

By-Law/Policy Committee Meeting

January 14, 2025 – 6:00 p.m.

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette, Troy MacCulloch, Chief Administrative Officer, Chris Boudreau, Director of Public Works, Kathleen Jeffrey, Interim Director of Finance, Shannon Mury, Director of Community Development and Recreation, Shelley David, Municipal Clerk

Regrets: Councillor Shawn Samson, Stacey Morrison, Appointed Member

Call to Order

Warden Lois Landry called the meeting to order at 6:00 p.m.

Approval of Agenda

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the agenda be approved.

Motion carried.

Review of Minutes re: December 2, 2024

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the minutes of the December 2, 2024, meeting be approved.

Motion carried.

By-Law/Policy Compliance, Re:

a) Travel and Expense Policy

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the By-Law/Policy Committee recommend to Council to re-adopt the Travel and Expense Policy.

Motion carried.

b) Hospitality Expense Policy

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the By-Law/Policy Committee recommend to Council to re-adopt the Hospitality Expense Policy.

Motion carried.

Discussion, Re:

a) Grant Policy - Clarification needed on eligibility vs asset ownership

A discussion ensued regarding the Grant Policy to clarify eligibility versus asset ownership.

The Committee reached a consensus that the By-Law/Policy Committee refer the Holy Guardian Angels Parish, and the Whiteside Church Preservation Society grant requests to Council for consideration.

By-Law/Policy

a) Fire Protection Services Committee (FPSC) Terms of Reference

It was the consensus of the Committee to remove the specific meeting dates in section 5.1 and to refer the terms of reference to the chair of the Fire Protection Services Committee for review.

b) Inclusive, Diverse, Equitable, Accessible (IDEA) Committee Terms of Reference

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the By-Law/Policy Committee recommend to Council to adopt the IDEA Committee Terms of Reference as presented with the changes to sections 3.1 and 3.10 as discussed.

Motion carried.

c) Dog By-Law

It was the consensus of the committee to continue the review of the Dog By-Law at the next scheduled meeting.

d) Presentations and Delegations Appearing before the Committee of the Whole and or Municipal Council

It was the consensus of the committee to defer the review of this policy to a future meeting.

Review of the Policy Working List

For information only.

Recommendation(s) to Council

Proceed with the re-adoption of the Travel and Expense Policy and Hospitality Expense Policy and the adoption of the IDEA Committee Terms of Reference.

Adjournment

There being no further business, the chair adjourned at 6:52 p.m.

Municipal Clerk

Chairperson