



By-Law/Policy Committee Meeting

June 12th, 2023 – 6:00 p.m.

Location: Council Chambers

Present: Warden Amanda Mombourquette, Councillor Michael Diggdon, Deputy Warden Brent Sampson, Councillor Shawn Samson, Councillor Melanie Sampson, Lois Landry, Appointed Member, Troy MacCulloch, Chief Administrative Officer, Shelley David, Municipal Clerk

Regrets: Chris Boudreau, Director of Public Works, Jason Martell, Chief Financial Officer, Shannon Mury, Recreation Manager

Call to Order

Warden Mombourquette called the meeting to order at 6:03 p.m.

Approval of Agenda

Moved by appointed member Lois Landry, seconded by Councillor Melanie Sampson that the agenda be approved.

Motion carried.

Review of Minutes re: June 6th, 2023

Moved by Deputy Warden Brent Sampson, seconded by Councillor Melanie Sampson that the minutes of the June 6th, 2023 meeting be approved as corrected.

Motion carried.

Review of Policies/ By-Laws

The following documents were reviewed:

a) Comfort Centre and Emergency Shelter Policy, Re: New Appendices

i) Appendix G – Reimbursement of Costs

The Committee unanimously agreed to have staff explore other regions as reference to establish a per diem model for reimbursement of costs and prepare a second draft to present at a future meeting.



ii) Appendix H – Visitor and Volunteer Sign-in Sheets

The Committee unanimously agreed to have staff inquire if the information being requested on the Sign-In sheets is mandatory.

Communication Plan, First Draft

The committee reviewed the first draft of the communication plan.

Recommend to Council

There are no recommendations.

Adjournment

Meeting adjourned at 6:52 p.m.

Municipal Clerk

Chairperson