

By-Law/Policy Committee Meeting

November 24, 2025

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Amanda Mombourquette, Councillor Brian Marchand, Councillor Brent Sampson, Councillor Shawn Samson, Jason Jankuloski, Citizen Appointee, Shelley David, Municipal Clerk

Regrets: Troy MacCulloch, Chief Administrative Officer, Chris Boudreau, Director of Public Works, Kathleen Jeffrey, Director of Finance, Shannon Mury, Director of Community Development and Recreation

1. **Call to Order**

Warden Lois Landry called the meeting to order at 6:00 p.m.

2. **Approval of the Agenda**

Moved by Councillor Brian Marchand, seconded by Deputy Warden Amanda Mombourquette, that the agenda be approved.

Motion carried.

3. **Review of Minutes, Re: November 12, 2025**

Moved by Councillor Brian Marchand, seconded by Councillor Brent Sampson, that the minutes of the November 12, 2025, meeting be adopted as corrected.

Motion carried.

4. **By-Law/Policy:**

a) **Delegations and Petitions to Municipal Council Policy**

The Committee agreed to have staff prepare another draft incorporating the changes as discussed.

b) **Hospitality Policy**

The Committee agreed to have staff prepare another draft incorporating the changes as discussed.



c) Sponsorship Policy

The Committee agreed to have staff prepare another draft incorporating the changes as discussed.

d) Travel and Expense Policy

The Committee agreed to defer the policy to the next meeting.

5. Recommendation(s) to Council

There were no recommendations made to Council.

6. Adjournment

There being no further business, the chair adjourned at 8:50 p.m.

Municipal Clerk

Chairperson