

BY-LAW/POLICY COMMITTEE MEETING

FEBRUARY 28, 2022 – 6 PM

Location: Videoconference

Present: Councillor Shawn Samson, Councillor Mike Diggdon,
Warden Amanda Mombourquette, Councillor Brent Sampson,
Deputy Warden Melanie Sampson, Don Marchand, CAO,
Jason Martell, CFO, Chris Boudreau, Director of Public Works,
Laurier Samson, Recreation Manager

Call to Order

The Warden called the meeting to order at 6:02 p.m.

Approval of Agenda

Moved by Councillor Diggdon, seconded by Councillor Brent Sampson that the agenda be approved as presented. Motion carried.

Review of Minutes re: February 16, 2022

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson that the minutes of the February 16, 2022 meeting be approved as amended. Motion carried.

Review of By-Laws/Polices

a) Flag Flying Policy

Moved by Deputy Warden Melanie Sampson, seconded by Councillor Mike Diggdon that the Committee recommend that the Flag Policy be given notice of motion to amend at the next Regular Meeting of Council. Motion carried.

b) Non-Union Salary Administration Policy

A discussion took place regarding the Non-Union Salary Administration Policy and changes were suggested regarding Range Adjustments, Increases within Existing Salary Ranges and Job Descriptions.

It was the consensus that Staff complete the suggested changes and add the Salary Scale Tables as Appendix “A” and bring back to the next By-Law/Policy Committee meeting for final review.

c) Virtual Meetings

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson that the Committee recommend to Council that notice of motion to adopt the Virtual Meeting Policy be given at the next Regular Council Meeting.

Moved by Councillor Mike Diggdon, seconded by Councillor Brent Sampson that the meeting be adjourned at 7:01 p.m.

CLERK:
