

BY-LAW/POLICY COMMITTEE MEETING

MARCH 27, 2023 – 6:00 PM

Location: Council Chambers

Present: Warden Amanda Mombourquette, Councillor Michael Diggdon, Councillor Shawn Samson, Councillor Melanie Sampson, Deputy Warden Brent Sampson, Troy MacCulloch, Chief Administrative Officer, Jason Martell, Chief Financial Officer, Shannon Mury, Recreation Manager, Lois Landry, Appointed Member, Shelley David, Municipal Clerk

Regrets: Chris Boudreau, Director of Public Works

Call to Order

Warden Mombourquette called the meeting to order at 6:02 p.m.

Approval of Agenda

Moved by Councillor Shawn Samson, seconded by appointed member Lois Landry that the agenda be approved as presented.
Motion carried.

Review of Minutes re: February 27, 2023

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the minutes of the February 27, 2023 meeting be approved as corrected.
Motion carried.

Review of Policies

The following documents were reviewed:

a) Marketing Levy By-Law, By-Law #60 – First Draft

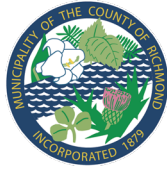
The Committee unanimously agreed to have staff reach out to Terry Smith of Destination Cape Breton to provide feedback and to request more information regarding the following:

- Section 5, Exemption From The Marketing Levy : 5.1 (d) i , 5.1 (d) ii and 5.1 (e);
- Section 7, Return and Remittance of Marketing Levy: 7.6;
- Section 8, Records: 8.3.

b) Comfort Center & Emergency Shelter Policy – Second Draft

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the committee recommend to Council to adopt the Comfort Centre & Emergency Shelter Policy as presented.

Motion carried.



c) **Canada Community – Building Fund (CCBF) Policy – First Draft**

The Committee unanimously agreed to have the Village of St. Peter’s staff review and provide feedback on the CCBF policy.

Discussion , Re: Budget Release for Policy Development

It was the consensus of the Committee that the review of the draft Budget Release policy be placed on the next agenda.

Recommend to Council

That Council adopt the Comfort Centre & Emergency Shelter Policy as presented.

Adjournment: Meeting adjourned at 6:41 p.m.

CHAIRPERSON

MUNICIPAL CLERK