
- County mapping – emergency planning – ongoing
- Global Medic Donation Pick up – 2 Fire Skids (County and Loch Lomond)
- VVPR – ongoing
- Voyent Alerting – as needed
- New Provincial Alert app – NS Alert

Department of Community Development and Recreation

Programs:

- Fall program is in full swing with registration opened for all scheduled classes
- Due to the Canada Post Labour Dispute, the Richmond Reflections newsletter has been placed at various businesses, and community halls throughout the County as pick up locations
- The Richmond Arena rescheduled open date: October 17, 2025
- The Department has implemented a new registration platform, for more information visit <https://www.richmondcounty.ca/recreation-program-registration.html>

Inclusion & Accessibility:

- The committee has secured funding to provide Equity Diversity Inclusion and Accessibility training for the Committee, Council/Commission, and senior management.
- The committee has several vacancies, interested persons can reach out to the Municipal Clerk via email at clerk@richmondcounty.ca and indicate their interests and relevant experience by October 15, 2025

Community Projects & Initiatives:

- The August Volunteer of the Month is Judy Morrison District 5
- The September Volunteer of the Month is Kathryn Groves District 4
- Staff participated in various community meetings pertaining to tourism discussions with Destination Cape Breton, and CDENE.
- Trail funding is available for ATV Associations in Richmond County. For more information visit [Trails - Richmond County, Nova Scotia](#)

Department of Finance

Budgeting & Reporting:

- Submitted approved Financial Statements and Internal Control Letter for year ending March 31, 2025, to the Province of Nova Scotia.
- Submitted annual reporting requirements to the province, including:
 - Schedule of Expenditures – SOE-A and SOE-B
 - Capital Investment Plan (CIP)
- Prepared the Audit Committee Work Plan for Fiscal 2025/2026; next Audit Committee meeting is scheduled for November 27th.

Taxation & Operational Tasks:

- Prepared water and sewer bills for October 1st, 2025; however, mailing is delayed due to Canada Post labour disruptions.
- Tax bills are due November 1st, resulting in increased counter activity.
- Completed account write-offs in accordance with By-Law #56 and Seasonal Tourist Adjustments.

Staffing & Training:

- Scheduled training to offer residents the option to receive bills electronically.
- Scheduled RBC training on expanded collection and payment options, including pre-authorized payments.
- Ongoing training to backfill Finance roles

Department of Public Works

Capital Projects Update:

- **Richmond Arena Upgrades complete.**
- Accessibility upgrades to Municipal facilities are nearly complete. Estimated completion December 2025.
- Municipal Building solar PV installation. **In progress.**
- Municipal Building Improvements (boiler replacement). RFQ issued. Estimated completion December 2025.
- Municipal Building HVAC Renewal. Tender in development. Estimated completion March 2026.
- Fleet Vehicle (1/2 ton truck). **Awarded.** Estimated completion December 2025.
- Sewer system Renewal 25/26. **Partial award.** Estimated completion March 2026.
- Waste Management Facility Transfer Station Renewal. Work 90% complete. Estimated completion December 2025.
- Asphalt Paving – Waste Facility. **Complete.**
- Curbside Collection Vehicles Zone 1 & 2 – Tender awarded. Ordered.
- Curbside Collection / Heavy Collection Trailer – not started.
- Construction and Demolition Debris Landfill Expansion engineering work - awarded and in progress.
- Landfill Closure Phase 3 – Engineering underway with landfill expansion work.
- Capacity Study Water/Sewer. 95% complete.
- Watermain Automatic Flushing Station – **equipment ordered.**
- District Meter Installations. Not started.
- Bulk Water Filling Station. **Station ordered. Quotes for installation to follow.**
- Spare High Lift Pump – Arichat WTP. RFQ issued.
- Demo of Old WTP in Louisdale (assessment 25/26). Not started.
- Leak Detection Equipment purchase. **Ordered.**
- Arichat Water System Upgrades. Tender in development.
- Louisdale WTP Dehumidification. Not started.
- Arichat Mainstreet Revitalization – **Complete.**
- Public Works Storage Container. **Ordered.**

Solid Waste Management

- Extended Producer Responsibility Regulation implementation date December 1, 2025. Agreement signed with Circular Materials (Producer Rep) for curbside collection services. Negotiations underway with Circular Materials for use of transfer station.

Richmond Water Utility:

- Continuing to monitor water levels during dry conditions. **Continuing to supply Village of St. Peter's with bulk water from Louisdale system as required.**

Richmond Sewer:

- Repairs to aerators at the Arichat STP were completed. Equipment being evaluated that could serve as a backup should there be additional failures of the aerators at the Arichat or PDG STPs.

Buildings

- Snow load live monitoring equipment installed. Internal SOP to be developed for staff.
- Other recommended repairs noted in the Structural Assessment not yet complete (awaiting contractor availability).

General

- Efforts are ongoing to fill vacancies within the department.

Upcoming Council & ABCC Meetings

- October 28, 2025 – Public Hearing, Re: By-Law R100: Repeal of By-law 64
Dundee Hills Development Wastewater Management, 6:30 p.m.
- October 28, 2025 – Regular Council, 6:00 p.m.

BRIEFING NOTE

Municipality of the County of Richmond

Low Income Property Tax Exemption Program

October 14, 2025

Purpose

The purpose of this briefing note is to seek Council approval for an extension to the application deadline for the Low Income Property Tax Exemption Program.

Background

On September 23, 2025, Council approved a motion to increase the household threshold and the exemption amounts under the Low Income Property Tax Exemption Program Policy. The motion reads as follows:

Moved by Councillor Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the By-law/Policy Committee and set the household income threshold at \$30,000 and the property tax exemption amount at \$200 for the Low Income Property Tax Exemption Program. Motion carried.

The policy change also enables Council to review the household threshold and exemption amounts annually during budget deliberations, creating a more efficient and responsive process moving forward.

Current Situation

The recent policy update strengthens the program's support for low-income residents. To ensure that eligible residents can benefit from the updated 2025 program criteria, staff recommend that Council approve an extension to the application deadline for the 2025 program to December 31, 2025.

For this 2025 program extension, residents who qualify and have already paid their property taxes in full would receive their exemption amount by rebate cheque. Moving

forward, the standard process outlined in the policy will apply, with approved exemptions applied directly to property tax accounts.

Recommendations

That Richmond Municipal Council approve an extension to the application deadline for the 2025 Low Income Property Tax Exemption Program to December 31, 2025; and that qualified applicants who have paid their property taxes in full receive their exemption amount by rebate cheque.



September Volunteer of the Month – Kathryn Groves

In 2010, after thirteen years of living aboard their ship, Kathryn and her husband made River Bourgeois their permanent home and started Tiny Farm.

Kathryn joined the River Bourgeois Community Service Society Board of Directors as Treasurer, a role she continues to hold for 14 years, demonstrating unmatched dedication and ability. In addition, she contributes her time to the Fundraising Committee and is an active member of the Seniors Club.

Kathryn, the people of River Bourgeois are proud to call you and your husband their neighbours. We thank you for all you have given to our community and look forward to many more years of your involvement.

Please join us in recognizing Kathryn for her hard work, dedication, and commitment to her community. We thank you for all you do for Richmond County!





THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

WARDEN

September 23, 2025

To Whom It May Concern,

On behalf of Richmond County Council, I am pleased to offer our support for *Celebration Isle Madame*, an initiative that brings together seven of Isle Madame's community halls in a collaborative three-day festival scheduled for May 2026.

This project represents an innovative way to celebrate local culture, strengthen community bonds, and place value on the contributions of seniors in our region. By showcasing arts, music, food, and traditions, while actively engaging both seniors and youth, *Celebration Isle Madame* will address social isolation, promote intergenerational connections, and support the sustainability of our community halls.

Richmond County recognizes the significant volunteer effort behind this proposal and commends the organizing committee for their dedication. We believe this initiative offers meaningful social, cultural, and economic benefits to Isle Madame and the wider region. Looking ahead, we are also excited about the potential to expand this event in future years to include other Acadian communities across Richmond County, further strengthening cultural connections throughout the municipality. We are confident that this event will have a positive and lasting impact, and we encourage those in both the public and private sector to consider lending their support.

Thank you for your consideration of this important community initiative.

Sincerely,

Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMITÉ DE
RICHMOND

WARDEN

October 3, 2025

Mr. Blaise Sampson
Sampsonville, Richmond County

Dear Blaise,

On behalf of Richmond County Council and the Municipal Emergency Management Advisory Committee, it is my honour to congratulate you on being selected as this year's recipient of the *Nova Scotia Strong Award*.

This award is reserved for individuals who embody the resilience, compassion, and community spirit that define Nova Scotia, and it is no surprise to us that you were chosen. For 35 years, you have served with the St. Peter's Volunteer Fire Department, most recently as President, and your unwavering commitment has gone far beyond responding to the call of duty. Your dedication has touched neighbours, friends, and strangers alike, and it has strengthened our community in countless ways.

Your example reminds us that true leadership is found not only in moments of crisis, but also in the quiet follow-up, the steady support, and the care shown when no one is watching. Richmond County is fortunate to count you among its residents, and we are proud to see the province recognize the extraordinary difference you have made.

On behalf of Council, I extend our deepest thanks for your decades of service and our warmest congratulations on this well-deserved honour.

With much appreciation,

Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond



NOVA SCOTIA
FEDERATION OF
MUNICIPALITIES

1809 Barrington Street, Suite #1500 Halifax NS B3J 3K8 Tel: (902)423-8331

October 3, 2025

Warden Lois Landry
Municipality of the County of Richmond
2357 Highway 206
PO Box #120 Arichat NS B0E 1A0

RE: Library Motion
Delivered via email

Dear Warden Landry,

I am writing regarding the Motion that was passed by the Municipality of the County of Richmond on June 24. Specifically, the Motion that was passed identifies the issue of adequate and sustainable library funding and, further, asks NSFM to consider this matter as an advocacy priority.

The request has been received and assigned to the Equity & Community Wellbeing Committee for analysis and discussion. The Committee has been directed to report back to the NSFM Board of Directors with a recommendation, in accordance with the Advocacy Prioritization Policy.

Thank you for bringing this matter to the attention of NSFM.

Sincerely,

Juanita Spencer
Chief Executive Officer

CC: Pam Mood, President
Alison Graham, Chair, Equity & Community Wellbeing Committee



**Municipal Affairs
Office of the Minister**

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902 424-5550 Fax 902 424-0581 • novascotia.ca

October 7, 2025

Dear Mayors and Wardens:

On October 3, 2025, the *Municipal Modernization (2025) Act* received Royal Assent in the Nova Scotia Legislature. The Act includes several amendments to the *Municipal Government Act*, *Halifax Regional Municipality Charter*, *Halifax Regional Water Commission Act*, *Municipal Elections Act*, *Municipal Grants Act*, and the *Housing in the Halifax Regional Municipality Act*. The *Municipal Modernization (2025) Act* also includes a new *Transportation Corridors Control Act*.

These changes aim to support development across the province, modernize existing provisions to improve municipal elections, as well as a suite of other requested changes to update the legislation.

Due to the number of amendments included in the *Municipal Modernization (2025) Act*, I have included a summary document that provides amendment descriptions, amendment section numbers within the amended legislation, amendment clause numbers within the *Municipal Modernization (2025) Act*, and clarification about whether the amendments have been proclaimed or still require regulations.

I want to thank you for your continued support in making Nova Scotia a better place and taking bold steps together to meet the changing needs of your communities.

Sincerely,

A handwritten signature in blue ink, appearing to read 'John A. Lohr'.

Honourable John A. Lohr
Minister of Municipal Affairs

c: Juanita Spencer, NSFM

Attached

Summary of Amendments through the *Municipal Modernization (2025) Act*.

Changes to the Municipal Government Act and HRM Charter				
Amendment	Amendment Description	Section # in Act	Clause # in MMA	Regulations Required for Proclamation?
Tax Reductions due to Natural Disasters	Allow municipalities to adopt policies to reduce property taxes for homes rebuilt after destruction by wildfire, hurricane, flood, or other natural disasters. Enables reimbursement of overpayments and considers pre-disaster assessed values.	87A (HRMC) 69B (MGA)	2, 26	This amendment has received Royal Assent.
Establishment of Childcare Centre Areas	Enable the Minister to designate sites for Provincially licensed childcare operated by a private for profit, or not-for-profit entity to be exempt from the application of municipal land use requirements established by Municipal Planning Strategies and Land Use Bylaws, and the associated approval processes.	229D (HRMC) 214D (MGA)	8, 28	This amendment has received Royal Assent.
Allowing Tax Sale Payments to be Made Electronically	Allow municipalities to accept electronic payment for tax sale purchases - options like online banking, debit or credit card payment, wire transfer or Automated Clearing House payments, bank transfers, or digital wallet/virtual card payments.	163 (1), 163(1A) (HRMC) 148(1), 148 (1A) (MGA)	4, 27	This amendment has received Royal Assent.

Changes to the HRM Charter and Halifax Regional Water Commission Act				
Amendment	Amendment Description	Section # in Act	Clause # in MMA	Regulations Required for Proclamation?
Ministerial Authority to Mandate Planning Documents	In situations where the Minister has refused to approve planning documents, the Minister can now require council to amend its planning documents within a prescribed timeline and set parameters for the required public participation program.	219(3), 223A (1) (HRMC)	6, 7	This amendment has received Royal Assent.

Changes to the HRM Charter and Halifax Regional Water Commission Act				
Site Plan to the External Appearance of Structures HRM Wide	Expands the current authority of Development Officers to approve changes to the external appearance of buildings—currently limited to the Downtown and Centre Plan areas—so that it applies across all areas of the Halifax Regional Municipality.	246(3)(1) (HRMC)	10	This amendment has received Royal Assent.
Enable Bonds and Liens to be Applied to Municipal Permit Fees	Enable HRM to apply either a bond or a lien to secure permit fees that had been deferred until occupancy.	188(2)(e) (iva), (ivb), (ivc) (HRMC)	5 (2)	This amendment has received Royal Assent.
Cogswell Energy District Authority	To enable property owners located outside the mandatory connection to the Cogswell District Energy System area to voluntarily connect to the system with the consent of the municipality, and to allow the municipality to set terms and recover costs of that connection and extends liability protection to Halifax Water for voluntary connections the same as for mandatory connections.	104A(1) (aa), 188(1) (laa), 235(5) (jba) (HRMC) 2(1) (ea), 9(1), 26(a)(i), 27A (HRWCA)	3, 5 (1), 9, 11, 12, 13, 14	This amendment has received Royal Assent.

Municipal Grant Act Amendments				
Amendment	Amendment Description	Section # in Act	Clause # in MMA	Regulations Required for Proclamation?
Removal of requirement for Governor in Council approval for annual Municipal Financial Capacity Grant allocations	This is an administrative amendment only. It removes the requirement for the Minister to obtain annual approval from Governor in Council for the amount of the Municipal Financial Capacity Grant (MFCG). The MFCG is distributed to municipalities based on the formula included in regulation and adheres to the formula agreed as part of the negotiated Service Exchange Agreement.	8(2)	30	This amendment has received Royal Assent.

Municipal Elections Act Amendments				
Amendment	Amendment Description	Section # in Act	Clause # in MMA	Regulations Required for Proclamation?
Allowing returning officers to vote	Removes the prohibition against a returning officer being on the municipal list of electors and eligible to vote.	15 (a)	23	This amendment has received Royal Assent.
Amend Elector Eligibility Trigger Date	Amends the trigger date for the determination of the eligibility of an individual to vote in a municipal election from the current “first advanced” polling date, to upon the “ordinary” polling date for consistency with provincial and federal eligibility.	14	22	This amendment has received Royal Assent.
Provide Optional Methods for Public Notice	Allows municipalities to post notice on the municipality’s publicly accessible website and in at least five conspicuous places in the municipality rather than in the newspaper.	2A	21	This amendment has received Royal Assent.
Elector Privacy	Allows an elector to have their name obscured from any copies of the list of electors that are to be made public or shared. Only the municipal returning officer’s final list of electors for internal use will still include the elector’s name and other personal information so that the person can participate in the election.	35(1)(ba), 35 (2A), 35 (2B), 36 (5), 36 (6)	24, 25, 32	Yes.

Housing in the Halifax Regional Municipality Act Amendments				
Amendment	Amendment Description	Section # in Act	Clause # in MMA	Regulations Required for Proclamation?
Remove barriers on development in Special Planning Areas	The amendment broadens the language to clarify the original intent that the Minister has authority to create, amend, or repeal planning documents—such as Municipal Planning Strategies (MPS), land use by-laws, and subdivision by-laws—in designated Special Planning Areas. Previously, this authority was implicit, as changes to an MPS required corresponding changes to other planning documents to fulfill the intent of the Act.	16(1), 16(2), 16(3), 16(5)	18	This amendment has received Royal Assent.

Housing in the Halifax Regional Municipality Act Amendments				
Update legislative requirements for public notification	This amendment will allow for public notification to take place on the Province's public website rather than in the newspaper.	15(3)(b), 17(3)(a)	17, 19	This amendment has received Royal Assent.

New: Transportation Corridors Control Act				
Amendment	Amendment Description	Section # in Act	Clause # in MMA	Regulations Required for Proclamation?
New legislation	Enables the Province to designate priority transportation projects and their corridors to safeguard land for future transportation and infrastructure development, especially in urbanizing areas, and streamline coordination among government departments, landowners, municipalities, developers, and utility companies.	N/A	31, Schedule	Yes.



BRIEFING NOTE
Municipality of the County of Richmond

Cost-Shared Road Paving J-Class Roads 2026-27
August 13, 2025

PURPOSE

The purpose of this briefing note is to seek direction from Council for application to the Province for cost-shared paving, repaving, and double chipping of J-class roads in the Municipality for the 2026-27 construction season.

CURRENT SITUATION

The Provincial Department of Public Works issued a call for applications for cost-shared upgrades to J-class roads for the 2026-27 construction season (correspondence attached). The Province will consider requests for up to 10 candidates which must be provided in order of priority. The deadline for applications is October 31, 2025.

BACKGROUND

In 2023 the Municipality submitted an application for cost sharing on three J-class roads. The roads, in order of priority, were:

Marchand Lane, Louisdale
Sampson Road, West L'Ardoise
Lobster Plant Road, Cape Auget

The Municipality received Provincial approval for Marchand Lane and the work was completed.

ANALYSIS / FINANCIAL IMPLICATIONS

Costs for upgrading may be estimated at \$500,000-\$600,000 per km with the Municipal portion being 50% (costs may vary substantially with location, length, condition, etc.). True costs would not be known until tendered costs are available, however the province will provide an estimate in advance of tendering for any approved roads. If the Municipality chooses to proceed after receiving the estimate the Province will issue a tender to carry out the work.

ACTION REQUIRED

Should Council wish to submit an application to the Province for cost-shared paving of J-class roads a motion of Council listing the roads in order of priority will be required in advance of the October 31, 2025 deadline. Only those projects which the Municipality intends to fund in fiscal 2026-27 should be submitted.

Attachments:

- J-Class Roads List
- Letter Re Cost-Shared Upgrades – Nova Scotia Public Works



Public Works

Johnston Building, 4th Floor
1672 Granville Street
PO Box 186
Halifax, Nova Scotia
B3J 2N2

Bus: 902-424-0897
Fax: 902-424-0570
E-mail: laura.cunningham@novascotia.ca

August 12, 2025

Mr. Troy MacCulloch
Chief Administrative Officer
Municipality of the County of Richmond
2357 Highway 206
Arichat NS B0E 1A0

Dear Mr. MacCulloch:

RE: COST SHARE AGREEMENT 2023-018 ON THE PAVING OF SUBDIVISION (J CLASS) STREETS

The Department of Public Works expects to fund, subject to budget approval, the paving, repaving, and double chipping of Subdivision streets during the 2026-27 construction season.

Cost sharing, regardless of type of treatment (paving, repaving, or double chip), will be fifty per cent for eligible streets (50/50).

As per section 3.1 of the agreement, the Municipality must provide notice to the Province on or before October 31, 2025.

Attached, you will find a Road Submission List to be filled out electronically and returned to me electronically by October 31, 2025.

Examples of how to fill out the form are provided. Due to funding limitations, please limit your priorities to a maximum of ten candidates **and please put these in order of priority**. If any of the columns are not filled in, the list will be rejected by the Province and you will be asked to re-submit.

The submitted streets will be reviewed to verify eligibility and to determine if the condition of the proposed streets meets the minimum criteria for paving, repaving, or double chip.

Please submit this information to **my attention via email** to ensure your list will be considered for the upcoming fiscal year.

Please consider your Municipality's fiscal funding limitations when preparing your list and limit the list to only the projects the Municipality intends to fund in fiscal 2026-27.

Sincerely,

Laura Cunningham

Laura Cunningham
Capital Program Administration Officer

c: Andrew MacPherson, Construction Manager, Eastern

Road Submission List from the Municipality of :	
Submitted By:	
Date (M/D/Y) :	

**If the below columns are not filled in, the list will be rejected by the Province and you will be asked to re-submit with the information that is required.*

*In order of Priority	Authority # (Please contact area manager if not known)	Road Section (Please contact area manager if not known)	Road Class (Please contact area manager if not known)	Road Name	From.....	To.....	Length	Current Surface Type (If a road has multiple sections and different surface types they must be listed seperatly and counted as two priorities - ex. below)	Treatment Type Requested (paving, double chip or repaving): *See Upgrading Options below	Comments (Example: district name/subdivision name/ etc)
<i>Examples</i>										
1	0123	1	J	Jane Road	Route 66	Smith Road	1.2	asphalt	repaving	Smith Subdivision
2	0123	2	J	Jane Road	Smith Road	end of listing	1.5	gravel	paving	Smith Subdivision
3	8765	1	I	Smith Road	Jane Road	end of cul de sac	0.35	chip seal on sand seal	paving	Smith Subdivision
4	0765	3	H	High Road	Route 79 easterly	end of listing at turning circle	0.85	gravel	double chip	District A
PLEASE FILL IN THE BELOW ELECTRONICALLY (NO HAND WRITING)										
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

**Please limit priorities to a maximum of ten due to the current funding limitations of the Province.*

Current Road Status	Upgrade to Double Chip Seal	Upgrade to Pavement
Gravel / RAC	Yes	Yes
Sand Seal / Chip Seal	No	Yes
Pavement	No	Yes

J-Class Roads - Richmond

Description	Z_Community	Z_FromDesc	Z_ToDesc	Z_ofLane s	Z_CenterK M	Z_Surfac e
BEN BOUDREAU: (0544), SECT 001	BOUDREAUVILLE	JCT WEST SIDE PETIT DE GRAT (0527)	END OF PAVEMENT	1	0.095	PA
BENNYS LANE BR: (0618), SECT 001	LOUISDALE	JCT BENNYS LN (0530)	JCT GRANDIQUE FERRY (0442)	2	0.128	PA
BENNYS LN: (0530), SECT 001	LOUISDALE	JCT GRANDIQUE FERRY (0435)	END OF ASPHALT	2	0.587	PA
BENOIT: (0547), SECT 001	PETIT DE GRAT	JCT LITTLE ANSE - WEST ARICHAT (0460) (TOWARDS SHORE)	0.14KM FROM RTE206 (0206)	2	0.141	PA
BINETS LN: (0614), SECT 001	ARICHAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	JCT RTE206 (0206) NEAR HIGHLAND ST	2	0.114	PA
BOOTH FISHERIES: (0534), SECT 001	BOUDREAUVILLE	JCT WEST SIDE PETIT GRAT (0527)	FISH PLANT	2	0.103	PA
BOUDREAU: (0542), SECT 001	BOUDREAUVILLE	JCT WEST SIDE PETIT DE GRAT (0527)	END OF LISTING	1	0.155	PA
BOUDREAUVILLE: (0552), SECT 001	BOUDREAUVILLE	JCT WEST SIDE PETIT DE GRAT (0527)	END OF PAVEMENT	1	0.154	PA
BURKE'S: (0538), SECT 001	SOUTH SIDE RIVER BOURGEOIS	JCT SOUTSIDE RIVER BOURGEOIS (0517)	END OF LISTING	2	0.275	PA
CAMPBELL: (0548), SECT 001		JCT BLACK RIVER (0409)	END OF LISTING	2	0.6	GR
CHURCH LN: (0613), SECT 001	ARICHAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	JCT RTE206 (0206) NEAR CHURCH	2	0.14	PA
COGSWELL: (0567), SECT 001	EVANSTON	JCT EVANSTON (0447)	END OF SERVICE	2	0.25	GR
COURTHOUSE LN: (0616), SECT 001	ARICHAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	JCT RTE206 (0206) NEAR COURT HOUSE	2	0.132	PA
DUNCAN RD: (0528), SECT 001	LOUISDALE	JCT GRANDIQUE FERRY (0435)	END	2	0.704	PA
FORGERON: (0535), SECT 001	WEST ARICHAT	JCT RTE206 (0206)	END OF LISTING AT JOSEPH BOUDREAU'S	2	0.353	DG
GODFREYS LN: (0617), SECT 001	ARICHAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	JCT RTE206 (0206) & RTE320 (0320)	2	0.134	PA
GROS NEZ: (0446), SECT 001	PETIT DE GRAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	END OF LISTING	2	0.482	PA
HARBORVIEW: (0559), SECT 001	PORT ROYAL	JCT PORT ROYAL (0498) & MACEACHERN (0476)	END OF LISTING	2	0.217	GR
HARBOURVIEW CRES: (0566), SECT 001	LOUISDALE	JCT RTE320 (0320)	END OF LISTING	2	0.66	PA
HIGHLAND ST: (0564), SECT 001	ARICHAT	JCT RTE206 90206	TURNING CIRCLE	2	0.36	PA
ISLANDVIEW: (0568), SECT 001	LOUISDALE	JCT DUNCAN (0528)	END OF LISTING	2	0.68	PA
LANDRY: (0529), SECT 001	LOUISDALE	JCT RTE320 (0320) 0.1KM NORTH OF HWY104 OVERPASS IN LOUISDALE	END	2	0.287	PA
LANGLEY LN: (0573), SECT 001	POINT TUPPER	JCT PULP MILL (0456)	END	2	0.36	GR
LEVESCONTE LN: (0626), SECT 001	RIVER BOURGEOIS	JCT CHURCH POINT LOOP (0623)	0.3KM SOUTH OF CHURCH POINT LOOP (0623)	2	0.29	GR
LITTLE ANSE - WEST ARICHAT BR: (0629), S	SAMPSONS'S COVE	JCT LITTLE ANSE - WEST ARICHAT (0460)	END AT SAMPSONS COVE	1	0.385	PA
LOBSTER PLANT: (0576), SECT 001	CAPE AUGET	JCT CAPE AUGET (0417)	FISH PLANT	2	2.034	GR
LUNDRIGAN: (0546), SECT 001	PETIT DE GRAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	END OF PAVEMENT	1	0.143	PA
MARCHAND LN: (0577), SECT 001	LOUISDALE	JCT RTE320 (0320)	END OF LISTING	1	1.28	PA
MARINE DR: (0571), SECT 001	PETIT DE GRAT	JCT SOUTH SIDE PETIT DE GRAT (0516)	END OF LISTING	2	0.17	GR
MATTHEWS: (0565), SECT 001		JCT COUNTY LINE (0453)	END OF LISTING	2	0.5	GR
NORTH VERNARDS LN: (0602), SECT 001	LITTLE ANSE	JCT LITTLE ANSE - WEST ARICHAT (0460)	END AT FENCE	1	0.31	PA

J-Class Roads - Richmond

Description	Z_Community	Z_FromDesc	Z_ToDesc	Z_ofLanes	Z_CenterKM	Z_Surface
OAK RIDGE: (0572), SECT 001	GRAND ANSE	JCT TK4 (0004)	END OF LISTING	2	0.45	GR
OLD FERRY BR: (0634), SECT 001	PETIT DE GRAT	JCT OLD FERRY (0463)	END AT WHARF	2	0.213	PA
OLD FERRY: (0463), SECT 001	PETIT DE GRAT	JCT LITTLE ANSE-WEST ARICHAT (0460)	END OF LISTING	2	0.395	PA
OLD PETIT DE GRAT: (0543), SECT 001	PETIT DE GRAT	JCT LITTLE ANSE-WEST ARICHAT (0460)	START OF K SECTION (0.15KM SOUTH OF JCT LITTLE ANSE - WEST ARICHAT (0460))	2	0.148	PA
POINT TUPPER STREETS: (0494), SECT 001	POINT TUPPER	JCT POINT TUPPER (0493)	END AT TPW FIELD OFFICE	0	0.68	PA
POND LN: (0630), SECT 001	LITTLE ANSE	JCT LITTLE ANSE - WEST ARICHAT (0460)	END	1	0.27	PA
PONDVILLE REAR BR: (0637), SECT 001	PONDVILLE SOUTH	JCT PONDVILLE (0496)	END OF LISTING	1	0.14	PA
PROCTOR: (0523), SECT 001	LOWER RIVER INHABITANTS	JCT LOWER RIVER (0451)	END OF LISTING AT RAILROAD	2	0.466	GR
SAMPSON LN: (0531), SECT 001	LOUISDALE	JCT RTE320 (0320)	END OF LISTING	2	0.23	PA
SHANNON: (0430), SECT 001	MARTINIQUE	JCT RTE320 (0320)	SHORE	2	0.486	GR
SINGERS LANE: (0627), SECT 001	RIVER BOURGEOIS	JCT LEVESCONTE LN (0626)	0.3KM EAST OF LEVESCONTE LN (0626)	2	0.3	GR
STAN FRANCISCO LN: (0589), SECT 001	LITTLE ANSE	JCT NORTH VERNARDS LN (0602)	END OF LISTING	1	0.21	PA
TOUESNARD'S: (0563), SECT 001	RIVER BOURGEOIS	JCT GRAND GULLY (0411)	END OF LISTING	2	0.34	GR
TYLER LN: (0574), SECT 001	SOUTHSIDE RIVER BOURGEOIS	JCT SOUTHSIDE RIVER BOURGEOIS (0516)	END OF LISTING	2	0.16	GR
UPTONS LN: (0615), SECT 001	ARICHAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	JCT RTE206 (0206) 0.2KM EAST OF BINETS LANE	2	0.09	PA
VERNARDS LN: (0562), SECT 001	LITTLE ANSE	JCT LITTLE ANSE - WEST ARICHAT (0460)	0.13KM FROM RTE206 (0206)	1	0.13	PA

Total Length: 16.931

J-Class Roads - Richmond

Description	Z_Community	Z_FromDesc	Z_ToDesc	Z_ofLanes	Z_CenterKM	Z_Surface
ARGYLE ST: (0603), SECT 001	ST. PETERS	JCT TK4 (0004)	END AT SCHOOL	2	0.17	PA
CENTINNIAL ST: (0587), SECT 001	ST. PETERS	JCT WEST BAY (0524)	END (NORTH OF HIGH SCHOOL)	2	0.12	PA
CLANNON: (0555), SECT 001	LITTLE HARBOUR	JCT SHORE LOWER L'ARDOISE (0512)	END OF LISTING	2	1.15	GR
DENYS ST: (0532), SECT 001	ST. PETERS	JCT TK4 (0004) AT CANAL	JCT TOULOUSE ST (0533)	2	0.603	PA
EVONG: (0541), SECT 001	WEST L'ARDOISE	JCT RTE247 (0247)	END OF LISTING	2	0.065	GR
FRED TAYLOR: (0537), SECT 001	WEST L'ARDOISE	JCT BURKEY'S LN (0581)	END AT FRED TAYLOR'S	2	0.082	GR
GEORGE PETERS: (0536), SECT 001	LOWER L'ARDOISE	JCT SHORE LOWER L'ARDOISE (0512)	JCT POINT MICHAUD (0492)	2	0.59	GR
GERARD TAYLOR: (0540), SECT 001	WEST L'ARDOISE	JCT BONA (0580)	END OF LISTING AT GERARD TAYLOR'S	2	0.18	GR
GOLDEN RIVER: (0551), SECT 001	WEST LOCH LOMOND	JCT WEST SIDE LOCH LOMOND (0526)	END OF LISTING	2	0.277	GR
JAMES: (0575), SECT 001	SAMPSONVILLE	JCT WEST BAY (0524)	END AT TURNING CIRCLE	2	0.25	PA
KINGS: (0558), SECT 001	ROCKDALE	JCT RTE247 (0247)	END OF LISTING	2	0.209	GR
LAKEVIEW DR: (0549), SECT 001	ST. PETERS	JCT WEST BAY (0524)	END OF LISTING	2	0.202	PA
MAC'S: (0570), SECT 001	LEWIS COVE	JCT SOLDIER'S COVE (0515)	JCT SOLDIER'S COVE (0515) AT LEWIS COVE	2	1.082	GR
MACKENZIE: (0539), SECT 001	L'ARDOISE	JCT RTE247 (0247) AT OLD LARDOISE CO-OP	END AT MORVANS	2	0.302	GR
MARTELL - REHBURG: (0553), SECT 001	L'ARDOISE	JCT RTE247 (0247)	END OF LISTING	2	0.382	PA
MARTELL: (0533), SECT 001	L'ARDOISE	JCT RTE247 (0247) EAST OF L'ARDOISE	JCT RTE247 (0247)	2	0.905	GR
SAMPSON: (0556), SECT 001	L'ARDOISE	JCT RTE247 (0247) (EAST OF BRIDGE IN L'ARDOISE)	TURNING AREA	2	0.28	GR
WALL ST: (0604), SECT 001	LITTLE HARBOUR	JCT WEST BAY (0524) AT CAPE GEORGE (LITTLE HARBOUR)	EASTERLY INCLUDING TURN AREA	2	0.4	GR
WEST BAY EXT: (0488), SECT 001	ST. PETERS	JCT TK4 (0004)	OLD RAILWAY RIGHT OF WAY	2	0.1	PA

County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges: From: To:
 Cheque Number First Last
 Vendor ID First Last
 Vendor Name First Last
 From: 9/1/2025 9/30/2025
 Cheque Date
 Chequebook ID GENERAL GENERAL

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27907	22070	CAPE BRETON PARTNERSHIP	9/3/2025	GENERAL	PMCHQ00002532	\$ 75,000.00
27908	01104	THE REPORTER	9/5/2025	GENERAL	PMCHQ00002536	\$ 222.30
27909	01961	MARTEL, TRISTAN	9/5/2025	GENERAL	PMCHQ00002536	\$ 10.68
27910	03026	WEST BAY ROAD & DISTRICT VOLUN	9/5/2025	GENERAL	PMCHQ00002536	\$ 35,000.00
27911	03123	PETER COVIN'S CONTRACTING LTD.	9/5/2025	GENERAL	PMCHQ00002536	\$ 7,638.67
27912	03174	CHARLES FOREST CO-OP LTD.	9/5/2025	GENERAL	PMCHQ00002536	\$ 43.89
27913	03824	FROST, CECIL J.	9/5/2025	GENERAL	PMCHQ00002536	\$ 160.00
27914	05258	SAMSON & LANDRY'S GARDENING	9/5/2025	GENERAL	PMCHQ00002536	\$ 9.42
27915	06300	FOUGERE, EVAN	9/5/2025	GENERAL	PMCHQ00002536	\$ 20.00
27916	08508	TELILE	9/5/2025	GENERAL	PMCHQ00002536	\$ 604.20
27917	10011	DE LAGE LANDEN FINANCIAL SERVI	9/5/2025	GENERAL	PMCHQ00002536	\$ 205.20
27918	10025	MACCULLOCH, TROY	9/5/2025	GENERAL	PMCHQ00002536	\$ 337.53
27919	10529	DESJARDINS FINAN.SECURITY	9/5/2025	GENERAL	PMCHQ00002536	\$ 31,091.94
27920	15644	LYNK ELECTRIC LIMITED	9/5/2025	GENERAL	PMCHQ00002536	\$ 12,215.10
27921	17985	EMM LAW INCORPORATED	9/5/2025	GENERAL	PMCHQ00002536	\$ 5,892.20
27922	18562	BOUDREAU, SHAUN	9/5/2025	GENERAL	PMCHQ00002536	\$ 80.00
27923	18673	BOUDREAU, RONALDA	9/5/2025	GENERAL	PMCHQ00002536	\$ 195.46
27924	24265	STRAIT RICHMOND MINOR HOCKEY A	9/5/2025	GENERAL	PMCHQ00002536	\$ 1,000.00
27925	25267	MATTHEWS, C. DELBERT	9/5/2025	GENERAL	PMCHQ00002536	\$ 60.00
27926	29106	SAMPSON, BRENT	9/5/2025	GENERAL	PMCHQ00002536	\$ 451.51
27927	31050	NSGEU	9/5/2025	GENERAL	PMCHQ00002536	\$ 1,207.41
27928	31057	B&F ELECTRICAL LTD	9/5/2025	GENERAL	PMCHQ00002536	\$ 6,138.90
27929	31666	MUNICIPALITY OF THE DISTRICT	9/5/2025	GENERAL	PMCHQ00002536	\$ 110.26
27930	31925	SAMPSON, SHARLA	9/5/2025	GENERAL	PMCHQ00002536	\$ 77.12
27931	35144	MARTELL, DANIELLE	9/5/2025	GENERAL	PMCHQ00002536	\$ 71.90
27932	35174	MARCELLUS, STEVEN	9/5/2025	GENERAL	PMCHQ00002536	\$ 660.41
27933	35785	MURY, SHANNON	9/5/2025	GENERAL	PMCHQ00002536	\$ 190.56
27934	37151	CANOE PROCUREMENT GROUP OF CAN	9/5/2025	GENERAL	PMCHQ00002536	\$ 531.61
27935	37881	BONA, JOAN	9/5/2025	GENERAL	PMCHQ00002536	\$ 150.00
27936	37882	SAINT LOUIS PARISH	9/5/2025	GENERAL	PMCHQ00002536	\$ 2,204.73
27937	37883	QUEST QUALITY URBAN ENERGY	9/5/2025	GENERAL	PMCHQ00002536	\$ 7,000.00
27938	39103	LANDRY, LOIS NADINE	9/5/2025	GENERAL	PMCHQ00002536	\$ 344.06
27939	39187	STRAIT REGIONAL CENTRE FOR EDU	9/5/2025	GENERAL	PMCHQ00002536	\$ 296,454.10
27940	39555	LIFESAVING SOCIETY - NOVA SCOT	9/5/2025	GENERAL	PMCHQ00002536	\$ 100.00
27941	41114	PROVINCE OF NOVA SCOTIA	9/5/2025	GENERAL	PMCHQ00002536	\$ 741.00
27942	41889	FOUGERE, TYLER	9/5/2025	GENERAL	PMCHQ00002536	\$ 60.00
27943	42530	OFFICE INTERIORS	9/5/2025	GENERAL	PMCHQ00002536	\$ 543.03
27944	43652	SANTANA CONTRACTING LTD	9/5/2025	GENERAL	PMCHQ00002536	\$ 32,421.60
27945	44563	JET ICE	9/5/2025	GENERAL	PMCHQ00002536	\$ 2,582.66
27946	48617	MINISTER OF FINANCE	9/5/2025	GENERAL	PMCHQ00002536	\$ 48,936.00
27947	00062	MORRISON, JUDY	9/11/2025	GENERAL	PMCHQ00002540	\$ 150.00
27948	00701	LANDRY BROTHERS LTD.	9/11/2025	GENERAL	PMCHQ00002540	\$ 438.91
27949	01295	STRAIT SUPPLIES LIMITED	9/11/2025	GENERAL	PMCHQ00002540	\$ 2,006.46
27950	01961	MARTEL, TRISTAN	9/11/2025	GENERAL	PMCHQ00002540	\$ 173.75
27951	03549	MBW COURIER INC.	9/11/2025	GENERAL	PMCHQ00002540	\$ 208.59
27952	03950	MONBOURQUETTE, AMANDA	9/11/2025	GENERAL	PMCHQ00002540	\$ 418.46
27953	04790	FIREWORKS EX INC.	9/11/2025	GENERAL	PMCHQ00002540	\$ 811.33
27954	05258	SAMSON & LANDRY'S GARDENING	9/11/2025	GENERAL	PMCHQ00002540	\$ 45.59
27955	05665	VILLAGE GROCERY FOODLAND	9/11/2025	GENERAL	PMCHQ00002540	\$ 43.40
27956	08508	TELILE	9/11/2025	GENERAL	PMCHQ00002540	\$ 114.00
27957	08656	THE ISLAND NEST RESTAURANT LIM	9/11/2025	GENERAL	PMCHQ00002540	\$ 109.49
27958	13722	CANSO FORD SALES LTD.	9/11/2025	GENERAL	PMCHQ00002540	\$ 130.77
27959	13877	KENT FORT HAWKESBURY	9/11/2025	GENERAL	PMCHQ00002540	\$ 44.68
27960	14346	KETCHUM MANUFACTURING INC	9/11/2025	GENERAL	PMCHQ00002540	\$ 323.40
27961	15306	JURRLINK, MICHELLE	9/11/2025	GENEPAL	PMCHQ00002540	\$ 220.00
27962	16841	JAMIE MACKAY TRUCKING	9/11/2025	GENERAL	PMCHQ00002540	\$ 14,943.46

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27963	25048	AGAT LABORATORIES LTD	9/11/2025	GENERAL	PMCHQ00002540	\$ 341.71
27964	30287	WAJAX LIMITED	9/11/2025	GENERAL	PMCHQ00002540	\$ 175.38
27965	35138	GFL ENVIRONMENTAL SERVICES INC	9/11/2025	GENERAL	PMCHQ00002540	\$ 32,175.55
27966	35165	MAPLE SIGNS & ENGRAVING	9/11/2025	GENERAL	PMCHQ00002540	\$ 26.22
27967	35289	GAP TRUCKING	9/11/2025	GENERAL	PMCHQ00002540	\$ 6,833.65
27968	36641	DOANE GRANT THORNTON LLP	9/11/2025	GENERAL	PMCHQ00002540	\$ 9,940.80
27969	38962	SEAL COVE HOLDING	9/11/2025	GENERAL	PMCHQ00002540	\$ 1,837.80
27970	39151	RICHARD PEST SOLUTIONS	9/11/2025	GENERAL	PMCHQ00002540	\$ 100.00
27971	46190	BOUDREAU, ADELE	9/11/2025	GENERAL	PMCHQ00002540	\$ 250.00
27972	46825	RONA ARICHAT	9/11/2025	GENERAL	PMCHQ00002540	\$ 27.77
27973	48160	LANMAR DEVELOPMENTS LTD.	9/11/2025	GENERAL	PMCHQ00002540	\$ 1,246.46
27974	48624	CAMDON RECYCLING LIMITED	9/11/2025	GENERAL	PMCHQ00002540	\$ 6,539.36
27975	48684	KEHOE, JEAN	9/11/2025	GENERAL	PMCHQ00002540	\$ 300.00
27976	48909	CDW CANADA INC	9/11/2025	GENERAL	PMCHQ00002540	\$ 1,428.43
27977	17965	ST. PETER'S LION'S CLUB	9/12/2025	GENERAL	PMCHQ00002542	\$ 4,876.29
27978	29440	JANVRIN'S ISLAND COMMUNITY CEN	9/12/2025	GENERAL	PMCHQ00002542	\$ 6,640.50
27979	36862	L'ARDOISE MEN'S CLUB	9/12/2025	GENERAL	PMCHQ00002542	\$ 1,672.00
27980	04320	NOVA SCOTIA MINISTER OF FINANC	9/17/2025	GENERAL	PMCHQ00002545	\$ 100.00
27981	00701	LANDRY BROTHERS LTD.	9/18/2025	GENERAL	PMCHQ00002546	\$ 498.46
27982	01104	THE REPORTER	9/18/2025	GENERAL	PMCHQ00002546	\$ 85.50
27983	01295	STRAIT SUPPLIES LIMITED	9/18/2025	GENERAL	PMCHQ00002546	\$ 2,025.72
27984	01805	ASSOCIATION OF MUNICIPAL	9/18/2025	GENERAL	PMCHQ00002546	\$ 2,500.00
27985	02240	JEANTIE'S MINI MART	9/18/2025	GENERAL	PMCHQ00002546	\$ 24.95
27986	02488	DILLON CONSULTING	9/18/2025	GENERAL	PMCHQ00002546	\$ 74,072.05
27987	03123	PETER COVIN'S CONTRACTING LTD.	9/18/2025	GENERAL	PMCHQ00002546	\$ 9,998.54
27988	03174	CHARLES FOREST CO-OP LTD.	9/18/2025	GENERAL	PMCHQ00002546	\$ 77.88
27989	04320	NOVA SCOTIA MINISTER OF FINANC	9/18/2025	GENERAL	PMCHQ00002546	\$ 61.15
27990	06262	WILF'S DEMOLITION & SALVAGE LT	9/18/2025	GENERAL	PMCHQ00002546	\$ 1,596.00
27991	06875	FLEUR DE LIS SIGNS	9/18/2025	GENERAL	PMCHQ00002546	\$ 205.20
27992	11908	CANADA POST CORPORATION	9/18/2025	GENERAL	PMCHQ00002546	\$ 21,686.86
27993	13924	RICHMOND ARTIST ALLIANCE ASSOC	9/18/2025	GENERAL	PMCHQ00002546	\$ 1,000.00
27994	17705	PUBLIC ELECTRIC 2015	9/18/2025	GENERAL	PMCHQ00002546	\$ 874.35
27995	24988	HIGHLAND BEVERAGES 2004 LTD.	9/18/2025	GENERAL	PMCHQ00002546	\$ 54.00
27996	28665	LAVANDIER, RENE	9/18/2025	GENERAL	PMCHQ00002546	\$ 11,700.94
27997	29057	RECEIVER GENERAL	9/18/2025	GENERAL	PMCHQ00002546	\$ 4,400.73
27998	29116	SAMPSON APPRAISALS & CONSULTIN	9/18/2025	GENERAL	PMCHQ00002546	\$ 427.50
27999	29117	JORDISON MARTIN MUSIC	9/18/2025	GENERAL	PMCHQ00002546	\$ 300.00
28000	29118	ARICHAT ON THE FLY - IRVING ST	9/18/2025	GENERAL	PMCHQ00002546	\$ 86.52
28001	29119	ST. PETER'S VILLAGE FITNESS CE	9/18/2025	GENERAL	PMCHQ00002546	\$ 200.00
28002	31300	BRETON PRINT	9/18/2025	GENERAL	PMCHQ00002546	\$ 84.30
28003	33115	EXP SERVICES INC	9/18/2025	GENERAL	PMCHQ00002546	\$ 4,715.14
28004	33707	4IMPRINT	9/18/2025	GENERAL	PMCHQ00002546	\$ 1,320.59
28005	35119	MOLLOY, TYLER	9/18/2025	GENERAL	PMCHQ00002546	\$ 77.88
28006	35289	GAP TRUCKING	9/18/2025	GENERAL	PMCHQ00002546	\$ 5,280.91
28007	37151	CANOE PROCUREMENT GROUP OF CAN	9/18/2025	GENERAL	PMCHQ00002546	\$ 330.50
28008	38385	CORNERBRIDGE STORE	9/18/2025	GENERAL	PMCHQ00002546	\$ 64.00
28009	40145	TOROMONT CAT (MARITIMES)	9/18/2025	GENERAL	PMCHQ00002546	\$ 500.35
28010	40210	ISLAND PHARMACY LTD.	9/18/2025	GENERAL	PMCHQ00002546	\$ 126.14
28011	41114	PROVINCE OF NOVA SCOTIA	9/18/2025	GENERAL	PMCHQ00002546	\$ 541,935.43
28012	41604	4333938 NS LTD	9/18/2025	GENERAL	PMCHQ00002546	\$ 748.19
28013	43652	SANTANA CONTRACTING LTD	9/18/2025	GENERAL	PMCHQ00002546	\$ 56,192.80
28014	46825	RONA ARICHAT	9/18/2025	GENERAL	PMCHQ00002546	\$ 185.68
28015	48160	LANMAR DEVELOPMENTS LTD.	9/18/2025	GENERAL	PMCHQ00002546	\$ 1,725.00
28016	48628	A & L CANADA LABORATORIES INC	9/18/2025	GENERAL	PMCHQ00002546	\$ 80.09
28017	48637	ISLAND CONCRETE PRODUCTS LTD	9/18/2025	GENERAL	PMCHQ00002546	\$ 153.51
28018	48909	CDW CANADA INC	9/18/2025	GENERAL	PMCHQ00002546	\$ 516.36
28019	17985	EMM LAW INCORPORATED	9/18/2025	GENERAL	PMCHQ00002547	\$ 7,089.89
28020	00701	LANDRY BROTHERS LTD.	9/19/2025	GENERAL	PMCHQ00002550	\$ 78.37
28021	04928	SUPERIOR CONTRACTING LTD.	9/19/2025	GENERAL	PMCHQ00002550	\$ 8,892.00
28022	08192	ISLE MADAME HISTORICAL SOCIETY	9/19/2025	GENERAL	PMCHQ00002550	\$ 120.00
28023	28401	SAMSON, LAURIER	9/19/2025	GENERAL	PMCHQ00002550	\$ 800.00
28024	35174	MARCELLUS, STEVEN	9/19/2025	GENERAL	PMCHQ00002550	\$ 177.92
28025	36528	CANADIAN TIRE	9/19/2025	GENERAL	PMCHQ00002550	\$ 1,484.25

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
28026	37151	CANOE PROCUREMENT GROUP OF CAN	9/19/2025	GENERAL	PMCHQ00002550	\$ 1,231.17
28027	45946	POWERS, ANN MARIE	9/19/2025	GENERAL	PMCHQ00002550	\$ 250.00
* 28028	00701	LANDRY BROTHERS LTD.	9/26/2025	GENERAL	PMCHQ00002551	\$ 342.97
* 28029	01066	PITNEY BOWES	9/26/2025	GENERAL	PMCHQ00002551	\$ 264.98
* 28030	01295	STRAIT SUPPLIES LIMITED	9/26/2025	GENERAL	PMCHQ00002551	\$ 569.75
* 28031	01309	SAMSON'S PLUMBING & HEATING	9/26/2025	GENERAL	PMCHQ00002551	\$ 988.35
* 28032	03123	PETER COVIN'S CONTRACTING LTD.	9/26/2025	GENERAL	PMCHQ00002551	\$ 712.50
* 28033	03174	CHARLES FOREST CO-OP LTD.	9/26/2025	GENERAL	PMCHQ00002551	\$ 40.64
* 28034	11908	CANADA POST CORPORATION	9/26/2025	GENERAL	PMCHQ00002551	\$ 47.58
* 28035	17091	SULLIVAN FUELS	9/26/2025	GENERAL	PMCHQ00002551	\$ 2,967.05
* 28036	17985	EMM LAW INCORPORATED	9/26/2025	GENERAL	PMCHQ00002551	\$ 1,338.59
* 28037	19943	TENSIO STRUCTURE INC.	9/26/2025	GENERAL	PMCHQ00002551	\$ 19,060.80
* 28038	19944	GAZO ALAN	9/26/2025	GENERAL	PMCHQ00002551	\$ 66,133.33
* 28039	24988	HIGHLAND BEVERAGES 2004 LTD.	9/26/2025	GENERAL	PMCHQ00002551	\$ 36.00
* 28040	25666	IDEAL CONCRETE (2006) LTD.	9/26/2025	GENERAL	PMCHQ00002551	\$ 1,014.60
* 28041	33707	4IMPRINT	9/26/2025	GENERAL	PMCHQ00002551	\$ 487.75
* 28042	35120	LAROCHELLE, BELINDA	9/26/2025	GENERAL	PMCHQ00002551	\$ 250.00
* 28043	35788	THE PORT HOOD & DISTRICT RECRE	9/26/2025	GENERAL	PMCHQ00002551	\$ 171.00
* 28044	36502	ATLANTIC DIGITAL REPRODUCTIONS	9/26/2025	GENERAL	PMCHQ00002551	\$ 4,944.86
* 28045	36528	CANADIAN TIRE	9/26/2025	GENERAL	PMCHQ00002551	\$ 1,493.39
* 28046	41604	4333938 NS LTD	9/26/2025	GENERAL	PMCHQ00002551	\$ 746.81
* 28047	45144	SOURCE ATLANTIC	9/26/2025	GENERAL	PMCHQ00002551	\$ 308.24
* 28048	46825	RONA ARICHAT	9/26/2025	GENERAL	PMCHQ00002551	\$ 294.77
* 28049	48081	ATHLETICA SPORT SYSTEMS INC	9/26/2025	GENERAL	PMCHQ00002551	\$ 1,370.28
* 28050	48624	CAMDON RECYCLING LIMITED	9/26/2025	GENERAL	PMCHQ00002551	\$ 10,724.57
28051	00701	LANDRY BROTHERS LTD.	9/26/2025	GENERAL	PMCHQ00002552	\$ 342.97
28052	01066	PITNEY BOWES	9/26/2025	GENERAL	PMCHQ00002552	\$ 264.98
28053	01295	STRAIT SUPPLIES LIMITED	9/26/2025	GENERAL	PMCHQ00002552	\$ 569.75
28054	01309	SAMSON'S PLUMBING & HEATING	9/26/2025	GENERAL	PMCHQ00002552	\$ 988.35
28055	03123	PETER COVIN'S CONTRACTING LTD.	9/26/2025	GENERAL	PMCHQ00002552	\$ 712.50
28056	03174	CHARLES FOREST CO-OP LTD.	9/26/2025	GENERAL	PMCHQ00002552	\$ 40.64
28057	11908	CANADA POST CORPORATION	9/26/2025	GENERAL	PMCHQ00002552	\$ 47.58
28058	17091	SULLIVAN FUELS	9/26/2025	GENERAL	PMCHQ00002552	\$ 2,967.05
28059	17985	EMM LAW INCORPORATED	9/26/2025	GENERAL	PMCHQ00002552	\$ 1,338.59
28060	19943	TENSIO STRUCTURE INC.	9/26/2025	GENERAL	PMCHQ00002552	\$ 19,060.80
28061	19944	GAZO ALAN	9/26/2025	GENERAL	PMCHQ00002552	\$ 66,133.33
28062	24988	HIGHLAND BEVERAGES 2004 LTD.	9/26/2025	GENERAL	PMCHQ00002552	\$ 36.00
28063	25666	IDEAL CONCRETE (2006) LTD.	9/26/2025	GENERAL	PMCHQ00002552	\$ 1,014.60
28064	33707	4IMPRINT	9/26/2025	GENERAL	PMCHQ00002552	\$ 487.75
28065	35120	LAROCHELLE, BELINDA	9/26/2025	GENERAL	PMCHQ00002552	\$ 250.00
28066	35788	THE PORT HOOD & DISTRICT RECRE	9/26/2025	GENERAL	PMCHQ00002552	\$ 171.00
28067	36502	ATLANTIC DIGITAL REPRODUCTIONS	9/26/2025	GENERAL	PMCHQ00002552	\$ 4,944.86
28068	36528	CANADIAN TIRE	9/26/2025	GENERAL	PMCHQ00002552	\$ 1,493.39
28069	41604	4333938 NS LTD	9/26/2025	GENERAL	PMCHQ00002552	\$ 746.81
28070	45144	SOURCE ATLANTIC	9/26/2025	GENERAL	PMCHQ00002552	\$ 308.24
28071	46825	RONA ARICHAT	9/26/2025	GENERAL	PMCHQ00002552	\$ 294.77
28072	48081	ATHLETICA SPORT SYSTEMS INC	9/26/2025	GENERAL	PMCHQ00002552	\$ 1,370.28
28073	48624	CAMDON RECYCLING LIMITED	9/26/2025	GENERAL	PMCHQ00002552	\$ 10,724.57

Total Cheques: 167

Total Amount of Cheques: \$ 1,545,803.37

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 9/1/2025 9/30/2025
 Vendor ID First Last Chequebook ID ONLINE PAYMENTS ONLINE PAYMENTS
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1411	01023	NOVA SCOTIA POWER INC.	9/4/2025	ONLINE PAYMENTS	PMCHQ00002534	\$ 3,242.12
1412	01090	RECEIVER GEN. FOR CANADA	9/4/2025	ONLINE PAYMENTS	PMCHQ00002534	\$ 32,012.39
1413	20265	ROYAL BANK VISA	9/4/2025	ONLINE PAYMENTS	PMCHQ00002534	\$ 3,039.04
1414	39100	DIRECTOR OF MAINTENANCE ENFORC	9/4/2025	ONLINE PAYMENTS	PMCHQ00002534	\$ 341.61
1415	00825	BELL ALIANT	9/5/2025	ONLINE PAYMENTS	PMCHQ00002537	\$ 186.19
1416	10010	TELUS HEALTH	9/5/2025	ONLINE PAYMENTS	PMCHQ00002537	\$ 26,630.84
1417	01023	NOVA SCOTIA POWER INC.	9/10/2025	ONLINE PAYMENTS	PMCHQ00002539	\$ 44,993.19
1418	01457	BELL MOBILITY INC.	9/10/2025	ONLINE PAYMENTS	PMCHQ00002539	\$ 62.70
1419	39100	DIRECTOR OF MAINTENANCE ENFORC	9/10/2025	ONLINE PAYMENTS	PMCHQ00002539	\$ 341.61
1420	00825	BELL ALIANT	9/17/2025	ONLINE PAYMENTS	PMCHQ00002543	\$ 55.06
1421	01090	RECEIVER GEN. FOR CANADA	9/17/2025	ONLINE PAYMENTS	PMCHQ00002543	\$ 37,655.87
1422	01457	BELL MOBILITY INC.	9/17/2025	ONLINE PAYMENTS	PMCHQ00002543	\$ 790.51
1423	20265	ROYAL BANK VISA	9/17/2025	ONLINE PAYMENTS	PMCHQ00002543	\$ 52.65
1424	34886	EASTLINK	9/17/2025	ONLINE PAYMENTS	PMCHQ00002543	\$ 869.82
1425	36914	ROGERS COMMUNICATIONS CANADA I	9/17/2025	ONLINE PAYMENTS	PMCHQ00002543	\$ 1,722.30
1426	39100	DIRECTOR OF MAINTENANCE ENFORC	9/17/2025	ONLINE PAYMENTS	PMCHQ00002543	\$ 341.61
1427	42102	TELUS	9/17/2025	ONLINE PAYMENTS	PMCHQ00002543	\$ 323.76
1428	00825	BELL ALIANT	9/19/2025	ONLINE PAYMENTS	PMCHQ00002548	\$ 37.71
1429	00825	BELL ALIANT	9/26/2025	ONLINE PAYMENTS	PMCHQ00002555	\$ 1,149.66
1430	01023	NOVA SCOTIA POWER INC.	9/26/2025	ONLINE PAYMENTS	PMCHQ00002555	\$ 6,497.69
1431	39100	DIRECTOR OF MAINTENANCE ENFORC	9/26/2025	ONLINE PAYMENTS	PMCHQ00002555	\$ 341.61

Total Cheques: 21

Total Amount of Cheques: \$ 160,687.94

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	9/1/2025
Vendor ID	First	Last	Chequebook ID	ONLINE UTILITY
Vendor Name	First	Last		ONLINE UTILITY

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
363	01023	NOVA SCOTIA POWER INC.	9/4/2025	ONLINE UTILITY	PMCHQ00002533	\$ 198.08
364	01023	NOVA SCOTIA POWER INC.	9/10/2025	ONLINE UTILITY	PMCHQ00002538	\$ 2,240.61
365	00825	BELL ALIANT	9/26/2025	ONLINE UTILITY	PMCHQ00002554	\$ 307.99
366	01023	NOVA SCOTIA POWER INC.	9/26/2025	ONLINE UTILITY	PMCHQ00002554	\$ 3,684.77
367	34886	EASTLINK	9/26/2025	ONLINE UTILITY	PMCHQ00002554	\$ 161.82

Total Cheques:	5				Total Amount of Cheques:	\$ 6,593.27
						=====

County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	9/1/2025
Vendor ID	First	Last	Chequebook ID	WATER
Vendor Name	First	Last		WATER

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
3318	01686	T. SAMPSON & SONS BACKHOE AND	9/4/2025	WATER	PMCHQ00002535	\$ 4,729.29
3319	03174	CHARLES FOREST CO-OP LTD.	9/4/2025	WATER	PMCHQ00002535	\$ 12.90
3320	15660	R.M. LANDRY & SON LTD.	9/11/2025	WATER	PMCHQ00002541	\$ 104.42
3321	19809	BUREAU VERITAS CANADA (2019) I	9/11/2025	WATER	PMCHQ00002541	\$ 368.68
3322	25048	AGAT LABORATORIES LTD	9/11/2025	WATER	PMCHQ00002541	\$ 988.31
3323	46825	RONA ARICHAT	9/11/2025	WATER	PMCHQ00002541	\$ 10.93
3324	00426	DIGGDON'S FREIGHT SERVICE	9/17/2025	WATER	PMCHQ00002544	\$ 82.08
3325	00701	LANDRY BROTHERS LTD.	9/17/2025	WATER	PMCHQ00002544	\$ 47.02
3326	01686	T. SAMPSON & SONS BACKHOE AND	9/17/2025	WATER	PMCHQ00002544	\$ 481.08
3327	15229	SUPERIOR PROPANE	9/17/2025	WATER	PMCHQ00002544	\$ 68.34
3328	15644	LYNK ELECTRIC LIMITED	9/17/2025	WATER	PMCHQ00002544	\$ 2,582.10
3329	19809	BUREAU VERITAS CANADA (2019) I	9/17/2025	WATER	PMCHQ00002544	\$ 737.36
3330	26204	MCLENNAN SALES	9/17/2025	WATER	PMCHQ00002544	\$ 1,708.86
3331	38171	AWP SAFETY	9/17/2025	WATER	PMCHQ00002544	\$ 1,641.89
3332	45705	LONG POINT SERVICES SEPTIC DIV	9/17/2025	WATER	PMCHQ00002544	\$ 684.00
3333	01686	T. SAMPSON & SONS BACKHOE AND	9/19/2025	WATER	PMCHQ00002549	\$ 11,200.50
3334	19809	BUREAU VERITAS CANADA (2019) I	9/26/2025	WATER	PMCHQ00002553	\$ 368.68
3335	25048	AGAT LABORATORIES LTD	9/26/2025	WATER	PMCHQ00002553	\$ 531.47

Total Cheques: 18

Total Amount of Cheques: \$ 26,347.91

ACTION LIST 2022-2025

Over 6 mos

Complete In Progress Pending

Ref. #	Action Item	Date	Responsible	Time Frame	Status	Item Type
118	Committee Terms of Reference /Refer the Terms of Reference for council committees that have members of the public to the By-Law/Policy Committee for review. With a focus on member terms, code of conduct, and the onboarding of new members.	11-28-2022	CAO / Municipal Clerk	Immediate	In Progress	By-Law/Policy
396	Canada Post rural mail service interruptions / that Council accept the recommendation from the Committee of the Whole to have staff invite a representative from Canada Post to a future meeting of Council for discussion on the rural mail service interruptions.	06-24-2024	CAO/Municipal Clerk	Immediate	Pending	Council
400	Climate Emergency Planning / that Council refer to staff to commence a review and further update our climate action plan with the assistance of EDPC staff, through the lens of coastal protection and emergency management planning and FURTHER MOVE to have staff work with a Provincial Funding Navigator to investigate any funding opportunities that could be applied for such as the Green Municipal Fund (FCM) and the Community Capacity Grant (Province).	06-24-2024	CAO	Immediate	In Progress	Council
447	Deer Population / to have staff contact the Department of Natural Resources and Renewables to inquire about what program(s) are in place to manage the deer population in Richmond County and report back to council.	12-16-2024	CAO	Immediate	In Progress	Council
453	Exploration of a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park / that Council authorize staff and Council team to work with the Province and Invest NS on how a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park could work. Update: 4-22-2025 that Council write a letter regarding joint management, and a follow-up letter insisting on the inclusion of Point Tupper Heavy Industrial Park lands in an Atlantic Canadian port assessment that are owned by the province of Nova Scotia and Invest Nova Scotia.	12-16-2024	CAO/Warden	Immediate	In Progress	Council
483	Construction and Demolition Debris Landfill Expansion / that Council accept the recommendation of the Committee of the Whole and authorize staff to proceed with the expansion of the Construction and Demolition Debris Landfill, with construction subject to budget approval. & that Council accept the recommendation of the Committee of the Whole and proceed with the engineering work and studies on or after April 1, 2025, at an estimated cost of \$275,000 (exclusive of HST), with the funding to be allocated from CCBF funds.	03-25-2025	Director of Public Works	Immediate	In Progress	Council
501	Lot size restrictions and technology for on-site sewage for unserved areas / that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate lot size restrictions and technology for on-site sewage to allow more flexibility in the creation of lots in unserved areas for the purposes of advocacy and to spur housing development.	03-25-2025	EDPC Staff	Immediate	In Progress	PAC
504	Climate Risk Assessment and Prioritized Adaptation Plan Project / that Council pursue Option One (1) in the staff memo, to approve and upload onto the FCM website a signed letter confirming our in-kind contributions to the project as outlined in the package, Council resolution letter, and to attend online education sessions and update information as required.	03-25-2025	ESC	Immediate	In Progress	Council
522	Receipt of donations policy development / that Council accept the recommendation of the By-Law/Policy Committee and refer the policy for donations to staff for a report on the feasibility of moving forward with a draft policy.	4-22-2025	Director of Finance	Immediate	In Progress	By-Law/Policy
529	Committee Appointments / that Council appoint Tara Paon and Shauna Cotton to the IDEA Committee and FURTHER MOVE that staff advertise the following ABCC vacancies: Recreation Advisory Committee, Bras d'Or Lake Biosphere Region Association (BLBRA) Board, Cape Breton Local Immigration Partnership (CBLIP) Council, Destination Cape Breton Association Board (DCBAB), and the Strait of Canso Superport Corporation – Strait Superport Board.	5-27-2025	Municipal Clerk	Immediate	Complete	ABCC
530	Recommendation from In Camera Session / that Council accept the recommendation of the Committee of the Whole and authorize the Revenue Manager to sell property AAN 07963912 at the June 6, 2025, tax sale as discussed in camera.	5-27-2025	Revenue Manager	Immediate	Complete	Council

531	Quit Claim Deed/ that Council accept the recommendation of the Committee of the Whole and approve the quit claim deed as presented.	5-27-2025	Municipal Clerk	Immediate	Complete	Tax/Property
532	Tax Reduction Due to Fire / that Council accept the recommendation of the Committee of the Whole and write off the taxes for property AAN 02920891 owned by Joyce MacMullen, which was completely destroyed by fire, in the amount of \$2,584.19, which represents taxes on the dwelling only from April 6, 2025, to March 31, 2026.	5-27-2025	Revenue Manager	Immediate	Complete	Tax/Property
533	Whiteside Church Preservation Society grant application for the Tier 2 Community Grant Fund in the amount of \$3,000 / that Council accept the recommendation of the Committee of the Whole and refer the grant application from the Whiteside Church Preservation Society to after the budget is passed.	5-27-2025	Municipal Clerk	Immediate	Complete	Grant
534	Deer Population / that Council accept the recommendation of the Committee of the Whole and send a letter to the Minister of Natural Resources urging the Department to make changes to the 2025 fall hunt that recognizes the impact to residents of the exploding population of deer, particularly does, in Richmond County.	5-27-2025	Warden	Immediate	Complete	Council
535	Deer Population / that Council accept the recommendation of the Committee of the Whole and send letters to the Department of Public Works and Nova Scotia Power to request that roadside clearing be scheduled early in areas of Richmond County where wildlife strikes have increased in frequency.	5-27-2025	Warden	Immediate	Complete	Council
536	Cell Service/ that Council accept the recommendation of the Committee of the Whole and send a letter to our new Member of Parliament, Jaime Battiste, outlining residents' concerns about limited and deteriorating cell service across Richmond County.	5-27-2025	Warden	Immediate	Complete	Council
537	Pondville Beach Update/ that Council accept the recommendation of the Committee of the Whole and direct staff to explore the Municipality's options for a Letter of Authority between the Municipality and the Province for Pondville Beach and report their findings back to Council, upon completion of the work in the Pondville Beach Provincial Park Management Statement.	5-27-2025	CAO	Immediate	In Progress	Council
538	Extended Producer Responsibility / that Council accept the recommendation of the Committee of the Whole and direct staff to look into the change and what impact it might have on the municipality, and to communicate that to the Nova Scotia Federation of Municipalities (NSFM).	5-27-2025	CAO/Director of Public Works	Immediate	Complete	Council
539	Spike Fund/ that Council accept the recommendation of the Committee of the Whole and refer the Spike Fund Program to the By-Law/Policy Committee.	5-27-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
540	Draft Financial Statements/ that Council accept the recommendation of the Audit Committee and approve the financial statements of the Municipality for the year ended March 31, 2024.	5-27-2025	Council	Immediate	Complete	Audit
541	Appointment of Auditors/ that Council accept the recommendation of the Audit Committee and appoint Doane Grant Thornton as the auditors for the March 31st, 2025, fiscal year end.	5-27-2025	Director of Finance	Immediate	Complete	Audit
542	Maximum Setbacks for Commercial Wind Turbines / that Council give first reading approval for the proposed amendments to Policy 5-52 of the MOCR Municipal Planning Strategy as presented., that Council give first reading approval for the proposed amendments to section 6:35.9(a) and 6.35.9 (b) of the MOCR Land Use By-Law as presented., and hat Council give first reading approval for the proposed amendments to Part 9 and Part 15 of the West Richmond Planning Area Land Use By-Law as presented.	5-27-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
543	Accessory Dwelling Units / that Council give first reading approval for the proposed amendments to the Municipal Planning Strategy for the Isle Madame Plan Area, Chapter 3 Sub-Section 3(a) and Policy G-3.1(a) as presented., and that Council give first reading approval for the proposed amendment to the Land Use By-Law for the Isle Madame Plan Area, Section 33 as presented.	5-27-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
544	Dog Control By-Law / that Council give first reading approval for the proposed new Dog Control By-law as presented.	5-27-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
545	Service Connections for accessory dwellings on lots that are able to be subdivided / that Council direct staff to explore possible revisions to current utility regulations around the hookup of secondary units on the same property, including lots that can be subdivided and those that can not.	5-27-2025	CAO/Director of Public Works	Immediate	In Progress	Council
546	Recreation Nova Scotia Sponsorship request / that Council refer the sponsorship request to budget deliberations.	5-27-2025	Municipal Clerk	Immediate	Complete	Sponsorship
547	Strait Area Chamber of Commerce - House Steering Committee request for financial support / that Council refer the financial request to budget deliberations.	5-27-2025	Municipal Clerk	Immediate	Complete	Funding Contribution
548	Recommendation from In Camera Session/ that Council defer the tax sale proceedings for the property discussed in camera for one year.	06-04-2025	Revenue Manager	Immediate	Complete	Council
549	Canada Day Funding/ that Council approve the Canada Day Funding applications as follows: <ul style="list-style-type: none"> •Isle Madame New Horizons Seniors Club \$ 1,000.00 •D'Escousse Civic Improvement Society\$ 2,900.00 •Riverdale Community Services Society\$ 1,780.66 •St. Louis Parish\$ 2,500.00 •St. Peter's and Area Lions Club\$ 5,147.34 •L'Ardoise Men's Club\$ 1,672.00 	6-09-2025	Director of Finance	Immediate	Complete	Budget

550	Bursary Funding /that the funding contributions for bursaries be approved and allocated as follows •École Beau-Port.\$ 750.00 •Potlotek Education Centre\$ 750.00 •Richmond Education Centre/Academy\$ 1,500.00	06-09-2025	Director of Finance	Immediate	Complete	Budget
551	5-Year Capital Plan / that Council approve the five-year Capital Investment Plan for the Municipality of the County of Richmond for the fiscal year ending March 31, 2026.	06-16-2025	Council	Immediate	Complete	Budget
552	Area Rates / that Council accept the recommendation of the Director of Finance and that the following area rates be approved: hat Council accept the recommendation of the Director of Finance and that the following area rates be approved: St. Peter's Fire Department 0.11 West Bay Road Fire Dept.0.15 L'Ardoise Fire Dept. 0.16 Grand River Fire Dept.0.15 Loch Lomond Fire Dept. 0.15 Louisdale Fire Dept.0.10 Framboise-Fourchu Fire Dept. 0.15 Isle Madame Fire Dept. 0.11 District Ten Fire Dept. 0.13 Former District #2 Community Rate 0.04 Former District #4 Community Rate 0.01 St. Peter's Village Commission – collect whatever rate they establish, conditional on them providing their rate to the Municipality by July 31, 2025.	06-16-2025	Council	Immediate	Complete	Budget
553	Final budget for the year ended March 31, 2026 / that Municipal Council give approval to the municipal estimates of revenues and expenditures for the year ending March 31, 2026, in the amount of \$17,469,578; AND FURTHER MOVED THAT WHEREAS pursuant to the Municipal Act, the Municipal Council of the Municipality of Richmond estimates that sums amounting to \$11,022,689 are required for the lawful purpose of the said Municipality for the year ending March 31, 2026, after crediting the probable revenue from all sources other than rates for the said year and making due allowance for the abatement and losses which may occur in the collection of the taxes and for taxes for the said year which may not be collectible or collected; BE IT THEREFORE RESOLVED that Richmond Council hereby authorizes the levying and collection of a residential rate of 0.85¢ on each \$100 of the assessed value of residential property assessed on the assessment roll and a commercial rate of \$2.15; which rates said Council deems sufficient to raise the sums required to defray the expenditures of the said Municipality for this year, and any deficit from the preceding years; AND BE IT FURTHER RESOLVED that Richmond Council hereby imposes an additional percentage charge of 18 percent per annum on all rates and taxes remaining unpaid; AND BE IT FURTHER RESOLVED that Richmond Council hereby fixes the 30th day of September, 2025, as the day on which the Tax Collector or Treasurer may proceed to issue warrants for the collection of all rates and taxes then unpaid.	06-16-2025	Council	Immediate	Complete	Budget
554	Rural Communities Foundation of Nova Scotia – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$5,000 /that Council approve the Rural Communities Foundation of Nova Scotia's grant request for the Tier 2 Community Grant Fund in the amount of \$3,500.00, to be allocated from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant
555	Raising the Village Cooperative Limited – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$3,000 / It was the consensus of Council that staff contact Raising the Village Cooperative Limited to get more information.	06-16-2025	Director of Finance	Immediate	Complete	Grant
556	Whiteside Church Preservation Society – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$3,000 /that Council approve the Whiteside Church Preservation Society's grant request for the Tier 2 Community Grant Fund in the amount of \$3,000.00, to be allocated as follows: \$1,000.00 from the District 3 Fund and \$2,000.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant
557	River Bourgeois Mariner Society – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$1,000 / that Council approve the River Bourgeois Mariner Society's grant request for the Tier 1 Community Grant Fund in the amount of \$750.00, to be allocated as follows: \$500.00 from the District 4 Fund and \$250.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant
558	Kitchen Rackets Organization/Celtic Colours Workshops – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$800 / that Council approve the Kitchen Rackets Organization/Celtic Colours Workshops grant request for the Tier 2 Community Grant Fund in the amount of \$800.00, to be allocated as follows: \$400.00 from District 4 Fund and \$400.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant

559	Janvrin's Island Community Centre – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$7,500/ that Council approve the Janvrin's Island Community Centre grant request for the Tier 2 Community Grant Fund in the amount of \$ 6640.50, to be allocated as follows: \$1,000.00 from the District 2 Fund and \$ 5640.50 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant
560	Kitchen Rackets Organization/Summer Jam Sessions – Re: Tier 2 Community Grant Fund in the amount of \$800/ that Council approve the Kitchen Rackets Organization/Summer Jam Sessions grant request for the Tier 2 Community Grant Fund in the amount of \$200.00, to be allocated from the District 4 Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant
561	St. Peter's–Grand River–Loch Lomond Pastoral Charge – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$5,980/ that Council approve the St. Peter's–Grand River–Loch Lomond Pastoral Charge grant request for the Tier 2 Community Grant Fund in the amount of \$5,980.00, to be allocated as follows: \$1,000.00 from the District 4 Fund and \$4,980.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant
562	Richmond Artists Alliance Association – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$1,000/ that Council approve the Richmond Artists Alliance Association grant request for the Tier 1 Community Grant Fund in the amount of \$1,000.00 to be allocated as follows: \$500.00 from the District 1 Fund and \$500.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant
563	Riverdale Community Services Society – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$608.31/ that Council approve the Riverdale Community Services Society grant request for the Tier 1 Community Grant Fund in the amount of \$500.00 to be allocated as follows: \$250.00 from the District 3 Fund and \$250.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant
564	Riverdale Community Services Society – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$396.72/ that Council approve the Riverdale Community Services Society grant request for the Tier 1 Community Grant Fund in the amount of \$200.00, to be allocated from the District 3 Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant
565	Oban Cemetery Society – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$1,000/ that Council approve the Oban Cemetery Society grant request for the Tier 1 Community Grant Fund in the amount of \$750.00, to be allocated as follows: \$500.00 from the District 4 Fund and \$250.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant
566	La Société du Festival Acadien de Petit de Grat – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$1,000/ that Council approve the La Société du Festival Acadien de Petit de Grat grant request for the Tier 1 Community Grant Fund in the amount of \$1,000.00, to be allocated as follows: \$750.00 from the District 1 Fund and \$250.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant
567	Isle Madame Historical Society – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$1,129/ that Council approve the Isle Madame Historical Society grant request for the Tier 2 Community Grant Fund in the amount of \$1129.00, to be allocated as follows: \$429.00 from the District 1 Fund, \$200 from the District 2 Fund, and \$500.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant
568	Lakeside Community Association – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$7,500/ that Council approve the Lakeside Community Association grant request for the Tier 2 Community Grant Fund in the amount of \$7,500.00, to be allocated as follows: \$1000.00 from the District 4 Fund and \$6,500.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete	Grant
569	Riverdale Community Services Society – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,250.39/ that Council defer the grant request from the Riverdale Community Services Society to the Regular Council meeting on June 24, 2025.	06-16-2025	Director of Finance	Immediate	Complete	Grant
570	Citizen Appointees/ that Council appoint Robbin Cotton to the Destination Cape Breton Association Board, Gail Johnson to the Strait of Canso Superport Board, and Amanda Samson MacPherson to the Recreation Advisory Committee.	06-24-2025	Municipal Clerk	Immediate	Complete	ABCC
571	Collection services and post-collection services with Circular Materials/ that Richmond Municipal Council authorize staff to finalize agreements for the collection services and post-collection services with Circular Materials based on the Opt-In Service model under Extended Producer Responsibility Regulations and further that the Council authorizes the Chief Administrative Officer to execute the contracts with Circular Materials once finalized.	06-24-2025	CAO/Director of Public Works	Once finalized	In Progress	Council
572	Temporary borrowing resolution for the Loch Lomond volunteer fire department/ that Council accept the recommendation of the Committee of the Whole and enter into a loan agreement with our lending institution in the amount of \$73,564.00 for the purpose of purchasing a 2021 Ford Super Duty F-350 SRW XLT.	06-24-2025	Director of Finance	Immediate	Complete	Council
573	Community Climate Capacity Cohort grant application 2025-2026/ that Council accept the recommendation of the Committee of the Whole and approve that staff apply to the program.	06-24-2025	CAO	Immediate	Complete	Council

574	Deferral of grant applications until after budget approval/ that Council accept the recommendation of the Committee of the Whole and defer the grant applications from the River Bourgeois Mariner Society, Kitchen Rackets Organization/Celtic Colours Workshops, Janvrin's Island Community Centre, Kitchen Rackets Organization/Summer Jam Sessions, and the St. Peter's–Grand River–Loch Lomond Pastoral Charge, until after the 2025-2026 budget is approved.	06-24-2025	Municipal Clerk	Immediate	Complete	Council
575	Tax Exemption By-law (By-law 56)/ that Council accept the recommendation of the Committee of the Whole and refer By-law 56 to staff for investigation into the current status of the organizations listed, look at best practises, and potentially some incentives to help with the appeal or review of assessments.	06-24-2025	CAO	Immediate	In Progress	By-Law/Policy
576	Advocacy for involuntary destruction/ that Council accept the recommendation of the Committee of the Whole and send a letter to the Nova Scotia Federation of Municipalities Board, similar to the one previously sent to the Province, with the addition of a request that involuntary destruction be considered as an advocacy issue.	06-24-2025	Warden	Immediate	Complete	Council
577	Credit freeze/ that Council accept the recommendation of the Committee of the Whole and write a letter to the Province, asking that they seriously consider a credit freeze, similar to the model currently in place in Quebec.	06-24-2025	Warden		Complete	Council
578	Harbour Wars sponsorship request/ that Council accept the recommendation of the Committee of the Whole and receive the request.	06-24-2025	Council	Immediate	Complete	Funding Contribution
579	Advocacy for public library funding/ that Council accept the recommendation of the Committee of the Whole and that the issue of adequate and sustainable funding for public libraries in Nova Scotia be brought forth to the Nova Scotia Federation of Municipalities Board for consideration as an advocacy priority.	06-24-2025	Warden	Immediate	Complete	Council
580	Capital Improvement and Development Policy/ that Council adopt the amended Capital Improvement and Development Policy as presented.	06-24-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
581	Guidelines for Designation and Use of Off-Leash Dog Areas/ that Council accept the recommendation of the By-Law/Policy Committee and proceed with the adoption of the Guidelines for the Designation and Use of Off-Leash Dog Areas Policy as presented with the changes as discussed, contingent on the outcome of the review by the Solicitor.	06-24-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
582	Review of zoning across the county relative to the CMHC catalogue/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to review the CMHC Housing Design Catalogue, or similar catalogues as they present themselves, to determine any barriers our current Land Use By-laws present to residents or developers who may want to build these homes.	06-24-2025	EDPC Staff	Immediate	Complete	PAC
583	Follow-up to initial meetings with developers/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and continue conversations with housing and property developers, and invite them to a forum to discuss barriers and solutions to housing and property development across the spectrum.	06-24-2025	Warden	Immediate	Complete	PAC
584	Review of permitting practices for standalone buildings (garage/utility/shed)/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to scan all the areas in Richmond County that don't permit standalone buildings (garage/utility/shed) and report back to the Committee.	06-24-2025	EDPC Staff	Immediate	Complete	PAC
585	Amendments to the Nova Scotia Building Code Regulations/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and ask EDPC to share their written comments regarding the new building code regulations to the Planning Advisory/Heritage Committee, if any.	06-24-2025	EDPC Staff	Immediate	Complete	PAC
586	Maximum Setbacks for Commercial Wind Turbines / that Council give second reading approval for the proposed amendments to Policy 5-52 of the MOCR Municipal Planning Strategy as presented., that Council give first reading approval for the proposed amendments to section 6:35.9(a) and 6.35.9 (b) of the MOCR Land Use By-Law as presented., and hat Council give first reading approval for the proposed amendments to Part 9 and Part 15 of the West Richmond Planning Area Land Use By-Law as presented.	06-24-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
587	Accessory Dwelling Units / that Council give second reading approval for the proposed amendments to the Municipal Planning Strategy for the Isle Madame Plan Area, Chapter 3 Sub-Section 3(a) and Policy G-3.1(a) as presented., and that Council give first reading approval for the proposed amendment to the Land Use By-Law for the Isle Madame Plan Area, Section 33 as presented.	06-24-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
588	Dog Control By-Law / that Council amend the Dog Control By-law by removing Section 2.16, the last sentence in 2.19 (beginning with Notwithstanding) and reformat the numbering. - that Council approve the second reading approval for the Dog Control By-law, By-law #70 with the approved amendments	06-24-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
589	La Picasse Community Cultural Centre – Re: Tier 1 Community Grant Fund application in the amount of \$1,000/ that Council approve the La Picasse Community Cultural Centre grant application for the Tier 1 Community Grant Fund in the amount of \$750, to be allocated as follows: \$200 from the District 2 Fund, \$ 300 from the District 1 Fund, and \$250 from the Regional Fund.	06-24-2025	Director of Finance	Immediate	Complete	Grant

590	Framboise Community Centre – Re: Tier 1 Community Grant Fund application in the amount of \$1,000/ that Council approve the Framboise Community Centre grant application for the Tier 1 Community Grant Fund in the amount of \$1,000, to be allocated as follows: \$500 from the District 5 Fund and \$500 from the Regional Fund.	06-24-2025	Director of Finance	Immediate	Complete	Grant
591	Arichat Community Development Association – Re: Tier 1 Community Grant Fund application in the amount of \$1,000/ that Council approve the Arichat Community Development Association grant request for the Tier 1 Community Grant Fund in the amount of \$1,000, to be allocated as follows: \$500 from the District 2 Fund, \$500 from the District 1 Fund.	06-24-2025	Director of Finance	Immediate	Complete	Grant
592	Letter from Bob MacEachern, Board Chair, Celtic Colours International Festival – Re: Request for support/ that Council receive the letter.	06-24-2025	Council	Immediate	Complete	Council
593	Rochelle Heudes, President, Acadien Festival of Petit de Grat – Re: Sponsorship request/ that Council approve the Level Blue Star Sponsorship in the amount of \$500 to be allocated from the Sponsorship budget.	06-24-2025	Director of Finance	Immediate	Complete	Sponsorship
594	Nova Scotia’s Public Authorities Reciprocal Plan Agreement – Re: Defined Benefit (DB) Plans/ that Council authorize sending a letter back to the NSECSB approving to move forward.	06-24-2025	Director of Finance	Immediate	Complete	Council
595	Riverdale Community Services Society – Re: Tier 2 Community Grant Fund application in the amount of \$7,250.39/ that Council approve the Riverdale Community Services Society grant request for the Tier 2 Community Grant Fund in the amount of \$2,400, to be allocated as follows: \$1,000 from the District 3 Fund and \$1,400 from the Regional Fund.	06-24-2025	Director of Finance	Immediate	Complete	Grant
596	Sponsorship procedure / that Council refer the sponsorship procedure back to staff for review, further on to By-Law/Policy for discussion.	06-24-2025	CAO	Immediate	In Progress	By-Law/Policy
597	Acadiaville Community Centre Society – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,500 / that Council approve the Acadiaville Community Centre Society grant application for the Tier 2 Community Grant Fund in the amount of \$7,500, to be allocated from as follows: \$500 from the District 1 Funds, \$1,000 from the District 2 Funds, and \$6,000 from the Regional Fund.	07-22-2025	Director of Finance	Immediate	Complete	Grant
598	L'Ardoise Jolly Club – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$6,726 / that Council approve the L'Ardoise Jolly Club grant application for the Tier 2 Community Grant Fund in the amount of \$1,000, to be allocated from the District 5 Funds.	07-22-2025	Director of Finance	Immediate	Complete	Grant
599	Grand River Presbyterian Church – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,500 / that Council approve the Grand River Presbyterian Church grant application for the Tier 2 Community Grant Fund in the amount of \$7,000, to be allocated as follows: \$3,000 from the District 5 Funds, and \$4,000 from the Regional Fund.	07-22-2025	Director of Finance	Immediate	Complete	Grant
600	Village on the Canal Association – Re: Grant application for the Tier 3 Waterfront Development Grant Funds in the amount of \$20,000 / that Council approve the Village on the Canal Association grant application for the Tier 3 Waterfront Development Grant Fund in the amount of \$20,000, to be allocated from the Canada Community Building Fund (CCBF), subject to assessment by staff as to the project's eligibility.	07-22-2025	Director of Finance	Immediate	Complete	Grant
601	St. Peter's Pirate Association – Sponsorship Request / that Council approve the St. Peter's Pirate Association sponsorship request in the amount of \$500, to be allocated from the Sponsorship budget.	07-22-2025	Director of Finance	Immediate	Complete	Sponsorship
602	Request for a letter/affidavit from Cam Samson, Dundee Hills Vacation Village / that Council authorize the Warden to write a letter of support for Phases 1 to 3 of the Bareland Condominium as a grandfathered campground use, and further, to provide a letter of support in principle for an expansion to the condominium, Phases 4 to 7, subject to amendments to the bylaws.	07-22-2025	Warden	Immediate	Complete	Council
603	ABCC Citizen Appointments/ that Council appoint Katie Cave to the Bras d'Or Lake Biosphere Regional Board and Adam Frederick Pottie to the Inclusive, Diverse, Equitable, Accessible (IDEA) Committee.	09-23-2025	Municipal Clerk	Immediate	Complete	Council
604	Taxi License/ that Council accept the recommendation of the Committee of the Whole and approve the taxi license and taxi driver's license application for Willie's Taxi as discussed in camera.	09-23-2025	Municipal Clerk	Immediate	Complete	Council
605	Recreation Nova Scotia Conference Sponsorship/ that Council accept the recommendation of the Committee of the Whole and accept the staff recommendation to sponsor the Recreation Nova Scotia Conference at the Silver Sponsor level of \$1,000.00, and be allocated from the Sponsorship Budget.	09-23-2025	Director of Finance	Immediate	Complete	Sponsorship
606	Admin Opps Report - Richmond Arena updates / that Council accept the recommendation of the Committee of the Whole and direct staff to investigate all possible funding opportunities for the repairs to the Richmond Arena.	09-23-2025	CAO	Immediate	Complete	Council
607	Global Media and Information Literacy Week Proclamation/ that Council accept the recommendation of the Committee of the Whole and proclaim October 24-31, 2025, as Global Media and Information Literacy Week.	09-23-2025	Municipal Clerk	Immediate	In Progress	Council

608	CDÉNE, regarding the Celebration Isle Madame/ that Council accept the recommendation of the Committee of the Whole and authorize the Warden to provide a letter of support regarding the Celebration Isle Madame, following a conversation with CDÉNE to explore any opportunities to expand or include other Acadian communities in the broader Richmond County area.	09-23-2025	Warden	Immediate	Complete	Council
609	Hands-Free Cell Phone Policy/ that Council accept the recommendation of the By-law/Policy Committee and repeal the Hands-Free Cell Phone Policy.	09-23-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
610	Dundee Hills Development Wastewater Management District By-law, By-law #64/ that Council accept the recommendation of the By-law/Policy Committee and proceed with the repeal process of the Dundee Hills Development Wastewater Management District By-law, By-law #64. First Reading Approval: 09/23/2025	09-23-2025	Municipal Clerk	Immediate	In Progress	By-Law/Policy
611	Updated appendices of the Comfort Centres Policy/ that Council accept the recommendation of the By-law/Policy Committee and adopt the following updated appendices to the Comfort Centre Policy: Appendix B: List of MOCR Comfort Centres and Appendix B1: Comfort Centres Map.	09-23-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
612	Low Income Exemption Program Policy/ that Council accept the recommendation of the By-law/Policy Committee and adopt the amendments to the Low Income Tax Exemption Program Policy as presented, with the addition of a revision to the policy title by inserting the word "Property" before the word "Tax".	09-23-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
613	Low Income Property Tax Exemption Program/ that Council accept the recommendation of the By-law/Policy Committee and set the household income threshold at \$30,000 and the property tax exemption amount at \$200 for the Low Income Property Tax Exemption	09-23-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
614	Municipal Fees Policy/ that Council accept the recommendation of the By-law/Policy Committee and adopt the Municipal Fees Policy as presented.	09-23-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
615	By-law/Policy Working List: Policy and Discussion Sections/ that Council accept the recommendation of the By-law/Policy Committee and remove Item 21 (Heritage By-law) and Item 22 (Heritage Property Designation Policy) from the Working List. - that Council accept the recommendation of the By-law/Policy Committee and remove Item 5 (Roaming Farm Animals) and Item 6 (Animal By-law) from the Working List.	09-23-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
616	PAC Review of Action Items/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to implement a standing agenda item titled "Review of Action Items"	09-23-2025	Municipal Clerk	Immediate	Complete	PAC
617	Nova Scotia Department of Agriculture's municipal survey/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct the Director of EDPC to participate in the Municipal Survey on Agriculture in Planning.	09-23-2025	Municipal Clerk	Immediate	In Progress	PAC
618	Evacuation plan for the Richmond Arena for snow loads/ that Council accept the recommendation of the Recreation Advisory Committee and that staff be directed to prepare a communication and evacuation plan to address the potential to have to close the arena to the public if the snow load on the roof of the Richmond Arena reaches 24 pounds per square foot (psf).	09-23-2025	CAO	Immediate	Complete	REC
619	Appointment of Auditors/ that Council accept the recommendation of the Audit Committee and send out a request for proposal (RFP) for auditors. Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that the main motion be amended to add the words " for the term of five (5) years" after the word auditors.	09-23-2025	Director of Finance	Immediate	In Progress	Audit
620	Year Ending March 31, 2025 Financial Statements/ that Council accept the recommendation of the Audit Committee and approve the draft financial statements of the Municipality for the year ended March 31, 2025, as presented, with the non-substantive changes as discussed.	09-23-2025	Director of Finance	Immediate	Complete	Audit
621	Dry Hydrant Policy and Priority List/ that Council accept the recommendation of the Fire Protection Services Committee and direct staff to investigate a Dry Hydrant installation in Cleveland (County Line Road/Riverside Road and Hwy 4 – Southeast side of bridge).	09-23-2025	CAO	Immediate	In Progress	FPSC
622	GRID funding application/ that Council support an application to the Province's GRID program for the Louisdale Water Distribution System Renewal Project at a total cost of \$500,000, with 50% proposed to be funded by the Utility Depreciation Fund and 50% through the GRID program.	09-23-2025	Director of Public Works	Immediate	In Progress	Council
623	Richmond Water Utility Source Water Protection Advisory Committee/ that Council approve the re-establishment of the Source Water Protection Advisory Committee, the draft terms of reference, and the advertising for two members of the public to join the committee.	09-23-2025	Municipal Clerk	Immediate	Complete	Council
624	Committees Policy/ that Council refer the Committees Policy to the next By-law/Policy Committee meeting.	09-23-2025	Municipal Clerk	Immediate	Complete	Council
625	National Seniors Day proclamation/ that Council approve the National Seniors Day proclamation request.	09-23-2025	Municipal Clerk	Immediate	Complete	Council