

By-law/Policy Committee Meeting

April 16, 2026

Location: Council Chambers

Present: Warden Lois Landry, Councillor Brian Marchand, Councillor Brent Sampson, Councillor Shawn Samson, Troy MacCulloch, Chief Administrative Officer (Virtually), Chris Boudreau, Director of Public Works, Kathleen Jeffrey, Director of Finance, Shelley David, Municipal Clerk

Regrets: Deputy Warden Amanda Mombourquette, Jason Jankuloski, Citizen Appointee, Shannon Mury, Director of Community Development and Recreation

1. Call to Order

Warden Lois Landry called the meeting to order at 6:00 p.m.

2. Approval of the Agenda

Moved by Councillor Shawn Samson, seconded by Councillor Brent Sampson, that the agenda be approved.

Motion carried.

3. By-Law/Policy:

a) Solid Waste Management By-Law No.17

It was the consensus of the Committee that staff revise the by-law as discussed for review at the next meeting.

b) Richmond Solid Waste Management Facility Rules

It was the consensus of the Committee that staff revise the Richmond Solid Waste Management Facility Rules and fees as discussed, remove the fees from the policy, and place them in the Municipal Fees Policy for review at the next meeting.

Moved by Councillor Brent Sampson, seconded by Councillor Brian Marchand, that the By-Law/Policy Committee recommend to Council to direct staff to provide a staff report, by the end of January 2027, on alternative ways to structure the tipping fees.

Motion carried.



c) **Audit Committee Terms of Reference**

Moved by Councillor Shawn Samson, seconded by Councillor Brent Sampson, that the By-Law/Policy Committee recommend to Council to adopt the Audit Committee Terms of Reference as presented.

Motion carried.

d) **Sewer Service Charge By-law No. 52**

It was the consensus of the Committee that staff revise the by-law as discussed, remove the fees from the by-law, and place them in the Municipal Fees Policy for review at the next meeting.

4. **Recommendation(s) to Council**

See items 3(b) and 3(c) above.

5. **Adjournment**

There being no further business, the chair adjourned at 8:46 p.m.

Chairperson

Municipal Clerk