

By-Law/Policy Committee Meeting

September 23rd, 2024 – 6:00 p.m.

Location: Council Chambers / Virtual

Present: Warden Amanda Mombourquette, Deputy Warden Shawn Samson, Councillor Michael Diggdon, Councillor Brent Sampson, Councillor Melanie Sampson, Troy MacCulloch, Chief Administrative Officer (Virtual) Chris Boudreau, Director of Public Works (Virtual), Shelley David, Municipal Clerk

Regrets: Kathleen Jeffrey, Interim Director of Finance, Shannon Mury, Director of Community Development and Recreation, Stacey Morrison, Appointed Member

Call to Order

Warden Amanda Mombourquette called the meeting to order at 6:00 p.m.

Approval of Agenda

Moved by Councillor Brent Sampson, seconded by Councillor Michael Diggdon that the agenda be approved.

Motion carried.

Review of Minutes re: September 9th, 2024

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that the minutes of the September 9th, 2024, meeting be approved as corrected.

Motion carried.

Review of Policies/ By-Laws

a) Council Procedural Policy, 2nd Draft

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the By-Law/Policy Committee recommend to Council to proceed with the adoption of the Council Procedural Policy as presented, incorporating the discussed amendments.

Motion carried.

b) Committee Terms of Reference

i. Recreation Advisory Committee

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the By-Law/Policy Committee recommend to Council to approve the Recreation Advisory Committee Terms of Reference, with the amendment to set the minimum number of meetings per year to four (4).

Motion carried.

c) Street Light Policy, 2nd Draft

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that the By-Law/Policy Committee recommend to Council to proceed with the adoption of the Street Light Policy as presented.

Motion carried.

d) Presentations and Delegations Appearing before the Committee of the Whole or Municipal Council Policy, Amended

It was the consensus of the Committee to defer to the next meeting.

e) Dog By-Law Review

It was the consensus of the Committee to defer to the next meeting.

By-Law / Policy Working List

For information only.

Recommend to Council

- Proceed with the approval for the following Recreation Advisory Committee Terms of Reference,
- Proceed with the adoption of the Council Procedural and Street Light Policy.

Adjournment

There being no further business, the chair adjourned at 6:56 p.m.

Municipal Clerk

Chairperson