



**BY-LAW/POLICY COMMITTEE MEETING**

**APRIL 11, 2023 – 6:00 PM**

**Location:** Council Chambers

**Present:** Warden Amanda Mombourquette, Councillor Michael Diggdon, Councillor Shawn Samson, Councillor Melanie Sampson, Deputy Warden Brent Sampson, Troy MacCulloch, Chief Administrative Officer, Lois Landry, Appointed Member, Shelley David, Municipal Clerk

**Regrets:** Chris Boudreau, Director of Public Works, Jason Martell, Chief Financial Officer, Shannon Mury, Recreation Manager

**Call to Order**

Warden Mombourquette called the meeting to order at 6:04 p.m.

**Approval of Agenda**

Moved by Deputy Warden Sampson, seconded by appointed member Lois Landry that the agenda be approved as presented.  
Motion carried.

**Review of Minutes re: February 27, 2023**

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the minutes of the March 27, 2023 meeting be approved as corrected.  
Motion carried.

**Review of Policies**

The following documents were reviewed:

**a) Budget Release Policy – First Draft**

The Committee unanimously agreed to have staff prepare a second draft with the recommendations from the Committee.

**b) Storm Reporting Form – First Draft**

The Committee unanimously agreed that the form would be used for post storm reporting and that the data collected will need to be tracked

**Discussion , Re: Budget Release for Policy Development**

**a) Regional/Shared By-Law Enforcement Officer**

The committee unanimously agreed to forward the top three by-laws of the Municipality where enforcement would be required to the participating Municipalities for the purpose of



information gathering for a Regional/Shared By-Law Enforcement Officer. The By-Laws selected are as follows: Animal, Noise and Special Event.

**b) Fences and Detention of Stray Livestock Act, Re: Fences Arbitration Committee**

Moved by Councillor Melanie Sampson, seconded by appointed member Lois Landry that the Committee recommend to Council to form a Fences Arbitration Committee.  
Motion carried.

**c) Food Truck/Vending By-Law**

The Committee unanimously agreed to have staff draft a Food Truck/Vending By-Law to be present at a future meeting.

**Recommend to Council**

That Council form a Fences Arbitration Committee.

**Adjournment:**

Meeting adjourned at 6:53 p.m.

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CHAIRPERSON

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MUNICIPAL CLERK