



By-Law/Policy Committee Meeting
May 8th, 2023 – 6:00 p.m.

Location: Council Chambers

Present: Warden Amanda Mombourquette, Councillor Michael Diggdon, Councillor Melanie Sampson, Deputy Warden Brent Sampson, Lois Landry, Appointed Member, Troy MacCulloch, Chief Administrative Officer, Shannon Mury, Recreation Manager, Shelley David, Municipal Clerk

Regrets: Councillor Shawn Samson, Chris Boudreau, Director of Public Works, Jason Martell, Chief Financial Officer

Call to Order

Warden Mombourquette called the meeting to order at 6:07 p.m.

Approval of Agenda

Warden Amanda Mombourquette requested and received unanimous consent to add the Canada Community-Building Fund Policy to the agenda at 4 (e).

Moved by Deputy Warden Brent Sampson, seconded by appointed member Lois Landry that the agenda be approved with the added item.

Motion carried.

Review of Minutes re: April 11, 2023

Moved by Councillor Michael Diggdon, seconded by Deputy Warden Brent Sampson that the minutes of the April 11, 2023 meeting be approved.

Motion carried.

Review of Policies

The following documents were reviewed:

a) Budget Release Policy – Second Draft

Moved by appointed member Lois Landry, seconded by Councillor Michael Diggdon that the Committee recommend to Council to adopt the Budget Release Policy with the following changes: In Section 4 (a) remove the wording “cost increases” and insert the word “changes”, remove Section 5(a), remove Section 3 and renumber the document accordingly.

Motion carried.



b) Marketing Levy – Second Draft

The Committee unanimously agreed to have staff reach out to Terry Smith and suggest a word change for Section 7 (e), to replace the word “Municipality” with “resides on Cape Breton Island”.

c) Vending By-Law

The Vending By-Law draft is under legal review.

d) Vending Fee Policy

The Vending Fee Policy draft is under legal review.

e) Canada Community-Building Fund Policy

The Committee unanimously agreed to have staff prepare a third draft to include the Committee recommendations and to provide the supporting information used to formulate the percentages for funding amounts for the next By-Law/Policy Committee.

Recommend to Council

That the Committee recommend to Council to adopt the Budget Release Policy with the following changes: In Section 4 (a) remove the wording “ cost increases” and insert the word “changes”, remove Section 5(a), remove Section 3 and renumber the document accordingly.

Adjournment:

Meeting adjourned at 6:43 p.m.

CHAIRPERSON

MUNICIPAL CLERK