



Committee of the Whole Meeting

Tuesday, April 8th, 2025

5:00 - 6:00 p.m., Items 1 & 2, Richmond Room

6:00 - 7:00 p.m., Item 3, Recess for

By-law / Policy Committee Meeting, Council Chambers

7:00 p.m., Items 4 -19, Council Chambers

AGENDA

- 1. Call to Order**
- 2. In Camera Session**
 - a) Personnel
- 3. Recess**
- 4. Opening Acknowledgement**
- 5. Items Added / Approval of Agenda**
- 6. Review of Minutes**
 - a) March 11, 2025
- 7. Presentations**
 - a) Nichole Briand, General Manager, Strait Area Transit, Re: Connecting Communities
 - b) Celeste Gotell, Community Outreach Coordinator, Dorothy Barnard, Chair, Senior Take Action Coalition, Re: Senior Take Action Coalition - A Picture is Worth a Thousand Words
- 8. New Business**
 - a) Nova Scotia Community Solar Program - Staff Briefing Note
 - b) Motion to Rescind, Re: Surplus Property PID 75178905 - Staff Briefing Note
 - c) Acting Collectively Project - Richmond County Community Profile Report
 - d) Eastern District Planning Commission – Staff Appointments
 - e) Provincial Capital Assistance Program (PCAP) Funding Applications - Staff Briefing Note
 - f) Grant Applications:
 - i. Rural Communities Foundation of Nova Scotia grant request for the Community Grant - Tier 2 Funds in the amount of \$5,000.
 - ii. Raising the Village Cooperative Limited grant request for the Community Grant - Tier 2 Funds in the amount of \$3,000.
- 9. Warden, Re:**
 - a) Review of Warden's Council Report

10. Members of Council Items

- a) Councillor Amanda Mombourquette, Re: Government of Nova Scotia Non-resident Deed Transfer Tax Increase - Verbal
- b) Deputy Warden Brent Sampson, Re: The Spike Fund - Councillor Memo

11. CAO, Re:

- a) Administration Operations Report

12. Community Acknowledgements

13. Correspondence

- a) Action Required
 - i. Letter from the Strait Richmond Hospital Foundation regarding the purchase of a CT Scanner for the Strait Richmond Hospital.
- b) For Information Only
 - i. MOCR letter to Honourable Michelle Thompson regarding the request for a CT Scanner for Strait Richmond Hospital.
 - ii. MOCR letter to the Nova Scotia Federation of Municipalities regarding the Canadian Mortgage and Housing Corporation.
 - iii. Letter from Minister Dave Ritcey regarding the application for a Letter of Authority from the East Richmond ATV Riders for the abandoned rail trail in St. Peter's.

14. Unfinished Business

- a) St. Peter's - Grand River - Loch Lomond Pastoral Charge grant request for the Type 4 - Regional/Health/General Funds in the amount of \$2,645.00 - Verbal Update

15. Review of Cheques Issued Re:

- a) March 2025

16. Review of Action Items

- a) Action Items

17. Items Added to the Agenda

18. 15-Minute Question Period - (902) 226-9885

(Not Restricted to Items on the Agenda)

19. Adjournment

Question Period Details

Phone in number – (902) 226-9885

Any member of the public may ask a question on any item. A maximum of fifteen (15) minutes is set aside for Question Period. Anyone wishing to ask a question either in person or by phone must identify who they are before asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

No person speaking during Question Period shall:

- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

*** Meeting will be live-streamed via the MOCR YouTube Channel**



Committee of the Whole Meeting

March 11, 2025

- Location:** Council Chambers
- Present:** Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson
- Staff:** Troy MacCulloch, Chief Administrative Officer (CAO), Chris Boudreau, Director of Public Works, Kathleen Jeffrey, Interim Director of Finance, Shannon Mury, Director of Community Development and Recreation, Shelley David, Municipal Clerk

Call to Order

Warden Lois Landry called the meeting to order at 5:03 p.m.

In Camera Session

Moved Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that the meeting move to an "In-Camera" session at 5:03 p.m.

Motion carried.

Councillor Amanda Mombourquette arrived at 5:05 p.m.

Councillor Brian Marchand arrived at 5:12 p.m.

a) Personnel

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the meeting revert to "Regular" session at 5:53 p.m.

Motion carried.

Moved by Councillor Shawn Samson, seconded by Deputy Warden Brent Sampson, that the Committee break for recess for the By-Law/Policy Committee meeting.

Motion carried.



Opening Acknowledgement

The Warden reconvened the “Regular” session at 7:01 p.m. and read the following acknowledgment:

We are proud to acknowledge that we are gathered today on Unama'ki, the Land of Fog, a part of Mi'kma'ki, the unceded traditional territory of the Mi'kmaq people since time immemorial. We honour and thank the Mi'kmaq for sharing their land and home with us.

Items Added to the Agenda (Approval of Agenda)

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that the agenda be approved.

Motion carried.

Review of Minutes, February 11, 2025, Committee of the Whole

Moved by Deputy Warden Brent Sampson, seconded by Councillor Shawn Samson, that the minutes of February 11, 2025, Committee of the Whole be approved as corrected.

Motion carried.

Presentations

By consensus, the Committee changed the order of presenters on the agenda.

- a) Gina MacDonald, Program Director, Cape Breton South Recruiting for Health, Re: 2024 - A Year in Review

Gina MacDonald presented the Cape Breton South Recruiting for Health 2024 - A Year in Review presentation.

Moved by Councillor Brian Marchand, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to defer the funding request from the Cape Breton South Recruiting for Health to budget deliberations.

Motion carried.



- b) Rachelle Samson, Economic Development Officer, MOCR and the Town of Port Hawkesbury, Re: Cape Breton Regional Enterprise Network - Richmond County and Port Hawkesbury Q3 - Information and Activity Report

Rachelle Samson presented the Cape Breton Regional Enterprise Network - Richmond County and Port Hawkesbury Q3 - Information and Activity Report.

New Business

- a) 2025 Heavy Collection

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to authorize staff to proceed with the 2025 Heavy Collection at an estimated cost of \$175,000 (net HST rebate), with the funds to be allocated in the 2025/26 budget.

- b) Strait of Canso Clean Fuels Domestic Use Strategy

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that the Committee of the Whole recommend to Council, that based on the 82% leveraging of funds and the opportunity to maximize the benefit for local residents in building a hydrogen economy here in the region, to accept the staff recommendation to fund the project at \$24,250 from the 2024/25 fiscal year budget if there is room, otherwise to fund it from the 2025/26 fiscal year budget.

Motion carried with three (3) in favour and two (2) opposed. (Nay: Councillor Brian Marchand)

- c) Construction and Demolition Debris Landfill Expansion

Moved by Deputy Warden Brent Sampson, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to authorize staff to proceed with the expansion of the Construction and Demolition Debris Landfill, with construction subject to budget approval.

Motion carried.



Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette that the Committee of the Whole recommend to Council, to proceed with the engineering work and studies on or after April 1, 2025, at an estimated cost of \$275,000 (exclusive of HST), with the funding to be allocated from CCBF funds.
Motion carried.

d) Grant Applications:

- i. St. Peter's - Grand River - Loch Lomond Pastoral Charge, Type 4 -
Regional/Health/General Funds - \$2,645.00

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to defer the St. Peter's - Grand River - Loch Lomond Pastoral Charge Type 4 - Regional/Health/General Funds application back to staff for further information.
Motion carried.

- ii. St. Peter's - Grand River - Loch Lomond Pastoral Charge, Type 1 -
Infrastructure Fund - \$5,000.00

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council to approve the St. Peter's - Grand River - Loch Lomond Pastoral Charge grant request for the Type 1 - Infrastructure Fund in the amount of \$ 5000, and the funds be allocated as follows: \$2020.00 from the District 4 Funds and \$2980.00 from the Regional Funds.

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the main motion be amended to allocate the funds as follows: \$ 1,520.00 from the District 4 Funds and \$3480.00 from the Regional Funds.

Motion carried.



Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, to amend the amended motion to support this project at \$1,520.00 and FURTHER MOVE that the organization be advised to reapply for the remainder of the project work in the new fiscal year.

Motion carried.

- iii. D'Escousse Civic Improvement Society, Type 1 - Infrastructure Fund - \$5,000.00

Moved by Councillor Amanda Mombourquette, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to approve the D'Escousse Civic Improvement Society grant request for the Type 1 - Infrastructure Funds in the amount of \$5,000.00, and that the funds be allocated as follows: \$520.00 from the District 2 Funds, \$500.00 from the District 1 Funds and \$3,980.00 from the Regional Funds.

Motion carried.

- iv. Richmond Rize Volleyball Association, Type 4 - Regional/Health/General Funds - \$9,919.83

Moved by Councillor Shawn Samson, seconded by Councillor Brian Marchand, that the Committee of the Whole to Council to approve the Richmond Rize Volleyball Association grant request for the Type 4 - Regional/Health/General Funds in the amount of \$4,500.00 and that the funds be allocated as follows: \$1,020.00 from the District 1 Funds and \$3,480.00 from the Regional Funds.

Motion carried.



- v. St. Louis Parish Council, Type 4 - Regional/Health/General Funds - \$2,000.00

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that the Committee of the Whole recommend to Council to approve the St. Louis Parish Council grant request for the Type 4 - Regional/Health/General Funds in the amount of \$2020.00, and that the funds be allocated from the District 3 Funds.

Motion carried.

Warden, Re:

- a) Review of Warden's Council Report
For information only.
- b) Request from resident regarding flags

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council to suspend the MOCR Flag Policy, permitting the Canadian Flags to be flown, from the day after St. Patrick's Day until March 31, 2025.

Motion carried.

- c) Conversations around housing

Moved by Councillor Amanda Mombourquette, seconded by Councillor Brian Marchand, that the Committee of the Whole recommend to Council to have staff support consultations with developers on improving housing in an open call to ensure no one is excluded.

Motion carried.



Members of Council Items:

- a) Councillor Brian Marchand, Re: Strait Richmond Hospital - CT Scanner - Verbal

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that the Committee of the Whole recommend to Council to have the Warden write a letter of support for the purchase of a CT Scanner for the Strait Richmond Hospital site to the Minister of Health, and cc'd to MLA/Minister Trevor Boudreau and the Strait Richmond Hospital Foundation.

Motion carried.

Moved by Councillor Brian Marchand, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to move the discussion of some financial support towards the purchase of a CT Scanner for the Strait Richmond Hospital to the 2025/2026 budget deliberations.

Motion carried.

CAO, Re:

- a) Administration Operations Report
For information only.

Community Acknowledgements

For information only.

Correspondence

- a) **Action Required**

- i. Letter from Laura Emery, Chief Executive Officer (CEO) of the Eastern Counties Regional Library, Re: Request for the allocation of funding for the St. Peter's Hub project to be included in the Municipality's 2025/2026 annual operating.

Moved by Councillor Shawn Samson, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council to accept the request for the allocation of funding for the St. Peter's Hub project to be included in the Municipality's 2025/2026 annual operating budget.

Motion carried.



- ii. Letter from the Eastern District Planning Commission (EDPC), Re: Operating estimates for the 2025/2026 fiscal year.

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that the Committee of the Whole recommend to Council to accept the EDPC operating estimates, deferring them to budget deliberations.

Motion carried.

b) For Information Only

- i. Letter from the Nova Scotia Federation of Municipalities (NSFM) regarding pending legislation.
- ii. Letter to Minister John Lohr, Department of Municipal Affairs, regarding the request for a change to property assessment caps for homes destroyed by fire or other disasters.
- iii. Letter to Minister John Lohr, Department of Municipal Affairs, regarding the response to his letter dated February 11, 2025.
- iv. Letter to Honourable Tim Houston, Premier, regarding an invitation to Superport Days.
- v. Letter from NSFM regarding pending legislation - Follow-up to the previous correspondence.

Unfinished Business

- a) Tyler Mattheis, President and CEO, Cape Breton Partnership, Re: Multi-Party First Nations and Municipal Agreement

Moved by Councillor Amanda Mombourquette, seconded by Councillor Shawn Samson, that the Committee of the Whole recommend to Council to accept the recommendation to enter into the CBREN funding agreement for a four (4) year period with a two (2) year notice of withdrawal.

Motion carried with three (3) in favour and two (2) opposed. (Nay: Councillor Brian Marchand)



b) Good Neighbour Program

The Committee reached the consensus that it would not recommend Council's participation in the Good Neighbour Program this year.

c) Richmond Arena

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that the Committee of the Whole recommend to Council to defer the Richmond Arena discussion to budget deliberations.

Motion carried.

Review of Cheques Issued Re:

a) January 2025

For information only.

Review of Action Items

a) Action Items

For information only.

15 Minute Question Period - (902) 226-9885

There were no questions.

Adjournment

There being no further business, the Chair adjourned the meeting at 9:16 p.m.

Municipal Clerk

Chairperson



2025

Strait Area Transit

VISION

Helping to create communities where everyone can access the services and opportunities, they need to lead healthy, connected lives.



MISSION

Providing accessible, supportive, door-to-door transportation options to all residents of Inverness County, Richmond County and the Town of Port Hawkesbury with a focus on those who have barriers due to age, health, mobility and finances.



BOARD OF DIRECTORS

Chair - **Councillor Blaine MacQuarrie** - Town of Port Hawkesbury

Vice Chair - **Councillor John MacLennan** - Municipality of the County of Inverness

Secretary / Treasurer - **Councillor Amanda Mombourquette** - Municipality of the County of Richmond

Councillor Paula Hart - Town of Port Hawkesbury

Councillor Claude Poirier - Municipality of the County of Inverness

Councillor Shawn Samson - Municipality of the County of Richmond

Kara-Leigh Burke - Department of Opportunities and Social Development

STAFF

General Manager – Nichole Briand

Dispatcher – Donna MacDonald

Driver – Zelma Mariner

Driver – Tom MacLean

Driver – Gerard Marchand

Driver – Patrick MacDonald

Driver – Bill Stewart

Driver – Trevor Smiley

Driver – Jim Marryatt

Driver – Theresa Kersey

Driver – Faye MacLean

Driver – Michael Mahoney

Driver – Barry Vaters



Strait Area Transit general manager Nichole Briand (left), dispatcher Donna MacDonald (centre) and veteran driver Zelma Mariner

FUNDING PARTNERS

- The Government of Canada


- Rural Transit Solutions Fund (RTSF) - \$373,943.06 for three new Ford Transits purchased between 2023-2025.
- HST Rebate – *varies, can receive up to 50% of HST paid on qualifying purchases.*

- The Province of Nova Scotia

- Community Transportation Assistance Program (CTAP) - \$226,657.00 per fiscal year for dial a ride operations.
- Public Transit Assistance Program (PTAP) - \$50,000.00 per fiscal year for Fixed Route Capital purchases.
- Accessible Transportation Assistance Program (ATAP) - Up to \$75,000.00 twice per fiscal year for Dial A Ride Capital purchases.
- Fare Assistance Program (FAP) – *Varies, SAT received \$7,100.00 for 2024-25; used to subsidize the fares for qualifying low-income individuals*

FUNDING PARTNERS CONTINUED

- The Municipality of the County of Richmond
 - Dial A Ride yearly contribution - *\$100,000.00*

- The Municipality of the County of Inverness
 - Fixed Route yearly contribution - *\$80,640.00*
 - Dial A Ride yearly contribution - *\$31,360.00*

\$112,000.00

- The Town of Port Hawkesbury
 - Dial A Ride yearly contribution - *\$6000.00*

FLEET

Vehicle Make & Model	Year	Deployment Area	Year to Replace
Dodge RAM ProMaster	2020	Fixed Route	2027
Dodge Caravan	2019	Dial-A-Ride	2026
Dodge Caravan	2018	Dial-A-Ride	2025
Ford Transit	2022	Dial-A-Ride	2029
Ford Transit	2023	Dial-A-Ride	2030
Ford Transit	2023	Fixed Route	2030
Chrysler Grand Caravan SXT	2024	Dial-A-Ride	2031



DIAL A RIDE

- Service must be pre-booked 24 hours in advance, Monday to Friday from 8:30 am to 3:00 pm.
- Drivers will wait for five (5) minutes past scheduled time if client is not present for pickup. After five (5) minutes they will move on to their next scheduled pickup location. Drivers will allow for some exceptions, e.g., shuttle transfer delay, client notified office of reason for delay, etc.
- Service is subject to availability.



COMMUNITY BASED

Get to the things that are important to you in your community.



PRE-BOOKED

Must be booked one business day in advance.



DOOR-TO-DOOR

Pick you up at home and take you directly to the door of your destination.



ACCESSIBLE

Fully accessible services are available for passengers.

RICHMOND COUNTY DIAL A RIDE RIDERSHIP

Year	Ridership
2021	1870
2022	2582
2023	6036
2024	4,916



FIXED ROUTE SERVICE

- Fixed Route service runs Tuesday to Friday, each week.
- Route runs between Port Hawkesbury and Inverness.
- Service must be pre-booked 24 hours in advance Monday to Friday from 8:30 am to 3:00pm.
- A complete timetable and suggested stops is available upon request.



DRIVER REQUIREMENTS & RESPONSIBILITIES

- Possess a valid driver's license (class 4 or better), clean driving record, valid criminal record check, including a child abuse registry check.
- Transport passengers to and from their destinations.
- Follow Provincial and Federal transit regulations.
- Ensure vehicle is kept clean and tidy.
- Collect fares and issue change.
- Stop at each scheduled stop and not leave a stop early.
- Assist passengers, as needed, with opening/shutting doors, carrying groceries to their door, etc. If a passenger has high support needs, they can have an attendant travel with them, free of charge.

HOW TO BOOK A RIDE

- **Call us:** [902-625-1475](tel:902-625-1475)
- **E-mail us:** dispatcher@satbus.ca
- **Fill out the form on our website:** www.satbus.ca

We will respond as soon as possible to confirm the ride.

**Bookings are not 100% confirmed until a representative from SAT is in contact to verify.*



FARES

\$9.00 - One Way (Up to two zones within service area)

\$18.00 - Two zones + Within Service Area

\$200.00 - Month

\$650.00 - Semester Student Pass

\$1020.00 - Full Year Student Pass

An additional charge of \$1.00/km is added to Dial-A-Rides outside of the SAT coverage area.

A wait time charge of \$30.00 is added to Dial-A-Ride stops that last over one hour. This charge is prorated to the quarter hour.

Extra stops must be booked at the time of reservation. Each extra stop will be at the cost of \$9.00 per stop.

Strait Area Transit reserves the right to charge a 50% cancellation fee in the event of a last minute cancellation. Some exceptions may apply, e.g., a medical appointment was cancelled by the hospital at the last minute, client illness, etc.

PAYMENT OPTIONS

- Cash to the driver at the time of boarding.
- E-transfer to the office at: director@satbus.ca.
- Monthly billing available to businesses, organizations, and clients upon request and approval.



ADVERTISING

- Word of Mouth: Our clients have good experiences when using our services and recommend us to their friends and family!
- Business Cards: Our drivers keep our business cards on hand to give to clients. They are also available from our office!
- Flyers: We recently printed and distributed flyers within the areas we service to various organizations and businesses!
- Social Media: Our website and Facebook page lists our most up-to-date contact and service information!



CONTACT US

Office Location 47 Paint Street, Unit 24, Port Hawkesbury NS, B9A 3J9
In the Walmart Shopping Centre

Mail 47 Paint Street, Unit 24, Port Hawkesbury NS, B9A 3J9

Phone (902) 625-1475

E-mail Dispatcher – dispatcher@satbus.ca
General Manager – director@satbus.ca

Website www.satbus.ca

Facebook <https://www.facebook.com/StraitAreaTransit/>



QUESTIONS?

Thank you!

A Picture is Worth a Thousand Words

April 8, 2025

**Richmond County Committee of the
Whole Meeting**



Seniors Take Action Coalition

... promoting age friendly communities





In the Beginning...

- Began in Jan 2016 following a conference held in the Fall of 2015 attended by 160 seniors and service providers.
- Participants expressed a desire to form a coalition to improve the well-being of older adults in our community. We partnered with Community Links to get the coalition underway.
- During the eight years I worked for NS Health, I was able to provide dedicated support to the Coalition as part of my positions, this varied depending on other priorities at times.

Who Are we? The Little Engine That Could

Vision

- Healthy communities supporting seniors' well-being by promoting age friendly communities.

Mission

- The Coalition assists, supports and advocates to facilitate addressing the issues and concerns of seniors.

The objectives of STAC are:

1. To create linkages and partnerships amongst individuals, groups, and organizations interested in the welfare of seniors in the Strait Richmond Area.
2. To recognize the leadership and contribution of seniors in our communities.
3. To support socially isolated seniors in their communities.
4. To be strong advocates on seniors' wellness issues.
5. To improve communication to connect seniors with the resources they need for their wellness.



Seniors Take Action Coalition
... promoting age friendly communities

Who are we?

As the Seniors Take Action Coalition, we are committed to promoting an age friendly Richmond County. We advocate for issues, that are both important to and impact older adults. We celebrate the lives and contributions of older adults in our communities. The Coalition was formed in January 2016.

Since that time, we have had members from various seniors' clubs, community organizations, NS Health, Retired Teachers Association, the municipality, and other community members interested in issues impacting older adults. While many of our members are older adults, we welcome anyone who is interested in supporting seniors to become involved.

What do we do?

- We have a [Facebook group](#) with close to 500 members, where we share information almost daily. Search 'Seniors Take Action Coalition'.
- We send letters to elected officials on the Municipal, Provincial and Federal level to bring to their attention issues that impact older adults. At present, we are very concerned about the recent announcement by Nova Scotia Power to increase electricity rates for residential customers by at least 10 per cent over the next three years, and an additional storm rider that would allow Nova Scotia Power to increase bills by up to two per cent. We will be raising our concerns and mobilizing others to also speak up about this important issue.
- We have been involved in organizing and partnering on three conferences. The last one was called [Feeding the Soul](#), it was part of the Mind, Body and Spirit Project, held in 2018.
- We carried out a housing survey in 2017 to gain an understanding of the needs of seniors in our communities. Over 262 seniors completed surveys and we presented the findings to the Richmond County Council.
- We launched a social media campaign to raise seniors' issues during the Municipal Election in Fall 2020.
- In the spring of 2021, we launched a newsletter called [Better With Age](#). You can subscribe to receive this newsletter electronically. We are working to get limited copies available at locations such as the library, municipal office, La Picasse, the local MLA office. To sign up to receive the newsletter [Subscription | mailchi.mp](#).
- We advocated for Richmond County to develop an Age Friendly Communities Action Plan and participated on the Advisory Committee that was selected to work with the hired consultant. This plan was presented in the Fall of 2019 to the previous Council but was never officially endorsed or released. We look forward to working with the current Council to revisit the plan as part of the upcoming Strategic Planning process.

Why?

Older adults over 55 years of age make up 46% of the population in Richmond County. We believe that as strong advocates we can will increase the awareness about, and emphasize the importance of, age-friendly communities for older adults, while knowing that people of all ages who live in Richmond County will also benefit.

We also believe that we need to work together collaboratively to improve the overall health of our community.

When?

The Coalition meets monthly. Prior to COVID-19, our meetings took place at the Lion's Hall in Louisdale. We now meet on Zoom. We hope to resume meeting in person as soon as it is possible to do so. While not ideal, we have found that Zoom is a user-friendly way to keep things going until we can meet again!

For more information, please join our Face Book Group or contact Dorothy Barnard, Chair of the Coalition at barndri@gmail.com.

Why are we important to Richmond County

- Richmond County has an aging demographic
- 46% of all residents are 55 years and older
- Many of our volunteers are aging, are spread thin with other leadership roles and have told us they are tired
- STAC is seen as an organization that can bring others together, collaborate to achieve
- We support the Municipality in its commitment to create an age-friendly community

Highlights Over the Years 2016 to Present Day

- Began FB Group in 2016
- Co-Hosted a Municipal Candidate Forum for 2016 election
- In 2017 we carried out a seniors housing survey, presented findings to Council
- Hosted and co-hosted conferences in 2017, 2019, 2022, 2024
- Brought forward issues impacting seniors to all three levels of Government, shingles vaccine, flu vaccine,
- Gathered 1200 signatures on the 2022 proposed NS Power increase for our MLA to table in the Legislature
- Supported the development of a seniors' safety coordinator role in Richmond County
- Collaborated on the Mind, Body and Spirit Project from 2017-2019
- Participated in the development an age-friendly plan for Richmond County

- Social Media Campaign focused on seniors' issues for 2020 and 2024 Municipal elections, and provincial and federal elections.
- Started a newsletter called Better with Age in spring 2021- Have produced 16 issues to date.
- Contributed to and participated in the Richmond County Strategic Plan Refresh
- In 2022 carried out a project to reconnect seniors clubs and groups post – covid and explore their needs
- Involved in raising issues of Emergency Planning and Accessibility, Voluntary Vulnerable Sector Check in Richmond County
- Contribute regularly to Richmond Reflections quarterly publication
- Began County Wide Calendar in April 2023
- Participated in the Acting Collectively Research project underway in CBRM, Victoria and Richmond County -Of the 222 respondents, 101 were from Richmond County

2023

Seniors Take Action Coalition
... promoting age friendly communities

A YEAR AT A GLANCE

BECAME A REGISTERED NOT-FOR-PROFIT

Seniors Take Action Coalition is now registered as a non-profit society in Nova Scotia and has recently joined with the former Richmond County Seniors Council to become one organization. This will strengthen our ability to support older adults in the community.



RECEIVED AN AGE-FRIENDLY GRANT FROM THE PROVINCE OF NOVA SCOTIA

This grant has provided us the opportunity to continue with our popular newsletter, grow our presence on FaceBook, (we now have close to 700 members,) create a new calendar, connect more with clubs in the area and support their activities.



LAUNCHED A NEW MONTHLY CALENDAR

Seniors Take Action Coalition is now producing a monthly calendar that highlights Club activities and other areas of interest for older adults to participate in Richmond County.



HOSTED IMAGINE THE POSSIBILITIES - CHAPTER ONE

In June 2023, we hosted Imagine and Possibilities - Chapter One and planned Chapter Two for October, which will now be held in Spring 2024.



PRODUCED BETTER WITH AGE NEWSLETTER

Since the spring of 2021, Seniors Take Action Coalition has produced 12 quarterly newsletters to promote an age-friendly community, share information and celebrate older adults in Richmond County.



2024

Seniors Take Action Coalition
... promoting age friendly communities

2024 YEAR AT A GLANCE

STRENGTHENED PARTNERSHIPS WITH CLUBS

Seniors Take Action Coalition partnered with several clubs by rotating COLLABORATION! our monthly meetings and featuring presentations on a wide range of topics including housing, provincial grants for older adults, programs through Service Canada, and partnering opportunities with CB University.



AGE-FRIENDLY GRANT PROVINCE OF NOVA SCOTIA LAUNCHED SENIORS CENTRE WITHOUT WALLS

Launched a Seniors Centre Without Walls, arranging presentations in local communities, virtual program and learning opportunities, and Virtual Coffee Clubs on Friday mornings. Still exploring other opportunities to host Virtual Watch Parties and planning a health and wellness fair.



MONTHLY CALENDAR EXPANSION

Produced monthly calendars highlighting Club activities and other areas of interest for older adults to participate in Richmond County. Calendars are available via social media and in locations throughout Richmond County. Now available on Telle as a weekly program: What's Happening.



HOSTED IMAGINE THE POSSIBILITIES - CHAPTER TWO

May 2024, hosted Imagine and Possibilities - Chapter Two. 125 participants gathered in Lonsdale, learned more about the Happy Communities Project and attended a community showcase of service providers.



BETTER WITH AGE NEWSLETTER

Celebrated four years of producing our quarterly newsletter to promote an age-friendly community, share information and celebrate older adults in Richmond County. Featured health care providers in the community.



**2023-2024
Annual Report**



Seniors Take Action Coalition
... promoting age friendly communities

Prepared by
Celeste Gotell



Extrajuridically signed by
Office of the Registrar of Joint Stock Companies
Date: 01 July 2023 10:58 AM
Location: Nova Scotia, Canada
Contact: jpr@nsregistrar.ca

Certificate of Incorporation
Societies Act

Registry ID: 4327803
Name of Society: SENIORS TAKE ACTION COALITION OF RICHMOND COUNTY

I hereby certify that SENIORS TAKE ACTION COALITION OF RICHMOND COUNTY was incorporated under the Societies Act and that the liability of the members is limited.

Registrar of Joint Stock Companies

July 16, 2023
Date of Incorporation

**"Working Together"
Engagement and Connections for
Older Adults in Richmond County**

Seniors Take Action Coalition
... promoting age friendly communities

Dr. Kingston
MEMORIAL COMMUNITY
HEALTH CENTRE

Highlights of the Project
2023-2024



Seniors Take Action Coalition
... promoting age friendly communities

You are Invited

Imagine the Possibilities

Gather members from seniors' clubs throughout Richmond County, members of the Seniors Take Action Coalition and others who work closely with seniors to share ideas and stories about what is happening in your clubs and the challenges you are facing.

Explore ways to re-vitalize and support seniors' clubs post COVID-19 and learn more about opportunities that are available to support your activities, including funding.

Hear more about the Acting Collectively Project and how becoming involved can help identify needed services.

Wednesday, June 7th, 2023 - 10am to 2pm
Louisdale Parish Hall, 156 Grandique Ferry Road
Coffee and Tea on Arrival at 9:30am
Lunch will be provided

RSVP or Questions?

Celeste at c_gotell@hotmail.com or 902-471-0317 or
Debbie at debbiesamson52@gmail.com or 902-345-2998



Seniors Take Action Coalition
... promoting age friendly communities

SAVE THE DATE
OCTOBER 27, 2023
Réservez la date
le 27 octobre 2023

Imagine the Possibilities
Imaginez les possibilités
Chapter Two - Chapitre deux

A One day Conference for Older Adults

Une conférence d'un jour pour adultes âgés

Watch our FaceBook Group for more information.
Consultez notre groupe Facebook pour plus
d'informations



Seniors Take Action Coalition
... promoting age friendly communities

Summary of Documents for
Create Webs of Social Connections in Richmond County

June 2022



How we Communicate

Better with Age
Mieux avec l'âge
Winter 2021 - Volume 1

A Message from the Coalition

Welcome to our first issue of *Better with Age*. This newsletter was developed by the Seniors Take Action Coalition to learn more about seniors and concerns of seniors by providing information and opportunities for seniors to contribute to this newsletter. We hope to demonstrate and celebrate the lives and contributions of older adults in Richmond County. As strong advocates for age-friendly communities, we will increase the awareness about, and emphasize the importance of age-friendly communities for people of all ages who live in Richmond County.

Next issues focus on: seniors' safety, seniors' health, seniors' financial well-being, seniors' social isolation, seniors' transportation, seniors' housing, seniors' employment, seniors' volunteerism, seniors' civic participation, seniors' digital literacy, seniors' mental health, seniors' nutrition, seniors' safety, seniors' transportation, seniors' housing, seniors' employment, seniors' volunteerism, seniors' civic participation, seniors' digital literacy, seniors' mental health, seniors' nutrition, seniors' safety.

The Seniors Take Action Coalition was established in January 2016, to work collaboratively with others to improve the health and well-being of seniors in the Strait Richmond area. Members come from various seniors' clubs, organizations, involved in seniors' programming and services, and people passionate about aging well in the place we call home.

We recently learned that we were successful in receiving funding through the Wellness Funds from the Strait Richmond Community Health Board. Through this project we hope to strengthen the link that hold us together as a Coalition and to expand our active membership.

Our project goals are to:

- Build a collaborative network of organizations, groups and individuals passionate about working together to address issues impacting older persons in our communities.
- Determine priority areas on which to begin our work together to help reduce social isolation.
- Develop an action plan with achievable goals.

We hope to create ways that the voices of all seniors in our area are heard. We welcome others to join us as we all live together to increase the health and well-being of seniors in Richmond County.

Deborah Bernard, Coalition Chair

For more information about the Seniors Take Action Coalition, or if you would like to become involved contact: seniorstakeaction.info@gmail.com

What's in This Issue:

- Page 1: Update from the Seniors Take Action Coalition
- Page 2: Age-Friendly Communities: No Room Here For Ageism by Julia Freeman
- Page 3: Who are the people in your neighborhood? Meet Robert Coombe by Joanne Marchand
- Page 4: Community Corner: Spotlight on VCN Services and Programs in Your Community
- Page 5: Seniors Clubs and Groups in Your Community
- Page 6: Learning Courses, Events, Useful Links and Tables
- Page 7: Available Grants for Organizations and Individuals
- Page 8: Lead Words: Celebrating and Thanking the many local businesses in our community operated by older adults.

Seniors Take Action Coalition
promoting age friendly communities

Seniors Centre Without Walls
FOR RICHMOND COUNTY

A PROJECT HOSTED BY

Seniors Take Action Coalition
promoting age friendly communities

Invitation
Join us for our monthly
Seniors Take Action Coalition Meeting
at the **Isle Madame New Horizons Club**

A great opportunity learn more about
Canada Revenue's programs and benefits
Anique Fougère
CVITP & Benefits Outreach Officer

Monday, April 7th, 2025
From 10:00AM to 12 noon
Followed by Lunch

2373 Highway 206, Arichat

Please RSVP by April 2nd
seniorstakeaction.info@gmail.com
call Celeste at 902-471-0317

Seniors Take Action Coalition
Public group - 10 members

+ Invite

Browse Manage ?

Community home

Overview

Admin tools

Seniors Take Action Coalition
... promoting age friendly communities

Edit

Seniors	Monday	Tuesday	Wednesday	Thursday	Friday	Seniors
<p>Leisure Club 10:00am - 11:30am at the Leisure Club Cost: \$1.00 10:00am - 11:30am Seniors under 5 - Free</p> <p>New Horizons Club 10:00am - 11:30am Arichat</p>	<p>Seniors Centre Without Walls Virtual Coffee Club 10:00am - 11:30am Seniors under 5 - Free</p> <p>Seniors Take Action Coalition 10:00am - 11:30am Arichat</p>	<p>Meet on 10:00am 10:00am - 11:30am Seniors under 5 - Free</p> <p>Senior Centre Without Walls 10:00am - 11:30am Seniors under 5 - Free</p>	<p>VCN Meals on Wheels 10:00am - 11:30am Seniors under 5 - Free</p> <p>Regular Wednesday Meeting 10:00am - 11:30am Seniors under 5 - Free</p>	<p>Coffee and Conversation 10:00am - 11:30am Seniors under 5 - Free</p> <p>Digital Wellness 10:00am - 11:30am Seniors under 5 - Free</p>	<p>Fiber Club 10:00am - 11:30am Seniors under 5 - Free</p> <p>Indoor Garden 10:00am - 11:30am Seniors under 5 - Free</p>	<p>Seniors 10:00am - 11:30am Seniors under 5 - Free</p> <p>Seniors 10:00am - 11:30am Seniors under 5 - Free</p>

Raising issues of importance to older adults

IMPORTANT

Seniors issues are important in this upcoming October 19, 2024 Municipal Election

Some questions to ask candidates that knock on your door or reach out leading up to the election...

- If elected to Council, what will you do to increase the ability of older adults to participate in the decisions that directly affect their lives?
- What do you believe are the one or two most pressing issues facing older adults in Richmond County? What are your thoughts are on how they could assist in bringing about change.
- What do you view as the role of Municipal Government to support their most vulnerable seniors, who are often isolated.

Find Your Voice

For more information, e-mail: seniorstakeaction.info@gmail.com

YOUR VOTE COUNTS!

Seniors issues are important in the upcoming November 26, 2024 Provincial Election

When a candidate knocks on your door, ask him/her if they would support a policy change that would help with the cost of hearing aids to remove barriers for many seniors.

33% of all voting residents are 65 years and older.

For more information, e-mail: seniorstakeaction.info@gmail.com

Seniors Take Action Coalition
... promoting age friendly communities

January 10, 2024

Department of Health and Wellness
Barrington Tower
1894 Barrington Street
P.O. Box 488, Halifax, NS, B3J 2R8
Health.Minister@novascotia.ca

Dear Honourable Michelle Thompson;

On behalf of the Seniors Take Action Coalition of Richmond County, we are writing to express our concerns about the cost to access to both the Shingrix Vaccine and the respiratory syncytial virus (RSV) vaccine for older adults in our community.

Despite the clear evidence of the benefits both these vaccines, getting publicly funded access to them in Canada depends on where you live.

Every year in Canada, the flu causes an estimated 175,000 emergency department visits, more than 12,000 hospitalizations and 3,500 deaths, making it one of Canada's leading causes of death. Older people and those with certain chronic health conditions are especially at risk of severe illness and influenza-related complications. We know that Nova Scotia has one of the oldest populations per capita in the country and also has one of the highest rates of chronic illness.

Provincial funding for and access to vaccines differs across Canada. This means that while vaccines may be available in a province, they may not be affordable to those who are most vulnerable. We believe that all older Nova Scotians should have equitable access to the most effective vaccines available to prevent illnesses—COVID-19, influenza, Pneumonia, Shingles, and Respiratory Syncytial Virus (RSV).

Seniors Take Action Coalition
... promoting age friendly communities

February 2, 2024

Municipality of the County of Richmond
2157 Highway 206, P.O. Box 120,
Arlisa, Nova Scotia B0E 1A0

Re: Follow-Up Voluntary Vulnerable Persons Registry

Dear Warden Mombourquette and Richmond County Council Members,

On behalf of the Seniors Take Action Coalition, we are following up on the question posed during Question Period at the Committee of the Whole Meeting on December 7, 2023.

During that meeting Board Member, Claire Doyle, presented the following:

In June 2023, the HRM Council approved a Voluntary Vulnerable Persons Registry. This is a voluntary self-referral list for residents who require more support during emergency situations. It also provides important information to first responders and Emergency Management staff and volunteers to help appropriately respond to resident needs in situations such as sustained power outages severe storms, and more. This is an issue that has been a great concern for the Seniors Take Action Coalition, (STAC) for some time now, knowing that we have many seniors that live alone in rural areas.

Question - Has Richmond County considered the possibility of a Voluntary Vulnerable Persons Registry as part of its Emergency Response and is it possible for the Emergency Management Office to work with STAC to explore the options of moving ahead with a Registry?

The response provided by the Wardens was that this was being considered. It was an issue that was raised at the recent Nova Scotia Federation of Municipalities conference and that they were awaiting a response from the Province. They will be discussing this further and making a decision move forward. There was an acknowledgement that there is a gap in emergency measures and that it was a priority.

We would appreciate being kept informed on the developments of this very important issue and hope that this program can be operationalized in a timely manner. Once again, we would be pleased to contribute to this discussion.

Seniors Take Action Coalition
... for a healthy community

July 5, 2021

Honorable Ian Rankin,
Premier of Nova Scotia

Re: Voting Accessibility

I am writing on behalf of the Seniors Take Action Coalition (STAC). The Seniors Take Action Coalition was established in January, 2016, to work collaboratively with others to improve the health and well-being of seniors in the Strait Richmond Area. Members come from various seniors' clubs, organizations involved in seniors' programming and services, and people passionate about ageing well in the place we call home. The Coalition is mainly focussed on seniors' issues as they are expressed in our local area. We strive to engage and support seniors to lead healthy, safe and active lives. Through the many connections of members of the Coalition, we are able to develop and implement collaborative community projects and programs that facilitate the well-being of seniors in our area.

As we face both a provincial and federal election in the near future, accessibility for all to be able to vote has become a pressing issue. For various reasons, many in our area (and not only seniors) are not able to exercise their right to vote. Transportation, literacy, poor internet connectivity and inexperience of polling station hours are deterrents. Challenges such as poor sight, mobility issues, hearing loss and difficulties with comprehension also limit accessibility.

We are asking if, for the upcoming elections, consideration of online voting, voting via telephone, multi-media advertising of transportation opportunities, re-examination of hours of opening for polling stations and, in particular, increasing the option of 'mobile polling stations' with trusted personnel to assist those unable to use the traditional ways of voting.

We trust that every effort will be taken to ensure that community members can express their right to vote.

Sincerely,
Dorothy R. Barnard

Seniors Take Action Coalition
... promoting age friendly communities

Input to the Municipality of Richmond County
Strategic Planning Refresh Process

May 2022

STAC Sub-Committee:

- Dorothy Barnard - Author
- Celeste Gotell - Author
- Michele MacPhee
- Marlene LeBlanc
- Jarine Lacroix



Seniors Centre Without Walls



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>10 Louisa-Lynn Club Monthly Breakfast 8:00-11:00am at the Louisa-Lynn Community Centre Adults: \$2.00 Children 5-12: \$1.00 Children 13-18: \$1.00</p> <p>11 Seniors Centre Without Walls Virtual Coffee Club Type: Smart Home Caregivers have books will be giving you a 30 min Zoom</p> <p>12 New Richmond Club 07:00pm - 10pm Auction</p>	<p>11 Seniors Centre Without Walls Virtual Coffee Club Type: Smart Home Caregivers have books will be giving you a 30 min Zoom</p> <p>12 Long Little hosted by the 18, 18+ groups at Laurel Hall at 6:30pm</p> <p>13 Music with Friends With Friends Thursdays 11:30 to 12:30 Plan: Bourgeois Call to register</p> <p>14 45+ card game St. George's Church Hall</p> <p>15 45+ Card Play Acoustic Contrabass Centre Hall West 4th St. 7:30pm</p>	<p>11 Meet at 5:00pm D'Sessou CNA Improvement Hall</p> <p>12 Plan: Books Meet With Friends Thursdays 11:30 to 12:30 Plan: Bourgeois Call to register</p> <p>13 45+ card game St. George's Church Hall</p> <p>14 45+ Card Play Acoustic Contrabass Centre Hall West 4th St. 7:30pm</p>	<p>11 VCM Meals on Wheels Programs moves into Bonnie Brae Club in St. Peter's</p> <p>12 Coffee Get Together 9:00 - 11:00 am. Not about the meal</p> <p>13 Plan: Books Meet With Friends Thursdays 11:30 to 12:30 Plan: Bourgeois Call to register</p> <p>14 45+ card game St. George's Church Hall</p> <p>15 45+ Card Play Acoustic Contrabass Centre Hall West 4th St. 7:30pm</p>	<p>11 Coffee and Conversation 10am to Noon West Bay Community Centre</p> <p>12 Digital Wellness: Document Library 9:00am - 12:00pm Richmond County Municipal Office</p> <p>13 Senior Walkers by Morning Coffee St George's Church Hall 10:00hrs 12:00hrs</p> <p>14 Café Conversation La Poudre 9:00 to 1:00 All levels of French welcome</p> <p>15 Digital Wellness: Document Library 9:00 - 11:00am (invitation given on the club March Meet & Greet)</p> <p>16 Digital Wellness: Document Library 9:00 - 11:00am (invitation given on the club March Meet & Greet)</p>	<p>11 Fiber Club Informal Gathering/Coaching group in the Post-Lite Last Library Zone to open. Come when you can kind of group.</p> <p>12 Indoor Washer Time Acoustic Contrabass Centre Hall - 10:00pm - 11:00pm</p> <p>13 Senior Walkers by Morning Coffee St George's Church Hall 10:00hrs 12:00hrs</p> <p>14 Café Conversation La Poudre 9:00 to 1:00 All levels of French welcome</p> <p>15 Digital Wellness: Document Library 9:00 - 11:00am (invitation given on the club March Meet & Greet)</p>	<p>11 Breakfast - 8:30am to 10:00am Acoustic Contrabass Centre</p> <p>12 Acoustic Contrabass Centre</p> <p>13 Acoustic Contrabass Centre</p> <p>14 Acoustic Contrabass Centre</p> <p>15 Acoustic Contrabass Centre</p>



Creating Webs of Social Connectedness

Beaucoup de choses à dire / Lots to Talk About

Depuis qu'elle a pris le rôle de Coordonnatrice communautaire, Claire s'est occupée de parler aux personnes âgées de tout le comté de Richmond pour entendre leurs préoccupations, discuter de ce qui les préoccupe et le impact de la Covid 19 sur leur vie. Elles ont également eu l'occasion de parler de ce qu'elles attendent avec impatience dans les mois à venir et des idées qu'elles ont et qui peuvent contribuer à améliorer les liens communautaires.

Claire a rencontré des représentants de clubs de danses pour des conversations au téléphone, a organisé deux séances de Zoom, a assisté à plusieurs réunions en personne et a contacté d'autres personnes de la communauté qui travaillent avec les aînés par téléphone et en personne.

Le 21 juin, plus de 40 participants venus de tout le comté de Richmond se réuniront à Louisa-Lynn pour prendre connaissance des résultats du projet et identifier les priorités qui contribueront au plan d'action de la Seniors Take Action Coalition afin d'orienter son travail pour l'année à venir.

WANT TO HEAR MORE ABOUT CREATING WEBS OF SOCIAL CONNECTEDNESS PROJECT?
Claire can be reached at: seniorstakeactioninfo@gmail.com or call 902-225-2826.

Seniors Centre Without Walls FOR RICHMOND COUNTY

A PROJECT HOSTED BY Seniors Take Action Coalition

SAVE THE DATE

VIRTUAL COFFEE CLUB

Why not join us for a virtual cup of coffee or tea.

We will be chatting with Lyn Stuart, Caregiver Support Coordinator - Cape Breton Region

We are trying out a new day!

Come hear about the services and programs offered through Caregivers Nova Scotia.

Monday, March 31st, 2025

from 10:00 to 11:00 am on Zoom

Email: seniorstakeaction.info@gmail.com for the link or go to our FB page.

Seniors Centre Without Walls is possible due to the financial support of the Province of Nova Scotia's Age-Friendly Community Grant

Seniors Centre Without Walls FOR RICHMOND COUNTY

A PROJECT HOSTED BY

Seniors Take Action Coalition
... promoting age friendly communities

Seniors Centre Without Walls FOR RICHMOND COUNTY

A PROJECT HOSTED BY Seniors Take Action Coalition

Invitation

Join us for "Ask Your Pharmacist" at the Bonnie Brae St. Peter's Seniors Club

Come join us

Jill MacLean from MacDonnell Pharmacy will share information about their expanded scope of practice and talk about pharmacy related services specific to seniors.

Bonnie Brae Club is located 14 Toulouse St. in St Peters

Wednesday, March 19th 2:00PM

Seniors Centre Without Walls is possible due to the financial support of the Province of Nova Scotia's Age-Friendly Community Grant

Join us for Our Second Annual Intergenerational Program

"You Can Have Fun at Any Age"
Games and Activities
Seniors/Child Teams compete

A Partnership with Fleur-de-Lis Seniors Club

DATE: WEDNESDAY, MARCH 12TH, 2025

WHERE: LOUISDALE PARISH HALL 156 GRANDIQUE FERRY ROAD, LOUISDALE

TIME: 10AM TO 2:00PM

This program is for children ages 5 to 12 years old and they must be accompanied by a senior. Such as your Grandmother/Father, Family Friend, Aunt or Uncle... We will have pizza for lunch.

Seniors Centre Without Walls is possible due to the financial support of the Province of Nova Scotia's Age-Friendly Community Grant. Fleur-de-Lis Seniors Club is grateful to Aging Well Nova Scotia for the inter-generals to offer seniors games.

Seniors Centre Without Walls FOR RICHMOND COUNTY

A PROJECT HOSTED BY Seniors Take Action Coalition

Invitation

Join us for a one-hour Virtual Session

Exploring Mental Health As We Age

Join us for a Zoom workshop with three students from a Gerontology Social Work class at Cape Breton University who have kindly organized this session for us as part of their studies. They will cover:

- General Overview of Mental Health As We Age
- Challenging Misconceptions about Mental Health
- Promoting Positive Mental Health

This session will be held on Zoom, please register by Monday, Dec 2nd to receive the link by contacting Celeste at seniorstakeaction.info@gmail.com

Wednesday, Dec 4th 6:00 to 7:00pm

Seniors Centre Without Walls is possible due to the financial support of the Province of Nova Scotia's Age-Friendly Community Grant

Recipe to Success Key Ingredients

- Dedicated group of core volunteers
- Strong partnerships- Municipality and other organizations like the Dr Kingston Memorial Community Health Centre, Seniors Clubs, Telile
- Dedicated support provided by staff in NS Health in her role as a health promoter –to work on the newsletter, STAC Face Book page, support to apply for grants. This is no longer available
- Accessed several grants to support our work over the years and collaborated on several projects including The ACTing Collectively Project.

Coming Up What's Next

- We have applied for several grants to continue with our work.
- These funding streams do not provide operational funding, most funding streams are for time limited programs and projects.
- The grant provided to us this past year allowed us to strengthen our organization and if we are to continue, we need to secure financial support.
- We are seeking funding support from the Municipality.



Mark
your
Calendar

Join us for our
**Second Annual Community Health
and Wellness Showcase of
Community Service Providers for
Older Adults in Richmond County**



**Wednesday, May 28, 2025
10am to 2pm
Louisdale Parish Hall
148 Grandique Ferry Road**

**Email for more information:
seniorstakeaction.info@gmail.com
or call Celeste at 902-471-0317**

Seniors Centre Without Walls is possible due to the financial support of the Province of Nova Scotia's Age-Friendly Community Grant

**OUR WORK HAS
BEEN A
MARATHON,
NOT A SPRINT**





**THANK
YOU**



March 17, 2025

Warden and Councillors:

The following letter, which we would like tabled at the Committee of the Whole session on April 8th, is to provide some background information for our request for operating funding from the Municipality of the County of Richmond. We hope to have the opportunity to speak to this request at the end of our scheduled presentation.

Seniors Take Action Coalition

Following a seniors-oriented conference in October 2015, the Seniors Take Action Coalition (STAC) was formed in 2016 with collaboration and support from Community Links and Nova Scotia Health Public Health. The STAC Vision and Mission was established in 2016. In January 2023, we become a Joint Stocks Registered Society.

We work collaboratively with others to improve the health and well-being of seniors in the Strait Richmond Area. Members come from various seniors' clubs, organizations involved in seniors' programming and services, and people passionate about ageing well in the place we call home. The Coalition is mainly focused on seniors' issues as they are expressed in our local area. We strive to engage and support seniors to actively participate in the life of their communities. Through the many connections of members of the Coalition, we are able to develop and implement collaborative community projects and programs that facilitate the well-being of seniors.

Vision

Healthy communities supporting seniors' well-being by promoting age friendly communities.

Mission

The Coalition assists, supports and advocates to facilitate addressing the issues and concerns of seniors.

As a not-for-profit organization, the objectives of the Seniors Take Action Coalition, within Richmond County, are:

1. To create linkages and partnerships amongst individuals, groups, and organizations interested in the welfare of seniors in the Strait Richmond Area.
2. To recognize the leadership and contribution of seniors in our communities.
3. To support socially isolated seniors in their communities.
4. To be strong advocates on seniors' wellness issues.
5. To improve communication to connect seniors with the resources they need for their wellness.

As you are aware, Richmond County has a predominantly senior population - of its approximately 8,900 residents (Stats Canada census, 2021), 46% of community members are seniors aged 55 years and over. The population density is 6.9/Km² with limited transportation options. Approximately 30% of community members are nutritionally insecure. Many in Richmond County feel socially isolated, many live with chronic disease. According to Statistics Canada data, 37.6 % of the population in Richmond County lives with a "low income". Given Richmond County's social-economic data and the limited availability of nutritional, healthy food options, the area is considered a food desert. STAC works to ameliorate the adverse effects of these circumstances. And, in true Cape Breton fashion, many are accompanied by sharing food.

The Seniors Take Action Coalition of Richmond County has been extraordinarily effective in spite of no secure operating funding. Indeed, it has been held up as a model to follow throughout the province.

Below are highlights of the activities of STAC as an organization.

Promoting an Age- Friendly County

- Active Facebook Group in 2016- over 800 members
- Co-Hosted a Municipal Candidate Forum for 2016 election, social media campaigns in 2020 and 2024 municipal elections
- Circulates monthly community event calendar
- Produces Newsletter called Better with Age in spring 2021 (16 issues to date)
- Participates in regular Telile sessions
- Sponsored/arranged numerous workshops and presentations in collaboration with local seniors' clubs
- Participated in the development an age-friendly plan for Richmond County
- Contribute regularly to Richmond Reflections quarterly publication

Conferences

- Hosted conferences in 2017, partnered on one in 2018

- Hosted Imagine the Possibilities Chapter One, 2023, Chapter Two - 2024
- Invited to present at the Federation of NS Seniors AGM in 2023

Involvement in advocating for addressing issues impacting seniors

- In 2017 carried out a seniors housing survey, presented the findings to Council, participated in Strait Richmond Housing Matters Coalition
- Brought forward issues impacting seniors to all three levels of Government, shingles vaccine, flu vaccine, etc.
- Gathered 1200 signatures on the 2022 proposed NS Power increase for MLA to table in the Legislature

Collaborations

- Supported the development of a seniors' safety coordinator role in Richmond County
- Collaborated with the Municipality on the Mind, Body and Spirit Project from 2017-2019
- Contributed to, and participated in, the Richmond County Strategic Plan Refresh
- Promotes endeavours related to Emergency Planning and Accessibility in Richmond County
- Participated in the Acting Collectively Research project underway in CBRM, Victoria and Richmond County. Of the 222 respondents, 101 were from Richmond County

Seniors Take Action Coalition of Richmond County (Joint grant projects) –

ACTing Collectively Project (with the Municipality of Richmond County and Dalhousie University) - \$22, 371 (2022-2024)

Mind, Body, Spirit: a Collaborative Approach to Addressing Seniors' Mental Health and Social Isolation in Richmond County (with Dr. Kingston Memorial Community Health Centre) - \$120,000 (2028-2020)

Seniors Take Action Coalition grants–

Creation of Webs of Social Connections in Richmond County – Community Health Board Wellness grant - \$8,670 (2021-2022)

Working together – Engagement and Connections for Older Adults in Richmond County – Municipality of the County of Richmond grant - \$10,000 (2023-2024)

Creating a Seniors' Centre Without Walls in Rural Richmond County – Age Friendly provincial grant - \$24,700 (2024-2025)

STAC has clearly shown that we can accomplish things of value to seniors and others in our communities.

However, where are we today?

Volunteer organizations rarely have longevity without paid staff support. Until recently, we had 'free' support for our organization because Celeste's former positions included supporting seniors and their well-being. However, in January 2023, she retired. Public Health no longer provides opportunities for personnel to assist as she has in the past. We have been able to retain her expertise through spotty grant funding. At the same time, we have been gaining momentum post-COVID to a point where, if we had sustainable operating funding, we could build on the endeavours of the past and seek new avenues to work for the betterment of the lives of seniors (and thus others) within Richmond County.

Plans

What could we do if we had the security of operating funding?

In the Refreshed Municipal Strategic Plan (2022-2024), goals include:

- (Take) strong measures to support accessibility and age friendly initiatives
- (Pursue) prosperity and opportunities for all demographic segments of the County
- Nurture quality of life
- Utilize an accessibility and age friendly approach to all services, projects and initiatives
- Support, build and enhance spaces for health and wellness
- Support and connect citizens and volunteer groups
- Seek and sustain collaborations with organizations in a variety of areas to pursue shared goals

These are all areas where we can help; for which we can provide a person-centered perspective. We have established a web of intertwined connections at a community level to gain input and hear challenges and celebrate successes.

The Municipal Age Friendly Plan needs updating and a strategic plan to address the welfare of our senior population can round out and complement other Municipal action/ strategic plans. Among us, we have years of wisdom to provide considered and inclusive ideas, suggestions and contributions. We understand the intricate issues to enable seniors to live in the place of their choice. We can contribute to both short-term, and more importantly is some ways, long-term planning and actions. We strongly believe that the return on Council's investment in STAC would be significant through assisting with the accomplishment of several of the Municipality's goals and objectives. Seniors in Richmond County are a resource, not a burden.

Our proposed request for operating funding follows:

Projector Coordinator-	\$20700	450 hrs annually @ \$40.00 + GST
Summer Student Wage Supplement-	\$ 2000	
Office supplies-	\$. 1500	
Director Insurance -	\$ 1000	
Joint Stocks membership-	\$ 70	
Travel Costs for Coordinator-	\$ 3600	
Advertising/Promotions and Printing-	\$ 3000	
Newsletter Production -	\$ 2000	

Total Budget - \$33,870

Thank you for your attention,

Dorothy R Barnard,
Chair, STAC

BRIEFING NOTE

Municipality of the County of Richmond

Community Solar Program

02 April, 2025

Relevant Motions

n/a

PURPOSE

The purpose of this briefing note is to provide the Municipal Council with information to possibly support two Community Solar projects proposed to be established in Municipality of the County of Richmond later this Spring/Summer.

SUMMARY

Community Solar Program

The Community Solar Program helps community groups and organizations set up solar gardens on their properties and sell subscriptions to the electricity they produce from the solar gardens.

Community solar gardens

A community solar garden is a large area with many solar panels on it (like the rooftop of a large industrial building or land could become a community solar garden). A 1-megawatt community solar garden requires about 4 to 6 acres of land.

The electricity generated from a community solar garden goes into the province's main electricity grid to help power buildings, homes and appliances of participating subscribers.

Benefits of community solar gardens

Community solar gardens provide many benefits, including:

- helping communities to get involved in developing renewable energy
- making renewable energy more accessible (even for people who wouldn't be able to install solar panels, like renters, condos and people with shaded roofs)
- helping generate more clean energy (a 1-megawatt solar garden can power 131 homes per year)
- helping Nova Scotia reach its target of 80% renewable energy by 2030
- saving money on energy costs (subscribers get a credit on their electricity bill for the power generated by their share of the solar garden)

Project owners

Community solar garden owners build, own and operates a community solar garden to generate electricity for participating subscribers.

Project owners interested in becoming a community solar garden owner, need to apply to the Community Solar Program to set up a solar garden on their property and sell subscriptions to the electricity they produce from the solar garden.

Community groups and organizations need to apply to become a project owner. Eligible community groups and organizations include:

- businesses registered with Registry of Joint Stock Companies (as a partnership, company, co-operative or non-profit)
- community economic and development investment funds
- First Nation communities
- municipalities, towns and villages
- universities and colleges

Other community groups and organizations can partner with an eligible community group or organization on a joint application.

Your solar garden project needs to:

- be in Nova Scotia
- be in an area that Nova Scotia Power services
- have a nameplate capacity of at least 0.5 MWac and no more than 10 MWac

FINANCIAL IMPLICATIONS

Nil

ACTION REQUIRED

Option 1:

Council to approve and once approved, a letter of support will be sent to the Minister of Energy

Option 2:

Council can decline to take part

Attachments:

1. NS Community Solar – Richmond 03-256-25.pdf - Proposal
2. Sample Letter of Support – CBRM
3. Sample Letter of Support – Municipality of Clare

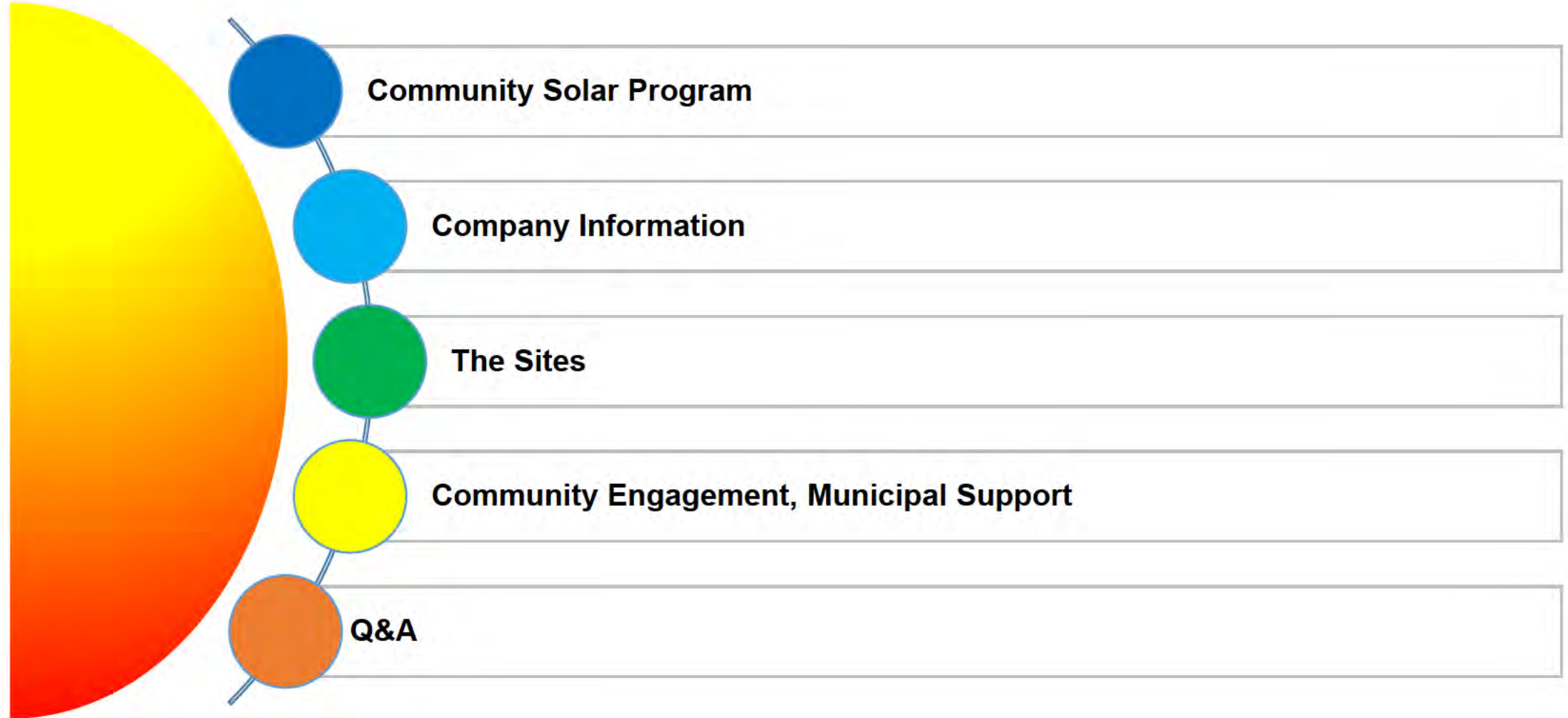
The future is bright

**Nova Scotia Community Solar Program
Richmond County - Solar Projects**

March 2025



Table of Contents



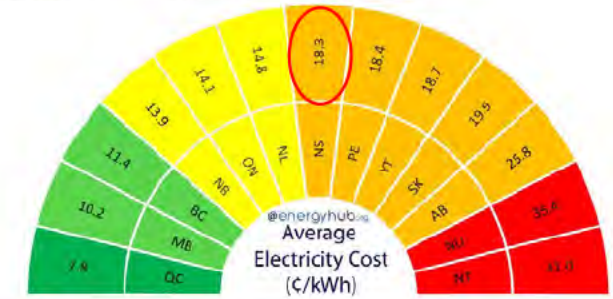
Community Solar Program
Company Information
The Sites
Community Engagement, Municipal Support
Q&A

Nova Scotia Needs Renewable Energy

- ❖ NS has the following challenges:
 - High electricity price: Average \$0.183/kWh
 - High emission on electricity generation
 - Fossil fuel production: **31% of electricity from Coal; 17% from Natural Gas**
- ❖ NS has the most ambitious goals in Canada for cutting GHG emissions:
 - 53% below 2005 levels by 2030, net-zero, by 2035
- ❖ NS will get **80% of its electricity from renewable resources by 2030** by:
 - Rate-Based Procurement: 306 MW of contracts issued in August 2022,
 - Green Choice Program: Procurement of up to 350 MW issued December 2023,
 - **Community Solar Programs: 100 MW (2024)**
- ❖ AI Renewable Flow-through LP will participate in the current and future solar programs in Nova Scotia and will consider further Atlantic Canada expansion opportunities.

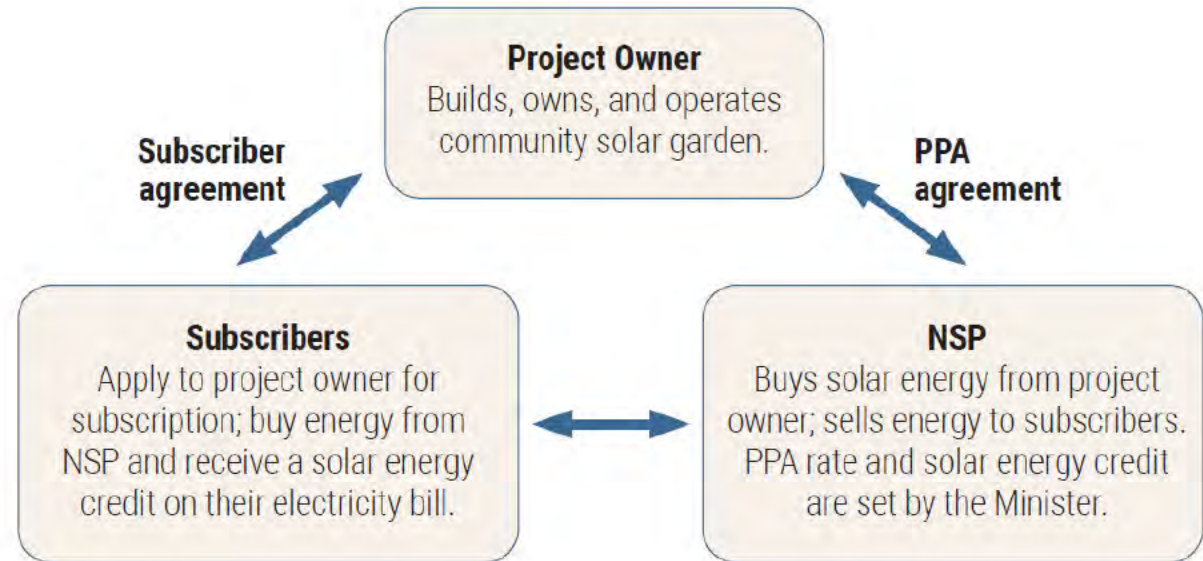
Electricity Prices in Canada 2023

Published by Ryan Urban on Feb 14, 2020. Last updated Sep 3, 2023.

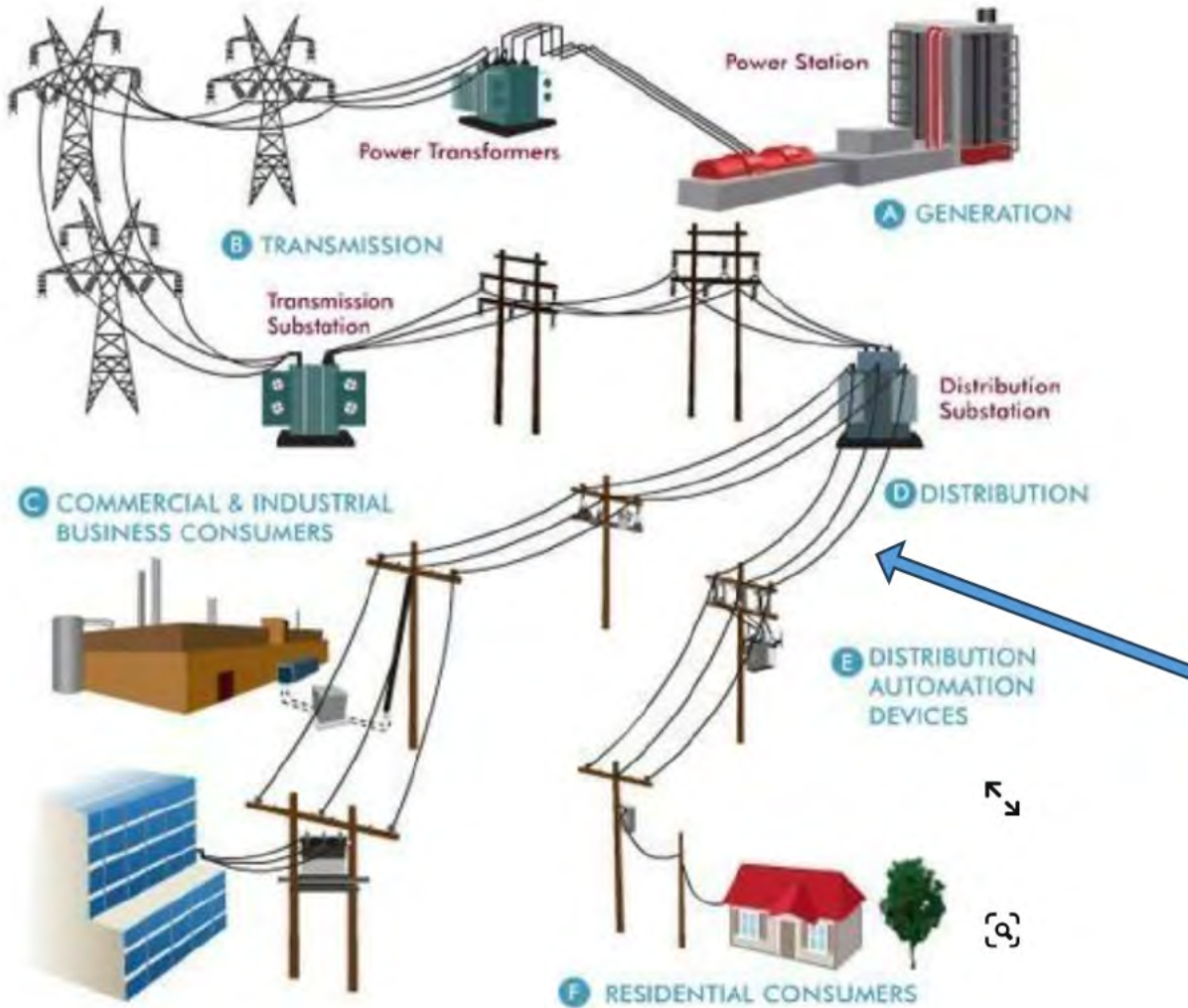


Nova Scotia's Community Solar Program

- ❖ The NS Community Solar Program seeks to expand solar energy to those residences or businesses who are interested in using green energy but unable to install solar PV panel
 - to build a community solar garden between 500 kW to 10 MW AC
 - Total Capacity for 2024 procurement: 100 MW AC
- ❖ How it works:
 - Project owners construct, generate and operate the community solar garden
 - Generated solar energy is connected to Nova Scotia Power Incorporated (NSPI)
 - Residences or businesses (Subscribers) enter a virtual subscriber agreement (PPA) with the Project Owner
 - NSPI administers the solar energy to subscribers, such as billing, payments
 - Project owners continue to engage subscribers and manage subscription
- ❖ Program was Launched on March 1, 2024. Review at first come first serve basis.
- ❖ Contract Term: 25 Years



Community Solar Project – Distribution Connected



- ❖ The Community Solar Project would be connected to the local distribution grid and will service the local community.
- ❖ It will help increase grid stability and resilience.



Community Solar Project

Community Benefits

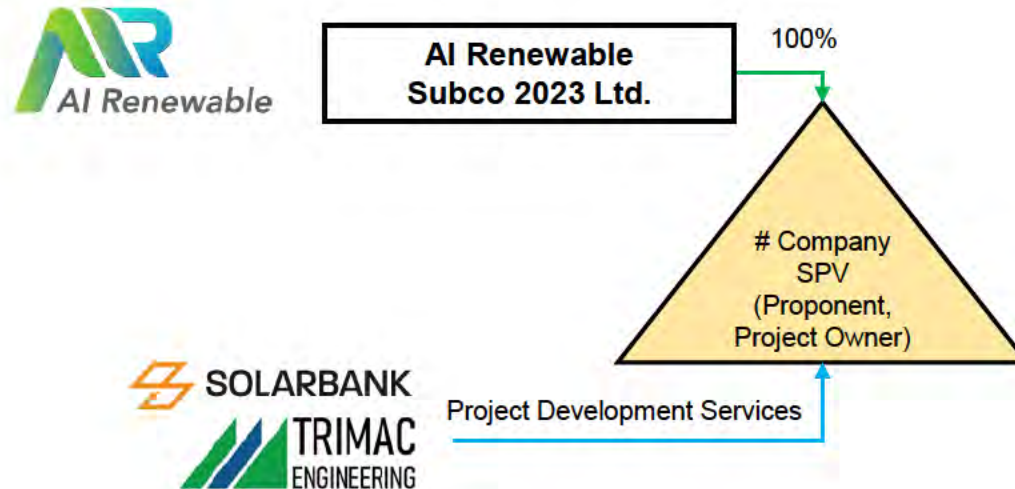
A community solar project in Richmond County has many **community benefits**, and can play a significant role in strengthening future renewable energy initiatives in the community in several ways:

- ❖ **Energy Cost Savings:** Subscriber will receive \$0.02/kWh credit on their bills for the solar electricity subscribed
 - approx. 10-15% off your NSP bill.
 - No commitment & no fees.
 - Priority Subscription offered to local community and other marginalized communities.
- ❖ **Local job creation and economic growth**
- ❖ **Local green energy generation to increase grid resilience**
- ❖ **Reduce emissions (GHG)**

The Proponent

Proponents

Proponent means a Person registered under the Community Solar Program for the purpose of applying for the process, who is responsible to develop, finance, own and operate the Project. For greater certainty, the Proponent must have a Controlling interest in the Project at the time of Proposal submission and at the time that the Agreement is executed.





AI Renewable 2023 Limited Partnership

The AI Renewable 2023 LP, Is A **Flow-through** Limited Partnership, To invest on **Clean Infrastructure** and/or **Renewable** Energy Projects That Help To Reduce Energy Costs and GHG Emissions In Canada While Producing **Tax Benefits** And **Long-term Steady Cash Flows** For Investors.

MISSION STATEMENT:

To Be Part Of The Solution To Climate Change Through Tax-effective Sustainable Investments In Clean Infrastructure & Renewable Energy Technologies.



SolarBank Highlights

\$200M+
Project
Financing Managed

70 MWp+
Projects
Built

\$7.3M
Cash/
Investment

10,000+
Homes
Powered

1GWp+
Development
Pipeline

24/7/365
Control
Center

100+
Solar Plants Under
Management

EXPERIENCED DEVELOPER



10+ years experience in the Ontario, New York, and Maryland renewable energy markets

Experts in Engineering, Procurement & Construction (EPC)

100+ solar projects permitted, constructed and operating to date

EXCELLENT MANAGEMENT



An executive management team with 100+ years of combined experience in solar, clean and renewable technology, and finance

In-depth knowledge of energy markets and off-take contracts

ATTRACTIVE OPPORTUNITY



Project pipeline with long-term site control and limited permitting and operating risk

100% customer retention since inception with 90% government contracts and 10% C&I and municipal customers

LEADING RE+ MARKETS



Comprehensive understanding of regulatory climate, incentive programs and surging customer demand for Net-Zero

Access to low-cost development capital through U.S. and Canadian tax-advantage investment funds







Full Vertical Integration

- While most of our competitors focus on single areas of the renewable energy value chain, **our expertise at every stage makes us highly competitive on cost and volume.**
- We create value by designing, constructing and operating projects to **maximize long-term performance and returns.**
- Our in-house development, engineering and construction expertise means that **we can finish turnkey solar projects in an efficient and timely manner.**

ORIGINATION:

- Policy analysis
- Financial analysis
- Site control

DEVELOPMENT:

- Grid Interconnection
- Regulatory Permitting
- Environmental Approvals
- Incentives & Tax Agmt.
- Power Purchase Agmt.

FINANCING:

- Equity
- Investment Tax Credit (ITC)
- Long-term Debt
- Construction financing

DELIVERY:

- Engineering
- Procurement
- Construction
- Commercial Operation

On-going Operation:

- Operation & Maintenance
- Subscriber Management
- Asset Management



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At TriMac Engineering, we empower clients to tackle their most ambitious projects by delivering technical excellence. Our team of industry leading engineers, designers and technologists design and execute projects across industrial, commercial, and institutional sectors in Nova Scotia.

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Engineering



Electrical
Engineering



Structural
Engineering

PRINCIPAL ENGINEERS



**Andrew
MacNeil,**
P.Eng. Senior
Mechanical
Engineer



**Blair
MacNeil,**
P.Eng. Senior
E&I Engineer

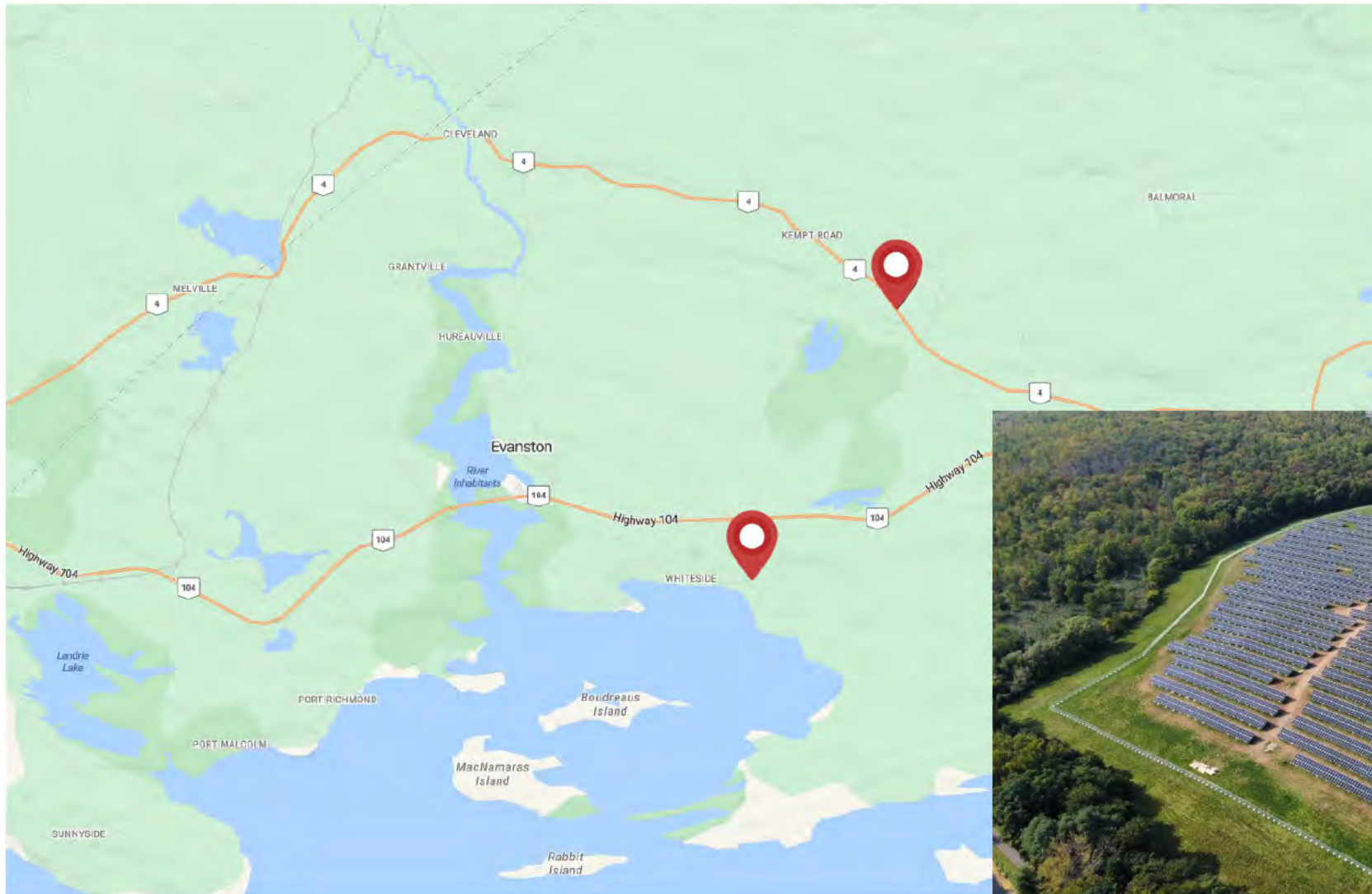


**Joel
MacNeil,**
P.Eng. Senior
Mechanical
Engineer

AWARDS



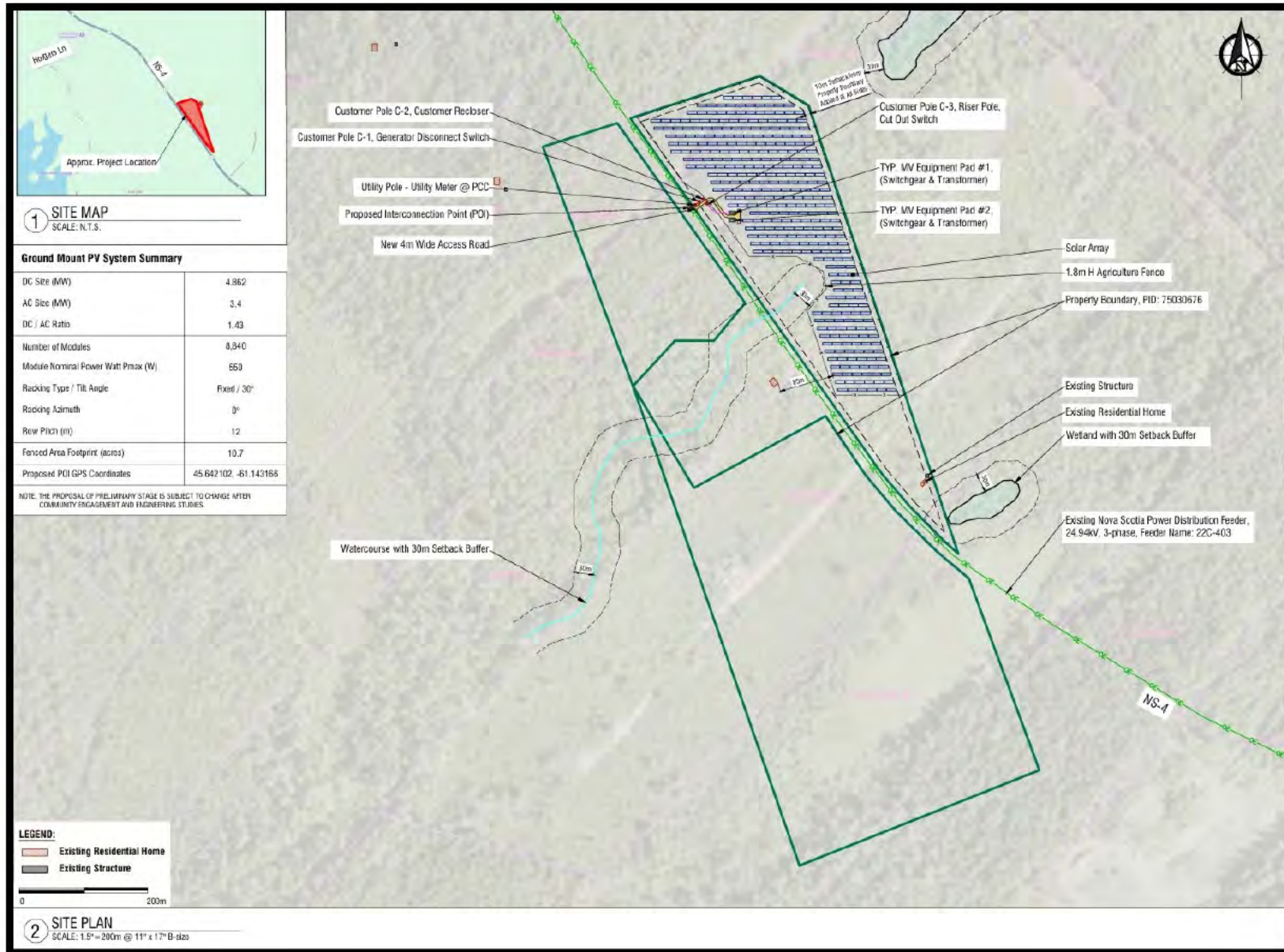
Richmond County Solar Projects



- ❖ Red dot shows the Location of the Solar Project.
- ❖ Private lands with long-term Lease Agreements executed with the Landlords.

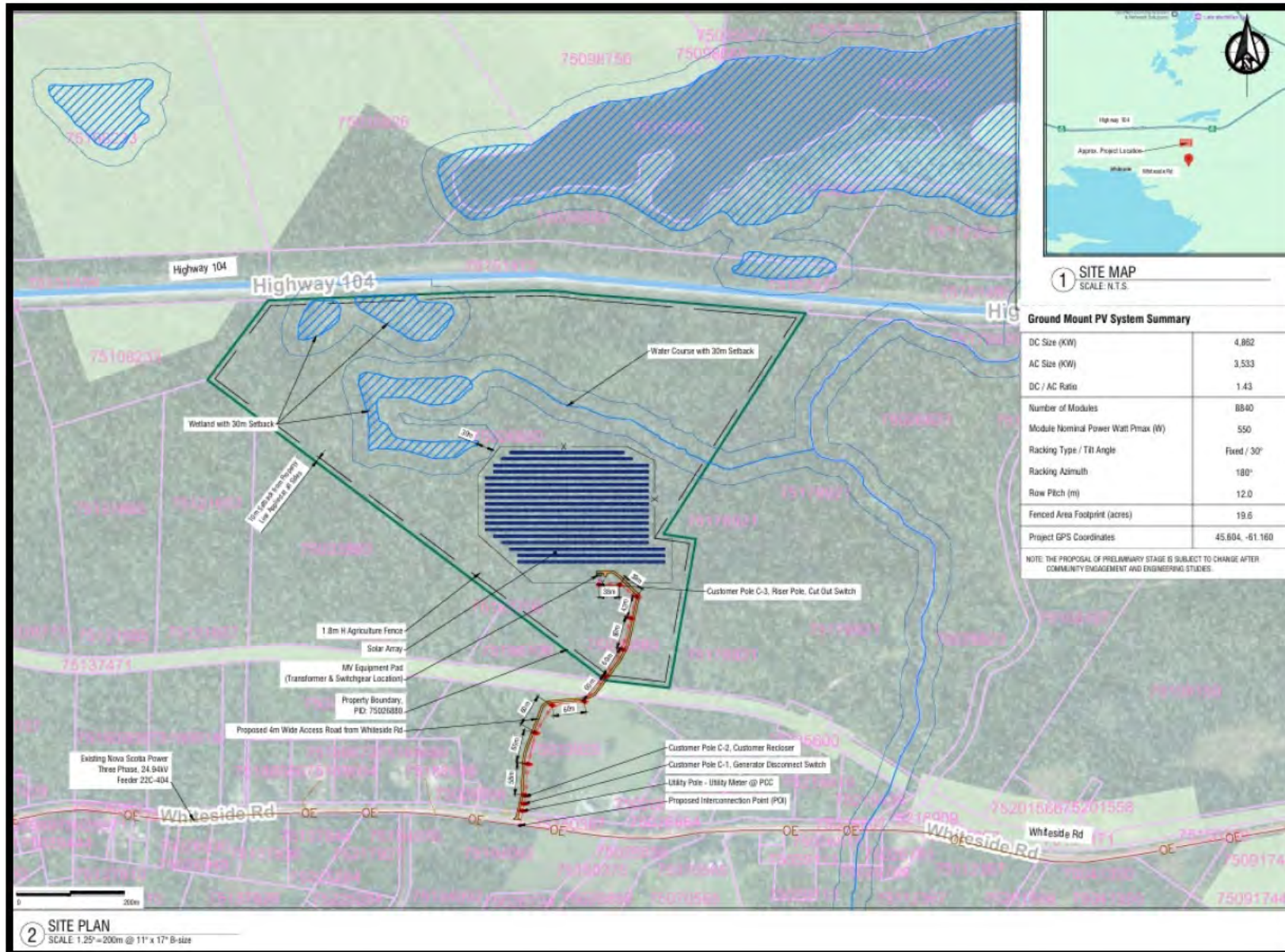


NS - 5305 Hwy 4 Solar Project – Site Location



- ❖ **Address:** 5305 Highway 4
- ❖ **GPS:** 45.642102, -61.143166
- ❖ **PIDs:** 75030676
- ❖ **Zoning:** RG-2 Rural General
- ❖ **Soil:** Class 4
- ❖ **AC Size:** 3.4 MW AC

NS - 2053 Whiteside Solar Project – Site Location



- ❖ **Address:** 2053 Whiteside Rd
- ❖ **GPS:** 45.604, -61.160
- ❖ **PIDs:** 75026880
- ❖ **Zoning:** RG-2 Rural General
- ❖ **Soil:** Class 7
- ❖ **AC Size:** 3.53 MW AC

Municipal Support Letter or Resolution

- ❖ The program first launched on March 1, 2024 and operates on a first-come, first-serve basis until the full 100MW is allocated. We are currently in the phase of preparing a proposal to submit to the Nova Scotia Community Solar Program for review.



- ❖ We have completed the site assessment, preliminary design and submitted Preliminary Interconnection Assessment
- ❖ We are currently working on fulfilling the program engagement requirements, which include **Community Engagement and Municipal Support**, other preliminary feasibility studies, and checking with Planner for solar permitting requirements
- ❖ Once we have completed all application requirements, we will submit a proposal submission to the province
- ❖ If selected for a contract, detailed engineering work will commence after the contract is granted; and all protocols including, but not limited to site plan review, geotechnical study, applicable visual screening, and other requirements, will be followed.

Progress Update

Community solar projects require activities/plans in the program application process. Examples include but are not limited to:

- **Community Engagement**
- **Municipal Support**
- First Nations Engagement
- Permitting
- Geotechnical preliminary assessment
- Preliminary engineering and design
- Plans to subscribe to the community solar project
- Financing Plan
- Construction Plan
- The long-term economic viability of your project and risk assessment
- How the Project will benefit your community
- Interconnection Preliminary Assessment

Community Engagement Plan

❖ For Public:

- Public Meetings: TBD
- Project Website Notification
- Emailed or sent letter correspondence, notifying of project outline and public meeting to:
 - Residents and property owners near the site (around 100 letters)
 - The municipal staff and Council
 - Local ward Councillor

❖ First Nations Engagement

❖ Marginalized Community Engagement

❖ Provided contact info for on-going inquiries and questions

Progress & Subscription Plan

Below is a summary of the engagement meetings planned for Richmond County Solar Projects:

- ❖ Public Meeting #1: TBD
- ❖ Public Meeting #2 (online): TBD
- ❖ Council Meeting: TBD

Priority Subscription Plan

We are offering priority subscriptions to communities interested in green energy & energy savings

- ❖ Firstly, to project's surrounding communities and marginalized communities, such as Richmond county local residences, low income or senior housing, First Nation community
- ❖ Second, to other communities in project adjacent areas and other marginalized communities
- ❖ Finally, to the general public and businesses for the excessive capacity

Next Step: Municipal Support Resolution or Letter

Thank You

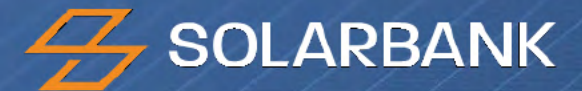
Q&A

Stock Symbol Cboe:SUNN

Contact:

Mila Simon, SolarBank Corp
647-713-7752
mila.simon@solarbankcorp.com

Joel MacNeil, Trimac Engineering
902-217-7128
jmacneil@trimaceng.ca





CBRM

A Community of Communities

Cape Breton Regional Municipality

320 Esplanade
Sydney, Nova Scotia
B1P 7B9
Tel: 902-563-5010

*Office of Christa Dicks
Municipal Clerk*

e-mail: ClerksOffice@cbrm.ns.ca
web site: www.cbrm.ns.ca

March 12, 2025

**Solarbank
803-505 Consumers Rd
Toronto, ON M2J 4V8**

Re: Letter of Support for Submission to Nova Scotia Community Solar Program

To Whom it May Concern:

Please accept this letter on behalf of CBRM Council in support of the proposed Community Solar Project, presented by SolarBank Corp on behalf of 4650799 Nova Scotia Ltd., scheduled for submission to the Nova Scotia Community Solar Program.

As outlined in the presentation, the NS-Eskasoni Rd project promises to provide clean, renewable energy. Members of CBRM Council have reviewed the proposed project's outline, including the background information, site location details, community engagement plan, and the benefits it offers.

We are aware that a Municipal support resolution or letter is a prerequisite for project submission. The CBRM Council supports this initiative as presented, finding it aligned with our community's values and objectives, particularly appreciating the dedication to community engagement. As you are aware, projects must meet all CBRM Planning and Development requirements.

Should you or any members of your team have any questions regarding this letter or CBRM Council support, please contact us at 902-563-5010.

Sincerely,

**Christa Dicks
Municipal Clerk**

/slm

Cc: CBRM Mayor and Council
Demetri Kachafanas, Interim Chief Administrative Officer
Tyson Simms, Director of Planning and Development
Mila Simon, Ina Lila, Tracy Zheng, Joel MacNeil, SolarBank Corp



November 26, 2024

Mila Simon & Tracy Zheng
SolarBank Corporation
505 Consumers Road, Suite 803
Toronto, Ontario
Canada, M2J 4V8

Subject: Letter of Support – Municipality of Clare Solar Farm Developments

Dear Mila & Tracy,

On behalf of Council for the Municipality of the District of Clare, I am pleased to submit this letter in support of SolarBank's proposed solar farm developments within our municipality and by way of the Nova Scotia Community Solar Program.

As outlined in SolarBank's presentation to Council on November 6, 2024, the project aims to develop four solar farms at the following site locations: Highway 1 site, PID #30325864 and PID #30325856 (under proponent name 4650551 Nova Scotia Ltd.); Deveau Solar Project site, PID #30092746 (under proponent name 4650574 Nova Scotia Ltd.); Common site, PID #30207120 (under proponent name 4650800 Nova Scotia Ltd.); and Deveau site, PID #30239396 (under proponent name 4650796 Nova Scotia Ltd.).

We are confident this project will benefit our community by offering energy cost savings and by stimulating local job creation and economic growth, whilst reducing greenhouse gas emissions. The Municipality of Clare welcomes this type of clean energy project, and we believe that SolarBank and Trimac Engineering have the experience, resources and knowledge needed to successfully carry out this project.

Should you require any additional information, please feel free to reach out to our Chief Administrative Officer, Stéphane Cyr, by email at cao@munclare.ca.

In closing, we commend SolarCorp for their efforts in this project, and we wish them much success in their future endeavors.

Best regards,

Yvon LeBlanc
Warden
Municipality of Clare

BRIEFING NOTE

Municipality of the County of Richmond

Rescind Motion

02 April, 2025

RELEVANT MOTIONS

Request for the sale of municipal property, PID 75178905/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and deem property PID 75178905 as surplus property.

PURPOSE

The purpose of this briefing note is to provide the Municipal Council with new information that will lead to the rescinding of the a/n motion.

SUMMARY

Information has come to light regarding this PID that makes the sale of this property no longer advisable by staff.

In 2024 consultants were in to assess the Arichat Water treatment plant and one of the issues may require, in the future, infrastructure to be placed through this PID. Therefore, in order to ensure this option, for a known issue and solution remains available to us, I request Council to rescind the a/n motion as all the information was not known at the time the motion was made.

FINANCIAL IMPLICATIONS - Nil

ACTION REQUIRED

Option 1:

Council to approve and rescind the motion (if council proceed with this option, staff will continue to work with the resident to find other options for them to consider)

Option 2:

Council can decline and proceed to advertise and dispose of this property (not recommended)

Attachments:

1. n/a

Shelley David

From: Shannon Mury
Sent: April 2, 2025 9:23 AM
To: Shelley David
Cc: Troy MacCulloch
Subject: FW: ACTing Collectively Community Profile - March 31
Attachments: Richmond County Community Profile_Final.pdf; ACT Public Infographic_Final.pdf

FYI

Thank you,

Shannon Mury

Director

Department of Community Development & Recreation

902.226.3981

From: Acting Collectively for older adults in Nova Scotia <actns@dal.ca>
Sent: March 31, 2025 2:41 PM
To: Amanda Mombourquette <Amanda.Mombourquette@richmondcounty.ca>; Troy MacCulloch <CAO@richmondcounty.ca>; Shannon Mury <Shannon.Mury@richmondcounty.ca>; Danielle Martell <cdspofficer@richmondcounty.ca>
Cc: Tanya Packer <Tanya.Packer@Dal.Ca>; Grace Warner <Grace.Warner@Dal.Ca>; Bryah Boutilier <brboutilier@dal.ca>; Brianna Wolfe <brianna.wolfe@dal.ca>
Subject: ACTing Collectively Community Profile - March 31

Good afternoon,

On behalf of the rest of the *ACTing Collectively* Core Research Team, I am pleased to share the final Community Profile report with you (see Richmond County Community Profile_Final attached). This report includes aggregated data from the three partnering municipalities, including findings specific to your municipality, and provides recommendations based on the findings.

Your municipality can decide what to do with the report, including if you wish to publicize it. Project participants and various community organizations have expressed interest in seeing the findings from this report, so any insight you can provide about its anticipated dissemination would be appreciated. For instance, we are working with the Local Community Coordinator to host public presentations on the project findings. We see these presentations as opportunities to give back to the community and believe that findings from the Community Profile would be valuable for these discussions.

Additionally, I have attached a copy of a public infographic that summarizes high-level findings from the project (see ACT Public Infographic_Final attached). We encourage you to share this infographic with others in your municipality and the community.

Lastly, we are happy to set up a virtual meeting with your municipality and/or Council to discuss the project's findings and answer any outstanding questions.

We hope you enjoy reviewing these materials and look forward to hearing from you soon!

Thank you,

Brianna, on behalf of the *ACTing Collectively* Core Team

ACTing Collectively | School of Health Administration
actns@dal.ca | <https://www.actingcollectively.ca/>

DALHOUSIE UNIVERSITY

Dalhousie University operates in the unceded territories of the Mi'kmaw, Wolastoqey, and Peskotomuhkati Peoples. These sovereign nations hold inherent rights as the original peoples of these lands, and we each carry collective obligations under the Peace and Friendship Treaties. Section 35 of the Constitution Act, 1982 recognizes and affirms Aboriginal and Treaty rights in Canada.

We recognize that African Nova Scotians are a distinct people whose histories, legacies and contributions have enriched that part of Mi'kma'ki known as Nova Scotia for over 400 years.



ACTing Collectively to Plan For
the Future of Older Adults:

**Findings From Richmond County,
Cape Breton**

Prepared by the *ACTing Collectively* Research Team
for the Municipality of Richmond County.

March 2025

General InFormation

Contact Details

If you have questions, please contact the Co-Principal Investigators:

Dr. Tanya Packer – email: tanya.packer@dal.ca

Dr. Grace Warner – email: grace.warner@dal.ca

Suggested Citation

Packer, T.L., Warner, G., Boutilier, B., Wolfe, B., & Chen, Y.T. (2025).
ACTing Collectively to plan for the future of older adults: Findings from Cape Breton.
School of Health Administration, Dalhousie University.

Research Team

Dr. Tanya Packer, Co-Principal Investigator, Dalhousie University
Dr. Grace Warner, Co-Principal Investigator, Dalhousie University
Brianna Wolfe, Research Coordinator, Dalhousie University
Bryah Boutilier, Primary Research Assistant, Dalhousie University
Victoria Nasr, Research Assistant, Dalhousie University
Megan Sponagle, Research Assistant, Dalhousie University
Dr. Yu-Ting Chen, Co-Investigator, Dalhousie University
Dr. Sorayya Askari, Co-Investigator, Dalhousie University
Dr. Elaine Moody, Co-Investigator, Dalhousie University
Dr. Parisa Ghanouni, Co-Investigator, Dalhousie University
Bev Lawson, Co-Investigator, BRIC NS
Ron Swan, Co-Investigator, CARP NS
Janet Simm, Co-Investigator, Northwood Corporate
Jacqueline Campbell, Co-Investigator, Department of Seniors and Long-term Care
Verna McKinnon, Co-Investigator, Nova Scotia Health

Thank you to the Following photographers

Artyom Kabajev, Barbara Lies, Brandon Hoogenboom, Christophe Meyer, Danie Franco, David Hinkle, Georg Arthur, George Dagerotip, Hector Reyes, Hermes Rivera, Izzy Park, Jixiao Huang Joshua Williams, Kyle Bushnell, Mathias Konrath, Nappy, Richard Saunders, Pietro Schellino

Acknowledgements

The *ACTing Collectively* Research Team respectfully thanks and acknowledges our partners in Cape Breton for their invaluable, insightful, and important contributions: the older Cape Bretoners who participated, the Community Assessors who conducted the assessments, and the communities and community groups that facilitated the project’s local connections. A special thank you to our three dedicated Community Coordinators, Celeste Gotell, Sheila Schuehlein, and Cassandra Yonder, who were our “boots on the ground”.

The *ACTing Collectively* project involved a collaborative partnership between Northwood Corporate, the Canadian Association of Retired Persons Nova Scotia Chapter (CARP NS), Building Research for Integrated Primary Care (BRIC NS), and three Cape Breton communities – Richmond County (RC), Victoria County (VC), and the Cape Breton Regional Municipality (CBRM). We thank them for their input, advice and wisdom.

The *ACTing Collectively* project was funded by Nova Scotia Health (NSH) Research Fund and the Nova Scotia Department of Seniors and Long-term Care (DSLTC).



Terms and Definitions

211 Nova Scotia (211NS): A non-profit organization that provides information on and navigational support for non-profit, community, and government resources. Its mission is to provide access to information, advocate for those in need, and encourage investment in social programs and services. To learn more about 211NS, visit <https://ns.211.ca/mission-vision-values/>.

Age Care Technologies (ACT® Tool): The Age Care Technologies (ACT®) Assess and Connect, which we call the ACT® Tool throughout this report, is a proprietary method that enables older people to report concerns related to health, independence, and well-being, and links them to tailored supports. The ACT® Tool includes an electronic resource database and a 56-question assessment, which is mapped to the World Health Organization's framework for Integrated Care for Older People (ICOPE). To learn more about the ACT® Tool, visit <https://agecaretechnologies.org/about/>.

Community: One of the participating municipalities of Richmond County, Victoria County, and the CBRM, as identified through an expression of interest at the beginning of the project.

Community Assessors: Community members who administered the ACT® Assessment and helped recruit older Cape Bretoners and identify resources for the ACT® Database.

Community and/or Organizational Representative: An individual with a background in or from an organization focused on serving older adults living in the community and who gave consent to complete a qualitative interview, including the Community Assessors, Community Coordinators, and organizational representatives who watched a short demonstration video and provided feedback.

Community Coordinator: An individual appointed by each participating community (CBRM, Richmond County, and Victoria County) to coordinate activities in that community. All had experience working with older adults. Community Coordinators provided feedback at project meetings, helped construct the resource database, recruited older Cape Bretoners, and coordinated assessments.

Concern: A response by an older Cape Bretoner to any ACT® Assessment question, indicating a problem, worry, or negative situation.

Individual Action Plan (IAP): A unique and customized report listing prioritized concerns of and chosen resources presented to each participating older Cape Bretoner following an ACT® Assessment. IAPs were generated by the ACT® Tool, then modified by a Research Team member.

Integrated Care for Older People (ICOPE): A framework for person-centred assessments and associated care pathways. It supports health and care workers in primary care settings to set person-centred goals, screen for decline, and assess health and social care needs leading to personalized care plans. Care plans may include interventions to manage decline in intrinsic capacity, provide social care and support, promote self-management, and assist caregivers. To learn more about ICOPE visit <https://www.who.int/publications/i/item/WHO-FWC-ALC-19.1>.

Older Cape Bretoners: Older adults (65+) living in Richmond County, Victoria County, or the CBRM who consented to be interviewed and completed an ACT® Assessment.

Organization: A structured entity offering supports and/or resources, including government agencies, non-profits, and for-profits.

Prioritized Concern: Any concern identified and then prioritized by an older Cape Bretoner in response to the ACT® Assessment questions. A selection of resources were offered for each prioritized concern.

Resource: Programs and services available in at least one participating community and included in the ACT® Database. Resources included non-profit, for-profit, and government programs and services. Resources had a public-facing presence (e.g., website, signage, contact information), serviced older adults (65+), and addressed at least one of the 56 ACT® Assessment questions.

Resource Database: An electronic repository of resources linked to the 56 ACT® Assessment questions used to automatically list resources for each prioritized concern. A separate database was constructed for each participating community.

Urban and Rural: Urban or rural areas were defined based on postal codes. According to Canada Post, the second character of a postal code identifies whether it is a rural or urban area (i.e., one to nine indicates an urban postal code, while zero indicates a rural postal code). For more information, visit <https://www.canadapost-postescanada.ca/cpc/en/support/articles/addressing-guidelines/postal-codes.page>.

Executive Summary

According to a 2020 Canadian Institute for Health Information study, one in nine older adults admitted to a long-term care facility could have remained at home if sufficient support and services were in place. In line with this finding, the *ACTing Collectively* project assessed the concerns of older Cape Bretoners and whether data could be gathered that would allow evaluation and monitoring of the health of older adults to support them in aging well in their community. We used the Age Care Technologies (ACT®) Tool, endorsed by the World Health Organization (WHO). Findings from the research were aggregated and are summarized in this report.

The project's main objectives were to:

1. identify the key concerns of and resources selected by older Cape Bretoners,
2. assess the usefulness of the ACT® Tool to connect older adults to resources,
3. help communities plan the resources needed to support aging in place, and
4. evaluate the feasibility of integrating the ACT® Tool into existing systems in Nova Scotia.

The project was conducted in three Cape Breton communities – Richmond County, Victoria County, and the Cape Breton Regional Municipality – where 222 Cape Bretoners aged 65 to 93 completed the ACT® Assessment. Additional data collection included telephone and virtual interviews with a sample of older Cape Breton participants, and community and organizational representatives. Feasibility of adopting the ACT® Tool or similar tool was also assessed.

Project Findings:

1. At least 40% of older Cape Bretoners had at least one concern about bodily pain, loneliness, sleeping, or bereavement. Concerns related to mental health and well-being were of the greatest concern, with 92% identifying at least one related concern.* Findings from the linked WHO's Integrated Care for Older People (ICOPE) screening questions showed similar results, with 49% screening positive for loneliness and 33% for depression.
2. Of the 178 older Cape Bretoners who prioritized concerns and looked for resources during the ACT® Assessment, many were successful in finding at least one useful resource. In fact, only nine individuals did not select any resources.

3. Older Cape Bretoners were most likely to prioritize concerns related to financial benefits and allowances, weight, house maintenance, and foot problems, and less likely to look for resources related to bereavement, interest in doing things, and appearance. While 97 (44%) had bereavement concerns, only 12 (12%) prioritized them and searched for resources. For concerns related to financial benefits and allowances, however, 67 (87%) of the 77 people who expressed a concern also prioritized it.
4. For some prioritized concerns, such as sleeping and skin problems, up to 41% of older Cape Bretoners did not select any resources, suggesting that there is a gap in needed resources. Other possible gaps in resources include those related to foot problems, bodily pain, and memory loss.

*The Mental Health and Well-being domain includes questions on loneliness, sleeping, bereavement, memory loss, depression, little interest in doing things, and bodily pain. When bodily pain is excluded, 87% had at least one concern in this domain.

Summary:

The project's findings demonstrate that it is possible to collect community-level data on the needs of older adults and the resources available to address concerns. Eight recommendations applicable to all levels of government have been provided. Community representatives interviewed expressed a desire to have access to this kind of information on an ongoing basis. Lessons learned can inform future implementation.

Note: The older Cape Bretoners who volunteered for the *ACTing Collectively* project were mostly healthy, independent, and well-educated, representing a very conservative sample. Had more vulnerable older adults, including those with more severe chronic conditions, those living in supported environments (assisted living, for example), or those of lower socioeconomic status been involved, more and perhaps different patterns of concern could be expected.

Recommendations

Creating age-friendly communities where older adults can live and thrive is not the responsibility of any one level of government (municipal, provincial, or federal) or community organization. Instead, it is the individual and collective responsibility of everyone involved in developing and providing resources to older adults.

The following recommendations are underpinned by the belief that resources for older Cape Bretoners should be provided locally through planned and resourced coordination at the municipal, provincial, and federal levels. Each recommendation is followed by the evidence found and section of the report with further, detailed information.

Recommendation #1: Almost all older Cape Bretoners had concerns.

Identification of concerns is possible and should be prioritized and appropriately resourced as a strategy to prevent decline and associated health and social care costs.

- All but one individual raised concerns during the ACT® Assessment (Section 4.1). Between 11,910 to 23,313 older Cape Bretoners, and 101,203 to 198,099 Nova Scotians likely share these concerns (Section 4.3).
- On average, each participant identified eight concerns (Section 4.1).
- Bodily pain, loneliness, sleeping, and bereavement were the most raised concerns (Section 4.2).
- Concerns about mental health and well-being dominated, with 92% reporting concerns in this domain (Section 4.3).
- ICOPE screening results suggest high rates of loneliness (50%), depression (33%), incontinence (29%), financial concerns (28%), and falls (25%) (Section 4.7).

Recommendation #2: Gaps in available resources to address older Cape Bretoners' concerns were identified. Community and government should work collaboratively to develop resources to address these gaps at the community level.

- The largest gaps in resources were found for problems with sleeping, skin, feet, moderate or greater bodily pain, and memory loss (Section 7.2).
- For-profit resources were frequently chosen. Though for-profit resources accounted for only 27% of available resources, half were selected by at least one person during the assessment (Section 7.3).

Recommendation #3: Local resource databases should include non-profit, government, and for-profit resources. To augment 211NS, resource identification and monitoring should be completed by knowledgeable local experts who receive appropriate compensation as part of their paid employment.

- Approximately 70% of available resources were listed in 211NS (Section 7.3).
- Older Cape Bretoners were more likely to choose resources not listed in 211NS. While 33% of the resources selected were listed in 211NS, 44% were not (Section 7.3).
- Resource navigation is important, as older Cape Bretoners valued the ability to ask for more information and receive guidance (Section 8.1).

Recommendation #4: Few older Cape Bretoners accessed the resources in their Individual Action Plans. Navigational support should be considered an essential part of connecting them to resources and must be properly resourced and built into programs and services.

- Individuals participated to learn about resources and plan for the future (Section 3.2).
- Few followed up with resources provided in their Individual Action Plans. In follow-up interviews, reasons cited for not contacting resources included identifying resources for the future, resolution of the issue, distance from or dissatisfaction with the resource, and finding a better alternative (Section 8.2).

Recommendation #5: Mental health and well-being were top concerns of older Cape Bretoners. However, they were less likely to seek resources for mental health concerns compared to other concerns. Strategies to address these common, but mostly hidden, concerns are recommended.

- Ninety-two percent had concerns that fell in the Mental Health and Well-being domain (Section 4.3).
- Loneliness, sleeping, bereavement, and bodily pain were the most commonly raised concerns; 49% identified loneliness as a concern (Section 4.2).
- Many identified mental health and well-being concerns, but far fewer prioritized and sought resources for them (Section 5.1). For example, 97 were concerned about bereavement, but only 12 (12%) of them prioritized and searched for resources to address it (Section 5.2).

Recommendation #6: Older Cape Bretoners living with one or more chronic conditions had more concerns. Strategies to identify and provide resources to those with chronic conditions should be prioritized to prevent future decline.

- Participants with a chronic condition had more concerns and prioritized those concerns more often than those without a chronic condition (Section 4.4).
- Six concerns were associated with living with one or more chronic conditions: foot problems, shopping, time orientation, moderate or greater bodily pain, leisure activities, and general health (Section 4.4).

Recommendation #7: Older Cape Bretoners who reported receiving paid or unpaid care from others had a distinct set of concerns. Strategies to identify and provide resources to those receiving care should be prioritized to prevent future decline.

- Though only 13% of participants reported receiving care from others, 21% of all concerns were raised by this group (Section 4.5).
- Those receiving care had 18 concerns not commonly reported by others, many related to looking after themselves, mobility, and cognitive function (Section 4.5).

Recommendation #8: Older Cape Bretoners wish to plan and prepare for the future while they are healthy and living at home. Communities' efforts to develop proactive and prevention-focused resources to address the needs of community-living older adults should be supported by and in collaboration with government.

- Participants took part in the project to learn about resources and plan for the future (Section 3.2).
- Only 5% did not select any resources for their prioritized concerns (Section 7.1).

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1. Introduction

This proof-of-concept project assessed whether community-level data, with the capacity to evaluate and monitor the health and well-being of aging adults, could be gathered and whether this information could help inform the policies and resources that support older adults to age well in communities (see Figure 1.1).

Data from 222 older Cape Bretoners who completed the ACT® Assessment, along with follow-up interviews with 27 participants were analyzed and aggregated, and the findings summarized. Interviews with eight community and 12 organizational representatives were also conducted and analyzed. This report summarizes findings from the older Cape Bretoners, augmented by findings from other interviews. The report does not include recommendations from the final report provided to the Department of Seniors and Long-term Care and Nova Scotia Health regarding potential implementation of a community-level data collection system.



2. Project Methods

The *ACTing Collectively* project began in March 2021 and ended in March 2025. In partnership with three Cape Breton communities – Richmond County, Victoria County, and the Cape Breton Regional Municipality (CBRM) – older Cape Bretoners (65+) completed the ACT® Assessment endorsed by the World Health Organization (WHO) and were provided resource recommendations using its customizable resource database. All older Cape Bretoners were volunteers.

2.1. The ACT® Tool

The ACT® Tool includes a 56-question Assessment (see Figure 2.1) and a customizable resource database. The ACT® Assessment questions are grouped into six areas:

1. Looking After Yourself,
2. Getting Around,
3. Safety and Relationships,
4. Accommodation and Finances,
5. Mental Health and Well-being, and
6. Staying Healthy.

Also embedded in the ACT® Assessment are screening questions, nearly identical to the WHO's Integrated Care for Older People (ICOPE) screening questions (ICOPE, 2019). ICOPE involves a set of guidelines and suggested pathways to manage decline in the intrinsic capacity of older adults (see Table 2.1). Screening questions identify individuals who may be at increased risk of decline. ICOPE recommends these individuals undergo additional investigation to determine need for intervention and/or environmental supports across six Social Care and Support domains.



Intrinsic and Falls domains	Social Care and Support domains
Falls	Loneliness
Mobility/Locomotor	Finances
Nutrition/Vitality	Activities of daily living
Depression	Relationships
Cognition	Participation
Hearing	Accommodation
Vision	

To create the resource database, the three Community Coordinators, each appointed by their community, reviewed preliminary resource lists generated by 211NS, removed resources of least relevance to older Cape Bretoners, and added non- and for-profit resources based on their local knowledge and expertise. Resources were added if they:

- had a public-facing presence (e.g., website, signage, contact information), and
- provided services relevant to older adults (65+).

Finally, resources were linked to each of the ACT® Assessment questions (see Table 2.2).

Focus of Question	Resource
Bodily pain	Virtual pain support – Connecting online (People in Pain Network)
	Occupational therapy/Physical therapy (NSH)
	Physiotherapy (NSH Chronic Pain Services)
Loneliness	Friendly Calls (Canadian Red Cross)
	Quarterly seniors brunch and other events (Town House Citizens Service League)
	Volunteer opportunities in Cape Breton
Sleeping	Health services (Dr. Kingston Memorial Community Health Centre)
	Access non-urgent health information (811 Primary Health Care Line)

2.2. Recruitment and ethical approval

Older Cape Bretoners from Richmond County, Victoria County, and the CBRM were invited to participate using flyers, newsletters, social media, and in-person events. On the advice of the Community Coordinators, recruitment materials highlighted the opportunity to identify resources, plan for the future, and help their community.

The project recruited individuals who:

- a) were aged 65 and older,
- b) lived at home in one of the three participating communities, and
- c) were able to speak and understand English or French.

People with severe cognitive impairment that would hinder their understanding of the assessment questions were not asked to participate. Some family caregivers participated on behalf of older Cape Bretoners who met the criteria but were unable to participate due to other barriers (e.g., health condition, hearing impairment).

The *ACTing Collectively* project was approved by the Nova Scotia Health Research Ethics Board and followed all requirements to protect participant privacy and confidentiality.

2.3. The ACT® Assessment process

The 56 ACT® Assessment questions were asked in a conversational manner while Assessors entered answers digitally into the ACT® platform. Assessments were administered in person, virtually, or on the phone by trained Assessors from the communities and the Research Team. After the assessment questions were answered, a list of concerns identified by the older Cape Bretoner was generated, in real time, by the digital tool. Older Cape Bretoners were invited to select concerns they wanted to prioritize and for which they wanted resources. When completed, a list of relevant and available resources was provided. Following the assessment, an Individual Action Plan was generated and given to the participant, listing their prioritized concerns and selected resources (see Figure 2.2).

In addition to the 56 ACT® Assessment questions, older Cape Bretoners were asked about chronic health conditions and their impact on their everyday life. For more information on these findings, see Section 3.



2.4. Follow-up interviews with older Cape Bretoners

A small number of older Cape Bretoners were invited to take part in a follow-up phone interview two to four months after their initial assessment. Conducted by a member of the Research Team, the interviews explored the usefulness and feasibility of the ACT® Assessment and associated Individual Action Plans. Selection prioritized older Cape Bretoners who lived in rural areas, had more than one chronic health condition that impacted their everyday life, and were of ethnically diverse backgrounds.

2.5. Interviews with community and organizational representatives

Members of the Research Team conducted interviews with community and organizational representatives focused on serving older adults living in the community. Interviews with community representatives, including Community Assessors, Community Coordinators, and others involved in the project's development, focused on the ACT® Assessment process and resource database development. Interviews with organizational representatives included a short demonstration of the ACT® Assessment process and focused on the feasibility of implementing the ACT® Tool in different organizations across Nova Scotia and the value of results generated.

3. Who Participated and Why

3.1. Who participated

A total of 222 older Cape Bretoners, aged 65 to 93, completed the ACT® Assessment; 27 also participated in follow-up interviews. Table 3.1 describes all older Cape Bretoners who participated, older Cape Bretoners from Richmond County, and those who completed a follow-up interview.

Despite being relatively independent, 78% of participants self-reported living with at least one chronic condition, 13% reported receiving care from someone else, and 21% reported that they provided care to others. Older Cape Bretoners who provided care to others were more likely to be married or living with a spouse or family compared to those who did not provide care to others, or who were single/separated/widowed or living alone. Those receiving care from others were more likely to have more chronic conditions, report greater impact of chronic conditions, and experience more concerns than those not receiving care from others.

Participants invited for follow-up interviews were similar in many ways to the total sample. However, to ensure that their voices were heard, those with more chronic conditions that had greater impact on their lives were included, which changed the composition of the group.

Older Cape Bretoners were:

- 65 to 93 years old (average = 76),
- mostly female,
- living with a spouse or family member;
- mostly married,
- well educated, and
- evenly split by rural and urban areas.

Though living in the community:

- 78% had at least one chronic condition, and
- 13% received care from someone else (paid or unpaid).

TABLE 3.1. DESCRIPTION OF OLDER CAPE BRETONERS WHO COMPLETED THE ACT® ASSESSMENT AND FOLLOW-UP INTERVIEWS

Sociodemographic and clinical feature	Number (%) in each category		
	ACT® Assessments (Total number = 222)	ACT® Assessments Richmond County (Total number = 101)	Follow-up interviews (Total number = 27)
Age (years)	(Total number=145)	(Total number=37)	(Total number=22)
65–74	65 (45%)	16 (43%)	10 (46%)
75 or older	80 (55%)	21 (57%)	12 (54%)
Gender		27 (27%)	
Male	58 (26%)	74 (73%)	5 (19%)
Female	164 (74%)		22 (81%)
Education level			
Less than secondary education	68 (31%)	38 (38%)	10 (37%)
Postsecondary education or higher	154 (69%)	63 (62%)	17 (63%)
Marital status			
Married	112 (50%)	52 (51%)	13 (37%)
Single, separated, divorced, or widowed	110 (50%)	49 (49%)	17 (63%)
Living arrangement			
Alone	95 (43%)	39 (39%)	10 (37%)
With spouse or extended family	127 (57%)	62 (61%)	17 (63%)
Living area			
Urban	105 (48%)	0 (0%)	14 (52%)
Rural	114 (52%)	100 (100%)	13 (48%)
Ethnicity (can choose more than one)			
European	177 (81%)	72 (72%)	19 (70%)
Acadian	51 (23%)	45 (45%)	8 (30%)
Indigenous	7 (3%)	5 (5%)	2 (7%)
Others	7 (3%)	0 (0%)	1 (4%)
Employment status			
Retired	202 (91%)	90 (89%)	26 (96%)
Not retired	20 (9%)	11 (11%)	1 (4%)
Number of chronic conditions	(Total number=218)	(Total number=99)	
0	48 (22%)	19 (19%)	1 (4%)
1	89 (41%)	38 (38%)	10 (37%)
2 or more	81 (37%)	42 (42%)	16 (59%)
Impact of chronic conditions	(Total number=169)	(Total number=79)	(Total number=26)
No impact or a little bit	63 (37%)	31 (39%)	7 (27%)
Moderate	45 (27%)	21 (27%)	7 (27%)
Quite a bit to extreme	61 (36%)	27 (34%)	12 (46%)
Providing care to others	(Total number=213)	(Total number=92)	
Yes	45 (21%)	20 (22%)	9 (33%)
No	168 (79%)	72 (78%)	18 (67%)
Receiving care from others			
Yes	28 (13%)	14 (14%)	5 (18%)
No	194 (87%)	87 (86%)	22 (82%)

3.2. Why older Cape Bretoners participated

During follow-up interviews, older Cape Bretoners shared the two most common reasons for participating – to plan for the future and to help their community. These reasons align with recruitment strategies suggested by the Community Coordinators.

Older Cape Bretoners motivated by the need to plan for the future spoke about aging, health, house maintenance, and the need to find resources. They wanted to learn about available resources to plan effectively for future needs.

Civic duty and the desire to contribute to positive change also motivated many participants to help their community. They saw it as a way to address community issues, support others, and have older Cape Bretoners' voices heard.



“ I think the reason I put myself forward for this was to just find out what's available for seniors ”



“ We have to speak out on behalf of our senior citizens or our people in the community ”

4. Concerns of Older Cape Bretoners

222 Older Cape Bretoners answered 56 ACT® Assessment questions.

221 Older Cape Bretoners raised 1,877 concerns across 55 ACT® Assessment questions.

This section includes summaries of the concerns and experiences of three older adults who completed the ACT® Assessment – Mrs. Thompson, Mr. MacDonald, and Mr. McNeil. These individuals are fictional, and their descriptions are based on findings from the project.

4.1 All but one participant raised concerns

Even though participants were relatively healthy, the ACT® Assessment questions prompted all but one to identify concerns. On average, each raised eight concerns during the ACT® Assessment (range = 0–26 concerns), and an average of 34 older Cape Bretoners raised concerns for each ACT® Assessment question (range = 0–108 concerns). Only one question (difficulty washing hands and face) did not raise a concern from anyone.

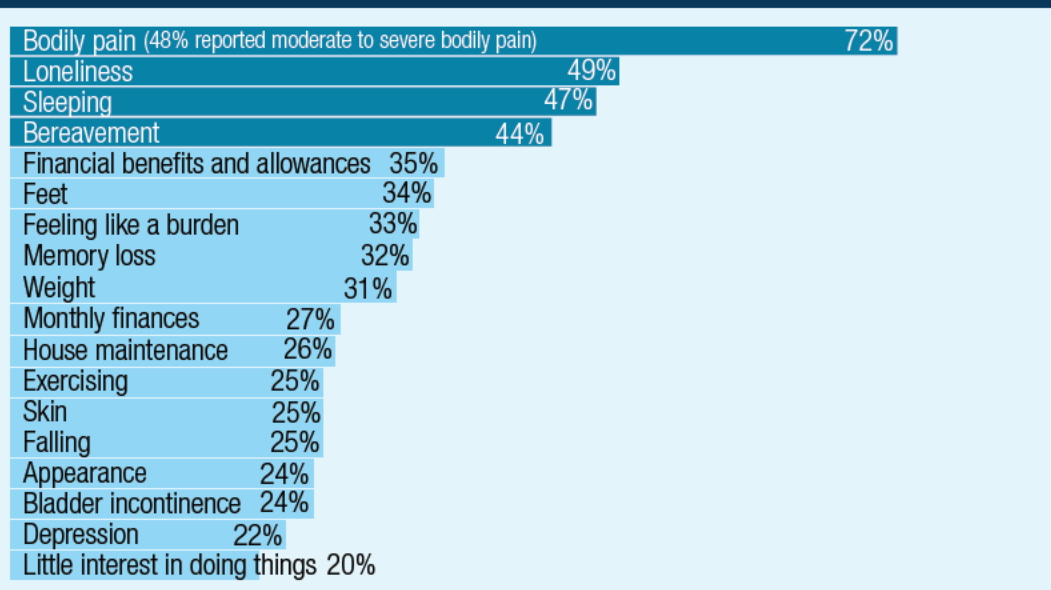
On average, Richmond County participants also raised eight concerns during the ACT® Assessment (range = 0–26 concerns), though the average number of concerns raised for each ACT® Assessment question was lower (average of 14; range = 0–49 concerns). Two questions (difficulty washing hands and face and concern with feeling safe inside) did not raise a concern from anyone in Richmond County.

- Average number of concerns per older Cape Bretoner = 8
- Average number who raised concerns for each question = 34

4.2. Most common concerns – Bodily pain, loneliness, sleeping, and bereavement

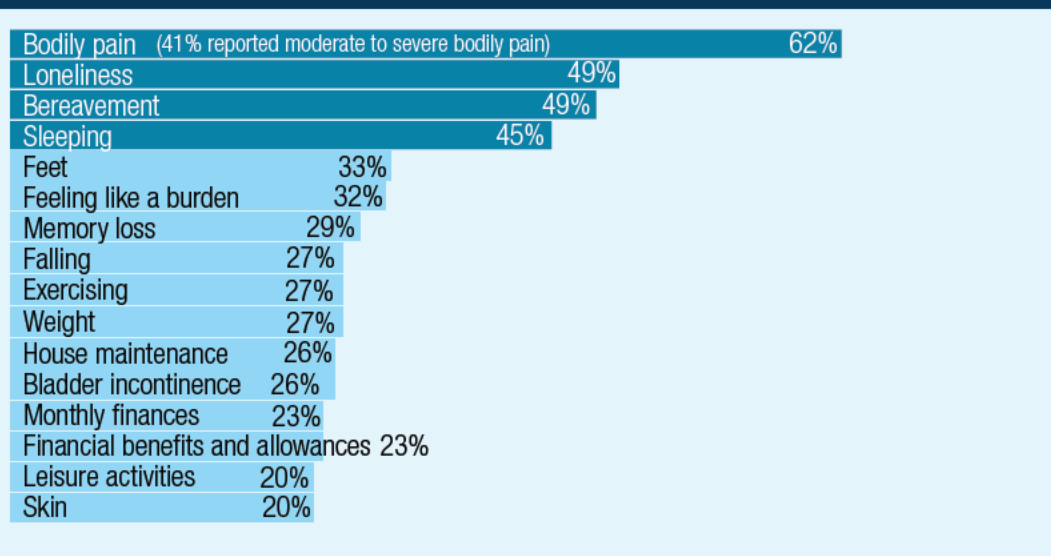
Eighteen concerns were common to at least 20% of older Cape Bretoners, with some common to 40% or more (see Figure 4.1). At least 40% had concerns with bodily pain, loneliness, sleeping, or bereavement. Bodily pain, ranging from mild to severe, was reported by 72% of older Cape Bretoners, with 48% reporting moderate or severe bodily pain. While percentages varied slightly by community, the top 18 concerns did not vary.

FIGURE 4.1. TOP 18 CONCERNS OF 20% OR MORE OLDER CAPE BRETONERS



Sixteen of the 18 concerns were common to at least 20% of older Cape Bretoners in Richmond County (see Figure 4.1.1). Like the total group, at least 40% had concerns with loneliness, bereavement, sleeping, and bodily pain. Bodily pain, ranging from mild to severe, was reported by 62% of older adults in Richmond County, with 41% reporting moderate to severe bodily pain.

FIGURE 4.1.1 TOP 16 CONCERNS OF 20% OR MORE OLDER CAPE BRETONERS IN RICHMOND COUNTY



4.3. Concerns Found in all ACT® domains – Mental health and well-being concerns dominated

Grouping concerns into the six ACT® Assessment domains showed that 47% or more of older Cape Bretoners identified concerns in each domain. Data from Richmond showed similar trends (see Figure 4.2.1), though slightly fewer people had concerns about Accommodation and Finances. Using these findings, which are conservative because they are based on relatively independent people, projections suggest that 11,910 to 23,313 older Cape Bretoners, and 101,203 to 198,099 older Nova Scotians, depending on the domain, share these concerns (see Figure 4.2).

FIGURE 4.2. NUMBER OF CONCERNS IN EACH ACT® DOMAIN

ACT® domain	Number of questions per domain	Number (%) of older Cape Bretoners with at least one concern	Projected number of Cape Bretoners over 65 with at least one concern*	Projected number of Nova Scotians over 65 with at least one concern*
1. Looking After Yourself	14	128 (58%)	14,697	14,697
2. Getting Around	8	127 (57%)	14,444	122,735
3. Safety and Relationships	8	108 (47%)	11,910	101,203
4. Accommodation and Finances	4	113 (51%)	12,923	109,816
5. Mental Health and Well-being**	10	204 (92%)***	23,313	198,099
6. Staying Healthy	12	183 (82%)	20,779	176,567

*According to Statistics Canada (2023), there were 25,340 Cape Bretoners and 215,325 Nova Scotians over the age of 65. This data is based on the 2021 Census (<https://www12.statcan.gc.ca/census-recensement/2021/dp-pd/prof/index.cfm?Lang=E>).

**The Mental Health and Well-being domain includes questions on loneliness, sleeping, bereavement, memory loss, depression, little interest in doing things, and bodily pain. When bodily pain is excluded, 87% had at least one concern in this domain.

***Calculations based on people with moderate to severe levels of bodily pain.

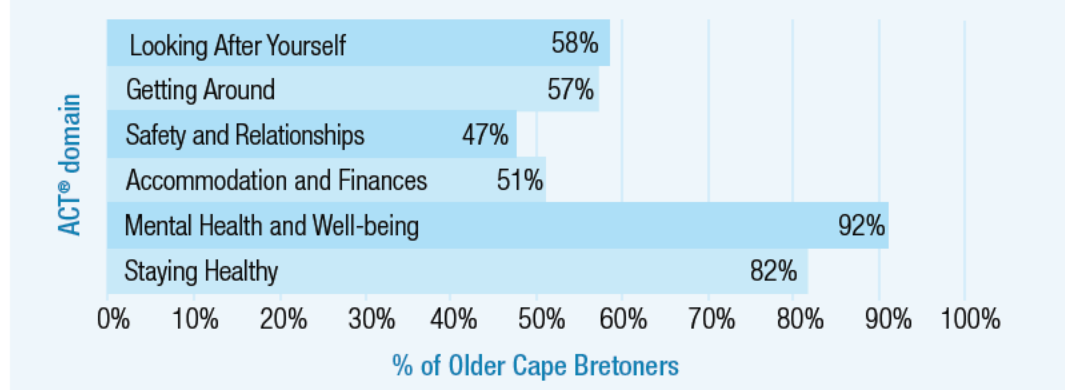
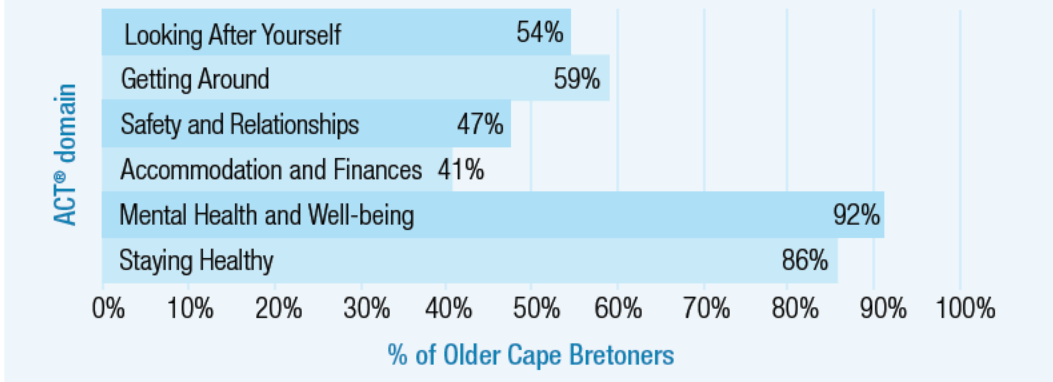


FIGURE 4.2.1 NUMBER OF CONCERNS IN EACH ACT® DOMAIN IN RICHMOND COUNTY

ACT® domain	Number of questions per domain	Number (%) of older Cape Bretoners with at least one concern
1. Looking After Yourself	14	55 (54%)
2. Getting Around	8	60 (59%)
3. Safety and Relationships	8	47 (47%)
4. Accommodation and Finances	4	41 (41%)
5. Mental Health and Well-being**	10	93 (92%)
6. Staying Healthy	12	87 (86%)

*The Mental Health and Well-being domain includes questions on loneliness, sleeping, bereavement, memory loss, depression, little interest in doing things, and bodily pain. When bodily pain is excluded, 86% had at least one concern in this domain.

**Calculations based on people with moderate to severe levels of bodily pain.



- 92% of older Cape Bretoners reported at least one concern related to mental health and well-being.
- Only 22 out of 222 older Cape Bretoners had no mental health concerns.
- These findings suggest that 23,313 older Cape Bretoners and 198,099 older Nova Scotians also have mental health concerns.

Issues in the Mental Health and Well-being domain were of greatest concern to older Cape Bretoners. Only 8% of all older Cape Bretoners reported no mental health concerns (note: bodily pain is included in this domain). Between 20% and 49% raised concerns with seven of the ten questions in this ACT® domain. For example, 49% were concerned about loneliness, 44% about bereavement, and 32% about memory loss. Trends were similar in Richmond County (see Figure 4.3.1), however fewer had concerns with depression and little interest in doing things. Population projections suggest that over 12,417 Cape Bretoners may be concerned about loneliness, 11,150 about bereavement, and 8,109 about memory loss (see Figures 4.3).

FIGURE 4.3. MENTAL HEALTH AND WELL-BEING CONCERNS OF AT LEAST 20% OF OLDER CAPE BRETONERS

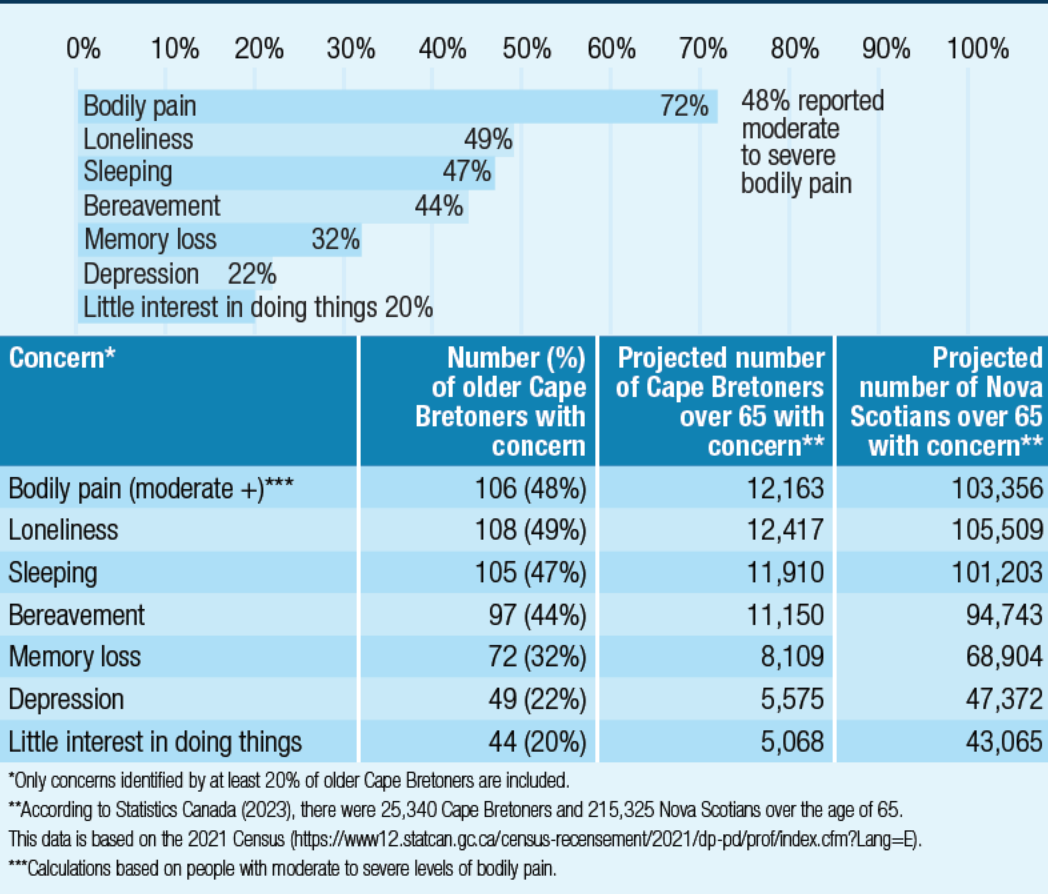
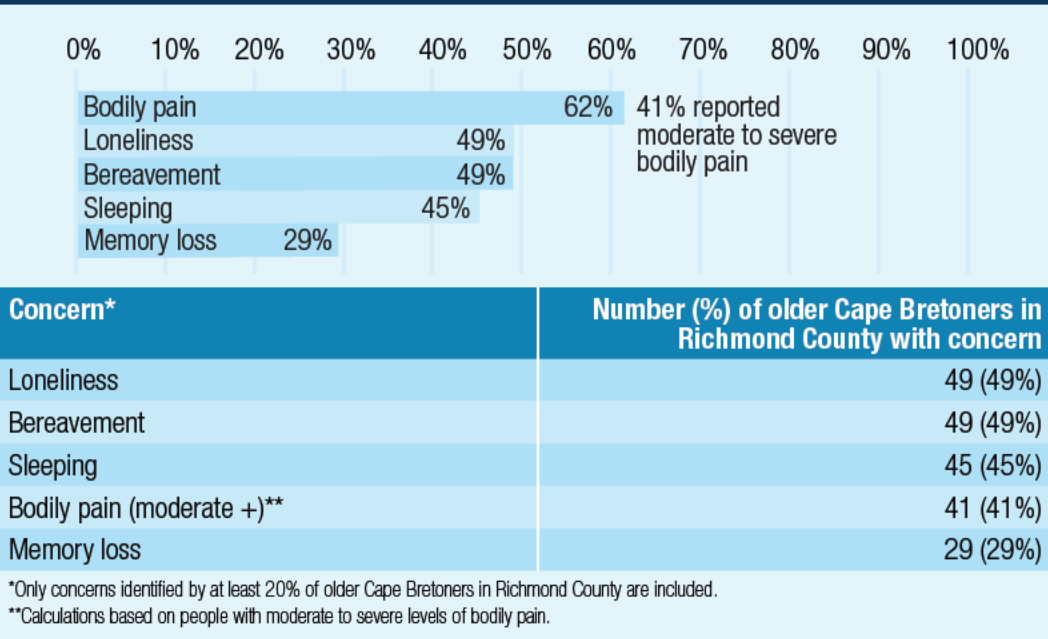


FIGURE 4.3.1 MENTAL HEALTH AND WELL-BEING CONCERNS OF AT LEAST 20% OF OLDER CAPE BRETONERS IN RICHMOND COUNTY



Meet Mrs. Thompson

Before participating in the ACT® assessment, Mrs. Thompson* introduces herself to the trained Assessor.

Mrs. Thompson, a 78 year old widow who lives with Family in an urban area, volunteered to participate in the ACT® Assessment to plan for her future. She has two chronic health conditions that impact her everyday life a little bit.

With the trained Assessor, Mrs. Thompson answered the ACT® Assessment questions to identify her concerns.

Loneliness was a significant concern for Mrs. Thompson, as she had little social interaction. Depression and low interest in leisure activities were highlighted as additional concerns.

After identifying her concerns, Mrs. Thompson was asked which items she wanted to prioritize and seek resources for.

Mrs. Thompson prioritized concerns about loneliness and leisure activities because she wanted to learn what was available in her community. When she was asked if she wanted to prioritize her concern about depression, she said that she was taking care of it. The Assessor noted that she seemed shy or ashamed about this aspect of her health.

Using the ACT® Database, the following resources were chosen by Mrs. Thompson and were included in her Individual Action Plan:

- Friendly Calls Program Weekly phone calls to combat loneliness
- Community Seniors' Lunches Regular social events in her community

Mrs. Thompson then requested navigational aid to help follow up with these supports.

She was encouraged to share her Individual Action Plan with her Family members or Family doctor to provide navigational support.

***The description of Mrs. Thompson is based on findings from the project. All names and identifying information are fictional.**

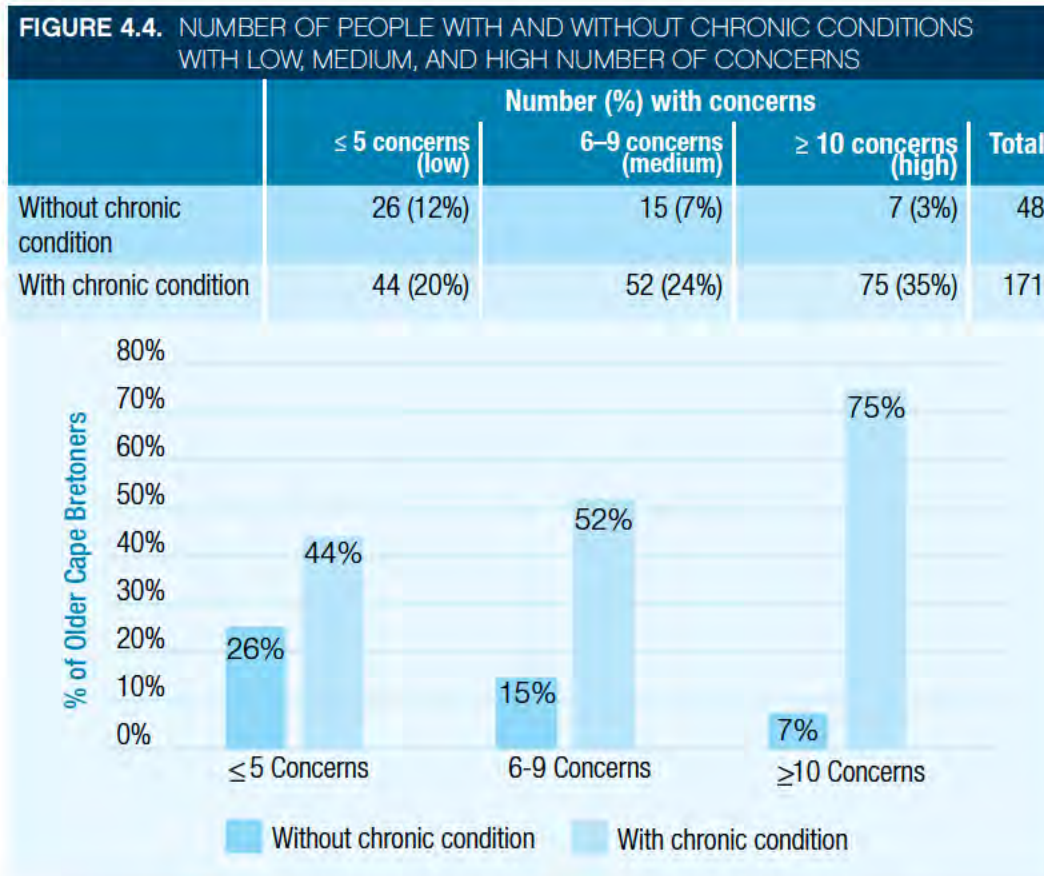
Findings from the linked ICOPE screening questions showed similar results with 50% of older Cape Bretoners screening positive for loneliness, 33% for depression, and 19% for cognitive impairment. In Richmond County, ICOPE screening questions showed 49% of participants screening positive for loneliness, 27% for depression, and 18% for cognitive impairment. ICOPE clinical pathways suggest that those who screen positive should be considered for a more thorough assessment. More complete results from the ICOPE screening questions can be found in Section 4.7.

4.4. Living with chronic conditions meant more concerns

People living with chronic conditions had more concerns than those without chronic conditions (see Figure 4.4). The six concerns most common for people living with one or more self-reported chronic conditions were:

- foot problems,
- shopping,
- time orientation,
- bodily pain (moderate +),
- leisure activities, and
- general health.

In Richmond County, the three most common concerns for people living with one or more self-reported chronic conditions were bladder incontinence, foot problems, and bodily pain (moderate +) (see Figure 4.4.1).



Meet Mr. MacDonald

Before participating in the ACT® Assessment, Mr. MacDonald* introduces himself to the trained Assessor.

Mr. MacDonald, a 66 year old retired schoolteacher living in a rural community, completed the ACT® Assessment to see what resources were available to help with his chronic conditions. He has been managing Type 2 diabetes and hypertension for over a decade and is looking for resources to help improve the impact of these conditions on his everyday life.

With the trained Assessor, Mr. MacDonald answered the ACT® Assessment questions to identify his concerns.

Mr. MacDonald highlighted concerns about maintaining a healthy diet and regular physical activity due to limited local resources. He also mentioned experiencing fatigue and stress related to managing his health, which affected his ability to engage in hobbies and social activities.

After identifying his concerns, Mr. MacDonald was asked which items he wanted to prioritize and seek resources for.

Mr. MacDonald prioritized searching for resources about learning strategies to manage his diet better and find ways to incorporate more socialized physical activity into his routine.

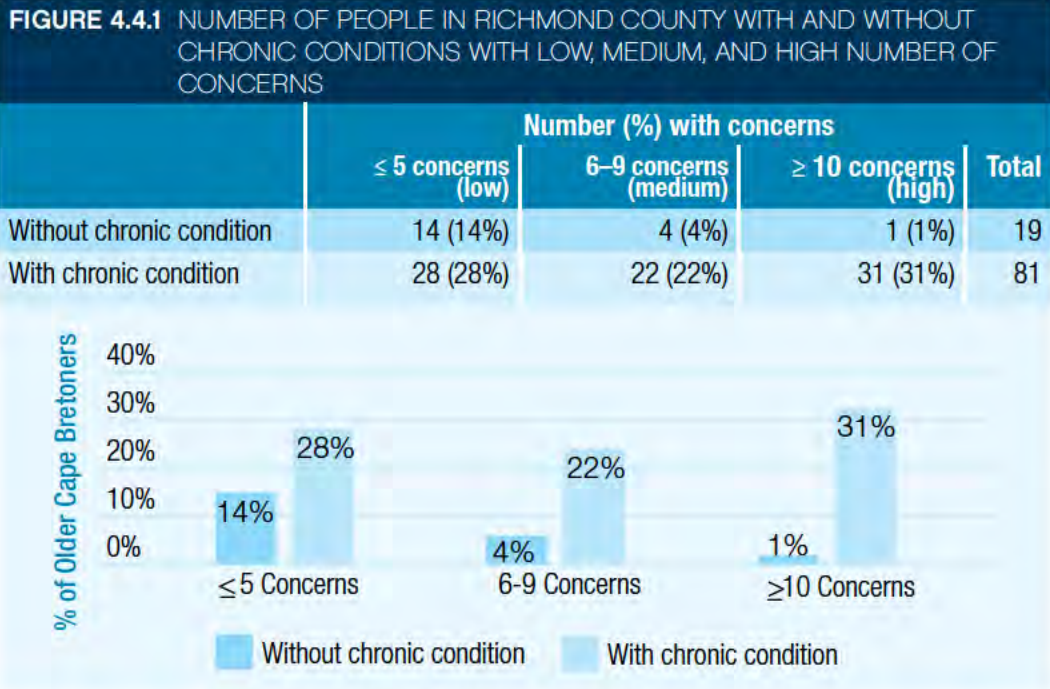
Using the ACT® Database, the following resources were chosen by Mr. MacDonald and included in his Individual Action Plan:

- Nutritionist – Support focused on meal planning and healthy eating
- Fitness Class – An exercise program designed for individuals with chronic conditions, including chair yoga and the ability to connect with others

Mr. MacDonald planned to share his Individual Action Plan with his family and family doctor, believing he may need help to implement it.

He was encouraged to share his Individual Action Plan with his healthcare provider for routine check ins and family for a supportive environment.

***The description of Mr. MacDonald is based on findings from the project. All names and identifying information are fictional.**



4.5. Older Cape Bretoners who self-reported receiving care from someone else had distinct concerns

When completing the ACT® Assessment, older Cape Bretoners were asked if they received care from someone else (paid or unpaid). Although this was a small number of respondents (28 people or 13% of the total sample), they raised 21% of all expressed concerns (see Figure 4.5). In Richmond County, 14 people or 14% received care from someone else and they raised 26% of all concerns.

Not only did they raise a large proportion of concerns, but their concerns were distinct from concerns expressed by people not receiving care. There were 19 concerns associated with receiving care and 18 of these were seldom raised by older Cape Bretoners not receiving care from others. Out of the 19 distinct concerns, 42% of those receiving care reported at least one as a concern, whereas only 11% of those not receiving care reported one or more concerns. In Richmond County, out of the 23 distinct concerns, the same percentage (42%) of those receiving care reported at least one concern. The percentage of those not receiving care reported who reported one or more concerns was similar at 14%. In other words, people not receiving care were much less likely to experience these concerns.

When these concerns were grouped using the ACT® Assessment domains, further differences became apparent (see Table 4.1). Concerns related to looking after yourself and getting around dominated, rather than concerns related to mental health and well-being, as seen with the total group. People receiving care from others were more likely to have concerns related to dressing, bathing, preparing meals, mobility indoors and out, and memory and cognition. People not receiving care rarely raised these concerns.

FIGURE 4.5. PERCENTAGE OF OLDER CAPE BRETONERS WITH AND WITHOUT CHRONIC CONDITIONS PRIORITIZING AT LEAST ONE DISTINCT CONCERN

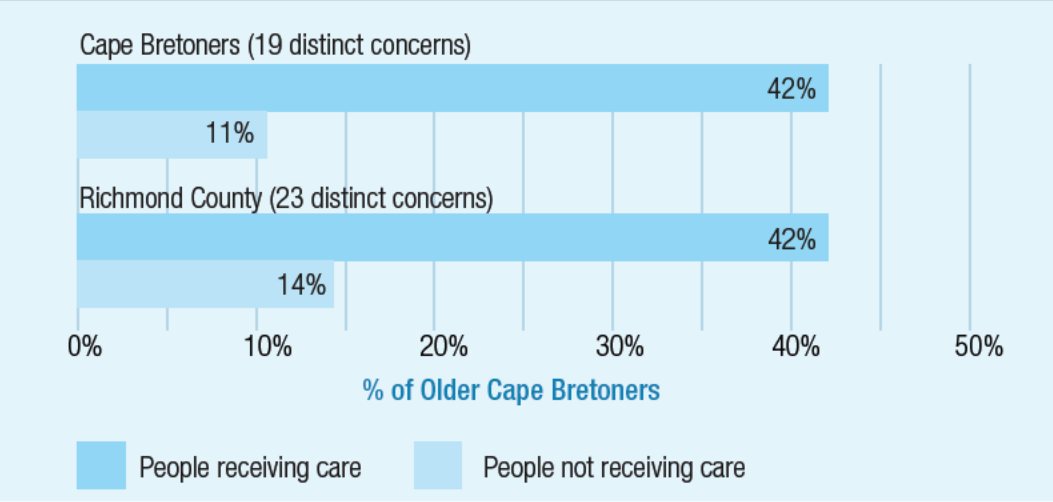


TABLE 4.1. 18 DISTINCT CONCERNS REPORTED BY THOSE RECEIVING CARE

ACT® domain	Concern of all older Cape Bretoners	Concerns of older adults in Richmond
1. Looking After Yourself	Keeping up with appearance	Seeing
	Dressing	Keeping up with appearance
	Bathing/showering	Dressing
	Preparing meals	Bathing/showering
	Feeding themselves	House maintenance
	Taking medicine	Preparing meals
	Using the toilet	Feeding themselves
		Taking medicine
2. Getting Around	Moving indoors	Moving from bed to chair
	Using the stairs	Moving indoors
	Walking outside	Using the stairs
	Shopping	Walking outside
	Accessing public services	Shopping
		Accessing public services
3. Safety and Relationships	Talking through troubles	Communicating using technology
		Talking through troubles
		Being a burden
		Safety outside
4. Accommodation and Finances	Personal finances	Personal finances
5. Mental Health & Well-being	Where are you now?	Where are you now?
	Recall three words	Little interest in doing things
6. Staying Healthy	Leisure activities	Leisure activities
	General health	

• Older Cape Bretoners receiving paid or unpaid care from others raised 21% of total concerns.

• Those receiving care had a distinct set of concerns, many of which related to activities of daily living and mobility.

4.6. What older Cape Bretoners were not concerned about

Several areas were of less concern to older Cape Bretoners. For instance, less than 5% had concerns related to activities of daily living, moving around indoors, their accommodations, safety outside, personal finances (note: personal finances refers to the ability to manage personal finances, while financial benefits and allowances refers to financial assistance), and communicating using technology (see Table 4.2). Similar results were found in Richmond county.

Given the independent nature of the older Cape Bretoners who participated, the lack of concern with matters such as personal care and personal finances is understandable. These concerns are likely to be more common for people receiving in-home support or living in long-term care. This idea is further supported by the fact that, as seen in Section 4.5, participants with these concerns were those receiving care from others.

TABLE 4.2. CONCERNS OF LESS THAN 5% OF OLDER CAPE BRETONERS

Concern	Number (%) older Cape Bretoners with concern	Number (%) older adults in Richmond
Washing hands/face	0 (0%)	0 (0%)
Feeding themselves	1 (0.5%)	1 (1.0%)
Using the toilet	1 (0.5%)	1 (1.0%)
Where are you now?	2 (0.9%)	2 (2.0%)
Appearance	3 (1.4%)	3 (3.0%)
Moving from bed to chair	3 (1.4%)	2 (2.0%)
Safety inside	4 (1.8%)	0 (0%)
Bathing/showering	7 (3.2%)	> 5%
Move indoors	7 (3.2%)	2 (2.0%)
Safety outside	7 (3.2%)	3 (3.0%)
Communicating using technology	8 (3.6%)	> 5%
Accommodation	8 (3.6%)	2 (2.0%)
Personal finances	8 (3.6%)	> 5%
Dressing	9 (4.1%)	> 5%
Taking medicine	10 (4.5%)	> 5%
Seeing	> 5%	4 (4.0%)
Drinking alcohol	> 5%	4 (4.0%)

4.7. ICOPE screening shows many older Cape Bretoners potentially vulnerable

The ICOPE screening questions identify individuals who may need either preventive or active care to maintain intrinsic capacities or who might benefit from social care or support (see Table 4.3). The screening questions suggest the need for more in-depth evaluations and possible clinical pathways.

TABLE 4.3. OLDER CAPE BRETONERS WHO SCORED POSITIVE ON ICOPE DOMAINS (TOTAL NUMBER = 222)

Intrinsic capacity			Social care and environmental needs		
ICOPE domain	Number (%) Cape Breton	Number (%) Richmond	ICOPE domain	Number (%) Cape Breton	Number (%) Richmond
Falls	55 (25%)	27 (27%)	Home environment	8 (4%)	2 (2%)
Vision	16 (7%)	4 (4%)	Financial situation (total: 221)	61 (28%)	24 (24%)
Hearing	35 (16%)	13 (13%)	Loneliness	110 (50%)	49 (49%)
Nutrition	38 (17%)	14 (14%)	Social participation	36 (16%)	20 (20%)
Oral Health (total: 221)	34 (15%)	14 (14%)	Activities of daily living	13 (6%)	9 (9%)
Locomotor (mobility)	9 (4%)	4 (4%)	Safeguarding	37 (17%)	16 (16%)
Cognition (total: 220)	43 (19%)	18 (18%)			
Depression (total:220)	73 (33%)	27 (27%)			
Incontinence	64 (29%)	31 (31%)			

• Older Cape Bretoners screened positive for several ICOPE domains:

- Loneliness-50%
- Depression-33%
- Incontinence-29%
- Financial situation-28%
- Falls-25%

Meet Mr. McNeil

Before participating in the ACT® Assessment, Mr. McNeil* introduces himself to the trained Assessor.

Mr. McNeil, a 72 year old living with his wife in an urban community, participated in an ACT® Assessment at the suggestion of his family. They encouraged him to participate to better prepare for potential age related impairments. The assessment included the Integrated Care for Older People (ICOPE) screening as part of the ACT® Assessment.

With the trained Assessor, Mr. McNeil answered the ACT® Assessment questions to identify his concerns.

During the assessment, several concerns were identified and screened positive in the ICOPE intrinsic domains. Mr. McNeil reported difficulty climbing stairs and walking longer distances due to joint pain, screening positive for the mobility domain. He also expressed concerns about occasional forgetfulness and misplacing items, which he worried might affect his independence, and screened positive for the cognition domain.

After identifying his concerns, Mr. McNeil was asked which items he wanted to prioritize and seek resources for.

Mr. McNeil prioritized addressing his mobility and expressed a desire to remain active and independent for as long as possible. Although he acknowledged his cognitive concerns, he did not want to focus on them at this time, stating he would revisit the issue if it worsened.

Using the ACT® Database, the following resources were chosen by Mr. McNeil and included in his Individual Action Plan:

- Exercise Program – Support program focusing on strength and balance
- Physiotherapist and Occupational Therapist – Personalized movements and exercises to manage joint pain and improve mobility

Mr. McNeil was glad that he took the time to complete the ACT® Assessment and think about his needs.

Mr. McNeil felt empowered to take charge of his health and was optimistic about maintaining his independence, while his family felt confident that he had the support he needed. Mr. McNeil agreed to discuss his cognitive health in more detail during a follow up screening in three months.

***The description of Mr. McNeil is based on findings from the project. All names and identifying information are fictional.**

5. Concerns that Older Cape Bretoners Prioritized



5.1. More older Cape Bretoners identified concerns than sought resources

When given the opportunity to prioritize important concerns and learn about and select resources, many were deliberate about which concerns to prioritize. On average, each respondent prioritized three concerns during the ACT® Assessment (range = 0–23 concerns) and an average of 12 older adults prioritized each concern. In Richmond County, on average, each respondent prioritized the same number of concerns (3; range = 0–23) but, on average, only five older adults prioritized each concern.

- 49% of all older Cape Bretoners prioritized at least one mental health concern during the ACT® Assessment. This finding equates to:
 - 12,163 older Cape Bretoners, and
 - 103,356 older Nova Scotians.

Mental health and well-being concerns continued to dominate when older Cape Bretoners and those living in Richmond prioritized their concerns (see Tables 5.1 and 5.1.1). Population projections suggest that, given the opportunity, 12,417 older Cape Bretoners and 105,509 Nova Scotians would prioritize looking for mental health resources. Concerns about staying healthy closely followed, with 40% of older Cape Bretoners prioritizing one or more concerns.

TABLE 5.1. NUMBER OF CONCERNS COMPARED TO PRIORITIZED CONCERNS

ACT® domain	Number of possible concerns	Number (%) of older Cape Bretoners with at least one concern	Number (%) of older Cape Bretoners with at least one prioritized concern	Projected number of Cape Bretoners over 65 who would prioritize at least one concern*	Projected number of Nova Scotians over 65 who would prioritize at least one concern*
1. Looking After Yourself	14	128 (58%)	67 (30%)	7,602	64,598
2. Getting Around	8	127 (57%)	54 (24%)	6,082	51,678
3. Safety and Relationships	8	108 (47%)	44 (20%)	5,068	43,065
4. Accommodation and Finances	4	113 (51%)	80 (36%)	9,122	77,517
5. Mental Health & Well-being**	10	204 (92%)***	108 (48%)	12,163	103,356
6. Staying Healthy	12	183 (82%)	89 (40%)	10,136	86,130

*According to Statistics Canada (2023), there were 25,340 Cape Bretoners and 215,325 Nova Scotians over the age of 65.

This data is based on the 2021 Census (<https://www12.statcan.gc.ca/census-recensement/2021/dp-pd/prof/index.cfm?Lang=E>).

**The Mental Health and Well-being domain includes questions on loneliness, sleeping, bereavement, memory loss, depression, little interest in doing things, and bodily pain. When bodily pain is excluded, 87% had at least one concern in this domain.

***Calculations based on people with moderate to severe levels of bodily pain.

TABLE 5.1.1. NUMBER OF CONCERNS COMPARED TO PRIORITIZED CONCERNS IN RICHMOND COUNTY

ACT® domain	Number of possible concerns	Number (%) of older Cape Bretoners in Richmond County with at least one concern	Number (%) of older Cape Bretoners in Richmond County with at least one prioritized concern
1. Looking After Yourself	14	55 (54%)	29 (29%)
2. Getting Around	8	60 (59%)	29 (29%)
3. Safety and Relationships	8	47 (47%)	21 (21%)
4. Accommodation and Finances	4	41 (41%)	27 (27%)
5. Mental Health & Well-being**	10	93 (92%)**	43 (43%)
6. Staying Healthy	12	87 (86%)	39 (39%)

*The Mental Health and Well-being domain includes questions on loneliness, sleeping, bereavement, memory loss, depression, little interest in doing things, and bodily pain. When bodily pain is excluded, 86% had at least one concern in this domain.

**Calculations based on people with moderate to severe levels of bodily pain.

5.2. Some concerns were prioritized but others were not

Some concerns were more likely to be prioritized and lead to a search for resources than others and the most common concerns were not always prioritized. Three of the top concerns were financial benefits and allowances, loneliness, and bereavement. While most older Cape Bretoners prioritized financial benefits and allowances and looked for resources, very few who prioritized loneliness or bereavement did so (see Figures 5.1 and 5.1.1). In fact, only 12% of the 97 who named bereavement as a concern made it a priority. As a result, bereavement was one of the least prioritized concerns.

FIGURE 5.1. COMPARISON OF OLDER CAPE BRETONERS' CONCERNS VERSUS PRIORITIZED CONCERNS

Top 5 ACT® Concerns	Number (%) of older Cape Bretoners with concern	Number (%) of older Cape Bretoners who prioritized the concern*
Loneliness	108 (49%)	33 (31%)
Bodily pain (moderate +)	106 (48%)	51 (48%)
Sleeping	105 (47%)	41 (41%)
Bereavement	97 (44%)	12 (12%)
Financial benefits and allowances	77 (35%)	67 (87%)

*Percentages were calculated using the number with the concern as the denominator.

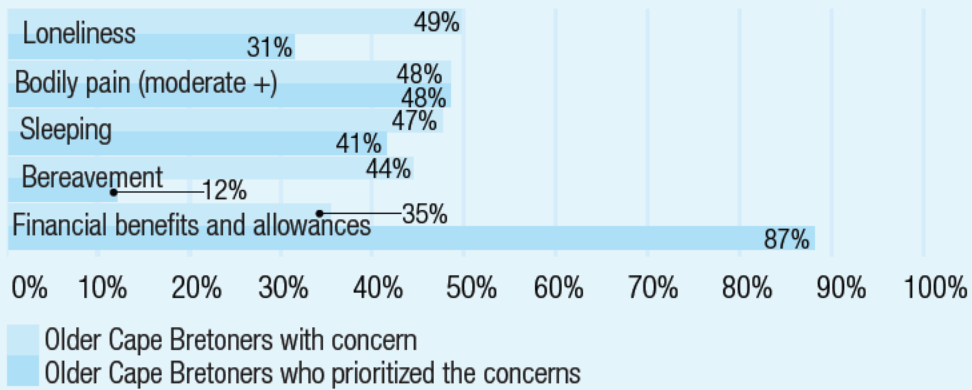
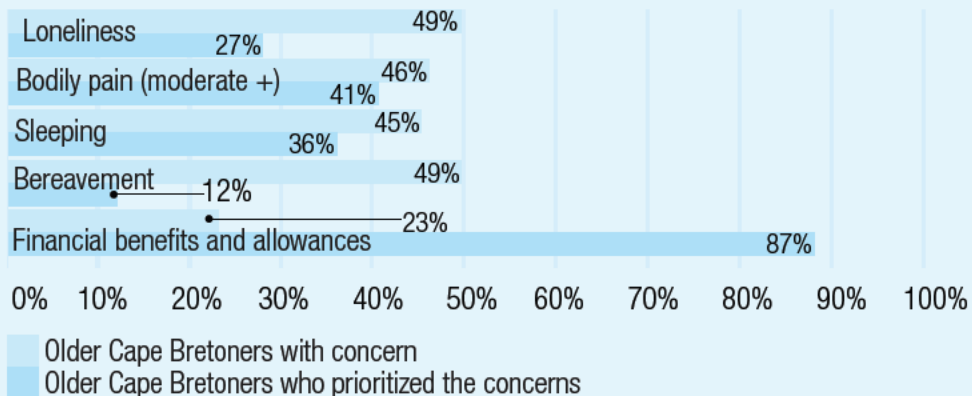


FIGURE 5.1.1. COMPARISON OF OLDER CAPE BRETONERS' CONCERNS VERSUS PRIORITIZED CONCERNS IN RICHMOND COUNTY

Top 5 ACT® Concerns	Number (%) of older Cape Bretoners with concern	Number (%) of older Cape Bretoners who prioritized the concern*
Loneliness	49 (49%)	13 (27%)
Bodily pain (moderate +)	41 (41%)	19 (46%)
Sleeping	45 (45%)	16 (36%)
Bereavement	49 (49%)	6 (12%)
Financial benefits and allowances	23 (23%)	20 (87%)

*Percentages were calculated using the number with the concern as the denominator.



Eleven concerns were most prominent. In other words, older adults who had these 11 concerns often saw them as a priority. For example, for those who were concerned about having an emergency contact, 72% prioritized this concern. Similarly, 41% of those concerned about house maintenance, bowel incontinence, or their feet prioritized them. Interestingly, nine of these 11 concerns were not in the top five most expressed concerns. For instance, only 12% and 31% of people with concerns about bereavement or loneliness, respectively, prioritized these concerns (see Table 5.2). A similar pattern was seen in Richmond County (see Table 5.2.1). Even though the top five concerns varied slightly from the total group, the prioritized concerns still did not mirror these top concerns.

• 40% or more of older Cape Bretoners prioritized 11 concerns during the ACT® Assessment. However, older Cape Bretoners' most prioritized concerns did not align with their top five concerns.

TABLE 5.2. THE MOST AND LEAST PRIORITIZED CONCERNS OF OLDER CAPE BRETONERS

	Concern	Number with concern	Number who prioritized the concern	Percentage who prioritized the concern
Top five concerns*	Loneliness	108	33	31%
	Bodily pain (moderate +)	106	51	48%
	Sleeping	105	41	39%
	Bereavement	97	12	12%
	Financial benefits and allowances	77	67	87%
Most prioritized concerns	Financial benefits and allowances	77	67	87%
	Emergency contact	18	13	72%
	Bodily pain (moderate +)	106	51	48%
	Mouth/teeth	34	16	47%
	Diet or nutrition	38	17	45%
Least prioritized concerns	Recall three words	27	3	11%
	Bereavement	97	12	12%
	Blood pressure	33	5	15%
	Appearance	54	9	17%
	Little interest in doing things	44	9	21%

*Concerns identified by less than 5% of older Cape Bretoners are excluded.

TABLE 5.2.1. THE MOST AND LEAST PRIORITIZED CONCERNS OF OLDER CAPE BRETONERS IN RICHMOND COUNTY

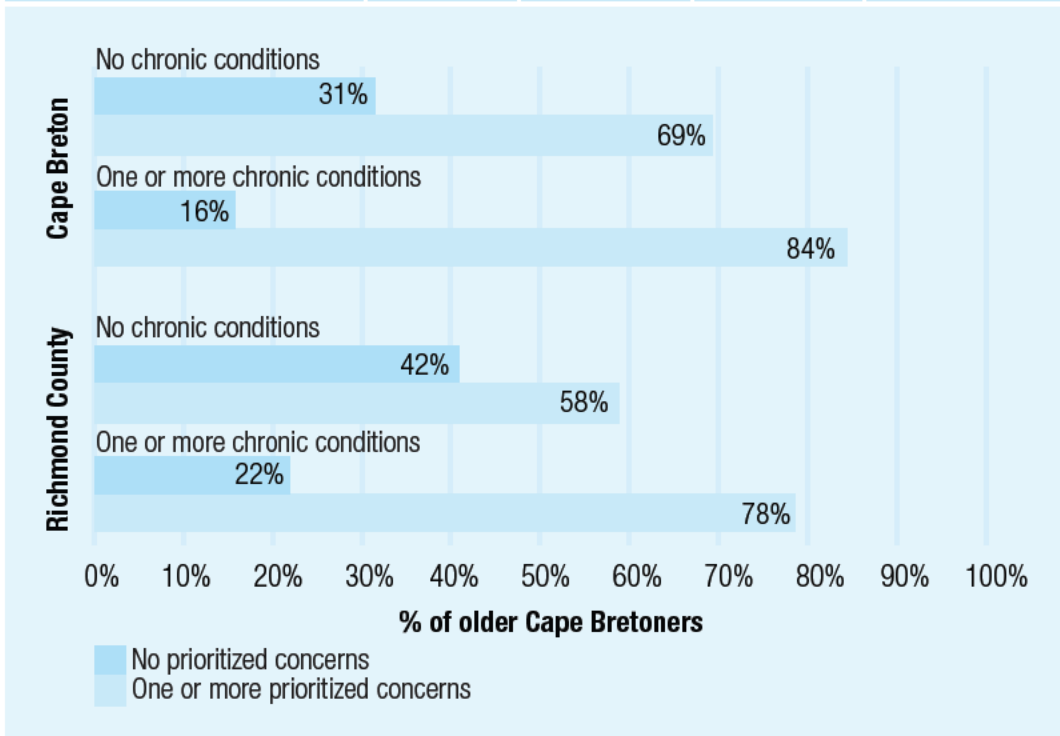
	Concern	Number with concern	Number who prioritized the concern	Percentage who prioritized the concern
Top five concerns*	Loneliness	49	13	27%
	Bereavement	49	6	12%
	Sleeping	45	16	36%
	Bodily pain (moderate +)	41	19	46%
	Feet problems	33	16	49%
Most prioritized concerns	Financial benefits and allowances	23	20	87%
	Emergency call	11	8	73%
	Weight	27	14	52%
	Mouth and teeth	14	7	50%
	Diet and nutrition	14	7	50%
Least prioritized concerns	Technology communication	6	0	0%
	Bereavement	49	6	12%
	Taking medications	8	1	13%
	Recall three words	14	2	14%
	Feeling threatened	7	1	14%

*Concerns identified by less than 5% of older Cape Bretoners in Richmond County are excluded.

Not surprisingly, older Cape Bretoners with chronic conditions prioritized more concerns than those without. For instance, 84% with one or more conditions prioritized at least one concern during the ACT® Assessment, compared to 69% without chronic conditions (see Figure 5.2).

FIGURE 5.2. COMPARISONS OF PRIORITIZED CONCERNS OF OLDER CAPE BRETONERS WITH AND WITHOUT CHRONIC CONDITIONS

	Number of chronic conditions in Cape Breton		Number of chronic conditions in Richmond County	
	None	One or more	None	One or more
Number (%) of older Cape Bretoners with no prioritized concerns	15 (31%)	28 (16%)	8 (42%)	18 (22%)
Number (%) of older Cape Bretoners with one or more prioritized concerns	33 (69%)	142 (84%)	11 (58%)	63 (78%)



6. Resources Available in Database

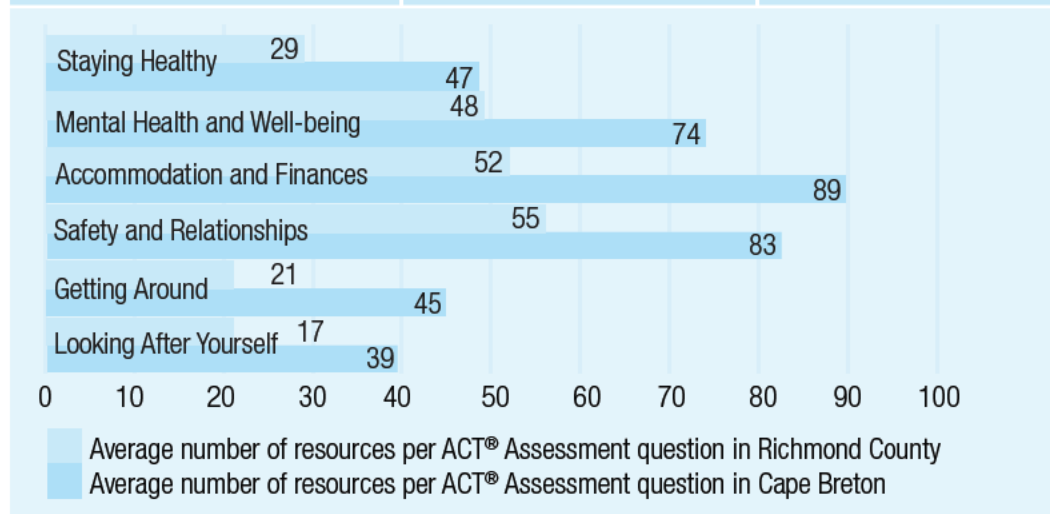
6.1. Many resources were available in Cape Breton

Each community developed its own resource database. Resources were assigned to each of the 56 ACT® Assessment questions, and a single resource could be assigned to more than one question.

Across the three ACT® Databases, there was a total of 652 unique resources provided by 363 organizations. In Richmond County, there were 292 unique resources provided by 218 organizations. The ACT® domains with the most resources per question were Accommodation and Finances, and Safety and Relationships (see Figure 6.1). While older Cape Bretoners raised the most concerns in the Mental Health and Well-being and Staying Healthy domains, the average number of resources per concern was lower than for Accommodation and Finances and Safety and Relationships domains. In fact, the number of resources linked to the Staying Healthy domain was the lowest of all domains.

FIGURE 6.1. AVERAGE NUMBER OF RESOURCES ASSIGNED BY ACT® DOMAIN

ACT® domain	Average number of resources per ACT® Assessment question	
	Cape Breton	Richmond County
1. Looking After Yourself	39	17
2. Getting Around	45	21
3. Safety and Relationships	83	55
4. Accommodation and Finances	89	52
5. Mental Health and Well-being	74	48
6. Staying Healthy	47	29



Each of the 652 resources was categorized by:

- 1) type of organization (non-profit / government / for-profit),
- 2) delivery format (in-person / telephone/virtual / informational/online only),
- 3) whether it was indexed in 211 NS or not (yes / no), and
- 4) whether it was provided by a healthcare professional or not (yes / no).

TABLE 6.1. DEFINITIONS FOR ORGANIZATION AND DELIVERY TYPES OF RESOURCES

Organization type	Delivery type
Non-profit: resources provided for a collective, public, or social benefit, not to generate revenue.	In-person: resources with in-person service delivery or accessibility components.
Government: resources fully or partially funded by national, provincial, or municipal governments.	Telephone/virtual: resources that offer synchronous telephone or virtual services, but do not deliver in-person options.
For-profit: resources that operate as businesses focused on generating a profit.	Informational/online only: resources that provide online information only.

Resources provided by non-profit organizations (54%) were the most common type. Resources provided by government organizations (26%) and for-profits (20%) were less common. In-person resources were by far the most common delivery format with 54% of those included offering in-person visits or meetings (see Figures 6.2 and 6.2.1).

Cross-referencing with the 211NS database indicates that 30% of the resources used in this project were not listed by 211NS. Based on discussions with Community Coordinators and 211NS, this is likely because some resources do not fit 211NS’s criteria for inclusion and/or are not well known.

Interestingly, 63% of all resources were offered by healthcare professionals (see Figure 6.2.).

- Non-profits and in-person delivery were the most common types of resources.
- 30% of resources included in the project’s databases were not listed by 211NS.

FIGURE 6.2. ORGANIZATION AND DELIVERY TYPES OF RESOURCES IN THE ACT® DATABASE

Organization type	Number (%)	Delivery type	Number (%)
Non-profit	355 (54%)	In-person	359 (54%)
Government	168 (26%)	Telephone/virtual	177 (27%)
For-profit	129 (20%)	Informational/online only	129 (19%)
211NS	Number (%)	Healthcare professional	Number (%)
211NS listed	153 (64%)	Yes	103 (43%)
211NS not listed	86 (36%)	No	136 (57%)

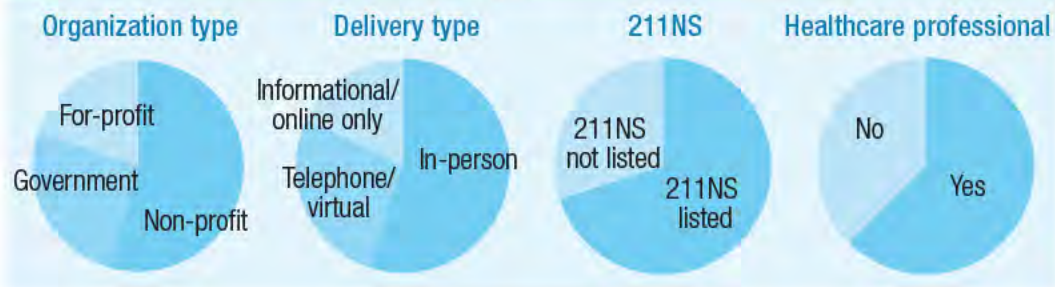
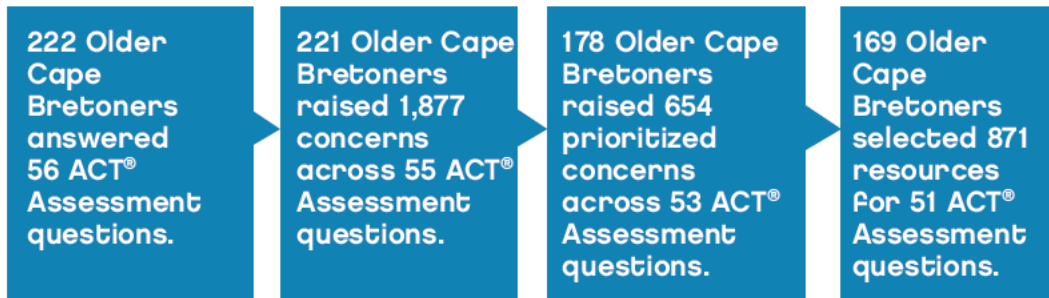


FIGURE 6.2.1. ORGANIZATION AND DELIVERY TYPES OF RESOURCES IN THE ACT® DATABASE IN RICHMOND COUNTY

Organization type	Number (%)	Delivery type	Number (%)
Non-profit	171 (59%)	In-person	147 (50%)
Government	60 (20%)	Telephone/virtual	94 (32%)
For-profit	61 (21%)	Informational/online only	51 (17%)
211NS	Number (%)	Healthcare professional	Number (%)
211NS listed	194 (66%)	Yes	96 (33%)
211NS not listed	98 (34%)	No	196 (67%)



7. Resources Selected by Older Cape Bretoners



7.1. Many people who sought resources selected resources

Of the 178 older Cape Bretoners who prioritized concerns and looked for resources, 169 selected at least one resource. Only nine did not select any resources.

On average, each older Cape Bretoner selected five resources (range = 0–22 resources). For each prioritized concern, an average of 10 people selected one or more resources (range = 0–64 people).

On average, each older adult in Richmond County selected five resources (range = 0–22). For each prioritized concern, an average of seven people selected one or more resources (range = 0–40 people).

7.2. Gaps in resources were found

Examining the proportion of older Cape Bretoners who did and did not select resources reveals potential gaps in resources. For example, the lower the percentage of older Cape Bretoners selecting a resource, the more likely there is a gap in needed resources.

Between 80% to 100% of older Cape Bretoners selected at least one resource for five prioritized concerns (see Figure 7.1):

- house maintenance,
- financial benefits and allowances,
- loneliness,
- weight, and
- being a burden.

In Richmond County, 80%-100% also selected resources for an additional 27 concerns (see Figure 7.1.1).

FIGURE 7.1. FIVE PRIORITIZED CONCERNS WITH HIGH RESOURCE SELECTION

Prioritized concern*	% who selected at least one resource	% who selected no resources
House maintenance (24 people)	100%	0%
Financial benefits and allowances (67 people)	96%	4%
Loneliness (33 people)	91%	9%
Weight (30 people)	83%	17%
Being a burden (26 people)	81%	19%

*Only prioritized concerns identified by at least 20% of older Cape Bretoners are included.

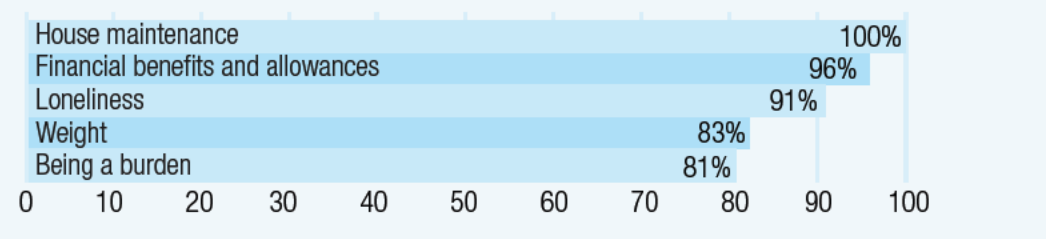
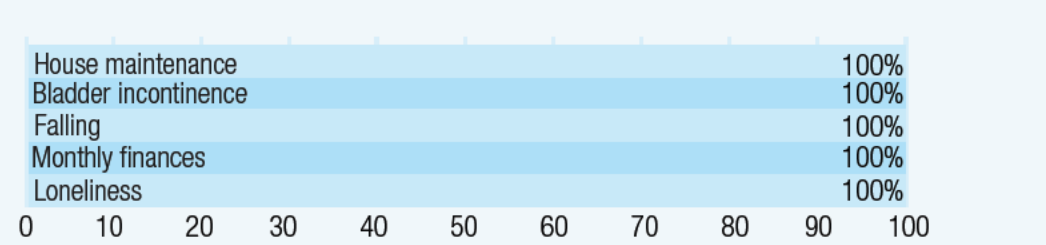


FIGURE 7.1.1. FIVE PRIORITIZED CONCERNS WITH HIGH RESOURCE SELECTION IN RICHMOND COUNTY

Prioritized concern*	% who selected at least one resource	% who selected no resources
House maintenance (26 problems)	100%	0%
Bladder incontinence (26 problems)	100%	0%
Falling (27 problems)	100%	0%
Monthly finances (23 problems)	100%	0%
Loneliness (49 problems)	100%	0%

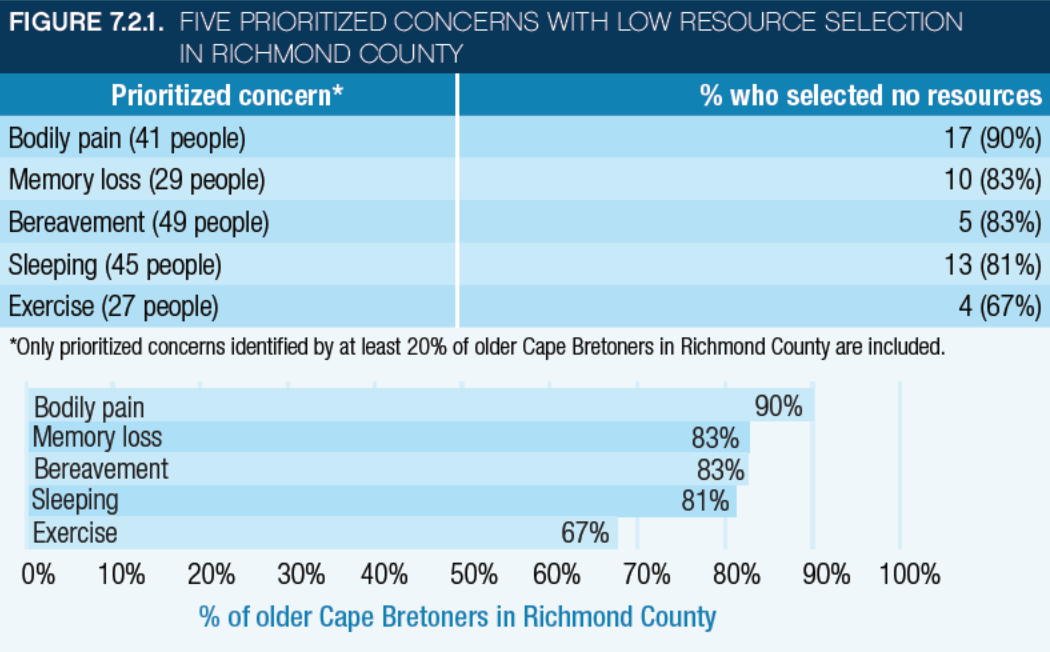
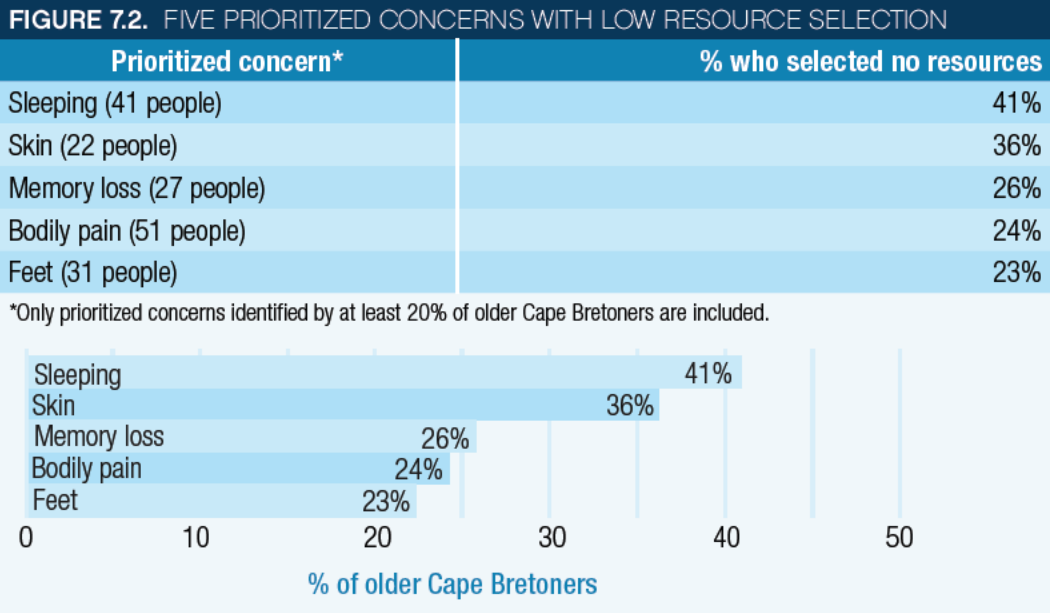
*Only prioritized concerns identified by at least 20% of older Cape Bretoners in Richmond County are included.



All 24 of the older Cape Bretoners who prioritized house maintenance selected a resource and 96% of the 67 people who prioritized financial benefits and allowances selected at least one resource. However, older Cape Bretoners were less likely to select resources for five other commonly prioritized concerns (see Figure 7.2):

- foot problems,
- skin problems, and
- bodily pain,
- sleeping problems.
- memory loss,

Older adults in Richmond County were also less likely to select resources for bereavement and exercise (see Figure 7.2.1).



Possible gaps in resources exist for:

- Foot problems,
- bodily pain,
- memory loss,
- skin problems, and
- sleeping problems.

More than 20% of older Cape Bretoners selected no resources for each of these prioritized concerns, suggesting that resources gaps may exist. For example, 41% and 36% of older Cape Bretoners who prioritized sleeping and skin problems, respectively, did not select any resources, despite these concerns appearing as areas of need. Together, these findings point to possible gaps in resources for several prioritized concerns.

7.3. All types of resources were selected

To better understand the resource needs of older Cape Bretoners, the characteristics of selected and not selected resources were examined. Of the total 652 unique resources included across the three communities, only 239 (37%) were selected. In Richmond County, 101 (35%) resources were selected (see Table 7.1.1).

While many of the selected resources were listed in 211NS, approximately one third (195 of 652 available resources; 36%), mostly for-profits and small non-profits, were not. Interestingly, the resources not listed in 211NS were more likely to be selected, with 44% selected by at least one person compared to 34% of the ones listed in 211NS (see Table 7.1). In Richmond County, similar trends existed with 49% of resources not listed in 211NS selected, compared to 27% of listed resources (see Table 7.1.1). These findings demonstrate that local knowledge is needed to source and compile resource databases that include valued resources.

Similarly, 50% of the for-profit resources were selected by at least one participant, even though they represented only 27% of total selected resources (64 out of 239 selected resources). This suggests that resources provided by all organizational types are acceptable to older Cape Bretoners. While not everyone selected resources from for-profit organizations, many did, indicating a clear need to make for-profit resources more accessible. Similarly, in Richmond County for-profit resources were the most likely to be selected (57%), compared to government (35%) and nonprofit resources (26%) (see Table 7.1.1).

More resources offering in-person services were available (359 of 652 available resources = 57%) than resources offered by telephone/virtual or as informational/online only. However, a surprising 65% of available telephone/virtual resources were selected, compared to 38% of in person and 35% of informational/online only resources. In Richmond County, 46% of in-person resources were selected, whereas only 38% were chosen overall (see Table 7.1.1).

While many of the prioritized concerns were health-related, less than half the resources selected by older Cape Bretoners were offered by healthcare providers (103 of 239 selected resources; 43%). This may be due to the known shortage of healthcare providers in Nova Scotia. In Richmond County, opposite patterns existed, with 49% of healthcare provider resources being selected, compared to 28% of non-health care provider resources (see Table 7.1.1).

- 50% of For-profit resources were selected by at least one older Cape Bretoner.
- 65% of telephone/virtual resources were selected.
- Fewer resources offered by healthcare providers were selected than those offered by non-healthcare providers.

TABLE 7.1. AVAILABLE AND SELECTED RESOURCES BY TYPE

	Listed in 211NS	Not listed in 211NS	Health provider	Non-health provider	Non-profit	Govt.	For-profit	In person	Telephone /virtual	Informational /online
Resources available	457	195	414	238	355	168	129	359	137	116
Resources selected	153	86	103	136	106	69	64	137	137	40
% selected	34%	44%	25%	57%	30%	41%	50%	38%	65%	35%

TABLE 7.1.1 AVAILABLE AND SELECTED RESOURCES BY TYPE IN RICHMOND COUNTY

	Listed in 211NS	Not listed in 211NS	Health provider	Non-health provider	Non-profit	Govt.	For-profit	In person	Telephone /virtual	Informational /online
Resources available	194	98	96	196	171	60	61	147	94	51
Resources selected	53	48	47	54	45	21	35	67	23	11
% selected	27%	49%	49%	28%	26%	35%	57%	46%	24%	22%

Collectively, these findings underscore that all delivery and organization types of resources are important for older Cape Bretoners.

8. Resource Identification, Navigation and Follow-up

8.1. Resource identification and navigation

As discussed in sections 6 and 7, Resources Available in Database and Resources Selected by Older Cape Bretoners, 44% of resources not listed in 211NS were selected by at least one person compared to 34% of the listed ones. This finding indicates that although 211NS maintains a comprehensive database of vetted non-profit resources, local knowledge about small non-profits is needed to supplement the 211NS database.

“I feel like what 211 really misses is...the senior centre that puts on the grief support group run by the retired priest”

The interviews with organizational and community representatives further confirm this finding. Most of them knew what was available in their local communities and often received calls from 211NS for help locating resources.

Collaboration between local and provincial organizations is important to ensure that resource databases remain up to date and information is shared across the province. This is important for organizations delivering services and programs, so they know what is available in locations outside their target area, and for government organizations providing them with funding.

In addition to local knowledge, organizational and community representatives recognize that sufficient organizational capacity is required to maintain the database, noting that “creating a database of local resources is an enormous task” and even “a full-time job”. This idea raises capacity issues for many non-profit organizations that have limited funds.

“it would be great...to be able to take needs forward to the government departments that need it...we are noticing the gaps in rural Nova Scotia for our seniors”

Capacity is further constrained if the organization provides resource navigation, which organizational and community representatives agree is essential to support older adults. Older Cape Bretoners themselves note the importance of having the option to “call and maybe get more information if they wanted” and to have someone “help you [the older adult] one way or the other”. Having access to a comprehensive database is a foundation for good navigation, as one interviewee explained those: “who are trying to do resource navigation...if they wanted to see what we have in our database of course we’d tell them, right?”.

- Having a comprehensive database of available resources is essential, but it is not sufficient. It needs to be accompanied by appropriate navigational supports by trusted people.
- The need for navigational support was also evident in older Cape Bretoners' responses to questions on whether they followed up with the resources in their Individual Action Plans.

8.2. Resource Follow-up

After completing the ACT® Assessment, older Cape Bretoners were sent an Individual Action Plan containing information on their concerns and any selected resources. They were encouraged to review their plans and share them with family members, friends, and healthcare providers.

Overall, older Cape Bretoners who were interviewed indicated that they found the resource information in their Individual Action Plans useful, as it helped them learn more about available resources and plan for their future. Only a few, however, contacted the resources.

The majority (74%) of older Cape Bretoners who completed a follow-up interview (27) did not contact the resources provided in their Individual Action Plan. Four main reasons were given:

- 1) their participation in the project was to plan for the future,
- 2) the issue resolved itself or had not escalated enough to justify the time to follow up,
- 3) the resource was too far away or not to their liking, or
- 4) they had found an alternative that better fit their needs.

“we figured one of these days we may need something to help out with and if we have some of this information [action plan] we'll know who to call”

Planning for the future was the most common reason older Cape Bretoners did not follow up on their selected resources. This aligned with the recruitment materials used in the project, which encouraged individuals to participate to help their communities.

Other common reasons for not contacting the suggested resources were that the issue resolved itself or it was not bothering them enough to take the time to follow up with the resources.

“It just seems to be one thing after another...I'm not really one to take time for myself for my own care”

“I would rather sit down in front of somebody and talk to them”

For others, the resource’s location was too far away or not to their liking, often meaning it was too expensive, only offered digitally, or had been unsatisfactory to the respondent in the past.

Lastly, some older Cape Bretoners found an alternative resource that fit their needs better than the resources provided in their action plans. In some instances, they found better options by searching for information online, talking to friends, or taking care of the need themselves.

“I went on YouTube and I got something there for it and so I’m trying to follow that”

9. Conclusion

In conclusion, it is possible to gather information on the concerns of older adults and the resources available to support them. Policymakers and organizations can use this information to tailor existing resources and develop new offerings to address needs. Through the collaboration of government and community, we believe that aging well in one's community could be attainable for more Nova Scotians.

References

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1 in 9 new long-term care residents potentially could have been cared for at home.

<https://www.cihi.ca/en/1-in-9-new-long-term-care-residents-potentially-could-have-been-cared-for-at-home>

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Statistics Canada Catalogue no. 98-316-X2021001. Ottawa.

<https://www12.statcan.gc.ca/census-recensement/2021/dp-pd/prof/index.cfm?Lang=E>

Key takeaways:

- Older adults living in the community have concerns and wish to plan and prepare for the future. Those with one or more chronic conditions had more concerns than those without.
- Mental health and well-being were top concerns of older adults, but many did not seek resources for some of these concerns, such as bereavement.
- Resources to help with foot problems, skin problems, sleeping, bodily pain, and memory loss are most needed.

Prepared by the

ACTing Collectively Research Team
For the Municipalities of Richmond County,
Victoria County, and Cape Breton Regional
Municipality. **March 2025**

Why we did the project:

To identify the needs of older adults (65+) living in the community and help communities tailor and create resources that support them to age in place.

What we did:

- Recruited and completed well-being assessments with older adults (aged 65 to 93) living in Richmond County, Victoria County, or the Cape Breton Regional Municipality.
- The assessment included **56** questions and connected older adults to resources related to their concerns.



222 well-being assessments with older adults



25 interviews with municipal, community, and organizational representatives



27 follow-up interviews with older adult participants

“ We have to speak out on behalf of our senior citizens in the community ” – Participant

What we Found:

Concerns

- Older adults participated to learn about resources, plan for their future, and help their community. All but one individual raised concerns during the assessment.
- 92% identified at least one mental health and well-being concern, which included bodily pain, loneliness, sleeping, and bereavement.



- Older adults living with one or more chronic conditions had more concerns than those without chronic conditions.
- Individuals receiving care from others had distinct concerns related to activities of daily living, mobility, and cognition.

Resources

- 76% of older adults selected at least one resource during the assessment. They were more likely to select resources that were local and delivered in person or over the phone.
- Gaps in available resources were found for 5 concerns:
 - foot problems,
 - bodily pain,
 - memory loss,
 - skin problems, and
 - sleeping problems.

- Older adults were most likely to look for resources related to:
 - financial benefits and allowances,
 - foot problems
 - weight, and
 - house maintenance,



- They were less likely to look for resources related to bereavement, interest in doing things, and appearance.
- Few individuals contacted the resources they selected. Navigational support could have improved resource follow-up.

“ the reason I put myself forward for this was to just find out what's available for seniors ” – Participant



Eastern District Planning Commission

606 Reeves Street, Unit #3, Port Hawkesbury NS B9A 2R7
Ph.: 902-625-5364
Fx.: 902-625-1559
1-888-625-5361

John D. Bain
Director
jdbain@edpc.ca

April 2, 2025

Mr. Troy A. MacCulloch, CAO
Municipality of the County of Richmond
P.O. Box 120
Arichat, NS B0E 1A0

Reference: Revised Appointments

Dear Mr. MacCulloch,

As in years past we would ask that the Municipality of the County of Richmond Council make the following appointments at your next regular session of Council replacing all previous appointments of District Planning staff to various Municipal positions effective **immediately**:

- **Building Inspection:**
Building Inspectors: **André Samson** and **Sean Donovan**
Assistant Building Inspector: **Todd Samson**
Alternates: David MacKenzie, Jonathan Martin and Luke Ross
- **Development Officer: Andrew Jones**
Alternates: John Bain; Brendan MacDonald; Kristen Scanlan and Mikayla Tait.
Assistant Development Officers: Todd Samson; Heike Bruckner and André Samson
- **Fire Inspectors: André Samson and Todd Samson**
Alternates: S. Donovan; D. MacKenzie; J. Martin and L. Ross.
- **Dangerous or Unsightly Premises**
Administrators: **Sean Donovan** and **John Bain**
Alternates: Todd Samson, Luke Ross and André Samson
- **Special Constables: Building/Fire Codes, Dangerous or Unsightly Premises, Land Use By-laws**
Sean Donovan and **Jonathan Martin**

These appointments stay in place so long as they are employees of the Commission or until they are replaced by new appointments. If you have any questions or concerns, please do not hesitate to contact me.

Yours truly,

John D. Bain
Director

/jb



BRIEFING NOTE
Municipality of the County of Richmond

PCAP Funding Applications
April 3, 2025

PURPOSE

The purpose of this briefing note is to seek a motion of Richmond Municipal Council authorizing staff to proceed with applications to the Province's Provincial Capital Assistance Program (PCAP) for the Arichat Water System Upgrade Project and the Construction and Demolition Debris Landfill Expansion Engineering Project.

BACKGROUND

The Province is accepting applications for the Provincial Capital Assistance Program until April 28, 2025. A maximum of 2 applications may be submitted per Municipality and the projects must be complete by March 31, 2026.

Funding priority is given to projects aimed at eliminating serious environmental and health problems (actual and potential) and projects that address critical capacity issues.

PROPOSED PROJECTS

Arichat Water System Upgrades

The Arichat Water Treatment Plant and Water Tower use PLCs that are obsolete and do not have direct replacements. In addition, used replacements have become increasingly difficult to source. The PLCs are integral to plant operations and it is critical that spare units be available or can be quickly sourced.

Given the difficulties with sourcing compatible PLCs it is recommended that the facilities be upgraded to modern PLCs which are commercially available. The upgrade requires the purchase, programming and installation of new PLCs as well as re-commissioning of the facilities.

The estimated cost of upgrading the facilities, including related auxiliary work, is \$200,000.

Construction and Demolition Debris Landfill Expansion - Engineering

Municipal Council recently approved proceeding with Engineering work for the expansion of the Municipality's Construction and Demolition (C&D) Debris Landfill, and more specifically, the assessments and Engineering work required to support an Application for Approval from Nova Scotia and Environment and Climate Change (NSECC) for expansion of the facility (reference attached briefing note from March 6, 2025).

The estimated cost of the work is \$275,000 + HST or approximately \$287,000 net of HST rebate.

FINANCIAL IMPLICATIONS

The estimated cost of the Arichat Water System Upgrades is \$200,000 with up to 50% (\$100,000) proposed from PCAP and the remainder of \$100,000 proposed to be funded from the Water Utility Depreciation Reserve.

The estimated cost of the Construction and Demolition Debris Landfill Expansion – Engineering is \$287,000 with up to 50% (\$143,500) proposed from PCAP and the remainder of \$143,500 proposed from the previously approved CCBF funds.

RECOMMENDATIONS

We are seeking a resolution of Richmond Municipal Council supporting applications to the Province's Provincial Capital Assistance Program (PCAP) for the Arichat Water System Upgrade Project and the Construction and Demolition Debris Landfill Expansion Engineering Project.

PREPARED BY: Chris Boudreau, P.Eng
CONTACT PERSON: Chris Boudreau, P.Eng
DATE: April 3, 2025

Attachments:

- Briefing Note dated 2025-03-06 : Construction and Demolition Debris Landfill Expansion



BRIEFING NOTE

Municipality of the County of Richmond

Construction and Demolition Debris Landfill Expansion

March 6, 2025

PURPOSE

The purpose of this briefing note is to seek Council authorization to proceed with expansion of the Municipality's Construction and Demolition (C&D) Debris Landfill, and more specifically, the assessments and Engineering work required to support an Application for Approval from Nova Scotia and Environment and Climate Change (NSECC) for expansion of the facility.

BACKGROUND

The Municipality's Construction and Demolition (C&D) Debris Landfill was originally designed by Dillon Consulting Ltd and began operations around 2005.

In July 2023 Nova Scotia Environment and Climate Change (NSECC) issued new guidelines for Construction and Demolition (C&D) Debris Storage, Transfer, Process and Disposal (Guidelines). The key changes in the new guidelines are enhanced requirements related to the quality of the soil liner system as well as requirements for leachate collection and management. The changes apply to any new C&D disposal cells constructed after July of 2023.

In January of 2024 the Municipality engaged Dillon Consulting Ltd (Dillon) to provide preliminary design services for a proposed expansion of the C&D Landfill at the Richmond Solid Waste Management Facility.

CURRENT SITUATION

The Municipality's Construction and Demolition (C&D) Debris Landfill has effectively reached its design capacity. The Municipality must decide if it will seek approval to expand the existing C&D Debris Landfill or begin transferring C&D material to another approved facility for disposal.

ANALYSIS

The new guidelines from NSECC have requirements to support Application for Approval to construct or expand a C&D landfill. The requirements include:

- Topographic Surveys
- Archaeological Resource Impact Assessment
- Natural Habitat and Biophysical Assessment
- Geotechnical Investigation
- Hydrogeological and Surface Water Assessment
- Detailed Engineering

The timeline to complete the required studies and Engineering work is typically more than one (1) year and some of the assessments must begin in the spring. The estimated cost to complete the above-noted pre-construction work is \$275,000 (exclusive of HST). These costs have been included below in the line item for "Initial Capital / Engineering Costs - Phase 1".

The consultant has provided capital construction cost estimates considered accurate to within 25%. The total estimated capital construction cost (excluding the studies and Engineering noted in the prior section) for the proposed expansion of the C&D Debris site over the course of the 28 year projected lifespan is \$4.6 million (excluding HST). The site is proposed to be developed in two phases in order to reduce the initial capital investment and offer some flexibility to adjust to potential regulatory impacts in the future.

Phase 1 includes the construction of common site infrastructure such as leachate collection system, leachate storage pond, sedimentation control pond and a site perimeter road. Phase 1 includes sufficient disposal cells for an estimated 18.5 year lifespan. The estimated capital construction cost for Phase 1 is \$3 million (excluding HST) over the 18.5 year lifespan of which \$1.42 million is up front capital construction costs and the remainder spread over 18.5 years.

Phase 2 includes the extension of the perimeter road, expansion of the sedimentation pond and leachate collection pond, and sufficient disposal cells for an additional 9.5 years of capacity. The estimated capital cost for Phase 2 is \$1.61 million (excluding HST) over 9.5 years.

More detailed capital and operating cost estimates are in the following sections.

For comparison, an Option 2 has been included which represents estimated costs associated with the transfer of C&D material to another facility for final disposal rather than expansion of the Municipality's C&D Debris Disposal site.

Option 1: Proposed Expansion of C&D Debris Disposal Site

The following capital cost estimates and closure costs are based on Dillon's Class "C" estimates which are considered accurate to within +/- 25%. The estimates do not account for inflationary adjustments. Operating costs have been estimated by staff.

Initial Capital / Engineering Costs - Phase 1 (year 1 to 18.5)	\$1.75 million
Capital Costs for Cell Development – Phase 1	\$85k / year (annualized)
Initial Capital Costs - Phase 2 (year 18.5 to 28)	\$650k
Capital Costs for Cell Development - Phase 2	\$85k / year (annualized)
Closure Costs (Operating Expense)	\$100k / year (annualized)
Intermediate Cover (Operating Expense)	\$100k / year
Estimated Operating Costs	\$200k / year
Estimated Capital/Engineering Costs (annualized)	\$170k / year
Total Estimated Cost Option 1 (annualized)	\$370k / year

- The present operating budget already includes funds for landfill closure costs and intermediate cover; however, these costs would not be required in Option 2.
- Closure costs do not include closure of present C&D site as closure of the present site will be required in either scenario. If expansion of the C&D Debris Disposal Site proceeds it is expected that the excavated material from the initial construction work may be sufficient for the capping requirements of the current C&D Debris Disposal Site thereby reducing closure costs.
- The costs noted for Option 1 do not include estimated costs related to any potential leachate treatment that NSECC may require at a later date.

Option 2: Transfer of C&D Material to an Approved Facility

Estimated C&D Tonnage	3,500 tonnes / year
Capital / Engineering Costs	N/A
Estimated Tipping Fees at Approved Facility	\$350-400k / year
Estimated Transportation Costs	\$300-500k / year
Total Estimated Cost Option 2	\$650k-900k / year

- Transportation costs may vary with fuel pricing adjustments and the tonnage per load which may vary with load composition. The lower cost of \$300,000 per year would likely require the use of a grinder to process the C&D to allow for greater density in shipments. The cost of purchasing or securing the services of a grinder are not included in this analysis.

- Option 2 will result in an additional 7 to 14 loads of debris being transferred from the Richmond Solid Waste Facility every week as compared to the present transfers of approximately 3 to 4 loads per week.

TIMELINE

The timeline to complete the pre-construction work required to obtain NSECC approval exceeds one year. If the Municipality is to proceed and have the new site ready for operation in 2026 it is important that the studies begin as soon as possible to avoid missing the study windows.

A construction timeline for the extension has not been determined pending final design documents but is expected to be 3 to 4 months.

FUNDING OPTIONS

Option 1 - the construction / expansion of the C&D Debris Landfill is capital in nature and is CCBF eligible.

Option 2 - costs such as tipping fees and transportation costs are not capital in nature and would have to be funded through the operations budget and tax rate / user fees.

RECOMMENDATION

It is recommended that Council authorize staff to proceed with expansion of the Construction and Demolition Debris Landfill, with construction subject to budget approval. It is further recommended that the Engineering work and studies proceed on or after April 1, 2025 at an estimated cost of \$275,000 (exclusive of HST), with the funding to be allocated from CCBF funds.

Attachments:



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: Kathleen Jeffrey, Interim Director of Finance

DATE: April 03, 2025

RE: Type 4 Grant Funding Requests

Dear CAO,

Please note that the following two grants were submitted in the previous fiscal year in March 2025; it is recommended that council consider the following grants as follows:

Grant Category Originally:	Organization:	Amount Request:	Recommended Grant Tier Within the New Grant Structure:
Type 4 – Regional, Health, General	Raising the Villages Cooperative Ltd	\$3,000.00	Tier 2
Type 4 – Regional, Health, General	Rural Communities Foundation of Nova Scotia	\$5,000.00	Tier 2

Best Regards,

KJ

Kathleen Jeffrey, Interim Director of Finance

This project aligns with the following County initiatives or plans:

- | | |
|--|--|
| <input type="checkbox"/> Accessibility Plan | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan |
| <input type="checkbox"/> Age Friendly Initiative | <input type="checkbox"/> Trails Development Strategy |
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development |
| <input type="checkbox"/> Other: _____ | |



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: March 24, 2025

RE: Type 4 – Regional/Health/General

Dear CAO,

Attached is a grant application from the Rural Communities Foundation of Nova Scotia for Regional/Health/General Grant Funds in the amount of \$5,000. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Interim Director of Finance

This project aligns with the following County initiatives or plans:

- | | |
|---|--|
| <input type="checkbox"/> Accessibility Plan | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan |
| <input type="checkbox"/> Age Friendly Initiative | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> | |



Grant/Funding Application

Organization Legal Name Rural Communities Foundation of Nova Scotia		Contact Person Hugh MacKay	
Position in Organization Fund Development	Email fund@rcfofns.com	Telephone 902-818-2016	
Mailing Address 32 Harvest Lane, Upper Tantallon, NS B3Z 1L3			
Signature <i>Hugh MacKay</i>		Date 24 March 2025	

Are you registered through the Registry of Joint Stocks? Yes No

* Please note that all requests for funding (except Section C2) require your organization to be registered through the Registry of Joint Stocks

Please check the box corresponding to the grant for which you are requesting funding.

Type 1	Infrastructure	<input type="checkbox"/>
Only complete Section A (page 2)		
Type 2	Start-up Activity	<input checked="" type="radio"/>
Only complete Section B (page 3)		
Type 3	Recreation/Sponsorship	<input type="radio"/>
Only complete Section C1 for Physical Activity (page 4)		
Only complete Section C2 for Instructor/Facilitator Development (page 5)		
Only complete Section C3 for Sponsorships (page 6)		
Only complete Section C4 for Canada Day (page 7)		
Type 4	Regional/Health/General	<input checked="" type="radio"/>
Only complete Section D (page 8)		

What you need to know before applying for funding

- i) Please only fill one application per grant type (i.e. If you want to apply for both Start-up Activity and Canada Day grants, you must fill out 2 separate application forms.)
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

Please forward applications to:
Danielle Martell, Community Development & Special Projects Officer
 2357 Hwy 206, P.O. Box 120
 Arichat, NS B0E 1A0
 cdsppofficer@richmondcounty.ca
 Telephone: 902-226-3982 Fax: 902-226-0295



Section D - Regional/Health/General - Maximum of \$10,000
Maximum of one application per year, per organization

Application checklist:

- Attach a photocopy of current Registry of Joint Stocks renewal and file number
- Names and addresses of your organization's directors
- Most recent Annual Financial statements (Balance Sheet and Income Statement)
- Budget for current fiscal year

Overview of Request:

Please describe the request in as much detail as possible.

If you need additional space please use the Additional Information Sheet attached to this application.

The Rural Communities Foundation of Nova Scotia (RCFNS) is a federally registered charitable community foundation rooted in rural Nova Scotia. We develop funds and offer grants that help provide community-based solutions to local and regional challenges. Ultimately the RCFNS mandate is to support projects that enhance and sustain rural Nova Scotian communities.

The RCFNS administers the Dave Gunning Zero Hunger Fund (Zero Hunger Fund). The Zero Hunger Fund provides financial support for 'Free Stores' operated by schools throughout rural Nova Scotia. Free Stores provide nutritional food supplies to students that school staff have identified as facing food security challenges. Students are provided with supplies to take home and share with their families. Unlike free breakfast and lunch programs, these Free Stores do not receive any direct government funding but rely on donations by school staff for stocking the shelves. The Zero Hunger Fund eases the financial burden on staff for operating a Free Store. Free Stores are operated by approximately 80% of Nova Scotia schools.

In December 2024, the RCFNS distributed a total of \$100,000 in grants from the Zero Hunger Fund to 36 schools across the province, including a grant of \$3,500 to the École Beau-Port in Arichat. In 2025, we have increased our fundraising goal to \$200,000 in order to support a greater number of rural schools. The RCFNS is requesting a \$5,000.00 grant in support of the 2025 Dave Gunning Zero Hunger Fund.

If approved, what will the funds be used for? Please note: Approved funds must be spent by March 31.

100% of municipal contributions made to the Zero Hunger Fund are granted to schools within that same municipality. Applications for Zero Hunger Fund grants open after the beginning of the school year with applications due at the end of October. After evaluation, grants are distributed in December.

Other Financial Assistance

Have you applied for other financial assistance? Yes No

If yes, please list all other funding sources, including amounts received.

Funding Source 1:	<u>Corporate Donations</u>	\$	<u>\$ 32,000.00</u>
Funding Source 2:	<u>Public Donations</u>	\$	<u>\$ 10,250.00</u>
Funding Source 3:	<u>Municipal Community Grants</u>	\$	<u>\$ 0.00</u>



Additional Information Sheet

The Rural Communities Foundation of Nova Scotia (RCFNS) is a federally registered charitable community foundation. Our federal Charitable Number is 863506655RR0001.

The RCFNS is administered by a volunteer board of directors. The officers of the board are as follows:

KJ Conyers-Steede, Board Chair, Windsor
Jessica Fancy-Landry, Past Board Chair, Chester
Elphas Gweru, Treasurer, Bedford
Bailey Dunyo, Secretary, Dartmouth

In 2024, the RCFNS received a total of \$15,000 in community grants from Annapolis County, Antigonish County and the Municipality of Lunenburg. In 2025, we have applied for additional community grants from municipalities across the province. None of these applications have been approved as yet pending approval of 2025/26 municipal budgets.

The RCFNS is requesting a \$5,000.00 grant from the Municipality of the County of Richmond in support of the 2025 Dave Gunning Zero Hunger Fund.



Resources

[Online services](#)

[Forms and publications](#)

[A to Z index](#)

[Enquiries](#)

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA – Quick View

[Charity's detail page](#)

Registration no.: 863506655 RR 0001
Status: Registered
Effective date of status: 2002-04-01
Type of qualified donee: Charity
Designation: Public foundation ⓘ
Website: WWW.RURALCOMMUNITIESFDN.CA ↗

Reporting period views

Quick View	Full View
2023-12-31	2023-12-31
2022-12-31	2022-12-31
2021-12-31	2021-12-31
2020-12-31	2020-12-31
2019-12-31	2019-12-31

Reporting period ending: 2023-12-31

Programs and activities:

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA
Financial Statements
December 31, 2023

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA
Index to Financial Statements
Year Ended December 31, 2023

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INDEPENDENT AUDITOR'S REPORT

To the Members of Rural Communities Foundation of Nova Scotia

Qualified Opinion

We have audited the financial statements of Rural Communities Foundation of Nova Scotia (the organization), which comprise the statement of financial position as at December 31, 2023, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2023, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Qualified Opinion

In common with many charitable organizations, the organization derives revenue from donations, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to contributions, excess of revenues over expenses, current assets and net assets. Our audit opinion on the financial statements for the year ended December 31, 2022 was modified accordingly because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

(continues)



Independent Auditor's Report to the Members of Rural Communities Foundation of Nova Scotia
(continued)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Antigonish, Nova Scotia
April 19, 2024

MacDonald & Murphy Inc
Chartered Professional Accountants

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA
Statement of Revenues and Expenditures
Year Ended December 31, 2023

	2023	2022
Revenues		
Gender Equality grant	\$ 200,000	\$
Admin fees	104,982	55,924
Donations and sponsorships	97,140	1,919
CSRF Recovery Fund	62,267	
Joan Feynman climate change fund	37,000	13,250
Ukrainian Nova Scotia resettlement program	6,380	19,000
Other grants	4,158	
Women in Trades fund	2,000	
Soaring Eagle program		3,000
Pictou County Benefit for Ukraine program		8,771
	<u>513,927</u>	<u>101,864</u>
Expenses		
Gender Equality grants	200,000	
CSRF Recovery Fund grants	62,267	
Joan Feynman climate change grants	37,000	13,250
Ukrainian Nova Scotia resettlement grants	6,380	19,000
Women in Trades grants	2,000	
Pictou County Benefit for Ukraine grants		8,771
Soaring Eagle grants		3,000
Literacy Nova Scotia service fee		12,000
Meetings and travel	20,964	3,666
Memberships	750	697
Office	4,821	5,433
Professional fees	10,300	10,650
Promotion and website	25,708	24,736
Salaries and wages	55,369	45,956
Consultants	15,500	
Training	350	120
	<u>441,409</u>	<u>147,279</u>
Excess (deficiency) of revenues over expenses from operations	<u>72,518</u>	<u>(45,415)</u>
Other income		
Loss on sale of marketable securities		(2,711)
Unrealized gain (loss) on marketable securities	31,142	(46,182)
Investment income	7,687	6,930
	<u>38,829</u>	<u>(41,963)</u>
Excess (deficiency) of revenues over expenses	<u>\$ 111,347</u>	<u>\$ (87,378)</u>

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA
Statement of Changes in Net Assets
Year Ended December 31, 2023

	2022 Balance	Excess of revenues over expenses	Donations	Transfers	2023 Balance
General fund	\$ (55,047)	\$ 111,347	\$	\$ (38,829)	\$ 17,471
Internally restricted fund	50,000				50,000
Externally restricted endowment fund	811				811
Internally restricted endowment fund	355,469			38,829	394,298
	<u>\$ 351,233</u>	<u>\$ 111,347</u>	<u>\$</u>	<u>\$</u>	<u>\$ 462,580</u>

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA
Statement of Financial Position
December 31, 2023

	2023	2022
ASSETS		
Current		
Cash	\$ 170,852	\$ 1,107,251
Investments (Cost \$295,071) (Note 4)	312,702	347,748
Accounts receivable	4,960	2,344
	488,514	1,457,343
Appropriated cash, Endowment Fund		22,484
	\$ 488,514	\$ 1,479,827
LIABILITIES		
Current		
Accounts payable and accrued liabilities	\$ 1,842	\$ 1,964
Employee deductions payable	24,092	1,126,630
Deferred contributions (Note 5)	25,934	1,128,594
	25,934	1,128,594
NET ASSETS		
General fund	17,471	(55,047)
Internally restricted fund	50,000	50,000
Externally restricted endowment fund	811	811
Internally restricted endowment fund	394,298	355,469
	462,580	351,233
	\$ 488,514	\$ 1,479,827

ON BEHALF OF THE BOARD

_____ Director

_____ Director

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA

Statement of Cash Flows

Year Ended December 31, 2023

	2023	2022
Operating activities		
Cash receipts from donors and funding agencies	\$ (591,227)	\$ 1,216,971
Cash paid to suppliers, grant recipients and employees	(441,530)	(177,660)
Investment income received	274	6,930
Endowment contributions		496
	(1,032,483)	1,046,737
Investing activities		
Purchase of investments	(41,556)	(20,883)
Cash appropriated for endowment fund	22,484	(22,484)
Transfers from investments	115,156	
	96,084	(43,367)
Increase (decrease) in cash flow	(936,399)	1,003,370
Cash - beginning of year	1,107,251	103,881
Cash - end of year	\$ 170,852	\$ 1,107,251

1. Purpose of the organization

The Rural Communities Foundation of Nova Scotia is a not-for-profit organization that builds on the strengths and assets of rural Nova Scotia by convening, stimulating generosity, establishing giving, growing an endowment, and granting funds to create diverse, equitable, inclusive, and sustainable communities. As a registered charity the organization is exempt from the payment of income tax under Subsection 149(1) of the Income Tax Act.

2. Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

3. Summary of significant accounting policies

Revenue recognition

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFO) and, in management's opinion, with consideration of materiality and within the framework of the following accounting policies:

Cash

The organization considers cash on hand and balances with bank, net of overdrafts as cash and cash equivalents. Cash in high-yield savings accounts is considered to be cash.

Donated goods and services

Donated goods are recorded at their fair market value at the time of the sale of the donation, as they are not used in the normal course of operations. During the year marketable securities having a fair market value of \$41,556 were donated (2022 - \$66,837).

Donated services by volunteers are not recognized in the financial statements due to the difficulty in determining their fair value.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Fund accounting and revenue recognition

The organization follows the deferral method of accounting for contributions.

Unrestricted contributions and donations are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue in the year in which the related expenses are recognized or the restrictions are otherwise met.

The internally restricted endowment fund was established by the Board with an initial internal transfer of unrestricted net assets of \$150,000. Memorial donations and a portion of net proceeds on the sale of donated goods are transferred from the general fund on a case-by-case basis. No transfer was made in the current year.

(continues)

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA

Notes to Financial Statements

Year Ended December 31, 2023

3. Summary of significant accounting policies (*continued*)

Administrative fees and honoraria are added to program funding agreements as part of the services provided by the Foundation with respect to the program requirements. These amounts are recognized as revenue when received.

Investment income is recognized as revenue when earned.

Other investments

Investments for which there are quoted prices in an active market are carried at fair value. Unrealized gains or losses are reported as part of net income. Investments for which there is not an active market are carried at amortized cost except when it is established that their value is impaired. Impairment losses, or reversal of previously recognized impairment losses, are reported as part of net income.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

4. Investments

	2023	2022
Cash	\$ 155	\$
Canadian Fixed Income	34,966	
Global Equity	106,593	
Canadian Diversified Income		125,204
Global Balance & Asset Allocation		69,919
Alternative Strategies		50,265
Canadian Equity Balanced		28,604
Global Fixed Income	170,988	12,905
Canadian Short Term Fixed Income		11,386
Apple Inc Shares		34,492
Home Depot Shares		14,973
Total	<u>312,702</u>	<u>347,748</u>
	-	-
	<u>\$ 312,702</u>	<u>\$ 347,748</u>

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA

Notes to Financial Statements

Year Ended December 31, 2023

5. Deferred Contributions

Deferred contributions consist of contributions received for specific purposes, for which the related expenses have not been incurred or the restrictions otherwise not met as of year end.

	2022	Contributions received	Recognized as revenue	2023
Soaring Eagle Fund	\$ 2,862	\$	\$	\$ 2,862
Livia Properties Women in Trades	2,000		2,000	
Zero Hunger Fund	4,413			4,413
Community Impact Conference Fund	4,158		4,158	
Other fund (NSAR)	5,312			5,312
Pictou County Benefit for Ukraine	3,147			3,147
Ukrainian NS Resettlement Fund	6,380		6,380	
Joan Feynman Climate Change Fund	45,358		37,000	8,358
Community Service Recovery Fund	963,000		963,000	
Honorarium on CSR Fund	90,000		90,000	
	<u>\$ 1,126,630</u>	<u>\$ -</u>	<u>\$ 1,102,538</u>	<u>\$ 24,092</u>

The amount received in prior year from Community Service Recovery Fund was returned to the funder.

6. Grants expenditures

	2023	2022
<u>Joan Feynman Climate Change Grants</u>		
Yarmouth County Historical Society	\$ 5,000	\$
Cumberland Geological Society	5,000	
Metroworks Employment Association	5,000	
Farm to Feast Cafe Association	5,000	
Dr. Kingston Memorial Community Health Centre	5,000	
Blomidon Naturalists Society	2,000	
Halifax Brewery Farmers Market	5,000	
Canadian Wildlife Federation	5,000	
Mersey Tobetic Reserve		5,000
Potlotek First Nation		5,000
Barrington Museum		3,250
	<u>37,000</u>	<u>13,250</u>
<u>Pictou County Benefit for Ukraine Grants</u>		
Chris Lewis	\$	\$ 2,000
First Kids		2,000
Rhonda Rafuse		2,468
Ruslana Zhurakhova		303
Yana Ihnatenko		2,000
	<u>-</u>	<u>8,771</u>
<u>Soaring Eagle Grants</u>		
Antigonish Culture Alive	\$	\$ 1,000
MacPhee Centre		1,000
Pictou County Roots for Youth Society		1,000

(continues)

RURAL COMMUNITIES FOUNDATION OF NOVA SCOTIA

Notes to Financial Statements
Year Ended December 31, 2023

6. Grants expenditures (continued)	2023	2022
<u>Soaring Eagle Grants</u>		3,000
<u>Ukrainian Nova Scotia Resettlement Fund</u>		
Sobey's gift cards	\$ 6,380	\$ 19,000
<u>Gender Equality Fund Grants</u>		
The Lotus Centre - Women's Research Centre	\$ 35,000	\$
Pictou County Roots for Youth Society	10,000	
Cape Breton Centre for Craft & Design	40,000	
South Shore Sexual Health	20,000	
Cape Breton Centre for Sexual Health	20,000	
Halifax Refugee Clinic Association	15,000	
SuperNOVA at Dalhousie University	15,000	
Kings Theatre Society	15,000	
Bluenose Coastal Action Foundation	15,000	
Potlotek First Nation	15,000	
	200,000	
<u>Community Services Recovery Fund</u>		
Upper Hammonds Plains Community Development Association	\$ 16,290	\$
Adult Learning Association of Cape Breton	45,977	
	62,267	
<u>Livia Properties Women in Trades</u>		
Livia Properties Women in Trades Grant	\$ 2,000	\$
Grand total	\$ 307,647	\$ 44,021

7. Financial instruments

The organization is exposed to various risks through its financial instruments. The following analysis provides information about the organization's risk exposure and concentration as of December 31, 2023.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The organization is mainly exposed to other price risk.

Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The organization is exposed to other price risk through its investment in mutual funds.

(continues)

7. Financial instruments *(continued)*

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant other price risks arising from these financial instruments.

8. Comparative figures

Some of the comparative figures have been reclassified to conform to the current year's presentation.

Rural Communities Foundation of Nova Scotia

Dave Gunning Zero Hunger Fund

2025 Budget



REVENUE

		<u>Amount Requested</u>	<u>Amount Confirmed</u>
Government Support	Various Municipal Community Grants	\$50,000	0
Corporate Donations	Sponsored Concerts	\$25,000	\$12,000
	Direct Corporate Donations	\$50,000	\$18,500
Public Donations		\$75,000	
<u>TOTAL</u>		<u>\$200,000</u>	<u>\$30,500</u>

		<u>Dec-25</u>	<u>To Date</u>
<u>EXPENSE</u>	Grants to Rural NS Schools (December 2025)	<u>\$200,000</u>	0



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: March 24, 2025

RE: Type 4 – Regional/Health/General

Dear CAO,

Attached is a grant application from the Raising the Villages Cooperative Ltd. for Regional/Health/General Grant Funds in the amount of \$3,000. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Interim Director of Finance

This project aligns with the following County initiatives or plans:

- | | |
|---|--|
| <input type="checkbox"/> Accessibility Plan | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan |
| <input type="checkbox"/> Age Friendly Initiative | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development |
|
 | |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> | |

2357 Highway 206
P.O. Box 120
Arichat, NS B0E 1A0

Telephone: (902) 226-3973
Fax: (902) 226-0295



Grant/Funding Application

Organization Legal Name	Raising the Villages Cooperative Ltd		Contact Person	Jim Mustard	
Position in Organization	Founder/Chair	Email	[Redacted]	Telephone	[Redacted]
Mailing Address	[Redacted]				
Signature	[Handwritten Signature]		Date	March, 7th 2025	

Are you registered through the Registry of Joint Stocks? Yes No

* Please note that all requests for funding (except Section C2) require your organization to be registered through the Registry of Joint Stocks

Please check the box corresponding to the grant for which you are requesting funding.

Type 1 Infrastructure	<input type="checkbox"/>
Only complete Section A (page 2)	
Type 2 Start-up Activity	<input checked="" type="checkbox"/>
Only complete Section B (page 3)	
Type 3 Recreation/Sponsorship	<input type="checkbox"/>
Only complete Section C1 for Physical Activity (page 4)	
Only complete Section C2 for Instructor/Facilitator Development (page 5)	
Only complete Section C3 for Sponsorships (page 6)	
Only complete Section C4 for Canada Day (page 7)	
Type 4 Regional/Health/General	<input type="checkbox"/>
Only complete Section D (page 8)	


What you need to know before applying for funding

- i) Please only fill one application per grant type (i.e. If you want to apply for both Start-up Activity and Canada Day grants, you must fill out 2 separate application forms.)
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

Please forward applications to:
Danielle Martell, Community Development & Special Projects Officer
 2357 Hwy 206, P.O. Box 120
 Arichat, NS B0E 1A0
 cdsppofficer@richmondcounty.ca
 Telephone: 902-226-3982 Fax: 902-226-0295

Raising the Villages' Richmond County Type 4 grant application...

From Raising the Villages <raisingthevillages@gmail.com>
Date Fri 07-Mar-2025 12:42 PM
To Danielle Martell <cdspofficer@richmondcounty.ca>
Cc Jim Mustard [REDACTED]; Raising the Villages Mawiomi W'Jit Mijuwajijk <raisingthevillages@gmail.com>

 7 attachments (4 MB)

For Richmond County Co-operative reinstatement Jan 2025.pdf; RTV's Board of Directors 2025.docx; For Richmond County 2025-02 Financial Reports (RTV).pdf; For Richmond County RTV Budget.pdf; RTV's Richmond County 2024 2025 Type 4 grant application.pdf; Cont... Additional Information from RTV March 2025.docx; Income Policy Primer_Final 2024-11-27.pdf;

Dear Danielle,

Please find attached to this email Raising the Villages' Type 4 grant application to the Municipality of the County of Richmond. Via our 2024/25 grant application, we are asking the Municipality of the County of Richmond for \$3,000. We thank you and your colleagues very much for your time assessing our application. Please don't hesitate to get in touch should you have any questions or if there is any further information that you require from us.

The documents you will find attached to this email are as follows:

- our current Registry of Joint Stocks renewal and file number
- a document listing our Board of Directors and Advisors
- our most recent Annual Financial statements (Balance Sheet and Income Statement)
- our budget for the current fiscal year
- our grant application form and an additional document called 'Cont... Additional Information from RTV March 2025'
- as mentioned in our grant application, the *Income Policy Primer*

Please note: as you will see within our application and via the link to the *Income Policy Primer* group email, we have continued to thank Richmond County throughout 2024/25 as a funding/community partner following on from the last grant awarded in 2023/24. We do this, as we have received Richmond County funding differently from our other funders - in that it is retrospective funding for work that has already been completed. As opposed to, thanking new funders after learning that funding has been awarded for future work. I hope that makes sense. 😊

Thanks again, Danielle. We look forward to hearing from you.

Wishing you a lovely week-end.

Yours Sincerely,
Amanda Knight

Communications and Network Development Coordinator
Raising the Villages - Mawiomi W'Jit Mijuwajijk*
*translates to gathering for our children in Mi'kmaq



We are located in Mi'kma'ki, the unceded territory of the Mi'kmaq People. Through Raising the Villages - Mawiomi W'Jit Mijuwajijk we are weaving back together our lives, from our infants to our elders and from across all cultures, to deepen our respect and understanding for each other.

Weskewitaiek Mi'kma'ki, mna'q koqa'tasinuk maqmikew ta'n asutmi'tij Mi'kmaq.
Weja'tekemk ta'n wenaqita'kl wtann - Mawiomi wjit mijua'jijk pemi-apaji toqitaiek,
weja'tekemk knjianaq misoqo kisiku'k aqq weja'tekemk ms~t ta'n telo'ltimk, wit me'ki
mekite'lsultinow aqq weli-nstatultinow.

Tha sinn stèidhichte anns an àite seo, Mi'kma'ki, tìr nam Mìogmac nach deachaidh a géilleadh. Thro'n iomairt, A' Togail nam Bailtean - Mawiomi W'Jit Mijuwajijk, tha sinn a' fighe ar beathannan ri chéile às ùr, bho ar leanabanan gu ar eildearan agus thar gach chultar, gus am meas is an tuigse againn dh'a cheile a dhoimhneachadh.

Nous sommes situés à Mi'kma'ki, le territoire non-cédé du peuple Mi'kma'k. Grâce à Raising the Villages - Mawiomi W'Jit Mijuwajijk, nous tissons ensemble nos vies, de nos enfants à nos aînés et de toutes les cultures, pour approfondir notre respect et notre compréhension de l'autre.

Grant Type
4



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Section D - Regional/Health/General - Maximum of \$10,000
Maximum of one application per year, per organization

- Application checklist:**
- Attach a photocopy of current Registry of Joint Stocks renewal and file number
 - Names and addresses of your organization's directors
 - Most recent Annual Financial statements (Balance Sheet and Income Statement)
 - Budget for current fiscal year

Overview of Request:

Please describe the request in as much detail as possible.

If you need additional space please use the Additional Information Sheet attached to this application.

Please find an overview of Raising the Villages' work throughout this fiscal period below via our update 'Raising the Villages in 2024/25' where we offer an insight into our work through sharing the cooperative's six objectives and examples of how we have been working towards impacting on each one - alongside our network of much-valued community partners who are passionate, inspired, and innovative in their approaches to improving upon the social determinants of health. Thank you. Merci. Wela'liek. Tapadh leibh.

Please note: we have offered examples of how we are working towards our objectives in this document, but it is not an exhaustive list. Also, that our projects span and include partners from across Eastern NS and beyond.

OBJECTIVE 1- To continue building community partnerships with an opportunity to gather data and share knowledge as part of advocacy and education efforts.

EXAMPLE 1: Connecting the Dots Between Poverty and Health

Background - Raising the Villages supported the planning for and actively participated in (via participating on the panel) the 'Connecting the Dots' event held on the International Day for the Eradication of Poverty in 2023 that took place

CONT IN ADDITIONAL INFORMATION SECTION...

If approved, what will the funds be used for? Please note: Approved funds must be spent by March 31.

As with previous years, funds from Richmond County would support the cost of our contracted communications and network development. This work underpins all of our work/projects.

Other Financial Assistance

Have you applied for other financial assistance? Yes No

If yes, please list all other funding sources, including amounts received.

Funding Source 1:	<u>Mental Health Foundation of Nova Scotia</u>	\$	<u>\$ 20,000.00</u>
Funding Source 2:	<u>Engage Nova Scotia</u>	\$	<u>\$ 4,000.00</u>
Funding Source 3:	<u>NSLC</u>	\$	<u>\$ 9,826.00</u>



Additional Information Sheet

Other Financial Assistance cont...

Funding Source 4: Municipality of Victoria County \$3,000

Funding Source 5: Town of Port Hawkesbury \$1,000

Funding Source 6: United Way Cape Breton \$3,200

Funding Source 7: Strait Richmond Community Health Board \$2,500

CONT...

in Port Hawkesbury. The event was organized in collaboration between Eastern Zone Community Health Boards, the Health Promotion team from the Nova Scotia Health Mental Health and Addictions Program, and Public Health. This event was a community conversation around the social determinants of health and how they influence health equity in Nova Scotia. Guest speakers, panelists, and community breakout sessions highlighted the work being done and what needs to be done in the future. Special attention was given to how community organizations and decision-makers/elected officials can collaborate to make change.

(2024/2025) Connecting the Dots Network -

Raising the Villages remains actively involved and committed to the conversation/advocacy piece that began in October 2023 and continues via the Connecting the Dots Network. Throughout the summer of 2024 a major focus of the group was around income advocacy and how income relates to individual and community health (mental and physical). In this spirit, the network collaborated on creating an Income Policy Primer that is an educational tool to inform municipalities across Eastern NS and beyond. Please find the Income Policy Primer attached to this email as a supporting document. On behalf of the network, we introduced the primer to our contact list of almost 700 contacts in December/24 and January/25 through sending two correspondences and we also added three posts to our Facebook pages within the same timeframe. In addition to adding Facebook posts to our pages, we also shared the primer to many other community group pages. Please find a link to the primer email here: <https://mailchi.mp/6d314838aca6/income-policy-primer-14061931>.

We have volunteered to assist with the planning and/or facilitation of a visioning day in order 'to bring the network together in person and leave with a clearer picture of our shared vision and forward planning'.

EXAMPLE 2: Mawita'mk gathering

Raising the Villages participated at a well-attended Wabenaki gathering last summer in Membertou to discuss the "Remedy" - NS Provincial legislation being enacted that will affect the inclusion of people with disabilities in their communities by unilaterally looking at closing centres like Mawita' mk. The total lack of consultation by the Province with Mi' kmaq communities and organizations was recognized by the Province and federal government representatives - which was to be addressed going forward.

EXAMPLE 3: #ASI2024

Raising the Villages was one of a handful of organizations from across Atlantic Canada invited to showcase our story including examples of our collaboration with the Atlantic Summer Institute for Healthy and Safe Communities (ASI) at their '2024 Annual Policy Forum: The Enduring Spirit of Collaboration: Celebrating 20 Years of ASI!' via their online platform.

PLEASE SEE ATTACHED DOCUMENT CONT... ADDITIONAL INFORMATION.

Continued... Additional Information from RTV March 2025.

Please note:

Via our 2024/25 grant application, we are asking the Municipality of the County of Richmond for \$3,000. We thank you very much for your time assessing our application. Please don't hesitate to get in touch should you have any questions or if there is any further information that you require from us.

OBJECTIVE 2-

To collaborate with community partners to facilitate gatherings to understand what's working and what's needed in order to build capacity for hubs. Where are the possible locations? What is the organizational capacity? What partnerships would be helpful?

EXAMPLE 1: Community Engagement (Well-Being) Workshops

A- Raising the Villages is working towards holding workshops across Eastern NS in collaboration with community partners. We have partners already confirmed from Richmond County, including: Dr. Kingston Memorial Health Centre, Municipality of the County of Richmond, Strait Richmond Community Health Board, and Richmond River Roots Market Garden Society. We have enjoyed meetings with our Richmond County partners, with conversations so far largely focussed on defining what this workshop would look like in Richmond County and how to optimize community engagement/participation.

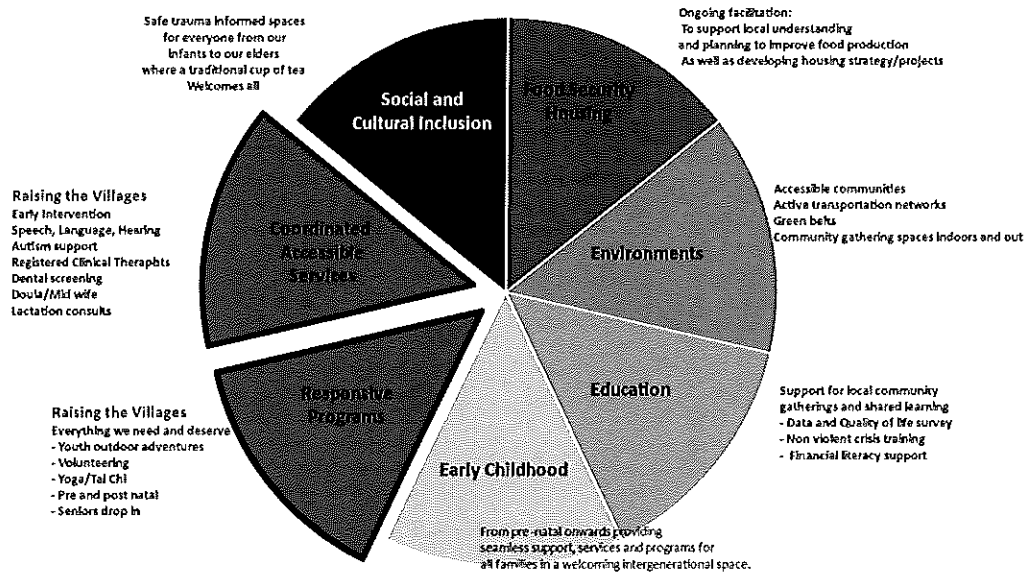
To streamline our work alongside our other projects, that includes bringing together community partners across Eastern NS in 2025 to form a Community Well-Being Coalition (please see more on the coalition under Objective 4), the focal point of these workshops will now have a slightly changed direction. To this effect, we will be contacting our partners in Richmond County in March, after the completion of Raising the Villages' recent board meeting that focussed on the cooperative's strategy related to our three main projects moving forward, to take steps towards organizing our next meeting. As it is a collaborative project, the group's next meeting will offer an opportunity to gain the group's feedback/insight on our proposed alignment with the coalition and more information will be sent to the group in advance for their consideration.

Focus of workshops

To explore and learn how the Province's Community Wellness Framework can help support inclusive hubs/welcoming spaces to improve community well-being.

Domains of Community Wellness + RTV

Mental Health and Addictions Community Wellness Framework



Workshop Objectives

1. Through a wellness lens, develop a shared understanding on changes in their community. (What's working? What's not?)
2. Explore how hubs/shared spaces can address the wellness of all ages by reducing social isolation and providing access to services/programs, starting from the pre-natal period onwards.
3. Align with Provincial initiatives like the Community Wellness Framework and look at strategies to expand available funding.

Workshop Outcome

To strengthen a network of organizations dedicated to working together towards universal "Wellness" by creating integrated, inclusive, and coordinated welcoming spaces/hubs. The hubs model is a cost-effective way to coordinate and bring together what is, in most cases, already out there and to make it locally available, safe, welcoming, and responsive for all.

EXAMPLE 2: Bay St Lawrence Community Centre (BSLCC)

We continue to collaborate with BSLCC supporting an expansion of services/community connections that have been highlighted as needed by the community. This welcoming space, is the original hub to join Raising the Villages' Welcoming Community Spaces/Hubs Pilot Project. BSLCC is a demonstrative model for rural communities of a universally accessible, coordinated, and welcoming hub. As such, the space at BSLCC

continues to have relevance to any other communities or partners we work with, because we see this welcoming hub model expanding into other communities across Eastern NS, including Richmond County, based on the blueprint that has been created in Bay St Lawrence. A blueprint, that works upstream positively impacting on the mental/physical health and wellness of infants, children, youth, individuals, and surrounding communities.

Previous BSLCC collaboration: Intergenerational Community Kitchen Initiative

These cooking sessions were a result of a collaboration between pilot project partner Nourish NS, Bay St Lawrence Community Centre, Bay St Lawrence Time Bank, and Raising the Villages; in order to offer a series of intergenerational cooking sessions where youth and seniors shared skills and connected over a tasty, healthy meal. Hugely successful, these sessions took place in fall 2023 and also spring 2024 for seniors aged 65+ and youth in grade 2+ to cook, eat, and connect!

Frances -

'Really enjoy the program. A wonderful chance to meet with friends, get to know the kids in the area, and to be able to teach them cooking and baking skills is so great. A wonderful group of kids.'

-spring program

Tosha (Lincoln's Mom) -

'Lincoln gets more involved helping in the kitchen. I like how the program is set up similar to a restaurant to give the children an idea of a working environment. Also, Lincoln is being socialized with a mixture of people from the community and some people that he normally wouldn't be interacting with which I think is great.'

-spring program

Current BSLCC collaboration: Nova Scotia Health pilot to 'increase social connections in rural communities'

A collaboration is underway between Bay St Lawrence Community Centre (BSLCC), Nova Scotia Health MHA Health Promotion team, and Raising the Villages, to implement a Nova Scotia Health pilot at Bay St Lawrence Community Centre (BSLCC) in order to 'increase social connections in rural communities' via a physical activity, cooking group, or other activity as identified by the community. We were approached with the idea by Nova Scotia Health and asked if we might put forward a community space to be the first in NS to pilot this project. They accepted our suggestion of BSLCC. A 'Questions for Residents' survey was established/circulated to help identify what community members need in/around Bay St Lawrence to be well.

Work towards a broader engagement session is underway - where community members, board members, and others, will be invited to join in and design a Community Wellness Plan for Bay St. Lawrence and surrounding communities.

Current BSLCC collaboration: Spring Health Fair

A collaboration is underway between Raising the Villages, Bay St Lawrence Community Centre (BSLCC), Hearing and Speech NS, and Nova Scotia Health MHA. There has been a lot of interest and enthusiasm from the Sydney and Sydney Mines HSNS teams (including audiologists, communication disorders technicians, and speech-language pathologists) to connect with the community of Bay St Lawrence (and surrounding areas) in order to offer screenings and/or education about the services they offer through BSLCC's welcoming space. In this spirit, a date has been set for a Spring Health Fair to take place on Wednesday, April, 30th between 1-4pm. We are in the midst of sending invitations to community programs/organizations whose focus is on health and wellness, to have a table at the fair and to partner with us to better connect their services to Bay St Lawrence and surrounding communities. We are delighted to report that we have many confirmed tables already and the momentum for this event is gaining traction daily.

OBJECTIVE 3-

To raise awareness and understanding that improving mental health is both an upstream investment in prevention and responding to the needs of people where they're at (welcoming hubs with integrated services, programs, and social connections).

EXAMPLE 1: Raising the Villages has participated in numerous conversations with community partners such as Public Health's Nurse-Family Partnership Program and Nova Scotia Health MHA Health Promotion, around building capacity to work upstream for mental health and wellness from the prenatal period onwards.

EXAMPLE 2: Please see *Community Engagement (Well-Being) Workshops* under OBJECTIVE 2.

EXAMPLE 3: Please see *Community Well-Being Coalition* under OBJECTIVE 4.

EXAMPLE 4: Please see *Raising the Villages' Policy Working Group* under OBJECTIVE 5.

OBJECTIVE 4-

To extend our role as an umbrella organization to provide the leadership needed for community facilitation.

EXAMPLE: Community Well-Being Coalition
Raising the Villages will help convene a 'Community Well-Being Coalition' with

representatives from service/health providers, not for profits, and volunteer organizations from across Eastern NS. An aim of the coalition will be to meet with local municipalities bi-annually over a period of four years. This project will be an extension of Objective 5 below.

Community Well-Being Coalition

- Purpose:

To explore how we can work together to have a shared understanding of Wellness (as defined by the Province), the Social Determinants of Health, and Quality of Life Index across Eastern NS.

- Progress:

Conversations with the Atlantic Summer Institute for Healthy and Safe Communities (ASI), Engage Nova Scotia, Connecting the DOTs, and municipalities.

- Outcome:

To look at developing a Coalition that can represent and advocate for all aspects of Community Wellness with partners from across Eastern NS.

OBJECTIVE 5-

To form interagency/municipal working group to advocate for long-term core operational funding for hubs.

EXAMPLE: Raising the Villages' Policy Working Group
Update: (Step 1) Policy Working Group...

Step 1 for the Policy Working Group with participants from across Eastern NS completed on September, 5th 2024 when Raising the Villages submitted the Policy Working Group's response to The Office of Addictions and Mental Health with feedback on the Community Wellness Framework and related new funding streams including the Community Wellness Grant. This feedback was sent to the attention of The Honourable Brian Comer and colleagues at The Office of Addictions and Mental Health and we copied into the email many other elected officials including MLAs from across the province.

Approved signatories for this letter providing feedback, are as follows:

Raising the Villages Cooperative Ltd.

Atlantic Summer Institute for Healthy and Safe Communities (ASI)

Community champions/volunteers

Eastern Zone Community Health Boards

YREACH Port Hawkesbury

Canadian Mental Health Association, NS Office
And other organizations representing communities from across Eastern NS.

We are very pleased to share that Raising the Villages and collaborating partners of Step 1, received a positive and most encouraging correspondence on Tuesday, September, 17th from Francine Vezina. As the Senior Executive Director at The Office of Addictions and Mental Health, the Minister asked that she respond on his behalf.

“As this Framework is a new initiative for us, we are committed to continually improving based on the feedback and experiences of our partners, service providers, and service users. Your detailed thoughts, insights, and recommendations are important as we strive to enhance the Framework moving forward. This information will be included in our monitoring, evaluation, and next steps for the Framework. Our team is committed to implementing changes to improve the Framework as we learn through this process.”
-Excerpt from Francine’s email.

The Policy Working Group is in the midst of a continued conversation with the OAMH, while also bringing the Province into the conversation, through Step 2 as described below.

The first (Step 2) Policy Working Group call took place in the fall of 2024 and after a lively and productive conversation the group agreed that A- the ‘Why?’ behind the Policy Working Group starts with the early years (the evidence is clear) spanning the whole of the life cycle, and B- that the ‘What?’ is welcoming inclusive, intergenerational community spaces/hubs to positively impact the social determinants of health for all – leaving no one behind.

The group met again the end of January to review a letter drafted by Raising the Villages (the foundation of the letter was based on the conversation and feedback from our last meeting) called ‘The Policy Working Group’s WHY? WHAT? WHO? HOW?’ that also outlined our goals for submitting this letter to the Province and OAMH. The letter is now in its last stage of editing based on January’s call and once it is a final draft – the group will be offered a final review before we send it to additional partners for increased signatories, and then submit the letter to the OAMH, Province, and other elected officials by RTV on the group’s behalf.

Please note: The Community Well-Being Coalition answers the Policy Working Group’s How?

Through this letter the Policy Working Group will continue to advocate for long-term core operational funding for intergenerational/inclusive/welcoming hubs and spaces. The aim of the group is to develop policy recommendations and share them via an advisory role with the Province and Office of Mental Health and Addictions around the

Community Wellbeing Framework funding.

OBJECTIVE 6-

To develop infographic and data translation platforms to track changes and share with policy funders and communities.

EXAMPLE: Raising the Villages' Infographic Project

We are working on this project alongside (and with support from) the following much-valued community partners: StFX University, Strait Regional Centre for Education, Cape Breton-Victoria Regional Centre for Education, Nova Scotia Early Childhood Development Intervention (Cape Breton), Change Lab Action Research Initiative, Engage Nova Scotia, and the Nurse-Family Partnership. The first annual infographic will help illustrate, through the sharing of localized data, how our infant, child, youth, and community, health (mental/physical) is doing. It will become an effective community education, planning, and advocacy tool that we will use to engage with communities, organizations, and the three levels of government.

The project's focus is on presenting data from the following regions: County of Antigonish, County of Guysborough, County of Richmond/Town of Port Hawkesbury, County of Inverness, County of Victoria, and Cape Breton Regional Municipality. It will highlight the importance of how the determinants of health greatly impact the mental/physical health and well-being of infants, children, youth, and communities across Eastern NS.

Please note: another integral part of this project is the continuation of our work to complete a new, engaging, and informative website that will amongst other things - provide a home for the Infographic Project and with a focus on Eastern NS.

The infographic will be 'A Snapshot of Well-Being in Eastern NS' and will have three parts.

PART 1

The theme of PART 1 is around '*What is working well in Eastern NS? Welcoming hubs and spaces that are inclusive, intergenerational, and connected to services and responsive programming.*'

-In this part we will highlight the work of four or five community organizations.

PART 2

-The theme of PART 2 is around '*Why are inclusive spaces like these needed in Eastern NS? Let's see how our communities are doing.*'

-The research/evidence shared here supports the need for welcoming community spaces that increase social connections and a sense of belonging for all, through the

sharing of regional data.

PART 3

Call to action.

The last Infographic Project Zoom call with our partners at StFX took place in early February and the focus of the call was to review the drafted infographic. We identified further edits and how to gather the last bits of data to be added to the infographic. These last edits are taking place now through a collaborative effort.

In this spirit, we invited four community organizations who are involved with and have a focus on intergenerational work and related programming to have their work highlighted in PART 1 of the infographic. We enjoyed a Zoom call in February with representatives from Seniors Take Action in Richmond County, Bay St Lawrence Community Centre and BOLD Centre in Victoria County, and Town House Citizens Service League in CBRM, to share information with them on the project and to offer an early viewing of the infographic to the group. We will be asking them to share an answer to a question similar to 'What's working well in your welcoming community spaces to support the well-being and health for all from infants to elders'? It was an engaging and helpful conversation with next steps identified including a PART 3 with a 'call to action'.

Please note: Celeste Gotell has confirmed that she will participate and share information to be highlighted from Richmond County including around cooking/games programming with an intergenerational focus.

One piece of data yet to be added to the infographic is from Raising the Villages' families survey. We organized an anonymous survey to gather unique information from parents and guardians of infants in Eastern NS in order to understand their social connections and access to services and programs. Please find the link to the survey here: <https://buff.ly/4d4Wxsx>. The survey has 27 questions and we estimate that it takes about 15-20 minutes to complete. The survey ran for 6 weeks ending October 22nd 2024. We are in the process of re-opening the survey in order to increase participation and to reach new people with support from Public Health's Nurse-Family Partnership team. Working with their team, we have decided to create a bookmark with a QR code for the survey that can be handed out by their early years' nurses at locations such as St. Martha's Regional Hospital and Cape Breton Regional Hospital.

RAISING THE VILLAGES CO-OPERATIVE LTD.

[Profile](#) [Relationships](#) [Events \(9\)](#)

Reg. Number

4205364

Reg. Name

RAISING THE VILLAGES CO-OPERATIVE LTD.

Type

Co-operative (Non-profit)

Status

Active

Effective Date

06-Jan-2025

Registered on

09-Apr-2021

Next Annual Return

31-Aug-2025

Addresses

Reg. Address

BOX 28, SOUTHWEST MARGAREE, SOUTHWEST MARGAREE, NOVA SCOTIA, B0E 3H0, CANADA

Mailing Address

BOX 28, SOUTHWEST MARGAREE, SOUTHWEST MARGAREE, NOVA SCOTIA, B0E 3H0, CANADA

RAISING THE VILLAGES CO-OPERATIVE LTD.

Profile Relationships Events (9)

Name	Relationship	Effective From
JIM MUSTARD	Director	09-Apr-2021
DOROTHY BERNARD	Director	31-Oct-2022
JASMINE WASLOWSKI	Director	31-Oct-2022
TRACEY GOOGOO	Director	31-Oct-2022
CHRISTINE LYNCH	Director	14-Feb-2024

RAISING THE VILLAGES CO-OPERATIVE LTD.

Profile Relationships Events (9)

Name	Relationship	Effective From
JOANNIE GRASSE VERRAULT	Director	06-Jan-2025

Name	Relationship	Effective From
NATALIE GRIFFIN	Director	06-Jan-2025

Name	Relationship	Effective From
JIM MUSTARD	Officer(President)	09-Apr-2021

Name	Relationship	Effective From
DOROTHY BERNARD	Officer(Vice-president)	31-Oct-2022

Name	Relationship	Effective From
CHRISTINE LYNCH	Officer(Treasurer, Treasurer)	14-Feb-2024

Signature Page

Co-operative Reinstatement

Related Entity Details

Name (or Proposed Name): RAISING THE VILLAGES CO-OPERATIVE LTD.
Number (if applicable): 4205364

Signature of the person(s) who is (are) certifying that the information provided is correct



JIM MUSTARD
(Director)

January 6, 2025

Date

99B0D32D-D596-4F61-857F-ECCF5FE97A10

Raising the Villages' Board of Directors:

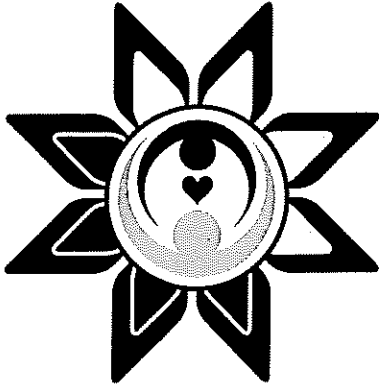
- Jim Mustard is Raising the Villages' founder, Board Chair, and Project Coordinator, and wears additional community orientated hats including as Chief Development Officer at Veterans for Healing and works in financial literacy.
- Dorothy Barnard is a retired paediatrician and community volunteer extraordinaire including in her position as the Board Chair of Richmond River Roots Market Garden Society
- Dr. Jasmine Waslowski is based in Inverness
- Dr. Kathryn Binnerley is based in Inverness
- Chrissi Lynch is retired from her role as the Co-ordinator of Student Services at Strait Regional Centre for Education.
- Natalie Griffin is an early childhood educator and entrepreneur.
- Joannie de Grasse Verreault is a Full Spectrum Doula with a specialization in perinatal care as a Naturopath.
- Norma Gould is the Director of Mental Health and Addictions at We'koqma'q Theresa Cremo Memorial Health Centre.

Advisors to Raising the Villages' Board:

- Mildred Lynn McDonald is a passionate volunteer in the community of Judique and also for the Strait Richmond Community Health Board.
- William Murphy is an enthusiastic volunteer for all things community in Judique and beyond.
- Kristen MacDonald is an early childhood educator.

Raising the Villages – 2024/2025 BUDGET

PLANNED EXPENDITURES	Amount
Contract coordination, communication and network development - \$32/hr x 20hrs/wk	33,280
Supplies, Printing, Materials, Internet, Phone- 250/mth	3,000
Info-graphic development and dissemination	3,000
Administrative (Website and QuickBooks)	3,100
Travel for community members /Childcare -6000 km .50/km + \$100/meeting childcare	1,500
Community Surveys - subscription to survey monkey	1,350
Community Facilitation- Policy Working Group - rentals, honorarium, food/refreshments. Pop-up events and regional	8,250
TOTAL COST	53,480
FUNDING	Amount
In-kind Savvy Lemon - confirmed	1,200
In-Kind St FX staffing - confirmed	4,000
In-kind – Board - confirmed	15,000
Strait Richmond CHB -confirmed	2,500
Engage NS - confirmed	3,500
East Coast Credit Union - confirmed	10,000
Municipal (Richmond 3,000- pending, Port Hawkesbury 1,000 confirmed , Victoria - 3,000 confirmed Inverness -3,000 pending)	10,000
United Way Cape Breton - confirmed	3,200
NSLC - confirmed	9,826
NS Mental Health Foundation - confirmed	20,000
In-Kind	20,200
TOTAL FUNDING	58,026



Raising The Villages Cooperative Ltd.

Financial Reports

Period ended February 28, 2025

Accrual basis

The enclosed financial reports are intended for internal use and managerial purposes and are not a substitute for financial statements prepared by a certified public accountant (CPA). Management is responsible for the accuracy and completeness of the underlying information used to compile the reports.

Savvy Lemon
fresh business solutions

4374674 NOVA SCOTIA LIMITED | SAVVY LEMON FRESH BUSINESS SOLUTIONS
accounting@savvylemon.com | www.savvylemon.com | (902) 631-4889



Raising the Villages Cooperative

Balance Sheet

As of February 28, 2025

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1010 Chequing	22,361.07
1015 ECCU Equity Shares	5.00
1016 ECCU Surplus Equity Share	0.23
Total Cash and Cash Equivalent	\$22,366.30
Total Current Assets	\$22,366.30
Total Assets	\$22,366.30
Liabilities and Equity	
Liabilities	
Total Liabilities	
Equity	
Retained Earnings	4,872.19
Profit for the year	17,494.11
Total Equity	\$22,366.30
Total Liabilities and Equity	\$22,366.30



Raising the Villages Cooperative

Profit & Loss

February 2025

	TOTAL
INCOME	
4005 Donations & Grants	10,000.00
Total Income	\$10,000.00
GROSS PROFIT	
	\$10,000.00
EXPENSES	
5400 Payroll Expenses	
5450 Subcontractors	2,384.00
Total 5400 Payroll Expenses	2,384.00
6255 Bank charges	20.00
6500 Legal & Professional fees	177.68
Total Expenses	\$2,581.68
PROFIT	\$7,418.32



Raising the Villages Cooperative

Profit & Loss Year-to-date

April 2024 - February 2025

	TOTAL
INCOME	
4005 Donations & Grants	48,748.82
Total Income	\$48,748.82
GROSS PROFIT	
\$48,748.82	
EXPENSES	
5400 Payroll Expenses	
5450 Subcontractors	27,277.66
Total 5400 Payroll Expenses	27,277.66
6150 Office & Administrative	420.00
6210 Advertising/Marketing	163.03
6255 Bank charges	227.50
6275 Dues & Subscriptions	703.80
6500 Legal & Professional fees	2,462.72
Total Expenses	\$31,254.71
PROFIT	\$17,494.11

Comparative Reports

Accrual basis



Raising the Villages Cooperative

Balance Sheet - Prior Year Comparison

As of February 28, 2025

	TOTAL		CHANGE
	AS OF FEB. 28, 2025	AS OF FEB. 29, 2024 (PY)	
Assets			
Current Assets			
Cash and Cash Equivalent			
1010 Chequing	22,361.07	437.96	21,923.11
1015 ECCU Equity Shares	5.00	5.00	0.00
1016 ECCU Surplus Equity Share	0.23	0.23	0.00
Total Cash and Cash Equivalent	\$22,366.30	\$443.19	\$21,923.11
Total Current Assets	\$22,366.30	\$443.19	\$21,923.11
Total Assets	\$22,366.30	\$443.19	\$21,923.11
Liabilities and Equity			
Liabilities			
Current Liabilities			
2120 Funds held in trust			
2125 Community Health Board Program	0.00	801.11	(801.11)
Total 2120 Funds held in trust	0.00	801.11	(801.11)
Total Current Liabilities	\$0.00	\$801.11	\$ (801.11)
Total Liabilities	\$0.00	\$801.11	\$ (801.11)
Equity			
Retained Earnings	4,872.19	8,793.57	(3,921.38)
Profit for the year	17,494.11	(9,151.49)	26,645.60
Total Equity	\$22,366.30	\$ (357.92)	\$22,724.22
Total Liabilities and Equity	\$22,366.30	\$443.19	\$21,923.11



Raising the Villages Cooperative

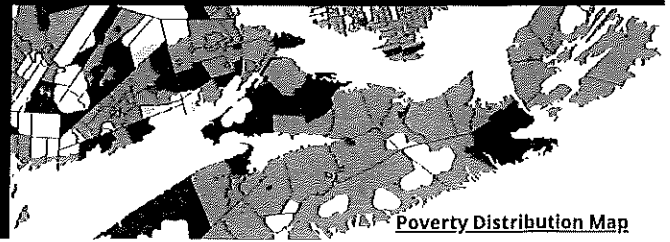
Profit & Loss - Prior Year Comparison

April 2024 - February 2025

	TOTAL		
	APR. 2024 - FEB. 2025	APR. 2023 - FEB. 2024 (PY)	CHANGE
INCOME			
4005 Donations & Grants	48,748.82	17,500.00	31,248.82
Total Income	\$48,748.82	\$17,500.00	\$31,248.82
COST OF GOODS SOLD			
5000 Cost of Service (COS)			
5010 Workshops & Event Expenses		150.00	(150.00)
Total 5000 Cost of Service (COS)		150.00	(150.00)
Total Cost of Goods Sold	\$0.00	\$150.00	\$ (150.00)
GROSS PROFIT	\$48,748.82	\$17,350.00	\$31,398.82
EXPENSES			
5400 Payroll Expenses			
5450 Subcontractors	27,277.66	25,074.50	2,203.16
Total 5400 Payroll Expenses	27,277.66	25,074.50	2,203.16
6150 Office & Administrative	420.00		420.00
6210 Advertising/Marketing	163.03	682.39	(519.36)
6255 Bank charges	227.50	241.00	(13.50)
6275 Dues & Subscriptions	703.80	503.70	200.10
6500 Legal & Professional fees	2,462.72		2,462.72
Total Expenses	\$31,254.71	\$26,501.59	\$4,753.12
OTHER INCOME			
4810 ECCU Share Dividends		0.10	(0.10)
Total Other Income	\$0.00	\$0.10	\$ (0.10)
PROFIT	\$17,494.11	\$ (9,151.49)	\$26,645.60

Income Policy

"We are all better off when we are all better off" - Eric Liu

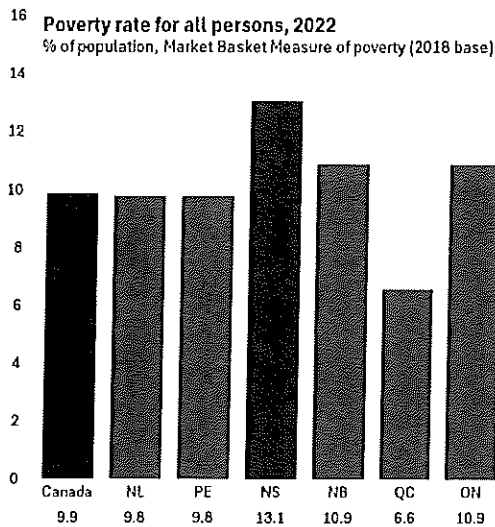


Prepared by:



This primer is a tool intended to start conversations about income policy and why it is an important for municipalities to advocate for adequate income in NS. We encourage you to have conversations by connecting with organizations in your community who are also advocating for income adequacy policies and to continue to expand your knowledge.

Poverty in Nova Scotia



In Nova Scotia...

- As of 2022, had the highest poverty rate among the ten provinces at 13.1%. ¹
- 1 in 5 children live in poverty. In 2021 there was a single year record breaking 11.4% increase. ¹
- We have the highest poverty rate in Canada for persons aged 18-64, at 13.8%. ¹
- We have the highest rate of poverty for persons aged 65 years and older at 10.4%. ¹
- We have the second highest poverty rate for racialized people at 20.6%. ¹

 To read the full Canadian Income Survey results 2022 go [here](#).

In 2023 a 'livable wage' in Cape Breton was estimated to be \$22.85 but minimum wage is currently only \$15.20. Across Atlantic Canada, close to 50% of individuals in the workforce earn less than a 'living wage'. ²

Income impacts health

Individuals grapple with insufficient income, leading to inadequate, insecure housing and homelessness, food insecurity, and debilitating levels of stress and worry. This adversely affects the health of both individuals and communities. Additionally, intersecting identities such as race, gender, and sexual orientation can amplify these negative impacts, disproportionately affecting some more than others. ³

Other Factors to Consider...



- Nearly half of household budgets are consumed by just two expenses: food and shelter. ²
- 28.9% of Nova Scotians are **food insecure**. That's almost 1 out of every 3 people! ²



- In 2022 more than 1 in 3 Nova Scotian children lived in food insecure households. ⁴
- Nearly 50% of workers in Nova Scotia do not earn a living wage. ⁵



- Costs of living continue to increase across Nova Scotia, up 8% in Cape Breton from 2021 - 2022. ⁶

An Adequate Income for EVERYONE

*"Overcoming poverty is not an act of charity. It is an act of justice"
- Nelson Mandela*

Ensuring that all people have access to an adequate income is one of the most important determinants of health. Accessibility to and adequacy of income support programs would help protect and support health and well-being of individuals and families. It would mean regular, reliable funds sufficient to meet essential human needs. Recognizing adequate food and housing as human rights, adequate income policies and practices would ensure dignity without the judgment, shame, or stigma linked to current social assistance programs. All individuals are entitled to dignity and security.

Myth Busting

- ✗ Increasing income support programs causes inflation.
 - ✓ There are no data that show that improved income support policies and practices will cause inflation. Rather, research shows that policies such as "Guaranteed Livable Income" would support families to cover the costs of basic needs, lessening the impact of inflation. You can read more [here](#)
- ✗ Improving income adequacy policy and programs is a disincentive to work.
 - ✓ According to Basic Income Alberta, research shows that in most cases hours worked remained the same or even increased. Some pilot programs even saw increases in education seeking. You can read more [here](#).
- ✗ People who live in poverty are 'lazy' and should 'just get a job'.
 - ✓ There are significant barriers to accessing income that are a result of a long history of policies and practices that have caused disparities and economic vulnerabilities for people or groups of people in accessing economic and social resources. These unfair disadvantages perpetuate generational barriers to education, employment and financial security for many people. ⁷

Municipalities and Income Policy

Municipalities can employ various strategies to support families and communities. By mitigating the effects of poverty, municipalities could decrease the number of people who struggle with affordability issues over time.

"By supporting residents to be able to afford the necessary services provided by municipalities, the fiscal strain on local governments is reduced. A basic income could help municipal services remain sustainable and affordable for everyone." - The Case for Basic Income Series

Municipal decision makers in the community can:

Expand your knowledge on various income adequacy policies and the benefits to your community so you can start or continue to advocate. Community health is directly linked to poverty and a livable income is a poverty solution. **Connect** with other like-minded organizations in your community to build a unified voice, **research** what other municipalities across the province and country are doing and check out the numerous resources linked in the document to **learn** more.

Raise your voice. The effects of poverty are felt strongly by municipalities, but municipal voices are powerful. The Case for Basic Income and Municipalities provides additional reasons that municipalities need to raise their voices and can be found [here](#).

Has your municipality signed a resolution in support of Basic Income? If not, visit the Basic Income Nova Scotia webpage [here](#). As of October 2023, **nine Nova Scotia municipalities have passed resolutions.**

References

1. *Press Release: Nova Scotia saw alarming increase in poverty and food.* (2024). Canadian Centre for Policy Alternatives. <https://policyalternatives.ca/newsroom/news-releases/press-release-nova-scotia-saw-alarming-increase-poverty-and-food-insecurity>
2. 2024 Living Wages for Newfoundland and Labrador, Nova Scotia and Prince Edward Island, Christine Saulnier & Russell Williams, Canadian Centre for Policy Alternatives. <https://policyalternatives.ca/NSNLPEILivingWages2024>
3. Bixby, L. Intersectional inequalities: How socioeconomic well-being varies at the intersection of disability, gender, race-ethnicity, and age. *Research in Social Stratification and Mobility*. Volume 91. 2024, 100938. ISSN 0276-5624. <https://doi.org/10.1016/j.rssm.2024.100938>.
4. *2023 Report Card on Child and family poverty in Nova Scotia.* (2024.). Canadian Centre for Policy Alternatives. <https://policyalternatives.ca/publications/reports/2023-report-card-child-and-family-poverty-nova-scotia>
5. Canadian Center for Policy Alternatives (2022). Press Release: Nearly 50% of Nova Scotians Earn Less than a Living Wage - New Report.
6. Saulnier, C. (2022). Living Wages in Nova Scotia 2021 Working for a Living Not Living to Work. Canadian Center for Policy Alternatives.
7. Sandord, S. (2024). Think Piece: Wealth Inequality and Health and Health Equity. Wellesley Institute.



Warden's Report: March 2025

Event	Organization/Issue	Date(s)
EverWind Meeting	Ongoing Engagement	March 5, 2025
NSCC Skills Competition and Banquet	Visit to Skills Competition/Banquet	March 5, 2025
Meeting with PHK Mayor and CAOs	Agenda Setting for Upcoming Mtg.	March 10, 2025
DMA Monthly Training (Virtual): PVSC	Training	March 10, 2025
CBC Interview: State of the County regular feature	Media	March 10, 2025
Strait of Canso OSW Taskforce (Virtual) meeting	Meeting	March 11, 2025
Superport Days Planning Committee (Virtual)	Meeting	March 11, 2025
Strait Area Chiefs, Mayors, Wardens Meeting	Meeting	March 12, 2025
ECRL St. Peter's – Read with the Warden	March Break Activity	March 12, 2025
EverWind Tug Announcement	Press Conference	March 13, 2025
ECRL Petit de Grat – Read with the Warden	March Break Activity	March 13, 2025
Meeting with CBU President	Meeting	March 14, 2024
Monthly Telile Session with Warden	Media	March 17, 2025
Telile PSA Recording re: Civic Number Signs	Media	March 18, 2025
Municipal Emergency Measures Adv. Comm. (Virtual)	Meeting	March 18, 2025
Regional Solid Waste (Virtual) Committee	Meeting	March 19, 2025
Nova East Wind/Techsploration Visit	Meeting	March 19, 2025
Meeting with CAO and Manager of Energy Sector	Meeting	March 19, 2025
Delivering Volunteer of Month Award	Media	March 19, 2025
State of the Strait Event – Civic Centre	Event	March 20, 2025
Meeting with PHK Mayor and Energy Dept. Staff	Meeting	March 20, 2025
Meeting with Not-for-Profit Consultant	Meeting	March 24, 2025
Meeting with LAC re: Remedy	Meeting	March 24, 2025
Meeting with Mayor of Port Hawkesbury	Meeting	March 24, 2025
Superport Days Planning Committee (Virtual)	Meeting	March 25, 2025
EDPC Personnel Committee Meetings	Meeting	March 27, 2025
EDPC Board Meeting	Meeting	March 27, 2025
Autism Flag Raising	Event	March 28, 2025
Rebuilding Hope Conference (Housing Conversations)	Event	March 29, 2025

Note: For review; list does include council/committee meetings where all councillors were present, or matters related to District 2 residents' concerns



MEMO TO: Richmond County Council
MEMO FROM: Deputy Warden Brent Sampson
DATE: April 2, 2025
RE: Recreation funding for individuals

I was contacted several weeks back by a Richmond County resident who was concerned with the rising costs related to participation for young people when it comes to sports and other recreational activities. His family had interest in donating anonymously to help others in need of help with such costs. It reminded me of a program I'd learned about a couple of years ago at an NSFAM conference. The town of Kentville has a program run through the recreation department which helps families and individuals in need of financial assistance for recreational activities.

I have attached a link to the website with further information.

[The Spike Fund | The Town of Kentville](http://kentville.ca/spikefund)

<http://kentville.ca/spikefund>

I move that we ask staff to investigate whether such a program could be feasible in Richmond County.



Memo

To: Municipal Council
From: Troy MacCulloch, CAO
Date: April 3, 2025
Re: Administration Operations Report, March - April 2025

Administration

- Bylaw and Policy work continues
 - Dog Control By-Law, Hospitality Policy, Travel and Expense Policy
 - Upcoming: Dry Fire Hydrant Policy, Fire Protection Services Committee Terms of Reference, Presentations and Delegations Appearing before Committee of the Whole (COW) or Municipal Council, Strategic Communications Plan
 - Completed: 2025-2026 Grants Policy, Council Procedural Policy (amended)
- Green Hydrogen meetings: Sector Dev – monthly, Everwind and Bearhead bi-weekly, Net Zero Quarterly, Clean Foundation and numerous Provincial Department meetings as required.
- Landrie Lake and Little River Project – weekly
- Working with our new Economic Development Officer on establishing priorities and goals – Land inventory ledger and Map [along with the Eastern District Planning Commission (EDPC)] – this work is in progress now. Hope to see something in draft by end of March – Draft is done but we are still tweaking it
Continue our site visits to various businesses/employers in the region
Working on a webpage for Point Tupper or re-development of revised page that currently sits on the Strait of Canso webpage – held and updated by CB Part.
- Working with our Energy Sector Manager on our two projects – now three projects. We have been successful in our grant application to study a domestic use for Hydrogen in our County through the Clean Fuels Fund.
- Working with Clerk/Comms officer, EMO, and IT to prepare for the release of our Voyent Alert Messaging app and the Vulnerable Persons Voluntary Registry – both slated for release in Winter 2025.
- Work with EDPC /Destination Cape Breton and the Province of Nova Scotia regarding Short Term Rentals/Marketing Levy
- Work with EDPC and Public Safety NS regarding proposed new Cell Tower installs and replacement
- Working with NSCC to schedule the work for the Deer Count – conversations are ongoing and we are now on their project list for their students this Spring. We are also applying for a summer student grant and exploring Mitacs options to hire a student to expand on the initial work that will begin with the snow melt later this Spring.

- HR related activities and Collective Bargaining prep for new CBA slated for Spring of 2025.
- Continue working with local developers to see how our municipality can further assist housing development in our area. First meeting was Jan 08. These meetings are now complete and the report is being compiled by the Warden for PAC meeting in March.
- Posted internally for the Director of Finance Position. This will close on March 13th, 2025. – still processing this action.
- Working on Flood Hazard Modelling project with Prov. of NS and Baird.
- Attended the Chamber of Commerce - State of the Strait
- Attended Energy Summit in Pictou, NS

Energy Sector Development

- Offshore Wind Centre of Excellence
 - Steering Committee reviewed the 2nd draft on 13th of March
 - Waiting on additional feedback from a couple of organizations, who've been delayed due to year-end
- Strait of Canso Clean Fuels Domestic Use Strategy
 - Town of Port Hawkesbury approved their funding contribution at a Council meeting on 1 April, which means the funding package is now complete.
 - An RFP draft document is ready and will be shared with the Project Partners for comment.
 - Tendering will commence mid-to-late April.
- Other
 - Amin support for the Strait of Canso OSW Task Force
 - Developing content for www.thestraitofcanso.ca around port infrastructure value proposition for green energy operations – currently awaiting quotes from suppliers.
 - Leading conversations with Port of Antwerp-Bruges regarding models of collaboration.
 - Attended and presented at Strait Area Chiefs, Mayors and Wardens meeting on 12 March.
 - Attended State of the Strait on 20 March.
 - Attended Green Future Summit in Pictou on 31 March.

Information Technology (IT)

- The EV Charger at the Municipal office is online for use by the public. Revenue and costs will have to be analyzed. Rates are currently set similar to chargers in Inverness and Victoria Counties.
- The IT Department budget request for 2025-26 will be submitted next week.

- We are now no longer under contract with Eastlink for the arena internet. The service will be terminated and replaced with Bell due to repeated poor service and support.
- IT will be attending the Atlantic Cyber Security Conference and the AMANS IT Group meeting next week in Halifax.
- The Kings County VPN Registry was demonstrated to us. We have several options going forward for how we could implement our own system. To begin we can continue using MS Forms but Kings have offered to share their code as well as offered hosting for a minimal fee.
- Backup Data costs are being analyzed on a monthly basis.
- We are about 90% through converting all Notes user email databases from .nsf to .pst files. These files will remain in storage as per retention policies. Databases will be imported into current users machines for use as required.
- *ONGOING* The Municipal Office is now operating under a completely new network setup. With the new firewall/UTM, the network will now begin to be segregated and isolated into virtual networks according to special criteria. In short, segregating the network increases security across all the different departments, devices, etc. This is a time-consuming process as it essentially requires every device IP address to be changed, drives re-mapped, etc.
- *ONGOING* The Municipality is severely lacking in policies regarding IT. I have started to identify the areas where policies are needed and began creating them where possible. However, there are many policies that will require a game plan regarding the directions the Municipality wants to go. Data Storage is one of these areas. In short, I will begin moving forward addressing these issues.
- *ONGOING* Maintenance of the tenant is ongoing as well as the supporting documentation for all IT.
- *ONGOING* Training documentation is in progress; the first focus is on council packages.
- *ONGOING* The Vulnerable Persons Registry website/database is going to be under construction as soon as some of the above items are completed.

Emergency Management and Fires Services

- VVPR – Voluntary Vulnerable Persons registry is in the final stages of approval for rollout – Policy, registration form, information sheet – Ongoing – **May 1st Launch**
- Voyent Alert has been purchased, and work continues – templates, procedure for use, policy, and information sheet – **Launched April 1st, 2025**
- Committees
 - The Fire Protection Services Committee met on February 19th, 2025, next meeting is April 23rd, 2025
 - **Municipal Emergency Management Advisory Committee (MEMAC) / Municipal Emergency Management Planning Committee (MEMPC) – Ongoing – MEMAC met March 18th. Next meeting is April 29th, 2025.**
 - Municipal Emergency Management Plan (MEMP) revision – Ongoing
 - SRH Emergency Preparedness Committee – meeting April 7th, 2025
- Updating Comfort Centre Lists and Generator maintenance – Ongoing
- Region 1 EMC Meeting March 20th, 2025 - **Completed**
- Seniors Take Action Coalition (STAC) – next meeting April 7th, 2025

- Conducted emergency generator testing and AED checks for the AED's registered with EHS – **March 31st - Completed**
- Comfort Centre program file updates (contacts and requirements) – ongoing
- Working on mapping for emergency responses like wildfires and evacuations – ongoing
- ICS Training for staff and Council – ongoing
- Fire Department Registrations due February 28th,2025 - Ongoing
- Fire Service Coordinators meeting –, next meeting is April 20th, 2025
- Emergency Preparedness Education Documents (Presentation, Pamphlets, etc.) – Ongoing
- Working on an emergency transportation plan for incidents within the County - Ongoing
- Working on 2025/2026 Budget plan - Ongoing
- Fire services purchasing and equipment needs - Ongoing
- NSEMO Training plan and exercising – Ongoing
- **County Dry Hydrant mapping – ongoing**
- **Wildfire discussions with DNR – ongoing**
- **SCBA donations for some VFD's - ongoing**

Department of Community Development and Recreation

- Recreation Spring program registration is open
- **Summer program planning is underway**
- **The Richmond Arena is closed for the season and will reopen in the Fall for the 2025-2026 ice season**
- **Summer employment opportunities are posted on the municipal social media accounts**
- **Swimming Pool tender MOCR202504 opens April 8, 2025, details will be made available on the county website**
- **The Recreation Advisory Committee currently has one citizen appointee vacancy**
- **The March 2025 Volunteer of the Month is Peggy MacNeil District 3**
- Rick Hansen Facility Access Upgrades continue to achieve certification for three Municipal Buildings (Transfer Station Scale House, Petit de Grat Library, Admin Building); New project completion date, Fall 2025
- **MOCR IDEA (Inclusive, Diverse, Equitable, Accessible) Plan submitted to the Province. The plan is available on the County website for viewing.**
 - **The IDEA Committee currently has two citizen appointee vacancies.**
- The Community Development and Special projects Officer (CDSP) continues to support MOCR organizations navigate municipal, provincial and federal funding opportunities, in addition to:
 - Facilitating the quarterly Richmond County Collaborative Network
 - Collaborating with various organizations to support targeted groups in accessing resources and supports such as Older Adults, Not for Profits, Trails Associations, etc
 - On-going community networking with community organizations
 - Circulating a quarterly grant guide for community to have as a resource
 - Meeting with various partnering organizations to discuss potential projects for the county

Department of Finance

- Prepared tax, water and sewer bills for mail out on April 1/25
- Reconciled Fire Department Levies
- Preparing for Year End entries
- Working on 2025/2026 Budget
- Prepared HST Offset
- Sixty-day notices have been mailed out
- Tax Sale scheduled for June 6th, 2025
- Ongoing training to backfill Manager of Accounting and Finance Position as well as Financial Reporting & Accounts Payable and Receivable position are ongoing.
- Awaiting auditors to complete the audited financials for the year ending 2023-24.

Department of Public Works

Capital Projects Update

- EV charging station – Complete.
- Sewer System Renewal – In progress.
- Bulk water filling station – Tender in development. Awaiting response from DNR on proposed location (crown land) before finalizing scope of work. Installation will not take place before 2025/26, subject to pricing falling within approved budget.
- Arichat / Evanston Tower Upgrades – Generators installed and functional. Chemical dosing completed at 1 of 2 towers. Awaiting contractor.
- Accessibility Upgrades - In progress. Entrance doors replaced at PDG Library and Municipal Office to meet present accessibility standards.
- Municipal Building Solar PV – Consultant engaged to complete design. Installation tender to follow. Installation cannot be completed until 2025/26 but tender to be issued in the coming weeks.
- Waste Facility Transfer Station Renewal – Tender awarded.
- Arichat WTP Filter Rebuild – Complete.
- Arichat WTP – New Distribution Pump. Deferred.
- Arichat WTP Upgrades – In development. Deferred.
- Water Utility Hydrants / Meter Replacements – In progress.
- Water / Wastewater Capacity / Condition Assessment – In progress.
- Awaiting revised cost estimates for replacement of floor and refrigeration system at Richmond Arena, as well as timeline for component delivery for discussion purposes.
- Awaiting estimate for upgrade of Municipal Building HVAC to replace condenser, which is in poor condition and uses R-22 refrigerant which is no longer commercially produced. For consideration in 25/26 capital budget.

Solid Waste Management

- 2025 Spring Heavy Collection. Tender closing April 3.
- Extended Producer Responsibility Regulation implementation date December 1, 2025. Municipality must decide if it will enter into an agreement to provide curbside collection services for eligible material or if industry will be responsible. Briefing note to follow. Awaiting further details before final decision required on April 18, 2025. Presently undergoing legal and insurer review. In negotiation with Circular Materials (Producer Rep) for curbside collection services and use of transfer station.
- Consultant engaged to complete pre-engineering complete with cost estimates for construction and demolition site expansion. New site must adhere to Province's revised guidelines and is expected to increase cost of disposal. Costs will be considered in upcoming budget. Draft report received. Decision required on whether the Municipality will expand its C&D operation or transport C&D material offsite for disposal. Briefing note to follow. Municipality proceeding with tender for detailed engineering and application to NSECC for expansion of C&D Disposal Site. Tender closing late April.
- Working on annual reports for NSECC.

Richmond Water Utility

- Continuing to work on process improvements to address challenges posed by higher organics in the raw water during the fall/winter months.
- Working on annual reports for NSECC.

Richmond Sewer

- The Municipality continues to seek funding opportunities for replacement of the Arichat and Petit de Grat sewer treatment plants which are at end of life and do not meet regulatory effluent quality requirements.
- Working on annual reports for NSECC.

Upcoming Events

- April 30 - Nova Scotia Federation of Municipalities (NSFM) Spring Conference
- May 07 - Association of Municipal Administrators Nova Scotia (AMANS) Spring Conference

Upcoming Meetings

- April 22 - [Public Hearing](#)
- April 22 - Regular Council Meeting
- April 23 - Fire Protection Services Committee
- April 29 - Municipal Emergency Management Advisory Committee



March 2025 Volunteer of the Month – Peggy MacNeil

Peggy MacNeil, president of the Riverdale Seniors Club, is affectionately known as the community nurse, willing to be there to support someone in need. Peggy has a deep passion for supporting homebound seniors and hospital patients in need of care, giving her time and energy wholeheartedly, and sometimes giving them a ride to and from appointments.

Through her dedication to the Riverdale Seniors Club, Peggy has created opportunities for seniors to connect, form new friendships, and build a stronger sense of community.



Please join us in recognizing Peggy for her hard work, dedication, and commitment to her community.

We thank you for all you do for Richmond County!



STRAIT RICHMOND HEALTH CARE FOUNDATION

138 Hospital Rd, RR #1 Cleveland, Evanston

B0E 1J0

March 25, 2025

Municipality of the County of Richmond
2357 Hwy 206, PO Box 120
Arichat, NS
B0E 1A0

ATTENTION: Lois Landry, Warden

Dear Warden Landry:

After considerable discussion, the Board of Directors of the Strait Richmond Health Care Foundation has decided to commence a fundraising campaign for the purchase of a CT Scanner at the Strait Richmond hospital.

CT scanned images allow radiologists and physicians to identify internal images and see their size, shape, density, and structure. This detailed information can be used to determine if there is a medical problem, provide the extent and location of the problem, and reveal other important details that help physicians determine the best treatment.

What a great diagnostic tool to have on site! A diagnostic tool like a CT Scanner at the Strait Richmond hospital would certainly also attract doctors to the site and help them diagnose serious health issues faster and allow them to determine if there is a need for further medical attention. Also, imagine all the travelling time it would save patients if they could receive their CT scans at a closer location.

In order to realize such a “huge project”, we are beginning by seeking a letter of support from the Richmond County Council, as well as, a financial donation.

On behalf of the Foundation, I am looking forward to a favorable reply at your earliest convenience.

Regards,

Aurine Richard, Fundraising Coordinator
Strait Richmond Health Care Foundation

Cc Robert Goyetche, Foundation Chair
Cc Hope David-Boudreau, Facility Manager
Cc Diane Melong, Foundation Financial Administrator



March 26, 2025

Hon. Michelle Thompson
Minister of Health and Wellness
1894 Barrington Street
PO Box 488
Halifax, NS B3J 2R8

Subject: Request for a CT Scanner for Strait Richmond Hospital

Dear Minister Thompson:

On March 25, 2025, Richmond County Council passed a motion to write to you in support of a CT scanner at the Strait Richmond Hospital. We have discussed this initiative with the Hon. Trevor Boudreau, Minister of Energy and MLA for Richmond, who has expressed his full support.

Residents in the region are looking forward to the new dialysis unit coming to the hospital, and with space now available, the Strait Richmond Health Care Foundation has committed to fundraising for the purchase of a CT scanner. This demonstrates strong community support and readiness for this vital addition.

At present, patients from Richmond County and the broader Strait Region must travel long distances to access CT scans. These delays place undue hardship on patients and families, especially those facing financial or transportation challenges.

The Strait Richmond Hospital serves a large rural population and is the closest facility to several current and prospective industrial developments in the region. Its role in emergency response and diagnostic care is critical. The absence of a CT scanner limits its effectiveness, while the addition of one would significantly enhance patient outcomes, reduce pressure on regional facilities, and strengthen the hospital's role in the local healthcare system.

Hon. Minister Thompson

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Furthermore, CT scanning capability would support ongoing physician recruitment efforts. The Cape Breton South Recruiting for Health group has had great success in attracting healthcare professionals to the area, and we are confident that the hospital would be able to staff the scanner appropriately.

We respectfully urge your office to prioritize this request and work with our community to make CT services available at Strait Richmond Hospital. Thank you for your continued commitment to improving healthcare access across the region.

Sincerely,



Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond
Hon. Trevor Boudreau, Min. of Energy and MLA for Richmond
Robert Goyetche, Chair of the Strait Richmond Health Care Foundation



March 26, 2025

Mayor Pam Mood
President of the Nova Scotia Federation of Municipalities
Suite 1304, 1809 Barrington Street
Halifax, NS B3J 3K8

Subject: Concerns about CMHC

Dear Mayor Mood:

At a recent meeting, Richmond County Council passed a motion to follow the recommendation of our Planning and Advisory/Heritage Committee to write to the NSFM regarding concerns with the Canadian Mortgage and Housing Corporation (CMHC).

Our Municipality is actively exploring solutions to address both current and future housing needs. As part of these efforts, we have been meeting with developers working in Richmond County. A consistent theme has emerged in these discussions: CMHC is widely seen as ineffective in supporting rural housing development.

Developers have described CMHC's processes as overly complex, slow, and out of touch with the realities faced by smaller communities. This disconnect is creating barriers to progress at a time when rural regions urgently need housing investment.

Given NSFM's role as a strong advocate for municipalities, we ask that the Federation reflect on these concerns and consider facilitating a broader conversation among members. Whether through policy advocacy, engagement with CMHC, or sharing best practices, we believe there is an opportunity to push for more accessible and responsive federal support.

Mayor P. Mood, NSFM President

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Thank you for your continued leadership on behalf of Nova Scotia's municipalities. We would welcome the opportunity to discuss this further or contribute to any initiatives addressing these challenges.

Sincerely,



Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond



Communities, Culture, Tourism and Heritage
Office of the Minister

1741 Brunswick Street, PO Box 456, Halifax, Nova Scotia, Canada B3J 2R5
Telephone 902-424-4889 • Fax 902-424-4872 • novascotia.ca

March 19, 2025

Lois Landry, Warden
Municipality of the County of Richmond
2357 Hwy 206, PO Box 120
Arichat NS B0E 1A0

Dear Lois Landry:

Thank you for your letter dated February 5, 2025, regarding the applications for a Letter of Authority from the East Richmond ATV Riders for the management of the abandoned rail trail in the Village of St. Peter's. The Minister of Natural Resources has asked me to respond as our staff from the Department of Communities, Culture, Tourism and Heritage is working closely with the Department of Natural Resources on this file.

As you know, a consultant has been engaged to gather input from the community regarding potential future uses of the trail and the Municipality's position has been duly noted in that process. We appreciate you clarifying it again in your letter.

Again, thank you for your letter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dave Ritcey".

Dave Ritcey
Minister

cc: Honourable Tory Rushton, Minister of Department of Natural Resources
Chris Shore, Deputy Minister
Sara Halliday, Associate Deputy Minister

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	3/1/2025 3/31/2025
Vendor ID	First	Last	Chequebook ID	ONLINE PAYMENTS ONLINE PAYMENTS
Vendor Name	First	Last		

Sorted By: Chequebook ID

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1286	01090	RECEIVER GEN. FOR CANADA	3/3/2025	ONLINE PAYMENTS	PMCHQ00002388	\$ 48,574.28
1287	01090	RECEIVER GEN. FOR CANADA	3/3/2025	ONLINE PAYMENTS	PMCHQ00002389	\$ 34,575.49
1288	01023	NOVA SCOTIA POWER INC.	3/5/2025	ONLINE PAYMENTS	PMCHQ00002391	\$ 53,996.90
* 1289	01457	BELL MOBILITY INC.	3/5/2025	ONLINE PAYMENTS	PMCHQ00002391	\$ 8,567.02
1290	34886	EASTLINK	3/5/2025	ONLINE PAYMENTS	PMCHQ00002391	\$ 805.00
* 1291	36914	ROGERS COMMUNICATIONS CANADA I	3/5/2025	ONLINE PAYMENTS	PMCHQ00002391	\$ 1,737.41
1292	39100	DIRECTOR OF MAINTENANCE ENFORC	3/5/2025	ONLINE PAYMENTS	PMCHQ00002391	\$ 1,010.76
1293	42102	TELUS	3/5/2025	ONLINE PAYMENTS	PMCHQ00002391	\$ 326.60
1294	01457	BELL MOBILITY INC.	3/5/2025	ONLINE PAYMENTS	PMCHQ00002395	\$ 822.45
1295	00825	BELL ALIANT	3/6/2025	ONLINE PAYMENTS	PMCHQ00002399	\$ 1,184.85
1296	00825	BELL ALIANT	3/10/2025	ONLINE PAYMENTS	PMCHQ00002400	\$ 46.21
1297	01457	BELL MOBILITY INC.	3/12/2025	ONLINE PAYMENTS	PMCHQ00002401	\$ 756.64
1298	34886	EASTLINK	3/12/2025	ONLINE PAYMENTS	PMCHQ00002401	\$ 458.47
1299	39100	DIRECTOR OF MAINTENANCE ENFORC	3/12/2025	ONLINE PAYMENTS	PMCHQ00002401	\$ 336.92
1300	20265	ROYAL BANK VISA	3/12/2025	ONLINE PAYMENTS	PMCHQ00002403	\$ 4,842.63
1301	01090	RECEIVER GEN. FOR CANADA	3/19/2025	ONLINE PAYMENTS	PMCHQ00002405	\$ 44,362.85
1302	10010	TELUS HEALTH	3/19/2025	ONLINE PAYMENTS	PMCHQ00002405	\$ 23,919.53
1303	13529	CANADA REVENUE AGENCY	3/19/2025	ONLINE PAYMENTS	PMCHQ00002405	\$ 183.50
1304	34886	EASTLINK	3/19/2025	ONLINE PAYMENTS	PMCHQ00002405	\$ 805.00
1305	01023	NOVA SCOTIA POWER INC.	3/24/2025	ONLINE PAYMENTS	PMCHQ00002407	\$ 34,245.87
1306	39100	DIRECTOR OF MAINTENANCE ENFORC	3/24/2025	ONLINE PAYMENTS	PMCHQ00002407	\$ 336.92
1307	42102	TELUS	3/24/2025	ONLINE PAYMENTS	PMCHQ00002407	\$ 326.60
Total Cheques: 22						Total Amount of Cheques: \$ 251,917.47

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 3/1/2025 3/31/2025
 Vendor ID First Last Chequebook ID GENERAL GENERAL
 Vendor Name First Last

Sorted By: Chequebook ID

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
26953	00426	DIGGDON'S FREIGHT SERVICE	3/6/2025	GENERAL	PMCHQ00002396	\$ 34.50
26954	00485	EASTERN CO. REG. LIBRARY	3/6/2025	GENERAL	PMCHQ00002396	\$ 39,550.00
26955	00701	LANDRY BROTHERS LTD.	3/6/2025	GENERAL	PMCHQ00002396	\$ 99.99
26956	01104	THE REPORTER	3/6/2025	GENERAL	PMCHQ00002396	\$ 143.75
26957	01295	STRAIT SUPPLIES LIMITED	3/6/2025	GENERAL	PMCHQ00002396	\$ 784.45
26958	02240	JEANTIE'S MINI MART	3/6/2025	GENERAL	PMCHQ00002396	\$ 40.19
26959	03123	PETER COVIN'S CONTRACTING LTD.	3/6/2025	GENERAL	PMCHQ00002396	\$ 2,208.00
26960	03174	CHARLES FOREST CO-OP LTD.	3/6/2025	GENERAL	PMCHQ00002396	\$ 265.01
26961	03824	FROST, CECIL J.	3/6/2025	GENERAL	PMCHQ00002396	\$ 400.00
26962	03910	NOVA SCOTIA COMMUNITY COLLEGE	3/6/2025	GENERAL	PMCHQ00002396	\$ 60.00
26963	04320	NOVA SCOTIA MINISTER OF FINANC	3/6/2025	GENERAL	PMCHQ00002396	\$ 100.00
26964	05858	BOUDREAU, JULIE	3/6/2025	GENERAL	PMCHQ00002396	\$ 150.00
26965	06300	FOUGERE, EVAN	3/6/2025	GENERAL	PMCHQ00002396	\$ 40.00
26966	06807	CONNORS OFFICE PRODUCTS	3/6/2025	GENERAL	PMCHQ00002396	\$ 362.45
26967	06875	FLEUR DE LIS SIGNS	3/6/2025	GENERAL	PMCHQ00002396	\$ 150.00
26968	08508	TELLE	3/6/2025	GENERAL	PMCHQ00002396	\$ 874.00
26969	10011	DE LAGE LANDEN FINANCIAL SERVI	3/6/2025	GENERAL	PMCHQ00002396	\$ 207.00
26970	10219	JEFFREY, KATHLEEN	3/6/2025	GENERAL	PMCHQ00002396	\$ 302.41
26971	10529	DESJARDINS FINAN.SECURITY	3/6/2025	GENERAL	PMCHQ00002396	\$ 27,385.35
26972	11208	MORRISON, STACEY	3/6/2025	GENERAL	PMCHQ00002396	\$ 43.20
26973	17091	SULLIVAN FUELS	3/6/2025	GENERAL	PMCHQ00002396	\$ 5,981.61
26974	17985	EMM LAW INCORPORATED	3/6/2025	GENERAL	PMCHQ00002396	\$ 655.73
26975	18673	BOUDREAU, RONALDA	3/6/2025	GENERAL	PMCHQ00002396	\$ 106.25
26976	19083	PAUL'S AUTO GLASS	3/6/2025	GENERAL	PMCHQ00002396	\$ 60,303.59
26977	22861	DOUCETTE, LYNNE	3/6/2025	GENERAL	PMCHQ00002396	\$ 1,149.60
26978	24988	HIGHLAND BEVERAGES 2004 LTD.	3/6/2025	GENERAL	PMCHQ00002396	\$ 16.00
26979	30287	WAJAX INDUSTRIAL COMPONENTS LP	3/6/2025	GENERAL	PMCHQ00002396	\$ 338.97
26980	30600	PARTS CONNECTION	3/6/2025	GENERAL	PMCHQ00002396	\$ 606.92
26981	30610	PARTS FOR TRUCKS INC.	3/6/2025	GENERAL	PMCHQ00002396	\$ 510.67
26982	31050	NSGEU	3/6/2025	GENERAL	PMCHQ00002396	\$ 1,380.28
26983	31057	B&F ELECTRICAL LTD	3/6/2025	GENERAL	PMCHQ00002396	\$ 1,064.90
26984	31925	SAMPSON, SHARLA	3/6/2025	GENERAL	PMCHQ00002396	\$ 225.91
26985	35061	STRAIT AREA REPORTER	3/6/2025	GENERAL	PMCHQ00002396	\$ 59.80
26986	35062	E&M COUNSELLING	3/6/2025	GENERAL	PMCHQ00002396	\$ 250.00
26987	35063	RADIO, A DIV OF BELL MOBILITY	3/6/2025	GENERAL	PMCHQ00002396	\$ 7,744.57
26988	35065	BOUDREAU, BRENDA ANNE	3/6/2025	GENERAL	PMCHQ00002396	\$ 150.00
26989	35144	MARTELL, DANIELLE	3/6/2025	GENERAL	PMCHQ00002396	\$ 166.69
26990	35161	ANTIGONISH ARENA	3/6/2025	GENERAL	PMCHQ00002396	\$ 1,552.50
26991	35174	MARCELLUS, STEVEN	3/6/2025	GENERAL	PMCHQ00002396	\$ 1,153.35
26992	37151	CANOE PROCUREMENT GROUP OF CAN	3/6/2025	GENERAL	PMCHQ00002396	\$ 749.51
26993	38962	SEAL COVE HOLDING	3/6/2025	GENERAL	PMCHQ00002396	\$ 3,032.14
26994	39103	LANDRY, LOIS NADINE	3/6/2025	GENERAL	PMCHQ00002396	\$ 452.50
26995	39151	RICHARD PEST SOLUTIONS	3/6/2025	GENERAL	PMCHQ00002396	\$ 100.00
26996	39187	STRAIT REGIONAL CENTRE FOR EDU	3/6/2025	GENERAL	PMCHQ00002396	\$ 260,482.05
26997	39446	ZUTPHEN CONTRACTORS INC	3/6/2025	GENERAL	PMCHQ00002396	\$ 256,774.32
26998	40145	TOROMONT CAT (MARITIMES)	3/6/2025	GENERAL	PMCHQ00002396	\$ 563.00
26999	42530	OFFICE INTERIORS	3/6/2025	GENERAL	PMCHQ00002396	\$ 375.84
27000	42706	RECREATION FACILITY ASSOCIATIO	3/6/2025	GENERAL	PMCHQ00002396	\$ 230.00
27001	43648	SAUNDERS EQUIPMENT LTD	3/6/2025	GENERAL	PMCHQ00002396	\$ 302.57
27002	46450	DAVID, SHELLEY	3/6/2025	GENERAL	PMCHQ00002396	\$ 42.03
27003	46825	RONA ARICHAT	3/6/2025	GENERAL	PMCHQ00002396	\$ 178.07
27004	47083	BURNS, DEBBIE ARLENE	3/6/2025	GENERAL	PMCHQ00002396	\$ 150.00
27005	48470	MARTELL, DONALD BLAIR	3/6/2025	GENERAL	PMCHQ00002396	\$ 80.00
27006	48617	MINISTER OF FINANCE	3/6/2025	GENERAL	PMCHQ00002396	\$ 508,038.00
27007	48625	LA GOELETTE A PEPE CAFE	3/6/2025	GENERAL	PMCHQ00002396	\$ 1,291.17
27008	48639	MUNICIPAL PUBLIC WORKERS ASSOC	3/6/2025	GENERAL	PMCHQ00002396	\$ 400.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27009	14885	CASH	3/6/2025	GENERAL	PMCHQ00002397	\$ 3,000.00
27010	00426	DIGGDON'S FREIGHT SERVICE	3/12/2025	GENERAL	PMCHQ00002404	\$ 151.80
27011	00701	LANDRY BROTHERS LTD.	3/12/2025	GENERAL	PMCHQ00002404	\$ 62.43
27012	01104	THE REPORTER	3/12/2025	GENERAL	PMCHQ00002404	\$ 86.25
27013	01295	STRAIT SUPPLIES LIMITED	3/12/2025	GENERAL	PMCHQ00002404	\$ 242.94
27014	02240	JEANTIE'S MINI MART	3/12/2025	GENERAL	PMCHQ00002404	\$ 22.27
27015	03123	PETER COVIN'S CONTRACTING LTD.	3/12/2025	GENERAL	PMCHQ00002404	\$ 3,312.00
27016	03166	KEVIN'S COURIER LTD.	3/12/2025	GENERAL	PMCHQ00002404	\$ 40.37
27017	03174	CHARLES FOREST CO-OP LTD.	3/12/2025	GENERAL	PMCHQ00002404	\$ 111.87
27018	03700	RECEIVER GEN. FOR CANADA	3/12/2025	GENERAL	PMCHQ00002404	\$ 1,022.58
27019	03824	FROST, CECIL J.	3/12/2025	GENERAL	PMCHQ00002404	\$ 120.00
27020	04800	FIRE SERVICE ASSOCIATION	3/12/2025	GENERAL	PMCHQ00002404	\$ 250.00
27021	06200	ISLE MADAME IFIT CENTRE	3/12/2025	GENERAL	PMCHQ00002404	\$ 1,480.00
27022	07170	MORRIS, SONIA	3/12/2025	GENERAL	PMCHQ00002404	\$ 790.00
27023	08656	THE ISLAND NEST RESTAURANT LIM	3/12/2025	GENERAL	PMCHQ00002404	\$ 160.03
27024	09598	GRACIE, MARGARET	3/12/2025	GENERAL	PMCHQ00002404	\$ 1,208.00
27025	10197	CARMICHAEL ENGINEERING LTD.	3/12/2025	GENERAL	PMCHQ00002404	\$ 11,996.36
27026	10991	ROBIN'S DONUTS	3/12/2025	GENERAL	PMCHQ00002404	\$ 110.00
27027	15202	ATLANTIC PURIFICATION SYSTEMS	3/12/2025	GENERAL	PMCHQ00002404	\$ 1,367.35
27028	15809	BURKE, KAITLIN	3/12/2025	GENERAL	PMCHQ00002404	\$ 2,305.00
27029	17091	SULLIVAN FUELS	3/12/2025	GENERAL	PMCHQ00002404	\$ 3,472.56
27030	17705	PUBLIC ELECTRIC 2015	3/12/2025	GENERAL	PMCHQ00002404	\$ 970.59
27031	18673	BOUDREAU, RONALDA	3/12/2025	GENERAL	PMCHQ00002404	\$ 17.25
27032	25048	AGAT LABORATORIES LTD	3/12/2025	GENERAL	PMCHQ00002404	\$ 291.54
27033	28207	MARCHAND, BRIAN	3/12/2025	GENERAL	PMCHQ00002404	\$ 167.55
27034	30028	COOPER, DEBRA	3/12/2025	GENERAL	PMCHQ00002404	\$ 390.00
27035	33708	DEWOLF, LISA	3/12/2025	GENERAL	PMCHQ00002404	\$ 2,970.00
27036	35119	MOLLOY, TYLER	3/12/2025	GENERAL	PMCHQ00002404	\$ 80.00
27037	35138	GFL ENVIRONMENTAL SERVICES INC	3/12/2025	GENERAL	PMCHQ00002404	\$ 38,360.10
27038	35144	MARTELL, DANIELLE	3/12/2025	GENERAL	PMCHQ00002404	\$ 50.00
27039	35165	MAPLE SIGNS & ENGRAVING	3/12/2025	GENERAL	PMCHQ00002404	\$ 26.45
27040	35174	MARCELLUS, STEVEN	3/12/2025	GENERAL	PMCHQ00002404	\$ 97.39
27041	35785	MURY, SHANNON	3/12/2025	GENERAL	PMCHQ00002404	\$ 40.83
27042	35788	THE PORT HOOD & DISTRICT RECRE	3/12/2025	GENERAL	PMCHQ00002404	\$ 460.00
27043	36149	STEWART-RANKIN BEN	3/12/2025	GENERAL	PMCHQ00002404	\$ 20.00
27044	36150	CAMPBELL, KEIRA	3/12/2025	GENERAL	PMCHQ00002404	\$ 260.00
27045	38712	CANAL HOLDINGS LTD	3/12/2025	GENERAL	PMCHQ00002404	\$ 714.84
27046	39527	RICHMOND RIZE VOLLEYBALL ASSOC	3/12/2025	GENERAL	PMCHQ00002404	\$ 1,000.00
27047	40145	TOROMONT CAT (MARITIMES)	3/12/2025	GENERAL	PMCHQ00002404	\$ 2,597.74
27048	40827	BABIN, RENE	3/12/2025	GENERAL	PMCHQ00002404	\$ 40.00
27049	44180	BURCHELL WICKWIRE BRYSON LLP	3/12/2025	GENERAL	PMCHQ00002404	\$ 1,840.00
27050	46825	RONA ARICHAT	3/12/2025	GENERAL	PMCHQ00002404	\$ 195.82
27051	48625	LA GOLETTE A PEPE CAFE	3/12/2025	GENERAL	PMCHQ00002404	\$ 417.01
27052	00329	CAUSEWAY ELECTRICAL SUPPLIES L	3/25/2025	GENERAL	PMCHQ00002409	\$ 293.25
27053	00701	LANDRY BROTHERS LTD.	3/25/2025	GENERAL	PMCHQ00002409	\$ 77.79
27054	01104	THE REPORTER	3/25/2025	GENERAL	PMCHQ00002409	\$ 234.00
27055	01295	STRAIT SUPPLIES LIMITED	3/25/2025	GENERAL	PMCHQ00002409	\$ 526.84
27056	03174	CHARLES FOREST CO-OP LTD.	3/25/2025	GENERAL	PMCHQ00002409	\$ 161.56
27057	03549	MBW COURIER INC.	3/25/2025	GENERAL	PMCHQ00002409	\$ 219.66
27058	03824	FROST, CECIL J.	3/25/2025	GENERAL	PMCHQ00002409	\$ 60.00
27059	04555	SAMSON, CLINT	3/25/2025	GENERAL	PMCHQ00002409	\$ 88.23
27060	05711	RANKIN, CLAIR	3/25/2025	GENERAL	PMCHQ00002409	\$ 11,893.20
27061	10011	DE LAGE LANDEN FINANCIAL SERVI	3/25/2025	GENERAL	PMCHQ00002409	\$ 207.00
27062	11208	MORRISON, STACEY	3/25/2025	GENERAL	PMCHQ00002409	\$ 39.70
27063	15809	BURKE, KAITLIN	3/25/2025	GENERAL	PMCHQ00002409	\$ 720.00
27064	18673	BOUDREAU, RONALDA	3/25/2025	GENERAL	PMCHQ00002409	\$ 54.02
27065	24988	HIGHLAND BEVERAGES 2004 LTD.	3/25/2025	GENERAL	PMCHQ00002409	\$ 46.00
27066	25267	MATTHEWS, C. DELBERT	3/25/2025	GENERAL	PMCHQ00002409	\$ 20.00
27067	28401	SAMSON, LAURIER	3/25/2025	GENERAL	PMCHQ00002409	\$ 800.00
27068	28489	CIARAN LLACHLAN LEAVITT	3/25/2025	GENERAL	PMCHQ00002409	\$ 2,125.00
27069	30152	WHIDDEN, ABBY	3/25/2025	GENERAL	PMCHQ00002409	\$ 20.00
27070	30153	MACASKILL, MOLLY	3/25/2025	GENERAL	PMCHQ00002409	\$ 40.00
27071	31925	SAMPSON, SHARLA	3/25/2025	GENERAL	PMCHQ00002409	\$ 158.69

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27072	33115	EXP SERVICES INC	3/25/2025	GENERAL	PMCHQ00002409	\$ 5,607.40
27073	35144	MARTELL, DANIELLE	3/25/2025	GENERAL	PMCHQ00002409	\$ 26.74
27074	37151	CANOE PROCUREMENT GROUP OF CAN	3/25/2025	GENERAL	PMCHQ00002409	\$ 892.55
27075	41645	BOWEN, DANIEL	3/25/2025	GENERAL	PMCHQ00002409	\$ 40.00
27076	41888	FOUGERE, TYLER	3/25/2025	GENERAL	PMCHQ00002409	\$ 20.00
27077	42530	OFFICE INTERIORS	3/25/2025	GENERAL	PMCHQ00002409	\$ 538.98
27078	46450	DAVID, SHELLEY	3/25/2025	GENERAL	PMCHQ00002409	\$ 93.17
27079	46825	RONA ARICHAT	3/25/2025	GENERAL	PMCHQ00002409	\$ 215.04
27080	46884	3285522 NOVA SCOTIA LIMITED	3/25/2025	GENERAL	PMCHQ00002409	\$ 2,306.49
27081	48160	LANMAR DEVELOPMENTS LTD.	3/25/2025	GENERAL	PMCHQ00002409	\$ 437.67
27082	48380	SBD TECHNOLOGY INNOVATORS INC.	3/25/2025	GENERAL	PMCHQ00002409	\$ 234.76
27083	48461	MARTELL, CARLA	3/25/2025	GENERAL	PMCHQ00002409	\$ 131.94
27084	48909	CDW CANADA INC	3/25/2025	GENERAL	PMCHQ00002409	\$ 265.14
27085	00426	DIGGDON'S FREIGHT SERVICE	3/26/2025	GENERAL	PMCHQ00002411	\$ 13.80
27086	04863	CBCL LIMITED	3/26/2025	GENERAL	PMCHQ00002411	\$ 9,696.23
27087	06262	WILF'S DEMOLITION & SALVAGE LT	3/26/2025	GENERAL	PMCHQ00002411	\$ 466.90
27088	06904	BURKE, GARY	3/26/2025	GENERAL	PMCHQ00002411	\$ 13,749.04
27089	07293	CANADIAN WATER & WASTEWATER	3/26/2025	GENERAL	PMCHQ00002411	\$ 364.55
27090	16841	JAMIE MACKAY TRUCKING	3/26/2025	GENERAL	PMCHQ00002411	\$ 6,282.13
27091	17091	SULLIVAN FUELS	3/26/2025	GENERAL	PMCHQ00002411	\$ 1,430.89
27092	28665	LAVANDIER, RENE	3/26/2025	GENERAL	PMCHQ00002411	\$ 6,017.21
27093	29057	RECEIVER GENERAL	3/26/2025	GENERAL	PMCHQ00002411	\$ 2,248.64
27094	29106	SAMPSON, BRENT	3/26/2025	GENERAL	PMCHQ00002411	\$ 297.74
27095	37151	CANOE PROCUREMENT GROUP OF CAN	3/26/2025	GENERAL	PMCHQ00002411	\$ 328.10
27096	40145	TOROMONT CAT (MARITIMES)	3/26/2025	GENERAL	PMCHQ00002411	\$ 320.64
27097	41645	BOWEN, DANIEL	3/26/2025	GENERAL	PMCHQ00002411	\$ 20.00
27098	43652	SANTANA CONTRACTING LTD	3/26/2025	GENERAL	PMCHQ00002411	\$ 23,608.08
27099	46825	RONA ARICHAT	3/26/2025	GENERAL	PMCHQ00002411	\$ 16.09
27100	48160	LANMAR DEVELOPMENTS LTD.	3/26/2025	GENERAL	PMCHQ00002411	\$ 1,725.00
27101	48173	GUARDIAN ALARM & SECURITY	3/26/2025	GENERAL	PMCHQ00002411	\$ 189.75
27102	48625	LA GOELETTE A PEPE CAFE	3/26/2025	GENERAL	PMCHQ00002411	\$ 527.00

Total Cheques: 150

Total Amount of Cheques: \$ 1,368,014.37

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	3/1/2025
Vendor ID	First	Last	Chequebook ID	ONLINE UTILITY
Vendor Name	First	Last		ONLINE UTILITY

Sorted By: Chequebook ID

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
337	01023	NOVA SCOTIA POWER INC.	3/5/2025	ONLINE UTILITY	PMCHQ00002390	\$ 3,298.52
338	34886	EASTLINK	3/5/2025	ONLINE UTILITY	PMCHQ00002390	\$ 163.24
339	00825	BELL ALIANT	3/6/2025	ONLINE UTILITY	PMCHQ00002398	\$ 310.67
340	01023	NOVA SCOTIA POWER INC.	3/24/2025	ONLINE UTILITY	PMCHQ00002406	\$ 7,041.53
341	34886	EASTLINK	3/24/2025	ONLINE UTILITY	PMCHQ00002406	\$ 163.24
Total Cheques: 5						Total Amount of Cheques: \$ 10,977.20

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	3/1/2025
Vendor ID	First	Last	Chequebook ID	WATER
Vendor Name	First	Last		WATER

Sorted By: Chequebook ID

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
* 3169	00426	DIGGDON'S FREIGHT SERVICE	3/5/2025	WATER	PMCHQ00002392	\$ 248.40
* 3170	00701	LANDRY BROTHERS LTD.	3/5/2025	WATER	PMCHQ00002392	\$ 16.08
* 3171	01295	STRAIT SUPPLIES LIMITED	3/5/2025	WATER	PMCHQ00002392	\$ 56.15
* 3172	01686	T. SAMPSON & SONS BACKHOE AND	3/5/2025	WATER	PMCHQ00002392	\$ 4,637.38
* 3173	05010	B & N DISTRIBUTORS LTD.	3/5/2025	WATER	PMCHQ00002392	\$ 196.88
* 3174	15202	ATLANTIC PURIFICATION SYSTEMS	3/5/2025	WATER	PMCHQ00002392	\$ 1,002.80
* 3175	15229	SUPERIOR PROPANE	3/5/2025	WATER	PMCHQ00002392	\$ 2,083.83
* 3176	15644	LYNK ELECTRIC LIMITED	3/5/2025	WATER	PMCHQ00002392	\$ 241.50
* 3177	19809	BUREAU VERITAS CANADA (2019) I	3/5/2025	WATER	PMCHQ00002392	\$ 1,089.18
* 3178	26204	MCLENNAN SALES	3/5/2025	WATER	PMCHQ00002392	\$ 1,752.76
3179	26204	MCLENNAN SALES	3/5/2025	WATER	PMCHQ00002393	\$ 1,752.76
3180	00426	DIGGDON'S FREIGHT SERVICE	3/5/2025	WATER	PMCHQ00002394	\$ 248.40
3181	00701	LANDRY BROTHERS LTD.	3/5/2025	WATER	PMCHQ00002394	\$ 16.08
3182	01295	STRAIT SUPPLIES LIMITED	3/5/2025	WATER	PMCHQ00002394	\$ 56.15
3183	01686	T. SAMPSON & SONS BACKHOE AND	3/5/2025	WATER	PMCHQ00002394	\$ 4,637.38
3184	05010	B & N DISTRIBUTORS LTD.	3/5/2025	WATER	PMCHQ00002394	\$ 196.88
3185	15202	ATLANTIC PURIFICATION SYSTEMS	3/5/2025	WATER	PMCHQ00002394	\$ 1,002.80
3186	15229	SUPERIOR PROPANE	3/5/2025	WATER	PMCHQ00002394	\$ 2,083.83
3187	15644	LYNK ELECTRIC LIMITED	3/5/2025	WATER	PMCHQ00002394	\$ 241.50
3188	19809	BUREAU VERITAS CANADA (2019) I	3/5/2025	WATER	PMCHQ00002394	\$ 1,089.18
3189	19809	BUREAU VERITAS CANADA (2019) I	3/12/2025	WATER	PMCHQ00002402	\$ 726.12
3190	25048	AGAT LABORATORIES LTD	3/12/2025	WATER	PMCHQ00002402	\$ 175.38
3191	30333	MACKENZIE ENVIRONMENTAL SERVIC	3/12/2025	WATER	PMCHQ00002402	\$ 1,071.23
3192	45705	LONG POINT SERVICES SEPTIC DIV	3/12/2025	WATER	PMCHQ00002402	\$ 690.00
3193	00701	LANDRY BROTHERS LTD.	3/25/2025	WATER	PMCHQ00002408	\$ 21.83
3194	01295	STRAIT SUPPLIES LIMITED	3/25/2025	WATER	PMCHQ00002408	\$ 225.52
3195	03549	MBW COURIER INC.	3/25/2025	WATER	PMCHQ00002408	\$ 82.46
3196	15229	SUPERIOR PROPANE	3/25/2025	WATER	PMCHQ00002408	\$ 2,324.34
3197	15768	SCOTTVAC SEPTIC SERVICE	3/25/2025	WATER	PMCHQ00002408	\$ 1,867.60
3198	19809	BUREAU VERITAS CANADA (2019) I	3/25/2025	WATER	PMCHQ00002408	\$ 363.06
3199	45705	LONG POINT SERVICES SEPTIC DIV	3/25/2025	WATER	PMCHQ00002408	\$ 690.00
3200	46825	RONA ARICHAT	3/25/2025	WATER	PMCHQ00002408	\$ 42.54
3201	00426	DIGGDON'S FREIGHT SERVICE	3/26/2025	WATER	PMCHQ00002410	\$ 103.50
3202	00701	LANDRY BROTHERS LTD.	3/26/2025	WATER	PMCHQ00002410	\$ 12.73
3203	15202	ATLANTIC PURIFICATION SYSTEMS	3/26/2025	WATER	PMCHQ00002410	\$ 1,002.80
3204	19315	BRENTAG CANADA INC	3/26/2025	WATER	PMCHQ00002410	\$ 4,283.06
3205	19809	BUREAU VERITAS CANADA (2019) I	3/26/2025	WATER	PMCHQ00002410	\$ 363.06
3206	31157	FLOWSTAR INDUSTRIAL ULC	3/26/2025	WATER	PMCHQ00002410	\$ 596.24

Total Cheques: 38

Total Amount of Cheques: \$ 25,966.43

ACTION LIST 2022-2025

Over 6 mos

Complete

In Progress

Pending

Ref. #	Action Item	Date	Responsible	Time Frame	Status
118	Committee Terms of Reference /Refer the Terms of Reference for council committees that have members of the public to the By-Law/Policy Committee for review. With a focus on member terms, code of conduct, and the onboarding of new members.	11-28-2022	CAO / Municipal Clerk	Immediate	In Progress
148	Lighthouse Heritage Properties / that staff explore funding options for the support of interpretive panels for lighthouse heritage properties on Isle Madame and FURTHER MOVE that staff contact the proponent to inquire on the progress of the project.	2-27-2023	CAO & Cllr M. Diggdon	Immediate	PENDING
396	Canada Post rural mail service interruptions / that Council accept the recommendation from the Committee of the Whole to have staff invite a representative from Canada Post to a future meeting of Council for discussion on the rural mail service interruptions.	06-24-2024	CAO/Municipal Clerk	Immediate	Pending
400	Climate Emergency Planning / that Council refer to staff to commence a review and further update our climate action plan with the assistance of EDPC staff, through the lens of coastal protection and emergency management planning and FURTHER MOVE to have staff work with a Provincial Funding Navigator to investigate any funding opportunities that could be applied for such as the Green Municipal Fund (FCM) and the Community Capacity Grant (Province).	06-24-2024	CAO	Immediate	In Progress
405	Multi-Party First Nations and Municipal Agreement / Council unanimously agreed to defer the Multi-Party First Nations and Municipal Agreement to a future meeting and to invite Tyler Matheis, CEO of Cape Breton Partnership, to engage in further discussion.	06-24-2024	CAO	Immediate	Complete
414	Grant request from Lisa Dewolf for the Type 3 – Recreation/Sponsorship Grant Funds for Instructor/Facilitator Development in the amount of \$447.50/ that Council accept the recommendation from the Committee of the Whole to approve the grant request from Lisa Dewolf for the Type 3 – Recreation/Sponsorship Grant Funds for Instructor/Facilitator Development in the amount of \$447.50, to be allocated from the Regional Fund.	09-23-2024	Director of Finance	Immediate	Complete
415	Office of the Information and Privacy Commissioner for Nova Scotia to proclaim September 23-29th as Right to Know Week in the County of Richmond/ that Council accept the recommendation from the Committee of the Whole to proclaim September 23-29th 2024 as Right to Know Week in the County of Richmond.	09-23-2024	Municipal Clerk	Immediate	Complete
416	October 1, 2024, as Seniors for Climate Day in the County of Richmond / that Council accept the recommendation from the Committee of the Whole to proclaim October 1, 2024, as Seniors for Climate Day in the County of Richmond.	09-23-2024	Municipal Clerk	Immediate	Complete
417	Request from Amy Wagg for English-Gaelic Boundary Signage in the County of Richmond/ that Council accept the recommendation from the Committee of the Whole to have staff collaborate with the Minister of Gaelic Affairs and the Minister of Public Works to install the new signs as requested when the Provincial budget permits.	09-23-2024	CAO	Immediate	Complete
418	Request to write off taxes for property AAN 02913135, owned by Donald Frost, which was destroyed by fire/ that Council accept the recommendation from the Committee of the Whole to write off the taxes for property AAN 02913135 owned by Donald Frost, which was completely destroyed by fire, in the amount of \$205.87, which represents taxes on the dwelling only from December 16, 2023, to March 31, 2024.	09-23-2024	Revenue Manager	Immediate	Complete
419	Request to write off taxes for property AAN 04126068, owned by James White, which was destroyed by fire/ that Council accept the recommendation from the Committee of the Whole to write off the taxes for property AAN 04126068 owned by James White, which was completely destroyed by fire, in the amount of \$61.85, which represents taxes on the dwelling only from December 24, 2023, to March 31, 2024.	09-23-2024	Revenue Manager	Immediate	Complete
420	Request to write off taxes for property AAN 06373917, owned by Colton Gillis & Keisha Morrison, which was destroyed by fire/ that Council accept the recommendation from the Committee of the Whole to write off the taxes for property AAN 06373917 owned by Colton Gillis & Keisha Morrison, which was completely destroyed by fire, in the amount of \$463.04, which represents taxes on the dwelling only from October 31, 2023, to March 31, 2024.	09-23-2024	Revenue Manager	Immediate	Complete

421	Grant request from the Seniors Take Action Coalition for the Type 4-Regional/Health/General Grant Funds in the amount of \$9,400 / that Council accept the recommendation from the Committee of the Whole to approve the Seniors Take Action Coalition grant request for the Type 4-Regional/Health/General Grant Funds in the amount of \$ 6,400.00, to be allocated as follows: \$480.00 from each District Fund and \$4000.00 from the Regional Funds, and FURTHERMOVE that staff explore options for in-kind contributions, such as photocopying and others as deemed appropriate and within MOCR policy.	09-23-2024	Director of Finance	Immediate	Complete
422	Mapping for ESC and VFD's/ that the FPSC recommend to Council to support the investigation of the procurement of mapping using a 3rd party aside from EDPC to produce current mapping for Emergency Management and the VFD's.	09-23-2024	CAO/ESC	Immediate	Complete
423	Provincial road re-opening/maintenance/ that the FPSC recommend to Council to draft a letter to the province to have old provincial roads re-opened and maintained as a secondary means of travel for emergencies/evacuations and with the increase in MVC's and rerouting of traffic.	09-23-2024	Warden	Immediate	Complete
424	Sub-division planning with EDPC/ that the FPSC recommend to Council to have staff investigate the planning of new areas have two lane roadways with turning areas suitable for fire apparatus and provisions for water supply planning.	09-23-2024	CAO/ EDPC	Immediate	Complete
425	Previous decisions to remove West Bay Road VFD from meetings/ that the FPSC recommend to council to reverse the decision to remove West Bay Road VFD from the Committee as they cover a portion of the County.	09-23-2024	ESC	Immediate	Complete
426	Strait Area Transit, Articles of Incorporation and By-Laws/ that Council approve the amendments to the Strait Area Transit Articles of Incorporation and By-Laws as presented.	09-23-2024	Municipal Council	Immediate	Complete
427	Receipt of Donations Policy/ that Council refer the Receipt of Donations Policy to the By-Law/Policy Committee for further investigation and discussion.	09-23-2024	Municipal Clerk	Immediate	Complete
428	Taxi Liscence/ that Council approve the request for Willy's Taxi to operate a taxi in the Municipality of the County of Richmond.	09-23-2024	Municipal Clerk	Immediate	Complete
429	Taxis By-law/ that Council refer the Taxis By-Law to the By-Law/Policy Committee for review.	09-23-2024	Municipal Clerk	Immediate	Complete
430	Communications related to the municipal election / that the Committee of the Whole recommend to Council to refer the Strategic Communications Plan to the By-law/Policy Committee for the purpose of incorporating communications related to the municipal election	11-25-2024	Municipal Clerk	Immediate	Complete
431	Good Neighbour Project proposal/ that the Committee of the Whole recommend to Council to refer the Good Neighbour Project proposal to staff for further investigation	11-25-2024	CAO	Immediate	Complete
432	Members of Council ABCC appointments/ that the Committee of the Whole recommend to Council to approve the Committee Matrix with the changes as discussed.	11-25-2024	Municipal Clerk	Immediate	Complete
433	Low Income Tax Exemption Program Policy/ that the Committee of the Whole recommend to Council to extend the deadline for applications to the Low Income Tax Exemption Program Policy to February 28, 2025, for this year only.	11-25-2024	Municipal Clerk	Immediate	Complete
434	Royal Canadian Legion Br. 150 grant request for the Type 1, Infrastructure Grant Funds in the amount of \$5,000./ that the Committee of the Whole recommend to Council to approve the grant request from the Royal Canadian Legion Br. 150 for the Type 1 Infrastructure Grant Funds in the amount of \$5,000, pending the submission of their balance sheet; and FURTHER MOVE that the funds be allocated as follows: \$1,000 from District 1 Funds, \$1,000 from District 2 Funds, and \$3,000 from the Regional Funds.	11-25-2024	Department of Finance	Immediate	Complete
435	Acadiaville Community Centre Society grant request for the Type 2 Start-up Activity Grant Funds in the amount of \$500./ that the Committee of the Whole recommend to Council to approve the grant request from the Acadiaville Community Centre Society for the Type 2 Start-up Activity Grant Funds in the amount of \$500 and be allocated from the District 2 Funds.	11-25-2024	Department of Finance	Immediate	Complete
436	Isle Royale ATV Club's request for a letter of support/ that the Committee of the Whole recommend to Council to have the Warden prepare a non-monetary letter of support for the Isle Royale ATV Club regarding the Capelin Cove Wilderness Area as outlined in the request.	11-25-2024	Warden	Immediate	Complete

437	Dr. Kingston Memorial Community Health Centre's request for letters of support/ that the Committee of the Whole recommend to Council to have the Warden prepare letters of support for the Dr. Kingston Memorial Community Health Centre for their application to the Community Foundation of Nova Scotia Visions Fund Grant and the Age-Friendly Communities Grant Program as outlined in the request.	11-25-2024	Warden	Immediate	Complete
438	Contact information/ that the Committee of the Whole recommend to Council to have staff investigate the use of generic email addresses and landline phone numbers for members of Council.	11-25-2024	Technology Specialist	Immediate	Complete
439	New Code of Conduct/ that the By-Law/Policy Committee recommend to Council to adopt the new Code of Conduct for Elected Officials as mandated by the Province by the following resolution (see Nov 25/2024 Regular Council minutes)	11-25-2024	Municipal Clerk	Immediate	Complete
440	Second Reading Approval/ that council give second reading approval to the amendment to the West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County Land Use ByLaws (5 motions, see Nov 25, 2024 Regular Council Minutes)	11-25-2024	Municipal Clerk	Immediate	Complete
441	Registered Mail/ that Council refer the matter of registered mail to Planning Advisory/Heritage Committee	11-25-2024	Municipal Clerk	Immediate	Complete
442	International Day of Persons with Disabilities Proclamation/ that Council approve the proclamation to proclaim December 3 as International Day of Persons with Disabilities in the Municipality of the County of Richmond.	11-25-2024	Municipal Clerk	Immediate	Complete
443	Appointment of Investigator for the new Code of Conduct/ that Council appoint Noal Landry of EMM Law as the interim investigator for the complaint and investigation process under the Code of Conduct for Elected Officials of the Municipality of the County of Richmond.	11-25-2024	CAO	Immediate	Complete
444	Citizen Appointments / that Council accept the recommendation from Committee of the Whole and appoint Dorothy Booher to the IDEA Committee for a 5-year term, Robbin Cotton and Robert Wambolt to the Planning Advisory/Heritage Committee, both for 5-year terms, Stacey Morrison to the RCMP Advisory Board for a 5-year term, Cindy Walker to the Destination Cape Breton Association Board for a 3-year term; and FURTHER MOVE that Council direct staff to advertise any remaining vacancies to ABCCs.	12-16-2024	Municipal Clerk	Immediate	Complete
445	Destination Cape Breton Association (DCBA) / that Council accept the recommendation from the Committee of the Whole and designate Destination Cape Breton Association as the administrator of the Marketing Levy for Richmond County.	12-16-2024	CAO	Immediate	Complete
446	DCBA / that Council accept the recommendation from the Committee of the Whole and direct the CAO to request the financial statements for the past four years from the Destination Cape Breton Association.	12-16-2024	CAO	Immediate	Complete
447	Deer Population / to have staff contact the Department of Natural Resources and Renewables to inquire about what program(s) are in place to manage the deer population in Richmond County and report back to council.	12-16-2024	CAO	Immediate	In Progress
448	Approved Fire Equipment Reallocation/ that Council accept the recommendation from the Committee of the Whole and accept the Volunteer Fire Department Equipment Funding Memo from the Emergency Services Coordinator.	12-16-2024	Municipal Council	Immediate	Complete
449	Property AAN 04127455 which was damaged by fire/ that Council accept the recommendation from the Committee of the Whole and write off the taxes for property AAN 04127455 owned by Rodney Samson, which was completely destroyed by fire, in the amount of \$400.69, which represents taxes on the dwelling only from August 7, 2024, to March 31, 2025.	12-16-2024	Revenue Manager	Immediate	Complete
450	Invitation to join the Rural Region 1 Solid Waste Committee/ that Council accept the recommendation from the Committee of the Whole and have the Director of Public Works and one member of Council, pending selection, attend the Rural Region 1 Solid Waste Committee meetings.	12-16-2024	Municipal Council	Immediate	Complete
451	Recruitment of Volunteer Firefighters / that Council accept the recommendation from the Fire Protection Services Committee and have municipal staff meet with the Volunteer Fire Departments to discuss advertising in the Richmond Reflection for the recruitment of volunteer firefighters in Richmond County.	12-16-2024	ESC	Immediate	Complete

452	Electric Vehicles / that Council refer this item to staff to investigate the feasibility of gradually integrating more EVs into our public fleet vehicles, looking at it from a perspective of both GHG reduction and saving taxpayers dollars.	12-16-2024	CAO	Immediate	Complete
453	Exploration of a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park / that Council authorize staff and Council team to work with the Province and Invest NS on how a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park could work.	12-16-2024	CAO	Immediate	In Progress
454	Village of St. Peter's guarantee request for the Community Hub Project/ that Council approve a loan guarantee in the amount of \$206,000 for the purpose of the Village of St. Peter's Community Hub Renovation Project.	12-16-2024	Director of Finance	Immediate	Complete
455	Alzheimer Awareness Month/ that Council approve the proclamation as presented.	12-16-2024	Municipal Clerk	Immediate	Complete
456	Destination Cape Breton Association financial documents/ that Council accept the recommendation of the Committee of the Whole and direct the CAO to speak to the CEO and/or the Board of Destination of Cape Breton Association to allow Richmond County Council to release the financials without the confidentiality component.	1-28-2025	CAO	Immediate	Complete
457	Proclamation request from Jennifer Enright of the Canadian Amyloidosis Support Network/hat Council accept the recommendation of the Committee of the Whole and approve the proclamation to proclaim March 2025 as Amyloidosis Awareness Month in Richmond County.	1-28-2025	Municipal Clerk	Immediate	Complete
458	Isle Madame New Horizon Senior Citizens Club for the Infrastructure Grant Funds in the amount of \$5000.00/ hat Council accept the recommendation of the Committee of the Whole and approve the grant request from the Isle Madame New Horizon Senior Citizens Club for the Infrastructure Grant Funds in the amount of \$5000.00 and be allocated as follows: \$ 750.00 from District One Funds, \$750.00 from District Two Funds, and \$ 3,500.00 from the Infrastructure Grant Funds.	1-28-2025	Director of Finance	Immediate	Complete
459	Richmond Boxing Club for the Type 4 – Regional/Health/General Grant Funds in the amount of \$10,000/ that Council accept the recommendation of the Committee of the Whole and approve the grant request from the Richmond Boxing Club for the Type 4 – Regional/Health/General Grant Funds in the amount of \$10,000 and be allocated as follows: \$ 500.00 from District Four Funds, \$2,000.00 from District Five Funds, and \$7,500.00 from the Regional Funds.	1-28-2025	Director of Finance	Immediate	Complete
460	Travel and Expense Policy - Re-adoption / that Council accept the recommendation of the By-Law/Policy Committee and re-adopt the Travel and Expense Policy.	1-28-2025	Municipal Clerk	Immediate	Complete
461	Hospitality Expense Policy - Re-adoption / hat Council accept the recommendation of the By-Law/Policy Committee and re-adopt the Hospitality Expense Policy.	1-28-2025	Municipal Clerk	Immediate	Complete
462	Holy Guardian Angels Parish grant request for the Type 1- Infrastructure Grant Funds in the amount of \$5000 / that Council approve the Holy Guardian Angels Parish grant request in the amount of \$1,500.00 to be allocated from the District 5 Funds.	1-28-2025	Director of Finance	Immediate	Complete
463	Whiteside Church Preservation Society grant request for the Type 1- Infrastructure Grant Funds in the amount of \$5,000 / that Council defer the Whiteside Church Preservation Society grant request to the next Committee of the Whole meeting.	1-28-2025	Municipal Clerk	Immediate	Complete
463	Role of caregivers who participate on the Inclusive, Diverse, Equitable, Accessible Advisory Committee/ that Council accept the recommendation of the Inclusive, Diverse, Equitable, Accessible Advisory Committee and have the Warden prepare a letter addressed to the Nova Scotia Directorate, requesting clarification on the role of caregivers who are members of an accessibility advisory committee, AND FURTHER MOVE that a copy of the letter be sent to Inclusion Nova Scotia.	1-28-2025	Warden	Immediate	Complete
464	Crime Stopper decals at appropriate locations in Richmond County/ that Council accept the recommendation of the RCMP Advisory Board and approve the request from Sgt. Mike Lidstone to display Crime Stopper decals throughout Richmond County and FURTHER MOVE to refer to staff for installation and determining the appropriate locations.	1-28-2025	CAO	Immediate	Complete
465	Sgt. Brad Kelly's initiative to organize a Town Hall meeting with residents and local law enforcement/ that Council accept the recommendation of the RCMP Advisory Board and support Sgt. Brad Kelly's initiative to organize a Town Hall meeting with residents and local law enforcement.	1-28-2025	CAO	Immediate	Complete

466	River Tillard to St. Peter's 3km Trail/ that Council reaffirm Council's support for the Province to issue the East Richmond ATV Riders a Letter of Authority to assume management of the trail and to encourage trail users to work together on accessible and reasonable solutions.	1-28-2025	Warden	Immediate	Complete
467	Multi-Use Facility Feasibility Study / that Council accept the recommendation of the Committee of the Whole and accept the Multi-Use Facility Feasibility Study as presented.	02-25-2025	Municipal Clerk	Immediate	Complete
468	Richmond Arena's under-ice surface refrigeration system/ that Council accept the recommendation of the Committee of the Whole and direct staff to investigate any necessary applications for repairs to the Richmond Arena's under-ice surface refrigeration system, surface piping and cement, and refrigeration compression system and report back to Council.	02-25-2025	Director of Public Works/CAO	Immediate	Complete
469	Planning variance notification procedure/ that Council accept the recommendation of the Committee of the Whole and direct Eastern District Planning Commission staff to prepare the amending pages for the Land Use By-Laws for West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County, decreasing the variance appeal period from 21 days to 14 days.	02-25-2025	Municipal Clerk	Immediate	Complete
470	Atlantic Hydrogen Alliance membership/ that Council accept the recommendation of the Committee of the Whole and authorize staff to make an application for the Municipality of the County of Richmond to become a Catalyst Member of the Atlantic Hydrogen Alliance.	02-25-2025	Municipal Clerk	Immediate	Complete
471	Property assessment caps and homes destroyed by fire or other disaster/ that Council accept the recommendation of the Committee of the Whole and have the Warden draft a letter to the provincial Department of Municipal Affairs asking for this change and as well include our local NSFM representatives Amanda Mombourquette and John Dunbar to be made aware and advocate on our behalf.	02-25-2025	Warden	Immediate	Complete
472	Acadiaville Community Centre Society for the Type 3 - C3 Sponsorships Grant Funds in the amount of \$500/ that Council approve the Acadiaville Community Centre Society grant application for the Type 3 – C3 Sponsorships Grant Funds in the amount of \$500.00 and be allocated from the District 2 Funds	02-25-2025	Director of Finance	Immediate	Complete
473	Coastal Riders ATV Club for the Type 4-Regional/Health/General Grant Funds in the amount of \$3,050./ that Council accept the recommendation of the Committee of the Whole and approve the Coastal Riders ATV Club for the Type 4-Regional/Health/General Grant Funds in the amount of \$3,050.00 and be allocated as follows: \$500.00 from the District 5 Funds, \$500.00 from the District 4 Funds and \$2,050.00 from the Regional Fund.	02-25-2025	Director of Finance	Immediate	Complete
474	Whiteside Church Preservation Society for the Type 4-Regional/Health/General Grant Funds in the amount of \$5,000./ that Council accept the recommendation of the Committee of the Whole and approve the Whiteside Church Preservation Society grant request for the Type 4 – Regional/Health/General Grant Funds in the amount of \$2,000 and be allocated from the District 3 Funds.	02-25-2025	Director of Finance	Immediate	Complete
475	2019 Code of Conduct Policy/ that Council accept the recommendation of the By-Law/Policy Committee and repeal the 2019 Code of Conduct Policy.	02-25-2025	Municipal Clerk	Immediate	Complete
476	Recommendations from In Camera, Re: Committee Appointments/ that Council appoint Donna Dittrick to the IDEA Committee and Clifford Boudreau to the Recreation Advisory Committee.	02-25-2025	Director of Community Development and Recreation	Immediate	Complete
477	Private Road Curbside Collection Requests Policy/ hat Council refer the Private Road Curbside Collection Request Policy to the By-Law/Policy Committee for review.	02-25-2025	Municipal Clerk	Immediate	Complete
478	Letter from the Honourable John Lohr, Minister of Municipal Affairs, Re: New Fiscal Challenges/ that Council have the Warden draft a letter to Minister Lohr in response to his request, thanking him for the letter and noting that Council will provide a response within the next few weeks.	02-25-2025	Warden	Immediate	Complete
479	Isle Madame Boat Club for the Type 4 - Regional/Health/General Grant Funds in the amount of \$20,000./ hat Council accept the recommendation of the Committee of the Whole and approve the Isle Madame Boat Club for the Type 4 - Regional/Health/General Grant Funds in the amount of \$20,000, contingent on CCBF eligibility, allocated as follows: \$10,000 from the Waterfront Development Fund for the 2024/2025 fiscal year and the remaining \$10,000 to be allocated from the Waterfront Development Fund for the 2025/2026 fiscal year.	02-25-2025	Director of Finance	Immediate	Complete
480	Cape Breton South Recruiting for Health/ that Council accept the recommendation of the Committee of the Whole and defer the funding request from Cape Breton South Recruiting for Health to budget deliberations.	03-25-2025	Director of Finance	Immediate	Complete
481	2025 Heavy Collection/ the recommendation of the Committee of the Whole and authorize staff to proceed with the 2025 Heavy Collection at an estimated cost of \$175,000 (net HST rebate), with the funds to be allocated in the 2025/26 budget.	03-25-2025	Director of Public Works	Immediate	In Progress

482	Strait of Canso Clean Fuels Domestic Use Strategy/ that Council accept the recommendation of the Committee of the Whole and, based on the 82% leveraging of funds and the opportunity to maximize the benefit for local residents in building a hydrogen economy here in the region, fund the project at \$24,250 from the 2024/2025 fiscal year budget if there is room, otherwise to fund it from the 2025/2026 fiscal year budget.	03-25-2025	Manager of Energy Sector	Immediate	In Progress
483	Construction and Demolition Debris Landfill Expansion/ that Council accept the recommendation of the Committee of the Whole and authorize staff to proceed with the expansion of the Construction and Demolition Debris Landfill, with construction subject to budget approval. & that Council accept the recommendation of the Committee of the Whole and proceed with the engineering work and studies on or after April 1, 2025, at an estimated cost of \$275,000 (exclusive of HST), with the funding to be allocated from CCBF funds.	03-25-2025	Director of Public Works	Immediate	In Progress
484	St. Peter's-Grand River-Loch Lomond Pastoral Charge grant request for the Type 4 - Regional/Health/General Funds in the amount of \$2,645.00/ that Council accept the recommendation of the Committee of the Whole and defer the St. Peter's-Grand River-Loch Lomond Pastoral Charge Type 4 - Regional/Health/General Funds application back to staff for further information.	03-25-2025	Director of Finance	Immediate	In Progress
485	St. Peter's-Grand River-Loch Lomond Pastoral Charge grant request for the Type 1- Infrastructure Funds in the amount of \$5,000.00/ that Council accept the recommendation of the Committee of the Whole and approve the St. Peter's-Grand River-Loch Lomond Pastoral Charge grant request for the Type 1-Infrastructure Fund in the amount of \$1,520.00, with the funds to be allocated from the District 4 Funds.	03-25-2025	Director of Finance	Immediate	Complete
486	D'Escousse Civic Improvement Society grant request for the Type 1 - Infrastructure Fund in the amount of \$5,000.00/ that Council accept the recommendation of the Committee of the Whole and approve the D'Escousse Civic Improvement Society grant request for the Type 1- Infrastructure Funds in the amount of \$5,000.00, with the funds to be allocated as follows: \$520.00 from the District 2 Funds, \$500.00 from the District 1 Funds and \$3,980.00 from the Regional Funds.	03-25-2025	Director of Finance	Immediate	Complete
487	Richmond Rize Volleyball Association grant request for the Type 4 - Regional/Health/General Funds in the amount of \$9,919.83/ that Council accept the recommendation of the Committee of the Whole and approve the Richmond Rize Volleyball Association grant request for the Type 4 - Regional/Health/General Funds in the amount of \$4,500.00, with the funds to be allocated as follows: \$1,020.00 from the District 1 Funds and \$3,480.00 from the Regional Funds.	03-25-2025	Director of Finance	Immediate	Complete
488	St. Louis Parish Council grant request for the Type 4 - Regional/Health/General Funds in the amount of \$2,000.00/ that Council accept the recommendation of the Committee of the Whole and approve the St. Louis Parish Council grant request for the Type 4 - Regional/Health/General Funds in the amount of \$2020.00, with the funds to be allocated from the District 3 Funds.	03-25-2025	Director of Finance	Immediate	Complete
489	Request from a resident regarding flags/ that Council accept the recommendation of the Committee of the Whole and suspend the MOCR Flag Policy, permitting the Canadian Flags to be flown, from the day after St. Patrick's Day until March 31, 2025.	03-25-2025	CAO	Immediate	Complete
490	Conversations around housing/ that Council accept the recommendation of the Committee of the Whole and have staff support consultations with developers on improving housing in an open call to ensure no one is excluded.	03-25-2025	CAO/Warden	Immediate	In Progress
491	CT Scanner for the Strait Richmond Hospital/ that Council accept the recommendation of the Committee of the Whole and have the Warden write a letter of support for the purchase of a CT Scanner for the Strait Richmond Hospital site to the Minister of Health, and cc'd to MLA/Minister Trevor Boudreau and the Strait Richmond Hospital Foundation & CT Scanner for the Strait Richmond Hospital	03-25-2025	Warden	Immediate	Complete
492	Eastern Counties Regional Library's request for the allocation of funding for the St. Peter's Hub project to be included in the Municipality's 2025/2026 annual operating budget/ that Council accept the recommendation of the Committee of the Whole and accept the request for the allocation of funding for the St. Peter's Hub project to be included in the Municipality's 2025/2026 annual operating budget.	03-25-2025	Director of Finance	Immediate	Complete
493	Eastern District Planning Commission operating estimates for the 2025/2026 fiscal year/ that Council accept the recommendation of the Committee of the Whole and accept the EDCP operating estimates, deferring them to budget deliberations.	03-25-2025	Director of Finance	Immediate	Complete
494	Multi-Party First Nations and Municipal Agreement/ that Council accept the recommendation of the Committee of the Whole and enter into the CBREN funding agreement for a four (4) year period, with a two (2) year notice of withdrawal.	03-25-2025	CAO/Warden	Immediate	Complete
495	Richmond Arena/ that Council accept the recommendation of the Committee of the Whole and defer the Richmond Arena discussion to budget deliberations.	03-25-2025	Director Finance	Immediate	Complete

496	Council Procedural Policy regarding the recording of no votes/ that Council accept the recommendation of the By-Law/Policy Committee and amend and adopt the Council Procedural Policy with the change to Section 16(g) by adding the following words after the first sentence. "Votes in opposition shall be recorded to include the name of the member of Council"	03-25-2025	Municipal Clerk	Immediate	Complete
497	IDEA plan refresh reports for the Municipality of the County of Richmond/ that Council accept the recommendation of the Inclusive, Diverse, Equitable, Accessible Advisory Committee and approve the IDEA Plan Refresh Report as presented, AND FURTHER MOVED that a copy of the report be sent to the Province.	03-25-2025	Director of Community Development and Recreation	Immediate	Complete
499	Request for the sale of municipal property, PID 75178905/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and deem property PID 75178905 as surplus property.	03-25-2025	Revenue Manager	Immediate	Pending
500	Request for the sale of municipal property, PID 75029892/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and deem property PID 75029892 as surplus property.	03-25-2025	Revenue Manager	Immediate	In Progress
501	Lot size restrictions and technology for on-site sewage for unserved areas/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate lot size restrictions and technology for on-site sewage to allow more flexibility in the creation of lots in unserved areas for the purposes of advocacy and to spur housing development.	03-25-2025	CAO	Immediate	In Progress
502	ABCC Citizen Appointee Vacancies/ that Council direct staff to advertise the list of current vacancies and allow them to list vacancies as they arrive going forward.	03-25-2025	Municipal Clerk	Immediate	In Progress
503	Flood Hazard Mapping Project/ that Council approve and authorize staff to enter into the agreement with the Department of Municipal Affairs for the Municipal Flood Line Mapping Program.	03-25-2025	CAO	Immediate	Complete
504	Climate Risk Assessment and Prioritized Adaptation Plan Project/ that Council pursue Option One (1) in the staff memo, to approve and upload onto the FCM website a signed letter confirming our in-kind contributions to the project as outlined in the package, Council resolution letter, and to attend online education sessions and update information as required.	03-25-2025	ESC	Immediate	In Progress
505	Letter from Rose Merrick, Chair of the River Bourgeois Community Services Society, regarding a request for MOCR to provide funding in the yearly budget for the power/base lights at the River Bourgeois Lighthouse/ that Council refer this issue to staff for further investigation	03-25-2025	Director of Public Works	Immediate	In Progress
506	Methods of payment for the marketing levy/ that Council have staff investigate the method of payment we are using to receive marketing levy payments from businesses in Richmond County.	03-25-2025	Director of Finance	Immediate	Complete
507	2025-2026 Grants Policy/ that Council adopt the 2025-2026 Grants Policy as presented.	03-25-2025	Municipal Clerk	Immediate	Complete
508	First Reading Approval-Amendments to the Land Use By-Laws for West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act/ that Council give first reading approval for the amendments to the Land Use By-Laws for West Richmond, Central Richmond, Isle Madame, St. Peter's, and Richmond County to reduce the variance appeal period from 21 days to 14 days to align with the Municipal Government Act and FURTHER MOVE that staff schedule a public hearing.	03-25-2025	Municipal Clerk	Immediate	Complete
509	Update from Developers - Engage Developers/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and conduct an open process to engage with developers to determine ways the municipality can support housing development.	03-25-2025	CAO/Warden	Immediate	In Progress
510	Update from Developers - Letter to NSF/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and, based on initial conversations with developers in the County, reach out to the Nova Scotia Federation of Municipalities (NSFM) to ask for some reflection on the fact that Canadian Mortgage and Housing Corporation (CMHC) is repeatedly seen as ineffectual among rural developers.	03-25-2025	Warden	Immediate	Complete
510	Planning new areas to have two-lane roadways with turning areas suitable for fire apparatus and provisions for water supply planning/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate specific private road standards for the subdivision bylaw that takes into account serviced/unserved areas, number of lots, and the process for making roads public, based on best practices across the province.	03-25-2026	CAO	Immediate	In Progress