



Committee of the Whole Meeting

Tuesday, May 13th, 2025

5:30 - 6:00 p.m., Items 1 – 2, Richmond Room

6:00 - 7:00 p.m., Item 3 – Recess for By-law / Policy Committee Meeting

7:00 p.m., Items 4 – 19, Council Chambers

AGENDA

1. **Call to Order**
2. **In Camera Session**
 - a) Land / Legal
3. **Recess**
4. **Opening Acknowledgement**
5. **Items Added / Approval of Agenda**
6. **Review of Minutes**
 - a) April 8, 2025
7. **Presentations**
 - a) President Dingwall and Vice-President of Development Sara Burke, Cape Breton University – *Re: Forever CBU*
 - b) Rachele Samson, Economic Development Officer, MOCR and the Town of Port Hawkesbury – *Re: Cape Breton Regional Enterprise Network – Richmond County and Port Hawkesbury Q3 – Information and Activity Report*
8. **New Business**
 - a) Quit Claim Deed – *Re: PID 75228973 (EDPC Staff Memo)*
 - b) Property AAN 02920891 – *Re: Tax Reduction Due to Fire (Staff Memo)*
 - c) Whiteside Church Preservation Society – *Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$3,000*
9. **Warden - Re:**
 - a) Review of Warden's Council Report
 - b) Deer Population in District 2 (*Memo*)
 - c) Cell Service (*Memo*)
 - d) Pondville Beach Update (*Memo*)
10. **Members of Council Items**
 - a) Councillor Amanda Mombourquette – *Re: Extended Producer Responsibility (Verbal)*
 - b) Deputy Warden Brent Sampson – *Re: Request to Refer the Purchasing and Tendering Policy to the By-Law/Policy Committee in Light of the Current Fiscal Climate (Verbal)*



11. CAO – Re:

- a) Administration Operations Report

12. Community Acknowledgements

13. Correspondence

- a) Action Required

- i. Letter from Robert Theriault regarding concerns of the high deer population.

- b) For Information Only

- i. Letter from Honourable Michelle Thompson, Minister of Health and Wellness – *Re: CT Scanner at the Strait Richmond Hospital*
- ii. Letter from Honourable Kim Masland, Minister of Emergency Management – *Re: Fire Services Review*
- iii. Letter from Honourable John Lohr, Minister of Municipal Affairs – *Re: Reprofiling of the Beautification and Streetscaping Program (BSP) and the Community Works Program (CWP)*
- iv. Letter from Honourable John Lohr, Minister of Municipal Affairs – *Re: Fire Records Management System*
- v. Letter of support from MOCR to the Senior Take Action Coalition (STAC) – *Re: The Dr. Strang Community Health Champion Award nomination*
- vi. Letter of support from MOCR to the Strait Richmond Health Care Foundation – *Re: CT scanner fundraising initiative*
- vii. Letter from MOCR to Honourable Colton Leblanc, Minister of Growth and Development – *Re: Joint management of Point Tupper Industrial Park and inclusion in Atlantic Port Assessment*
- viii. Letter from MOCR to Honourable Trevor Boudreau, Minister of the Department of Energy – *Re: Support for the proposed solar energy projects within our region*
- ix. Letter from MOCR to Honourable Tim Houston, Premier of Nova Scotia – *Re: Concern regarding the increased Non-Resident Deed Transfer Tax*
- x. Email from Lisa Pavelak, Compliance and Enforcement Coordinator, NS Accessibility Directorate, Department of Justice – *Re: Confirmation of Compliance under the Accessibility Act*

14. Unfinished Business

- a) Action item 260 – *Re: Scan of Municipal and Village-Led Housing Developments Across Nova Scotia (Staff Report)*
- b) Action item 519 – *Re: The Spike Fund Program (Staff Memo)*



15. **Review of Cheques Issued - Re:**
 - a) April 2025
16. **Review of Action Items**
 - a) Action Items
17. **Items Added to the Agenda**
18. **15-Minute Question Period - (902) 226-9885**
(Not Restricted to Items on the Agenda)
19. **Adjournment**

Question Period Details

Phone in number – (902) 226-9885

Any member of the public may ask a question on any item. A maximum of fifteen (15) minutes is set aside for Question Period. Anyone wishing to ask a question either in person or by phone must identify who they are before asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

No person speaking during Question Period shall:

- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

*** Meeting will be live-streamed via the [MOCR YouTube Channel](#)**



Committee of the Whole Meeting

April 8, 2025

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson

Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Chris Boudreau, Director of Public Works, Shannon Mury, Director of Community Development and Recreation, Shelley David, Municipal Clerk

Regrets: Kathleen Jeffrey, Interim Director of Finance

Call to Order

Warden Lois Landry called the meeting to order at 5:04 p.m.

In Camera Session

Moved Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that the meeting move to an "In Camera" session at 5:04 p.m.

Motion carried.

Councillor Brian Marchand arrived at the meeting at 5:10 p.m.

a) Personnel

Moved by Councillor Brian Marchand, seconded by Councillor Amanda Mombourquette, that the meeting revert to "Regular" session at 5:25 p.m. and FURTHER MOVE that the Committee break for recess from 6-7:00 p.m.

Motion carried.



Opening Acknowledgement

The Warden reconvened the “Regular” session at 7:01 p.m. and read the following acknowledgment:

We are proud to acknowledge that we are gathered today on Unama'ki, the Land of Fog, a part of Mi'kma'ki, the unceded traditional territory of the Mi'kmaq people since time immemorial. We honour and thank the Mi'kmaq for sharing their land and home with us.

Recommendation from In Camera Session

Moved by Councillor Brian Marchand, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to refer the CAO Success Plan to the By-Law/Policy Committee for review.

Motion carried.

Items Added to the Agenda (Approval of Agenda)

Moved by Councillor Brian Marchand, seconded by Deputy Warden Brent Sampson, that the agenda be approved.

Motion carried.

Review of Minutes – March 11, 2025

Moved by Councillor Amanda Mombourquette, seconded by Councillor Brian Marchand, that the minutes of the March 11, 2025, Committee of the Whole meeting be approved as presented.

Motion carried.

Presentations

- a) Nichole Briand, General Manager, Strait Area Transit, Re: Connecting Communities
Nicole Briand presented the *Strait Area Transit Connecting Communities* presentation virtually.
- b) Celeste Gotell, Community Outreach Coordinator, Dorothy Barnard, Chair, Senior Take Action Coalition, Re: *Senior Take Action Coalition: A Picture is Worth a Thousand Words*



Celeste Gotell presented the *Senior Take Action Coalition: A Picture is Worth a Thousand Words* presentation. Dorothy Banard provided an overview of the operating funding request, which was submitted to Council in a letter accompanying the presentation.

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that the Committee of the Whole recommend to Council to defer the financial request for support from the Senior Take Action Coalition to our budgeting process.

Motion carried.

New Business

a) Nova Scotia Community Solar Program

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that the Committee of the Whole recommend to Council to send a letter of support to the Minister of Energy for the proposed Community Solar Projects in Richmond County.

Motion carried.

b) Motion to Rescind, Re: Surplus Property PID 75178905

Moved by Councillor Brian Marchand, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council to rescind the motion made at the March 25, 2025, Regular Council meeting to deem property PID 75178905 as surplus property.

Motion carried.

c) Acting Collectively Project - Richmond County Community Profile Report

Moved by Councillor Amanda Mombourquette, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to accept the Acting Collectively Project-Richmond County Community Profile Report as presented.

Motion carried.



d) Eastern District Planning Commission (EDPC) - Staff Appointments

Moved by Councillor Brian Marchand, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council to accept the list of appointments for staff positions at EDPC, as proposed by the Director, John Bain; effective immediately.

- Building Inspectors: André Samson and Sean Donovan
Assistant Building Inspector: Todd Samson
Alternates: David MacKenzie, Jonathan Martin and Luke Ross
- Development Officer: Andrew Jones
Alternates: John Bain; Brendan MacDonald; Kristen Scanlan and Mikayla Tait
Assistant Development Officers: Todd Samson; Heike Bruckner and André Samson
- Fire Inspectors: André Samson and Todd Samson
Alternates: S. Donovan; D. MacKenzie; J. Martin and L. Ross
- Dangerous or Unsightly Premises
Administrators: Sean Donovan and John Bain
Alternates: Todd Samson, Luke Ross and André Samson
- Special Constables: Building/Fire Codes, Dangerous or Unsightly Premises, Land Use By-laws
Sean Donovan and Jonathan Martin

These appointments stay in place so long as they are employees of the Commission or until they are replaced by new appointments.

Motion carried.

e) Provincial Capital Assistance Program (PCAP) Funding Applications

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council to support the applications to the Province's Provincial Capital Assistance Program (PCAP) for the Arichat Water Systems Upgrade Project and the Construction and Demolition Debris Landfill Expansion Engineering Project.

Motion carried.



f) Grant Applications:

- i. Rural Communities Foundation of Nova Scotia grant request for the Community Grant - Tier 2 Funds in the amount of \$5,000.
- ii. Raising the Village Cooperative Limited grant request for the Community Grant - Tier 2 Funds in the amount of \$3,000.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to defer both grant applications until after the budget process has been completed.

Motion carried.

Warden, Re:

- a) Review of Warden's Council Report
For information only.

Members of Council Items:

- a) Councillor Amanda Mombourquette, Re: Government of Nova Scotia Non-resident Deed Transfer Tax Increase

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council to send a letter to Premier Tim Houston outlining these concerns and to encourage a reconsideration of the policy change and/or to consider at least making the change apply only to properties with existing dwellings, not land that could be developed into homes.

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that the main motion be amended to include 'out-of-country' rather than 'out-of-province'.

Motion carried with four (4) in favour and one (1) opposed. (Nay: Warden Lois Landry)



Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that the amended motion be further amended to include that family transactions involving land and/or transfers be included in the list of exemptions.

Motion carried with four (4) in favour and one (1) opposed. (Nay: Warden Lois Landry)

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council to send a letter to Premier Tim Houston outlining these concerns and to encourage a reconsideration of the policy change and/or to consider at least making the change apply only to properties with existing dwellings, not land that could be developed into homes, and include 'out-of-country' rather than 'out-of-province,' and that family transactions involving land and/or transfers be included in the list of exemptions.

Motion carried with four (4) in favour and one (1) opposed. (Nay: Warden Lois Landry)

b) Deputy Warden Brent Sampson, Re: The Spike Fund

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to direct staff to investigate whether such a program could be feasible in Richmond County.

Motion carried.

CAO, Re:

a) Administration Operations Report

For information only.

Community Acknowledgements

For information only.



Correspondence

a) Action Required

- i. Letter from the Strait Richmond Hospital Foundation regarding the purchase of a CT Scanner for the Strait Richmond Hospital.

Moved by Councillor Brian Marchand, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council write a letter of support to the Strait Richmond Health Care Foundation for the purchase of a CT Scanner for the Strait Richmond Hospital.

Motion carried.

b) For Information Only

- i. MOCR letter to Honourable Michelle Thompson regarding the request for a CT Scanner for Strait Richmond Hospital.
- ii. MOCR letter to the Nova Scotia Federation of Municipalities regarding the Canadian Mortgage and Housing Corporation.
- iii. Letter from Minister Dave Ritcey regarding the application for a Letter of Authority from the East Richmond ATV Riders for the abandoned rail trail in St. Peter's.

Unfinished Business

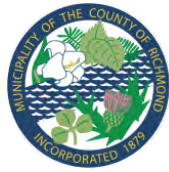
- a) St. Peter's - Grand River - Loch Lomond Pastoral Charge grant request for the Type 4 - Regional/Health/General Funds in the amount of \$2,645.00 - Verbal Update
Troy MacCulloch, CAO, provided an update regarding the grant application; no further action is required.

Review of Cheques Issued Re:

- a) March 2025
For information only.

Review of Action Items

- a) Action Items
For information only.



15 Minute Question Period - (902) 226-9885

There were no questions.

Adjournment

There being no further business, the Chair adjourned the meeting at 8:48 p.m.

Municipal Clerk

Chairperson

DRAFT

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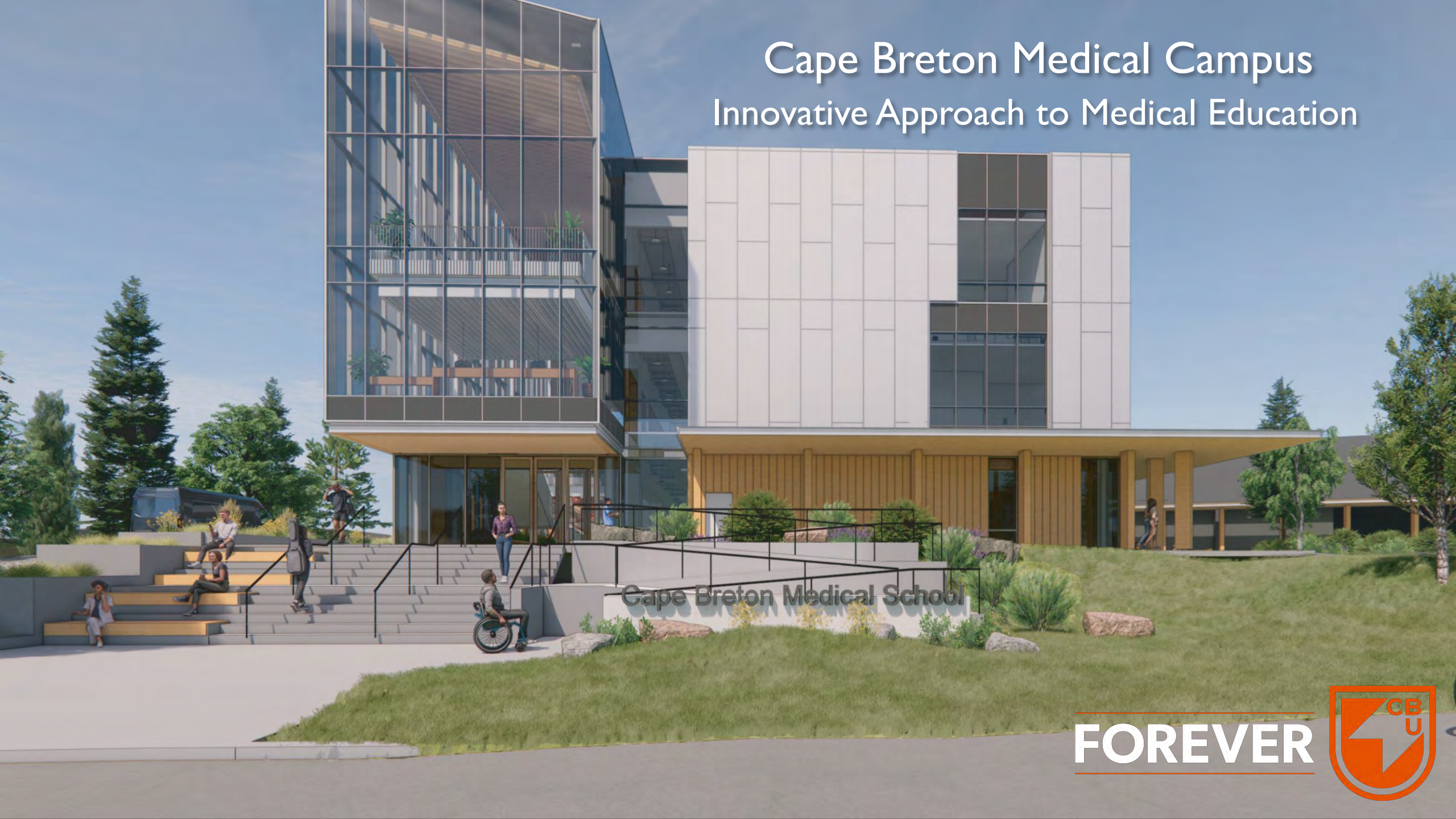


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Cape Breton Medical Campus

Innovative Approach to Medical Education



Cape Breton Medical School

FOREVER





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Community Engagement Van Program



FOREVER



KEHOE FORUM

FOREVER



nsc Marconi Campus

CBU Early Childhood Centre



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Cape
Breton
University



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Nancy Dingwall Health and Counselling Centre



First Graduates Bachelor of Social Work Class



Cape Breton University
Bachelor of
Social
Work

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Centre for Discovery and Innovation



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Centre for
Discovery &
Innovation
Cape Breton University



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Marshall Legacy Centre



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Cape Breton Medical Campus

Innovative approach to medical education

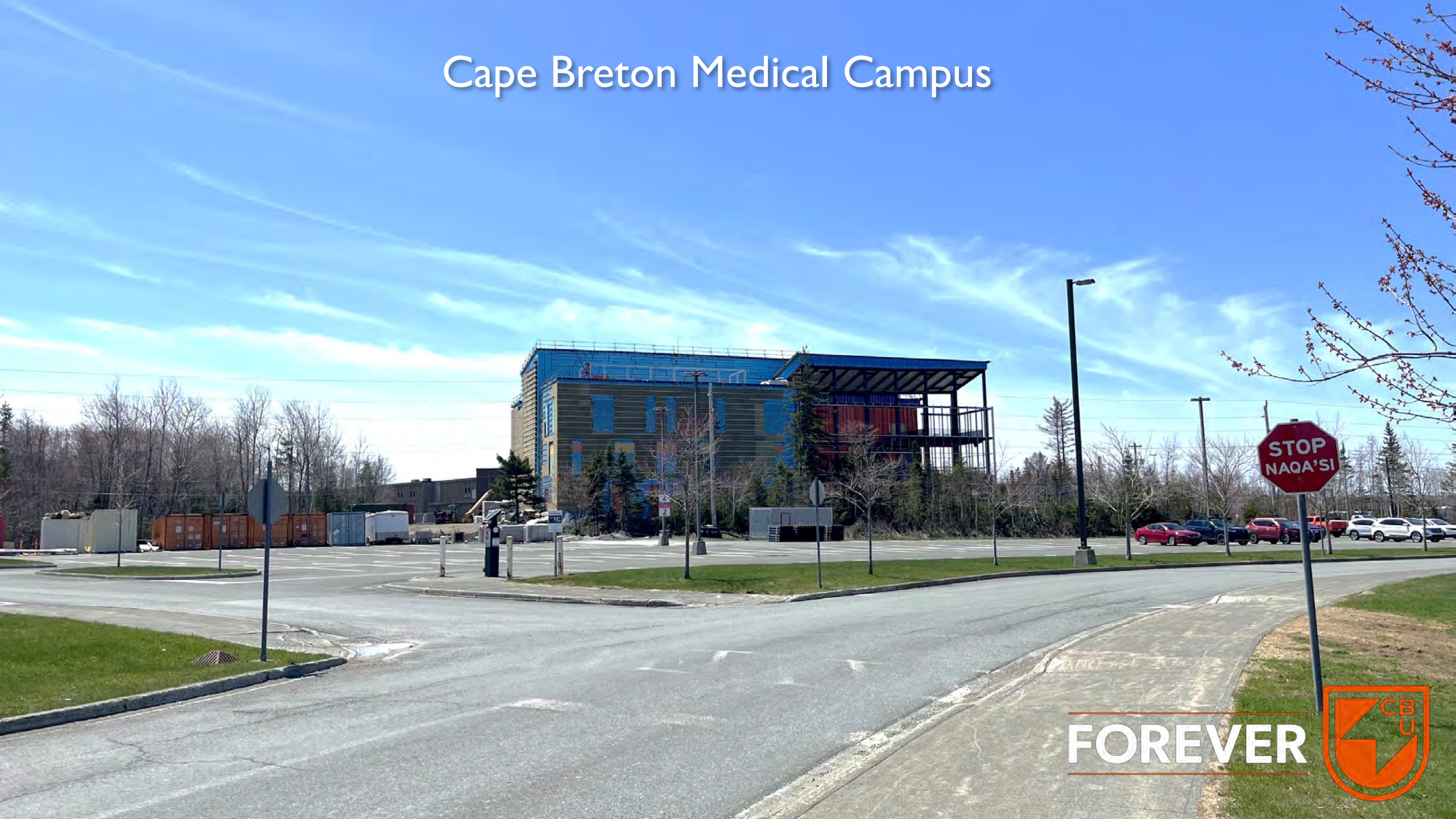


Cape Breton Medical School

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Cape Breton Medical Campus



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**Nancy Dingwall
Health & Counselling Centre**



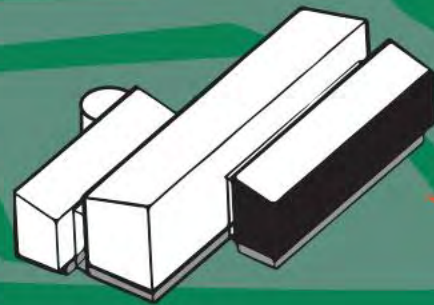
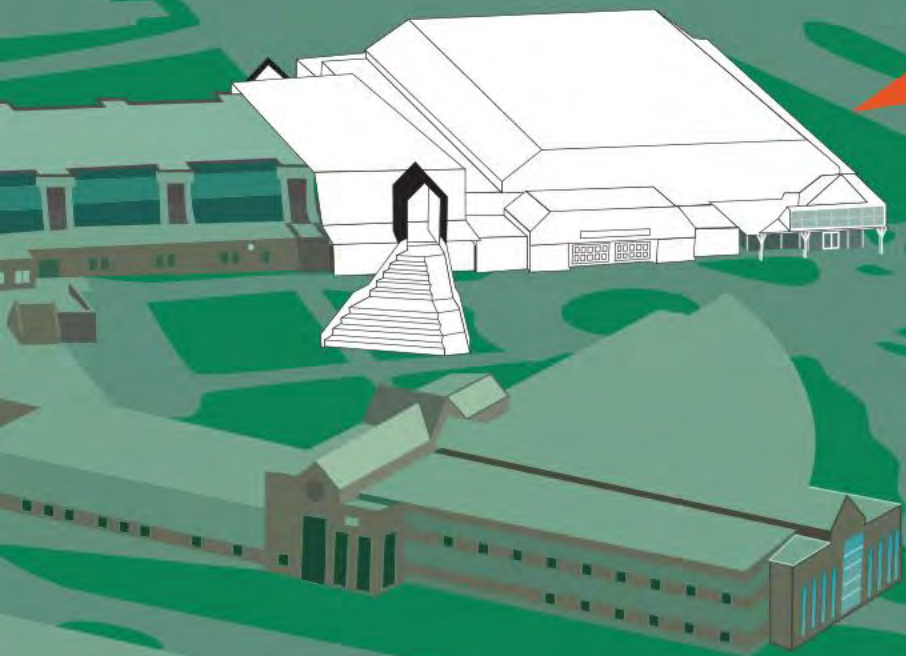
**Cape Breton
Medical Campus**



**Kehoe
Forum**



**Centre for
Discovery and
Innovation**



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Information and Activity Report

*Cape Breton Regional Enterprise Network
Richmond County and Port Hawkesbury*

Q4 – FY 2024/25
(January - March 2025)

Subject: CBREN Information and Activity Report

To: Municipality of the County of Richmond and the Town of Port Hawkesbury

Date Prepared:April 23, 2025

Prepared by:Rachelle Samson, Economic Development Officer - Richmond County and Port Hawkesbury

Background:

The Cape Breton Partnership provides economic development support to the Municipality of the County of Richmond and the Town of Port Hawkesbury under the Regional Enterprise Network (REN) model in partnership with the Province of Nova Scotia.



The Cape Breton Regional Enterprise Network (CBREN) includes the Municipalities of the Counties of Inverness, Richmond, and Victoria, the Town of Port Hawkesbury, as well as the First Nations communities of We'koqma'q, Wagmatcook, Eskasoni and Membertou. The CBRM is part of a larger network of Regional Enterprise Networks across Nova Scotia. The Cape Breton Partnership maximizes the value of the CBREN's funding partners, leverages that investment to have a greater impact, and collaborates with other partners, funders, and projects that it is responsible for (like the Cape Breton Local Immigration Partnership) to deliver operational synergies across Unama'ki – Cape Breton and to benefit the Municipality of the County of Richmond and the Town of Port Hawkesbury.

2023/24 CB REN Board

- **Co-Chair** - Jen Ryan, Quincy Street Market
- **Co-Chair** - Adam Bateman, Business Development Bank of Canada
- Pearlene Cormier, East Coast Credit Union
- Capt. Vivek Saxena, NSCC Strait Area Campus
- Kelsea MacNeil, Membertou Corporate
- Gioia Usher, We'koqma'q First Nation band-owned businesses

2023/24 CB REN Liaison Oversight Committee:

- **Chair** - Keith MacDonald, CAO, Municipality of the County of Inverness
- Warden Bonny MacIsaac, Municipality of the County of Inverness
- Warden Lois Landry, Municipality of the County of Richmond
- Troy MacCulloch, CAO, Municipality of the County of Richmond
- Mayor Brenda Chisholm-Beaton, Town of Port Hawkesbury
- Terry Doyle, CAO, Town of Port Hawkesbury
- Chief Terry Paul, Membertou First Nation
- Jennifer Deleskie, Membertou First Nation
- Warden Jackie Organ, Municipality of the County of Victoria
- Leanne MacEachen, CAO, Municipality of the County of Victoria
- Chief Norman Bernard, Wagmatcook First Nation
- Donald Hanson, CEO, Wagmatcook First Nation
- Wagmatcook First Nation
- Chief John Leonard Bernard, We'koqma'q First Nation
- Gioia Usher, CEO, We'koqma'q First Nation
- Chief Leroy Denny, Eskasoni First Nation
- Steve Parsons, General Manager Corporate, Eskasoni First Nation
- Evan Williams, Nova Scotia Department of Economic Development
- Donald Ferguson, Nova Scotia Department of Labour, Skills & Immigration

Reporting Period:

Your CBREN team and the Cape Breton Partnership are pleased to share highlights, milestones achieved, and metrics from **January 1 to March 31, 2025**.

Highlights & Events

- The Cape Breton Partnership recognizes the importance of a stable trade relationship with our long-standing partners in the United States. Read full statement and collected resources and supports here: [Statement on the US Tarrif Response](#)
- The Municipality of the County of Richmond and the Town of Port Hawkesbury have launched of the *Strait of Canso Sustainable Infrastructure Strategy*, positioning the region as a future hub for renewable energy industries, including onshore wind, offshore wind, and green hydrogen and ammonia production. Read full strategy here: [Strait of Canso Sustainable Infrastructure Strategy](#)
- **Le Marche International de Professionnels de l'Immobilier (MIPIM) in Cannes, France** – The Cape Breton Partnership’s Director of Communications attended this conference, which brings together real estate professionals and economic development organizations from 90 different countries. Invited by the Nova Scotia Association of Realtors to join the Canadian delegation, and the Partnership helped host the Canadian booth, attended seminars and participated in networking events.

Project Updates – Economic Development:

Events and Conferences:

- Cross-Sectoral Housing Summit, Halifax
- Sea Farmers Conference, Halifax
- EverWind Special Announcement Event, Point Tupper
- Centre for Woman in Business Networking Event, Port Hawkesbury
- State of the Strait Business Update, Port Hawkesbury
- Green Future Summit, Pictou

Associations and Committees:

- Richmond County Collaborative Network
- Everwind Community Liaison Committee
- Growing Port Hawkesbury Committee
- Richmond Multi Use Facility Community Engagement Sessions
- St. Peters Economic Development Organization Meeting
- Strait Richmond Housing Matters Coalition Meeting

ACTivate Program

- Successfully completed the ACTivate Program, which provided valuable insights into rural tourism and community development. As a follow-up, hosted the “Activate Richmond” session—a food industry

networking and collaboration event aimed at fostering connections and sparking ideas within the local culinary and hospitality sectors.

Aquaculture Development Area (ADA) Project

- To explore whether the Aquaculture Development Area (ADA) Program is a suitable fit for Richmond County, I, along with CAO Troy MacCulloch, toured the Université Sainte-Anne Marine Research Centre in Petit-de-Grat. During our visit, we met with biologist Michelle Thériault, who provided valuable insights into the region's aquaculture history, including its successes, challenges, and overall potential.
- Additionally, I attended the Sea Farmers Conference in Halifax to deepen my understanding of the aquaculture industry. The conference provided an excellent opportunity to engage with industry leaders and government representatives, assess the current state of the sector, and evaluate the economic development opportunities associated with establishing an ADA in Richmond County.

Client Support & Engagement

- Throughout the quarter, I supported a range of clients exploring new business opportunities, expansions, and investments. Activities included showing clients available properties, business consultations, and meetings related to transportation services, financial institution closures, tourism assets, mental health services, and small business financing. Engagements also included coordination with external partners such as SEATAC and NRC IRAP, as well as support for investors and consultants seeking to establish or grow their operations locally.

Ocean Innovation Centre

- Held a strategic meeting to discuss the status of the Ocean Innovation Centre. Identified areas requiring improvement and began planning next steps. Work is now underway to develop marketing materials to support promotion and attract potential partners and tenants.

Developer Resources

- In collaboration with EDPC, I contributed to the development of a Municipal land database website, which showcases municipal properties, their zones, services and property information. Additionally, collaborated on a Developer Guide—a comprehensive resource containing insights, surveys, and reports designed to encourage investment and simplify the permitting process for prospective developers. All to be launched to the public this spring.

Strait of Canso Website

- Advanced into Phase II of the Strait of Canso website project, focusing on the development of a targeted marketing strategy. New features include an interactive map highlighting port profiles and industry-specific content to better showcase the region's assets and attract investment.

Business Insights Program

- The Cape Breton Partnership's BRE program is called the Unama'ki – Cape Breton Business Insights Program. Launching April 1, 2025 the goals of the program are to:
 - **Assess the needs** of businesses;

- **Provide assistance** to business to help them navigate through economic difficulties and challenges;
 - **Provide guidance and support** to help business grow and expand their products, services and workforce;
 - **Build cooperation and consensus** among business, government, and economic development organizations, resulting in collective action to improve the local business and investment climate.
- The BRE Program will result in an annual **Unama’ki – Cape Breton Business Insights Report**, providing a snapshot of the current business environment, the business supports offered, and the recommendations made to support policy and program planning.

CanExport Community Initiative

- Prepared Request for Proposals (RFP) to engage consultants for the development of a Foreign Direct Investment (FDI) strategy. The initiative emphasizes collaboration with economic development officers across Cape Breton Island to ensure a cohesive, region-wide approach to attracting international investment.

Project Updates – Green Energy Engagement Program:

Electricity Sector Climate Change Adaptation Implementation Team

- Participated in the Community of Practice to collaborate on a knowledge hub for climate adaptation in the electricity sector in Nova Scotia. The event was in Cole Harbour, attended by Tyler Mattheis and Jennifer MacNeil, and organized by CLIM Atlantic on behalf of the Electricity Sector Climate Adaptation Strategy Team, which was launched by the Department of Environment and Climate Change. We had a focus group session with people from HRM, Dept. of Environment, Clean Foundation, Nova Scotia Power, Michelin, Ecology Action Centre, Valley REN, and others. The work on this team is ongoing with an engagement planning strategy for the public as well.

Canada’s Ocean Supercluster Ocean Artificial Intelligence and Technology Foundations Course

- Participated in a 19-week course to learn about fundamentals in digital transformation strategies, cloud for business, data science and analytics, data management, cybersecurity, AI and machine learning; AI in productivity and business practices; ethics, policy and governance; and emerging technologies

KMNKO Symposium

- After meeting with KMNKO to discuss opportunities to collaborate on Indigenous engagement for the energy transition, the Partnership is sponsoring the Mukk Nqa'Itultuk: Community Connections Symposium.
- This Symposium will bring together First Nations Economic Development Officers, Indigenous Employment Officers and Industry partners in Nova Scotia to connect, share ideas, and explore the opportunities in procurement, energy, and tourism. These sectors present an opportunity for Mi’kmaq communities to become leaders in the transition to a greener, more sustainable economy. All EDOs from the Partnership will be attending the event to

Net Zero Atlantic Ports Study

- The Cape Breton Partnership is involved in Net Zero Atlantic's [*Assessment of Atlantic Canadian Ports to Support Offshore Wind Development*](#). The kick-off webinar was held this quarter, and ports are submitting technical details to the consultant independently to highlight capabilities, identify gaps, and provide conclusions and recommendations related to potential involvement by Atlantic Canadian ports in offshore wind development.

Department of Natural Resources Funding

- Worked collaboratively with the Department of Natural Resources to identify activities to be undertaken by the GEEP that could be supported by funding from the Department.
- Secured \$47,000 to hire an Indigenous summer student to help with Indigenous engagement focused on the energy transition, with additional funding to do engagement with fishers about OSW, as well as bring representatives from another jurisdiction to Unama'ki – Cape Breton to have discussions with fishers locally about best practices in their regions.

Development of Ocean Technical Capacity with African Nations – Woman and Youth Technical Capacity

- Signed an MOU with the Development of Ocean Technical Capacity with African Nations (DOTCAN), a non-profit based out of Dalhousie University.
- MOU outlines how the Partnership will act as a partner hub for their Women and Youth Technical Capacity for the Blue Economy (WYTEC) program in Unama'ki – Cape Breton.
- WYTEC focuses on trans-Atlantic innovative training co-designed, co-developed, and co-delivered by partner hubs. It's supported through GoC/DFO and endorsed by the UN Decade Action.
- The goal of the program is to identify and assemble a network of local stakeholders in Nova Scotia and West African partnering countries. The work would identify key topics in ocean technology and maritime safety/security that are of common interest in all participating countries, and will prepare women and youth for sustainable livelihoods in the ocean economy space. Curricula is co-developed by subject matter experts and co-delivered at knowledge exchange hubs in Halifax, Unama'ki – Cape Breton, Nigeria, and Sierra Leone.

Green Futures Summit – Pictou County

- The Green Energy Engagement Coordinator, Jenn MacNeil, participated in a panel discussion about engagement and social acceptance of renewable energy at the Green Energy Summit. Tyler Mattheis and Rachele Samson also attended on behalf of the Cape Breton Partnership. The Summit's keynote speaker was Premier Tim Houston with Minister Trevor Boudreau from the Department of Energy also participating in a separate panel. Of note, the Summit's overarching message was workforce readiness for renewable energy, the gaps that exist in Nova Scotia, and the urgency to focus on building our local workforce with the skills and training needed to deploy large-scale renewable energy projects.

Participation in:

- Nova Scotia Power's Climate Adaptation Strategy consultation meeting with key stakeholders
- State of the Strait

Project Updates – Creative Economy Development Officer:

RICHMOND COUNTY

Richmond Artists Alliance

- The CEDO has provided consultation, connections, and served as a catalyst for this new organization with a focus on coordination, collaboration, communication and promotion of local visual artists and makers in Richmond County, Port Hawkesbury and Cape Breton. Details on Scrape Magazine here: <https://thescrapemagazine.ca/raa>

Cape Breton Comedy Festival

- Providing consultation and connections for the Cape Breton Comedy Festival with events planned for Richmond County in 2025; the festival is in its' 3rd year.

“Doors open” Museum/Cultural

- This new project aims to connect and promote local museums and cultural centres, also working in conjunction with Heritage Cape Breton and the Beaton Institute.

Cape Breton Futures in Film Presentation and Networking Sessions: March 25-27

- An island wide roadshow including a stop at Telile Community TV in Arichat (sold-out), which was recorded in front of a live studio audience for future broadcast. The sessions were attended by over 250 people, who were able to learn from and connect with industry personnel from leading guilds, organizations, associations, and businesses including Screen Nova Scotia, IATSE 849 (trades union), IATSE 667 (Camera Industry Union from Toronto), Director’s Guild of Canada (which also oversees Production Assistant, Locations, and other duties beyond Director), ACTRA (for actors and background extras), Sunbelt Rentals (Canada’s largest equipment supplier to the Motion Picture / TV industry) which brought a variety of impressive industry equipment to the sessions including cameras, lighting, and a 15-foot crane which they demonstrated for the attendees, and NSCC which provided a summary of their Film Industry programs offered (in both Sydney and at their other locations) including the two-year Screen Arts Program, the one-year Applied Media and Communication Arts Program, and other related programs such Accounting, Cosmetology, and the potential for new, film industry-specific Micro-Credential including Set-Building.

PORT HAWKESBURY

Cabin Fever Concert Series

- Provided consultation and support to the local “Cabin Fever” concert series, which provides work for local musicians, and much-needed live entertainment in the colder months to residents in Port Hawkesbury; draws attendees from other communities; currently in its 2nd year and continues to grow.

Creative Careers Symposium

- Working with Nova Scotia Works to develop a Creative Careers Symposium, delivered to Port Hawkesbury students, based on the template developed at the Dalbrae Academy event, highlighting both the mental health benefits and potential economic opportunities offered by the creative industries.

Telile on the Road: Port Hawkesbury

- Working in conjunction with Telile TV and local journalist Adam McNamara, a new episode of “Telile on the Road” highlighting Port Hawkesbury music, arts and scenery is in the development stages.

The Futures in Film Information and Networking session

- A Futures in Film Information and Networking session is in the works for Port Hawkesbury which will provide insights into opportunities in the local film industry, as described at the top of this document.

Project Updates – People and Labour Force Attraction:

IMMIGRATION ADVISORY SERVICES

The Cape Breton Partnership continues to support employers and newcomers through both *Immigration Advisory* and *Immigration Representation* services.

Advisory vs. Representation

- Both of our staff dedicated to immigration provide Advisory services. Kelly MacKinnon, a Regulated Canadian Immigration Consultant (RCIC), can also act as the legal immigration representative for employers – submitting applications and communicating directly with government partners on their behalf. This added level of support reduces the administrative burden for employers seeking to strengthen and retain their work force.
- Dani Mombourquette successfully completed the Entry-to-Practice licensing exam on March 12th, 2025, and is expecting to become licensed as an RCIC in the coming fiscal year.

Immigration Metrics, at end of Q4

- 5 individuals received immigration-related support.
- 11 active immigration advisory files in Port Hawkesbury; 2 in Richmond County.

Community Engagement

The team was also active in community and employer engagement, delivering sessions to raise awareness about provincial pathways to permanent residency:

- Participated in a Services Fair and Career Fair at CBU, reaching approximately 900 students and 70 employers/service providers. While this is not a Richmond County event, international students choose to settle and live in all areas of Unama’ki-Cape Breton, and retention and promotion of communities and immigration pathways is integral to their success.
- Held a focused retention session with local employers in Port Hawkesbury who employ a high number of foreign workers. We had meaningful discussions on how IRCC and LSI programs can support retention, the role of local settlement providers in promoting workplace diversity and community integration, and how the Cape Breton Partnership can contribute to improving newcomer retention on the island.

CAPE BRETON LOCAL IMMIGRATION PARTNERSHIP (CBLIP)

In Q4, the Cape Breton Local Immigration Partnership (CBLIP) continued its collaborative work to foster welcoming and inclusive communities for newcomers.

- Members engaged in the development of a new Theory of Change for the CBLIP.

- New representatives were welcomed to the CBLIP Council to represent Inverness County (Councillor Claude Poirier), CBRM (William Roy, Community Development), Immigration Francophone Nouvelle-Écosse (Denise Bantegeyeko, Sydney-based settlement staff), and the Cape Breton Regional Chamber of Commerce (Megan Penney, CEO).
- The CBLIP Program Manager attended the national Metropolis Conference in March, connecting with colleagues working in the immigration space across Canada.
- Under the guidance of the CBLIP Mi'kmaq Advisory Committee, the CBLIP continues to deepen its work to build stronger newcomer-Mi'kmaq relationships.

CAPE BRETON WELCOME NETWORK

The coordinator attended an **ARAISA professional development session** in New Brunswick focused on supporting **LGBTQ+ newcomers**, and promoted the Welcome Network through **Coastal Radio**, reaching new audiences and potential volunteers across Unama'ki. Ongoing collaboration with other Welcome Networks across the province ensures the continued exchange of best practices and resources.

Buddy Program

- In preparation for the upcoming changes to the Cape Breton Welcome Network, further development of the new Buddy Program took place. This included refining intake forms, advancing branding work, and planning for a soft launch in Q1 of 2025.
- The Buddy Program will aim to match newcomers with volunteers in Unama'ki-Cape Breton based on a number of factors. They will be matched based on location, lifestyle preferences, and meeting preferences. For example, a newcomer with young children in the Sydney area may be matched with a volunteer in a similar situation who is open to connecting. All volunteers will be required to obtain a criminal record check.

Community Engagement

- Port Hawkesbury: A Coffee & Connect networking session was held at BaRyKin Café, connecting newcomers, locals, and service providers—while supporting local small business.
- Richmond County: A planned event in Arichat was postponed due to weather, but relationship-building continues with local service providers, volunteers, and settlement staff.

CONNECTOR PROGRAM

The Connector Program continues to strengthen newcomer inclusion and professional networking opportunities throughout Richmond County. Through a variety of initiatives, the program has fostered community engagement, a sense of belonging, and meaningful professional connections for participants. Highlights include:

- Participated in the Newcomer Film Project at Eltuek Arts Centre, where the Connector Program Coordinator was interviewed about the newcomer experience and the importance of networking. The program was also featured in the final film.
- January 15: Promoted the Connector Program on-air during a Coastal Radio segment, increasing public awareness and engagement.

- Delivered a Resume Writing Workshop as part of the Lunch & Learn series, providing participants with practical tools to enhance their job readiness.
- Facilitated the Understanding Culture Workshop, also part of the Lunch & Learn series, focusing on intercultural understanding in professional and community settings.
- February 27: Led a Virtual Networking Workshop in partnership with EduNova and the Halifax Partnership, supporting newcomers in developing effective networking strategies in virtual environments.
- February 28: Hosted a Coffee & Connect networking event in Port Hawkesbury, creating space for informal conversation, community building, and professional connection.

LABOUR MARKET SUPPORT

In preparation for the Unama'ki–Cape Breton Job Fair Series, the team focused on employer outreach and partner collaboration throughout Q4. The Port Hawkesbury Job Fair scheduled for April 1st at the Civic Centre, and the D'Escousse Job Fair scheduled for April 14th at the Civic Improvement Society Hall.

Cape Breton Job Board

- There are currently 31 Richmond County employers registered on the Cape Breton Job Board. 4 new job posts in Q4 brought the YTD total to 12.
- There are currently 15 Port Hawkesbury employers registered, with 12 new job posts in Q4, for a YTD total of 40.

Upcoming Events:

2025 Unama'ki - Cape Breton Job Fair Series: April 1 – 14

- This job fair series provides a platform for employers and jobseekers to come together and explore exciting career prospects. From 11am to 1pm at the following locations:
 - Tuesday, April 1 – Port Hawkesbury Civic Centre, Bear Head Room
 - Tuesday, April 8 – Joan Harriss Cruise Pavillion, Port of Sydney
 - Wednesday, April 9 – La salles des retraites, Cheticamp
 - Monday, April 14 – D'Escousse Civic Improvement Society Hall

2025 Safety First Symposium

- The Safety First in Cape Breton Network, together with the Cape Breton Partnership invites you to join us for the 2025 First in Cape Breton Symposium, happening **Wednesday, May 14, 2025, from 8:30am – 3pm at Membertou Trade & Convention Centre.**

Mukk Nqa'Itultuk: Community Connections Symposium

- Members of the CB REN team will attend this symposium on May 22 and 23. The event will bring together Economic Development Officers, Indigenous Employment Officers and Industry partners in Nova Scotia to connect, share ideas, and explore the opportunities in procurement, energy, and tourism.

Additional Information:



CB REN Website: Additional Information on the CBREN can be found on the CB <https://capebretonpartnership.com/initiative/cape-breton-regional-enterprise-network/>



Welcome to Cape Breton Website: Additional Information on Living, Working, community profiles and economic data - can be found on the Welcome to Cape Breton website: <https://welcometocapebreton.ca/invest/invest-in-cape-breton-unamaki/cape-breton-unamaki-community-profiles/>



TheStraitofCanso.ca Website: www.theStraitofcanso.ca website is managed by the Cape Breton Partnership, content built in collaboration with the Cape Breton Partnership, the Strait Area Chamber of Commerce, InvestNS, ACOA, and the Guysborough District Business Partnership.

- **News and Updates** – Elevate Magazine, and articles from Pulse Newsletter, new podcasts, news releases and more can be found on our website here: <https://capebretonpartnership.com/cbp-news/>



Want news in your inbox? Subscribe to Pulse!

<https://capebretonpartnership.us14.list-manage.com/subscribe?u=5a27bb58874a3faa869009652&id=aaae9f5ca0>

Respectfully submitted by:

Rachelle Samson

Rachelle Samson
Economic Development Officer
Richmond County and Port Hawkesbury
Cape Breton Partnership

Tyler Mattheis
President and CEO
Cape Breton Partnership

Addendum(s):

- **CB REN Richmond County and Town of Port Hawkesbury Metrics (January 1 – March 31, 2025)**
- **Cape Breton Partnership Communications Report (January-March 31, 2025)**

---end report---

Addendum 1 - Richmond County/Port Hawkesbury – CBREN Metrics

(January 1 – March 31, 2025)

	Richmond County/Port Hawkesbury Metrics						YTD	
	January 1 - March 31, 2025						Since April 1	
Activities	Total Started		Total In Progress		Total Completed		Total Completed	
Business Support, Sustainability, & Growth	Total:	4	Total:	8	Total:	7	Total:	47
Business Planning	0		1		0		1	
Business Productivity & Growth Services	0		4		0		7	
Business Quick Support					3		8	
Continuous Improvement & Business Advisory	1		1		1		15	
Succession Planning	0		0		0		9	
Micro-Lending	1		1		0		4	
Creative Economy	2		1		3		3	
Economic Development Projects & Strategic Sector Support	Total:	3	Total:	9	Total:	1	Total:	11
Economic Development Projects	3		9		1		11	
Addressing Talent Needs (Labour & Population)	Total:	0	Total:	2	Total:	0	Total:	263
Human Resources Advisory Services	0		0		0		0	
Immigration Advisory for Businesses	0		2		0		218	
Business Immigration Consultancy	0		0		0		45	
Retention Activities	Total:	8	Total:	4	Total:	0	Total:	47
New Connectors	1						4	
New Connectees	7						11	
Welcome Network - Newcomers Welcomed	0		4				18	
Welcome Network - Welcomers/Volunteers	0		0				14	

Communications Report

January 1, 2025 - March 31, 2025



Partnership Events



Recent Events

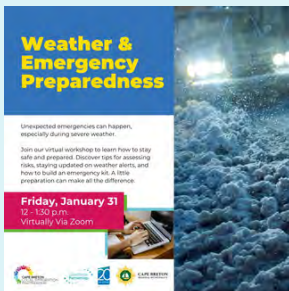
Information Session for Business GHST/HST Tax Break



- **January 29, 2025**
- Virtual
- Attendees: 79

Local experts shared details on what businesses should know about the GST/HST Holiday Tax Break and what to do next as they prepare to remit GST/HST to the Canada Revenue Agency.

Weather & Emergency Preparedness



- **January 31, 2025**
- Virtual
- Attendees: 13

Helping locals in the community prepare for unpredictable weather and emergencies. This was an event planned by the Cape Breton Local Immigration Partnership and the CBRM.

Immigration Information Sessions



- **February 19, 2025**
- CBRM - The Whale House
- Attendees: 28
- **March 20, 2025**
- CBRM - The Whale House
- Attendees: 30

These sessions focused on immigration options to stay in Nova Scotia after you graduate; immigration options for individuals on an open work permit; information on eligibility for provincial programs; and answers to general questions on provincial eligibility and program changes.

Partnership Events



Recent Events

Coffee & Connect



- **January 28, 2025**
- CBRM
- Attendees: 25
- **February 25, 2025**
- CBRM
- Attendees: 13
- **February 27, 2025**
- Inverness
- Attendees: 8
- **February 28, 2025**
- Port Hawkesbury
- Attendees: 9

Relaxed and engaging meetups for networking and meaningful connections around the Island brought to you by the Cape Breton Connector Program and the Cape Breton Welcome Network.

Futures in Film Information Session



- **March 25, 2025**
- Inverness
- Attendees: 41
- **March 26, 2025**
- Gaelic College
- Attendees: 32
- **March 26, 2025**
- NSCC Waterfront Campus
- Attendees: 100+
- **March 27, 2025**
- Telile
- Attendees: 35

The Unama'ki - Cape Breton Futures in Film Information Series took place from March 25 - 27, 2025, in communities across the Island, providing attendees with insights into how they could fit into Unama'ki - Cape Breton's booming film industry. The event featured the Cape Breton Partnership, Screen Nova Scotia, the International Alliance of Theatrical Stage Employees (IATSE), the Alliance of Canadian Cinema, Television and Radio Artists (ACTRA Maritimes), and more.

Upcoming Events

Unama'ki - Cape Breton Job Fair Series



- **April 1, 2025**
- Port Hawkesbury
- **April 8, 2025**
- Sydney
- **April 9, 2025**
- Chéticamp
- **April 14, 2025**
- D'Escousse

Safety First Symposium



- **May 14, 2025**
- Sydney

Website Analytics



January 1, 2025 - March 31, 2025



www.capebretonpartnership.com

Users
10,000*

Top Pages

Home - 4,903
Futures in Film - 2,812
Micro Loan Program - 1,977
Job Fair - 1,552



www.welcometocapebreton.ca

Users
3,800*

Top Pages

Home - 974
Volunteering - 586
Northside Biz Park - 476
Welcome Network - 317



www.capebretonjobboard.com

Users
8,400*

Top Pages

Home - 8,554
Opportunities - 8,145
Register - 961
Login - 905



www.building-tomorrow.ca

Users
893*

Top Pages

Home - 209
Procurement - 149
New Waterford Community Hub - 142
Northside Health Complex - 124

*Numbers are rounded up

Google Analytics Definitions:

What is a User?

A user is a visitor who has initiated a session on your website.

What is a Top Page?

These are the most commonly viewed pages on the website and also how they're used by the website visitor.

Where are users searching from?

Website activity from the Users' country, derived from their IP addresses or Geographical IDs.

Social Media Analytics



January 1, 2025 - March 31, 2025



Followers
6,679

Reach
130,000*

Page Visits
7,000



Followers
5,143

Reach
5,400*

Page Visits
402



Followers
4,131

Impressions
18,060*

Profile Visits
531

*Numbers are rounded up



To: **Richmond County Council**

From: **Planning Staff (EDPC)**

Date: **May 8, 2025**

Reference: **Zoning and Permitted Uses for property owned by the Municipality of the County of Richmond PID 75228973, Highway 4, Johnstown, Richmond County**

Information:

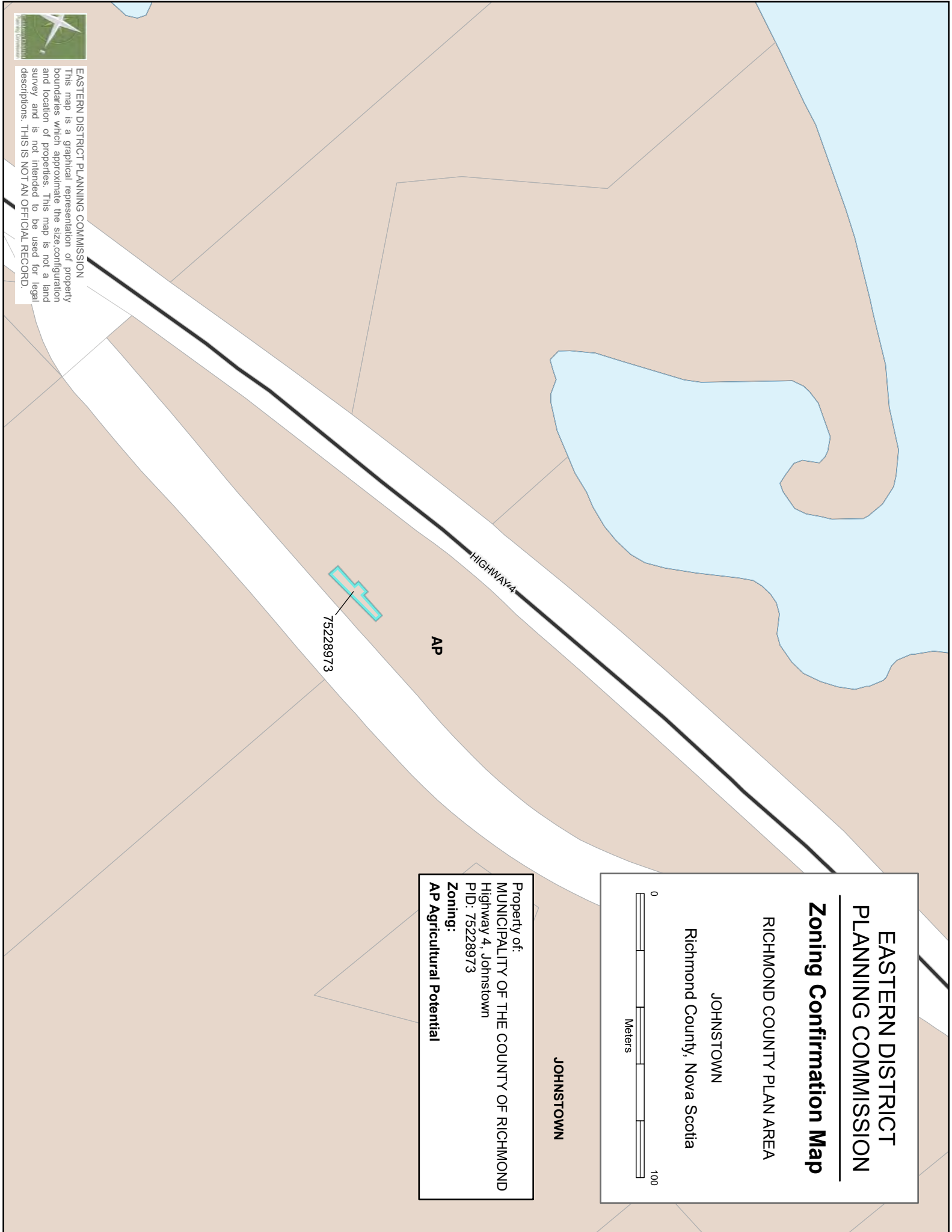
The above referenced property (See map, page 2) is in the community of Johnstown and is approximately 1,330 square feet (123.6 metres squared) is landlocked by Property PID 75078147 which is owned by the Roman Catholic Episcopal Corporation and bisects a portion of the Johnstown Parish Hall 15290 Highway #4. (See below.)

With respect to the Land Use regulations the property is located within the Rural Designation and zoned AP Agricultural Potential zone in the “Plan Richmond Planning Area” Municipal Planning Strategy and Land Use bylaw. The AP zone permits a large variety of uses which are typical of more rural areas including, but not limited to, Agricultural Uses; Dwelling – up to 3 dwelling units per lot; Daycares; Offices; Restaurants, etc. however the use of the property is severely restricted by both its size and location.





EASTERN DISTRICT PLANNING COMMISSION
 This map is a graphical representation of property boundaries which approximate the size, configuration and location of properties. This map is not a land survey and is not intended to be used for legal descriptions. THIS IS NOT AN OFFICIAL RECORD.



**EASTERN DISTRICT
 PLANNING COMMISSION**
Zoning Confirmation Map

RICHMOND COUNTY PLAN AREA
JOHNSTOWN
 Richmond County, Nova Scotia



Property of:
MUNICIPALITY OF THE COUNTY OF RICHMOND
 Highway 4, Johnstown
 PID: 75228973
Zoning:
AP Agricultural Potential

JOHNSTOWN

THIS QUIT CLAIM DEED made the 15th day of April, 2025.

BETWEEN:

MUNICIPALITY OF THE COUNTY OF RICHMOND, a body corporate and politic, of 2357 Highway 206, Arichat, Richmond County, Nova Scotia, B0E 1A0;

being the Owner of the lands described in Schedule "A" herein
(hereinafter called the "Grantor")

- and -

CATHOLIC EPISCOPAL CORPORATION OF ANTIGONISH, a body corporate, of P.O. Box 100, Sydney, Nova Scotia, B1P 6G9

(hereinafter called the "Grantee")

WITNESSETH THAT in consideration of One Dollar and other good and valuable consideration;

THE GRANTOR hereby releases to the Grantees the lands described in Schedule "A" to this Quit Claim Deed (the "lands") and hereby consent to this disposition, pursuant to the *Matrimonial Property Act* of Nova Scotia.

IN THIS Quit Claim Deed the singular includes the plural and the masculine includes the feminine, with the intent that this Quit Claim Deed shall be read with all appropriate changes of number and gender.

IN WITNESS WHEREOF, the Grantor has properly executed this Indenture the day and year first above written.

SIGNED, SEALED AND DELIVERED

- in the presence of -

**A Barrister/Commissioner of the
Supreme Court of Nova Scotia**

**MUNICIPALITY OF THE COUNTY OF
RICHMOND**

Warden - Lois Landry

Clerk – Shelley David

**CANADA
PROVINCE OF NOVA SCOTIA
COUNTY OF RICHMOND**

CORPORATE AFFIDAVIT

I, **Lois Landry**, make oath and say that:

1. I am the Warden of the Municipality of the County of Richmond, the "Corporation". Except as otherwise stated I have personal knowledge of the matters to which I have sworn in this Affidavit.
2. I acknowledge that the Corporation executed the foregoing Instrument by its proper officer(s) duly authorized in that regard under seal on the date of this affidavit; this acknowledgment is made for the purpose of registering such Instrument pursuant to the Land Registration Act, S.N.S., 2001, c.6 as amended and/or pursuant to S. 31(a) of the Registry Act, R.S.N.S., 1989, c. 392..
3. Shelley David and I have the authority to execute the foregoing instrument on behalf of the Corporation and thereby bind the Corporation.
4. The Corporation is a resident of Canada under the Income Tax Act (Canada).
5. The Municipality of the County of Richmond is a Municipal Corporation pursuant to the *Municipal Government Act*, S.N.S., 1998, c. 18, and has no shares or ownership interests such as would entitle any person, employee or official involved with the Municipality to occupy a dwelling owned by the Municipality.

SWORN TO at Arichat,
County of Richmond,
Province of Nova Scotia
this day of
A.D., 2025 , before me.

A Barrister/Commissioner of the
Supreme Court of Nova Scotia

Lois Landry - Warden

SCHEDULE "A"

PID 75228973

All that certain lot, piece or parcel of land situate, lying and being at Johnstown, in the County of Richmond, Province of Nova Scotia, and being more particularly bounded and described as follows:

Beginning at a point on the Southern Wall of the Present Johnstown High School Building, said point being 7.2 feet Easterly from the South West corner of the said building, which corner is located 859.5 feet on a bearing of South 40 degrees 33 minutes East from the point where the Western boundary of the lands now owned by the Catholic Episcopal Corporation of Antigonish intersects the high water mark of the Bras D'or Lake;

Thence continuing along said Southern Wall of the present High School Building on bearing North 70 degrees 14 minutes East a distance of 17.4 feet to a point;

Thence running South 19 degrees 46 minutes East, a distance of 6 feet to a point;

Thence running North 70 14 minutes East, a distance of 30.35 feet to a point;

Thence running South 19 degrees 46 minutes East, a distance of 11 feet, more or less to the Northern boundary of the original main highway leading from Sydney to St. Peter's;

Thence running in a South Westerly direction along the aforesaid highway Northern boundary a distance of 78.5 feet to a point;

Thence running North 19 degrees 46 minutes West a distance of 15.5 feet to a point;

Thence running North 70 degrees 14 minutes East a distance of 29.75 feet to a point;

Thence running North 19 degrees 46 minutes West a distance of 6 feet the Place of Beginning.

Together with a free and uninterrupted 12 foot right of way leading from the Southern boundary of the present main paved Sydney to St. Peter's public highway to the above described lands, said right of way being parallel with the Western side of the present High School Building, the centre line of said right of way being located 12.5 feet of the aforementioned West side of the Johnstown High School Building with ingress and egress over and along said right of way for persons, animals and vehicles in common with the Grantor, its successors and assigns. The said lot of land and right of way being included in red lines and otherwise designated on the plan of same attached hereto, dated September 13, 1955 and made by E. Vernier, PLS

Being and intended to be the lands conveyed to the Trustees of School Section Number 48 (Johnstown) in the Deed recorded in Book O2, Page 78.

Municipality of the County of Richmond

Municipality of the County of Richmond
P.O. Box 120
Arichat, N.S.
B0E 1A0

Phone:
902-226-3975
Fax:
902-226-0295
email:
clint.samson@richmondcounty.ca

Memorandum

To: Mr. Troy McCulloch
From: Mr. Clint Samson
Date: Thursday April 24, 2025
Subject: Joyce MacMullen
Property Damaged by Fire
AAN 02920891

Please find attached a letter from Joyce MacMullen indicating her dwelling located at 29 MacMullen Lane, Richmond County, NS, was completely destroyed by fire on April 6, 2025. According to our Municipal Policy, Tax Reduction Due to Fire, copy attached, this property qualifies for this reduction. I requested the relevant information from PVSC to calculate the adjustment, copy attached. Based on the date of the fire, April 6, 2025, and the assessed value for the year ends March 31, 2026, I recommend we write off taxes in the amount of \$2584.19, which represents taxes on the dwelling only from April 6, 2025 to March 31, 2026.



Clint Samson
Revenue Manager

Clint Samson

From: darryl macmullen [REDACTED]
Sent: April 14, 2025 7:21 PM
To: Clint Samson
Cc: [REDACTED]
Subject: Inquiry: 29 MacMullen Lane, Richmond County- Property Tax 2025/26

You don't often get email from dmacmullen@rogers.com. [Learn why this is important](#)

RE:
29 MacMullen Lane
Hay Cove, Richmond County
Municipal account number [REDACTED]

Hi Clint,

I'm Darryl MacMullen, son of Joyce MacMullen(cc'd) of 29 MacMullen Lane in Richmond County, NS.

As you are aware, the private residence owned by Joyce referenced above suffered a total loss from fire on Sunday, April 6, 2025.

As such, there will be no habitable residence available for the foreseeable future until such time as a rebuild can commence. It is our understanding due to this material change to the property, that the property tax bill owing will be subject to a credit to Joyce's municipal tax account.

Please feel free to reach out to me for any required documentation on this matter and I will facilitate their curation.

Thank you for your attention to this matter.

Kind regards,

DM

Darryl MacMullen
[REDACTED]

April 24, 2025

Municipality of the County of Richmond
2357 Highway 206, PO Box 120
Arichat, NS, B0E 1A0

Re: Fire Damaged Property: 29 MacMullen Lane, Joyce MacMullen, AAN 02920891

Attn: Clint Samson,

Your request of April 15, 2025, indicated the above referenced property sustained fire damage on April 6, 2025.

Section 69A of the *Municipal Government Act (MGA)* 1998, c. 18, s.1 provides that a municipal council may, by policy, provide for reduction or re-imbursement of taxes payable in cases of property destroyed or damaged by fire. To support such a policy, that section of the MGA also sets out that Property Valuation Services Corporation (PVSC) provides a new opinion of value reflecting the damage or destruction upon request of the Clerk.

In response to your request respecting the above-mentioned property, we have provided the following revised opinion of value reflecting damage or destruction for taxation purposes pursuant to the municipality's policy in this regard. Pursuant to the legislation, the revised value below will not be reflected on the current year's filed Assessment Roll.

Current Filed Roll Assessed Value	Tax Classification	Revised Opinion of Value Reflecting Damage or Destruction (for tax purposes)	Tax Classification
\$427,000	01	\$158,900	01

If you have any questions or require additional information, please contact PVSC at 1-800-380-7775.

Sincerely,

Adam Hanna
Digitally signed by Adam Hanna
Date: 2025.04.23 16:16:40 -03'00'

Adam Hanna, Assistant Director, Roll and Data Maintenance
Property Valuation Services Corporation
238A Brownlow Ave, Suite 200, Park Place II
Dartmouth NS, B3B 2B4
1-800-380-7775 | Fax 902-720-7873 | adamhanna@pvsc.ca
www.pvsc.ca

Joyce MacMullen - Property Destroyed by Fire

06-Apr-25 ANN: 02920891

Property assessment 2025	\$427,000.00
Residual Value	\$158,900.00
Assessed Value	\$268,100.00
Tax rate	\$0.98
2025 tax write off	\$2,584.19

MUNICIPALITY OF RICHMOND

POLICY

POLICY NAME:

TAX REDUCTION DUE TO FIRE

DATE ADOPTED:

MAY 9, 2005

Pursuant to Section 69A of the Municipal Government Act, Council may by resolution reduce the taxes payable on a given property where a building on that property has been totally destroyed by fire and where a written request for tax reduction is received from the assessed property owner. Any tax reduction granted shall be determined by Council based on assessment valuation and on consideration of documentary evidence of loss and such other evidence as Council requires from the property owner. Tax reduction may be made retroactive to the date of the loss and shall be reviewed annually by Council for determination, by further resolution, on whether the reduction should continue or be withdrawn.

On receipt of a tax reduction request pursuant to this policy, the Municipal Clerk shall request a valuation of the property from the Director of Assessment. The Clerk shall put the Director's valuation before Council for purposes of its decision on the tax reduction request.

Nothing in this policy permits reduction of taxes payable where the property's assessment value has been reduced to reflect the subject building loss.

This policy shall take effect retroactive to January 1, 2004.



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: May 06, 2025

RE: Community Grant - Tier 2 Application

Dear CAO,

Attached is a grant application from the Whiteside Church Preservation Society for Tier 2 Community Grant Funds in the amount of \$3000. The application appears to be complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Interim Director of Finance

This project aligns with the following County initiatives or plans:

- | | |
|---|--|
| <input type="checkbox"/> Accessibility Plan | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan |
| <input type="checkbox"/> Age Friendly Initiative | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> | |



Appendix C – Community Grant Tier 2 Application Form

Maximum Request: \$7,500.00

Name of the Organization:		Whiteside Church Preservation Society	
Applicant Name and Title of Representative		Karen Walker	
Civic Address:	1St. Patrick's Church 621 Whiteside Road, Whiteside, Cape Breton, B0E1J0		
Contact Number:	[REDACTED]	Email:	[REDACTED]
Form of Organization:		<input checked="" type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		3285230 and registered charity number 831047196 RR0001	
<i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. Please note that the Municipality will pay the approved grant funds to the host organization.</i>			
Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested:		3,000.00	
Purpose of Funding Request: (Use additional pages if required.)			
<p>Thank you in advance for considering and approving our request for 3000.00, which is the difference in the error with the previous grant application approval of 5000.00.</p> <p>The restoration work on the church (detailed in the previously submitted package) will continue this spring until completion.</p> <p>All required information has been previously submitted.</p>			



Appendix C – Community Grant Tier 2 Application Form

Maximum Request: \$7,500.00

Project Budget			
Cost of the Project		Financing the Project	
Capital Cost		Stakeholder Equity:	
Land:	0	Stakeholder Loan:	0
Land Improvements:	0	Funding Agency	
Materials:	28,635.00	Provincial:	7,500.00
Labour Costs: <i>much volunteer</i> (T.B.D.) *		Federal:	0
Other Capital Costs:	6,000 <i>doors</i>	MOCR (County):	5,000
Other - Specify:	0	Other – Specify:	* 20,000 <i>donations</i>
Other – Specify:	0	Other – Specify:	0
Total:	34,635	Total:	32,500
Required Attachments			
<input checked="" type="checkbox"/> Registry of Joint Stocks file number (include list of directors), Charitable Organization number or proof of organizational status			
<input checked="" type="checkbox"/> Proof of ownership/lease/authorization to facility			
<input checked="" type="checkbox"/> Balance Sheet (sample attached)			
<input checked="" type="checkbox"/> Income Statement for the previous fiscal year (sample attached)			

(fundraising on going) to meet goal.

Applicants must provide source of Funds for Stakeholder Equity and Stakeholder Loan.

Please forward your applications to grants@richmondcounty.ca

WHITESIDE CHURCH PRESERVATION SOCIETY

[Profile](#) [Relationships](#) [Events \(10\)](#)

Reg. Number
3285230

Reg. Name
WHITESIDE CHURCH PRESERVATION SOCIETY

Type
Society

Status	Effective Date
Active	25-Nov-2014

Registered on
24-Oct-2014

Next Annual Return
31-Oct-2025

Addresses

Reg. Address
1621 WHITESIDE RD, WHITESIDE, NOVA SCOTIA, B0E 1J0, CANADA

Mailing Address
MODULE 3, P.O. BOX 7, WHITESIDE, NOVA SCOTIA, B0E 1J0, CANADA

[Documents \(16\)](#) [Reports \(4\)](#)

Type to filter

Society Annual Renewal Statement (SR628547)
Registered on: 01-Oct-2024, Effective from: 01-Oct-2024

Standard \$12.45

Certified \$12.45

Society Annual Renewal Statement (SR446590)
Registered on: 10-Oct-2023, Effective from: 05-Oct-2023








Standard \$12.45

Certified \$12.45

Society Annual Renewal Statement (SR291904)
Registered on: 03-Nov-2022, Effective from: 02-Nov-2022

Standard \$12.45

Names and Addresses of Organization's Director

Name	Position	Contact Address
Karen Walker	President	
Brenda White	Secretary	
Paul and Lorna Tyrell	Treasurer	
Marilyn Demers	Board Member	
Frank Meagher	Board Member	
Michelle Hayes	Board Member	
Elaine and Richard Cook	Board Members	




CERTIFICATE OF INCORPORATION
Societies Act

Registry Number
3285230

Name of Society
WITHSIDE CHURCH PRESBYTERIAN SOCIETY

I hereby certify that the above-mentioned society was incorporated this
date under the Societies Act.


Registrar of Joint Stock Companies

October 24, 2014
Date of Incorporation

MUNICIPALITY OF RICHMOND COUNTY

NOTICE OF REGISTRATION OF THE WHITESIDE CHURCH IN RICHMOND COUNTY

MUNICIPAL REGISTRY OF HERITAGE PROPERTY

TO: WHITESIDE CHURCH PRESERVATION SOCIETY
CATHOLIC EPISCOPAL CORPORATION OF ANTIGONISH

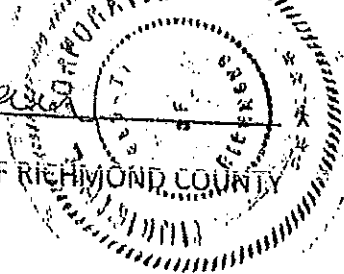
You are hereby notified that:

- a) You are hereby notified that properties (PID 75033100 & 75209700) at Whiteside, Richmond County have been registered in the Richmond County Municipal Registry of Heritage Property, by resolution of Council adopted at a meeting held the 27th day of May, 2019.
- b) The Municipal Heritage By-Law stipulates that the effect of registration in the Municipal Registry of Heritage Property is that no demolition or substantial alteration in the exterior appearance of the building may be undertaken without the approval of the Municipality of Richmond. An application for permission to substantially alter the exterior appearance, or demolish this property, shall be made in writing to the Municipality, and the Municipality may grant the application, with or without conditions, or may refuse it. Where an application is refused, the owner may make the alteration described in his application, or carry out the proposed demolition, at any time after one year from the date of the application, provided the alteration or demolition shall not be undertaken more than two years of the date of the application.

Dated this 28th day of May, 2019

Grome Boudreau

 CLERK OF THE MUNICIPALITY OF RICHMOND COUNTY



DOCUMENT E-SUBMITTED
 LFO: Richmond County
 DATE: June 4, 2019
 DOC#: 114557060

Three Quotes for Proposed Project with an explanation of award:

Quote of the work to be done is attached. Please note that we reached out to three experts in historic restoration and the quote provided is one from Sherbrook Restoration Commission who has extensive experience with Sherbrooke Village. We cannot simply entrust historic preservation to any business that repairs or replaces window/sashes/etc. We contacted Louisburg Historic Site, and they recommended we contact Sherbrook Restoration. I have provided the guidelines for historic preservation below and by choosing this contractor, we can be assured of quality work and preservation of church.

1. General Standards (for preservation, rehabilitation and restoration)

1. Conserve the *heritage value* of a historic place. Do not remove, replace or substantially alter its intact or repairable *character-defining elements*. Do not move a part of a *historic place* if its current location is a *character-defining element*. **We are repairing the windows and sashes without altering the defining elements.**
2. Conserve changes to a *historic place* that, over time, have become *character-defining elements* in their own right. **The windows have allowed the congregation to overlook the water for over a century. They are a defining feature of the church.**
3. Conserve *heritage value* by adopting an approach calling for *minimal intervention*. **The work done, will be executed by someone who has vast experience in preservation and only the affected areas will be repaired.**
4. Recognize each *historic place* as a physical record of its time, place and use. Do not create a false sense of historical development by adding elements from other historic places or other properties, or by combining features of the same property that never coexisted. **No other elements from any other historic place will be added.**
6. Protect and, if necessary, stabilize a *historic place* until any subsequent *intervention* is undertaken. Protect and preserve archaeological resources in place. Where there is potential for disturbing archaeological resources, take mitigation measures to limit damage and loss of information. **No part of this restoration will impact the adjoining parish cemetery.**
7. Evaluate the existing condition of *character-defining elements* to determine the appropriate *intervention* needed. Use the gentlest means possible for any intervention. **We have carefully researched and selected a craftsman who can ensure the gentlest means of restoration.**

Sherbrooke Restoration Commission

Quote

DATE October 1,2024

42 Main Street, PO Box 295
Sherbrooke, Nova Scotia B0J 3C0
Phone: 902-522-2400 Ext:232 Fax: 902-522-2974

Quotation For:

Richard Cooke
Member Preservation Society
St. Patrick's Church
Whiteside, Nova Scotia

Prepared by: Rodney MacDougall

QUANTITY	DESCRIPTION	UNIT PRICE	TAXABLE	AMOUNT
10 pairs	To Supply upper and lower window sashes.	\$ 1800.00/pair	x	\$ 18,000.00
2 pairs	To Supply upper and lower window sashes.	\$ 1200.00/pair	x	\$ 2,400.00
	Extra Trim work for inside and outside	\$ 2,000.00	x	\$ 2,000.00
	Woodworking Shop Supplies	\$ 1,000.00	x	\$ 1,000.00
	Glass	\$ 1,500.00	x	\$ 1,500.00
SUBTOTAL				\$ 24,900.00
TAX RATE				15.00%
SALES TAX				\$ 3,735.00
OTHER				\$ -
TOTAL				\$ 28,635.00

If you have any questions concerning this quotation, Rodney MacDougall ,902-318-5449, rodney.macdougall@novascotia.ca

THANK YOU FOR YOUR BUSINESS!

Whiteside Church Preservation Society

January-September 30, 2024



Revenue	\$2356.70
Memorial Donations	\$48.25
PayPal	\$36.79
GST Refund	\$463.00
Tickets sold on Veggie Bin	\$2904.74
Total Revenue	

Expenses

NSPC	\$42.20
Stapples Cards & Envelopes	\$66.00
Church Insurance	\$510.00
Antigonish Taxes	\$276.00
Fr. D. MacIsaac (March 17/24 Mass)	\$150.00
Fr. D MacIsaac (July 14/24 Mass)	\$150.00
Paul Tyrrell (Gift Card/Service Rendered)	\$50.00
Michelle Hayes (Service Rendered)	\$100.00
Riverdale Community Center	\$50.00

Elizabeth McNamara

\$50.00

Expenses for Luncheon after July 14/24 Mass

\$115.00

Paint for windows to be painted inside & out

\$142.50

Total Expenses

\$1701.70

Net Assets December 31/23

\$6442.58

Revenue

\$2904.74

\$1701.70

Expenses

Net Assets September 16/24

\$7645.62

Whiteside Church Preservation Society
Prepared Income Statement
December 31, 2023

	<u>2023</u>
Revenue	
<i>Memorial donations</i>	\$ 2,870
Expenditures	
<i>Business fees</i>	303
<i>Community programs</i>	591
<i>Donations</i>	50
<i>Office</i>	166
<i>Maintenance</i>	50
<i>Utilities</i>	116
	<u>1,276</u>
Excess of revenues over expenditures for the year	1,594
Net assets, beginning of year	<u>4,848</u>
Net assets, end of year	<u>\$ 6,442</u>

Whiteside Church Preservation Society
Prepared Balance Sheet
December 31, 2023

	<u>2023</u>
Bank	\$ 6,442
	<u>6,442</u>
Net assets	6,442
Surplus	\$ 6,442

Laura M. Dymond

Treasurer

Charles Cook

Director

Project Budget

Whiteside Church Preservation Society

Cost of the Project

Capital Costs: 28,635.00

Other Costs: 0.00

Total Costs: 28,635.00

Financing the Project/Other Revenue

Organization's current available funds: 7,000.00

Fundraising Goal: min. of 6,635.00 (but will hope to exceed this)

Potential Provincial Grant: 10,000.00 (application in process)

Other: 0.00

 Among requested from the Municipality: 5,000.00

Total Financing: 28,635.00

Whiteside Church Preservation Society (St. Patrick's)
 "Current fiscal year budget"
 Estimate for 2025 for " Municipal Grant Application "

Revenue: Memorial & Mss donations		\$2000.00
GST refund		\$30.00
Total Revenue		\$2030.00
Expenses:		
Church Insurance		\$510.00
Fr.Duncan (March/25)		\$150.00
Fr.Duncan (July/25)		\$150.00
Elizabeth&choir (July/25)		\$50.00
Antigonish Taxes		\$276.00
Nova Scotia Power		\$122.91
Joint Stock		\$ 31.15
Riverdale Community Service Society		\$50.00
Luncheon Expenses for July Mass		\$115.00
Royal Canadian Legion		\$ 60.00
Breton Petroleum		\$400.00
Total Expenses		\$1915.06
Net Assets	December 31 , 2024	\$7473.76
Revenue		\$2030.00
Expenses		\$1915.06
Net Assets	December 31 , 2025	\$7588.70

Warden's Report: April 2025

Event	Organization/Issue	Date(s)
IDEA Meeting (Virtual) as ex officio member	Meeting	April 3, 2025
All Nova Scotia interview re: CMHC	Media	April 8, 2025
Superport Days Planning Committee	Meeting	April 9, 2025
Recreation Committee	Meeting	April 10, 2025
Telile Interview re: Square Roots	Media	April 14, 2025
Municipal Affairs Training: Planning (Virtual)	Training Session	April 14, 2025
CBC Interview re: Non-Resident Property Tax	Media	April 14, 2025
Presentation to Bonnie Brae Seniors Club	Presentation	April 16, 2025
NSFM Webinar re: Coastal Protection	Meeting	April 16, 2025
Meeting with Potlotek Councillor and PHK Mayor	Meeting re: shared opportunities	April 17, 2025
Meeting with Developer	Housing Meeting	April 22, 2025
DNR Meeting re: parks and deer	Meeting	April 23, 2025
EverWind CLC	Meeting	April 23, 2025
Fire Services Meeting (as ex official member)	Meeting	April 23, 2025
Meeting with Developer	Housing Meeting	April 25, 2025
Media Event at Brela Homes (backyard suite program)	Media	April 25, 2025
CBREN LOC (virtual) meeting	Meeting	April 28, 2025
EDPC Meeting (virtual)	Meeting	April 29, 2025
Solid Waste Committee Meeting (virtual)	Meeting	April 30, 2025
Superport Days Planning Committee	Meeting	April 30, 2025

Note: For review; list does include council/committee meetings where all councillors were present, or matters related to District 2 residents' concerns

Memorandum

To: Richmond County Council
From: Lois Landry, Councillor for District 2
Date: May 7, 2025
RE: Agenda Item – Committee of the Whole, May 13, 2025: DEER POPULATION

Background:

Residents of District 2 have repeatedly raised concerns about the exploding deer population in their communities. I met with officials from the Department of Natural Resources, and provided a summary of the impact residents have flagged. That information is attached to this memo. Additionally, a local resident has written to Council this month indicating that he may not plant on his farm for the first time in 31 years because, and only because, of the damage that the deer cause. His letter is also attached to this memo.

In my discussions with DNR, they indicated that their Department has been asking for data from municipalities to help justify any potential expansion of the deer hunt. Though we have been vocal on this topic, to date we have not written to the Minister to flag our concerns. The first motion below is intended to formally outline our concerns to the Department.

In my discussions, we agreed that when sides of the roads are cleared, residents have a better chance of seeing the deer before they dart onto the road. The second motion was a suggestion from DNR staff in the hopes that early side-of-road clearing would give drivers a better chance of avoiding deer strikes.

MOTIONS:

I move that Council send a letter to the Minister of Natural Resources urging the Department to make changes to the 2025 fall hunt that recognizes the impact to residents of the exploding population of deer, particularly does, in Richmond County. (NOTE: I would open to an amendment to change “Richmond County” to “Isle Madame”).

I move that Council send letters to the Department of Public Works and Nova Scotia Power to request that roadside clearing be scheduled early in areas of Richmond County where wildlife strikes have increased in frequency.

Attachment to Memo 1: Information shared with DNR

Deer Discussions - Isle Madame/Richmond: April 23, 2025

Background information:

We don't have a deer population problem. We have a doe population problem.

The deer population has been increasing on Isle Madame, particularly northside and Rocky Bay area of District 2.

It's become a regular event for folks to take their kids or parents for a drive from the entrance onto Isle Madame, through D'Escousse and up to Cape La Ronde, around to Rocky Bay and back through D'Escousse to see the deer. One resident went out last week through that trek and counted 85 deer. I'm attaching a picture below of one lawn earlier this spring with 18 deer on the lawn (I think only 12 on the picture).

Several factors:

- Fewer people hunting deer.
- Smaller families, so one deer feeds the hunter's immediate AND extended families.
- As doe population increases, the ability of novice hunters to be sure they don't hit a doe (with significant consequences for doing so), deters any hunting at all on Isle Madame.

Serious implications:

Food security: Council routinely support/fund proposals meant to address food security, and yet:

- Gardens are unrealistic unless residents can build and maintain 6- to 8-foot fence.
- Community garden proposals are not being submitted (D'Escousse only if they can use tennis courts).
- Local food producer is unlikely to plant for the first time in more than 30 years.

We want vibrant communities for all residents, including seniors: We routinely support/funds designed to address isolation felt by many, especially seniors, and yet:

- Deer create dangerous driving conditions.
- Residents describe white knuckled driving experiences once spring hits because of the deer.
- Same is true of seniors and other community members who know that the deer population in many of our communities means driving is stressful and potentially dangerous.
- Work BINGOs in D'Escousse, clearly people not there because the drive is too stressful.

Tourism and welcoming visitors: We want people to visit and spend money in our community, and yet:

- Last year at the Celtic Colours event in D'Escousse, two cars hit deer on the way to the concert, and another hit one on the way home.
- I've heard the former councillor at a council meeting mention to staff that if we were going to invite someone to present to council, to be sure we warned them about the deer on their drive.

Proximity to homes: Deer are coming closer to our dwellings

- Residents routinely talk about deer coming RIGHT up their homes.
- A Rocky Bay resident speaks about having to shovel droppings between his door and his vehicle.
- Our peat moss septic systems offer feeding stations to deer that brings them more comfortably to our lawns.
- As they spend more time in our yards, they are less fearful of traffic, so they are eating anything they find in our yards, including plants and shrubs people plant to help beautify their properties (over and above gardens).

Coyote population

- More fawns that come from an exploding doe population means more prey for coyotes that can help drive population up.
- Those coyotes can be lured closer to homes if deer and fawns are closer to homes.
- Trapping has decreased for the same reasons that hunting has (fewer people interested, etc). That eliminates the safeguards for an increasing coyote population.

Ticks

- Deer bring ticks with them, and those ticks can carry Lyme disease.
- Residents now talk about checking their pets AND their kids/grandkids in areas where deer population has exploded.

Vehicular accidents

- Incidents have increased dramatically, so local autobody shops and insurance companies are overwhelmed.
- As incidents increase, so do deductibles, making this an affordability issue as well.
- Medical issues as a result of collision are also an issue.
- Though no reports of this in writing, at least two residents have been told by their insurance providers that their companies are likely to exclude wildlife strikes from insurance coverage in areas of Isle Madame where so many strikes are occurring.

- Deer are being left on the side of the road when strikes occur and less likely to be picked up because they are so common now.

Residents taking matters into their own hands

- Residents and visitors taking several deer mean we aren't collecting good data.
- Frustrated residents are dropping deer and leaving them there. If you want to lure coyotes, that's the way to do it!



Deer in D'Escousse on one lawn earlier this spring



Deer at my place last year. My peat moss septic system keeps them in the yard all the time.

Attachment to Memo 2: Letter from Robert Theriault

Robert Theriault
83 Rocky Bay Road
Pondville
RR#1 D'Escousse, NS
B0E 1K0
April 27/2025

To: Richmond County Council

I am writing to Council with my concerns regarding the high deer population on Isle Madame (but this extends to other areas of the County) and the consequences that come with that high population.

As some of you may be aware, I have been farming in Arichat and Rocky Bay Road. This will be my 31st year growing and selling vegetables and since a few years, I also raise some beef cattle. The extent of our farming activity for this year and future years will greatly be affected by the increasing damage that come with an excessive deer population. I had put off purchasing inputs for the farm for fear of losing my crops to deer feeding on them. With great reservation, I have decided to bring in the inputs and have them on "Stand By". But the deer issue is also coming. I have yet to fully decide if I plant and how much. The stress is immense, ... mentally, physically, and financially. I am not the only farmer with this problem, there are areas in NS that are harder hit than here, but we do not want to get to that state.

Just a little background.....

When we started with the vegetables about 30 years ago, there were few deer and damage, as a result of them, was quite limited. It's interesting to note that it was also about this time that hunting was restricted to Bucks only. As years passed, some seasons had significant damage and this tended to increase as we approach present day. For many years we grew most of our vegetables on Rocky Bay Road, that is until 2020. In 2020, we had a 1 acre field planted - half turnip (rutabaga) and half pumpkins, squash, and tomatoes. The crops there had established very well and by late summer we began to harvest. By Sept. 10 of that fall, most turnips had at least 1 bite mark from the deer. As well, many pumpkins and squash were bitten. The tomato plants were not spared either. We harvested what we could that day and abandoned the field because the rest of the crop was ruined. By mid November, I returned to the field to see what was needed to be done for weed control. I could not believe my eyes. There was absolutely nothing green left on the field. The deer ate everything right down to the ground. There was no plant material left, no turnips, pumpkins, squash or vines. The deer had even taken all the weeds. The field was bare and there was only bare soil. This is not an exaggeration. The loss would likely have been 3 to 5 thousand dollars. That was the last year I grew vegetables on Rocky Bay Road. I have been told by local folks that they sometimes see as many 20 deer in the field at the same time. So now we have all the fields in Rocky Bay Road seeded back to forage to make feed for cattle. But with so many deer feeding on those fields, what will I get for my cattle?

Now we plant all vegetables back in Arichat, but the pressure there is also very high. By the last week of September 2024, deer were devouring our carrots (not exclusively, other crops were also being chewed). We worked for 2 days to get most of the carrots harvested and stored. Then the deer just moved to the beet rows and did the same thing. Hundreds of dollars lost. There are no safe crops, they will eat everything including potato vines and dig the potatoes out.

And what about everyone else who has a backyard garden or shrubs and flowers? I have heard many stories of gardeners putting up a fence to protect their garden, only to discover that the fence was not high enough (need at least 8 feet of height) or was not strong enough and the deer pushed through. Fencing for us is not an option. It would be too costly and time consuming. Also, we are all aware of all the deer-vehicle collisions. Very costly and dangerous.

It is largely the Does and fawns that do most damage in the fields. The Bucks do some but very little compared to the Does and the young ones. The Does have little to no fear of Humans and train the next generation very well. We have tried many things as deterrents, but none have worked. These include strobe light devices, scarecrows, human hair, scented soaps, shiny things that move in the wind, coyote urine, and 2 coyote decoys. All useless.

I believe that the 30 years or so of Buck only hunting is the real problem. This went on far too long. I think all tags should be for either sex and more tags should be issued in any high population area. If bonus tags are issued, they should be for Does only. When the population comes down significantly, restrict the hunt to reflect the numbers. I realize that this is a Provincial Jurisdiction issue, but any help from MODR would be appreciated.

In a time of food insecurity, something has to be done. There are already too many hurdles for farms. It is not just our farm that needs help. It is anyone who grows food or flowers etc. It is also for the motoring public dealing with costly collision that are happening far too often. And what about ticks and Lyme Disease. The Provincial Government has recently put out a radio ad regarding Ticks. We all know that deer are one of the main carriers of ticks. One would think the Province would show more action on this issue.

Take a good look at the Grocery Store shelves. Take note of where so many food products originate from and how frequent there are empty spaces on the shelves. We are far from being self sufficient in food production in NS and Canada. I realize that we are a small farm, but from a societal point of view, food security should be paramount. The Provincial Government has recently talked about this issue, well this is one area where they could help and hopefully do something soon.

Thank you for hearing my concerns.

Any help would be appreciated.

Robert Theriault

As I add this footnote on the morning of April 29/25, I had just been informed by my wife that she had received a text from a friend that indicated there were 10 deer (at the same time) spotted at the farm in

Arichat last night. Yesterday at about noon hour, there were 6 deer at the farm, and again 2 more at 6:30pm when I left for home. When I get back home to Pondville, here are 11 more all near our yard. All our shrubs have been mowed down, no sense planting any more ornamentals or flowers. No gardens are planted yet, so the deer are feeding hard on our newer forage plantings - as usual taking the easy and best food. So you can see what I am faced with. With what I have just brought to your attention, there is no logic to go ahead and keep our Market Garden going. I am days away from a final decision for this season. The stress and financial burden as a result of (in my opinion) bad policy on the part of DNR that led to this high deer population is simply too much to bare. At present, I am certainly leaning towards not planting. Should this be the case, it will be sad and regretful to inform our dedicated customers that came out every year to our Vegetable Stand that we will not be open. I hope that this will not be the case, but with what I see every day, how can I continue?

Thanks again for reading

Robert Theriault

Memorandum

To: Richmond County Council
From: Lois Landry, Councillor for District 2
Date: May 7, 2025
RE: Agenda Item – Committee of the Whole, May 13, 2025: CELL SERVICE

Background:

The Canadian Radio-Television and Telecommunications Commission (CRTC) lists the following as part of their mandate: ***Our role is to protect the safety and interest of Canadians while maintaining high-quality cell phone services at affordable prices.***

We strive to protect the safety and interests of Canadians by:

- *enforcing the [Unsolicited Telecommunications Rules](#) and the [National Do Not Call List](#)*
- *regulating telecommunications providers, including major telephone companies*
- *approving tariffs and certain agreements for the telecommunications sector*
- *working to improve network reliability and how service providers report outages*
- *encouraging competition in telecommunications markets to ensure that Canadians have a choice of innovative and affordable services*

Our new Member of Parliament has six years' experience as an MP, but in a different riding. The geography of Cape Breton-Canso-Antigonish is quite different from that of Sydney-Victoria, and it may be helpful to provide some information about the challenges with cell service in this primarily rural riding.

MOTION:

I move that Council send a letter to our new Member of Parliament, Jaime Battiste, outlining residents concerns about limited and deteriorating cell service across Richmond County.

Memorandum

To: Richmond County Council
From: Lois Landry, Councillor for District 2
Date: May 7, 2025
RE: Agenda Item – Committee of the Whole, May 13, 2025: PONDVILLE BEACH

Background:

May 8, 2023: Questions came from the public about the decline at Pondville Beach and how the arrangement between Pondville Beach and Point Michaud beach differ. At this meeting, the impact of the *Letter of Authority* in place with Point Michaud, but not Pondville Beach, was discussed. (1:55:00 mark of meeting). It was acknowledged that the process to get a *Letter of Authority* was a long process (between 1-2 years). Municipality could not commit to spending money at Pondville Beach because the Municipality does not own the beach and does not have the authorization to do so without a *Letter of Authority*. (2:05:40 mark).

June 12, 2023: Lisa Boudreau presented to Council on behalf of the Save Pondville Beach group. In her presentation a request was made for the Municipality to pursue a *Letter of Authority* with the Department of Natural Resources and Renewables (12:15 mark of meeting recording, and again at 13:00 mark). At this meeting, Council agreed to draft letter to DNRR, in support of a Management Statement.

June 21, 2023: Community meeting in Rocky Bay was held, and very well attended.

November 29, 2023: DNRR publishes the Pondville Beach Management Statement [Pondville Beach PROVINCIAL PARK](#).

April 23, 2025: I met with Department of Natural Resources (previously DNRR). \$1.2 million has been allocated to Pondville Beach, going out in two tenders. The first for the parking lot, change rooms, and toilet stations. The remaining money will go to the rest of the work on the beach itself, including work to the wharf to repurpose it. Accessibility features are being evaluated in light of these tender costs.

April 29, 2025: First tender closes [Pondville Beach PROVINCIAL PARK](#). Awarding of tender will determine scope of remaining work to be tendered as soon as possible.

Work is anticipated to begin this spring/early summer.

MOTION:

I move that Council direct staff to explore the Municipality's options for a *Letter of Authority* between the Municipality and the Province for Pondville Beach and report their findings back to Council.



Memo

To: Municipal Council
From: Troy MacCulloch, CAO
Date: May 8, 2025
Re: Administration Operations Report, April - May 2025

Administration

Continuing bylaw/policy development:

- In Progress: Dog Control By-Law, Fire Protection Services Committee Terms of Reference, Upcoming Policies: Dry Fire Hydrant, Hospitality Policy, Travel and Expense Policy, Presentation/Delegation, Strategic Communications Plan
- Completed: 2025–26 Grants Policy, Council Procedural Policy (amended)

Green Hydrogen Engagements:

- Monthly/biweekly meetings with Sector Dev, Everwind, Bear Head, Net Zero, Clean Foundation, and provincial departments

Economic Development:

- Land inventory/map with EDPC (draft completed; refining underway)
- Site visits are ongoing
- New webpage under consideration for Point Tupper via Strait of Canso site

Alerts & Registry:

- Voyent Alert launched April 1
- Vulnerable Persons Registry launching May 1 (NEW)

Other Ongoing Initiatives:

- Short-term rental and marketing levy coordination with EDPC/Province
- Cell tower upgrades with Public Safety NS – lease for tower in Stirling is now fully executed.
- Deer count study - meeting with NRR coming in the next couple of weeks.
- Flood hazard modeling with Province and Baird
- Meetings with Community Solar Proponents – Community Engagement to be in Late May

Energy Sector Development

Offshore Wind Centre of Excellence:

- Project consultants, AECOM, are developing a final draft version of report.
- Conversations are ongoing with existing organizations about next steps following publication of report.

Strait of Canso Clean Fuels Domestic Use Strategy:

- First Project Steering Committee meeting on 17 April.
- Final draft of RFP developed and awaiting approval.
- Intention is to start tendering process in May with an award in late-June.

Strait of Canso Ports Green Energy Value Proposition:

- Project to showcase our ports' current and future capabilities in the green energy sector.

- Engaged NovaStream to carry out digital development of project and host on www.TheStraitofCanso.Ca
- Very positive engagement with port owners on project, and all have expressed desire to be part of it.

Other Sector Work:

- Admin support for the Strait of Canso OSW Task Force.
- Supporting the formation of Port of Antwerp-Bruges Sub-Committee of the Chiefs, Mayors and Wardens of the Strait.
- Attended Hydrogen East and Smart Energy in Halifax 14-16 May.

Information Technology (IT)

Current IT Initiatives:

- Documentation on the Municipalities IT Requirements vs. Solutions that outlines requirements for cyber-security, insurance, operations, etc. vs. the solutions we currently have or need that meet those requirements have been created. This is especially useful in defining and analyzing our current IT position and forward plan, especially in terms of budget.
- Documentation of infrastructure and user risk assessments and vulnerabilities as they pertain to threat vector and attack vector analysis is underway. This is required to further define our current position and forward plan.
- Approved budget items regarding solutions need to be procured for implementation.
- VPN into the Municipal Office is now operational. However, work still needs to be completed to provide NAS access when connected via VPN.
- Improvements to remote access for PW and office staff will be made operational this month.
- Internet upgrades to PW facilities are going to be scheduled this month.
- SharePoint sites will be created for documentation libraries, and we will begin to introduce them to appropriate staff.
- Backup Systems upgrades need to be implemented.

Ongoing Work:

- Maintenance of all IT systems.
- Upgrades and improvements to the networks at the Municipal Office and PW facilities.
- Documentation for policies, procedures, training, etc. as related to IT operations.
- Converting Notes data to Outlook and providing to user

Emergency Management and Fire Services

Current Initiatives:

- VVPR – Voluntary Vulnerable Persons registry launched May 1st
- Voyent Alert has 254 registered recipients

Committees:

- Fire Protection Services Committee (FPSC)
 - Met April 23rd, next meeting is Sept 24th
- Strait Richmond Hospital (SRH) – preparedness meeting – April 7th
- Seniors Take Action Coalition (STAC)
 - Regular meeting – April 7th

- Community Showcase – May 28th
- Fire Service Association of Nova Scotia (FSANS)
 - Annual Conference – April 25th – 27th
 - Board of Directors Meeting – May 25th

Key dates:

- VFD DNR Wildland Fire training – Grand River – April 29th
- Site visits with Red Cross EMC for sheltering identification – April 30th
- NSDEM – Nova Scotia Department of Emergency Management
 - Regional Emergency Operations Centre (REOC) / Regional Emergency Management Organization (REMO) session – May 20th – 21st
 - Community Evacuation and Re-entry Course for Municipal and First Nation emergency management partners – May 29th
- Office of the Fire Marshall (OFM) Local Assistant Training for VFD Chief officers – May 31st
- Fire services purchasing and equipment needs
- NSEMO Training plan and exercising
- County Dry Hydrant mapping
- Wildfire discussions with DNR
- SCBA donations for some VFD's

Department of Community Development and Recreation

Planning:

- Summer program planning is underway
- Call out for information 2025 Richmond Reflections Newsletter Summer edition information is due May 23rd
- The Recreation Advisory Committee currently has one citizen appointee vacancy

Inclusion & Accessibility:

- Access Awareness Week events will be held the week of May 25-31, 2025
 - Monday May 26th – Municipal Building
 - Flag Raising and Proclamation, 10:30 am
 - Mel Hebb Awards, Scholarships and Richmond County Accessibility Champion Awards ceremony 11:00 am
 - Thursday May 29th – St. Peter's Walking Track
 - St. Peter's Move It Event
- MOCR IDEA (Inclusive, Diverse, Equitable, Accessible) Plan has been submitted to the Province and is compliant with the requirement to have an accessibility plan under the *Accessibility Act*. The plan is available on the County website for viewing.
- The IDEA Committee currently has two citizen appointee vacancies.

Community Projects & Initiatives:

- The April 2025 Volunteer of the Month is Eleanor District 1
- The Volunteer of the Year is Charlie Martell, District 5

Department of Finance

Budgeting & Reporting:

- Held Audit Committee Meeting, Doane Grant Thornton presented Draft Financial Statements, and the recommendation was made to council to approve the financial statements as accepted by the Audit Committee.

- Annual Information Return was prepared and submitted to The Nova Scotia Department of Finance and Treasury Board.
- Preparing Year-End entries.
- We have currently presented Drafts of our Funding Contributions and Capital Budgets and are currently working on our Operating Budget for 2025/2026.

Taxation & Operational Tasks:

- Water and Sewer bills were due April 30. We are preparing reminder and disconnection notices in the next week.
- Fire Department Levy cheques have been prepared and mailed out.
- Counter processing volume is currently high due to tax billing.
- Sixty-day notices mailed out, tax sale scheduled for June 6, 2025

Staffing & Training:

- Ongoing training to backfill Finance roles

Department of Public Works

Capital Projects Update:

- Capital budget discussions for 2025/26 ongoing.
- Water / Wastewater Capacity / Condition Assessment – draft report expected in May.
- Construction and Demolition Debris Landfill Expansion engineering work - awarded and in progress.

Solid Waste Management

- 2025 Heavy Collection underway.
- Extended Producer Responsibility Regulation implementation date December 1, 2025. In negotiation with Circular Materials (Producer Rep) for curbside collection services and use of transfer station.
- Investigating participation in the Product Care Recycling Light Recycling Program at the Richmond Solid Waste Management Facility. The program ensures that recyclable materials from lighting products do not end up in landfills. There are no other depots in the Municipality.

Richmond Water Utility:

- Working on annual reports for NSECC.
- NSECC audit of Louisdale Water Treatment Plant scheduled for May 7.

Richmond Sewer:

- Working on annual reports for NSECC.
- NSECC audit of Arichat and PDG Sewage Treatment Plants scheduled for May 7.

Buildings

- Structural assessment of Richmond Arena roof scheduled for Wednesday, May 7. Report to follow.

General

- Capital / Operating budget preparation ongoing.
- RV Sanitation Station in Lennox Passage scheduled to open by May 12.

Upcoming Council & Committee Meetings

- May 27, 2025 - Regular Council, 7:00 p.m., Council Chambers
- June 09, 2025 - Budget Planning, 9 a.m. – 4 p.m., Council Chambers
- June 10, 2025 - Committee of the Whole, 7:00 p.m., Council Chambers



April 2025 Volunteer of the Month – Eleanor Boudreau

Eleanor Boudreau has a heart of gold and is always the first to offer a helping hand. Whether it's a pan of squares, a pot of soup, or a piece of fabric, Eleanor is quick to respond.

Eleanor currently serves as Co-President of the St. Joseph's CWL and has been a devoted member for over 45 years. She is an active member of the parish, serving as both a Eucharistic Minister and an Altar Server.

As a dedicated member of the Isle Madame New Horizon Seniors' Club, she has served as treasurer, auditor, and is an active community participant. In addition, Eleanor dedicates her time to the Busy Bee Quilting Club, making quilts and pillowcases for donation to various organizations.

Please join us in recognizing Eleanor for her hard work, dedication, and commitment to her community.

We thank you for all you do for Richmond County!



From: Robert Theriault <Theriauxtrj@outlook.com>
Sent: April 29, 2025 9:34 PM
To: Lois Landry <Lois.Landry@richmondcounty.ca>
Subject: Letter To Council RE: Deer Damage

Robert Theriault
83 Rocky Bay Road
Pondville
RR#1 D'Escousse, NS
B0E 1K0
April 27/2025

To: Richmond County Council

I am writing to Council with my concerns regarding the high deer population on Isle Madame (but this extends to other areas of the County) and the consequences that come with that high population. As some of you may be aware, I have been farming in Arichat and Rocky Bay Road. This will be my 31st year growing and selling vegetables and since a few years, I also raise some beef cattle. The extent of our farming activity for this year and future years will greatly be affected by the increasing damage that come with an excessive deer population. I had put off purchasing inputs for the farm for fear of losing my crops to deer feeding on them. With great reservation, I have decided to bring in the inputs and have them on "Stand By". But the deer issue is also coming. I have yet to fully decide if I plant and how much. The stress is immense, ... mentally, physically, and financially. I am not the only farmer with this problem, there are areas in NS that are harder hit than here, but we do not want to get to that state.

Just a little background.....

When we started with the vegetables about 30 years ago, there were few deer and damage, as a result of them, was quite limited. It`s interesting to note that it was also about this time that hunting was restricted to Bucks only. As years passed, some seasons had significant damage and this tended to increase as we approach present day. For many years we grew most of our vegetables on Rocky Bay Road, that is until 2020. In 2020, we had a 1 acre field planted - half turnip (rutabaga) and half pumpkins, squash, and tomatoes. The crops there had established very well and by late summer we began to harvest. By Sept. 10 of that fall, most turnips had at least 1 bite mark from the deer. As well, many pumpkins and squash were bitten. The tomato plants were not spared either. We harvested what we could that day and abandoned the field because the rest of the crop was ruined. By mid November, I returned to the field to see what was needed to be done for weed control. I could not believe my eyes. There was absolutely nothing green left on the field. The deer ate everything right down to the ground. There was no plant material left, no turnips, pumpkins, squash or vines. The deer had even taken all the weeds. The field was bare and there was only bare soil. This is not an exaggeration. The loss would likely have been 3 to 5 thousand dollars. That was the last year I grew vegetables on Rocky Bay Road. I have been told by local folks that they sometimes see as many 20 deer in the field at the same time. So now we have all the fields in Rocky Bay Road seeded back to forage to make feed for cattle. But with so many deer feeding on those fields, what will I get for my cattle?

Now we plant all vegetables back in Arichat, but the pressure there is also very high. By the last week of September 2024, deer were devouring our carrots (not exclusively, other crops were also being chewed). We worked for 2 days to get most of the carrots harvested and stored. Then the deer just moved to the beet rows and did the same thing. Hundreds of dollars lost. There are no safe crops, they will eat everything including potato vines and dig the potatoes out.

And what about everyone else who has a backyard garden or shrubs and flowers? I have heard many stories of gardeners putting up a fence to protect their garden, only to discover that the fence was not high enough (need at least 8 feet of height) or was not strong enough and the deer pushed through. Fencing for us is not an option. It would be too costly and time consuming. Also, we are all aware of all the deer-vehicle collisions. Very costly and dangerous.

It is largely the Does and fawns that do most damage in the fields. The Bucks do some but very little compared to the Does and the young ones. The Does have little to no fear of Humans and train the next generation very well. We have tried many things as deterrents, but none have worked. These include strobe light devices, scarecrows, human hair, scented soaps, shiny things that move in the wind, coyote urine, and 2 coyote decoys. All useless.

I believe that the 30 years or so of Buck only hunting is the real problem. This went on far too long. I think all tags should be for either sex and more tags should be issued in any high population area. If bonus tags are issued, they should be for Does only. When the population comes down significantly, restrict the hunt to reflect the numbers. I realize that this is a Provincial Jurisdiction issue, but any help from MODR would be appreciated.

In a time of food insecurity, something has to be done. There are already too many hurdles for farms. It is not just our farm that needs help. It is anyone who grows food or flowers etc. It is also for the motoring public dealing with costly collision that are happening far too often. And what about ticks and Lime Disease. The Provincial Government has recently put out a radio ad regarding Ticks. We all know that deer are one of the main carriers of ticks. One would think the Province would show more action on this issue.

Take a good look at the Grocery Store shelves. Take note of where so many food products originate from and how frequent there are empty spaces on the shelves. We are far from being self sufficient in food production in NS and Canada. I realize that we are a small farm, but from a societal point of view, food security should be paramount. The Provincial Government has recently talked about this issue, well this is one area where they could help and hopefully do something soon.

Thank you for hearing my concerns.

Any help would be appreciated.

Robert Theriault

As I add this footnote on the morning of April 29/25, I had just been informed by my wife that she had received a text from a friend that indicated there were 10 deer (at the same time) spotted at the farm in Arichat last night. Yesterday at about noon hour, there were 6 deer at the farm, and again 2 more at 6:30pm when I left for home. When I get back home to Pondville, here are 11 more all near our yard. All our shrubs have been mowed down, no sense planting any more ornamentals or flowers. No gardens are planted yet, so the deer are feeding hard on our newer forage plantings - as usual taking the easy and best food. So you can see what I am faced with. With what I have just brought to your attention, there is no logic to go ahead and keep our Market Garden going. I am days away from a final decision for this season. The stress and financial burden as a result of (in my opinion) bad policy on the part of DNR that led to this high deer population is simply too much to bare. At present, I am certainly leaning towards not planting. Should this be the case, it will be sad and regretful to inform our dedicated customers that

came out every year to our Vegetable Stand that we will not be open. I hope that this will not be the case, but with what I see every day, how can I continue?

Thanks again for reading

Robert Theriault

[Robert Theriault](#)

Title

Company



NOVA SCOTIA

**Health and Wellness
Office of the Minister**

PO Box 488, Halifax, Nova Scotia, Canada B3J 2R8 • Telephone 902-424-5818 Fax 902-424-0559 • Health.Minister@novascotia.ca

April 17, 2025

Lois Landry
Richmond County Council
lois.landry@richmondcounty.ca

Dear Lois Landry:

RE: CT Scanner

Thank you for your letter dated March 26, 2025, on behalf of the Richmond County Council, regarding a CT scanner at the Strait Richmond Hospital.

I first want to thank you and your team for your advocacy. We understand that communities often know best what is needed in their areas to bring improvements to health care for residents.

As you have alluded to in your letter, staffing and space would be a few of the issues that would be important to address before a CT Scanner could be added to the Diagnostic Imaging capabilities at the Strait Richmond Hospital.

I have connected with our partners at NS Health. Glenn Cox is the Executive Director Community and Rural Health for the Eastern Zone. He is happy to be your contact to set up a meeting with the Leadership team from the Strait Richmond Hospital. Glenn can be reached by e-mail at glenn.cox@nshealth.ca. I would suggest that you reach out to him directly to discuss possible next steps.

Thank you for taking the time to share your request.

Sincerely,

A handwritten signature in blue ink that reads "Michelle Thompson".

Michelle Thompson
Minister of Health and Wellness

Cc: Glenn Cox – glenn.cox@nshealth.ca



**Emergency Management
Office of the Minister**

Duke Tower, 5251 Duke Street, Halifax, Nova Scotia, Canada B3J 1P3 • Telephone 902-424-5620 • Minister.EmergencyManagement@novascotia.ca

April 17, 2025

VIA EMAIL

To: Mayors, CAOs and Wardens

Re: Fire Services Review

The Departments of Emergency Management and Municipal Affairs greatly value the essential role fire services play in ensuring the safety of Nova Scotians during emergencies across the province. Firefighters put their lives at risk every day to protect our communities, and we are deeply grateful for their unwavering dedication.

The Fire Services Association of Nova Scotia is conducting a comprehensive governance review of fire services in Nova Scotia. This review will focus on ensuring best practices are in place and that our firefighters are fully supported and protected. Key areas of examination will include governance, operations, communications, interoperability, human resources, mental health supports, training, equipment, facilities, fire dispatch, and funding.

We recognize that previous reviews have been conducted. However, this governance review will build upon those efforts and consider the growing impact of climate change on the frequency and severity of weather events such as floods, wildfires, and hurricanes. It is vital that the governance of fire services evolves to address these new challenges, ensuring that we are fully prepared for unprecedented weather events.

Your input is a critical part of this process. We strongly encourage municipalities to participate in the governance review and provide your valuable feedback. By working together, we can create a stronger, more resilient, and responsive fire service for Nova Scotia.

Additionally, we would like to take a moment to address a common concern regarding the Nova Scotia Guard. The Guard is designed to complement existing resources in the province, not to replace them. We are committed to ensuring that firefighters who volunteer for the Nova Scotia Guard will not be deployed outside their communities in ways that could leave their fire departments understaffed. Members will be deployed based on their availability, ensuring they can continue serving their local communities.

Thank you for your ongoing dedication to the safety of Nova Scotians. We look forward to collaborating with you in this important initiative and working together to strengthen fire services across the province.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kim Masland".

Minister Kim Masland

A handwritten signature in blue ink, appearing to read "John Lohr".

Minister John Lohr



**Municipal Affairs
Office of the Minister**

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902 424-5550 Fax 902 424-0581 • novascotia.ca

April 23, 2025

Dear Mayors, Wardens and Chairs:

Re: Reprofitting of the Beautification and Streetscaping Program (BSP) and the
Community Works Program (CWP)

In recent years, the Department of Municipal Affairs has been supporting municipalities with historic investments that are helping to build strong, prosperous communities. On this point, there is always more work to do, and we are excited to keep building on this momentum.

We are pleased to announce that the department has added an additional \$1 million to the Provincial Capital Assistance Program (PCAP), for the 2025-26 program year, and on a go-forward basis. This increase in funding is the result of sunsetting two annual programs we have offered previously: the Beautification and Streetscaping Program and the Community Works Program.

In our review of these programs, and in consideration of our provincial priorities for housing, growth, and affordability, it was clear that these funds could have a greater impact on municipalities through the PCAP. We need to ensure municipalities have systems and services in place that are foundational to their growth and sustainability. That is why we are focused on delivering the greatest impact possible with programs that help municipalities to make strategic, intentional use of the provincial and federal funding opportunities available. The reprofiling of these programs will increase the PCAP budget from \$690,000 to \$1.69 million, increasing the Province's support in the preliminary stages of infrastructure projects.

We will continue to work with our municipalities to ensure that the programs we are offering are the ones that meet their most critical needs. As always, we are grateful for your collaboration in working to strengthen and grow our communities, and we welcome your feedback on how we can deliver programs that will maximize impact for our municipalities and for Nova Scotians.

Sincerely,

A handwritten signature in blue ink, appearing to read "John A. Lohr".

Honourable John A. Lohr
Minister of Municipal Affairs

c: Chief Administrative Officers
Juanita Spencer, Chief Executive Officer, NSFM
David Campell, Executive Director, AMANS



Municipal Affairs
Office of the Minister

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902 424-5550 Fax 902 424-0581 • novascotia.ca

April 24, 2025

Dear Mayors/Wardens:

Re: Fire Records Management System

I am writing to provide you with an update on an important investment the Government of Nova Scotia is making regarding how the province manages records related to fire services.

The current Fire Records Management System used by the Office of the Fire Marshal was initially implemented over 30 years ago and is nearing the end of its lifecycle. The needs of our fire professionals have evolved, and we are working to implement a modern solution that will more effectively support current and future requirements.

The new Fire Records Management System will be designed to help the Office of the Fire Marshal, fire departments and municipal inspectors better manage, organize, and analyze data related to fire incidents, inspections, compliance, and personnel. This software will ensure that fire professionals have an efficient, reliable way to support fire services in the Province.

The project will start this spring, and it is anticipated that the implementation will take approximately two years to complete once a vendor is selected. There will be opportunities for our municipalities to be engaged in the coming months once a project manager is hired. The project manager will be reaching out to understand municipal needs and to collect information about how the new system can support municipalities and fire departments across the province.

We look forward to making this tool available to municipalities.

Sincerely,

A handwritten signature in blue ink, appearing to read "John A. Lohr".

Honourable John A. Lohr
Minister of Municipal Affairs

c: Chief Administrative Officers
Juanita Spencer, Chief Executive Officer, NSFM
David Campbell, Executive Director, AMANS



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMITÉ DE
RICHMOND

WARDEN

April 28, 2025

Dr. Strang Community Health Champion Award Committee
c/o Community Health Boards
Nova Scotia Health

Dear Selection Committee,

On behalf of the Municipality of the County of Richmond, I am honoured to offer our support for the nomination of the Seniors Take Action Coalition (STAC) for the Dr. Strang Community Health Champion Award.

The STAC embodies the spirit of this award through its tireless dedication to improving the health and well-being of older adults in Richmond County and beyond. Guided by a vision of a community where seniors are empowered, connected, and actively engaged, STAC has led numerous initiatives that directly align the priorities and key actions of Nova Scotia's Community Health Plan for 2025-2029.

Through its work, STAC addresses barriers to health and social participation by promoting awareness, delivering educational campaigns, and advocating for improvements to senior services. Their work strongly reflects the Municipality's *Strategic Plan Refresh*, which prioritizes improving quality of life for all residents through healthy communities, inclusive services, and support for vulnerable populations. By fostering collaboration with local organizations, community health boards, and municipal partners, STAC exemplifies leadership, capacity-building, and partnership — the core criteria of this award.

STAC's initiatives not only fill critical gaps in services but also empower seniors to advocate for themselves and their peers, building a stronger, healthier, and more inclusive Richmond County. Their efforts are a testament to the transformative impact of grassroots leadership on community health.

For these reasons, we enthusiastically recommend the Seniors Take Action Coalition for the Dr. Strang Community Health Champion Award. Recognizing STAC with this honour would highlight the vital role they play in advancing healthier communities and inspire continued efforts throughout our province.

Sincerely,

Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond



April 24, 2025

Robert Goyetche, Chair
Strait Regional Health Care Foundation
138 Hospital Road, RR#1
Cleveland, NS B0E 1J0

Subject: Support for CT Scanner Fundraising Initiative

Dear Mr. Goyetche:

Richmond County Council unanimously passed a motion to support the addition of a CT scanner at the Strait Richmond Hospital. This motion reflects the advantages of enhanced diagnostic capabilities in our region and the strong community support for this project.

The Strait Richmond Health Care Foundation's decision to begin fundraising for the scanner comes at an opportune time. Council recognizes and deeply appreciates your commitment to this effort, which aligns with our shared goal of improving access to healthcare in rural Nova Scotia.

Currently, residents across the Strait Region are required to travel significant distances to access CT scans. This imposes logistical and financial burdens on patients and their families. For those with urgent or chronic conditions, this lack of local access can be particularly challenging.

The Strait Richmond Hospital plays a pivotal role in serving a wide and dispersed population and is the nearest medical facility to several active and emerging industrial developments.

Enhancing its diagnostic capacity with a CT scanner will:

- improve emergency response and patient outcomes;
- reduce strain on neighboring regional hospitals;
- support physician recruitment and retention efforts, in part through the work of Cape Breton South Recruiting for Health; and
- strengthen the hospital's central role in our healthcare system.

The Hon. Trevor Boudreau, Minister of Energy and MLA for Richmond, has also expressed his full support for this initiative, further reinforcing the broad consensus around the need for this investment.

We hope this letter can assist the Foundation in its efforts to secure funding from additional partners—whether through government, private sector, or philanthropic sources. Richmond County Council remains committed to advocating for the resources necessary to make CT services at Strait Richmond Hospital a reality.

Thank you for your continued dedication to improving the health and well-being of our community.

Sincerely,



Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond



WARDEN

April 24, 2025

Hon. Colton LeBlanc
Minister of Growth and Development
Province of Nova Scotia
1809 Barrington Street, Suite M103
Halifax, Nova Scotia, B3J 3K8

Subject: Joint Management of Point Tupper Heavy Industrial Park and Inclusion in Atlantic Port Assessment

Dear Minister LeBlanc:

Richmond County Council recently reaffirmed its support for working collaboratively with the Province of Nova Scotia and Invest Nova Scotia to explore a joint management and planning framework for the Point Tupper Heavy Industrial Park.

We write today to renew that request and raise an urgent concern: it has come to our attention that Invest Nova Scotia-owned lands in the Point Tupper Heavy Industrial Park are not currently included in Net Zero Atlantic's ongoing study, *Offshore Wind Potential – Assessing Ports in Atlantic Canada*. This omission is deeply concerning, given the strategic importance of Point Tupper as a deepwater industrial port capable of supporting offshore wind development and other green energy initiatives.

Point Tupper is a key provincial and regional asset, with considerable potential for industrial expansion, energy projects, and port-related activities. Excluding it from critical infrastructure assessments not only undercuts regional planning but risks missing a major opportunity in advancing Nova Scotia's clean energy and economic development goals.

We respectfully urge the Province and its agencies to act on two priorities:

1. Engage in discussions with Richmond County on establishing a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park.
2. Ensure that all provincially and Invest Nova Scotia-owned lands at Point Tupper are fully included in Net Zero Atlantic's port assessment and any future infrastructure studies related to offshore wind or other growth sectors.

Min. LeBlanc

Page 2

We appreciate your attention to this matter and look forward to your leadership in helping to realize the full potential of Point Tupper for the benefit of all Nova Scotians.

Sincerely,



Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond
Hon. Trevor Boudreau, Minister of Energy and MLA for Richmond
Leadership, Invest Nova Scotia



April 24, 2025

Hon. Trevor Boudreau, Minister
Department of Energy
PO Box 2664
Halifax, NS B3J 3P7

Minister Boudreau:

On behalf of the Municipality of the County of Richmond, I am pleased to express our strong support for the solar energy project proposed within our region.

Richmond County is committed to sustainable development and recognizes the importance of renewable energy initiatives in promoting environmental stewardship and economic growth. The proposed solar project aligns with our strategic goals and offers significant benefits, including:

- diversification of our local energy portfolio;
- reduction in greenhouse gas emissions;
- creation of local employment opportunities during both construction and operational phases; and
- enhanced energy resilience for our communities.

We appreciate the collaborative approach taken by the project proponents in engaging with municipal stakeholders and ensuring that the project's development considers the interests and well-being of our residents.

The Municipality of the County of Richmond fully supports the exploration of this initiative and looks forward to the positive impacts it can bring to our community.

Sincerely,

Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond



April 24, 2025

Hon. Tim Houston
Premier of Nova Scotia
1700 Granville Street, 7th Floor
Halifax, Nova Scotia B3J 1X5

RE: Concerns Regarding the Increased Non-Resident Deed Transfer Tax

Dear Premier Houston:

Richmond County Council passed a motion directing that I write to you to express our concerns regarding the recent increase in the Non-Resident Deed Transfer Tax from 5% to 10%, which took effect April 1, 2025.

Council is concerned that the policy, as currently structured, may have unintended consequences for rural municipalities like Richmond County.

We respectfully urge the Province to reconsider this policy change, or at the very least, to revise its scope in the following ways:

- Apply the increased deed transfer tax only to properties with existing dwellings, and exempt vacant land intended for residential development.
- Amend the definition of "non-resident" to apply to out-of-country buyers only, rather than those from other Canadian provinces.
- Ensure that family transactions involving land and/or transfers are explicitly exempted from the tax increase.

Thank you for your attention to this matter. We would welcome the opportunity to work with your government to ensure that this policy supports—not hinders—growth and opportunity in Richmond County and similar communities across Nova Scotia.

Sincerely,

A handwritten signature in blue ink that reads 'Lois Landry'.

Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond
Mayor Pam Mood, President of the Nova Scotia Federation of Municipalities

From: Pavelak, Lisa

Sent: Monday, April 28, 2025 12:10 PM

Subject: Municipality of the county of Richmond and the Village of St. Peter's Joint accessibility plan

Some people who received this message don't often get email from lisa.pavelak@novascotia.ca. [Learn why this is important](#)

Hello,

Congratulations on updating your accessibility plan!

Thank you, Municipality of the County of Richmond, and the Village St. Peter's, for updating your joint accessibility plans and making them available to the public. Your accessibility plans should provide you with a framework for becoming a more accessible organization and is an important part of becoming an accessible province.

The Municipality of the County of Richmond, and the Village of St. Peter's, are now compliant with the requirement to have an accessibility plan under the *Accessibility Act*. Prescribed Public Sector Bodies are required to update their accessibility plans every three years. **Your next updated accessibility plan is due April 1, 2028.**

[The Accessibility Directorate shares the accessibility plans of Prescribed Public Sector Bodies online as a resource to Nova Scotians.](#) Note that the Accessibility Directorate verifies accessibility plans meet the requirements of the *Accessibility Act*, but we do not approve or endorse plans.

Share your successes!

Please consider sharing your success stories with us as you implement your plan and monitor your commitments in the coming years.

Thank you once again for your commitment to an accessible Nova Scotia.

If you have any questions, please contact the Accessibility Directorate at accessibility@novascotia.ca or 902-424-8280.

Regards,

Lisa Pavelak

Compliance and Enforcement Coordinator

(Pronouns: She/Her)

NS Accessibility Directorate, Department of Justice

Website: <https://novascotia.ca/accessibility/>

Email: Lisa.Pavelak@novascotia.ca

Telephone: 902-229-5631

**Nova Scotia's Built Environment
Accessibility Standard is now law**





Building Communities:

A Comprehensive Report on Municipal
and Village-Led Housing
Developments Across Nova Scotia

2024-2025

Overview:

This report presents key findings that support housing growth and promote regional development.

Municipal staff engaged with representatives from villages, towns, and municipalities across Nova Scotia to identify housing opportunities they have navigated to address local needs.

Conversations focused on four critical areas:

1. *Private Development Support:* Identifying and encouraging strategies to attract private sector investment in housing developments.
2. *Exploration of Funding Streams:* Evaluating innovative and traditional funding options to strengthen housing initiatives.
3. *Best Practices:* Assessing successful approaches from various regions for potential adaptation to local contexts.
4. *Utility Expansion for Housing Growth:* Creating scalable methods to enhance water and sewer infrastructure to meet increased housing demands.

These insights gathered, form a robust foundation for future efforts to expand housing availability and drive development in Richmond County.





Key Insights from Municipalities and Villages Across Nova Scotia

Antigonish Town & County

Point of Contact

Denise Dunn – Housing Accelerator Fund
Coordinator
denise.dunn@antigonishcounty.ca

Current Work Underway:

- Active transport connector project underway
- Residential by-law improvement project – review existing current by-laws in partnership with EDPC.
- Accessory dwelling /secondary suite bylaws review to support provincial funding and development.
- To complete a review of the transit system.
- Develop an asset management plan/asset replacement plan.

Private Development Support:

- Advocating for modernization of the permitting process – Consultants to support this process to transition the permitting process online.
- Creation of Non-profit affordable housing grants for non-profit groups looking to develop housing.

Utilities Initiatives:

- Source water protection to grow capacity and build capabilities to expand

Funding Opportunities:

- CMHC Housing accelerator fund – The accelerator fund created a position for a Housing Accelerator Fund Coordinator.

Cape Breton Regional Municipality

Point of Contact

Travis Radtke – Housing Coordinator
tgsradtke@cbrm.ns.ca

Current Work Underway:

- CBRM was successful in securing CMHC Accelerator funding. Through the funding stream, they hired a Housing Coordinator.
- **CBRM is hosting eight initiatives under the CMHC accelerator funding:**
 1. Affordable Housing Grants,
 2. Affordable Housing Property Tax Adjustment
 3. Commercial District Development Support Program
 4. Tartan Downs Project
 5. Cossitt Heights Project
 6. Zoning By-law Overhaul
 7. Parking Modernization Study
 8. E-permitting Process
- **Commercial District Development Support Program:** The Commercial Development District Improvement By-Law allows property owners undertaking new commercial developments in certain areas of the Municipality to apply to have the increase in property taxes, resulting from these new developments, be phased in over a period of five or ten years, depending the scale of the development.
<https://www.cbrm.ns.ca/cbrmdevsupportprogram.html>
- **Zoning By-Law Overhaul:** Review of Zoning in CBRM to allow 6-unit buildings/homes in most residential zones in CBRM.
- **Parking Modernization Study:** Facilitated by WSP
- **E- Permitting Review:** CBRM is exploring options for online permitting processing for land surplus, development, transit, and parking.

Cape Breton Regional Municipality

Point of Contact

Travis Radtke – Housing Coordinator
tgsradtke@cbrm.ns.ca

Private Development Support :

- **Affordable Housing Grant:** The Affordable Housing Grant Policy aims to support the development of new affordable housing within the municipality by offering a one-time grant. The Affordable Housing Grant is for property owners who create affordable housing and agree to maintain affordability for at least 10 years.
- **Eligibility:** the affordable housing dwelling units must not exceed 30 percent of the gross annual household income, or be at 80 percent or less than the average market rate as defined by the Canada Mortgage and Housing Corporation (CMHC) for the CBRM, have a valid Building and Development Permit issued between 2024 and 2026 for the installation of a new secondary suite, a converted dwelling, or the construction of an accessory dwelling unit, two-unit dwelling, apartment dwelling or a townhouse. be located within the Service Area Boundary as defined by the Municipality's Municipal Planning Strategy. The Affordable Housing Grant has two tiers based on the rent being charged.
- **Tier 1:** Rent does not exceed 30 percent of the gross annual household income for at least 10 years. The Tier 1 grant base amount is \$20,000 per Affordable Housing Dwelling Unit, up to a maximum of \$200,000 per project.
- **Tier 2:** Rent must be 80 percent or less than the average market rent for at least 10 years. The Tier 2 grant base amount is \$18,000 per Affordable Housing Dwelling Unit, up to a maximum of \$160,000 per project.
<https://www.cbrm.ns.ca/cbrmdevsupportprogram.html>
- **Tartan Downs Project:** A 48-unit housing development project primarily residential units with small-business/amenity spaces. 55 percent of units are earmarked as affordable housing, 45% are earmarked as Market Units.
<https://tartandownsproject.com>
- **Cossitt Heights Development Grant:** This grant was developed through the CBRM CMHC Funding to support the development of 144 new residential units near Cossitt Heights Drive.

Cape Breton Regional Municipality

Point of Contact

Travis Radtke – Housing Coordinator
tgsradtke@cbrm.ns.ca

Private Development Supports:

- **Affordable Housing Property Tax Adjustment:** The Housing Property Tax Adjustment Policy aims to incentivize developers who create four or more new affordable housing dwelling units and agree to maintain affordability for at least 10 years by reducing municipal property taxes over 10 years.
- **Eligibility:** Affordable housing dwelling units must not exceed 30 percent of the gross annual household income, or is at 80 percent or less than the average market rate as defined by the Canada Mortgage and Housing Corporation (CMHC) for the CBRM, as well as have a valid Building and Development Permit issued in 2024 or later.

The Affordable Housing Property Tax Adjustment will be a:

- 90 percent reduction of municipal property tax in years one and two
- 75 percent reduction of municipal property tax in years three and four
- 60 percent reduction of municipal property tax in years five and six
- 45 percent reduction of municipal property tax in years seven and eight
- 30 percent reduction of municipal property tax in years nine and 10.

Free Building Plans Database:

CBRM is actively developing engineered, code-compliant building plans that will be made available online through the CBRM website. The goal is to establish a comprehensive database of free, engineer-approved standard building plans for use by developers and other municipalities. By providing these pre-approved housing blueprints, CBRM aims to reduce red tape and streamline the development process for builders. Plans will include 720 Ft. single-family homes, duplexes, triplexes, and six-unit walk-up's.

Funding Opportunities:

- **Secured:** CMHC Housing accelerator fund
- **Exploring:** Codes Acceleration Fund –

<https://natural-resources.canada.ca/energy-efficiency/buildings/codes-acceleration-fund/24794>

Colchester County

Point of Contact

Office of Community Development
comdev@colchester.ca

Current Work Underway:

- Municipal Capital Growth Program:
Secured funding to improve the sewage system to help support growth.

Municipality of the District of Guysborough

Point of Contact

Sean O'Connor
Director of Economic & Community
Development
soconnor@modg.ca

Current Work Underway:

- Guysborough County Housing Network: The organization is composed of two parts: a community housing network of service providers and a Board of Directors that includes both individual and organizational members.

Halifax Regional Municipality

Point of Contact

affordablehousingprogram@halifax.ca

Current Work Underway:

- **2013** – Creation of the Housing and Homelessness Partnership (HHP). HHP is a collaborative of nine partners from the three levels of government, the private sector, and non-profit organizations in Halifax.
- **November 23, 2021**, the Regional Council considered the staff report and approved motions to direct staff to :
 1. Update the HRM housing needs assessment every 5 years.
 2. Develop an Affordable Housing Strategy that includes a review of the effectiveness of existing programs and an implementation framework to broaden municipal support for affordable housing.
 3. Prepare a report exploring municipal housing organization models, including an overview of financial implications, legal authorities, best practices, and the scope for implementation.
- **August 9, 2022** – Region-wide Shared Housing amendments were approved by the Regional Council.
- **July 09, 2024** : Regional Council approved a list of nine designated locations. These locations are not currently designated for sleeping rough. If any of these sites are opened as designated locations, that information will be shared publicly, including the specific section or area permitted for sleeping rough."

Halifax Regional Municipality

Point of Contact

affordablehousingprogram@halifax.ca

Continued – Current Work Underway:

- **2024 Adapting Approach:** As capacity for indoor shelters and supportive housing options continues to increase, the municipality is directing its focus away from the provision of designated locations and towards helping those experiencing homelessness. As more indoor shelter spaces and supportive housing options become available, more parks will be closed, de-designated, and returned to their intended purposes.
- **June 2024 – Urgent Changes to Planning Documents for Housing:** changes included the following: Expanding the list of permitted dwelling types in the Established Residential (ER) Zones, Increasing height and Floor Area Ratio (FAR), increases in Centre Zones, Permitting up to four-unit dwellings in all residential zones within the Urban Service Boundary, Remove/reduce minimum parking requirements, Increase as-of-right development approvals, Work with the Province of Nova Scotia to discharge Development Agreements, Partner with the private sector to speed up approvals, Expand the Affordable Housing Grant Program, Create a program to identify available land for affordable housing.
- 2024 Staff are developing a rental registration By-law, which will include provisions for mandatory registration of residential rental accommodations, to help ensure all rental accommodations meet minimum occupancy standards. The registration and/or licensing of residential rental units will require all residential rental units within the municipality to be registered or licensed. This allows for more flexibility in ensuring buildings are compliant with rules and regulations, including meeting minimum standards.
- Source: <https://www.halifax.ca/about-halifax/regional-community-planning/affordable-housing>

Halifax Regional Municipality

Point of Contact affordablehousingprogram@halifax.ca

Private Development Support:

- **Established Municipal Affordable Housing Grant Program**
- **Changes to planning documentation to streamline housing development**
- **Administrative Order 2014-001- ADM: Tax Relief For Non-Profit Organizations –**
This Administrative Order provides tax relief to eligible non-profits and charities. In the fall of 2020, the Administrative Order was amended to include a streamlined reapplication process that creates a form of multi-year tax relief for all non-profits. This is especially beneficial for housing organizations that can claim multi-year tax relief when applying for funding from CMHC.
- **The waiver of the majority of municipal-related construction fees for residential development by registered non-profits or charitable housing organizations.**
Eligible fees include:
 1. Construction permits, such as a development permit, plumbing permit, and encroachment permits/fees.
 2. Discretionary approvals, such as processing fees to amend a land use by-law or to enter into a development agreement.
 3. Variance applications for relaxations to lot area, lot coverage, lot frontage, and setback requirements.
 4. Site Plan Approval applications where site plan approval is required before a construction permit.

Halifax Regional Municipality

Point of Contact affordablehousingprogram@halifax.ca

Funding Opportunities:

- **CMHC Rapid Housing Initiative –Cities Stream**

Capital contributions for the rapid construction of new housing and/or acquisition of existing buildings for rehabilitation or conversion to permanent affordable housing.

Pre-determined municipalities have submitted a number of projects for review to ensure they meet or exceed the minimum requirements for RHI. Projects proposed under the Cities Stream have been prioritized by municipalities.

Source: <https://www.cmhc-schl.gc.ca/professionals/project-funding-and-mortgage-financing/funding-programs/all-funding-programs/rapid-housing>

- **CMHC Housing Accelerator Fund**

Removing barriers to encourage local initiatives to build more homes, faster. The Fund is helping to boost the housing supply while supporting affordable, diverse, and climate-resilient communities.

Source: <https://www.cmhc-schl.gc.ca/professionals/project-funding-and-mortgage-financing/funding-programs/all-funding-programs/housing-accelerator-fund>

Town of New Glasgow

Point of Contact

Allison Tait – Deputy Clerk
alison.tait@newglasgow.ca

Current Work Underway:

- Housing Accelerator Fund Committee has been established.

District of Shelburne

Point of Contact

Robin Smith, Community Development
Coordinator
robin.smith@municipalityofshelburne.ca

Current Work Underway:

- Municipal Capital Growth Program: create the conditions for future housing development.
- Upgrades to stormwater and wastewater collection and treatment systems, which will support a new nursing home, a proposed 60-unit apartment building, and other developments.
- Officially decommission the first-generation landfill to comply with modern standards; the project will enhance a 1.2-hectare parcel of property that is located near the new nursing home and proposed apartment building.
- Accessibility improvements to the town's administrative offices, including installing an elevator and accessible doors.

Additional Persons of Interest :

**Pauline
Macintosh**

 pmacinto@stfx.ca

***St.FX Extention –
Coady Institute***

 (902) 867-5130

Current Work Underway:

“Pauline leads the development of Coady Institute’s Community Housing Program. In this capacity, she supports community-based groups, coalitions, and organizations working to ensure adequate, safe and accessible affordable housing is available in Nova Scotia for people living on low income. Pauline also leads provincial efforts to strengthen the community-housing sector and to consider affordable housing through the lens of the United Nation’s Sustainable Development Goals and Agenda 2030. ”



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND



Memo

To: Troy McCulloch, CAO
From: Shannon Mury
cc: Council
Date: May 6, 2025
Re: Spike Fund

Background

Council has requested that staff investigate the Spike Fund, offered by the Town of Kentville, which is designed to provide financial support for recreation. The fund promotes physical activity, confidence, self-esteem building, health and wellness, leadership skills, as well as the opportunity to be part of a team, to name a few.

This fund is available to residents of Kentville who require financial support to participate in recreation programs. Recreation is defined as any activity done for the enjoyment of when one is not working.

In the Town of Kentville, this fund is solely funded through donations and is primarily available for those 18 + years of age. The program is managed by staff. Upon receipt of an application, staff will either purchase equipment or pay for registration directly. Funds are not given directly to recipients. There is a limit of \$200 per person. There is currently no policy for the fund, and it is provided on a first-come, first-served basis until funds are depleted.

In researching other municipal units that provide similar funding programs, it was noted that in some instances funding is provided jointly through local sponsorship and operating funds and designed for children/youth and will cover registration fees only (other parameters apply); whereas some units fund it solely through operating funds and cover registration fees along with equipment purchases.

Next steps for Council to consider

Should Council wish to proceed with this program for Richmond County, staff would need further direction in terms of whether it would be funded through donations, through operation funds or a combination and what parameters would be assigned (ie: age limits, eligibility based on income, etc).

Please note, that should Council wish to pilot this program in Richmond, it would be managed with the current staff compliment and guidelines will be drafted for consideration.

Regards,

A handwritten signature in blue ink, appearing to read "Shannon Mury", enclosed in a thin black rectangular border.

Shannon Mury

Director

Department of Community Development & Recreation

County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 4/1/2025 4/30/2025
 Vendor ID First Last Chequebook ID GENERAL GENERAL
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27103	00426	DIGGDON'S FREIGHT SERVICE	4/3/2025	GENERAL	PMCHQ00002415	\$ 144.90
27104	00701	LANDRY BROTHERS LTD.	4/3/2025	GENERAL	PMCHQ00002415	\$ 13.86
27105	01104	THE REPORTER	4/3/2025	GENERAL	PMCHQ00002415	\$ 149.64
27106	01295	STRAIT SUPPLIES LIMITED	4/3/2025	GENERAL	PMCHQ00002415	\$ 587.64
27107	01643	BOUDREAU, CHRIS A.	4/3/2025	GENERAL	PMCHQ00002415	\$ 16.35
27108	02240	JEANTIE'S MINI MART	4/3/2025	GENERAL	PMCHQ00002415	\$ 137.32
27109	03174	CHARLES FOREST CO-OP LTD.	4/3/2025	GENERAL	PMCHQ00002415	\$ 50.00
27110	03975	MINISTER OF FINANCE	4/3/2025	GENERAL	PMCHQ00002415	\$ 154.80
27111	04960	RICHMOND COUNTY LITERACY NETWO	4/3/2025	GENERAL	PMCHQ00002415	\$ 1,000.00
27112	06875	FLEUR DE LIS SIGNS	4/3/2025	GENERAL	PMCHQ00002415	\$ 818.85
27113	08508	TELILE	4/3/2025	GENERAL	PMCHQ00002415	\$ 874.00
27114	08656	THE ISLAND NEST RESTAURANT LIM	4/3/2025	GENERAL	PMCHQ00002415	\$ 12.99
27115	10235	BURNS VISION CENTRE INC.	4/3/2025	GENERAL	PMCHQ00002415	\$ 600.00
27116	12563	LA PICASSE CENTRE COMMUNAUTAIR	4/3/2025	GENERAL	PMCHQ00002415	\$ 1,697.80
27117	14157	POTLOTEK FIRST NATION	4/3/2025	GENERAL	PMCHQ00002415	\$ 1,000.00
27118	15180	RECREATION NOVA SCOTIA	4/3/2025	GENERAL	PMCHQ00002415	\$ 69.00
27119	15911	MACNEIL, MARGARET	4/3/2025	GENERAL	PMCHQ00002415	\$ 150.00
27120	18673	BOUDREAU, RONALDA	4/3/2025	GENERAL	PMCHQ00002415	\$ 373.05
27121	25048	AGAT LABORATORIES LTD	4/3/2025	GENERAL	PMCHQ00002415	\$ 1,459.93
27122	26047	L'ARDOISE JOLLY CLUB	4/3/2025	GENERAL	PMCHQ00002415	\$ 1,000.00
27123	31925	SAMPSON, SHARLA	4/3/2025	GENERAL	PMCHQ00002415	\$ 277.19
27124	32578	KEAN, KRISTINA	4/3/2025	GENERAL	PMCHQ00002415	\$ 101.11
27125	34940	LITTLE ANSE SAMPSON'S COVE	4/3/2025	GENERAL	PMCHQ00002415	\$ 1,000.00
27126	35119	MOLLOY, TYLER	4/3/2025	GENERAL	PMCHQ00002415	\$ 80.00
27127	35144	MARTELL, DANIELLE	4/3/2025	GENERAL	PMCHQ00002415	\$ 83.48
27128	35174	MARCELLUS, STEVEN	4/3/2025	GENERAL	PMCHQ00002415	\$ 989.00
27129	35785	MURY, SHANNON	4/3/2025	GENERAL	PMCHQ00002415	\$ 67.08
27130	36502	ATLANTIC DIGITAL REPRODUCTIONS	4/3/2025	GENERAL	PMCHQ00002415	\$ 4,261.67
27131	36503	SCRATCH EATS CATERING	4/3/2025	GENERAL	PMCHQ00002415	\$ 50.00
27132	36504	LANDRY, DIANE	4/3/2025	GENERAL	PMCHQ00002415	\$ 700.00
27133	38148	BONIN-MACKENZIE, VICTORIA	4/3/2025	GENERAL	PMCHQ00002415	\$ 864.00
27134	38164	ST. PETER'S UNITED CHURCH	4/3/2025	GENERAL	PMCHQ00002415	\$ 1,520.00
27135	38385	CORNERBRIDGE STORE	4/3/2025	GENERAL	PMCHQ00002415	\$ 50.00
27136	38712	CANAL HOLDINGS LTD	4/3/2025	GENERAL	PMCHQ00002415	\$ 1,225.44
27137	38716	PURE AIR CLEANING	4/3/2025	GENERAL	PMCHQ00002415	\$ 178.25
27138	40827	BABIN, RENE	4/3/2025	GENERAL	PMCHQ00002415	\$ 140.00
27139	41020	GROUNDSWELL PUB & INN	4/3/2025	GENERAL	PMCHQ00002415	\$ 50.00
27140	42103	DAVID, DYLAN	4/3/2025	GENERAL	PMCHQ00002415	\$ 1,570.00
27141	43648	SAUNDERS EQUIPMENT LTD	4/3/2025	GENERAL	PMCHQ00002415	\$ 1,779.91
27142	44180	BURCHELL WICKWIRE BRYSON LLP	4/3/2025	GENERAL	PMCHQ00002415	\$ 322.00
27143	45241	DOYLE, WAYNE	4/3/2025	GENERAL	PMCHQ00002415	\$ 80.00
27144	46190	BOUDREAU, ADELE	4/3/2025	GENERAL	PMCHQ00002415	\$ 135.00
27145	46302	ASSOCIATION OF MUNICIPAL	4/3/2025	GENERAL	PMCHQ00002415	\$ 345.00
27146	46825	RONA ARICHAT	4/3/2025	GENERAL	PMCHQ00002415	\$ 50.00
27147	47023	BOUDREAU, BRANDON	4/3/2025	GENERAL	PMCHQ00002415	\$ 1,570.00
27148	47562	SCOTIA RECYCLING LTD.	4/3/2025	GENERAL	PMCHQ00002415	\$ 230.00
27149	48470	MARTELL, DONALD BLAIR	4/3/2025	GENERAL	PMCHQ00002415	\$ 40.00
27150	49392	LA SOCIETE DE PRESSE ACADIENNE	4/3/2025	GENERAL	PMCHQ00002415	\$ 198.38
27151	00426	DIGGDON'S FREIGHT SERVICE	4/10/2025	GENERAL	PMCHQ00002421	\$ 207.00
27152	00701	LANDRY BROTHERS LTD.	4/10/2025	GENERAL	PMCHQ00002421	\$ 4.59
27153	01104	THE REPORTER	4/10/2025	GENERAL	PMCHQ00002421	\$ 137.68
27154	01686	T. SAMPSON & SONS BACKHOE AND	4/10/2025	GENERAL	PMCHQ00002421	\$ 641.13
27155	03549	MBW COURIER INC.	4/10/2025	GENERAL	PMCHQ00002421	\$ 168.65
27156	03824	FROST, CECIL J.	4/10/2025	GENERAL	PMCHQ00002421	\$ 1,280.00
27157	03950	MOMBOURQUETTE, AMANDA	4/10/2025	GENERAL	PMCHQ00002421	\$ 368.96
27158	05835	WEIGH-TRONIX CANADA ULC	4/10/2025	GENERAL	PMCHQ00002421	\$ 1,221.88

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27159	06200	ISLE MADAME IFIT CENTRE	4/10/2025	GENERAL	PMCHQ00002421	\$ 200.00
27160	10529	DESJARDINS FINAN.SECURITY	4/10/2025	GENERAL	PMCHQ00002421	\$ 31,091.59
27161	15660	R.M. LANDRY & SON LTD.	4/10/2025	GENERAL	PMCHQ00002421	\$ 7,490.34
27162	17091	SULLIVAN FUELS	4/10/2025	GENERAL	PMCHQ00002421	\$ 1,542.36
27163	17985	EMM LAW INCORPORATED	4/10/2025	GENERAL	PMCHQ00002421	\$ 2,582.23
27164	19828	MAC MOTORS LTD.	4/10/2025	GENERAL	PMCHQ00002421	\$ 214.77
27165	22245	ISLANDVIEW ATHLETICS INC	4/10/2025	GENERAL	PMCHQ00002421	\$ 3,755.00
27166	24988	HIGHLAND BEVERAGES 2004 LTD.	4/10/2025	GENERAL	PMCHQ00002421	\$ 32.00
27167	25048	AGAT LABORATORIES LTD	4/10/2025	GENERAL	PMCHQ00002421	\$ 988.45
27168	30600	PARTS CONNECTION	4/10/2025	GENERAL	PMCHQ00002421	\$ 115.23
27169	31050	NSGEU	4/10/2025	GENERAL	PMCHQ00002421	\$ 1,342.28
27170	35166	WEST RICHMOND RIDERS ASSOCIATI	4/10/2025	GENERAL	PMCHQ00002421	\$ 9,994.22
27171	35289	GAP TRUCKING	4/10/2025	GENERAL	PMCHQ00002421	\$ 6,282.14
27172	35866	TROY LIFE & FIRE SAFETY LTD.	4/10/2025	GENERAL	PMCHQ00002421	\$ 2,132.68
27173	36109	ACADIA BROADCASTING LTD	4/10/2025	GENERAL	PMCHQ00002421	\$ 161.00
27174	36609	STRAIT AREA TRANSIT CO-OPERATI	4/10/2025	GENERAL	PMCHQ00002421	\$ 25,000.00
* 27175	37151	CANOE PROCUREMENT GROUP OF CAN	4/10/2025	GENERAL	PMCHQ00002421	\$ 405.34
27176	38164	ST. PETER'S UNITED CHURCH	4/10/2025	GENERAL	PMCHQ00002421	\$ 200.00
27177	38962	SEAL COVE HOLDING	4/10/2025	GENERAL	PMCHQ00002421	\$ 4,060.38
27178	39970	BOWERS, SARAH	4/10/2025	GENERAL	PMCHQ00002421	\$ 400.00
27179	45241	DOYLE, WAYNE	4/10/2025	GENERAL	PMCHQ00002421	\$ 60.00
27180	46454	PAUPIN, CARLY	4/10/2025	GENERAL	PMCHQ00002421	\$ 625.00
27181	46825	RONA ARICHAT	4/10/2025	GENERAL	PMCHQ00002421	\$ 113.34
27182	48624	CAMDON RECYCLING LIMITED	4/10/2025	GENERAL	PMCHQ00002421	\$ 2,927.75
27183	48625	LA GOLETTE A PEPE CAFE	4/10/2025	GENERAL	PMCHQ00002421	\$ 267.00
27184	00426	DIGGDON'S FREIGHT SERVICE	4/15/2025	GENERAL	PMCHQ00002422	\$ 20.70
27185	00647	ISLE MAD. FIRE DEPARTMENT	4/15/2025	GENERAL	PMCHQ00002422	\$ 111,697.03
27186	00907	DOREY, SHELLY	4/15/2025	GENERAL	PMCHQ00002422	\$ 150.00
27187	02071	WAMBOLT, ROBERT	4/15/2025	GENERAL	PMCHQ00002422	\$ 150.00
* 27188	04928	SUPERIOR CONTRACTING LTD.	4/15/2025	GENERAL	PMCHQ00002422	\$ 391.14
27189	05711	RANKIN, CLAIR	4/15/2025	GENERAL	PMCHQ00002422	\$ 150.00
27190	06904	BURKE, GARY	4/15/2025	GENERAL	PMCHQ00002422	\$ 7,894.15
27191	10669	COTTON, RICHIE	4/15/2025	GENERAL	PMCHQ00002422	\$ 150.00
27192	11208	MORRISON, STACEY	4/15/2025	GENERAL	PMCHQ00002422	\$ 300.00
27193	11568	MACNEIL, STEVE	4/15/2025	GENERAL	PMCHQ00002422	\$ 150.00
27194	14168	EASTERN DISTRICT PLANNING	4/15/2025	GENERAL	PMCHQ00002422	\$ 3,577.85
27195	20664	ECOLE BEAU-PORT	4/15/2025	GENERAL	PMCHQ00002422	\$ 1,000.00
27196	22942	DESTINATION CAPE BRETON	4/15/2025	GENERAL	PMCHQ00002422	\$ 141.79
27197	28665	LAVANDIER, RENE	4/15/2025	GENERAL	PMCHQ00002422	\$ 4,845.63
27198	30287	WAJAX LIMITED	4/15/2025	GENERAL	PMCHQ00002422	\$ 98.88
27199	30465	WEST ARICHAT & DISTRICT VILLAG	4/15/2025	GENERAL	PMCHQ00002422	\$ 4,750.57
27200	30808	CAMPBELL, LIZ	4/15/2025	GENERAL	PMCHQ00002422	\$ 150.00
27201	31113	MURY, NATASHA	4/15/2025	GENERAL	PMCHQ00002422	\$ 75.00
27202	34062	WALKER, CINDY	4/15/2025	GENERAL	PMCHQ00002422	\$ 75.00
27203	35187	LAVANDIER, ASHLEY	4/15/2025	GENERAL	PMCHQ00002422	\$ 225.00
27204	35789	STEWART, JULISSA	4/15/2025	GENERAL	PMCHQ00002422	\$ 75.00
27205	37420	CAMPBELL, DAPHNE	4/15/2025	GENERAL	PMCHQ00002422	\$ 75.00
27206	39472	FOUGERE, LESTER	4/15/2025	GENERAL	PMCHQ00002422	\$ 225.00
27207	41742	DIGOUT, BILLY	4/15/2025	GENERAL	PMCHQ00002422	\$ 225.00
27208	41905	CAMPBELL, JOHN	4/15/2025	GENERAL	PMCHQ00002422	\$ 150.00
27209	42544	SOCIETE PETIT DE GRAT	4/15/2025	GENERAL	PMCHQ00002422	\$ 20,119.56
27210	45051	COTTON ROBBIN	4/15/2025	GENERAL	PMCHQ00002422	\$ 75.00
27211	45791	MACDOUGALL, JESSICA	4/15/2025	GENERAL	PMCHQ00002422	\$ 225.00
27212	48008	MENAMARA, JOE	4/15/2025	GENERAL	PMCHQ00002422	\$ 75.00
27213	48318	LANDRY, DOUG	4/15/2025	GENERAL	PMCHQ00002422	\$ 225.00
27214	48860	COASTAL RIDERS ATV CLUB	4/15/2025	GENERAL	PMCHQ00002422	\$ 3,050.00
27215	49005	BOUDREAU, CHANTAL	4/15/2025	GENERAL	PMCHQ00002422	\$ 225.00
27216	00175	LA PICASSE	4/17/2025	GENERAL	PMCHQ00002423	\$ 3,958.47
27217	10529	DESJARDINS FINAN.SECURITY	4/17/2025	GENERAL	PMCHQ00002423	\$ 1,696.09
27218	10991	ROBIN'S DONUTS	4/17/2025	GENERAL	PMCHQ00002423	\$ 15.00
27219	18673	BOUDREAU, RONALDA	4/17/2025	GENERAL	PMCHQ00002423	\$ 10.00
27220	19125	MCINNES COOPER IN TRUST	4/17/2025	GENERAL	PMCHQ00002423	\$ 20.00
27221	34321	FERNANDE, GABRIELLE	4/17/2025	GENERAL	PMCHQ00002423	\$ 40.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27222	34322	HANTHO, MARLENE	4/17/2025	GENERAL	PMCHQ00002423	\$ 514.22
27223	34323	MCLEAN, CAROLINE	4/17/2025	GENERAL	PMCHQ00002423	\$ 40.00
27224	34324	SAMPSON, ANNE MARIE	4/17/2025	GENERAL	PMCHQ00002423	\$ 40.00
27225	34326	BOUDREAU, KACIE	4/17/2025	GENERAL	PMCHQ00002423	\$ 55.00
27226	35807	PROPERTY VALUA. SERV.CORP	4/17/2025	GENERAL	PMCHQ00002423	\$ 71,813.07
27227	39187	STRAIT REGIONAL CENTRE FOR EDU	4/17/2025	GENERAL	PMCHQ00002423	\$ 260,482.05
27228	39817	MAIA TRANSPORT	4/17/2025	GENERAL	PMCHQ00002423	\$ 10,500.00
27229	40210	ISLAND PHARMACY LTD.	4/17/2025	GENERAL	PMCHQ00002423	\$ 101.14
27230	43652	SANTANA CONTRACTING LTD	4/17/2025	GENERAL	PMCHQ00002423	\$ 15,000.00
27231	46183	BOUDREAU, ADELE	4/17/2025	GENERAL	PMCHQ00002423	\$ 90.00
27232	46450	DAVID, SHELLEY	4/17/2025	GENERAL	PMCHQ00002423	\$ 575.00
27233	07170	MORRIS, SONIA	4/17/2025	GENERAL	PMCHQ00002424	\$ 504.00
27234	13612	DONEY, LAURA	4/17/2025	GENERAL	PMCHQ00002424	\$ 220.00
27235	15229	SUPERIOR PROPANE	4/17/2025	GENERAL	PMCHQ00002424	\$ 391.14
27236	23868	TOWN OF PORT HAWKESBURY	4/17/2025	GENERAL	PMCHQ00002424	\$ 95,500.00
27237	35084	ACADIAVILLE COMMUNITY	4/17/2025	GENERAL	PMCHQ00002424	\$ 1,000.00
27238	35138	GFL ENVIRONMENTAL SERVICES INC	4/17/2025	GENERAL	PMCHQ00002424	\$ 39,233.99
27239	48160	LANMAR DEVELOPMENTS LTD.	4/17/2025	GENERAL	PMCHQ00002424	\$ 265.42
27240	04960	RICHMOND COUNTY LITERACY NETWO	4/23/2025	GENERAL	PMCHQ00002427	\$ 68.33
27241	18562	BOUDREAU, SHAUN	4/23/2025	GENERAL	PMCHQ00002427	\$ 463.78
27242	20664	ECOLE BEAU-PORT	4/23/2025	GENERAL	PMCHQ00002427	\$ 27.20
27243	28200	MARCHAND-TERRIO, SUSAN	4/23/2025	GENERAL	PMCHQ00002427	\$ 72.00
27244	29742	FELIX MARCHAND EDUCATION	4/23/2025	GENERAL	PMCHQ00002427	\$ 820.00
27245	35084	ACADIAVILLE COMMUNITY	4/23/2025	GENERAL	PMCHQ00002427	\$ 68.33
27246	37151	CANOE PROCUREMENT GROUP OF CAN	4/23/2025	GENERAL	PMCHQ00002427	\$ 103.02
27247	39470	LITTLE ANSE SAMSON'S COVE SOCI	4/23/2025	GENERAL	PMCHQ00002427	\$ 68.34
27248	03174	CHARLES FOREST CO-OP LTD.	4/24/2025	GENERAL	PMCHQ00002429	\$ 5.00
27249	22861	DOUCETTE, LYNNE	4/24/2025	GENERAL	PMCHQ00002429	\$ 361.60
27250	28207	MARCHAND, BRIAN	4/24/2025	GENERAL	PMCHQ00002429	\$ 51.96
27251	31909	RIVER BOURGEOIS SENIORS 50+ CL	4/24/2025	GENERAL	PMCHQ00002429	\$ 160.00
27252	35084	ACADIAVILLE COMMUNITY	4/24/2025	GENERAL	PMCHQ00002429	\$ 675.00
27253	35165	MAPLE SIGNS & ENGRAVING	4/24/2025	GENERAL	PMCHQ00002429	\$ 26.22
27254	00701	LANDRY BROTHERS LTD.	4/28/2025	GENERAL	PMCHQ00002431	\$ 5,899.50
27255	01104	THE REPORTER	4/28/2025	GENERAL	PMCHQ00002431	\$ 85.50
27256	10197	CARMICHAEL ENGINEERING LTD.	4/28/2025	GENERAL	PMCHQ00002431	\$ 1,466.04
27257	33115	EXP SERVICES INC	4/28/2025	GENERAL	PMCHQ00002431	\$ 6,944.31
27258	39527	RICHMOND RIZE VOLLEYBALL ASSOC	4/28/2025	GENERAL	PMCHQ00002431	\$ 4,500.00
27259	49381	DEWOLFE, COLLEEN	4/28/2025	GENERAL	PMCHQ00002431	\$ 600.00
27260	00701	LANDRY BROTHERS LTD.	4/29/2025	GENERAL	PMCHQ00002434	\$ 458.12
27261	01104	THE REPORTER	4/29/2025	GENERAL	PMCHQ00002434	\$ 1,140.08
27262	01295	STRAIT SUPPLIES LIMITED	4/29/2025	GENERAL	PMCHQ00002434	\$ 1,067.75
27263	03174	CHARLES FOREST CO-OP LTD.	4/29/2025	GENERAL	PMCHQ00002434	\$ 115.65
27264	06696	OMNITECH INC.	4/29/2025	GENERAL	PMCHQ00002434	\$ 2,417.94
27265	10219	JEFFREY, KATHLEEN	4/29/2025	GENERAL	PMCHQ00002434	\$ 175.59
27266	13722	CANSO FORD SALES LTD.	4/29/2025	GENERAL	PMCHQ00002434	\$ 185.71
27267	17091	SULLIVAN FUELS	4/29/2025	GENERAL	PMCHQ00002434	\$ 1,984.29
27268	24988	HIGHLAND BEVERAGES 2004 LTD.	4/29/2025	GENERAL	PMCHQ00002434	\$ 24.00
27269	28665	LAVANDIER, RENE	4/29/2025	GENERAL	PMCHQ00002434	\$ 11,700.94
27270	29057	RECEIVER GENERAL	4/29/2025	GENERAL	PMCHQ00002434	\$ 4,400.73
27271	30600	PARTS CONNECTION	4/29/2025	GENERAL	PMCHQ00002434	\$ 575.36
27272	31013	BRELA CONSTRUCTION	4/29/2025	GENERAL	PMCHQ00002434	\$ 2,504.46
27273	31925	SAMPSON, SHARLA	4/29/2025	GENERAL	PMCHQ00002434	\$ 147.71
27274	35084	ACADIAVILLE COMMUNITY	4/29/2025	GENERAL	PMCHQ00002434	\$ 75.00
27275	35785	MURY, SHANNON	4/29/2025	GENERAL	PMCHQ00002434	\$ 271.30
27276	37151	CANOE PROCUREMENT GROUP OF CAN	4/29/2025	GENERAL	PMCHQ00002434	\$ 302.32
27277	40145	TOROMONT CAT (MARITIMES)	4/29/2025	GENERAL	PMCHQ00002434	\$ 739.24
27278	42530	OFFICE INTERIORS	4/29/2025	GENERAL	PMCHQ00002434	\$ 464.09
27279	43652	SANTANA CONTRACTING LTD	4/29/2025	GENERAL	PMCHQ00002434	\$ 56,192.80
27280	46825	RONA ARICHAT	4/29/2025	GENERAL	PMCHQ00002434	\$ 966.82
27281	48160	LANMAR DEVELOPMENTS LTD.	4/29/2025	GENERAL	PMCHQ00002434	\$ 1,725.00
27282	48625	LA GOLETTE A PEPE CAFE	4/29/2025	GENERAL	PMCHQ00002434	\$ 110.02

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
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Total Cheques:	180				Total Amount of Cheques:	\$ 906,497.09
						=====

County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 4/1/2025 4/30/2025
 Vendor ID First Last Chequebook ID ONLINE PAYMENTS ONLINE PAYMENTS
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
* 1308	00825	BELL ALIANT	4/2/2025	ONLINE PAYMENTS	PMCHQ00002413	\$ 1,224.70
* 1309	01023	NOVA SCOTIA POWER INC.	4/2/2025	ONLINE PAYMENTS	PMCHQ00002413	\$ 51,461.10
* 1310	01090	RECEIVER GEN. FOR CANADA	4/2/2025	ONLINE PAYMENTS	PMCHQ00002413	\$ 32,917.42
* 1311	34886	EASTLINK	4/2/2025	ONLINE PAYMENTS	PMCHQ00002413	\$ 458.47
* 1312	39100	DIRECTOR OF MAINTENANCE ENFORC	4/2/2025	ONLINE PAYMENTS	PMCHQ00002413	\$ 336.92
1313	00825	BELL ALIANT	4/3/2025	ONLINE PAYMENTS	PMCHQ00002416	\$ 1,224.70
1314	01023	NOVA SCOTIA POWER INC.	4/3/2025	ONLINE PAYMENTS	PMCHQ00002416	\$ 51,461.10
1315	01090	RECEIVER GEN. FOR CANADA	4/3/2025	ONLINE PAYMENTS	PMCHQ00002416	\$ 32,917.42
1316	34886	EASTLINK	4/3/2025	ONLINE PAYMENTS	PMCHQ00002416	\$ 458.47
1317	39100	DIRECTOR OF MAINTENANCE ENFORC	4/3/2025	ONLINE PAYMENTS	PMCHQ00002416	\$ 336.92
1318	20265	ROYAL BANK VISA	4/3/2025	ONLINE PAYMENTS	PMCHQ00002418	\$ 15,019.48
1319	36914	ROGERS COMMUNICATIONS CANADA I	4/3/2025	ONLINE PAYMENTS	PMCHQ00002418	\$ 1,737.41
1320	01023	NOVA SCOTIA POWER INC.	4/10/2025	ONLINE PAYMENTS	PMCHQ00002419	\$ 33.56
1321	42102	TELUS	4/17/2025	ONLINE PAYMENTS	PMCHQ00002426	\$ 682.27
1322	01090	RECEIVER GEN. FOR CANADA	4/23/2025	ONLINE PAYMENTS	PMCHQ00002428	\$ 39,952.76
1323	36914	ROGERS COMMUNICATIONS CANADA I	4/29/2025	ONLINE PAYMENTS	PMCHQ00002433	\$ 1,722.30
1324	00825	BELL ALIANT	4/30/2025	ONLINE PAYMENTS	PMCHQ00002435	\$ 1,200.93
1325	01457	BELL MOBILITY INC.	4/30/2025	ONLINE PAYMENTS	PMCHQ00002435	\$ 783.91
1326	10010	TELUS HEALTH	4/30/2025	ONLINE PAYMENTS	PMCHQ00002435	\$ 25,734.45
1327	34886	EASTLINK	4/30/2025	ONLINE PAYMENTS	PMCHQ00002435	\$ 798.00
1328	39100	DIRECTOR OF MAINTENANCE ENFORC	4/30/2025	ONLINE PAYMENTS	PMCHQ00002435	\$ 1,365.47

Total Cheques: 21

Total Amount of Cheques: \$ 175,429.15

County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 4/1/2025 4/30/2025
 Vendor ID First Last Chequebook ID WATER WATER
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
* 3207	25048	AGAT LABORATORIES LTD	4/2/2025	WATER	PMCHQ00002414	\$ 386.40
3208	25048	AGAT LABORATORIES LTD	4/3/2025	WATER	PMCHQ00002417	\$ 386.40
3209	00329	CAUSEWAY ELECTRICAL SUPPLIES L	4/10/2025	WATER	PMCHQ00002420	\$ 19.34
3210	15229	SUPERIOR PROPANE	4/10/2025	WATER	PMCHQ00002420	\$ 2,289.28
3211	19809	BUREAU VERITAS CANADA (2019) I	4/10/2025	WATER	PMCHQ00002420	\$ 363.06
3212	25048	AGAT LABORATORIES LTD	4/10/2025	WATER	PMCHQ00002420	\$ 772.80
3213	48617	MINISTER OF FINANCE	4/10/2025	WATER	PMCHQ00002420	\$ 1,056.22
3214	00426	DIGGDON'S FREIGHT SERVICE	4/17/2025	WATER	PMCHQ00002425	\$ 82.80
3215	07226	SCOTIA TECH FLUID SERVICES	4/17/2025	WATER	PMCHQ00002425	\$ 10,856.00
3216	15644	LYNK ELECTRIC LIMITED	4/24/2025	WATER	PMCHQ00002430	\$ 32,514.93
3217	06688	NOVA SCOTIA UTILTY AND REVIEW	4/29/2025	WATER	PMCHQ00002432	\$ 1,740.00
3218	00701	LANDRY BROTHERS LTD.	4/30/2025	WATER	PMCHQ00002436	\$ 21.64
3219	07226	SCOTIA TECH FLUID SERVICES	4/30/2025	WATER	PMCHQ00002436	\$ 3,611.52
3220	15202	ATLANTIC PURIFICATION SYSTEMS	4/30/2025	WATER	PMCHQ00002436	\$ 1,104.66
3221	15229	SUPERIOR PROPANE	4/30/2025	WATER	PMCHQ00002436	\$ 1,918.45
3222	19315	BRENNTAG CANADA INC	4/30/2025	WATER	PMCHQ00002436	\$ 4,358.45
3223	19809	BUREAU VERITAS CANADA (2019) I	4/30/2025	WATER	PMCHQ00002436	\$ 737.36
3224	45705	LONG POINT SERVICES SEPTIC DIV	4/30/2025	WATER	PMCHQ00002436	\$ 684.00
3225	46625	SCP DISTRIBUTORS CANADA INC.	4/30/2025	WATER	PMCHQ00002436	\$ 1,483.28
Total Cheques: 19						Total Amount of Cheques: \$ 64,000.19

County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	4/1/2025
Vendor ID	First	Last	Chequebook ID	ONLINE UTILITY
Vendor Name	First	Last		ONLINE UTILITY

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
342	00825	BELL ALIANT	4/2/2025	ONLINE UTILITY	PMCHQ00002412	\$ 310.67
343	01023	NOVA SCOTIA POWER INC.	4/2/2025	ONLINE UTILITY	PMCHQ00002412	\$ 2,634.66
344	00825	BELL ALIANT	4/30/2025	ONLINE UTILITY	PMCHQ00002437	\$ 307.99
345	34886	EASTLINK	4/30/2025	ONLINE UTILITY	PMCHQ00002437	\$ 161.82

Total Cheques:	4			Total Amount of Cheques:		\$ 3,415.14
						=====



ACTION LIST 2022-2025

Over 6 mos

Complete

In Progress

Pending

Ref. #	Action Item	Date	Responsible	Time Frame	Status
118	Committee Terms of Reference /Refer the Terms of Reference for council committees that have members of the public to the By-Law/Policy Committee for review. With a focus on member terms, code of conduct, and the onboarding of new members.	11-28-2022	CAO / Municipal Clerk	Immediate	In Progress
148	Lighthouse Heritage Properties / that staff explore funding options for the support of interpretive panels for lighthouse heritage properties on Isle Madame and FURTHER MOVE that staff contact the proponent to inquire on the progress of the project.	2-27-2023	CAO & Cllr M. Diggdon	Immediate	PENDING
260	Supporting Affordable Housing - that Council have staff explore what other Municipal units are doing to support affordable housing and report back to Council.	6/26/2023	CAO	Immediate	Complete
375	MOCR 2024036 Tender - that Council authorize the CAO to award the MOCR 2024036 Former West Richmond Education Centre/Walter Fougere School Tender to the proponent as discussed in camera.	05-09-2024	CAO	Immediate	Complete
376	No Mow May - that Council observe 'No Mow May' as a standing practice, however, staff are authorized to mow, when it is deemed necessary, at the Department of Public Work's discretion	05-27-2024	Director of Public Works	Immediate	Complete
377	Roaming Farm Animals - that Council refer the discussion to the Bylaw / Policy Committee.	05-27-2024	Municipal Clerk	Immediate	Complete
378	Street Light Policy - that Council refer the Street Light Policy to the By-Law/Policy Committee for Review	05-27-2024	Municipal clerk	Immediate	Complete
379	VON Week / that Council accept the recommendation from the Committee of the Whole to approve the VON Proclamation, the raising of the VON Flag for a date in May, and FURTHER MOVE that staff make the arrangements to light up the Municipal Building in Blue and make every effort to recognize VON week on social media.	05-27-2024	Municipal clerk	Immediate	Complete
380	Richmond River Root Richmond River Roots Market Green Society that the grant request for the Type 4-Regional/Health/General Grant Funds in the amount of \$9,200 / that Council accept the recommendation from the Committee of the Whole to defer to the next Council meeting following Grants and Contributions budget discussions. June 24, 2024: that Council approve the grant request from the Richmond River Roots Market Green Society for the Type 04-Regional/Health/General Grant Funding in the amount of \$6,650 and be allocated as follows: General Funds: \$4400, District 1:\$ 500, District 2:\$ 500, District 3:\$ 500, District 4:\$ 500, District 5:\$ 250	05-27-2024	Director of Finance	Immediate	Complete
381	SPVFD Dry Fire Hydrant -that Council accept the recommendation from the Committee of the Whole to approve the funding of five thousand dollars for the installation of the dry fire hydrant.	05-27-2024	Director of Finance	Immediate	Complete
382	Dry Fire Hydrant - that Council accept the recommendation from the Committee of the Whole to refer the Dry Fire Hydrant Policy to the Fire Service Protection Committee and the By-Law/Policy Committee for review.	05-27-2024	Emergency Services Coordinator	Immediate	Complete
383	Grant request from the Administration Portuaire de Petit-de-Grat for Infrastructure Grant Funds in the amount of \$20,000 / that Council approve the grant request from the Administration de Petit-de-Grat for the Type 1- Infrastructure Grant Funds in the amount of \$10,000 and be allocated from the CCBF Waterfront Development Funds.	05-27-2024	Director of Finance	Immediate	Complete
384	Lennox Place Limited support letter / that Council have the Warden provide a letter of support, in principle, for their application for the Nova Scotia Affordable Housing Development Program to fund the conversion of a building into a 7-unit apartment building located at 818 Veterans Memorial Drive, Arichat.	05-27-2024	Warden	Immediate	Complete
385	Lennox Place Limited permitting fees / that Council refer the discussion on covering the Lennox Place Limited associated permitting fees to the next meeting of Council following budget discussions and FURTHER MOVE that Staff contact the other proponents to identify their current interest in Municipal support and hold a Special meeting as soon as possible, following the budget discussions, to discuss covering permitting fees. June 24, 2024: that Council approve the request from Lennox Place Limited for financial support for permitting fees, pending approval of the Capital Improvement and Development Policy and the application process.	05-27-2024	CAO	Immediate	Complete

386	5 year capital investment Plan / that Council approve the 5 year Capital Investment Plan for the Municipality of the County of Richmond for the fiscal year ending March 31, 2025.	06-13-2024	Municipal Council	Immediate	Complete
387	Area Rates / that Council accept the recommendation of the Director of Finance and that the following area rates be approved:	06-13-2024	Municipal Council	Immediate	Complete
388	Final Budget for year ending March 31, 2025 / that Municipal Council give approval to the municipal estimates of revenues and expenditures for the year ending March 31, 2025 in the amount of \$17,459,364; AND FURTHER MOVED THAT WHEREAS pursuant to the Municipal Government Act, the Municipal Council of the Municipality of Richmond estimates that sums amounting to \$10,714,430 are required for the lawful purpose of the said Municipality for the year ending March 31, 2025, after crediting the probable revenue from all sources other than rates for the said year and making due allowance for the abatement and losses which may occur in the collection of the taxes and for taxes for the said year which may not be collectible or collected; BE IT THEREFORE RESOLVED that Richmond Council hereby authorizes the levying and collection of a residential rate of 0.85¢ on each \$100 of the assessed value of residential property assessed on the assessment roll and a commercial rate of \$2.15; which rates said Council deems sufficient to raise the sums required to defray the expenditures of the said Municipality for this year, and any deficit from the preceding years; AND BE IT FURTHER RESOLVED that Richmond Council hereby imposes an additional percentage charge of 18 percent per annum on all rates and taxes remaining unpaid; AND BE IT FURTHER RESOLVED that Richmond Council hereby fixes the 30th day of September 2024 as the day on which the Tax Collector or Treasurer may proceed to issue warrants for the collection of all rates and taxes then unpaid.	06-13-2024	Municipal Council	Immediate	Complete
389	Canada Day Funding / that Council approve the following Canada Day Funding Applications as follows: a) L'Ardoise Mens Club \$ 1,577.00 b) Loch Lomond Heritage Association \$ 500.00 c) St. Louis Parish \$ 2,500.00 d) St. Peter's Lions Club \$ 5,800.00 e) Bras d'Or Lakes Seniors Association \$ 300.00	06-13-2024	Director of Finance	Immediate	Complete
390	Sale of property PID 75079954 and PID 75026898 for the upcoming tax sale on August 23, 2024 / that Council accept the recommendation from the Committee of the Whole to accept the recommendation from staff to sell property PID 75079954 and PID 75026898 at the tax sale on August 23, 2024, as discussed in closed session.	06-24-2024	Director of Finance / Revenue Manager	Immediate	Complete
391	Cape Breton Partnership - Forward Together Plan / that Council accept the recommendation from the Committee of the Whole to endorse the Liaison Oversight Committee's (LOC) acceptance of the Forward Together plan as the Economic Development Strategy of the Cape Breton Regional Enterprise Network (CB REN), and FURTHER MOVE, commit to aligning Richmond County's economic development efforts with Forward Together.	06-24-2024	CAO		Complete
392	Share the Road Project / that Council accept the recommendation from the Committee of the Whole to refer the discussion to the By-Law and Policy Committee for the development of a by-law that would permit MOCR to designate a municipal roadway or part of a roadway as a road trail.	06-24-2024	Municipal Clerk	Immediate	Complete
393	River Bourgeois Mariner Society for the Type 4 – Regional /Health/General grant funds in the amount of \$1,500 / June 10, 2024 : that Council accept the recommendation from the Committee of the Whole to defer the request from the River Bourgeois Mariner Society for the Type 4 – Regional /Health/General Grant Funds in the amount of \$1,500 to the next meeting following budget discussions. June 24, 2024 : that Council approve the grant request from River Bourgeois Mariner Society for the Type 04-Regional/Health/General Grant Funding in the amount of \$1,500 and be allocated as follows: \$1000 from District 4 Fund and \$500 from the Regional Fund.	06-24-2024	Director of Finance	Immediate	Complete
394	Brela Homes, Jeremy Carroll request for financial support for building permitting fees / June 10, 2024 : that Council accept the recommendation from the Committee of the Whole to defer the request from Jeremy Carroll, Brela Homes, for financial support for building permitting fees to the next meeting following	06-24-2024	CAO	Immediate	Complete

395	Request from Anne Leavitt, board chair of the Isle Madame Historical Society, to proclaim the week of September 22-28th as Robert Bouchard and Cornelia Boucher week / that Council accept the recommendation from the Committee of the Whole to approve the request from Anne Leavitt, board chair of the Isle Madame Historical Society to proclaim the week of September 22-28th as Robert Bouchard and Cornelia Boucher week.	06-24-2024	Municipal Clerk	Immediate	Complete
396	Canada Post rural mail service interruptions / that Council accept the recommendation from the Committee of the Whole to have staff invite a representative from Canada Post to a future meeting of Council for discussion on the rural mail service interruptions.	06-24-2024	CAO/Municipal Clerk	Immediate	Pending
400	Climate Emergency Planning / that Council refer to staff to commence a review and further update our climate action plan with the assistance of EDPC staff, through the lens of coastal protection and emergency management planning and FURTHER MOVE to have staff work with a Provincial Funding Navigator to investigate any funding opportunities that could be applied for such as the Green Municipal Fund (FCM) and the Community Capacity Grant (Province).	06-24-2024	CAO	Immediate	In Progress
447	Deer Population / to have staff contact the Department of Natural Resources and Renewables to inquire about what program(s) are in place to manage the deer population in Richmond County and report back to council.	12-16-2024	CAO	Immediate	In Progress
453	Exploration of a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park / that Council authorize staff and Council team to work with the Province and Invest NS on how a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park could work. Update: 4-22-2025 that Council write a letter regarding joint management, and a follow-up letter insisting on the inclusion of Point Tupper Heavy Industrial Park lands in an Atlantic Canadian port assessment that are owned by the province of Nova Scotia and Invest Nova Scotia.	12-16-2024	CAO/Warden	Immediate	In Progress
454	Village of St. Peter's guarantee request for the Community Hub Project / that Council approve a loan guarantee in the amount of \$206,000 for the purpose of the Village of St. Peter's Community Hub Renovation Project.	12-16-2024	Director of Finance	Immediate	Complete
455	Alzheimer Awareness Month /that Council approve the proclamation as presented.	12-16-2024	Municipal Clerk	Immediate	Complete
456	Destination Cape Breton Association financial documents / that Council accept the recommendation of the Committee of the Whole and direct the CAO to speak to the CEO and/or the Board of Destination of Cape Breton Association to allow Richmond County Council to release the financials without the confidentiality component.	1-28-2025	CAO	Immediate	Complete
457	Proclamation request from Jennifer Enright of the Canadian Amyloidosis Support Network /hat Council accept the recommendation of the Committee of the Whole and approve the proclamation to proclaim March 2025 as Amyloidosis Awareness Month in Richmond County.	1-28-2025	Municipal Clerk	Immediate	Complete
458	Isle Madame New Horizon Senior Citizens Club for the Infrastructure Grant Funds in the amount of \$5000.00 / hat Council accept the recommendation of the Committee of the Whole and approve the grant request from the Isle Madame New Horizon Senior Citizens Club for the Infrastructure Grant Funds in the amount of \$5000.00 and be allocated as follows: \$ 750.00 from District One Funds, \$750.00 from District Two Funds, and \$ 3,500.00 from the Infrastructure Grant Funds.	1-28-2025	Director of Finance	Immediate	Complete
459	Richmond Boxing Club for the Type 4 – Regional/Health/General Grant Funds in the amount of \$10,000 / that Council accept the recommendation of the Committee of the Whole and approve the grant request from the Richmond Boxing Club for the Type 4 – Regional/Health/General Grant Funds in the amount of \$10,000 and be allocated as follows: \$ 500.00 from District Four Funds, \$2,000.00 from District Five Funds, and \$7,500.00 from the Regional Funds.	1-28-2025	Director of Finance	Immediate	Complete
460	Travel and Expense Policy - Re-adoption / that Council accept the recommendation of the By-Law/Policy Committee and re-adopt the Travel and Expense Policy.	1-28-2025	Municipal Clerk	Immediate	Complete
461	Hospitality Expense Policy - Re-adoption / hat Council accept the recommendation of the By-Law/Policy Committee and re-adopt the Hospitality Expense Policy.	1-28-2025	Municipal Clerk	Immediate	Complete
462	Holy Guardian Angels Parish grant request for the Type 1- Infrastructure Grant Funds in the amount of \$5000 / that Council approve the Holy Guardian Angels Parish grant request in the amount of \$1,500.00 to be allocated from the District 5 Funds.	1-28-2025	Director of Finance	Immediate	Complete

463	Whiteside Church Preservation Society grant request for the Type 1- Infrastructure Grant Funds in the amount of \$5,000 / that Council defer the Whiteside Church Preservation Society grant request to the next Committee of the Whole meeting.	1-28-2025	Municipal Clerk	Immediate	Complete
463	Role of caregivers who participate on the Inclusive, Diverse, Equitable, Accessible Advisory Committee/ that Council accept the recommendation of the Inclusive, Diverse, Equitable, Accessible Advisory Committee and have the Warden prepare a letter addressed to the Nova Scotia Directorate, requesting clarification on the role of caregivers who are members of an accessibility advisory committee, AND FURTHER MOVE that a copy of the letter be sent to Inclusion Nova Scotia.	1-28-2025	Warden	Immediate	Complete
464	Crime Stopper decals at appropriate locations in Richmond County/ that Council accept the recommendation of the RCMP Advisory Board and approve the request from Sgt. Mike Lidstone to display Crime Stopper decals throughout Richmond County and FURTHER MOVE to refer to staff for installation and determining the appropriate locations.	1-28-2025	CAO	Immediate	Complete
465	Sgt. Brad Kelly's initiative to organize a Town Hall meeting with residents and local law enforcement/ that Council accept the recommendation of the RCMP Advisory Board and support Sgt. Brad Kelly's initiative to organize a Town Hall meeting with residents and local law enforcement.	1-28-2025	CAO	Immediate	Complete
466	River Tillard to St. Peter's 3km Trail/ that Council reaffirm Council's support for the Province to issue the East Richmond ATV Riders a Letter of Authority to assume management of the trail and to encourage trail users to work together on accessible and reasonable solutions.	1-28-2025	Warden	Immediate	Complete
467	Multi-Use Facility Feasibility Study / that Council accept the recommendation of the Committee of the Whole and accept the Multi-Use Facility Feasibility Study as presented.	02-25-2025	Municipal Clerk	Immediate	Complete
468	Richmond Arena's under-ice surface refrigeration system/ that Council accept the recommendation of the Committee of the Whole and direct staff to investigate any necessary applications for repairs to the Richmond Arena's under-ice surface refrigeration system, surface piping and cement, and refrigeration compression system and report back to Council.	02-25-2025	Director of Public Works/CAO	Immediate	Complete
469	Planning variance notification procedure/ that Council accept the recommendation of the Committee of the Whole and direct Eastern District Planning Commission staff to prepare the amending pages for the Land Use By-Laws for West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County, decreasing the variance appeal period from 21 days to 14 days.	02-25-2025	Municipal Clerk	Immediate	Complete
470	Atlantic Hydrogen Alliance membership/ that Council accept the recommendation of the Committee of the Whole and authorize staff to make an application for the Municipality of the County of Richmond to become a Catalyst Member of the Atlantic Hydrogen Alliance.	02-25-2025	Municipal Clerk	Immediate	Complete
471	Property assessment caps and homes destroyed by fire or other disaster/ that Council accept the recommendation of the Committee of the Whole and have the Warden draft a letter to the provincial Department of Municipal Affairs asking for this change and as well include our local NSFM representatives Amanda Mombourquette and John Dunbar to be made aware and advocate on our behalf.	02-25-2025	Warden	Immediate	Complete
472	Acadiaville Community Centre Society for the Type 3 - C3 Sponsorships Grant Funds in the amount of \$500/ that Council approve the Acadiaville Community Centre Society grant application for the Type 3 – C3 Sponsorships Grant Funds in the amount of \$500.00 and be allocated from the District 2 Funds	02-25-2025	Director of Finance	Immediate	Complete
473	Coastal Riders ATV Club for the Type 4-Regional/Health/General Grant Funds in the amount of \$3,050./ that Council accept the recommendation of the Committee of the Whole and approve the Coastal Riders ATV Club for the Type 4-Regional/Health/General Grant Funds in the amount of \$3,050.00 and be allocated as follows: \$500.00 from the District 5 Funds, \$500.00 from the District 4 Funds and \$2,050.00 from the Regional Fund.	02-25-2025	Director of Finance	Immediate	Complete
474	Whiteside Church Preservation Society for the Type 4-Regional/Health/General Grant Funds in the amount of \$5,000./ that Council accept the recommendation of the Committee of the Whole and approve the Whiteside Church Preservation Society grant request for the Type 4 – Regional/Health/General Grant Funds in the amount of \$2,000 and be allocated from the District 3 Funds.	02-25-2025	Director of Finance	Immediate	Complete
475	2019 Code of Conduct Policy/ that Council accept the recommendation of the By-Law/Policy Committee and repeal the 2019 Code of Conduct Policy.	02-25-2025	Municipal Clerk	Immediate	Complete
476	Recommendations from In Camera, Re: Committee Appointments/ that Council appoint Donna Dittrick to the IDEA Committee and Clifford Boudreau to the Recreation Advisory Committee.	02-25-2025	Director of Community Development and Recreation	Immediate	Complete
477	Private Road Curbside Collection Requests Policy/ hat Council refer the Private Road Curbside Collection Request Policy to the By-Law/Policy Committee for review.	02-25-2025	Municipal Clerk	Immediate	Complete

478	Letter from the Honourable John Lohr, Minister of Municipal Affairs, Re: New Fiscal Challenges/ that Council have the Warden draft a letter to Minister Lohr in response to his request, thanking him for the letter and noting that Council will provide a response within the next few weeks.	02-25-2025	Warden	Immediate	Complete
479	Isle Madame Boat Club for the Type 4 - Regional/Health/General Grant Funds in the amount of \$20,000./ hat Council accept the recommendation of the Committee of the Whole and approve the Isle Madame Boat Club for the Type 4 - Regional/Health/General Grant Funds in the amount of \$20,000, contingent on CCBF eligibility, allocated as follows: \$10,000 from the Waterfront Development Fund for the 2024/2025 fiscal year and the remaining \$10,000 to be allocated from the Waterfront Development Fund for the 2025/2026 fiscal year.	02-25-2025	Director of Finance	Immediate	Complete
480	Cape Breton South Recruiting for Health/ that Council accept the recommendation of the Committee of the Whole and defer the funding request from Cape Breton South Recruiting for Health to budget deliberations.	03-25-2025	Director of Finance	Immediate	Complete
481	2025 Heavy Collection/ the recommendation of the Committee of the Whole and authorize staff to proceed with the 2025 Heavy Collection at an estimated cost of \$175,000 (net HST rebate), with the funds to be allocated in the 2025/26 budget.	03-25-2025	Director of Public Works	Immediate	Complete
482	Strait of Canso Clean Fuels Domestic Use Strategy/ that Council accept the recommendation of the Committee of the Whole and, based on the 82% leveraging of funds and the opportunity to maximize the benefit for local residents in building a hydrogen economy here in the region, fund the project at \$24,250 from the 2024/2025 fiscal year budget if there is room, otherwise to fund it from the 2025/2026 fiscal year budget.	03-25-2025	Manager of Energy Sector	Immediate	In Progress
483	Construction and Demolition Debris Landfill Expansion/ that Council accept the recommendation of the Committee of the Whole and authorize staff to proceed with the expansion of the Construction and Demolition Debris Landfill, with construction subject to budget approval. & that Council accept the recommendation of the Committee of the Whole and proceed with the engineering work and studies on or after April 1, 2025, at an estimated cost of \$275,000 (exclusive of HST), with the funding to be allocated from CCBF funds.	03-25-2025	Director of Public Works	Immediate	In Progress
484	St. Peter's-Grand River-Loch Lomond Pastoral Charge grant request for the Type 4 - Regional/Health/General Funds in the amount of \$2,645.00/ that Council accept the recommendation of the Committee of the Whole and defer the St. Peter's-Grand River-Loch Lomond Pastoral Charge Type 4 - Regional/Health/General Funds application back to staff for further information.	03-25-2025	Director of Finance	Immediate	Complete
485	St. Peter's-Grand River-Loch Lomond Pastoral Charge grant request for the Type 1- Infrastructure Funds in the amount of \$5,000.00/ that Council accept the recommendation of the Committee of the Whole and approve the St. Peter's-Grand River-Loch Lomond Pastoral Charge grant request for the Type 1-Infrastructure Fund in the amount of \$1,520.00, with the funds to be allocated from the District 4 Funds.	03-25-2025	Director of Finance	Immediate	Complete
486	D'Escousse Civic Improvement Society grant request for the Type 1 - Infrastructure Fund in the amount of \$5,000.00/ that Council accept the recommendation of the Committee of the Whole and approve the D'Escousse Civic Improvement Society grant request for the Type 1- Infrastructure Funds in the amount of \$5,000.00, with the funds to be allocated as follows: \$520.00 from the District 2 Funds, \$500.00 from the District 1 Funds and \$3,980.00 from the Regional Funds.	03-25-2025	Director of Finance	Immediate	Complete
487	Richmond Rize Volleyball Association grant request for the Type 4 - Regional/Health/General Funds in the amount of \$9,919.83/ that Council accept the recommendation of the Committee of the Whole and approve the Richmond Rize Volleyball Association grant request for the Type 4 - Regional/Health/General Funds in the amount of \$4,500.00, with the funds to be allocated as follows: \$1,020.00 from the District 1 Funds and \$3,480.00 from the Regional Funds.	03-25-2025	Director of Finance	Immediate	Complete
488	St. Louis Parish Council grant request for the Type 4 - Regional/Health/General Funds in the amount of \$2,000.00/ that Council accept the recommendation of the Committee of the Whole and approve the St. Louis Parish Council grant request for the Type 4 - Regional/Health/General Funds in the amount of \$2020.00, with the funds to be allocated from the District 3 Funds.	03-25-2025	Director of Finance	Immediate	Complete
489	Request from a resident regarding flags/ that Council accept the recommendation of the Committee of the Whole and suspend the MOCR Flag Policy, permitting the Canadian Flags to be flown, from the day after St. Patrick's Day until March 31, 2025.	03-25-2025	CAO	Immediate	Complete
490	Conversations around housing/ that Council accept the recommendation of the Committee of the Whole and have staff support consultations with developers on improving housing in an open call to ensure no one is excluded.	03-25-2025	CAO/Warden	Immediate	Complete
491	CT Scanner for the Strait Richmond Hospital/ that Council accept the recommendation of the Committee of the Whole and have the Warden write a letter of support for the purchase of a CT Scanner for the Strait Richmond Hospital site to the Minister of Health, and cc'd to MLA/Minister Trevor Boudreau and the Strait Richmond Hospital Foundation & CT Scanner for the Strait Richmond Hospital	03-25-2025	Warden	Immediate	Complete

492	Eastern Counties Regional Library's request for the allocation of funding for the St. Peter's Hub project to be included in the Municipality's 2025/2026 annual operating budget/ that Council accept the recommendation of the Committee of the Whole and accept the request for the allocation of funding for the St. Peter's Hub project to be included in the Municipality's 2025/2026 annual operating budget.	03-25-2025	Director of Finance	Immediate	Complete
493	Eastern District Planning Commission operating estimates for the 2025/2026 fiscal year/ that Council accept the recommendation of the Committee of the Whole and accept the EDPC operating estimates, deferring them to budget deliberations.	03-25-2025	Director of Finance	Immediate	Complete
494	Multi-Party First Nations and Municipal Agreement/ that Council accept the recommendation of the Committee of the Whole and enter into the CBREN funding agreement for a four (4) year period, with a two (2) year notice of withdrawal.	03-25-2025	CAO/Warden	Immediate	Complete
495	Richmond Arena/ that Council accept the recommendation of the Committee of the Whole and defer the Richmond Arena discussion to budget deliberations.	03-25-2025	Director Finance	Immediate	Complete
496	Council Procedural Policy regarding the recording of no votes/ that Council accept the recommendation of the By-Law/Policy Committee and amend and adopt the Council Procedural Policy with the change to Section 16(g) by adding the following words after the first sentence. "Votes in opposition shall be recorded to include the name of the member of Council"	03-25-2025	Municipal Clerk	Immediate	Complete
497	IDEA plan refresh reports for the Municipality of the County of Richmond/ that Council accept the recommendation of the Inclusive, Diverse, Equitable, Accessible Advisory Committee and approve the IDEA Plan Refresh Report as presented, AND FURTHER MOVED that a copy of the report be sent to the Province.	03-25-2025	Director of Community Development and Recreation	Immediate	Complete
499	Request for the sale of municipal property, PID 75178905/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and deem property PID 75178905 as surplus property.	03-25-2025	Revenue Manager	Immediate	Rescinded
500	Request for the sale of municipal property, PID 75029892/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and deem property PID 75029892 as surplus property.	03-25-2025	Revenue Manager	Immediate	In Progress
501	Lot size restrictions and technology for on-site sewage for unserved areas/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate lot size restrictions and technology for on-site sewage to allow more flexibility in the creation of lots in unserved areas for the purposes of advocacy and to spur housing development.	03-25-2025	CAO	Immediate	In Progress
502	ABCC Citizen Appointee Vacancies/ that Council direct staff to advertise the list of current vacancies and allow them to list vacancies as they arrive going forward.	03-25-2025	Municipal Clerk	Immediate	Complete
503	Flood Hazard Mapping Project/ that Council approve and authorize staff to enter into the agreement with the Department of Municipal Affairs for the Municipal Flood Line Mapping Program.	03-25-2025	CAO	Immediate	Complete
504	Climate Risk Assessment and Prioritized Adaptation Plan Project/ that Council pursue Option One (1) in the staff memo, to approve and upload onto the FCM website a signed letter confirming our in-kind contributions to the project as outlined in the package, Council resolution letter, and to attend online education sessions and update information as required.	03-25-2025	ESC	Immediate	In Progress
505	Letter from Rose Merrick, Chair of the River Bourgeois Community Services Society, regarding a request for MOCR to provide funding in the yearly budget for the power/base lights at the River Bourgeois Lighthouse/ that Council refer this issue to staff for further investigation	03-25-2025	Director of Public Works	Immediate	In Progress
506	Methods of payment for the marketing levy/ that Council have staff investigate the method of payment we are using to receive marketing levy payments from businesses in Richmond County.	03-25-2025	Director of Finance	Immediate	Complete
507	2025-2026 Grants Policy/ that Council adopt the 2025-2026 Grants Policy as presented.	03-25-2025	Municipal Clerk	Immediate	Complete
508	First Reading Approval-Amendments to the Land Use By-Laws for West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act/ that Council give first reading approval for the amendments to the Land Use By-Laws for West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act and FURTHER MOVE that staff schedule a public hearing.	03-25-2025	Municipal Clerk	Immediate	Complete
509	Update from Developers - Engage Developers/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and conduct an open process to engage with developers to determine ways the municipality can support housing development.	03-25-2025	CAO/Warden	Immediate	Complete
510	Update from Developers - Letter to NSFM/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and, based on initial conversations with developers in the County, reach out to the Nova Scotia Federation of Municipalities (NSFM) to ask for some reflection on the fact that Canadian Mortgage and Housing Corporation (CMHC) is repeatedly seen as ineffectual among rural developers.	03-25-2025	Warden	Immediate	Complete

510	Planning new areas to have two-lane roadways with turning areas suitable for fire apparatus and provisions for water supply planning/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate specific private road standards for the subdivision bylaw that takes into account serviced/unserviced areas, number of lots, and the process for making roads public, based on best practices across the province.	03-25-2026	CAO	Immediate	In Progress
511	CAO Success Plan/ that Council accept the recommendation of the Committee of the Whole and refer the CAO Success Plan to the By-Law/Policy Committee for review.	4-22-2025	Municipal Clerk	Immediate	Complete
512	Senior Take Action Coalition request for financial support / that Council accept the recommendation of the Committee of the Whole and defer the financial request for support from the Senior Take Action Coalition to our budgeting process.	4-22-2025	Director of Finance	Immediate	Complete
513	Nova Scotia Community Solar Program/ that Council accept the recommendation of the Committee of the Whole and send a letter of support to the Minister of Energy for the proposed Community Solar Projects in Richmond County.	4-22-2025	Warden	Immediate	Complete
514	Acting Collectively Project's final report/ that Council accept the recommendation of the Committee of the Whole and accept the Acting Collectively Project-Richmond County Community Profile Report as presented.	4-22-2025	Municipal Clerk	Immediate	Complete
515	Staff appointments for the Eastern District Planning Commission (EDPC)/ that Council accept the recommendation of the Committee of the Whole and accept the list of appointments for staff positions at EDPC, as proposed by the Director, John Bain; effective immediately.	4-22-2025	Municipal Clerk	Immediate	Complete
516	Provincial Capital Assistance Program (PCAP) funding applications/ that Council accept the recommendation of the Committee of the Whole and support the applications to the province's Provincial Capital Assistance Program (PCAP) for the Arichat Water Systems Upgrade Project and the Construction and Demolition Debris Landfill Expansion Engineering Project.	4-22-2025	Director of Public Works	Immediate	In Progress
517	Grant applications from the Rural Communities Foundation of Nova Scotia and Raising the Village Cooperative Limited/ that Council accept the recommendation of the Committee of the Whole and defer both grant applications until after the budget process has been completed.	4-22-2025	Director of Finance	Immediate	In Progress
518	Nova Scotia Non-resident Deed Transfer Tax increase/ that Council accept the recommendation of the Committee of the Whole and send a letter to Premier Tim Houston outlining these concerns and to encourage a reconsideration of the policy change and/or to consider at least making the change apply only to properties with existing dwellings, not land that could be developed into homes, and include 'out-of-country' rather than 'out-of-province,' and that family transactions involving land and/or transfers be included in the list of exemptions.	4-22-2025	Warden	Immediate	Complete
519	Spike Fund/ that Council accept the recommendation of the Committee of the Whole and direct staff to investigate whether such a program could be feasible in Richmond County.	4-22-2025	Director of Community Development and Recreation	Immediate	In Progress
520	Letter of support from the Strait Richmond Health Care Foundation/ that Council accept the recommendation of the Committee of the Whole and write a letter of support to the Strait Richmond Health Care Foundation for the purchase of a CT Scanner for the Strait Richmond Hospital..	4-22-2025	Warden	Immediate	Complete
521	Receipt of donations policy development/ that Council accept the recommendation of the By-Law/Policy Committee and refer the policy for donations to staff for a report on the feasibility of moving forward with a draft policy.	4-22-2025	Director of Finance	Immediate	In Progress
522	Exploration of changes to zoning by-laws that support secondary and backyard suites/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to explore what other municipalities have in place for zoning for these units, and the advantages and disadvantages to different options.	4-22-2025	CAO	Immediate	In Progress
523	Maximum setback for commercial wind turbines/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and refer these new setbacks to staff to investigate any potential by-law changes that may be required.	4-22-2025	CAO	Immediate	In Progress
524	Letter from Darren Boudreau regarding the pre-blast inspection of his home for the new long-term health care facility/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to reach out to the appropriate department to register our concern and to find out if there are either alternative options or a full explanation of the safety measures put in place to protect the municipal water reservoir and local residents.	4-22-2025	CAO	Immediate	Complete
525	Variance Appeal Period / that Council give second reading approval for the Land Use By-Laws for West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act.(Five motions in total)	4-22-2025	Municipal Clerk	Immediate	Complete
526	Strait Area Transit request for continued financial support/ that Council defer the financial request for support from Strait Area Transit to budget deliberations.	4-22-2025	Director of Finance	Immediate	Complete
527	Richmond Arena / that Council direct staff to proceed with a structural assessment of the arena as soon as possible.	4-24-2025	Director of Public Works	Immediate	In Progress