



By-Law/Policy Committee Meeting

June 6th, 2023 – 6:00 p.m.

Location: Council Chambers

Present: Warden Amanda Mombourquette, Councillor Michael Diggdon, Deputy Warden Brent Sampson, Councillor Shawn Samson, Councillor Melanie Sampson, Lois Landry, Appointed Member, Troy MacCulloch, Chief Administrative Officer, Shelley David, Municipal Clerk

Regrets: Chris Boudreau, Director of Public Works, Jason Martell, Chief Financial Officer, Shannon Mury, Recreation Manager

Call to Order

Warden Mombourquette called the meeting to order at 6:03 p.m.

Approval of Agenda

Warden Amanda Mombourquette requested and received unanimous consent to add the following items to the agenda:

- a) CCBF Policy, Re: Discussion
- b) Marketing Levy, 4th Draft

Moved by Councillor Melanie Sampson, seconded by appointed member Lois Landry that the agenda be approved with the added items.

Motion carried.

Review of Minutes re: May 23, 2023

Moved by Deputy Warden Brent Sampson, seconded by Councillor Melanie Sampson that the minutes of the May 23, 2023 meeting be approved.

Motion carried.

Review of Policies/ By-Laws:

The following documents were reviewed:

- a) CCBF Policy, Re: Discussion



Moved by Councilor Michael Diggdon, seconded by Deputy Warden Brent Sampson that the Committee recommend to Council to change the allocation in Section 4 (a) to 10% and FUTURE MOVE that the policy be moved to the adoption process.
Motion carried with five in favor and one opposed.

b) Marketing Levy By-Law, 4th Draft

Moved by appointed member Lois Landry, seconded by Councillor Melanie Sampson that the Committee recommend to Council that the By-Law be moved to the adoption process and FURTHER MOVE to schedule the first reading approval at the next regular Council meeting.
Motion carried.

c) RCMP Advisory Board By-Law

The committee unanimously agreed to have staff revise Section 5.6 Appointments in General as follows:

In section (a), to change the appointment time to 2 years.

In section (b) to change the appointment time to 2 years and serve no more than 6 consecutive years.

d) Heritage By-law, 1st Draft

The committee unanimously agreed to have staff prepare a second draft with the recommendations and to draft a policy to coincide with the By-Law.

Councillor Shawn Samson declared a conflict of interest regarding the Vending Fee By-Law and Vending Fee Policy. Councillor Shawn Samson removed himself from the meeting at 7:40 p.m.

e) Vending Fee By-Law

The committee unanimously agreed to have staff prepare a second draft with the recommendations.

f) Vending Fee Policy

The committee unanimously agreed to have staff prepare a second draft to coincide with the By-Law.



Recommend to Council

CCBF Policy (with amendment) and Marketing Levy By-Law to be moved to the adoption process.

Adjournment

Meeting adjourned at 8:46p.m.

Municipal Clerk

Chairperson